

**TERM OF COMMISSION:** October Session of the August Adjourned Term

**PLACE OF MEETING:** Boone County Government Center Commission Chambers

**PRESENT WERE:** Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Linda Vogt  
Deputy County Clerk Michelle R. Malaby

The regular meeting of the County Commission was called to order at 1:37 p.m.

**SUBJECT: Lake Sundance Neighborhood Improvement District Public Hearing**

Public Works Department Manager of Design and Construction Tom Ratermann reviewed a memorandum to the Commission prepared by Neighborhood Improvement District Coordinator Andy Lister. Mr. Ratermann stated they anticipate the project will be bid this winter after necessary right-of-way is acquired, with construction to occur next year.

Commissioner Stamper opened the public hearing.

Mark Kirchoff, 5712 Sundance, asked is the project likely to cost more than estimated? How was the estimate arrived at? What if the project cost exceeds the estimate by more than 25 percent?

Mr. Ratermann replied the cost estimate is developed by tabulating the volume of earth to be moved, the number of pipes to be replaced, and the amount of pavement needed. Three neighborhood improvement district projects are complete. All cost less than the estimate. If bids are higher than estimated, the department would likely recommend the commission not proceed with the project and determine whether property owners wanted to circulate a petition with a new cost estimate. If a project exceeded the estimate by more than 25 percent, they would approach the commission for guidance.

Commissioner Stamper moved that the County Commission of the County of Boone order that the proposed removal, repair and construction of the road in the Lake Sundance Neighborhood Improvement District be approved and orders the project coordinator to proceed with the project as outlined in paving plans and specifications. Said plans and specifications may be amended as needed by the County Commission.

The County Commission authorizes the Treasurer to finance the Lake Sundance Neighborhood Improvement District project through issuance of temporary notes and general obligation bonds.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 542-95.**

**SUBJECT: Gillespie Bridge Road Change Order No. 5**

Mr. Ratermann reviewed his memorandum to the Commission dated October 17, 1995.

In response to a question from Commissioner Vogt, Mr. Ratermann replied the contractor arranged for the property owner closest to where excess material was excavated to accept it.

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, Change Order Number 5 to Contract Number 50-18APR95, Gillespie Bridge Road Improvement Project.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 543-95.**

**SUBJECT: Commendation of Gerry Worley**

Commissioner Stamper read a letter from the Director of the Missouri Department of Health, Coleen Kivlahan, MD, M.P.H., commending Gerry Worley for service on an ad hoc committee which developed rules for the Department of Health concerning on-site sewage systems.

**SUBJECT: Report on Letter from Fall Festival Coordinator**

Commissioner Stamper read a letter from Fall Festival Coordinator George Gale thanking the county for use of the Courthouse/Government Center grounds for the festival.

**SUBJECT: Approve Mid-Missouri Solid Waste Management District Financial Assistance Agreement**

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the District II Commissioner to sign, the Mid-Missouri Solid Waste Management District Financial Assistance Agreement.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 544-95.**

**SUBJECT: Voluntary Benefit Program Participation Agreement**

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached Voluntary Benefit Program Participation Agreement with Guarantee Mutual Life Company which allows employees to purchase supplemental life insurance.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 545-95.**

**SUBJECT: Road Vacation Request**

County Clerk Wendy S. Noren stated a citizen in her office is very upset. He wants his name removed from a petition requesting the commission vacate a part of Ridge Trail road on the east end and King Road on the west end. He said the people circulating the petition said his portion of the road would not be affected. It is.

Ms. Malaby commented Registered Land Surveyor David Piest of the Public Works Department said the description of the road on the petition is virtually worthless.

Ms. Noren stated the person in her office agrees. The Commission could reject the petition.

Commissioner Stamper stated he is willing to if a person was included who did not want to be or who was misinformed.

Commissioner Vogt stated if the department says the description is inadequate, it should be corrected.

Commissioner Stamper moved that the County Commission of the County of Boone reject a petition submitted requesting vacation of King Road on the west end and Ridge Trail Road on the east end, due to a request from a petition signer that their name be removed, pending approval by legal counsel. Removal of the name will result in the petition being signed by less than the required number of people as outlined in the Revised Statutes of the State of Missouri.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 546-95.**

The commission agreed the description of the road be clarified on any future petition.

**SUBJECT: Request Employee Leave of Absence and Job Sharing Arrangement**

Ms. Noren stated Deputy County Clerk Helen Sheehan is expecting a baby in November. She and Ms. Sheehan discussed developing a job sharing arrangement for her position. Ms. Noren stated she discussed the matter with Auditor June Pitchford and Human Resources Director Mark Stone. The position was posted to determine whether there were applicants who are suitable for the position. There are. Ms. Noren stated she planned to fill the position temporarily this year without providing benefits. Applicants were advised benefits had been requested as a supplemental item in

the 1996 budget request. Ms. Pitchford recommended she request the commission approve the provision of benefits from the outset. Ms. Pitchford is supportive of the request. In this case, the arrangement will save the county money. That will not always be the case. Ms. Sheehan's experience is valuable to the office. Ms. Noren stated she believes in this country, companies need to adjust the work place for different home situations. She has told the parties involved this will be an experiment, but they must commit to the arrangement. She is essentially requesting two benefited part-time positions. The county normally provides benefits to part-time employees.

Commissioner Stamper stated he does not object to the proposal.

Commissioner Vogt stated she does not object and believes it is appropriate for the county to explore alternative work arrangements. She agrees with the approach that this is an experiment.

Commissioner Miller stated a precedent has been set. There was a job sharing arrangement in the Prosecuting Attorney's office several years ago.

Commissioner Stamper stated he would not mind a minor increase in cost. He is intrigued by what Ms. Noren has done in her office with telecommuting and with this proposed arrangement. The county has to be prepared to offer alternative arrangements. The objective is to get the work done. There are people who speculate less building space will be needed in the future because many people will work from home. He agrees the arrangement should be declared an experiment. Mr. Stone and the Personnel Committee should pursue a formal policy on telecommuting and job sharing.

Commissioner Stamper moved that the County Commission of the County of Boone authorize the County Clerk to hire two part-time benefited employees to fill a position in her office on a trial basis. Human Resources Director Mark Stone is requested to formulate a policy on job sharing and telecommuting.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 547-95.**

In response to a question from Commissioner Vogt, Mr. Stone commented what Ms. Noren is doing is creative, flexible and on the cutting edge of alternative work arrangements.

Ms. Noren stated her sister was involved in a job sharing arrangement in 1978. It worked superbly.

#### **SUBJECT: Reports From Commissioners**

Commissioner Miller reported this morning she looked at the low water crossing constructed by the Public Works Department on Jemerson Creek Road. It looks great. The Department of Natural Resources approved the project. The Conservation Department took water samples to see if there were any negative effects from the construction.

Commissioner Stamper reported he met with Acting Public Works Director Frank Abart and Mr. Ratermann this morning. Richland Road needs to be realigned. The department will try to work with a landowner to acquire necessary right-of-way. It had been proposed that a section of Nashville Church Road be elevated. One landowner objected. The department does not recommend the road be elevated.

Commissioner Stamper stated the trash compactor which will be shared by the county and surrounding property owners has arrived. One of the property owners was going to install a concrete pad on which the compactor would be placed. They no longer want to do that. Commissioner Stamper stated he will research how to accomplish the work.

Commissioner Stamper stated there is a problem with the grade of a driveway on Gillespie Bridge Road. It is higher than desirable. He asked the department to be careful in correcting the matter. It could encourage other property owners to make additional change requests.

Commissioner Vogt reported she received a memorandum from Phil Steinhaus regarding the Community Service Advisory Commission (CSAC). Last year, the County Commission increased funding for the Boone County Council on Aging by \$1,000. Mr. Steinhaus inadvertently did not include the increase in the funding recommendation he submitted to CSAC.

The commission agreed the level of funding provided to the Boone County Council on Aging should be the same as last year with any increase to be added to that amount.

The meeting adjourned at 2:20 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Linda Vogt  
District II Commissioner