

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. First Reading of Bid 16-20APR04 (Salary Plan Update)

Melinda Bobbitt stated the Request for Proposal for the Salary Plan Update closed on April 20, 2004. Three proposal responses were received.

The evaluation committee consisted of the following:

Betty Dickneite, Boone County Human Resources Director
David Mink, Boone County Public Works Director
Kay Murray, Boone County Treasurer
Tom Schauwecker, Boone County Assessor
Keith Schnarre, Boone County Presiding Commissioner

The evaluation committee recommends award to Public Sector Personnel Consultants per their evaluation report. Total contract price of \$13,500 will be paid from department 1115 – Human Resources, account 71100 – Outside Services.

Tom Schauwecker, Boone County Assessor, discussed the differences in the proposals received and noted the three main reasons for the choice that was made were price, familiarity with the company and a new contact person with the company.

Commissioner Schnarre stated the committee was not 100% on this firm, it was voted 3-2 for this proposal. He noted Betty Dickneite did her own evaluation.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. Cancel Bid 51-09JUL02 (Painting Services Term and Supply)

Melinda Bobbitt stated Purchasing requests approval from the commission to cancel the contract for Painting Services Term and Supply effective immediately for failure to provide proof of insurance for the renewal term. We have been in contact with Ken Hensel Painting, and he has informed us he will not be able to provide insurance until the end of July.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval of the request.

Subject: Public Works – Second Reading and Approval of Contract with Trabue Hansen and Hinshaw (Boatman Hill Storm Drainage Project)

Commissioner Miller moved to approve the Proposal for Consultant Services with Trabue Hansen and Hinshaw, Inc. for the Boatman Hill Storm Drainage Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 188-2004**

Subject: Child Support – First Reading to Authorize Presiding Commissioner to sign Cost Allocation Plan

Barbara Morris, Child Support Program Administrator, was present on behalf of this item.

Barbara Morris stated this is an annual project that is done to allow Child Support to claim indirect costs from the State. This is done by an outside firm. This is also used for federal grants.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Human Resources Annual Report

Betty Dickneite, Human Resources Director, was present on behalf of this item.

The 2003 Human Resources Annual Report was submitted to the Public Record.

Ms. Dickneite reviewed mission statement, organizational chart and 2003 goals and accomplishments of the department. There were 1,628 applications processed in 2003, which was an increase from the 1,552 applications taken 2002.

The Commissioners thanked Ms. Dickneite for this report.

Subject: Discussion – Solid Waste Issues

Thad Yonke, Senior Planner, was present on behalf of this item.

Thad Yonke stated the City of Columbia and Boone County have been approached by the Village of Huntsdale to help them in recycling efforts during their Lewis and Clark Festival. The City said they would not help unless the request came from the County and the County has made this request. The City has agreed to provide the festival plastic containers, which will be scattered throughout the festival area. Those are collected and brought to a central point.

In discussions with Huntsdale, they need for the County to pick up and drop off the festival plastic containers and to provide a central point drop-off. The County would pay for the processing like a normal recycling container.

Mr. Yonke stated he was bringing this to the Commission because this is not a site the County normally covers. It is within the mission statement of the program to look for other sites.

Commissioner Miller stated she believes this is reasonable to help the smaller communities with recycling for festivals.

Mr. Yonke stated there was supposed to be a container in Rocheport and it has just not happened. There was a container at Midway but that service was suspended two years ago. He believes having a container in Huntsdale would be good for the area and fill the void of not having a container in the western portion of the county. Also, with the increase in tourism in Huntsdale, he would like to pursue this as a pilot project.

Mr. Yonke has received a request from the City of Centralia to suspend service. There has been some illegal dumping around the area of the container. It has been suggested to move the container outside of the city limits, possibly to the fire district. He will contact the fire district to see if this is a possibility.

Commissioner Miller asked where the other recycling collections are in the County. Mr. Yonke stated there is one at the school in Harrisburg, one at the Hallsville Public Works Department, and one in Hartsburg.

The Commissioners agreed to help Huntsdale during the festival.

There was discussion about trying to get a container at the jail.

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexations

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 97.21 acres of land owned by Roger W. and Mary H. Bumgarner, located on the south side of Rustic Road and at the north terminus of Warren Drive
- Approximately 19.57 acres of land owned by BJO, Inc., et al, located on the south side of Old Plank Road approximately 600 feet west of Bethel Church Road

Boone Electric Cooperative C.A.S.H./H.E.L.P. Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on April 1, 2004 was \$80,934.26. Donations during April were \$2,309.72, interest was \$25.96 and disbursements were \$2,936.78. The end balance was \$80,333.16.

The beginning balance of the H.E.L.P. program on April 1, 2004 was \$23,030.22. Donations during April were \$1,778.76, interest was \$7.39 and disbursements were \$2,914.30. The end balance was \$21,902.07.

Commissioner Miller

None to report at this time

Commissioner Elkin

Commissioner Elkin commented on the National Guard exercise that was going on at the Fairgrounds.

There was no public comment.

The meeting adjourned at 2:07 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner