

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Patricia Burbridge

The meeting was called to order at 9:30 a.m.

### **1. Courthouse Expansion Sales Tax Issue**

Commissioner Schnarre reported that more investigation had been done, and it is possible to expand the Courthouse on a “pay as you go” plan instead of using bonds. This would allow the tax to be in effect for three years instead of four years. This would require very careful financial management, and is based on an anticipated 3% growth in the County each year.

Commissioner Miller thanked Kay Murray and June Pitchford for their efforts in finding a way to not use the bonds. She feels that this new proposal is in the best interests of everyone, and she supports a tax for 3 years instead of 4 years.

Commissioner Elkin also expressed his appreciation for the work that went into the new proposal. He did ask what would happen if the County does not have the anticipated 3% growth per year.

Commissioner Schnarre reported that based on recent history, the 3% figure is felt to be a safe one.

Commissioner Elkin stated that he still has some of the same concerns as for the original tax issue.

Commissioner Schnarre asked for public comment.

Kathy Lloyd also expressed appreciation for the efforts of Ms. Murray and Ms. Pitchford who looked into the issue again.

Commissioner Schnarre closed public comment.

John Patton, County Counselor, and Wendy Noren, County Clerk, appeared to explain the process for changing Commission Order 21-2006. It was reported that the Commission should request a court order to remove that Order and direct the legal counsel to request

approval from the court for the change in the ballot. Ms. Noren requested that action be taken as quickly as possible because of the deadlines she must meet.

Commissioner Miller moved to accept the Order as presented in Commission Order 45-2006.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed as follows: Commissioner Schnarre - aye, Commissioner Miller – aye, Commissioner Elkin - nay. **Order 46-2006.**

## **2. Purchasing Department**

### **A. Second Reading of Bid 63-08NOV05 Law Enforcement Equipment Term and Supply**

Commissioner Elkin moved to award Bid 63-08NOV05 Law Enforcement Equipment Term and Supply to Ed Rohr Safety Products, Precinct Police Products, OMB Police Supply, Streicher's, and Leon Uniform Equipment, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contracts.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 46-2006.**

### **B. Second Reading for Request to use Cooperative Contract for Office Supplies with Office Depot**

Commissioner Miller moved to authorize the use of the U. S. Communities cooperative contract for emergency purchases of office supplies with Office Depot. This is a county-wide term and supply contract. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 47-2006.**

**C. Second Reading for Agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office**

Commissioner Elkin moved to approve the agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for 2005 for the Auditor's Office. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 48-2006.**

Heather Turner, Purchasing Department Buyer, appeared on behalf of the next issues.

**D. First Reading of Disposal of Surplus Property**

Heather Turner stated that the following items have been identified as surplus. The Purchasing Department is requesting approval for disposal by auction. Items 55-56 will be destroyed by department.

	Asset #	Description	Make	Model	Condition of Asset	Serial #
1.	None	(3)" Hubcaps	Ford	Crown Vic 178-16		
2.	None	VCR	Fisher	FVH810		
3.		Audio Intelligence Device		210		1262
4.		Bagphone	Ameritech	Motorola/SCA		SCN2520A
5.		Bagphone	Audiovox	CMT410		06957299A
6.		Flipphone	Motorola Microtac	34922WADBA		A56GYUT89
7.		Flipphone	Nokia	6161		1221148688
8.		(7) Flipphones	Nokia	5165		
9.		Flipphone	Nokia	7160		11009287144
10.		VHF Console	Vega	C534		
11.	3390	Digi Scan 8	Unimetrics			50222
12.		Federal Signal Switch pack				

13.		Battery Charger	Motorola	NTN4864B		
14.	7596	Motorola MT1000		H43GCU7180A N		751ATC1846
15.		Motorola P100 W/ spare Battery		H43QPU7160B N		759TRA5517
16.		Motorola Radius P200		H43RFU7160B N		792FQE2376
17.		Portable Radio	Midland	70-155B		504264
18.	7588	MT1000 W/ CHARGER	Motorola	H43GCU7180A N		751AATC1844
19.		Portable Radio Charger	Midland	70C06		
20.		Desktop phone	Nortel	7310		NT8B21AC-35
21.	None	Chair	Worth		Bad Seat, Poor chair	
22.	10703	20000lb Trailer	Conrail	C-20	Fair, unit has some damage to tongue	4KNFC1925TL16 1417
23.	12887	Chair, burgundy	Cramer		Does not adjust the way it should, wobbly	
24.	11671	Chair, blue	Triton	MAXAU28	Needs new cloth cover	
25.	11676	Chair, blue	Triton	MAXAU28	Needs new cloth cover	
26.	11670	Chair, blue	Triton	MAXAU28	Needs new cloth cover	
27.	11668	Chair, blue	Triton	MAXAU28	Needs new cloth cover	
28.	None	Chair, swivel	Worth		Bad Seat	
29.	None	Ayoin Display Touch Screen (June 1999)		2001TS	Non Service available, no longer working	T367091100196
30.	12610	Ayoin Display Touch Screen (April 2000)		2001TS	Non Service available, no longer working	00170069
31.	12910	Dryer	Amana	ALE866SAW	Fair, works	S00002230016
32.	12337	Washer	Amana	LWA40AW	Fair, works	

33.	13885	Carpet Cleaner	Bissell	Pro Tech UPR 792OH	Broken, does not work.	02304303
34.	05612	Typewriter	Sharp	ZX515	Bad Doesn't Work	60230223
35.	7014	Tilt Kettle	Garland	KT6ESK24	Poor Heating elements & Thermostat not working	9E6100
36.	None	5 Drawer File Cabinet	Unknown	Unknown	Bad, second drawer is broken	
37.	None	(32) Lumbar	2"x12"x19.5	#2 Grade Pine	Used, but good	
38.	8951	Paddle Wheel Elevating	John Deere	Scraper	Good (4107 Hours)	T0762BX771972
39.	10182	Task Chair (Blue)	Hon	W/O arms	Fair Adjustable height does not adjust	
40.	12138	Snowblower	Yard Machine		Good	
41.	07010	Hot water Booster Heater	Cleveland Range Co		Poor, scaled up	
42.	12645	Push Sweeper	Dayton		Good	
43.	None	Grass Edger	Little Wonder		Good	
44.	None	Leaf Sweeper	Agri Fab	26 "	Good	
45.	None	Mailbox	BC Property Tax	Brown	Fair	
46.	None	Bicycle Rack		Yellow	Good	
47.	None	Metal Tool Box for pickup		Almond Color, side mount	Good	
48.	None	Desk	Unknown		Poor	
49.	8416	5 Drawer File Cabinet			Poor	
50.	None	Printer Table			Ok, not great	
51.	12055	Video Cassette Recorder	Panasonic	PV9450	Inoperable. Gears will not eject cassette	D9MC19036
52.	6467	CCTV Camera and Lens	Panasonic		Poor Picture	91J01272

53.	07075	Water Softening System Control Valves	Culligan		Poor, control and valves not functional beyond repair	
54.	05424	Calculator	Sharp	Compet CS2606	Fair, tape will not feed	
<b>Items Destroyed by Department:</b>						
55.		(3) Passive Alcohol Sensors				
56.		Kustom Signals MPH Board			3 Giant Display	CD1070
57.	None	Adding Machine	Sharp		Non Functioning, Destroyed by Department	

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **E. First Reading of Bid 03-26JAN06 Brush Chipper**

Heather Turner reported that the Bid for a New Model Year 2005/2006 Brush Chipper closed on January 26, 2006. Five bids were received. Purchasing and the Public Work's department, recommend award to Luby Equipment for submitting the low bid.

Total cost of the contract is \$36,500.00 to be paid out of department 2040 - PW Maintenance Operations, account number 92300 – Replacement Machinery & Equipment. The original budgeted amount for this purchase was \$37,000.00. Also, Greg Edington, Public Works Department, has submitted a request for the Public Works to retain the brush chipper currently in operation as a back-up for the new equipment.

Commissioner Miller stated that the current brush chipper is very heavily used and having two pieces of equipment should be valuable to the department.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

### 3. First Reading of Revenue Sharing Agreements

David Mink, Public Works Department, appeared on behalf of this issue. He gave the following information.

City Name	2006 Project Description	Total Amount Requested	2006 Recommendation
<b>City of Ashland</b>	Henry Clay/Liberty Lane Intersection Improvements	\$ 67,500.00	<b>\$ 67,500.00</b>
<b>City of Centralia</b>	Randolph Street, Phase 2	\$ 112,000.00	<b>\$ 80,000.00</b>
<b>Centralia Special Road District</b>	Pave 0.35 mi. E. Union Church, Overlay 1.25 mi. San Lynn and 1 mi. Ball Road	\$ 160,000.00	<b>\$ 80,000.00</b>
<b>City of Columbia</b>	Chapel Hill Road: Scott Boulevard to Gillespie Bridge Road	\$ 791,700.00	<b>\$ 300,000.00</b>
<b>City of Hallsville</b>	Replace deteriorated culverts throughout city	\$ 130,000.00	<b>\$ 65,000.00</b>
<b>City of Harrisburg</b>	DC Lane & Craigview	\$ 18,000.00	<b>\$ 18,000.00</b>
<b>City of Hartsburg</b>	Paving City Parking Lot (Parking Lot not eligible)	\$ 19,000.00	<b>\$ -</b>
<b>City of Huntsdale</b>	Continued Drainage Work and Additional Culverts	\$ 10,000.00	<b>\$ 10,000.00</b>
<b>City of McBaine</b>	Asphalt for Main Street	\$ 14,000.00	<b>\$ 7,000.00</b>
<b>City of Pierpont</b>	Road Maintenance and Snow Removal	\$ 2,500.00	<b>\$ 2,500.00</b>
<b>City of Rocheport</b>	First Street: Pike to Clark and Moniteau to Central Street	\$ 66,600.00	<b>\$ 33,300.00</b>

<b>City of Sturgeon</b>	Seal & Chip - 33 blocks	\$ 20,977.00	<b>\$ 20,977.00</b>
	Replace three culverts (Approval for Hick Street)	\$ 18,650.00	<b>\$ 7,200.00</b>
	Asphalt the gravel road to the Arena	\$ 8,555.00	
	Asphalt the gravel drives at Mt. Horeb Cemetary	\$ 20,500.00	
	Install a NEW sidewalk - approximately 1300 feet	\$ 20,000.00	
	<b>TOTAL</b>	<b>\$ 1,479,982.00</b>	<b>\$ 691,477.00</b>

Commissioner Miller asked for clarification on the snow removal plans for Pierpont.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **4. First Reading of Consultant Services Agreements**

David Mink, Public Works Department, reported that the following are general prequalification agreements for consulting services:

- Allstate Consultants
- Barr Engineering Company
- Bucher, Willis & Ratliff Corp.
- A Civil Group
- CM Engineering
- Engineering Surveys and Services, LLC
- Olsson Associates
- Poepping, Stone, Bach & Associates, Inc.
- Shafer, Kline & Warren
- Trabue, Hansen & Hinshaw, Inc.
- Project Solutions
- Mitzel & Associates
- Terracon, Inc.
- Malicoat-Winslow Engineers, P.C.

There will be more agreements as the year progresses.

There was no discussion and no public comment.



Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**5. First Reading of Budget Revisions**

**A. Public Safety**

This Revision is to cover radios purchased for Joint Communications. All expenditures will be reimbursed by a Homeland Security grant.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**B. Public Works**

David Mink and Greg Edington, Public Works Department, appeared on this issue. They reported that the purchase of a new floor jack and two demolition saws appears to be more cost effective than repairing old equipment.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**6. First Reading of Lease Agreement with HP Financial Services**

Commissioner Miller stated that this agreement is for a computer for Child Support Services. The monthly cost will be refunded by the State.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**7. First Reading of 2006 Columbia Special Business District Agreement**

This agreement is to support the Columbia Special Business District.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**8. Planning and Building – Receive and Accept Final Plat for Golf View Gardens Plat 1**

Stan Shawver, Planning and Building, presented Plat 1 for Golf View Gardens.

Commissioner Elkin moved to receive and accept Golf View Gardens Plat 1. It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 49-2006.**

**9. Appointment of Auditor June Pitchford to the Health Trust Committee**

Commissioner Miller moved to appoint Auditor June Pitchford to the Health Trust Committee with an interim term expiring December 31, 2008. As stated: Two County elected officials, at least one (1) of whom shall be the Auditor or the Treasurer.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 50-2006.**

**10. Appointments to Boards/Commissions**

Commissioner Elkin moved to approve the following appointments:

Name	Board/Commission	Term Expiration
Robert J. Dollar	Road & Bridge Advisory Committee	February 2, 2008
John Schloot	Planning & Zoning Commission	January 31, 2010

Alyce Turner	Energy & Environment Commission	January 31, 2010 (reappointment)
Bert Thomas	Boone County Board of Appeals	February 7, 2011

It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 51-2006.**

**11. Authorize Use of County Facilities**

A. Boone County Coalition for Tobacco Concerns & Peers Against Secondhand Smoke

Commissioner Miller moved to authorize the use of the Boone County Facilities as requested by the Boone County Coalition for Tobacco Concerns & Peers Against Secondhand Smoke from 6:00 p.m. through 8:45 p.m. on April 26, 2006.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 52-2006.**

B. Zeta Phi Beta International Sorority Inc. – Chi Kappa Chapter

Commissioner Elkin moved to authorize the use of the Boone County Facilities as requested by the Zeta Phi Beta International Sorority Inc. – Chi Kappa Chapter from 6:00 p.m. through 9:00 p.m. on March 6, 2006.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 53-2006.**

**12. Commissioner Reports**

Commissioner Schnarre reported donations for the C.A.S.H. Program in January were \$3,606.25, with disbursements of \$6,141.25.

Donations for the H.E.L.P. Program in January were \$3,076.95, with disbursements of \$3,294.29.

There were no other Commissioner reports.

**13. Public Comment**

There was no public comment.

The meeting adjourned at 10:05 a.m.

Attest:

---

Wendy S. Noren  
Clerk of the County Commission

---

Keith Schnarre  
Presiding Commissioner

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner