

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Boone County Fairgrounds
Multi-Purpose Building

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Tom Schauwecker, Boone County Assessor, introduced Wes Peery, Zach Volmert, Casey Johnson, Joseph Tesoro, and Nicholas Young. They are from Boy Scout Troop 121 and are working on their Citizenship in the Community badge.

Subject: First Reading of Bank Depository Contract

Wendy S. Noren, Boone County Clerk, was present on behalf of this item.

Wendy Noren stated the Commission approved the RFP last month. This contract is with First National Bank. This is the same as previous Bank Depository contracts.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Purchasing Department – Second Reading and Award of Bid 46-30JUN05 (Wolfe Road, McQuitty Road and Route E Intersections Road Improvement Project)

Commissioner Elkin moved to award bid 46-30JUN05 for the Wolfe Road, McQuitty Road and Route E Intersections Road Improvement Project to S & C Bridge and Concrete, Inc.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 288-2005**

Subject: Juvenile Justice Center – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1243-10100: Juvenile Justice Grants – Salaries	\$1,712.00	
1243-10200: Juvenile Justice Grants – FICA	\$131.00	
1243-91300: Juvenile Justice Grants – Machinery and Equipment		\$1,843.00

Said budget revision is for the purchase of a model locking medication cart for the Juvenile Justice Center.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 289-2005**

Subject: Public Works – Establish Hill Creek Neighborhood Improvement District

Commissioner Elkin moved to accept the following certification:

I, Wendy S. Noren, County Clerk in and for the County of Boone, State of Missouri, hereby certify that the attached petitions contain the signatures of the property owners who own property equal to at least two-thirds by area of all real property located within the proposed **Hill Creek Sanitary Sewer Neighborhood Improvement District** and no petitioner is delinquent in County real estate taxes.

In testimony whereof, I have hereunto set my hand and affixed the seal of the County of Boone, State of Missouri, this 21st day of **July**, 2005.

/s/ Wendy S. Noren
County Clerk
Boone County, Missouri

(seal)

In that the attached petitions meet the requirements set forth in section 67.457.3 RSMo. and Commission Order #424-91 for the formation of neighborhood improvement districts, the county Commission hereby approves the advisability of the improvement and orders the establishment of the **Hill Creek Sanitary Sewer Neighborhood Improvement District** to be described as follows:

Lot Ten (10) of Hillcreek Subdivision according to the plat recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 38 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot "P" of Hill Creek Subdivision as shown by a survey recorded Book 414, Page 18, Records of Boone County, Missouri.
Lot 19 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 25 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 42 Hill Creek Subdivision as described by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 25 of Hill Creek Subdivision Addition 1, as shown by Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot DD of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 19 of Hill Creek Subdivision Addition 1, as shown on plat recorded in Plat Book 13, Page 26, Boone County Records except that part being called Tract B on survey recorded in Book 782, Page 655, Boone County Records and including that part of Lot 18 of said Subdivision being Tract A of survey recorded in Book 782, Page 655, Records of Boone County, Missouri.
Lot "N" Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 3 of Hillcreek Subdivision as shown by the survey thereof recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 24 of Hill Creek Subdivision Addition 1, as shown by plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 1 of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 20 Hill Creek Subdivision Addition 1 as shown by plat recorded in Plat Book 13, Page 26 of Boone County, Missouri Records, except that part thereof conveyed by Warranty Deed recorded in Book 723, Page 84, Records of Boone County, Missouri.
Lot "O" of Hill Creek Subdivision as shown by a survey recorded in Book 414, Page 18, Records of Boone County, Missouri
Lot "M" Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, except lot L2, as described in Book 675, Page 277, Records of Boone County, Missouri .
A tract of land in the SE 1/4 of Section 11, T 47 N, R 13 W as shown by Survey recorded in Book 374, Page 313, Boone County Records and also designated as Lot D Hill-Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Boone County Records, together with a part of Lot C of Survey 414, Page 18 and excepting part of Lot D as described by Survey recorded in Book 414, Page 18 as described by Warranty Deed recorded in Book 1117, Page 619, Records of Boone County, Missouri.
Lot 43 Hill Creek Subdivision as shown on Survey recorded in Book 414, Page 18, Boone County Records and as described by Warranty Deed recorded in Book 771, Page 802, Boone County Records.
Lot 10 of Hill Creek Subdivision Addition I, as shown by the plat recorded in Plat Book 13, Page 26 Records of Boone County, Missouri.
Lot HH of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 13 of Hill Creek Subdivision as described by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 24 Hill Creek Subdivision as shown by survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 12 of Hill Creek Subdivision as described by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.

Lot II of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri except that part for roadway as described in Book 1125, Book 740, Records of Boone County, Missouri.
Tract I-J of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 6 of Hill Creek Subdivision Addition 1 as shown by Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 28 Hill Creek Subdivision as shown by Survey recorded in Book 392, Page 934, Records of Boone County, Missouri.
North part of Lot 21 Hill Creek Subdivision as shown by Survey recorded in Book 453, Page 205, Records of Boone County, Missouri.
Lot 44 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
A tract of land in SE 1/4 of SE 1/4 Section 11, T 47, R 13 as shown by Survey recorded in Book 379, Page 835, Boone County Records and as described in Warranty Deed recorded in Book 611, Page 354, Boone County Records being Lot F Hill Creek Subdivision.
A tract of land in the W 1/2 of SE 1/4 Section 11, T 47 N, R 13 W as described by the Warranty Deed recorded in Book 473, Page 9, Boone County Records being Lot 9 of Hill Creek Subdivision.
Lot "K" of Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, except Lot L1 as described in Book 675, Page 277Records of Boone County, Missouri
Lot 27 of Hillcreek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot E on plat of Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot FF of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri
Lot G Hill Creek Subdivision as shown by the Plat recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 32 of Hill Creek Subdivision as shown by Survey recorded in Book 718, Page 64, Records of Boone County, Missouri.
Lot 31 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot T Hill Creek Subdivision as described by the Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 35 Hill Creek Subdivision as described by Surveys recorded in Book 414, Page 18 and Book 628, Page 864, Records of Boone County, Missouri.
Lot 15 of Hill Creek Subdivision as described by Survey recorded in Book 414, Page 18, and Survey recorded in Book 606, Page 740, all Records of Boone County, Missouri.
Lot 23, Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 34 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 40 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 33 of Hill Creek Subdivision as shown by survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 26 of Hill-Creek Subdivision as shown by the survey recorded in Book 414, Page 18, Recods of Boone County, Missouri.
Lot 5-6 of Hill-Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, all in Boone County Records.
Lot 12 of Hill Creek Subdivision Addition 1 as shown by the plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot BB of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 16 of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18 Records of Boone County, Missouri.
Lot 17 of Hill Creek Subdivision Addition 1 as shown by the Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 2 of Hill Creek Subdivision Addition 1, as shown by the plat recorded in Plat Book 13, Page 26, Records of Boone.
Lot 4 of Hill Creek Subdivision Addition 1, as shown by plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.

Lot "A" of Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 8 of Hill Creek Subdivision being in the SE 1/4 of Section 11, T 47, R 13 as described by Warranty Deed recorded in Book 384, Page 764, Records of Boone County, Missouri.
Lot 8 Hill Creek Subdivision Addition I as shown by the plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 36 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 18 of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot "H" of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 11 of Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 37 Hill Creek Subdivision as shown on Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 39 Hill Creek Subdivision as shown by the Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
A TRACT OF LAND IN SE 1/4 OF Section 11, T 47 N, R 13 W, as shown by survey recorded in Book 392, Page 67, Boone County Records, except that part described in deed recorded in Book 1117, Page 480, Boone County Records and a part of Lot D of Survey recorded in Book 414, Page 18, Boone County Records all as described in Warranty Deed recorded in Book 1254, Page 952, Boone County Records.
Lot 1 Hill Creek Subdivision Addition 1 as shown by the plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 22 of Hill Creek Subdivision Addition 1 as shown by plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 14 Hill Creek Subdivision as shown by the Survey recorded in Book 374, Page 177, Records of Boone County, Missouri.
Lot R, Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 18 of Hill Creek Subdivision Addition 1, as shown on Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri, except parcel shown as Tract A on Survey recorded in Book 631, Page 988, Boone County Records, and including that part of Lot 19 of said subdivision being Tract B of Survey recorded in Book 782, Page 655, Boone County Records.
Lot "B" of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot EE of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 7 of Hill Creek Subdivision Addition I as shown by plat recorded in Plat Book 13, Page 26 Records of Boone County, Missouri.
Lot GG of Hill Creek Subdivision as shown by Survey recorded in Book 396, Page 262, Records of Boone County, Missouri
Lot 29 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 14 of Hill Creek Subdivision Addition 1 as shown by plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 23 of Hill Creek Subdivision Addition 1, as shown by Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot U of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 4 of Hill-Creek Subdivision according to the plat thereof recorded in Deed Book 414, Page 18, Records of Boone County, Missouri.
Lot 11 of Hill Creek Subdivision Addition 1 as shown by plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 7 of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 15 OF Hill Creek Subdivision as shown by the Plat recorded in Plat Book 13, Page 26, Records of Boone County, Missouri.
Lot 20 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.

Lot 22 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 30 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 17 Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot CC of Hill Creek Subdivision as shown by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot 2 Hill Creek Subdivision as shown on the plat of Hillcreek Subdivision as described by Survey recorded in Book 414, Page 18, Records of Boone County, Missouri.
Lot AA of Hill Creek Subdivision shown by Survey recorded in Book 414, Page 18, Boone County Records.
Lot 9 Hill Creek Subdivision Addition I, as shown by the Plat recorded in Book 13, Page 26, Records of Boone County, Missouri.
Shaded areas = signed Petition

The final cost of the improvement shall not exceed the estimated cost of **\$1,652,980.60** by more than twenty-five percent (25%). The County Commission hereby orders the County Public Works Director to make plans and specifications for the proposed project and file said plans and specifications with the County Clerk of Boone County, Missouri.

The Commission further **orders** that the improvement costs shall be assessed equally against each parcel described on Exhibit "A" attached hereto and shall be payable in not more than twenty (20) substantially equal annual installments in accordance with the laws of the State of Missouri and consistent with the administrative policies of the County of Boone, and the clerk shall prepare an assessment list and notify the property owners of a public hearing on the proposed improvement.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 290-2005**

Subject: Job Classification Committee – First Reading of Recommendation to reclassify a position in the Assessor’s Office

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated Tom Schauwecker, Boone County Assessor, submitted a Position Description Questionnaire on the vacation Office Specialist position to the Job Classification Committee for reclassification. The Job Classification Committee met with Mr. Schauwecker on June 27, 2005 and decided to forward the request to the Public Sector Personnel Consultants for their recommendation. Public Sector Personnel Consultants responded with a recommendation "that the job classification of this position be changed from Office Specialist to Personal Property Clerk".

The Job Classification Committee met on July 8, 2005 and reviewed Public Sector Personnel Consultants' recommendation and unanimously moved to accept the recommendation on this position and move it forward to the Commission so the position can be posted for filling at the proper level.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Presiding Commissioner to sign Landlord's Agency Exclusive Right to Lease Agreement

Commissioner Schnarre stated this is an agreement that will allow Plaza Real Estate to list County property for lease. If a broker is used, then the County will pay 5%, if not there will be no charge. This has been approved by County Counselor.

Commissioner Elkin moved to authorize the Presiding Commissioner to sign the Landlord's Agency Exclusive Right to Lease Agreement.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 291-2005**

Commissioner Reports

There were no Commissioner Reports.

Public Comment

Zach Volmert asked the Commission who handles standing water. The Commission explained the processes that the City/County Health Department goes through to prevent standing water.

There was no further public comment.

The meeting adjourned at 1:48 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner