

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: Purchasing Department**

Heather Turner, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Approval of Amendment #2 to Bid 66-12NOV02 (Law Enforcement Uniforms and Equipment and Red The Uniform Tailor contract)**

Commissioner Elkin moved to approve Amendment #2 to Bid 66-12NOV02 for Law Enforcement Uniforms Term and Supply with Leon Uniforms Company, Inc. and approve an additional contract for said bid with Red The Uniform Tailor, Inc.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 41-2005**

**B. Second Reading and Approval of Additional Recommendation for Award to Bid 78-23NOV04 (Shop Fluids Term and Supply)**

Commissioner Miller moved to approve an additional contract with McCollister and Company for bid 78-23NOV04 for Shop Fluids Term and Supply.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 42-2005**

**C. First Reading of Bid 77-23DEC04 (Router Maintenance Term & Supply)**

Heather Turner stated the Bid for Router Maintenance for the Information Technology Department closed on December 23, 2004. One bid was received. A vendor who submitted a “no bid” on this bid indicated they were unable to provide router maintenance for the County because they are not a BayNetworks reseller. Therefore, Purchasing and Information Technology recommend award to the only bidder, Integrated Solutions Group.

This Term & Supply contract will be paid out of department 1170 Information Technology, Account Number 60050 Equipment Service Contract. The budgeted amount for FY 2005 for router maintenance is \$2,200.00.

Commissioner Elkin asked if this is a new contract. Michael Mallicoat, Information Technology Director, stated this is a renewal of the contract.

Commissioner Miller asked why the vendor has to sell BayNetworks. Mr. Mallicoat stated this is the equipment the department uses.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Maximus Inc. Agreement**

Heather Turner stated this is the agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor’s office. The plan will be based on actual costs for the year ended December 31, 2004.

The Auditor’s office requests to extend the contract for one more year and to continue to purchase this service from Maximus Inc.

Total cost of contract is \$6,990 from department 1190 – non-departmental, account 71101 – professional services. There is a remaining balance of \$101,600 in the account.

Commissioner Miller stated this is an annual contract so the County can be reimbursed for State grants.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**E. First Reading of Bid 02-04JAN05 (Solid Block Asphalt Sealant Term & Supply)**

The Bid for Solid Block Asphalt Sealant for the Public Works Department closed on January 4, 2005. Three bids were received. Purchasing and Public Works recommend award to the low bidder, Paving Maintenance Supply, Inc.

This Term & Supply contract will be paid out of department 2040 Public Works Maintenance Operations, Account Number 26000 Pavement Repairs Material. There is a total of \$120,000.00 in the Pavement Repairs Material budget for FY 05.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**F. First Reading of Bid 01-04JAN05 (125 Gallon Asphalt Sealant Melter Applicator)**

The Bid for a 125 Gallon Asphalt Sealant Melter Applicator closed on January 4, 2005. Five bids were received. Purchasing and the Public Work's department recommend award to Vance Brothers, Inc. for submitting the low bid. As noted in the attached memo from Public Works, three different brands of Applicators were bid. Public Works inspected the 2 lowest priced machines for adherence to the specifications, and determined the low bid met the specifications.

Total cost of the contract is \$33,741.00 to be paid out of department 2040 - PW Maintenance Operations, account number 92300 – Replacement Machinery and Equipment. The budgeted amount for this purchase is \$35,000.00.

The Public Works Department has written a memo on the award recommendation.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**Subject: Information Technology – First Reading of Contract with Integrated Solutions Group**

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated this is a contract with Integrated Solutions Group for network security upgrades. The target completion date for this is the end of February 2005.

Commission Miller stated the County contracts out the security work. Mr. Mallicoat stated that is correct and it has always been done this way.

Commissioner Miller asked why the County is unable to do this work. Mr. Mallicoat stated at this time the department does not have the training. However, they will be able to perform this work in the future.

Commissioner Elkin asked if this is done on an annual basis. Mr. Mallicoat stated it should be done on an annual basis but has not been done for two years.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

**A. First Reading of Agreement between Missouri River Communities Network (AmeriCorps)**

**B. First Reading of Agreement between City of Columbia and Boone County (Storm Water Education Coordinator)**

Don Abell, Public Works Design and Construction Manager, was present on behalf of these items.

Don Abell stated in the past, this has been provided by the University. Through staffing changes, these services will be provided by the City of Columbia. These contracts are for the County's compliance for the NPDES permit. These contracts will provide a storm water educator.

Commissioner Miller stated this will be less expensive as compared to the past when the County was paying \$30,000 per year for one employee. This will actually provide two employees.

Mr. Abell noted the person that used to work for the University on this project is now working for the City.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Planning and Zoning – Receive and Accept Heather's Hedge Plat**

Thad Yonke, County Planner, was present on behalf of this item.

Thad Yonke stated this is a two lot minor plat located near Harrisburg.

Commissioner Elkin moved to receive and accept Heather's Hedge plat.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 43-2005**

**Subject: Court Administrator – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Miller moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-03421: Judicial Grants – State Reimbursement	\$15,000.00
1243-71101: Judicial Grants – Professional Services	\$15,000.00

Said budget amendment is to increase revenues and expenditures for the Domestic Relations Grant January 2005 to June 2005.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 44-2005**

**Subject: Appointments to Boards/Commissions**

- A. Board of Parks Commission**
- B. Boone County Library Board**
- C. Mental Health Board of Trustees**

Commissioner Elkin moved to approve the following:

- Appoint David F. Moore (Columbia Township) to the Board of Parks Commission for an interim term to expire on September 30, 2007
- Re-appoint Tiff Lauffer to the Boone County Library Board for a term to expire on February 1, 2009
- Appoint Glenda Nickell (Columbia Township) to the Mental Health Board of Trustees for an interim term to expire May 31, 2007

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 45-2005**

**Subject: Authorize Use of County Facilities**

**A. Missouri High Steppers**

Commissioner Elkin moved to approve the use of the Commission Chambers or Room 220 February 15, 2005, March 15, 2005 and April 18, 2005 for a committee meeting of the Missouri High Steppers.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 46-2005**

**B. Regional AIDS Interfaith Network**

Commissioner Miller moved to approve the use of the Courthouse Grounds, Courtyard Square, Commission Chambers and Chambers Atrium for the Salute to Life Walk for HIV/AIDS Awareness sponsored by RAIN.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 47-2005**

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Voluntary Annexations*

Commissioner Schnarre stated the City has approved the following voluntary annexations:

- Approximately 1.56 acres of land owned by Kassie L. Claughton, located on the east side of U.S. Highway 63, southwest of Starke Avenue
- Approximately 102 acres of land owned by the City of Columbia, located on the southwest side of Strawn Road, south of I-70 Drive Southwest

Washington, D.C. Trip

Commissioner Schnarre stated he, Columbia Mayor Darwin Hindman, Water and Light Director Dan Dasho, and Assistant City Manager Paula Hertwig-Hopkins went to Washington, D.C. last week. They had meetings with Representative Hulshof, Representative Talent and Senator Bond. In these meetings they discussed funding for local projects, both joint and individual

*Commissioner Miller*

Commissioner Miller stated she attended the meeting last night in Ashland where REDI presented their Chapter 100 bond proposal. She believed it was a good meeting. The consensus of those in attendance was they are not opposed to this if it is for the right project.

She noted bond counsel was there and there was some concern by the schools about the possible impacts on the school funding formula. There was a question about whether it was unconstitutional or not.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 9:54 a.m.

Attest:

---

Wendy S. Noren  
Clerk of the County Commission

---

Keith Schnarre  
Presiding Commissioner

---

Karen M. Miller  
District I Commissioner

---

Skip Elkin  
District II Commissioner