

TERM OF COMMISSION: November Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle R. Malaby
County Counselor John Patton

The regular meeting of the County Commission was called to order at 1:33 p.m.

SUBJECT: Open Bid 107-02NOV95 Skid Steer Loader

Responses to the request for quotation were opened as follows:

<u>Company</u>	<u>Location</u>	<u>Bid/No Bid</u>
Clarklift of Central Mo., Inc.	Jefferson City, MO	No Bid
Cooke Sales and Service Co.	Chillicothe, MO	Bid
Crown Power and Equipment	Columbia, MO	Bid
Henderson Implement	Columbia, MO	Bid
R-CO Equipment Co., Inc.	Columbia, MO	Bid
Tri-State Construction Equipment	Ashland, MO	No Bid

SUBJECT: Open Bid 108-02NOV95 Correction of Drainage Problem, Correctional Facility

Responses to the request for quotation were opened as follows:

<u>Company</u>	<u>Location</u>	<u>Bid/No Bid</u>
Columbia Curb and Gutter, Inc.	Columbia, MO	Bid

SUBJECT: Open Bid 111-02NOV95 Fiber Equipment and Installation

Responses to the request for quotation were opened as follows:

<u>Company</u>	<u>Location</u>	<u>Bid/No Bid</u>
Alltel Supply, Inc.	Norcross, GA	No Bid
Black Box Corp.	Pittsburgh, PA	Bid
Cabletron Systems	Rochester, NH	No Bid
CDW Computer Centers	Buffalo Grove, IL	No Bid
Central MO Computer Center	Columbia, MO	Bid
Cole-Layer-Trumble Co.	Dayton, OH	No Bid
Communication World	St. Louis, MO	Bid
Computability	Milwaukee, WI	No Bid
Computer City	Fort Worth, TX	No Bid
Computers Plus	Mexico, MO	Bid
Computerland	Columbia, MO	Bid
HTE, Inc.	Orlando, FL	Bid
Information Products, Inc.	Independence, MO	No Bid
Intag Communications	Fenton, MO	Bid
Microwarehouse	South Norwalk, CT	Bid
Office Depot	Columbia, MO	No Bid
Pitney Bowes	Columbia, MO	No Bid
Quest General Corporation	Pompano Beach, FL	No Bid
R & B Services	Fulton, MO	No Bid
Skywalker Communications	O'Fallon, MO	No Bid
South Hills Datacomm	Pittsburgh, PA	No Bid
Specialized Systems	Cedar Rapids, IA	Bid
ZBM, Inc.	Jefferson City, MO	No Bid

SUBJECT: Open Bid 112-02NOV95 Sale of Panel Doors

Responses to the request for quotation were opened as follows:

<u>Company</u>	<u>Location</u>	<u>Bid/No Bid</u>
Gates Antiques	Columbia, MO	No Bid

SUBJECT: Open Bid 113-02NOV95 Night Vision Equipment

Responses to the request for quotation were opened as follows:

Company	Location	Bid/No Bid
Acme Textile Co., Ltd.	Flushing, NY	No Bid
Ed Roehr Radio Co., Inc.	St. Louis, MO	No Bid
Lamination Service, Inc.	Memphis, TN	No Bid
Law Enforcement Associates, Inc.	Youngsville, NC	Bid
MPH Industries, Inc.	Owensboro, KY	No Bid
Police Video Systems	Springfield, MO	No Bid
Simmons Gun Specialties, Inc.	Spring Hill, KS	No Bid
Star-Tron Technology Corp.	Pittsburgh, PA	Bid
Towner Communications Systems	Columbia, MO	No Bid

SUBJECT: Open Bid 114-02NOV95 Furniture Repair/Restoration

Responses to the request for quotation were opened as follows:

Company	Location	Bid/No Bid
A. Serendipity (Ms. Fix-It)	Columbia, MO	No Bid
Meade River Woodworks	Columbia	Bid
Country Craftsman	Hallsville, MO	Bid
Missouri Vocational Enterprises	Jefferson City, MO	Bid
Oak Chest Antiques	Hartsburg, MO	Bid
The Finishing Touch	Columbia, MO	No Bid

SUBJECT: Accept Part of Griffin Drive and All of Kidwell Court for Road Maintenance (Accept Road Maintenance Agreement and Lake Dam Maintenance Agreement and Terminate Road Maintenance Agreement)

Public Works Department Registered Land Surveyor David Piest summarized a memorandum to the commission from Acting Public Works Director Frank Abart dated September 19, 1995.

Commissioner Miller moved that the County Commission of the County of Boone adopt the attached Order of Acceptance of Road as County Road and authorize the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 559-95.**

Discussion of the Road Maintenance Agreement, Lake Dam Maintenance Agreement and Terminate Road Maintenance Agreement ensued. The agreements were executed by Griffin Estates Subdivision property owners. Copies of the recorded documents will be included with the Commission Order 559-95.

SUBJECT: Accept Tulane Street for Maintenance (South Ashland Estates)

Mr. Piest summarized a memorandum to the commission from Acting Public Works Director Frank Abart dated October 24, 1995.

Commissioner Miller moved that the County Commission of the County of Boone adopt the attached Order of Acceptance of Road as County Road and authorize the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 560-95.**

SUBJECT: Accept Running Deer Court, Turkey Trail Drive and Winding Trail Drive in The Woodlands Plat 3A-3B for Road Maintenance

Mr. Piest summarized a memorandum to the commission from Acting Public Works Director Frank Abart dated October 26, 1995.

Commissioner Vogt moved that the County Commission of the County of Boone adopt the attached Order of Acceptance of Road as County Road and authorize the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 561-95.**

SUBJECT: Final Development Plan for Maple Meadows Planned Residential Development

Department of Planning and Building Inspection Director Stan Shawver reported the commission heard the review plan for this development on October 3, 1995. The land is zoned R-S. Thirteen lots are shown, twelve of which will have a duplex type structure. The final plan meets requirements placed on the review plan.

Commissioner Miller moved that the County Commission of the County of Boone accept the final development plan for Maple Meadows Planned Residential Development.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 562-95.**

SUBJECT: Name Unnamed Roads: Brennen Drive and Finnegan Court

Don Abell, Department of Planning and Building Inspection, described the roads.

Commissioner Miller moved that the County Commission of the County of Boone name an unnamed road, that is currently privately owned and maintained, Brennen Drive. Said road is in Section 2, Township 48 North, Range 14 West; beginning on the east side of Boothe Lane approximately 7/10 mile south of Highway 40 and running in an easterly direction for approximately 1,500 feet and then southeasterly for approximately 1,450 feet; further described as part of tract 19 as shown on a survey recorded in Book 1026, Page 177 of Boone County records.

Be it further ordered, that the County Commission of the County of Boone does hereby name an unnamed road, that is currently privately owned and maintained, Finnegan Court. Said road is in Section 2, Township 48 North, Range 14 West; beginning on the east side of Brennen Drive approximately 1,800 feet east of Boothe Lane and running in a northeasterly direction for approximately 500 feet; further described as part of tract 19 as shown on a survey recorded in Book 1026, Page 177 of Boone County records.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 563-95.**

SUBJECT: Request for Government Center Drop Box

County Collector Pat Lensmeyer summarized her memorandum to the commission dated October 4, 1995 requesting a drop box be placed outside the Government Center to receive tax payments and property declaration forms. The box cannot be used to receive voter registration change of address forms. The \$682 estimated cost does not include the cost to sign the box.

The commission agreed a drop box is needed and discussed whether citizens should be able to access the box from their vehicles and where the box should be placed.

Commissioner Vogt noted it might be dangerous to allow drive by access.

Commissioner Stamper noted owners cost funds can be used to purchase the box. If owners cost funds are not available, the emergency fund can be used.

Ms. Lensmeyer stated it will take three weeks to obtain the box. She intends to create public service announcements for dissemination through radio and print media to remind taxpayers of the new location of the Collector's office in the Government Center and that December 31, 1995 falls on a Sunday. She would like to include notification of the location of this box.

The commission agreed Commissioner Miller will work with Ms. Lensmeyer and the City of Columbia to locate the box. The box should be ordered immediately.

SUBJECT: Vote to Authorize Closed Meeting to Immediately Follow

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting immediately following the regular County Commission meeting on November 2, 1995 as authorized by section 610.021 (1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorney; and, as authorized by section 610.021 (3) RSMo. to discuss the hiring, firing, disciplining or promoting of a particular employee by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 564-95.**

SUBJECT: Purchase Offer, Hackman Property, FEMA Flood Buyout Program

Mr. Patton stated this is the last 1993 flood buyout property. The 2.5 acre tract included a house which is now under the Hartsburg levee. The purchase amount is \$41,000.

Commissioner Miller moved that the County Commission of the County of Boone offer Norlan H. and Barbara Hackman purchase of their property in Hartsburg, Missouri for the sum of \$41,000 as set forth in the attached contract, and authorize the Presiding Commissioner to sign same. The purchase will be funded through the FEMA flood buyout program.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 565-95.**

SUBJECT: Budget Revision: Sheriff's Department and Corrections Overtime

Auditor June Pitchford summarized her memorandum to the commission dated October 30, 1995.

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

Organization	Account	Account Title	Transfer From	Transfer To
1123	86800	Emergency Fund	\$40,800	
1251	10110	Operations Overtime		\$23,256
1255	10110	Corrections Overtime		\$17,544

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 566-95.**

SUBJECT: Re-Award Bid 90-15AUG95, File Folders

Circuit Clerk Cheryl Whitmarsh explained the bid for pre-numbered file folders was awarded to the low bidder, Automated Business Systems of Overland Park, Kansas. The firm said the folders would be delivered 40 days from the date of order, which would be November 10. The firm now says it cannot deliver the folders by November 10. The earliest they could be delivered would be November 24, 1995, but they would not commit to that date. The company shipped 100 regular file folders to use. Her office had to place the bar-codes and numbers on the folders. She consulted with Mr. Patton regarding how to terminate the bid. She drafted a letter to the president of the company and advised them to cancel the order. Information on the contact her office had with the account representative, and the poor service received, was included. The president called and said he understood the order needed to be canceled and that it would not be a problem. The second low bidder, Columbia Office Supply, agrees to honor their bid price of \$4,580 for 10,000 folders. The cost difference is \$970. It is clear Automated Business Systems cannot comply with bid requirements.

Commissioner Vogt moved that the County Commission of the County of Boone re-award bid number 90-15AUG95, Pre-Numbered File Folders, to Columbia Office Supply in the amount of \$4,580 for 10,000 file folders.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 567-95.**

SUBJECT: Booker Associates Time Extension Request, Preparation of Comprehensive Plan

Commissioner Vogt moved that the County Commission of the County of Boone extend the time allowed for Booker Associates to create the comprehensive plan for Boone County. The 85 percent complete draft should be submitted by December 20, 1995.

Mr. Patton commented the contract includes a firm time line for completion of the plan. The plan appears to be about 70 percent complete. The county has paid for about that amount of work. Professional service agreements do not typically include penalties or liquidated damages for not meeting deadlines because normally no damage is incurred if deadlines are not met. If they fall behind, the commission can withhold progress payments. He would suggest further payment be withheld until they meet the 85 percent completion, if the Commission is concerned.

Commissioner Vogt indicated she is not opposed to withholding payment. She believes the firm will accomplish the work.

Commissioner Miller commented withholding payment would send the firm a message that there should not be further delays.

Commissioner Stamper noted the county caused part of the delay. The county does not have an adversarial relationship with the firm. It would be wise to pay them as they produce.

Mr. Patton stated the firm has not billed the county for the 85 percent complete draft.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 568-95.**

SUBJECT: Reports from Commissioners

Commissioner Stamper reported on his regular meeting with the Public Works Department management staff.

The meeting adjourned at 2:34 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner