

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. First Reading of Bid 22-17AUG04 (Snow Removal Services)**

Melinda Bobbitt stated the Bid for *Snow Removal Services* closed on August 17, 2004. Public Works recommend award as detailed on the attached memo and as follows:

**Option 1 – Medium Duty – Plow & V-Box Spreader, 4-WD Pickup or Flatbed**

Grant Excavating – 4 trucks @ \$235/hour  
Highpoint Enterprises – 1 truck @ \$200/hour

**Option 2 – Medium Duty/Heavy Duty – Plow & V-Box Spreader – Single Axle Dump or Flatbed Truck**

Diamond “C” Services – 1 truck @ \$250/hour

**Option 3 – Light Duty – Plow & Tailgate Spreader, 4-WD Pickup or Flatbed Truck**

Bentlage Bobcat Inc. – 2 trucks @ \$200/hour  
JC Landscaping LLC – 1 truck @ \$199/hour  
Highpoint Enterprises Inc. – 4 trucks @ \$200/hour  
Highpoint Enterprises Inc. – 1 truck @ \$175/hour

This term and supply contract will be paid out of department 2040 – PW Maintenance Operations, account 71100 – Road and Bridge Fund.

Commissioner Miller stated she spoke with David Mink, Public Works Director, about this bid and believes this may be amended because two of the trucks were priced higher than the rest and we pulled those out. She would like to discuss this with the Commission.

Jeff Cook of JC Landscaping stated the County has encouraged them to buy sliding

spreaders. The goal is to have all contracted trucks to have sliding spreaders so the County does not have to buy bagged chemicals. Two years ago, he was under contract for \$285 per hour with a tailgate spreader. The prices have come down considerably in offering the sliding spreader. Mr. Cook bought a sliding spreader last year hoping to get a contract with the County. The point is he believes he put in a competitive bid and his bid is only \$5 more per hour than the one awarded.

Mr. Cook stated in the past when they go to have their trucks with the tailgate spreaders loaded they have to sit for an hour waiting for someone to come with a forklift. There is an operator in the shed that is loading trucks. There is a \$40 per hour difference in the bid the County accepted from him and the bid for \$240 with a tailgate spreader, how does sitting an hour justify the County buying bagged chemical where they have to load their own spreaders. He believes his bid was competitive. The County has not said they want everyone to have V-Box spreaders but this is the way the County is going. He does not understand why the V-Box spreader bids are not accepted since the County has pushed for those.

Commissioner Miller stated she worked with the department on this bid. Diamond "C" had the same price for a heavy duty truck as a medium truck, that was that issue. In discussions with Mr. Mink, it might be reasonable to continue to keep those two trucks this year because of trying to do the routes differently. She is asking for the Commissions opinion about this.

Mr. Cook stated there is a difference in driving a heavy duty truck and a medium truck in the snow.

Commissioner Schnarre asked if Commission Miller is suggested two additional trucks be added to the award. Commissioner Miller stated that is correct; one truck at \$240 per hour and the other truck is at \$250 per hour. These trucks would be used for Option 1 of this bid. Staff recommended awarding all trucks for Option 1. In later discussions about this, questions were raised about what is the justification for the same price of a heavy duty truck and a medium truck.

Commissioner Elkin asked Mr. Cook what he was saying about tailgate spreader and V-Box spreader. Mr. Cook stated it takes longer to have the bagged chemicals loaded because there is no one working the forklift. He believes for the money he gave a good competitive bid this year.

The Commission agreed to allow the two additional trucks be added on Option 1.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading of Amendment #1 for Bid 66-12NOV02 (Law Enforcement Uniforms and Equipment Term and Supply)**

Melinda Bobbitt stated the Purchasing department received a request from the Sheriff's department to add Elbeco E615 trousers to their contract. Attached is Amendment Number one adding these trousers to their term and supply contract, department 1251 - Sheriff, account 23300 - Uniforms.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**C. First Reading of Bid 53-10AUG04 (Entrance Door Replacement – Boone County Courthouse) and Budget Revision**

Melinda Bobbitt stated The Bid for the *Entrance Door Replacement – Boone County Court House* closed on August 10, 2004. Two bids were received. Recommendation for award is to Boone Construction Company for submitting the low bid.

Total cost of contract is \$17,800.00. This contract will be paid out of department 6100 – Facilities and Grounds Maintenance, account number 60100 – Facilities and Grounds. \$33,035 remains in the account at the time of this writing. \$6,140 was originally budgeted for the project. A *Budget Revision* has been prepared by the Facilities Maintenance department.

Commissioner Miller stated the difference in the total cost and the budgeted amount is alternates were added to the bid. She has been working with Trevor Harris of the Regional Planning Commission to see if the County could use grant funding for this project but you cannot be reimbursed after the fact. This would mean the bids would have to be thrown out and wait.

Commissioner Schnarre stated the probability of the County qualifying for a grant is slim.

Commissioner Miller stated of the four bathrooms, only one would qualify. RPC felt that if the County was going to do a bond initiative then this could be added to the bond making it easier for us than other counties.

The budget revision is for \$8,050 to be transferred from the Emergency account to Facilities Maintenance Building Repair and Maintenance account.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Mrs. Bobbitt noted on another subject, the long distance telephone service should be switched over by October 1. The billing that would include both local and long distance will probably be around December 1.

**Subject: Assessor – Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
2010-86800: Assessor – Emergency	\$1,520.00	
2010-92301: Assessor – Replacement Computer Hardware		\$1,520.00

Said budget revision is for the purchase of a new computer.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 390-2004**

**Subject: Collector’s Office – Approve Amendment to City of Centralia’s Tax Collection Agreement**

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of this item.

Patricia S. Lensmeyer stated in 2001, the County Commission, Assessor, Clerk and Collector entered into an agreement with the City of Centralia to collect their taxes, which also included the Centralia Library District. This was the last city in Boone County to come to the central collection process. There was legislative change in the last session that requires an additional 1/8% be withheld from all collections for all taxing entities for the assessment fund. The cap for a first class county, which Boone County is, is \$100,000. Once this cap is reached for the additional 1/8% withheld for the assessment fund, anything over that cap will be distributed to the taxing entities.

Mrs. Lensmeyer stated she has contacted Kathy Colvin and Merritt Beck, with the City of Centralia. She thought the original agreement covered this but Mr. Beck requested a new agreement be renegotiated. This is an amendment that has been agreed upon by all parties and is waiting for Commission approval. The amendment allows for the Collector to withhold the 1/8% that is a statutory requirement and remit any addition over the cap back

to the City of Centralia and the Centralia Library District. That distribution happens once a year.

There was an error in the original agreement that was also cleared up with this amendment.

This was effective as of September 1, 2004. The City of Centralia has passed an ordinance covering this change.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Receive and Accept K & K Crump Subdivision Plat**

Thad Yonke, County Planner, was present on behalf of this item.

Thad Yonke stated this has finally met all the requirements and is ready to be received and accepted by the Commission.

Commissioner Miller moved to receive and accept K & K Crump Subdivision Plat.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 391-2004**

**Subject: Information Technology – First Reading of Budget Revision**

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated the Information Technology Advisory Committee (ITAC) recommends that an additional Helpdesk Technician be added to the IT staff. This additional technician would bring a higher level of service to all offices and department throughout the county, and in turn, provide a higher level of service to the citizens of Boone County.

ITAC committee members agree that the Information Technology Department does not have sufficient resources to handle the current work load.

The total of the budget revision is \$17,682. This will cover salary, benefits, furniture and equipment for the new position. The furniture quote received were lower than the budgeted amount.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Court Administrator – Second Reading and Public Hearing for Approval of Budget Amendments**

Commissioner Miller moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-10100: Judicial Grants – Salaries/Wages	\$7,670.00
1243-10200: Judicial Grants – FICA	\$587.00
1243-03451: Judicial Grants – State Reimbursements	\$8,527.00

Said budget amendment is for the Intensive Intervention Model Grant July 1, 2004 to December 31, 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 392-2004**

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-10100: Judicial Grants – Salaries/Wages	\$11,024.00
1243-10200: Judicial Grants – FICA	\$843.00
1243-10325: Judicial Grants – Disability Insurance	\$51.00
1243-03451: Judicial Grants – State Reimbursement	\$11,918.00

Said budget amendment is for the State Services to Victims Fund Grant July 1, 2004 to December 31, 2004.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 393-2004**

**Subject: Sheriff’s Department – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Miller moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2540-91300: Sheriff Civil Process Fund – Machinery and Equipment	\$10,706.00

Said budget amendment is to establish an expenditure budget for the purchase of a computer voice stress analyzer. Any future replacements of this machinery will be paid from the Sheriff Civil Process Fund

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 394-2004**

**Subject: Approve Orders for Abatement of Week Nuisance**

Commissioner Schnarre stated the County has been notified by the Health Department that they want to abate two properties for violation of the weed ordinance. The properties are located at 817 West Prairie Lane, Columbia and Lot 61 of Fairway Meadows Block 2, Columbia.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading at the next available meeting with an appropriate order for approval.

**Subject: First Reading of Budget Amendment**

Commissioner Elkin stated this budget amendment is for a total of \$262,650 for the purchase of land and a building located at 217 North 9<sup>th</sup>, Columbia, formerly known as Jerry’s School of Hairstyling. The County has negotiated a purchase price. Closing is scheduled for September 30.

The County cannot predict or plan for when properties close to the County’s campus become available. He believes in working on the County’s long range strategic land plan

this property will be included in some fashion. He has been in discussions with a local real estate agent and there could be an opportunity to lease this building to help offset some of the purchase costs.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

**Subject: Tax Rate Hearing**

Commissioner Miller stated every year each taxing entity in Boone County submits their tax rates to the County Clerk. The County Clerk verifies these rates with the State Auditor. These rates make up the 2004 property tax rates.

Commissioner Schnarre opened the floor for a public hearing.

There was no one wishing to speak on this request.

Commissioner Schnarre closed the public hearing.

Commissioner Miller moved to set the 2004 tax rates per hundred dollars of assessed valuation for county purposes as follows:

<b>County of Boone</b>	<b>Total</b>	<b>\$ .2995</b>
General Revenue	\$ .1300	
Common Road and Bridge	\$ .0500	
Group Homes	\$ .1195	
<b>County-wide Surtax on Subclass III Property</b>		<b>\$ .6100</b>

Now be it further ordered that the County Commission, having received reports from the various political subdivisions, so sets their tax rates per hundred dollars of assessed valuation as instructed for the year 2004:

<b>State of Missouri</b>	<b>Total</b>	<b>\$ .0300</b>
<b>Columbia Public Schools</b>	<b>Total</b>	<b>\$4.9444</b>
Incidental Fund	\$1.5744	
Teachers Fund	\$2.5581	
Debt Service	\$ .8019	
Capital Projects	\$ .0100	
<b>Southern Boone County R-I Schools</b>	<b>Total</b>	<b>\$4.6014</b>
Incidental Fund	\$3.2714	
Teachers Fund	\$ .0000	
Debt Service	\$1.2800	
Capital Projects	\$ .0500	



<b>Hallsville R-IV Schools</b>	<b>Total</b>	<b>\$4.1200</b>
Incidental Fund	\$3.2064	
Teachers Fund	\$ .0000	
Debt Service	\$ .7536	
Capital Projects	\$ .1600	
<b>Sturgeon R-V Schools</b>	<b>Total</b>	<b>\$4.7500</b>
Incidental Fund	\$3.4800	
Teachers Fund	\$ .0000	
Debt Service	\$1.2700	
Capital Projects	\$ .0000	
<b>Centralia R-VI Schools</b>	<b>Total</b>	<b>\$3.5611</b>
Incidental Fund	\$3.0711	
Teachers Fund	\$ .0000	
Debt Service	\$ .4900	
Capital Projects	\$ .0000	
<b>Harrisburg R-VIII Schools</b>	<b>Total</b>	<b>\$4.3943</b>
Incidental Fund	\$ 3.2443	
Teachers Fund	\$ .0000	
Debt Service	\$ 1.1500	
Capital Projects	\$ .0000	
<b>New Franklin R-I Schools</b>	<b>Total</b>	<b>\$3.8700</b>
Incidental Fund	\$3.3300	
Teachers Fund	\$ .0000	
Debt Service	\$ .5000	
Capital Projects	\$ .0400	
<b>Fayette R-III Schools</b>	<b>Total</b>	<b>\$4.1498</b>
Incidental Fund	\$3.4298	
Teachers Fund	\$ .0000	
Debt Service	\$ .7200	
Capital Projects	\$ .0000	
<b>North Callaway R-I Schools</b>	<b>Total</b>	<b>\$3.6100</b>
Incidental Fund	\$1.9900	
Teachers Fund	\$1.0900	
Debt Service	\$ .5300	
Capital Projects	\$ .0000	
<b>City of Ashland</b>	<b>Total</b>	<b>\$ .6806</b>
General Revenue	\$ .2906	
Debt Service	\$ .3900	
<b>City of Centralia</b>	<b>Total</b>	<b>\$ .9596</b>
General Revenue	\$ .6628	
Parks & Recreation	\$ .2968	
<b>City of Columbia</b>	<b>Total</b>	<b>\$ .4100</b>
General Revenue	\$ .4100	

<b>City of Hallsville</b>	<b>Total</b>	<b>\$ .9467</b>
General Revenue	\$ .6567	
Debt Service	\$ .2900	
<b>Town of Harrisburg</b>	<b>General Revenue</b>	<b>\$ .3479</b>
<b>Village of Hartsburg</b>	<b>General Revenue</b>	<b>\$ .4495</b>
<b>City of Rocheport</b>	<b>General Revenue</b>	<b>\$ .3086</b>
<b>Special Business District</b>		<b>\$ .4900</b>
<b>Boone County Fire Protection District</b>	<b>Total</b>	<b>\$ .8231</b>
General Revenue	\$ .6000	
Dispatch Fund	\$ .0295	
Fire Bond	\$ .1936	
<b>Southern Bo. Co. Fire Protect. District</b>	<b>Total</b>	<b>\$ .4541</b>
General Revenue	\$ .2274	
Dispatch	\$ .0300	
Debt Service	\$ .1967	
<b>Boone County Library District</b>		<b>\$ .3200</b>
<b>Centralia Library District</b>	<b>Total</b>	<b>\$ .3888</b>
Library	\$ .2988	
Library Bond	\$ .0900	
<b>Columbia Regional Library</b>	<b>Total</b>	<b>\$ .6341</b>
General Revenue	\$ .3200	
Debt Service	\$ .3141	
<b>Callahan Watershed Subdistrict</b>		<b>\$ .0900</b>

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 395-2004**

### **Commissioner Reports**

*Commissioner Schnarre*

#### *Boone Electric C.A.S.H./H.E.L.P. Program*

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on August 1, 2004 was \$83,271.19. Donations during August were \$2,093.03, interest was \$38.87 and disbursements were \$4,804.37. September donations were \$2,179.34 added to cover disbursements leaving a balance of \$82,778.06.

The beginning balance of the H.E.L.P. program on August 1, 2004 was \$20,752.15. Donations during August were \$1,599.61, interest was \$9.69 and disbursements were \$3,279.37. September donations were \$1,624.98 added to cover disbursements leaving a

balance of \$20,707.06.

*Commissioner Miller*

No reports at this time.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 10:07 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner