

TERM OF COMMISSION: May Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
Deputy County Clerk Melanie Stapleton

The meeting was called to order by the Presiding Commissioner at 11:00am.

Commissioner Stamper stated that Commissioner Vogt was away on a family medical leave issue. He noted that this would be the only County Commission meeting held this week.

Subject: Contract with Mitzel Scroggs for Reality House drainage work

Commissioner Miller stated that she asked Mitzel Scroggs to prepare a statement of the County's options for the removal of a berm that was not removed during the Reality House Project and to correct a water drainage problem. She stated that it was decided that this project could not be handled as a change order due to the level of work involved. She stated that she asked Beckie Jackson, Purchasing Director to review the options and give a recommendation for action.

Beckie Jackson stated that the Mitzel Scroggs presented two different options: Option A-Request for Contractor Proposals and Option B-Obtain Bids from Contractors. She stated that generally Option A would be used when one is having trouble identifying the solution to the problem. She stated that Mitzel Scroggs believes that they could identify a solution to the problem. She stated that part of the solution was outlined on the document (presented to the County Commission) that outlines both options. Beckie Jackson stated that historically, the County has not used design and build type of projects (Option A).

Beckie Jackson noted that there are pros and cons to both options. She stated that a benefit of the Request for Contractor Proposal option is that it would provide different approaches to the problem. She stated however that the contractor would have to spend a great deal of time and effort in the beginning just to prepare a proposal and submit it to the County. She stated that at this time of year, she was not sure how many contractors would be willing to spend this much time on this size of a project.

Beckie Jackson stated that a difficulty with Option B is that it would require additional lead time, up front, to address the problem. She noted that the rainy season is already at hand, which would only increase the water drainage problem. She stated that if the contract document were developed and a change order was later deemed necessary, then the County would have better information to rely on to establish a reasonable cost for the change order. She stated that with the RFP format, the County would have very little information to use to establish an adequate change order.

Beckie Jackson stated that her recommendation was for Option B.

Commissioner Miller moved to authorize a Change Order to the Contract with Mitzel + Scroggs Architects, Inc. for the Reality House Project (Option B on the attached document) for a total payment of \$3,900 and authorize the Presiding Commissioner to sign the document.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 210-2000**

Subject: Change Order No. 4 for the Reality House Project

Commissioner Miller stated that this is the final change order for the Reality House Project. She stated that this would complete final billing.

Commissioner Miller moved to authorize Change Order No. 4 of the Addition and Remodeling to the Reality House Project with Crawford Construction Co. in the amount of \$7,732.29 and authorize the Presiding Commissioner to sign the change order.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 211-2000**

Subject: New Towne Subdivision Plat

Thad Yonke stated that this involves the four, separate plats (final plats Block 1, Block 2 & 3, Block 4, and Block 5) which represent the four phases of New Towne Subdivision.

Commissioner Miller moved to receive and accept the New Towne Subdivision final plat Block 1, final plats Block 2 & 3, final plat Block 4, and final plat Block 5 authorize the Presiding Commissioner to sign said plats.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 212-2000**

Subject: Proposal for Phase II, Project: Boone County Fairgrounds Site Analysis

Commissioner Stamper stated that the County received a communication from the University of Missouri concerning phase II of the Fairgrounds Site Analysis project. He stated that the University of MO has submitted a proposal for a more, detailed analysis that totals almost \$22,962.

Commissioner Stamper presented the following for the public record:

**Boone County Fairgrounds
Site Analysis**

Applicant: Curators, University of Missouri

Purpose: The purpose of this project is to develop a detailed site analysis of the Boone County Fairgrounds, proposed parcels and existing county property in close proximity to the Boone County Fairgrounds.

Length of Grant: This grant will begin March 1, 2000 and end December 31, 2000.

Scope of Services: This project will be coordinated by the MU Department of Parks, Recreation, and Tourism (PRT), with Mr. David Vaught serving as Principal Investigator and with graduate student support. This project will produce a site analysis of the Boone County Fairgrounds for the Boone County Commission.

Scope of Work: Preparation of a site analysis of the Boone County Fairgrounds.

The following tasks will be completed as steps toward the final report.

A. Detailed inventory of all applicable variables for purpose of:

- Identifying environmental factors
- Identifying surrounding area population data
- Identifying present Land Use/Land Cover information

B. Detailed mapping of all applicable environmental features.

- Using a variety of different data capture techniques including, but not limited to:

(a) Satellite Images

(b) Aerial Photographs

(c) Global Positioning Satellite (GPS) Receivers

C. Final presentation of maps and documentation to the Boone County Commission.

- A detailed packet of map layouts of all applicable variables.
- A detailed site analysis report of area and surrounding population data based on available census data.
- A comprehensive Geographic Information System (GIS) project including but not limited to.

(a) Detailed map layouts for each variable.

(b) Corresponding data tables for each variable

D. Progress reports will be provided as required by the Boone County Commission.

Methods:

As soon as practical after notification of the approval of the project, personnel assigned to the project will begin collecting information as identified in the scope of work. The project team will confer with the Boone County Commission contact periodically and submit draft materials and data collected.

A draft of the final report will be submitted for review by the Boone County Commission prior to preparation of the final report.

Materials, services, personnel and assistance to be provided by the Boone County Commission:

1. To designate one individual as point of contact.

2. To consult with and assist the project team by prioritizing data collected, review draft materials, and provide feedback in a speedy and efficient manner.
3. Provide opinions and suggestions as appropriate and to approve the final report.

Materials, services, personnel and assistance to be provided by the MU Department of Parks, Recreation, and Tourism:

1. To provide the necessary personnel to complete the terms of this proposal.
2. To prepare a site analysis of the Boone County Fairgrounds.
3. To submit draft materials of all information collected in the preparation of the plan.
4. To consult with the Boone County Commission point of contact on each phase of developing the site analysis.
5. To submit a draft of the final plan to the Boone County Commission for review prior to printing the final report.

Budget:

Salaries and Wages

David Vaught, Principal Investigator	\$7,160
Fringe @ 25%	\$1,790
Hourly Graduate Student Labor	
550 hours	
@ \$10.00	\$5,500
Fringe @ 8%	\$440
TOTAL Salaries and Wages	\$14,890

Expenses

Supplies	\$2,000
Travel	\$500
Other	\$250

TOTAL Expenses	\$2,750
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TOTAL Direct Costs	\$17,640
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Indirect Costs @ 24.5%	\$4,322
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TOTAL	\$21,962
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Commissioner Stamper stated that the County would need to evaluate a funding source for the analysis. He noted that there is a possibility that an outside funding source could be identified. He stated that he hoped to have further information on the funding source by next week.

Commissioner Miller stated that this analysis would place the County in a good position to receive grant funding.

Subject: Road Improvement for Purdy Lane

Commissioner Stamper stated that the County received a petition from citizens along Purdy Lane requesting an upgrade of their roadway. He stated that the citizens are requesting that the roadway be paved.

Commissioner Stamper stated that he spoke with the Public Works Department this morning and requested an updated vehicle count. He stated that he would send a letter to the citizens stating that the road has been referred back to the Public works Department for evaluation and recommendation for action. Commissioner Stamper acknowledged receipt of the petition for the public record.

Commissioner Miller stated that Twin Oaks should be included in the traffic count.

Commissioner Stamper agreed with Commissioner Miller's recommendation.

Subject: Report on Durk Road Bridge

Commissioner Stamper stated that per the recommendation from Harrington & Cortelyou that the weight limit on Durk Road Bridge has been reduced to three tons. He stated that the bridge is scheduled for replacement in 2003. He stated that the bridge could be replaced sooner if Callaway County is willing to contribute to the project. He stated that he would talk with Callaway about making a contribution.

Subject: Courthouse Grounds Use for Military Honors Confederate Memorial

Commissioner Miller moved to authorize the use of the Courthouse Grounds by the Sons of Confederate Veterans to hold a Military Honors Confederate Memorial on June 3, 2000 from 2-2:30pm.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 208-2000**

Subject: Courthouse Grounds Use for Memorial Day Courthouse Ceremony

Commissioner Miller moved to authorize the use of the Commission Chambers and Courthouse Grounds by the Salute to Veterans Memorial Day Corporation to hold a Memorial Day Courthouse Ceremony on May 29, 2000 from 8am-1pm.

Commissioner Stamper seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 209-2000**

Subject: Purchase of Trade Items for the Boone County Fairgrounds and Warranty Bill of Sale

Commissioner Stamper stated that the Fairgrounds Trade items have been listed and inspected. He stated that a budget amendment would be necessary to complete this action.

Commissioner Stamper moved to approve the Warranty Bill of Sale and Agreement for Sale: Personal Property and Trade Fixtures and authorize the Presiding Commissioner to sign said

documents pending the approval of a Budget Amendment for the amount from Healthcare ProfitShare to pay for purchase of these items and final closing to be scheduled.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 2-0. **Order 213-2000**

Subject: First Reading of Budget Amendment for Fairgrounds Trade Fixtures & Equipment

Commissioner Stamper read a budget amendment into the public record as follows:

AMOUNT	(increasing) ACCOUNT
\$175,000	2090-91300 Fairground Trade Fixtures & Equipment

Commissioner Stamper stated that this budget amendment is for the purpose of purchasing the listed Trade Fixtures and Equipment from the Boone County Agricultural and Mechanical Society.

Commissioner Stamper requested that the budget amendment be returned to the Commission agenda as a public hearing for approval following the ten-day waiting period for public comment.

Commissioner Reports

Commissioner Miller

Commissioner Miller stated that she would be out of town the remainder of the week attending the Western Interstate Region Council for the National Association of Counties.

Commissioner Miller reported that last Friday she worked at Dave’s Diner as part of a fundraiser. She stated that the fundraiser was a very fun and productive effort. She stated that they raised a lot of money and all of the waitresses donated their tips.

Commissioner Miller reported that more fundraisers would probably be forthcoming from the southern part of the County for Bobbi Jo Nichols. She stated that Bobbi Jo Nichols was in a very serious accident.

Commissioner Miller reported that she was asked to serve on an Advisory Committee for the Missouri Cooperative Agricultural Research Grant. She stated that this has to do with the restructuring of the Soil & Water Conservation Districts in order to make them more effective in helping communities that are changing. She stated that this would be very valuable for Boone County.

Commissioner Stamper

Commissioner Stamper did not give reports.

Commissioner Vogt

Commissioner Vogt was absent.

There was no public comment.

The meeting adjourned at 10:25am.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner