

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Kenneth M. Pearson
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

Purchasing

Melinda Bobbitt and Tyson Boldan, Purchasing, were present on behalf of these items.

1. Bid Opening: 12-20MAR08 – Parking Lots Surface Improvements

The following bids were opened:

	APAC	Christensen Construction	C.L. Richardson Cosntruction	BlackTop Paving	Higgins Asphalt Paving	Frech Paving
	Cost/Extended Total	Cost/Extended Total	Cost/Extended Total	Cost/Extended Total	Cost/Extended Total	Cost/Extended Total
Base Bid Total	\$16,628.75	\$18,185.51	\$21,298.45	\$16,451.23	\$16,885.89	\$15,212.06
Drainage Swale at JJC-Lump Sum	\$4,500.00	\$3,500.00	\$1,550.00	\$4,060.00	\$2,010.00	\$1,600.00
Topsoil-as needed	\$1,200.00	\$300.00	\$201.00	\$240.00	\$240.00	\$300.00

2. Sole Source Purchase – 81-123108SS – Digital Evidence Networked Server and DEP Application Software (first reading)

Ms. Bobbitt stated the Sheriff Department requests permission to make a sole source purchase due to only one feasible source being available to purchase Digital Evidence Networked Server and DEP Application Software, Single workstation, Backup/Archiving Station, Training, Wireless Access Points (2), Surge Protector.

The Sheriff’s Department purchased (10) L3 Flashback in-car digital videos camera systems for patrol cars in 2007 on bid 6863. Due to budgetary constraints the server, workstation, archiving system, wireless access points and training were not able to be purchased in 2007, and were budgeted for 2008.

The system allows for the wireless transfer of the in-car digital video to a server housed at the Sheriff’s Department. The items described within this sole source request are critical to the

system as they are designed to specifically communicate and operate with the in-car digital videos cameras the department already has purchased. The system maintains the video for a set period of time and then either drops it from the system or archives the video to a DVD.

The purchase is with L3 Communications Mobile-Vision, Inc. of Boonton, New Jersey, for a total of \$23,989.00 and will be paid from Department 2901 – Sheriff Operations LE Sales Tax, Account 91301 – Computer Hardware. \$23,939.00 was budgeted for 2008.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. Agreement with Acme for Installation of Safety Hooks (first reading)

Commissioner Miller stated this contract is to install safety hooks onto the outside of the courthouse for workers who will be working on the roof of the new expansion. She stated this is a new contract instead of a change order because the contractor for the steel (Seward) did not want to assume the liability of the safety hooks being installed by the subcontractor (Acme).

Total cost of contract is \$2,400.00 and will be paid out of Department 4061 – Courthouse Expansion, Account 71201 – Construction Costs (Materials). Installation of Safety Hooks was not a part of the original budget and will have to be paid from construction contingency.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement with Acme Erectors, Inc. for Installation of Safety Hooks in the Courthouse. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 144-2008**

4. Vehicle Disposal and Transfer (first reading)

Ms. Bobbitt stated the following is a list of surplus vehicles. Purchasing is requesting Commission approval to dispose or transfer these vehicles as follows:

DISPOSAL THROUGH – KIRKSVILLE AUTO AUCTION – with Jim Cornell as our representative			
Year	Description	Approximate Mileage	VIN #
2003	Ford Crown Victoria	93,501	2FAFP71W53X154779
2003	Ford Crown Victoria	87,825	2FAFP71W23X211293

2004	Ford Crown Victoria	81,835	2FAFP71WX4X134979
2005	Ford Crown Victoria	88,716	2FAFP71W45X113319
2004	Ford Crown Victoria	79,345	2FAFP71W24X182086
2003	Ford Crown Victoria	101,066	2FAFP71W03X211289
2004	Ford Crown Victoria	86,655	2FAFP71W44X134976
2004	Ford Crown Victoria	89,128	2FAFP71W24X134975
TRANSFER TO PUBLIC WORKS for pool vehicles – 2045 – Design and Construction – Will be replaced with trickle down vehicles as needed			
2002	Ford Crown Victoria	92,431	2FAFP71W82X129714
2005	Ford Crown Victoria	84,400	2FAFP71W55X113328
Rescind commission order 35-2007 approving the following truck be surplus and permanently keep this truck in inventory in 2040 – Maintenance Operations - for operator's position.			
2001	Chevrolet Pickup Truck 4x4	138,240	1GCEK14V21Z300552
Rescind commission order 497-2007 approving the following truck be surplus and TRANSFER TO PUBLIC WORKS on a permanent basis – 2045 – Design and Construction			
1994	Ford Pickup Truck, ½ ton, 2WD	124,130	1FTDF15Y3RNB35123 (asset tag 13500)

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Surplus Disposal – Voice Stress Analyzer Laptop Computer, Asset Tag 12468 (first reading)

Ms. Bobbitt stated the Sheriff's Department requests permission to trade a Voice Stress Analyzer Laptop Computer, Asset Tag 12468. The equipment is outdated and is being replaced with a new CVSA Laptop Computer.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. 04-26FEB08 – Corrections Uniforms T&S (first reading)

Mr. Boldan stated the bid for Corrections Uniforms Term and Supply closed on February 26, 2008. Five bids were received. Purchasing and the Sheriff's Department recommend award to ED Roehr Safety Products for offering the lowest and best bid for Boone County.

This is a term and supply contract and invoices will be paid from Departments 1255 – Correction and 2902 – Corrections-LE Sales Tax, Account 23300 – Uniforms. \$20,000.00 is budgeted in 1255 and \$5,652.00 is budgeted in 2902.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

7. Cooperative Contract – C305116001 – Fluorescent Bulb and Non-Rechargeable Battery Recycling (first reading)

Ms. Bobbitt stated Purchasing and Facilities Maintenance request permission to utilize State of Missouri cooperative contract C305116001 – Fluorescent Bulb and Non-Rechargeable Battery Recycling with HTR, Inc. of Lake Ozark, Missouri.

Invoices from this term and supply contract will be paid from Department 6100 – Facilities and Grounds Maintenance, Account 71100 – Outside Services. \$1,575.00 was budgeted for bulb recycling for 2008.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Information Technology

8. Budget Revision to Purchase Security Software (first reading)

Commissioner Miller stated the money for this purchase was budgeted in Contingency, and this revision is to move it from Contingency into Computer Software so the Information Technology Department can purchase security software for the BooneDev portion of the AS400.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

Public Works

9. Grace Lane Repair Project (first reading)

Commissioner Miller stated the costs for repairing Grace Lane is being shared equally between the City of Columbia and Boone County. This agreement is to allow the City to do the work and be reimbursed by the County.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

10. Rustic Road Culvert Replacement (first reading)

Commissioner Miller stated the costs for replacing the Rustic Road Culvert is being shared equally between the City of Columbia and Boone County. This agreement is to allow the County to replace the culvert and be reimbursed by the City.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

11. Development of Stormwater Manual (first reading)

Commissioner Miller stated this is an agreement for consultant services with Shafer, Kline and Warren, Inc. for the development of the Stormwater Manual.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

12. Recruitment Advertising Policy (first read on 3/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the Recruitment Advertising Policy per the attached memorandum.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 145-2008**

County Clerk

13. Request to Alter Township Boundary (first read on 3/18/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve, per the attached City of Columbia Ordinance No. 019828, the adjustment of the township boundary for the following tract of land to move said tract from Rock Bridge Township into Columbia Township:

A tract of land in the northwest part of the northwest quarter of Section 4 and in the east half of Section 5, both in Township 47 North, Range 12 West in Boone County, Missouri; said tract being described as follows:

The northeast quarter of said Section 5 and

The north 60 acres of the east half of the southeast quarter of said Section 5 and

The west half of the southeast quarter of said Section 5 and

20 acres, more or less, in the northwest part of the northwest quarter of said Section 4 described as BEGINNING at the southwest corner of Section 33, Township 48 North, Range 12 West; thence South onto said Section 4 a distance of 4.17 chains (275.22 feet) to the county road; thence up said road with the meanders thereof to the township line; thence West along the township line to the POINT OF BEGINNING.

The above described tract contains 320 acres, more or less.

Said adjustment shall be effective upon Commission approval.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 146-2008**

14. Budget Revision for Filing Cabinet (first read on 3/18/08)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover the cost of a lateral filing cabinet:

Department	Account	Department Name	Account Name	Decrease	Increase
1131	91100	County Clerk	Furniture & Fixtures		\$249
1131	59200	County Clerk	Local Mileage	\$249	

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 147-2008**

Miscellaneous

15. Proposal for Consultant Services for Relocation of Sapp Building (first reading)

Commissioner Elkin stated this agreement is with Peckham & Wright Architects, Inc. for the Sapp Building relocation to the Boone County Fairgrounds. He stated the fees are divided into several different parts of the project such as architectural fees, survey/site engineering fees, geotechnical fees, structural engineering fees, and MEP engineering fees.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

16. Authorize Closed Meeting 610.021(3)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, March 24, 2008, at 11:00 a.m. The meeting will be held in Room 243 of the Roger B Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021 (3) RSMo to discuss the hiring, firing, disciplining or promoting of particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 148-2008**

17. Request to Use Courthouse Square

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the use of the Courtyard Square on March 27, 2008, from 4:00 p.m. through 6:00 p.m. for Vets For Freedom.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 149-2008**

18. Commissioner Reports

There were no commissioner reports.

19. Public Comment

There was no public comment.

The meeting adjourned at 1:58 p.m.

Attest:

Ken Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner