

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:35 a.m.

Subject: Public Works

Allison Anderson, Project Engineer, and David Nichols, Design and Construction Manager, were present on behalf of these items.

A. First Reading of Wastewater Operations and Maintenance Agreement

Allison Anderson stated there is a one cell lagoon located at the Public Works Department, which uses chlorination tablets. There needs to be a certified operator for the lagoon. The Department has proposed to enter into an agreement with the Boone County Regional Sewer District. The Sewer District would take care of all operations and monitoring of the lagoon. They would also take over the correspondence with the Department of Natural Resources to attempt to get the lagoon back in compliance with regulations. The cost would be \$203.00 per month.

Commissioner Elkin stated this has been discussed at the Sewer District and they believe it is appropriate.

There was no additional discussion and no public comment on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Miller asked if this system also has oils and other items that go into it. Commissioner Elkin stated no. Commissioner Miller asked if this lagoon is for the sewage from the Public Works building. Ms. Anderson stated that was correct.

Ms. Anderson noted because of the location in the Gans Creek watershed, more stringent testing has to be done on the lagoon.

B. First Reading of Gillespie Bridge Road Speed Limit Change

Allison Anderson stated the department did a speed study on Gillespie Bridge Road between State Highway UU and the Perche Creek Bottoms. From the 85th percentile formula, the department is recommending raising the speed limit to 50 mph between these roads.

Commissioner Stamper stated the Commission through the Public Works Department has gone to a format of studying road through an engineering and design process to look at the 85th percentile. The 85th percentile is the upper-end of the speed limit tolerance for a given roadway and the average traffic that is on a road. He asked what the current speed limit is on Gillespie Bridge Road between State Highway UU and Perche Creek Bottoms. David Nichols stated it is 40 mph.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Miller noted the Sheriff's Department agrees with this recommendation to raise the speed limit.

David Nichols stated there is some leeway in the 85th percentile which could allow for 55 mph but the department would have to put in additional advisory signage. The department decided to stay with the 50 mph recommendation.

C. First Reading of Contract with Geotechnical Consultant

David Nichols stated this is an agreement with Terracon Consultants for the Harold Cunningham Road project. He noted the road has been closed since approximately May 6, 2002. Terracon has proposed to do an in depth study the soil conditions, drilling of the rock, includes getting a drill rig to the bottom of the creek and taking some various samples. They will take a report and the report will either be reviewed in house or be given to a consultant to prepare the documents to do the repair work. The department needs the soil analysis to be able to know what repairs need to be recommended for that site. The department is discussing the possible type of surveying and engineering will be necessary. This is the first step in getting the road repaired.

Commissioner Stamper requested to waive the second reading and approve this item today because this is a farm-to-market road and the County would like to have this road repaired and reopened as soon as possible. The Commissioners agreed to waive the second reading.

Commissioner Miller moved to approve the Consultant Services Agreement with Terracon Consultants, Inc. for the Harold Cunningham Road Slope Stability Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 302-2002**

D. Connector Road Discussion

Commissioner Stamper requested this item be held until July 18, 2002. There was no objection to this request.

Subject: Auditor's Office – FY2001 Financial Audit and Comprehensive Annual Financial Report

June Pitchford, Boone County Auditor, Jackie Dippel and Susan Eickhoff of KPMG, were present on behalf of this item.

The Commissioners received the letter to the Commissioners Required Auditor Comments (dated July 9, 2002), the OMB Circular A-133 Single Audit Report, the Comprehensive Annual Financial Report (CAFR) and a letter of Management Recommendations (dated May 31, 2002). These documents were submitted to the Public Record.

Jackie Dippel reviewed the letter to the Commissioners Required Auditor Comments (dated July 9, 2002) and the CAFR document. She noted the Independent Auditor's report in the CAFR document is considered to be a "clean opinion".

Susan Eickhoff reviewed the OMB Circular A-133 Single Audit Report. She noted this is an audit of programs that qualify as "a major program". The two programs that were audited were the Child Support Enforcement Program, which is received directly from the U.S. Department of Health and Human Services and the Highway Planning and Construction Program, which is received by the County via the U.S. Department of Transportation and the Missouri Department of Transportation.

Ms. Dippel reviewed the letter of Management Recommendations (dated May 31, 2002).

Commissioner Miller and Ms. Dippel discussed how the Governmental Accounting Standards Board (GASB) Statement 34 would affect the inventory of County roads if the City annexes areas with County maintained roads.

Commissioner Stamper thanked KPMG for the work they have done for and with the County.

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. First Reading of Bid 40-25JUN02 (HVAC Renovation – Boone County Courthouse)

Marlene Ridgeway stated the bid for HVAC Renovation – Boone County Courthouse was issued on May 22, 2002 and closed on June 25, 2002. A total of two bids were received. The Purchasing and Public Works Departments are recommending award of the Base Bid and optional Bid to J. Louis Crum Corporation of Columbia, Missouri for offering the low bid for this project.

Total contract award is \$24,711 from department 6200 (Capital Repairs and Maintenance), account 91200 (Building Improvements). The original budget was \$51,500. At this time, \$51,500 remains in the account.

Commissioner Miller noted the Commission recognizes this bid is considerable amount less than the original budget because a lot of the work had to be done due to emergency situations. Mrs. Ridgeway concurred a lot of the work was done by in house staff.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Bid 32-18JUN02 (Tires – Heavy Trucks and Large Equipment)

Marlene Ridgeway stated she and the Public Works Department have reviewed the responses received and recommend award to Cross Midwest Tires for having the lowest and best bid meeting the minimum specifications.

Cross Midwest was the previous contracted vendor. The bid tabulation shows a comparison of a selection of tire purchases made within the last six months to the new contract prices with Cross Midwest Tire. There is a reduction in many of the prices of the previous contract.

This is a term and supply contract, hence no need for purchase orders.

Commissioner Miller stated some of the prices were less than before and some are more.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Sheriff’s Department – Second Reading and Public Hearing on Approval of Budget Amendment

Commissioner Elkin moved to approve the following budget amendment:

Department Account and Title	Amount Increase
2530-03411: Sheriff – Federal Grant Reimbursement	\$3,808.00
2530-60050: Sheriff – Maintenance Contract	\$463.00
2530-91301: Sheriff – Computer Printer for Identification Card System	\$3,000.00
2530-23000: Sheriff – Supplies	\$345.00

Said budget amendment is to establish revenue and expenditure budget for Block Grant to purchase equipment.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 303-2002**

Subject: Treasurer’s Office – Authorize Resolution for New Investment Broker

Commissioner Stamper moved to adopt the resolution for USB Paine Webber.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 304-2002**

Subject: First Reading of Insurance Settlement Proceeds for Boone County Fairgrounds

Commissioner Elkin stated this is a first reading of the Commission’s intent on what will be done with the proceeds from Insurance Settlement from the storm damage at the Fairgrounds from the May, 2002 storm. The final insurance settlement amount is \$541,907.00. Of the \$541,907, \$521,907 is from Traveler’s Insurance and \$20,000 is from MARCIT. He noted the County has a \$5,000 deductible from MARCIT but the County may be reimbursed through FEMA. Jim McNabb and Carol Wilson are working on this issue.

Commissioner Elkin stated two buildings were totally destroyed at the Fairgrounds. The Commission awarded, last week, a contract for demolition and clean-up work at the Fairgrounds. There was major roof damage to the coliseum. There was also damage to some fencing and bleachers, which is included in the total amount.

This reading is to note for the record of the Commission's intent to reinvest the insurance settlement funds back into the Fairgrounds, for general operation and maintenance.

Commissioner Miller asked if it was Commissioner Elkin's intent to set up a dedicated account to be utilized for maintenance activities or emergencies. Commissioner Elkin stated that was correct.

Commissioner Miller stated this is a reasonable request and the County would not have the money if the two buildings had not been on the property.

Commissioner Elkin noted he would be attending the Fair Board meeting this evening. The Board has expressed concern about the lack of storage at the Fairgrounds for equipment. The Commission has a Master Plan for the Fairgrounds and believes it is a good plan. Any decision that the Commission makes from now on will consider the intent of the Master Plan.

Commissioner Elkin read the following draft order:

“The County Commission does hereby agree that all insurance settlement proceeds in the amount of \$541,907.00 (\$521,907 from Traveler's Insurance and \$20,000 from MARCIT) relating to the damage from a storm in May, 2002 shall be reinvested into a separate Boone County Fairgrounds fund.”

Commissioner Miller asked if the \$5,000 deductible is deducted out of these funds. Commissioner Stamper stated the deductible has already been taken out of the settlement proceeds. Commissioner Miller stated she wanted to make sure the County's General Fund would not be picking up the \$5,000.

Commissioner Elkin stated there was also damage to the lighting at the Grandstand in an estimated amount not to exceed \$8,900 from Meyer Electric. Meyer Electric is a vendor on the County's term and supply contract list. This amount for the lighting was not included in the insurance settlement and may have to be paid from the insurance settlement.

There was no further discussion and no public comment on this issue.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading to Approve Boone County Registration and Permit for Vicious Dog

Commissioner Stamper stated the County Commission has devised a requirement for the ordinance covering vicious dog registrations and permits. The permit fee will be \$275.00 annually. This would be in support of the required inspections and review by the Health Officers of monitoring of vicious dogs in Boone County.

There was no discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Commission Chambers (Service Animal Day)

Commissioner Stamper moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on August 29, 2002 from 10:00 a.m. to 4:00 p.m. for the Service Animal Day – for People with Disabilities for the Services for Independent Living.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 305-2002**

Commissioner Reports

Commissioner Stamper

Memo from State Emergency Management Agency

Commissioner Stamper stated the Commission has been notified by the State Emergency Management Agency (SEMA) that the County was included in the Federal Emergency Management Agency's Declaration. SEMA is requesting the County to identify specifics about damage to project location, description, and estimated cost. This document is being referred to the Public Works Department.

Memo from County Commissioners Association of Missouri

Commissioner Stamper stated the County Commissioners Association is requesting the Commission's endorsement of the proposed 911 surcharge on cellular phones.

Commissioner Miller stated she would like for the Commission to do this. She has been working with the group of County Commissioners that has reviewed this legislation. There is a need for the implementation of a 911 system in 37 Missouri Counties that do not currently have a system. There is a Federal mandate that requires each county to have 911 system by September 11, 2003. She discussed what happens to counties that currently do not have a 911 system when they do receive a 911 call from a cellular telephone. She would like the Commission to adopt a resolution in support of Proposition A.

Regional Economic Development, Inc.

Commissioner Stamper submitted the 2002-2006 Columbia/Boone County Economic Development Master Plan adopted by the REDI Board on June 19, 2002 to the Public Record.

Commissioner Miller stated this is the first time REDI has worked with their shareholders to develop a plan. Committees were set up and chaired by actual REDI board members. Commissioner Miller, Bill Watkins, David Griggs, Key Groshon, and Vicki Pratt reviewed the comments that were submitted on this plan and they, in turn, made comments back. She believes this is a good document and there may be items in this document that the County may find hard to implement but the County will do the best they can.

United Way

Commissioner Stamper stated he recently attended a retreat for the United Way Board of Directors. Brian Gallagher gave the Keynote Address and there were many items discussed in the speech that have brought new thinking to the United Way. Mr. Gallagher wants to rethink the way the United Way currently is today. A lot of debate and discussion was created by the speech.

Letter from Daniel Boone Regional Library

Commissioner Stamper submitted the Daniel Boone Regional Library 2001 Annual Report to the Public Record.

Notice of Demolition from Real Estate Management Inc.

Commissioner Stamper stated the Commission has received Notice of Demolition adjacent to County Property by the Real Estate Management Inc. He did not know the County owned this property. This is an isolated lot which is landlocked between Ash, Unity Drive, and Oak. The lot is 45' x 55'. He stated a lot of the land in this area of Columbia is being bought by Habitat for Humanity and thought maybe this lot could be used by Habitat for Humanity.

Memo from Grass Roots Organization

Commissioner Stamper stated Mary Hussmann has sent the Commission a memo regarding her concerns about the condition of some trailer parks and similar type of housing. Ms. Hussmann is requesting the Commission hold public hearings to establish issues and needs. He believes this memo does warrant some discussion. In speaking with Ms. Hussmann, a tentative date of late August or early September has been set to hold some public hearings on this issue.

Commissioner Miller stated she has spoken with some park owners where there are problems. Some of the owners do not have the funds to fix the parks so the property is sold and then that type of housing is lost for families. There are things that can be done in these parks that are not expensive and would improve the atmosphere. The Health Department is involved in working on a trailer park.

Commissioner Stamper and Miller discussed problems with one trailer park in the southern portion of Columbia and the problems with older trailer parks not being able to accommodate new trailers and infrastructure.

Chamber/Transportation/Governmental Affairs Committee

Commissioner Stamper stated the Governmental Affairs Committee voted to recommend the approval of Proposition L but the Chamber Board will vote on this issue later this week. They also endorsed Proposition B.

Commissioner Miller

Airport Advisory Committee

Commissioner Miller stated there was a presentation by a Military Officer on the Right Flight Program and the Young Eagle Program. She explained each of these programs. Phillips 66 is also celebrating 75 years of aviation with three collector's coins and a flight pattern and airports atlas for Missouri.

Right-of-Way Meeting

Commissioner Miller stated she was pleased with the meeting and the progress that has been made with the utility companies. Some utility companies requested the County facilitate a meeting of utilities to manage the utility corridor and determine what utility is supposed to be in what portion of the right-of-way corridor. There was also discussion about clarification of issues that were confusing to some, which should be done within the next two weeks. There is still work being done on the General Work Permit Agreement. The final agreement and the forms that will be used by the utilities to fill out when they

are applying for forms will be sent to all utilities, the utilities will be given two weeks to comment and respond to the forms, and then the forms will be placed on the Commission agenda. She would like for this to begin around September 1, 2002 to allow for as many comments as possible from the utilities.

Mental Health Board

Commissioner Miller stated the Mental Health Board meeting was July 9, 2002. The majority of the discussion was about Proposition L, which the Mental Health Board supports because of the alternative sentencing. They are also working on a press release on this issue.

Commissioner Elkin

None to report at this time.

There was no public comment.

The meeting was adjourned at 10:47 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Don Stamper
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner