

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
 District I Commissioner Karen M. Miller
 District II Commissioner Linda Vogt
 Deputy County Clerk Michelle R. Malaby
 County Counselor John Patton

The regular meeting of the County Commission was called to order at 9:30 a.m.

SUBJECT: Set 1995 Tax Rates

County Clerk Wendy S. Noren reviewed proposed tax rates, stating the Commission has authority to change the general revenue and road and bridge rates. Group Homes and Centralia Special Road District have voted levies. The county-wide surtax on commercial property was set in 1985 to replace revenue lost by the repeal of the merchants and manufacturers tax. Revenue from the levy is distributed to taxing entities who had a tax rate in 1984. The general revenue tax rate ceiling is 35 cents. The rate has been 12 cents for several years. Since there is a fund surplus, she sees no reason to recommend an increase. The road and bridge tax rate ceiling is 30 cents. The Commission rolled back the rate to five cents after the sales tax for road improvements was approved by voters. Other tax rates are turned into her office by various taxing entities. The rates are included so she can extend the tax books and prepare tax bills for collection later this year. House Bill 211, which passed in the last legislative session, transferred residences classed as commercial property to the residential class. Such property decreased in assessed value from 32 percent to 19 percent of appraised value, resulting in a loss in revenue for many jurisdictions. To compensate, the legislature authorized an increase in tax rate ceilings. Some entities increased their levy to compensate for the loss.

Commissioner Stamper moved that the County Commission of the County of Boone set the 1995 tax rates per hundred dollars of assessed valuation as follows:

County of Boone	\$.29
General Revenue	\$.12
Common Road and Bridge	\$.05
Group Homes	\$.12
Centralia Special Road District	\$.26
County-wide Surtax on Subclass III Property	\$.61

Now be it further ordered that the County Commission, having received reports from the various political subdivisions, so sets their tax rates per hundred dollars of assessed valuation as instructed for the year 1995:

State of Missouri	\$.03
Boone County Library District	\$.25
Special Business District	\$.43
Boone County Fire Protection District	Total \$.88
General Revenue	\$.66
Dispatch Fund	\$.03
Fire Bond	\$.19
City of Columbia	Total \$.48
General Revenue	\$.22
Debt Service	\$.26
Columbia Regional Library	Total \$.30
General Revenue	\$.25
Building Fund	\$.05
City of Ashland	Total \$.66
General Revenue	\$.33
Debt Service	\$.33

City of Centralia	Total	\$1.29	
General Revenue		\$.75	
Parks & Recreation		\$.34	
Library		\$.20	
City of Hallsville	Total	\$1.06	
General Revenue		\$.77	
Debt Service		\$.29	
Town of Harrisburg	General Revenue	\$.35	
Village of Hartsburg	General Revenue	\$.49	
City of Sturgeon	General Revenue	\$.42	
City of Rocheport	General Revenue	\$.30	
Columbia Public Schools	Total	\$4.55	
Incidental Fund		\$1.16	
Teachers Fund		\$2.59	
Debt Service		\$.80	
Capital Projects		\$.00	
Southern Boone County R-I Schools	Total	\$4.61	
Incidental Fund		\$3.41	
Teachers Fund		\$.00	
Debt Service		\$1.20	
Capital Projects		\$.00	
Hallsville R-IV Schools	Total	\$4.87	
Incidental Fund		\$1.98	
Teachers Fund		\$1.04	
Debt Service		\$.75	
Capital Projects		\$1.10	
Sturgeon R-V Schools	Total	\$3.54	
Incidental Fund		\$2.98	
Teachers Fund		\$.00	
Debt Service		\$.54	
Capital Projects		\$.02	
Centralia R-VI Schools	Total	\$3.42	
Incidental Fund		\$2.75	
Teachers Fund		\$.00	
Debt Service		\$.67	
Capital Projects		\$.00	
Harrisburg R-VIII Schools	Total	\$3.73	
Incidental Fund		\$2.87	
Teachers Fund		\$.00	
Debt Service		\$.86	
Capital Projects		\$.00	
New Franklin R-I Schools	Total	\$3.77	
Incidental Fund		\$3.02	
Teachers Fund		\$.00	
Debt Service		\$.43	
Capital Projects		\$.32	
Fayette R-III Schools	Total	\$3.55	
Incidental Fund		\$2.75	
Teachers Fund		\$.00	
Debt Service		\$.80	
Capital Projects		\$.00	
North Callaway R-I Schools	Total	\$3.31	
Incidental Fund			\$1.66
Teachers Fund		\$1.09	
Debt Service		\$.56	
Capital Projects		\$.00	
Southern Bo. Co. Fire Protect. District	Total	\$.48	
General Revenue		\$.22	
Dispatch		\$.03	
Debt Service		\$.23	
Callahan Watershed Subdistrict		\$.10	

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 487-95.

SUBJECT: Discussion of Public Viewing Area in Records Retention Center

The item was added to the agenda. Commissioner Miller stated she thought there would be a room in the Johnson Building where the public would view records. Records Clerk Brad Hauck thought a room adjacent to the storage area would be used. The Public Defender's office was assigned that room. Records will be moved to the facility this weekend.

Ms. Noren commented such a room is needed if the public goes to the Records Retention Center to view documents. For security reasons, the public should not be allowed in the storage area. The bulk of records requested are either located in the office which generated the record or are on microfilm. Most requests are for County Commission minutes and tax records, both of which will be on microfilm. She does not know how often such a room would be used. The Commission may want to determine the volume of requests before deciding whether to construct a public viewing area. She is not sure the number of requests would justify the cost of constructing a room. She recalls a public viewing room on the original plans for the Johnson Building. It is not their intention to retrieve a record without a written request from an office or department. Many court records are not available for public viewing.

Commissioner Stamper stated he never envisioned the Records Retention Center would function as a library. He saw it as a warehouse facility. If someone wants to go through a box of Commission records, a Commission employee should be present to ensure what is taken out of the box is what is put back in. He believes the facility will fill up quickly. The Sheriff has expressed interest in storing records there.

Ms. Noren stated it would be fine if a department prefers to have the record clerk pull a record for viewing. It is a service to the department. How a department wants their records handled is up to the department. The records clerk will dispose of records according to the records retention schedule created by the State rather than having records pile up as they have in the past.

Commissioner Vogt stated when she was involved in records management, the Circuit Clerk and Prosecuting Attorney were very concerned with the security of their records and with the number of hours their employees would spend retrieving records. Both felt there should be a person who would retrieve requested records.

The Commission agreed to determine the volume of requests for records before deciding whether a public access room should be constructed.

In response to a question from Commissioner Stamper, Ms. Noren replied a couple of months ago Mr. Hauck sent the Commission a proposed policy on management of the records retention center. The policy included specific forms to be used to request a record. The records clerk would log requested records in and out. She does not think the records clerk is in a position to determine whether a record is an open or closed record.

Commissioner Stamper requested the item return to the agenda in a week. In the meantime, the Commission will review the proposed policy.

SUBJECT: Budget Revision: Equipment to Construct Low Water Crossings

Acting Public Works Director Frank Abart stated bids were requested for construction of low water crossings. The price received was twice the amount budgeted. The Commission decided to have the Maintenance Division construct the low water crossings. The budget revision will transfer funds in order to purchase necessary equipment.

Commissioner Miller moved that the County Commission of the County of Boone authorize the following budget revision:

Organization	Account	Account Title	Transfer From	Transfer To
2045	71100	Outside Services	\$8,000	
2040	91304	Hand Tools		\$8,000 Cont. .
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2045	71100	Outside Services	\$2,269	

2040 91300 Machinery & Equipment \$2,269

Explanation: To purchase concrete forms and purchase and remodel a concrete forms trailer for the purpose of constructing low water crossings.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 488-95.**

SUBJECT: Budget Amendment: Snow Removal

Mr. Abart stated the budget amendment does not include additional funding for snow removal during the remainder of 1995.

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget amendment, waiving the ten day comment period:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
2040	71100	Outside Services	\$92,000

Explanation: Underbudgeted 1995 snow removal expenses due to record breaking snowfall.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 489-95.**

SUBJECT: Budget Amendment: Rebates to Cities and Centralia Special Road District

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget amendment, waiving the ten day comment period:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
2049	71300	Rebates to CSRD	\$170,000
2049	71400	Rebates to Cities	\$ 38,000

Explanation: For reimbursement agreement with Centralia Special Road District and for underestimated reimbursements to cities.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 490-95.**

SUBJECT: Grant to Hartsburg from Sales Tax for Road Improvements

Commissioner Miller stated a member of the Hartsburg City Council inquired about their grant application, which requested funding to improve Second Street and the portion of Bush Landing Road located in Hartsburg. The Commission authorized application of a chip and seal surface to Bush Landing Road at an estimated cost of \$7,042.

Mr. Abart clarified the cost of labor, equipment and materials should be \$8,800.

Commissioner Miller recommended remaining funds set aside for grants to cities be granted to Hartsburg for improvements to Second Street, provided their plans meet required specifications.

Commissioner Miller moved that the County Commission of the County of Boone allocate the balance of funding--minus \$8,800 to improve Bush Landing Road--available for 1995 grants to cities from the sales tax for road improvements to the City of Hartsburg.

Commissioner Stamper seconded the motion. Motion passed unanimously. **Order 491-95.**

SUBJECT: Award Bid 98-05SEP95, Paging Services

Purchasing Director Rebecca Jackson recommended award of a one year contract for paging service to Tri-Star Communications, with the option to renew the contract for two years. The bid indicates a savings of approximately \$2,000 per year.

In response to a question from Commissioner Stamper, Ms. Jackson replied all pagers will be equipped with the super wide paging feature at no extra charge. Ms. Jackson added the new contract will take effect October 1, 1995.

Commissioner Miller moved that the County Commission of the County of Boone award bid number 98-05SEP95, Paging Services, to Tri-Star Communications.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 492-95.**

Commissioner Stamper moved that the County Commission of the County of Boone approve the attached agreement with Tri-Star Communications for the provision of paging services.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 493-95.**

SUBJECT: Vote to Authorize Closed Meeting to Immediately Follow 610.021 (1) RSMo.

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting immediately following the regular County Commission meeting on February 7, 1995 as authorized by section 610.021 (1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorney.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 494-95.**

SUBJECT: Discuss Bid 99-07SEP95, Vehicles (Vehicle Number Two, Mini-Van)

Commissioner Miller stated she understands Ms. Jackson recommends the bids be rejected.

Commissioner Stamper replied her memorandum could be interpreted that way. Commissioner Stamper asked Ms. Jackson for her recommendation.

Ms. Jackson replied if the Commission awards the bid now, she recommends the purchase of a 1996 model.

Commissioner Vogt asked Ms. Jackson if she recommends the vehicle be re-bid?

Ms. Jackson replied that is an option. She contacted the State regarding their contract for the purchase of vans. The information will not be available until late November or December, therefore she does not have the luxury of reviewing or considering use of the State contract. The van was budgeted for purchase in 1995. A significant budget revision would be required. She does not know how urgent the need for the vehicle is.

In response to a question from Commissioner Miller, Ms. Jackson replied the bid prices are good for 45 days.

Commissioner Miller moved that the County Commission of the County of Boone reject all bids on vehicle number two (mini-van) of bid 99-07SEP95, Vehicles. The Purchasing Department is directed to include the vehicle in the 1996 request for bids on vehicles.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 495-95.**

SUBJECT: Reports From Commissioners

Commissioner Stamper stated John Sam Williamson, Jr. advised him the main hole in the levee at McBaine is closed and ready for seeding. The Commission approved Change Order 4 which provides for the repair of damage from the 1995 flood, pending notification that the "EDA" will fund the work. Crockett Engineering advises timing is critical. The McBaine Levee District will likely request the County advance funding for the work. A reimbursement agreement between the County and levee district needs to be drafted.

Mr. Patton commented he prepared an agreement. According to Auditor June Pitchford, most of the reimbursement has been made. The agreement states in exchange for easements secured by the County, the district will reimburse the County for expenditures for repairs or improvements necessitated by the floods of 1993 or 1995, within two years of completing the project.

Commissioner Stamper stated as he understands it, the Circuit Court will order all easements be placed in the name of the levee district and will order acquisition by condemnation of any land not deeded to the levee district. The County needs to transfer all easements to the levee district prior to the date of the Circuit Court action. Commissioner Stamper suggested Mr. Patton confer with Turner Jones, legal counsel for the levee district, regarding the matter.

Mr. Patton agreed, commenting he provided Mr. Jones with a copy of the proposed agreement.

Commissioner Miller reported Wilton area landowners request the County act as a sponsor for their formation of a US Army Corps of Engineers levee district, as the County has for McBaine.

In response to a question from Commissioner Miller, Commissioner Stamper stated he does not object and would be happy to advise them. A landowner will need to serve as a coordinator, as John Sam Williamson, Jr. did for the McBaine Levee District.

Commissioner Vogt stated she does not object.

Commissioner Stamper reported Boone Hospital Center provided a discussion paper outlining ideas for a partnership with the County for a clinic in Centralia. He does not agree with item 6, which relates to the provision of support staff. He sees the County's involvement as only providing capital. Dr. Robert Bynum, who is affiliated with Columbia Regional Hospital and operates a clinic in Ashland, expressed opposition to initiating a similar health care facility in southern Boone County which could only be used by one corporate entity. Commissioner Stamper proposed their response address item 6 and 8, ownership of the clinic--with the expectation that the County will own the facility--and public use.

SUBJECT: Accept Victims of Crime Act Grant

Prosecuting Attorney Kevin Crane stated they requested a grant of \$37,132.40. The State granted \$30,000. They plan to apply for additional funds in July should excess funds be available. Mr. Crane requested the County Commission accept the \$30,000 and authorize signature of a revised grant application.

In response to a question from Commissioner Stamper, Mr. Crane replied they hope to cover the \$7,000 shortfall by applying for excess grant funds in July or by securing funds from an outside source. The shortfall which affects the employee is \$2,446.55. The employee will be advised that should they be unable to secure additional funding, they will have to take leave without pay.

In response to a question from Commissioner Stamper, Prosecuting Attorney Administrative Coordinator Bonnie Adkins replied the local share of funding is budgeted in the form of Susan Palmer's salary.

Commissioner Stamper moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached revised application for \$30,000 of Victims of Crime Act funding to be submitted to the Missouri Department of Public Safety.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 496-95.**

Commissioner Miller reported on a meeting of the Tourism Council. They want to conduct a satellite down-link in October, two days after a down-link coordinated by Treasurer Kay Murray.

Ms. Murray stated there are new securities and exchange disclosure rules. The County has the opportunity to host a seminar to be telecast to 250 sites from Washington, DC on October 24. There is no charge for the County to host the event. The event is sponsored by the National Association of Counties, Government Finance Officers Association and Public Securities Association. They request a satellite dish which can receive a certain signal. Participants will register through the Government Finance Officers Association. The fee to attend the seminar is \$75.00. The title of the seminar is, "A Whole New Ball Game In Municipal Bond Disclosure."

In response to a question from Commissioner Miller, Commissioner Stamper replied the County has the necessary satellite equipment.

Ms. Murray stated she plans to borrow a large screen television.

Commissioner Stamper stated owners cost funding from the Government Center construction project may be available to purchase a large screen television or projection unit for the Chambers. Other conference rooms will be addressed in the 1996 budget.

Commissioner Vogt reported she met with Claudette Nixon of the Private Industry Council. They have funding for thirty people to perform work associated with the 1993 or 1995 floods.

The Commission agreed to invite Ms. Nixon to the next meeting with Boone County mayors.

Commissioner Vogt reported on the meeting of the Board of Health. They discussed where to relocate the Health Department. Boone Retirement Center, the Howard Building and the Philips Building were discussed as potential sites. Beau Whitlock of the Health Department is concerned about the morale of her staff given the conditions they are working in. Temporary quarters were discussed. They want to take action. The Philips Building barely has enough room. Boone Retirement Center has about two times as much space as needed.

The meeting adjourned at 10:33 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner