

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: First Reading of Grant Application to the Missouri Department of Natural Resources (Two Mile Prairie)**

Tom Ratermann, Boone County Regional Sewer District Manager, was present on behalf of this item.

Commissioner Miller stated when the County did the budget last year, funding was included for the Two Mile Prairie project. There is a County match and the Missouri Department of Natural Resources also agreed to match. The County did not know if DNR had the funds to do it.

Tom Ratermann stated the total grant is almost \$481,000. The EPA grant is almost \$242,000. The University's contribution is mostly in kind for \$106,000. The local contribution is approximately \$133,000.

In the 2004 budget, the Commission budgeted \$42,000. The local contribution consists of Boone County providing \$44,000 of which \$42,000 has been budgeted; City of Ashland cash contribution \$3,000; the Sewer District's cash contribution is \$31,000. The City of Ashland's in-kind contribution is \$10,000 and in-kind from Boone County Planning and Building Inspection Department is \$45,000.

Mr. Ratermann stated when the project began, the DNR sent a commitment letter saying they would try to provide up to \$50,000 in cash. They have suggested the County apply for \$44,000 and that is what this grant application is for.

Commissioner Miller stated the funds will come to the County and the County will do a contract for the work. Mr. Ratermann stated the County should invite the three cash contributors, the City of Ashland, Boone County, and the University to a meeting.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. First Reading of Bid 09-16MAR04 (Mobile Shelving System) and Budget Revision**

Melinda Bobbitt stated the Bid for the Mobile Shelving Systems closed on March 16, 2004. Seven bids were received. The Recorder's office recommends award to Conner Business Systems for their alternate bid for pre-owned shelving – all other items in this bid are new which includes the mechanical.

Safe Business offered the lowest bid for \$20,531. Their bid for the Mobilex shelving installs only railings on the floor, not a decking system. Following evaluation, the Recorder's office determined that the "best bid" with these bid responses would be for shelving that includes a decking system. The next low bidder was Conner Business Systems, and their proposed alternate bid is for shelving with a decking system. During the Recorder Office' evaluation, they determined that a decking system is more ADA usable and allows periodic adjustment to the system for leveling. In the Circuit Clerk's office, their system is not the decking system, and the evaluators observed floating of the units due to changes in settling.

This contract will be paid out of department 2800 Storage and Preservation, account 91100 Furniture and Fixtures. Total contract award is \$21,475.

The budget revision is to establish the budget for this purchase but does not require Commission approval because it is a special fund that the Recorder of Deeds has control over.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading of City of Columbia Cooperative Bid 49/04 (Electrical Services)**

Melinda Bobbitt stated the County has a term and supply contract the Facilities Maintenance department utilizes for Emergency Electrical Services with Meyer Electric. Purchasing and Facilities Maintenance are requesting permission to utilize the City of Columbia Cooperative Contract with Tiffany Electric to use as a secondary supplier.

Invoices will be paid from department 6100 – Facilities and Grounds Maintenance, account 60100 – Building Repairs/Maintenance.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Bid 19-18MAY04 (Exterior Painting – Maintenance Buildings)**

Melinda Bobbitt stated the Bid for Exterior Painting of Maintenance Buildings at Public Works South Facility closed on May 25, 2004. Two bids were received. Purchasing and the Public Work's department recommend award to Humber Painting Company for submitting the only responsive bid.

The contract for \$14,771.00 will be paid out of department 6200, account number 60110. The original budget is for \$29,000.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Request to Dispose of Surplus Property**

Melinda Bobbitt stated the Purchasing Department has identified and listed items as surplus. To date, there has not been any interest in any of these items. The department is requesting approval for disposal through Kemper Auction.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Prosecuting Attorney – Assistant Prosecuting Attorney Appointments**

Commissioner Miller stated by State Statues, the County Commission must appoint assistant prosecuting attorney's before they can try cases in the County.

Commissioner Miller moved to approve the appointment of Nicole Volkert, Nicole

Gorovsky, and Steven Berry as Assistant Prosecuting Attorney’s in Boone County, Missouri.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 212-2004**

**Subject: Collector’s Office – Second Reading and Approval of Request to Strike Delinquent Taxes from Tax Rolls**

Commissioner Elkin moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1991 tax bill year, to strike from the delinquent tax rolls property tax balances on personal property as follows:

State	\$	333.22
County	\$	2,109.95
Schools	\$	47,566.11
Cities	\$	4,375.62
Fires	\$	2,558.03
Libraries	\$	1,817.92
Surtax	\$	0
Common Road	\$	3,167.57
Centralia Road	\$	0
Total	\$	61,928.42

These 1991 personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 213-2004**

Commissioner Miller moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1992 tax bill year, to strike from the delinquent tax rolls property tax balances on personal property as follows:

State	\$	500.48
County	\$	3,171.67
Schools	\$	71954.37
Cities	\$	6,628.48
Fires	\$	3,685.00
Libraries	\$	2,818.86
Surtax	\$	0
Common Road	\$	4,875.40
Centralia Road	\$	0
Total	\$	93,634.26

These 1992 personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 214-2004**

Commissioner Elkin moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1993 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	439.73
County	\$	4,104.52
Schools	\$	63,040.96
Cities	\$	5,471.40
Fires	\$	3,609.03
Libraries	\$	3,995.28
Surtax	\$	0
Common Road	\$	4,180.82
Centralia Road	\$	131.60
Total	\$	84,973.34

These 1993 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible; or,

- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 215-2004**

Commissioner Miller moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1994 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	463.42
County	\$	3,704.54
Schools	\$	67,734.84
Cities	\$	5,290.08
Fires	\$	4,235.72
Libraries	\$	4,229.44
Surtax	\$	0
Common Road	\$	761.21
Centralia Road	\$	12.39
Total	\$	86,431.64

These 1994 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervned making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 216-2004**

Commissioner Elkin moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1995 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	545.09
County	\$	4,360.22
Schools	\$	81,903.07
Cities	\$	6,156.55
Fires	\$	4,827.92
Libraries	\$	4,931.35
Surtax	\$	0
Common Road	\$	893.60
Centralia Road	\$	103.72
Total	\$	103,721.52

These 1995 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervined making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 217-2004**

Commissioner Miller moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1996 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	645.13
County	\$	5,159.96
Schools	\$	97,573.19
Cities	\$	7,768.11
Fires	\$	5,118.64
Libraries	\$	5,798.42
Surtax	\$	0
Common Road	\$	1,064.16
Centralia Road	\$	79.03
Total	\$	123,206.64

These 1996 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against

the owners of record should the owners be located; or

- Bankruptcy proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 218-2004**

Commissioner Elkin moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1997 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	714.66
County	\$	5,476.78
Schools	\$	97,947.60
Cities	\$	7,846.49
Fires	\$	4,925.23
Libraries	\$	5,895.21
Surtax	\$	2,432.72
Common Road	\$	1,181.52
Centralia Road	\$	60.24
Total	\$	126,480.45

These 1997 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 219-2004**

Commissioner Miller moved pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 1998 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as

follows:

State	\$	530.42
County	\$	4,242.51
Schools	\$	72,766.04
Cities	\$	5,662.40
Fires	\$	4,360.72
Libraries	\$	4,694.53
Surtax	\$	126.40
Common Road	\$	878.80
Centralia Road	\$	6.86
Total	\$	93,268.68

These 1998 real estate and personal property taxes are stricken for the follow reasons:

- After due diligence, the collector cannot locate the owners and said personal property taxes are beyond the 3 year statutory limitation to file civil action against the owners of record should the owners be located; or
- Bankruptcy proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 220-2004**

Patricia S. Lensmeyer, Boone County Collector, stated she checked to see what the 1996 taxes that will be removed compared to the whole tax bill and the amount that will be removed is only 0.1% of the total. This is similar for all the other years.

**Subject: Human Resources – First Reading of Budget Revision**

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated this is a budget revision requesting \$650 be transferred between account 37210 (training and schools) and account 92100 (replacement furniture and fixtures) for the purchase of a new chair for the director’s office. The department had requested this item in the 2002 budget but was not approved.

Commissioner Miller stated this is a reasonable request but questioned why the funds have to be taken out of the training and schools budget.

Commissioner Elkin agreed with Commissioner Miller and stated if the chair is broken

another budgeted item should not have to be cut. He asked if all the training funds will not be used this year. Ms. Dickneite stated she was not comfortable requesting emergency funds since this was requested a few years ago. She did not believe this was an emergency.

Commissioner Miller asked what training would not be done if this request is approved. Ms. Dickneite stated a national and state Society for Human Resources Managers.

Commissioner Elkin stated training should not be cut to have a chair replaced and believes alternate funds should be used.

Commissioner Miller stated she would rather the emergency funds be used for this purchase.

The Commissioners agreed that the funds should come from another account and this will be discussed with the Auditor's Office.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: First Reading of Annual Contracts**

- A. Show-Me State Games
- B. Central Missouri Humane Society

Commissioner Miller stated these are annual contracts. The Show-Me State Games contract is for \$20,000. The Central Missouri Humane Society contract is for \$9,680.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Authorize Use of Commission Chambers (League of Women Voters)**

Commissioner Miller moved to authorize the use of the Commission Chambers on July 14, 2004 from 6:00 to 9:30 p.m. for a Forum for the August 3 Primary Election sponsored by the League of Women Voters Columbia/Boone County.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 221-2004**

**Subject: Approve Contract Renewal with Boone County Historical Society**

Commissioner Elkin moved to renew the contract with the Boone County Historical Society pursuant to Paragraph 3 of said contract, in the amount of \$21,000 for Fiscal Year 2004.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 222-2004**

**Subject: First Reading of Memorandum of Understanding with Missouri Medical Affiliates LLC**

Commissioner Schnarre stated this is an agreement with Missouri Medical Affiliates LLC for care of inmates at the Boone County Jail. The Missouri Medical Affiliates LLC will bill the County on the Medicare fee schedule.

Commissioner Miller thanked Commissioner Schnarre for his work with this.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Commissioner Reports**

*Commissioner Schnarre*

*Notice of Voluntary Annexation*

Commissioner Schnarre stated the county has been notified of a voluntary annexation of approximately 1.53 acres of land owned by Boone County Sewer District, located on the east side of Creasy Springs Road, just north of the city limits.

*Commissioner Miller*

*JJC Progress Report*

Commissioner Miller stated she attended the JJC Progress meeting this morning. The pantry is finished, there are permanent walls up in the detention room, and they are working with the vendor on the convection oven.

*Commissioner Elkin*

Commissioner Elkin stated the Hallsville Baseball Team will be playing for the State Championship tonight.

There was no public comment.

The meeting adjourned at 10:00 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner