

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson  
District I Commissioner Karen Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Kerry Patton

The meeting was called to order at 9:30 a.m.

**1. Abatement (1909 E. Gans Road )**

Gerry Worley and Kris Vellema, Health Department, was present for this item.

Mr. Worley reported an inspection of the property you own located at 1909 E. Gans Road (parcel # 17-703-31-00-008.13 01) was conducted on March 02, 2007 and revealed broken furniture, lumber, tin, steel, trash, rubbish and garbage on the premises. This condition was declared to be a nuisance and a violation of Boone County Public Nuisance Ordinance Section 6.5.

The owner was notified that a hearing will be held before the County Commission on Tuesday, May 22, 2007 at 9:30 a.m. in the County Commission Chambers at the Boone County Government Center, 801 E. Walnut Street, Columbia, Missouri.

Mr. Worley stated his department has received complaints on this property for several years. The department has worked with the property owner and feels it is time to proceed with the abatement.

Commissioner Elkin asked what the process was after the abatement.

Ms. Vellema responded the department would work with the owner if they show a willingness to take care of the problem.

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 1909 E. Gans Road Columbia, Missouri.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 207-2007**

**2. Request for Personal Computer for Sheriff's Department**

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the request from the Information Technology Department, as outlined in the attached memo, for a new PC in the Sheriff's Department.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 207-2007**

**3. Renewal VOCA - Prosecuting Attorney's Office**

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the VOCA Grant ( \$56,582.24) for the Boone County Prosecuting Attorney's Office.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 209-2007**

**4. Public Works – 10 hour holiday pay**

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby agree and approve the request from the Boone County Public Works Department to compensate Maintenance employees for 10 hours of holiday pay for holidays which occur during the periods in which they are assigned to a workweek schedule consisting of four 10 hour days.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 210-2007**

**5. Purchasing**

Melinda Bobbitt, Director of Purchasing was present on behalf of this item.

**A. Nashville Church Road 33-10MAY07**

Commissioner Miller moved now on this day the County Commission of the County of Boone does hereby award bid 33-10MAY07 Nashville Church Road Paving Improvements to APAC-Missouri, Inc. It is further ordered the presiding Commissioner sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 211-2007**

### **B. Purchasing Policy Manual Revision**

Commissioner Elkin moved now on this day the County Commission of the County of Boone does hereby approve the attached revision for the Purchasing policy manual for sole source purchases. The revision includes advertising the intent to make a sole source purchase for a contract value over \$5,000 and obtaining commission approval in regular session. The proposed revision follows the revision required by RSMo.50.783.

Commissioner Miller seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 212-2007**

### **C. Courtroom Technology Consultant 23-09MAY07**

Ms. Bobbitt stated the Request for Qualifications for a Courtroom Technology Consultant opened on May 9, 2007. One qualification response was received and two “no bids” were received.

The evaluation committee consisted of the following:

- Caine Henderson, Thirteen Judicial Circuit Court - Information Technology
- Mike Mallicoat, Boone County Information Technology
- Karen Miller, Boone County Commissioner
- Joy Rushing, Thirteen Judicial Circuit Court – Court Administration
- John Schloot, Community Representative

Recommendation for award is to Theer & Associates, Inc. for an initial project cost of \$26,856. The cost includes the audio/visual needs of the existing large Ceremonial Court Room, new jury staging & training room, new large court room, new hearing room, infrastructure costs, and meeting time between consultant and County.

This is a term and supply contract with four one-year renewals and the contract may be used for future projects. This initial project will be paid out of department 4061 – Courthouse Expansion, 71231 – Owner Costs.

Commissioner Elkin asked why vendors supplying equipment were excluded.

Ms. Bobbitt replied typically vendors spec their own equipment. In order to keep a level playing field it would better serve the County to have a consultant.

Commissioner Elkin said by not allowing a vendor, who meets the criteria to participate, we limit the competition.

Caine Henderson, Thirteen Judicial Circuit Court - Information Technology

Mr. Henderson clarified the Courthouse was looking not only at the present, but how to expand in the future. The committee agreed to use a consultant for this purpose.

There was no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**D. Sole Source Purchase – Graphical user Interface**

Ms. Bobbitt stated the Public Works/Facilities Maintenance Department requests permission to make a sole source purchase due to only one feasible source being available to purchase the following:

Front end graphical user interface for the Invensys Building Automation System located at the Boone County Jail.

The purchase is with C&C Group. Total cost is \$13,832.00 and will be paid out of department 6200 – Capital Repairs/Replacements, account 60110 – Major Building Repairs / Replacement. This particular purchase was not originally budgeted, but according to David Mink, Public Works Director, this is part of the jail HVAC project and there are funds still available for the project. \$226,241 remains in the account at the time of this writing.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**E. Sole Source Purchase – Upgrade to Door Locking System**

Ms. Bobbitt stated the Public Works/Facilities Maintenance Department requests permission to make a sole source purchase due to only one feasible source being available to purchase the following:

Upgrade to existing Boone County Jail Locking Door System to include furnishing,

delivery and installation of a new fiber optic network in a “star” topology with required hardware.

The purchase is with Corsair Controls, Inc. Corsair Controls quote is \$194,243.00. We have included a 3% contingency on the Purchase Requisition so the total cost is \$200,070.00 and will be paid out of department 6200 – Capital Repairs/Replacements, account 60110 – Major Building Repairs / Replacement. \$175,000 was budgeted for this purchase. Attached is a memo from David Mink, Public Works Director stating that the difference could be covered by savings from the jail HVAC project. \$226,241 remains in the account at this time.

There was no discussion and no public comment.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

#### **F. Surplus Vehicles – Retain Temporarily in Inventory**

Ms. Bobbitt stated a 2001 ½ ton pickup truck, asset tag 13023, vin #1GCEK14V01Z301280 was approved for disposal in commission on February 28, 2006, commission order number 74-2006. Commission approved retaining the truck through the end of summer 2006 for Public Works maintenance operations use. Then in December 2006, Public Works requested to retain vehicle until June 2007, and that was approved on commission order 492-2006. Our Public Works department is still utilizing the truck and requests permission to continue to keep this truck in use through September 2007.

A 2001 Chevrolet Pickup truck, asset tag 13022, vin # 1GCEK14V21Z300552 was approved for disposal in commission in January 2007, commission order 35-2007. Public Works requests permission to keep vehicle in use by maintenance operations through September 2007.

A 2002 GMC pickup truck, asset tag 13500, vin # 1GTEK19VX2Z312720 was approved for disposal in commission in April 2007, commission order 140-2007. Public Works requests permission to keep truck for intern use until further notice.

Commissioner Miller asked who was using these vehicles.

David Mink, Director of Public Works replied they were being used through the summer for interns.

Commissioner Miller asked for an overall plan as to what would be done with these vehicles and to determine if Public Works/ Facilities Maintenance will need a permanent vehicle added to next years budget.

**6. There were no Commissioner Reports.**

**7. There was no Public Comment**

The meeting adjourned at 10:00 a.m.

Attest:

---

Wendy S. Noren  
Clerk of the County Commission

---

Ken Pearson  
Presiding Commissioner

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner