

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of this item.

A. Open Bid 62-28SEP04 (Cuppy Lane and Lost Woods Land Projects)

<i>Section 5.1</i>	APAC	Columbia Curb and Gutter	Bill Sullivan Excavation, Inc.	Boone Construction Co.
<i>Cuppy Lane Base Bid</i>	\$27,480.00	\$19,072.00	\$13,600.00	\$12,742.80
<i>Lost Woods Lane Base Bid</i>	\$65,104.00	46,171.00	\$25,720.00	34,171.50
<i>Total</i>	\$92,584.00	\$65,243.00	\$39,320.00	\$46,914.30

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. First Reading of Bid 61-16SEP04 (Guardrail Repair Services Term & Supply)

Heather Turner stated the bid for Guardrail Repair Services for the Public Works Department closed on September 16, 2004. Two bids were received. Purchasing and Public Works recommend award to James H. Drew Corporation for submitting the low bid.

This Term & Supply contract will be paid out of department 2040 PW Maintenance Operations, Account Number 71100 Outside Services. There is a total of \$126,546.89 remaining in the Class 7 budget at the time of this reading.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of Request for Sheriff Vehicle Disposal and Transfer

Heather Turner stated the following is a list of Sheriff Department vehicles that were used by our Public Works Department for the summer and are now ready to surplus. Purchasing is requesting Commission approval to dispose of these vehicles through the Kirksville Auto Auction with Jim Cornell serving as our representative.

DISPOSAL THROUGH CORNELL MOTORS – KIRKSVILLE AUTO AUCTION			
Year	Description	Approximate Mileage	VIN #
1999	Ford Crown Victoria	91,388	2FAFP71W5XX108164
2000	Ford Crown Victoria	100,360	2FAFP71W9YX154176
2000	Ford Crown Victoria	103,012	2FAFP71W3YX154173

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

D. First Reading of Bid 65-23SEP04 (Snow Plow Blades)

Heather Turner stated the bid for 2004 Snow Plow Blades closed on September 23, 2004. Six bids were received. Purchasing and the Public Work’s department recommend award to GM Supply Co., Inc. for submitting the low bid.

Total cost of the contract is \$20,004.00 to be paid out of department 2040 - PW Maintenance Operations, account number 60200 – Equipment Repairs/Maintenance. The remaining balance in this account is \$127,670.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff’s Department – First Reading of Budget Amendment

Major Warren Brewer was present on behalf of this item.

Major Brewer stated this is a budget amendment to increase the Sheriff Civil Process Fund Machinery and Equipment account by \$10,200. This will purchase a digital video surveillance system from ADT Security Systems, wall mounts from McMaster Carr, and camera lenses from North American Video.

These purchases will be an enhancement to the current system at the jail. In 2003, the department was able to purchase a system with Civil Process Funds for 16 units. Unfortunately, the department has three buildings they want to monitor. The department

would also like to monitor control room stations, particularly in the female housing unit area. This system will allow for digital recording for all housing units.

Commissioner Elkin asked if any control pod can view any other pod through this system. Major Brewer stated not at this time. The benefit of this new system will be the ability to record 24 hours a day, seven days a week. The department will also be able to place digital recording cameras in the A-Pod holding area where some of the substance abuse withdrawal and inmates with mental health problems are awaiting treatment.

Major Brewer stated the system used before was a homemade system that could record one incident at a time but the new system will be able to record all areas simultaneously.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Major Brewer noted the department has purchased paint and has scheduled to paint this year. The department may be housing some inmates for two to three days out of county to accomplish the painting. There are certain areas of the facility that have never been painted since 1991. They were hoping the count would be down enough but if the painting is going to be done this year then some of the smaller units will have to be taken out. There may be some additional out of county housing costs but the type of paint that has been selected they believe the dry time and fumes will not be an issue.

Subject: Information Technology – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1170-70050: Information Technology – Software Service Contract	\$4,040.00	
1170-91302: Information Technology – Computer Software		\$4,040.00

Said budget revision is for the purchase of AS/400 Security Software.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 414-2004**

Subject: Second Reading and Approval of Budget Revision (Insurance)

Commissioner Schnarre moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$8,610.00	
1191-71108: Insurance and Safety – General Liability Insurance		\$8,610.00

Said budget revision is for tail coverage insurance for Dr. James Allen.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 415-2004**

Subject: Planning and Building Inspections – First Reading to Name an Unnamed Road (Fiddle Creek Lane)

Ryland Rodes, County Code Enforcement Officer, was present on behalf of this item.

Ryalnd Rodes stated the department has received a request to name an unnamed roadway that is currently private, non-county maintained road to Fiddle Creek Lane. Said road begins in Section 1, Township 50 North, Range 13 West as shown as a 50’ wide private access easement on survey recorded in book 2042 page 90 of the Boone County Records.

Fiddle Creek Lane will begin on the south side of Breedlove Drive approximately 3,700’ east of the intersection of Breedlove Drive and Highway 63 North and running in a southerly direction for approximately 2,650’.

There was discussion about a development done by the McBees and duplicate road names.

Commissioner Elkin stated since this is a privately maintained road the road sign will be white with black letters.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available with an appropriate order for approval.

Subject: Authorize Use of Courthouse Grounds (Veteran's Day 24 Hour Vigil of Honor)

Commissioner Elkin moved to authorize the use of the Courthouse Grounds and Courtyard Square from 9:00 a.m. November 10, 2004 to 1:00 p.m. November 11, 2004 for the Veteran's Day 24 hour Vigil of Honor.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 416-2004**

Commissioner Elkin noted he received a phone call from the family of Rodney Griffin, formerly of Centralia. Rodney Griffin was killed in Vietnam and his name was never put on the wall in front of the Courthouse. His name is on the Vietnam wall in Washington D.C. Commissioner Elkin worked with the Historical Society and they had a few names that were added to the Sons of Confederate Veterans memorial. While the engraver was here, he added Rodney Griffin's name to the Vietnam memorial at no cost to the family or the county. The VFW Honor Guard will do a small ceremony on Veteran's Day.

Commissioner Reports

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 1:50 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner