

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:34 a.m.

Subject: Sheriff's Department – Second Reading and Approval of Request to Hire Temporary Replacement Employee

Commissioner Stamper stated this item has been previously discussed and tabled because of a question concerning policy. It appears the County has a policy that temporary employees are non-benefited and therefore does not accrue vacation leave. An order has been prepared to reflect the policy on this matter.

Commissioner Elkin stated he agreed with the policy and it would be like opening a Pandora's box if the County were to waver from the set policy. It is a little difficult to hire a temporary employee for the length of time without benefits.

Commissioner Stamper moved to approve the recommendation from the Boone County Sheriff's Department to hire a full-time employee. This position will be full-time temporary without benefits per the Boone County Personnel Policy Manual Section 2.4.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows:

Commissioner Stamper – YES

Commissioner Elkin – YES

Commissioner Miller - Absent for Vote **Order 40-2002**

Subject: Purchasing Department

Marlene Ridgeway, Purchasing Department Buyer, was present on behalf of these items.

A. Opening of Bid MM32 (Aerial Photography)

Marlene Ridgeway stated ten bids have been received for this item.

Commissioner Stamper opened a bid from M.J. Harden and Associates of Kansas City, MO.

- Option I Phase I Total = \$166,010.00
- Option II Phase I Total = \$273,900.00
- Option III Phase I and II Total = \$1,757,600.00
- Option IV Phase I and II Total = \$1,837,000.00
- Alternate (Ground Control for Option I) = \$14,600.00
- Alternate (Optional Digital File Format) = \$11,740.00

Commissioner Elkin opened a bid from AMI Engineering of Little Rock, Arkansas.

- Option I Phase I Total = \$243,600.00
- Option II Phase I Total = \$241,900.00
- Option III Phase I and II Total = \$553,700.00
- Option IV Phase I and II Total = \$553,300.00
- Alternate (Ground Control for Option I) = \$16,000.00
- Alternate (Optional Digital File Format) = \$9,000.00
- Additional Charges = \$27,700.00

Commissioner Stamper opened a bid from Continental Aerial Surveys of Alcola, Tennessee.

- Option I Phase I Total = \$197,369.00
- Option II Phase I Total = \$348,105.00
- Option III Phase I and II Total = \$1,080,498.00
- Option IV Phase I and II Total = \$1,216,485.00
- Alternate (Ground Control for Option I) = \$25,600.00
- Alternate (Optional Digital File Format) = \$29,400.00
- Additional Charges = \$19,000.00

Commissioner Elkin opened a bid from Surdex Corporation of Chesterfield, MO.

- Option I Phase I Total = \$116,380.00
- Option II Phase I Total = \$124,250.00
- Option III Phase I and II Total = \$474,940.00
- Option IV Phase I and II Total = \$478,970.00
- Alternate (Ground Control for Option I or II) = \$3,150.00
- Alternate (Ground Control for Option III or IV) = \$6,280.00
- Alternate (Optional Digital File Format) = \$1,580.00

Commissioner Stamper opened a bid from Sanborn Map Company of Fenton, MO.

- Option I Phase I Total = \$114,960.00

- Option II Phase I Total = \$132,300.00
- Option III Phase I and II Total = \$290,310.00
- Option IV Phase I and II Total = \$308,260.00
- Alternate (Ground Control for Option I) = \$3,000.00
- Alternate (Optional Digital File Format) = \$1,875.00

Commissioner Elkin opened a bid from Mark Hurd of Maple Grove, MN.

- Option I Phase I Total = \$152,615.00
- Option II Phase I Total = \$188,540.00
- Option III Phase I and II Total = \$481,139.00
- Option IV Phase I and II Total = \$517,646.00
- Alternate (Ground Control for Option I) = \$5,000.00
- Alternate (Optional Digital File Format) = \$1,200.00

Commissioner Stamper opened a bid from MD Atlantic Technology of Alabama, Indiana, and Austin, TX.

- Option I Phase I Total = \$196,501.00
- Option II Phase I Total = \$311,877.11
- Option III Phase I and II Total = \$446,940.00
- Option IV Phase I and II Total = \$540,858.00
- Alternate (Ground Control for Option I) = \$13,400.00
- Alternate (Optional Digital File Format) = \$4,200.00

Commissioner Stamper opened a bid from Dallas Aerial Surveys Inc., of Dallas Texas.

- Option I Phase I Total = \$606,950.00
- Option II Phase I Total = \$546,560.00
- Option III Phase I and II Total = \$933,950.00
- Option IV Phase I and II Total = \$891,680.00
- Alternate (Ground Control for Option I) = \$20,800.00
- Alternate (Optional Digital File Format) = \$10,000.00
- Additional Charge = \$12,000.00

Commissioner Stamper opened a bid from Image America of Clayton, MO.

- Option I Phase I Total = NO BID
- Option II Phase I Total = \$73,564.00
- Option III Phase I and II Total = NO BID
- Option IV Phase I and II Total = NO BID
- Alternate (Ground Control for Option I) = \$3,000.00
- Alternate (Optional Digital File Format) = \$2,500.00

Commissioner Elkin opened a bid from Western Air Maps Inc., of Overland Park, KS.

- Option I Phase I Total = \$189,800.00
- Option II Phase I Total = \$245,600.00
- Option III Phase I and II Total = \$899,400.00
- Option IV Phase I and II Total = \$946,700.00
- Alternate (Ground Control for Option I) = \$28,000.00
- Alternate (Optional Digital File Format) = \$10,000.00

Mrs. Ridgway recommended rejecting the bid from Kuchera International of Willoughby, OH because the bid was received after 9:15 a.m. on this date.

The Commission agreed since it is a policy to reject bids received after the cut-off time, then the bid that was received late will be rejected.

Commissioner Stamper stated the bids will be reviewed and will be brought forward to the Commission with a recommendation for award.

B. First Reading of Bid 73-26DEC01 (Tandem Axle Dump Trucks)

Marlene Ridgeway stated she and the Public Works Department have reviewed the above referenced bid responses and have determined that Al Scheppers Motor Company submitted the lowest and best bid meeting minimum specifications. They are recommending award for three (3) 2002 International 7400 Series 6x4 Tandem Axle Dump Trucks each equipped with Dump Bodies, Central Hydraulic/Controller V-Box Material Spreaders, GPS Systems, and snow plows. Unit price per truck is \$117,612.00 before trade-ins.

They are also requesting at this time approval of disposal through trade-in three (3) 1995 International 2554 Series trucks with Henderson 14' Dump Body's equipped with Dry Material Spreaders and Snow Plows.

The total contract price is \$316,606.40. \$330,600.00 was budgeted for this purchase.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award and approval of disposal.

Subject: Public Works

A. First Reading of Budget Revision

Greg Edington, Maintenance Operations Manager, was present on behalf of this item.

Greg Edington stated this budget revision is for clean up of year-end items. This budget revision is in the amount of \$128,718.00 and is moving funds from various accounts in department 2040.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Change Order #7 for Gans Road

David Nichols, Design and Construction Manager, was present on behalf of this item.

David Nichols stated this is the final change order for the Gans Road project. The amount of the change order is \$28,710.18, \$8,000 of this was left off of the base bid for shoulder rock, and \$7,000 is for additional erosion control measures.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Change Order #3 for Dee Woods Road

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated this change order for Dee Woods Road is requesting \$21,600 for additional rock.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

D. First Reading of Contract for EPA Clean Water Act Phase II Stormwater Regulations

David Nichols this is the third year of the contract with Jim Davis and this coincides with the City of Columbia's contract. This is a continuation of the Watershed Partnership and Education program. Services are listed in the contract. He noted this contract reflects a 4% increase over the 2001 contract.

There was discussion about the website for this project.

Commissioner Miller stated she believes the County and City are close to getting a joint task force on stormwater issues.

Mr. Nichols stated the deadline to get a permit is in May.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Facilities Maintenance – First Reading of Request to Extend Temporary Employment

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated the department is requesting the extension of employment for the housekeeper in the Government Center. The extension should last until March 22, 2002. The employee that is on leave has had back surgery and needs to be out of work until that date.

Commissioner Miller stated there is a need for housekeepers and the other permanent housekeeper will be out of work for a while due to a death in the family. She believes it is responsible to extend the temporary employment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Personnel Advisory Committee – First Reading of Recommendation of Flexible Hiring Rate Procedure and Form

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated this request was brought to the Personnel Advisory Committee and was discussed at the January 10, 2002 meeting. This would give administrative authorities more flexibility to hire into the pay range, which is something they do not have currently.

Mrs. Dickneite explained how this flexible hiring rate would work.

Mrs. Dickneite stated this is a change in the way the County operates and this is part of the Consultant's recommendation from the salary study.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Reports

Commissioner Stamper

State Homeland Security Briefing

Commissioner Stamper stated the Governor's panel met on January 25, 2002 in St. Louis and issued their findings. No final report has been issued to date but it will be available in the future. He outlined some remarks from the recommendations and will be working on a summary for the County Commissioner's Association.

The organization was broken into the following committees:

- Public Awareness and Public/Private Partnerships
- First Responders
- Governmental Operations and Facilities
- Public Health (Medical and Environmental)
- Critical Technologies
- Transportation and Utilities

Each committee gave a report at the January 25 meeting. The Chair of the organization noted that the Federal priorities for the White House Office of Homeland Security are First Responders, Bioterrorism, Border Control, and Improving Information Sharing. Over the next four years, there will be a lot of money dedicated towards addressing the four priorities.

He noted the panel addressed everything but the urban areas. The St. Louis and Kansas City areas did processes of their own and submitted their reports on the same day.

There will be additional money not for full-time employees but for readiness, i.e. first responders, equipment and training, border control, and Bioterrorism preparation. The money will flow based upon organized regions in the State. The money will not be distributed by Regional Planning Commissions but by Troop Headquarters for the Missouri Highway Patrol. He plans on taking a lead Commissioner from the County Commissioner's Association in each region, provided them with information, and suggest the pull the region together.

On a regional basis, the organization will be looking at key assets. There has been a criteria identified and Commissioner Stamper noted some examples in this region.

Commissioner Stamper stated there has been a confidential document drafted by the Missouri National Guard, which is protected under their regulations, which list 100 Top State assets.

Commissioner Stamper noted that Maureen Dempsy, former Director of Missouri Department of Health, presented 11 issues, 59 findings, and 113 recommendations for the

Public Health area.

In May, 2002, there will be a training session for recovery from disasters which is being proposed to have the State Emergency Management Agency (SEMA) put on, in a two and one half day format and the County will provide the meeting place. Jim McNabb, Director of Joint Communications Information Center, is working on a draft policy for the disaster plan.

Commissioner Stamper stated he would prepare a summary of the reports and recommendations for the Commission and e-mail the Commissioners on the work that has been done to date. Also, at the County Commissioners Association, there will be a panel discussion and a request for a caucus on behalf of a representative from each Highway Patrol Troop region to discuss the implementation of the plan.

Boone Hospital Center Sponsors Women's Health Conference

Commissioner Stamper noted Boone Hospital Center has announced a Women's Health Conference. The Hospital will be working to launch Columbia's first Speaking of Women's Health Conference to be held later this spring. It will be one of 34 conferences nationwide. Axie Hindman is the Honorary Chairperson of the conference. It will be held at the Holiday Inn Executive Center on April 27, 2002.

Commissioner Miller

Southern Boone County Fire District

Commissioner Miller she attended the Fire District meeting on January 21, 2002. The main discussion was the potential tax increment financing (TIF) in Ashland and how it will effect the Fire District.

Commissioner Stamper and Commissioner Miller discussed the County Commission's representatives on the TIF commission.

Smart Growth Conference

Commissioner Miller stated there was discussion about the lack of readiness in communities for Public Health. Christine Todd Whitman was present at the conference.

Justice and Public Safety Report

Commissioner Miller noted that the federal funds have been outlined by the President and the focus of where the funding is to go.

Commissioner Elkin

Farm Bureau

Commissioner Elkin noted February 9, 2002 will be Food Day from 10:00 a.m. to 4:00 p.m. at Hy-Vee in Columbia.

There was discussion about the Judicial Law Enforcement Task Force and the formation of the on-going committee.

The Farmers and Merchants dinner will be held in Centralia on February 21, 2002.

Mid-Missouri Regional Planning Commission

The MMRPC held their holiday gathering last week. Danny Moore, Larry Crawford, and Carl Vogel were present.

He noted the Workforce Development Contract expires July 1, 2002 and many of the RPC's around the state administer this. The MMRPC has expressed interest in taking over this area because of the distance issue, which would include Audrain and Osage counties, which are currently not part of the RPC.

Extension Council

Commissioner Elkin had nothing to report on Extension Council.

Boone Retirement Center

Commissioner Elkin noted the progress is very substantial and the Center is hoping to open on April 1, 2002. The Board of Trustees asked the Commission for approval for a separate building for the Alzheimer's building since the County owns the property.

David Mink introduced Allison Anderson who began working for Public Works on January 2, 2002 as an engineer.

There was no public comment.

The meeting was adjourned at 10:25 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner