

TERM OF COMMISSION: October Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

Purchasing

Melinda Bobbitt and Tyson Boldan, Purchasing, were present on behalf of these items.

1. 38-19AUG08 – Topographic and Planimetric Mapping (first reading)

Ms. Bobbitt stated the request for Proposal for Topographic and Planimetric Mapping closed on August 19, 2008. Five proposal responses were received.

The evaluation committee consisted of the following:

Jonathan Bode, GIS Analyst, Boone County GIS
Derin Campbell, Manager of Design & Construction, Public Works
Jeff Davis, Cartographer, Boone County Assessor
Uriah Mach, Planner, Planning & Building
Jason Warzinik, GIS Program Manager, Boone County GIS

The evaluation committee recommends award to The Sanborn Map Company of Chesterfield, Missouri, per their attached evaluation report. The cost of this contract is \$486,900.00. Contract will be paid out of Department 2010 – Assessment, Account 71100 – Outside Services.

Other parts of contract may be awarded at a later date. The Contractor will be notified of whether to proceed with either the County-wide LiDAR (691 square mile) basic services flight option or the regional LiDAR (1106 square mile) flight option by November 1, 2008, or no later than one (1) month prior to the scheduled flight date, whichever is later. The County will only select one option.

Mr. Warzinik stated the primary strengths that Sanborn offered was their 132 years of experience. Nationwide, they are one of the largest companies that do LiDAR flights. In their offer, they will be doing some basic 3D buildings for the rural Boone County area. That was a benefit for Planning and Building. They have worked for Boone County in the past. They were the vendor that did some of the parcel lines. Their equipment seemed to be better than the other vendors.

Commissioner Miller stated there is a question about the integration with our current aerial photography.

Mr. Warzinik stated the funding came in where we didn't have to worry about the integration. They are going to do a new flight.

Commissioner Miller stated we will have all new photos.

Mr. Warzinik stated we won't have all new photos. The aerial photos are just for the rural Boone County area, and not the City of Columbia. He stated there is an option to expand the project to a regional area if cost share funds come through.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

2. 81-2007 – Work Wear (Carhartt) (first reading)

Ms. Bobbitt stated Purchasing and Facilities Maintenance request permission to utilize the City of Columbia contract for Work Wear (Carhartt) with Dungarees of Columbia, MO. The Facilities Maintenance Department plans to order winter coats as needed.

This is a term and supply contract and invoices will be paid from Department 6100 – Facilities & Grounds Maintenance, Account 23300 – Uniforms.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. MM56 – Hot Bituminous Asphalt (first reading)

Mr. Boldan stated the bid for Hot Bituminous Asphalt Term & Supply closed on September 2, 2008. Two bids were received. Purchasing and the Public Works Department recommend award to both Christensen Asphalt and APAC Rocky Fork Plant. Each company will give competitive pricing for the upcoming month and a primary supplier for that month will be chosen by lowest bid.

This is a term and supply contract and invoices will be paid from Department 2040 – Public Works Maintenance Operations, Account 26000 – Pavement Repairs Material. \$130,000.00 is budgeted for this service.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an

appropriate order for approval.

Collector

Pat Lensmeyer, County Collector, was present on behalf of this item.

4. Tax Collection Agreement with Town of Huntsdale (first reading)

Ms. Lensmeyer stated this is an agreement with the Town of Huntsdale for the County Collector to collect the real estate and personal property taxes for Huntsdale. This contract is consistent with all of the other contracts in existence with the other cities we collect for. There is nothing unique about this except that we increased the amount in the contract that is withheld for the assessment technology fund to \$125,000 from \$100,000 in accordance with Senate Bill 711. We will be amending the other contracts as it becomes timely.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Public Works

David Mink, Director of Public Works, was present on behalf of these items.

5. Study at Family Health Center – Air Balance (first reading)

Mr. Mink stated this is a contract with Mallicoat-Winslow Engineers to address a systemic problem at the Family Health Center. The problem is that the building is over pressurized and it is forcing the front doors to stand wide open. It has created a safety and security concern. This is a study to find out what the cause of it is.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. Budget Revision for Study at Family Health Center – Air Balance (first reading)

Mr. Mink stated this is the budget revision for the previously mentioned study.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Snow Policy (first reading)

Mr. Mink stated this is the snow policy that was worked on in the work session. He stated he wanted to get it approved before the snow season begins.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

8. Budget Revision for Increased Fuel Costs (first reading)

Mr. Mink stated this is moving \$100,000.00 from the rock account and putting it into the fuel account due to the increased costs of gasoline.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Human Resources

9. Recommendations from Job Classification Committee (first read on 9/30/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the recommendations from the Job Classification Committee per the attached memorandum. Said changes shall become effective January 1, 2009.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 467-2008**

10. Commissioner Reports

Commissioner Miller reported on the following:

Courthouse Expansion Project: Commissioner Miller stated the Prosecuting Attorney's Office is starting to move today and tomorrow so they will be ready to go on Monday in their new space. The east side of the third floor is all cubicles for Court Services and Probate. The Marshals will be moving to their permanent space on the third floor.

Commissioner Pearson reported on the following:

Mid-Missouri Tourism Council: Commissioner Pearson stated he attended a social event for the Mid-Missouri Tourism Council. It was a demonstration of their calendaring website. He stated he invited all of the cities to it. This site will allow members to post their activities on

comprehensive community calendar all in one place.

Commissioner Pearson stated he received a letter from a person at the University Extension who is trying to promote wineries and restaurants along the Missouri River.

Commissioner Miller stated she used a similar map for the St. Genevieve area.

Commissioner Pearson stated he thinks it is an opportunity to promote tourism in the Mid-Missouri region.

11. Public Comment

There was no public comment.

The meeting adjourned at 1:54 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Kenneth M. Pearson
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner