

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

February Session of the January Adjourned

Term. 20 15

In the County Commission of said county, on the

5th

day of February

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 52-13NOV14 – Inmate Detention Supplies Term & Supply as a multi-vendor award to the following:

- ICS Jail Supplies, Inc.
- Pyramid School Products
- Bob Barker Company, Inc.
- Amercure Products, Inc.
- Charm-Tex

The terms of the bid awards are stipulated in the attached Contract Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreements.

Done this 5th day of February, 2015.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Janet M. Thompson
 Janet M. Thompson
 District II Commissioner

Boone County Purchasing

Elizabeth Sanders, CPPB
Senior Buyer



613 E. Ash Street, Room 111
Columbia, MO 65201
Phone: (573) 886-4393
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Elizabeth Sanders, Senior Buyer
DATE: January 26, 2015
RE: 52-13NOV14- Inmate Detention Supplies- Term & Supply

RFB 52-13NOV14 for Inmate Detention Supplies opened on November 13, 2014. Nine bids were received. Sheriff Department, Juvenile Justice Center and Purchasing recommend a multi-vendor award, to ICS Jail Supplies, Inc; Pyramid School Products; Bob Barker Company, Inc.; Americare Products, Inc.; and Charm-Tex. Items awarded to each vendor were lowest cost and meeting the bid's specifications.

This is a term and supply contract with products ordered as needed, and invoices to be paid from departments 1255 (Corrections), account 23025 (resident supplies), account 23026 (intake/indigent supplies), account 23027 (inmate work/incentive supply) with FY 2015 budget of \$23,500.00, \$7,000.00, and \$7,000.00 respectively; and department 1242 (Juvenile Justice Center), account 23025 (resident supplies) with FY 2015 budget of \$2,000.00.

Attached is the Bid Tabulation with totals and recommendation for your information.

ATT: Bid Tabulation

cc: Chad Martin, Sheriff Dept.
Leasa Quick, Sheriff Dept.
Cathy Thompson, Juvenile Justice Center
Bid File

RFB 52-13NOV14 INMATE DETENTION SUPPLIES- TERM AND SUPPLY

Purchasing Recommendation: ALT Grand Total dd.

Item #	Description	Estimated Qty	MVE	Comade	ICS	Pyramid	Truss	Kar Wing	Bob Barker	Amercare	Charm-Tex
4.7.1.	Mattresses-Section 2.5.1.	100 each							\$27.86/ea: \$2786.00		
4.7.2.	Wool Blankets-Section 2.5.2.	300 each			\$6.09/ea: \$1827.00						
4.7.3.	Poly Cotton Blankets-Section 2.5.3.	100 each									\$5.83/ea: \$583.00
4.7.4.	Slip on PVC sandals- Section 2.5.4.1.	200 pair		\$1.14/pr: \$228.00	\$1.48/pr: \$296.00						
4.7.5.	Slip on PVC sandals- Section 2.5.4.2.	20 pair			\$1.48/pr: \$29.60						
4.7.6.	Sandals, black-Section 2.5.4.3.	20 pair		\$1.42/pr: \$28.40	\$1.83/pr: \$36.60						
4.7.7.	Toothpaste-Section 2.5.5.	35 cases									\$24.90/cs: \$871.50
4.7.8.	Toothbrushes-Section 2.5.6.1.	35 cases									\$4.90/cs: \$171.50
4.7.9.	Toothbrushes-Section 2.5.6.2.	5 cases							\$4.97/cs: \$24.85		
4.7.10.	Soap-Section 2.5.7.1.	4 cases									\$41.72/cs: \$166.88
4.7.11.	Soap-Section 2.5.7.2.	75 cases								\$39.95/cs: \$2996.25	
4.7.12.	Razors-Sec 2.5.8.	50 cases							\$46.46/cs: \$2323.00		
4.7.13.	Shampoo-Sec 2.5.9.	100 cases							\$21.86/cs: \$2186.00		
4.7.14.	Combs-Sec 2.5.10.	25 cases			\$34.93/cs: \$873.25		\$32.98/cs: \$824.50				
4.7.15.	ID Bands-Sec 2.5.11.	75 cases							\$124.90/cs: \$9367.50		
4.7.15.1	Fastening Tool	1 ea							\$85.95/ea		
4.7.16.	Cleaning Detergent-Sec 2.5.12.	60 cases							\$43.25/cs: \$2595.00		
4.7.17.	White Bath Towels-Sec 2.5.13.	10 bales				\$274.75/bale: \$2747.50					
4.7.18.	Brown Bath Towels-Sec 2.5.13.	5 dozen			\$13.75/dz: \$68.75						

4.7.19.	Wash Cloths, Brown-Sec 2.5.13.	20 dozen			\$2.48/dz: \$49.60							
4.7.20.	Latex gloves-Sec 2.5.14. Submit Sample	100 boxes			\$9.90/bx: \$990.00							
4.7.21.	Sanitary Napkins-Sec 2.5.15.	25 cases								\$16.25/cs: \$406.25		
4.7.22.	Tampons-Sec 2.5.16.	25 cases			\$43.65/cs: \$1091.25							
4.7.23.	Women's Underwear-Sec 2.5.17.	25 dozen									\$8.00/dz: \$200.00	
4.7.24.	Shirts-Sec 2.5.18.	20 each							\$2.97/ea: \$59.40			
4.7.25.	Sweatpants-Sec 2.5.19.	20 each							\$6.08/pr: \$121.60			
4.7.26.	Shoes-Sec 2.5.20.	20 pair									\$4.90/pr: \$98.00	
4.7.27.	Pen-Sec 2.5.21.	15000 ea									\$1.17/ea: \$1755.00	
aa.	Totals for each bid with low items		0.00	\$ 256.40	\$ 4,056.20	\$ 2,747.50	\$ 824.50	0.00	\$ 17,338.45	\$ 3,402.50	\$ 5,660.38	\$34,285.93
dd.	ALTERNATE Grand Total adding ICS 'next low' bid items to ICS total in lieu of 'low bid' items from <i>Comade</i> and <i>Truss</i> .		0.00	0.00	\$ 5,262.05	\$ 2,747.50	0.00	0.00	\$ 17,338.45	\$ 3,402.50	\$ 5,660.38	\$ 34,410.88
ff.	Using ALT Grand Total dd: 1st Renewal maximum % 2nd Renewal maximum % 3rd Renewal maximum % 4th Renewal maximum %				5% all renewals \$5,525.15 \$5,801.41 \$6,091.48 \$6,396.05	10% all renewals \$ 3,022.25 \$ 3,324.48 \$ 3,656.93 \$ 4,022.62			0%,0%,5%,7% \$17,338.45 \$17,338.45 \$18,205.37 \$19,479.75	3%,4%,5%,6% \$ 3,504.58 \$ 3,644.76 \$ 3,827.00 \$ 4,056.62	10% all renewals \$ 6,226.42 \$ 6,849.06 \$ 7,533.97 \$ 8,287.37	\$ 35,616.85 \$ 36,958.16 \$ 39,314.75 \$ 42,242.41
			MVE	Comade	ICS	Pyramid	Truss	Kar Wing	Bob Barker	AmerCare	Charm-TEX	

**PURCHASE AGREEMENT
FOR
INMATE DETENTION SUPPLIES**

THIS AGREEMENT dated the 5th day of February, 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **ICS Jail Supplies, Inc.**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Inmate Detention Supplies Term and Supply**, County of Boone Request for Bid for Inmate Detention Supplies Term and Supply, bid number **52-13NOV14**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Standard Terms and Conditions, as well as the Contractor's bid response dated **November 10, 2014** and executed by **J. M. Bogan, III** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, and Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date of award **and extend through December 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following items from the RFB:

Item #	Item	Contract Price
Item 4.7.2.	Wool Blankets-	\$6.09/ea- #L010X
Item 4.7.4.	Slip on PVC sandals-	\$1.48/pr- #M019
Item 4.7.5.	Slip on PVC sandals-	\$1.48/pr- #M019
Item 4.7.6.	Sandals, black	\$1.83/pr- #MJAS-BK
Item 4.7.14.	Combs-	\$34.93/cs- #T123
Item 4.7.18.	Brown bath towels	\$13.75/dz- #L016BR
Item 4.7.19.	Wash Cloths, Brown	\$2.48/dz- #L017BR
Item 4.7.20.	Latex gloves	\$9.90/bx (100/box)- #GPLHD
Item 4.7.22.	Tampons	\$43.65/cs (500/cs)- #T067

These items shall be supplied as listed in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. Delivery - Contractor agrees to deliver items described above in compliance with the bid specifications and in accordance with the Contractor's bid within 5 - 10 days after receipt of an order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is

resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

ICS JAIL SUPPLIES, INC.
by Jm Bogan III

title Vice President

address PO Box 21056 Waco Tx 76702

[Signature]

APPROVED AS TO FORM:

[Signature]
County Counselor

BOONE COUNTY, MISSOURI
by: Boone County Commission

[Signature]
Daniel K. Atwill, Presiding Commissioner

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

1255/23025, 23026 Term/Supply
1242/23025

[Signature]
Signature

01/30/15
Date

Appropriation Account

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

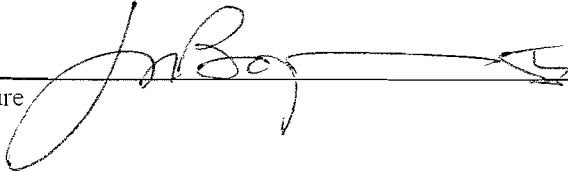
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

J.M. Bagan III / Vice President

Name and Title of Authorized Representative



Signature

18 NOV 14

Date

ICS JAIL SUPPLIES, INC.
P.O. Box 21058
Waco, TX 76792-1058
Phone: 800-624-3427 Fax: 254-701-0257
WWW.ICSWACO.COM
bids@ics-waco.com
sales@icswaco.com
FED ID # 27-149-011
GSA Contract # 40-011-0001
TXMPL

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

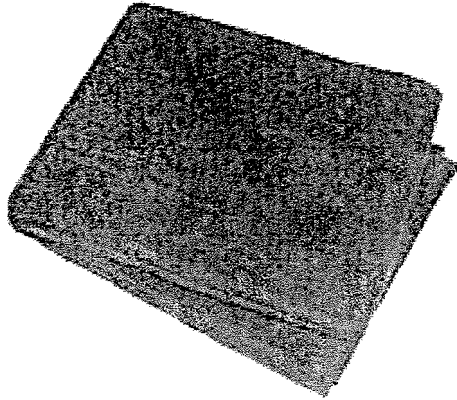
- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts – Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants – Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes – Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen - Clear Flexible Pen**. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
 - 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
 - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
 - 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.



ICS Item
#L010X



Woven Wool Blanket

- 62" x 90"
- Approximately 4# each
- 80% Wool, 20% Synthetic Fibers
 - Grey color
 - Overstitch on All Sides
- Fire-Retardant in Accordance with Federal Act Title XI 1610 CFR
 - Washable and Dryable

M019



- One-piece molded vinyl construction
 - PVC Material
- Naturally occurring anti-fungal and anti-bacterial material to resist bacteria and odor causing germs
 - Soft, flexible - indoor/outdoor safe
 - Durable and long lasting
 - Made for both men and women

ICS Jail Supplies, Inc.

800-524-5427

254-751-0299 fax

WWW.ICSWACO.COM

sales@icswaco.com

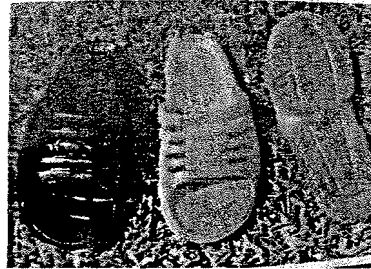


P.O. Box 21056

Waco, TX

76702-1056

**ICS ITEM
#MJAS**



#MJAS– EVA Slides

- **One-piece Construction**
- **Lightweight and durable**
- **Available in Orange or Black**
- **Sizes S, M, L, XL, 2X, 3X**
 - **6 Pair per pack**
 - **24 packs per case**

P.O. Box 21056

Waco, TX

76702-1056

**ICS ITEM
#T123**



#T123– POCKET COMBS

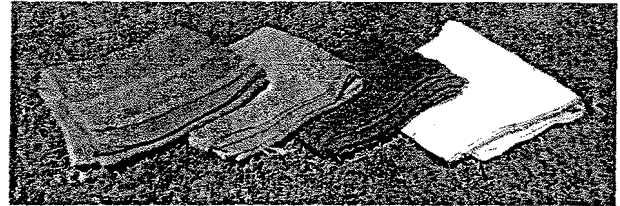
- **5" BLACK DURABLE PLASTIC COMB**
 - **FINE TEETH ON ONE END**
- **EXTRA FINE TEETH ON THE OPPOSITE SIDE**
 - **DURABLE PLASTIC FOR LONG LIFE**
 - **AVAILABLE IN A CASE OF 2,160**

P.O. Box 21056

Waco, TX

76702-1056

ICS ITEM
#L016



#L016- BATH TOWELS

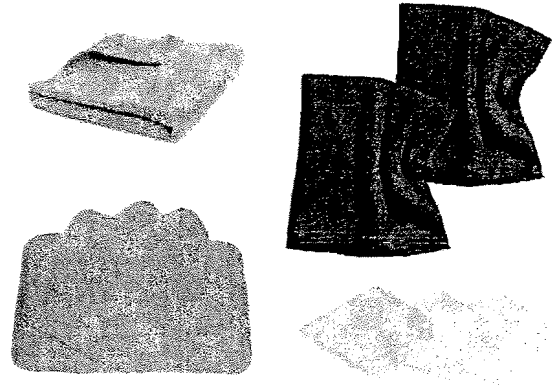
- 100% COTTON ECONOMY INSTITUTIONAL TOWELS
 - SOFT AND ABSORBENT
 - FIRST QUALITY
 - 5.5# WEIGHT PER DOZEN
- AVAILABLE IN WHITE, BROWN, LIGHT BLUE AND ORANGE
 - AVAILABLE IN 20" X 40"
 - SOLD BY THE DOZENS(S)

P.O. Box 21056

Waco, TX

76702-1056

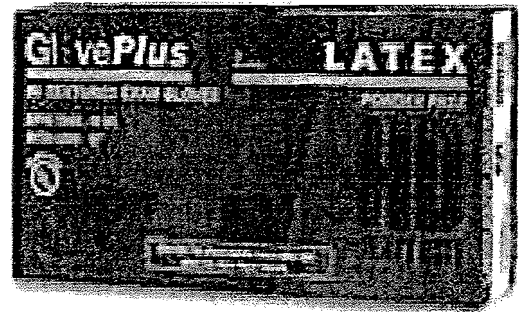
ICS ITEM
#L017



#L017- WASHCLOTH

- 100% COTTON ECONOMY INSTITUTIONAL TOWELS
 - SOFT AND ABSORBENT
 - FIRST QUALITY
 - 0.75# WEIGHT PER DOZEN
- AVAILABLE IN WHITE, BROWN, ORANGE AND LIGHT BLUE
 - AVAILABLE IN 12" X 12"
 - SOLD BY THE DOZEN(S)

ICS ITEM
#GPLHD



#GPLHD-GLOVE PLUS LATEX

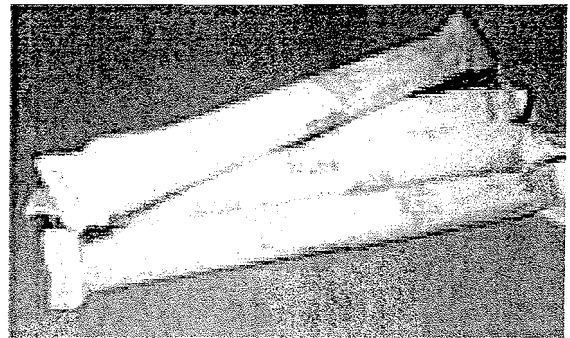
- PREMIUM LATEX
 - EXAM GRADE
 - POWDER FREE
 - 13 MILLS THICK
 - BEADED CUFF
 - 12" LONG
- AVAILABLE IN SIZES MEDIUM THROUGH EXTRA
EXTRA LARGE
 - CONTAINS 50 GLOVES PER BOX
 - CONTAINS 10/BOXES PER CASE
- SOLD BY THE BOX OR BY THE CASE

P.O. Box 21056

Waco, TX

76702-1056

**ICS ITEM
#T067**



#T067-SANITAX TAMPONS

- **LONG LASTING PROTECTION**
 - **INDIVIDUALLY WRAPPED**
- **DESIGNED FOR COMFORTABILITY**
 - **SOLD BY THE CASE**
 - **PACKAGED 500/CASE**

4. Response Form

- 4.1. Company Name: ICS Jail Supplies, INC.
- 4.2. Address: P.O. BOX 21056
- 4.3. City/Zip: WOOD, TX 76702
- 4.4. Phone Number: 254-751-1566
- 4.5. Fax Number: 254-751-0299
- 4.6. Federal Tax ID: 27-1494351
- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 Other (Specify) _____

ICS JAIL SUPPLIES, INC.
 P.O. Box 21056
 Wood, TX 76702-1056
 Phone: 800-524-0427 Fax: 254-751-0299
 WWW.ICSMIAACO.COM
 info@icswaco.com
 sales@icswaco.com
 FED ID # 27-1494351
 GSA Contract # GS 07F-0552U
 TXMAS-12-04000

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # <u>LPM 25EX55</u>	\$ <u>39.00</u> /ea	100 ea	\$ <u>3900.00</u>
4.7.2.	Wool Blankets Per Section 2.5.2. Item # <u>L010X</u>	\$ <u>6.09</u> /ea	300 ea	\$ <u>1827.00</u>
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # <u>L012</u>	\$ <u>6.09</u> /ea	100 ea	\$ <u>609.00</u>
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # <u>m019</u>	\$ <u>1.48</u> /pr	200 pr	\$ <u>296.00</u>
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # <u>m019</u>	\$ <u>1.48</u> /pr	20 pr	\$ <u>29.60</u>
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3. <u>mJAS-BK</u>	\$ <u>1.83</u> /pr	20 pr	\$ <u>36.60</u>
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case <u>144</u> Item # <u>T010P</u>	\$ <u>29.24</u> /cs	35 cases	\$ <u>1023.40</u>
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case <u>144</u> Item # <u>T021</u>	\$ <u>6.12</u> /cs	35 cases	\$ <u>214.20</u>
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case <u>144</u> Item # <u>TBSH</u>	\$ <u>5.51</u> /cs	5 cases	\$ <u>27.55</u>
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case <u>500</u> Item # <u>T044UN</u>	\$ <u>50.34</u> /cs	4 cases	\$ <u>201.36</u>
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case <u>1000</u> Item # <u>T040B</u>	\$ <u>35.32</u> /cs	75 cases	\$ <u>2649.00</u>

4.7.12.	Razors Per Section 2.5.8. Qty Per Case <u>2000</u> Item # <u>T100</u>	\$ <u>102.89</u> /cs	50 cases	\$ <u>5144.50</u>
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case <u>96</u> Item # <u>T129</u>	\$ <u>22.02</u> /cs	100 cases	\$ <u>2202.00</u>
4.7.14.	Combs Per Section 2.5.10. Qty Per Case <u>2160</u> Item # <u>T123</u>	\$ <u>34.93</u> /cs	25 cases	\$ <u>873.25</u>
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case <u>500</u> Item # <u>643m</u>	\$ <u>196.38</u> /cs	75 cases	\$ <u>14728.50</u>
4.7.15.1.	Fastening Tool <u>#692</u>	\$ <u>76.94</u> /ea	1 ea	\$ <u>76.94</u>
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case <u>4</u> Item # <u>Gain</u>	\$ <u>110.08</u> /cs	60 cases	\$ <u>6604.80</u>
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale <u>2502</u> Item # <u>L016</u>	\$ <u>400.00</u> /bale	10 bales	\$ <u>4000.00</u>
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # <u>L016BR</u>	\$ <u>13.75</u> /dz	5 dozen	\$ <u>68.75</u>
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # <u>L017BR</u>	\$ <u>2.48</u> /dz	20 dozen	\$ <u>49.60</u>
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box <u>100</u> Item # <u>GPLHD</u> NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ <u>9.90</u> /bx <u>JMB</u>	100 boxes	\$ <u>990.00</u>
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # <u>T5N2300</u>	\$ <u>16.26</u> /cs	25 cases	\$ <u>406.50</u>
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # <u>T067</u>	\$ <u>43.65</u> /cs	25 cases	\$ <u>1091.25</u>
4.7.23.	Women's Underwear Per Section 2.5.17. Item # <u>C062W</u>	\$ <u>11.02</u> dz	25 dozen	\$ <u>275.50</u>
4.7.24.	Shirts Per Section 2.5.18. Item # <u>G200</u>	\$ <u>5.60</u> /ea	20 each	\$ <u>112.00</u>
4.7.25.	Sweatpants Per Section 2.5.19. Item # <u>C047</u>	\$ <u>10.13</u> /ea	20 each	\$ <u>202.60</u>
4.7.26.	Shoes Per Section 2.5.20. Item # <u>SC1011</u>	\$ <u>5.55</u> /pr	20 pr	\$ <u>111.00</u>
4.7.27.	Pen, per Section 2.5.21. Item # <u>M04FXP</u>	\$ <u>0.12</u> /ea	15000 each	\$ <u>1842.71</u>
4.7.28.	GRAND TOTAL of extended prices			\$ <u>49593.61</u>

4.8. **Minimum discount** for all product lines, introduced after inception of the contract, and all existing lines not specified herein: 5 % off list price.

4.9. Quote expected delivery turnaround from receipt of order: 5-10 DAYS

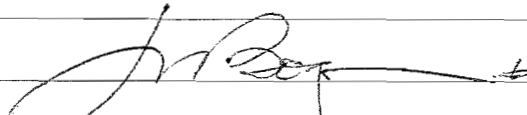
4.10. Maximum Percentage Increase for each potential renewal period:

<u>5</u>	% 1 st Renewal Period
<u>5</u>	% 2 nd Renewal Period
<u>5</u>	% 3 rd Renewal Period
<u>5</u>	% 4 th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). YES NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):



Type or Print Signed Name: J.M. Bogan III

Date of Signature: 10 NOV 14

ICSWACO SUPPLIES, INC.
P.O. Box 21056
Dallas, TX 75202-1056
Phone 800-734-6427 Fax: 254-751-0299
www.icswaco.com
ems@icswaco.com
sales@icswaco.com
FED ID # 27-1494351
GSA Contract # GS D7F-05520
TXMAG-12-84060



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Request for Bid (RFB)

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: lsanders@boonecountymo.org

Bid Data

Bid Number: **52-13NOV14**
Commodity Title: **Inmate Detention Supplies- Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline – Bid Closing

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201
Directions: The Purchasing Office is located on the Northeast corner at 7th and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm, Central Time**
Location / Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201

Bid Contents

- 1.0: Introduction & General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
“NO BID” Response Form
Statement of Bidder’s Qualifications
Standard Terms and Conditions
Debarment Certification

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** - All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** - Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** - Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** - Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** - Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** - Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** - Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** - Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** - Single blade with removable safety cap.
- 2.5.9. **Shampoo** - 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** - 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts** – **Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants** – **Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes** – **Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is its their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

4. **Response Form**

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. Federal Tax ID: _____

- 4.6.1. () Corporation
 () Partnership - Name _____
 () Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 () Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item # _____	\$ _____ /ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # _____	\$ _____ /pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # _____	\$ _____ /pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____ /pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item # _____	\$ _____ /cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item # _____	\$ _____ /cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item # _____	\$ _____ /cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ _____/cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____/cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____/bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____/dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____/bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____ dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____/ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ _____

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: _____ % off list price.

4.9. Quote expected delivery turnaround from receipt of order: _____ DAYS

4.10. **Maximum Percentage Increase** for each potential renewal period:

_____ % 1st Renewal Period
_____ % 2nd Renewal Period
_____ % 3rd Renewal Period
_____ % 4th Renewal Period

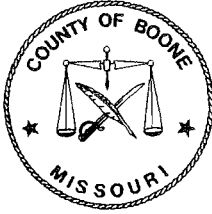
4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). _____ YES _____ NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Type or Print Signed Name:

Date of Signature: _____



“No Bid” Response Form

Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 52-13NOV14 - Inmate Detention Supplies Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____ 5. List federal tax identification number: _____
If not incorporated, state type of business (sole proprietor, partnership, or other) _____
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a different name, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why? _____

10. Have you ever defaulted on a contract? _____ If so, give details: _____
11. List general type of products sold and manufactured:

12. List of contracts on hand: (include contact names/phone/emails), type of items supplied, percentage of contract completed). Use additional sheets if needed.

13. List of previous contracts completed within last (3) years, including contact information. See following page-

*** Attach additional sheets as necessary ***



STATEMENT OF BIDDER'S QUALIFICATIONS
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)

[Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

ICS Jail Supplies, Inc.
DUNS: 148161193 CAGE Code: 3N7Y8
Status: Active

5804 Franklin Ave
Waco, TX, 76710-6938,
UNITED STATES

Expiration Date: 04/01/2015
Purpose of Registration: All Awards

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

Entity Overview

Entity Information

Name: ICS Jail Supplies, Inc.
Doing Business As: I C S
Business Type: Business or Organization
POC Name: Karen Bailey
Registration Status: Active
Activation Date: 04/01/2014
Expiration Date: 04/01/2015

Exclusions

Active Exclusion Records? No

[RETURN TO SEARCH](#)



**PURCHASE AGREEMENT
FOR
INMATE DETENTION SUPPLIES**

THIS AGREEMENT dated the 5th day of February 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Bob Barker Company, Inc.**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Inmate Detention Supplies Term and Supply**, County of Boone Request for Bid for Inmate Detention Supplies Term and Supply, bid number **52-13NOV14**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Standard Terms and Conditions, as well as the Contractor's bid response dated **November 10, 2014** and executed by **Kristen Dodds** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, and Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date of award **and extend through December 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following items from the RFB:

Item #	Item	Contract Price
Item 4.7.1.	Mattresses	\$27.86/ea PJM25754
Item 4.7.9.	Toothbrushes (Shorty)	\$4.97/cs- #BBST25
Item 4.7.12.	Razors	\$46.46/cs- #CLR1000
Item 4.7.13.	Shampoo	\$21.86/cs- #MS2
Item 4.7.15.	ID Bands	\$124.90/cs- #646-OR
Item 4.7.15.1.	Fastening Tool	\$85.95/ea- #647
Item 4.7.16.	Cleaning Detergent	\$43.25/cs- #90650
Item 4.7.24.	Shirts	\$2.97/ea- #ZCTSMA
Item 4.7.25.	Sweatpants	\$6.08/pr- SPGY

These items shall be supplied as listed in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by the County.

4. Delivery - Contractor agrees to deliver items described above in compliance with the bid specifications and in accordance with the Contractor's bid within 30 days after receipt of an order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the

55-2015

County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

BOB BARKER COMPANY, INC

by Mister G. Codd

title Pricing Specialist

address 134 N. Main Street

Fuquay-Varina, NC 27526

BOONE COUNTY, MISSOURI

by: Boone County Commission

Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

1255/23025, 23026 Term/Supply

1242/23025

June Pitchford by jg 01/30/15
Signature Date Appropriation Account

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

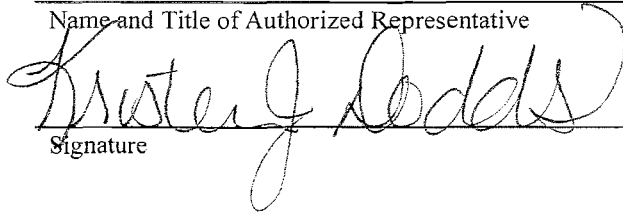
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kristen Dodds , Pricing Specialist

Name and Title of Authorized Representative



Signature

11/10/2014

Date

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
 - 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
 - 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** - All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** - Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** - Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** - Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** - Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** - Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** - Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** - Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** - Single blade with removable safety cap.
- 2.5.9. **Shampoo** - 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** - 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts – Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants – Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes – Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen - Clear Flexible Pen**. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.



134 N Main St

PO Box 429

Fuquay-Varina, NC 27526

(800) 334-9880

(800) 322-7537 fax

Satisfaction Guaranteed

If, for any reason, you are not fully satisfied with a purchase from us, simply return the merchandise, in its original condition and with freight prepaid, within 30 days for an exchange, refund, or credit. Restocking charges may apply to some items. Custom-made and silkscreen items may not be returned.

Bob Barker Flame-Chek Mattresses

Bob Barker Co., Inc, warrants to the original institutional purchaser a 1-year warranty against manufacturing defects in our Flame-Chek Mattresses under normal wear, tear, and care conditions.

To ensure proper credit, call 1-800-527-6011 before returning merchandise.



P.O. Box 429
Fuquay-Varina, NC 27526
PH: 1-800-334-9880
Fax: 1-800-322-7537
www.bobbarker.com

Flame-Chek® Polyester Mattress

Item #: PJM25754

General Specs

- **General Description:** Flame-Chek® Mattress, 5 inches compressed into a 4 inch thickness, has ample firmness as well as adequate suppleness to provide superior comfort.
- **Color:** Dark Green- Permanent, non-fading, non-bleeding
- **Size:** 25" W x 75" L x 4" H
- **Weight:** 14 lbs.
- **Stitching:** Double-needle, lock-stitch-sewn seams that won't unravel
- **Cleansing:** Wipes clean with soap and water, or properly diluted disinfectant—do not launder.
- **Flammability:** Cover and Batting meet or exceed flame resistance standards including DOC Federal Flammability (FF-4-72) and California Technical Bulletin 129 and 603.
- **Durability:** Resistant to delaminating from flexing action.
- **Stitching:** Sewn with double locking stitch.
- **Thread:** 100% bonded nylon for added strength and durability.
- **Construction:** Constructed with a single piece of vinyl. Two sides are closed with a double-needle locking-stitch. The open is closed with two rows of single-needle locking-stitch.

Core Specs

- **Material:** 100% Polyester Pad
- **General Description:** Made of thermally bonded polyester fiber. No chemicals or additional ingredients are added during the processing of this product.
- **Composition:** A unique mixture of polyester fibers, low melt fibers, and virgin fibers to give great resilience.

Cover Specs

- **General Description:** PVC Vinyl with non-cracking properties. Envelope style cover.
- **Color:** Sherwood Green
- **Material:** Vinyl
- **Thickness:** 17 - 20 mil
- **Weight:** 12 oz. per sq yard
- **Flammability:** Flame Resistant, Passes Cigarette Ignition Std. Passes NFPA-701 Large Scale.
- **Strength:** 3-ply vinyl-laminate cover (two layers of vinyl bonded to a tough synthetic scrim)
- **Water Resistant:** Constructed with non-penetrable surfaces. Liquid, body waste and hospital medications cannot penetrate.
- **Tear Strength:** Excellent tear strength, Punctures will not produce running rips.
 - Warp* – 124 lbs.
 - Fill** – 99 lbs.
- **Breaking Strength:** Construction designed for ticking fabrics (vinyl fabrics).
 - Warp* – 236 lbs./in.
 - Fill** – 219 lbs./in.
 - *Warp is the scrim running length of the fabric.
 - **Fill is the scrim running the width of the fabric.



Bid Department: 1-800-235-8586
or FAX 1-888-866-3331

Super Shorty Wrapped Toothbrush

- 3 1/4" Long
- Ivory Color

144 Each Per Case

Item Number	Description
BBST25	Super Shorty Wrapped Toothbrush

Maximum Security Shampoo, 2 oz.

The clear choice in safety

As with all of our Maximum Security, this name brand quality shampoo comes in a clear formula and plastic container for easy contraband inspection.



Shampoo

- See-through bottles.
- Product is also see-through.
- Animal fat free.
- 96 per case.

2 fl. oz. (59.5 ml)

Item Number	Description
MS2	Maximum Security Shampoo, 2 oz.

Maximum Security Single Blade Razor, Clear

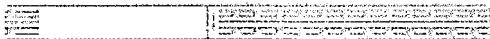
- Construction:** One Piece construction design features an open back and closed end to prevent hiding contraband, clear removable safety cap
- Blade:** Stainless steel single blade, adopted electrostatic spray and sputter coating processing on blade edge
- Handle:** Plastic handle is constructed of High Impact Polystyrene(HIPS)
- Clarity:** Clear color offers a safe convenient way to identify contraband
- Packaging:** 10 razors per bag, 100 bags per case

Bob Barker Company, Inc.
PO Box 429
Fuquay Varina, NC 27526

Bob Barker[®]

PH: 1-800-334-9880
FAX: 1-800-322-7537
www.bobbarker.com

America's Leading Detention Supplier

CLINCHER II ID Wristbands w/ Metal Fasteners**Write-on Laminate.**

CLINCHER Inmate Identification Wristbands assure that the process of identifying and classifying inmates is accurate and efficient, eliminating errors and unnecessary confusion. These high-tension plastic wristbands are easy to apply. Dual-grip fasteners hold wristbands firmly in place. Each box includes 500 bands and 525 fasteners. **Item #647 fastener tool sold separately.**

- Made of durable polyethylene, CLINCHER II offers increased stretch resistance over standard vinyl wristbands.
- Data may be written or typed on the bracelet.
- Fasteners are metal.

Plastic fasteners are also available. Call for pricing and information.

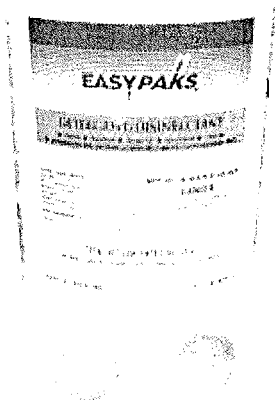
Item Number	Description
646-OR	CLINCHER II, Orange and White Stripe

Fastening Tool For CLINCHER**Easy to use Fastening Tool**

- For use with metal snap fasteners.
- Tool is not required for plastic snap fasteners.

Item Number	Description
647	Fastening Tool For CLINCHER

Detergent Disinfectant



Specially formulated for cleaning, disinfecting and deodorizing in institutional settings. Use on inanimate, hard surfaces to fight mildew, bacteria and viruses.

- Kills HIV-1 on pre-cleaned environmental surfaces/objects previously soiled with blood/body fluids.
- Easy to use. One packet into one bucket. No guess work or waste. Dissolves quickly in water. Each packet makes up to 1 gallon of cleaning solution.
- Packed: 180 packets in two resealable, recyclable plastic tubs. (90/tub)

180 Each Per Case

Item Number	Description
90650	Detergent Disinfectant



Bid Department: 1-800-235-8586
or FAX 1-888-866-3331

Medium Weight T-Shirt, Maroon



Medium weight T-Shirts in a variety of colors

These Medium Weight T-Shirts come in a variety of colors make color-coding populations easy and affordable.

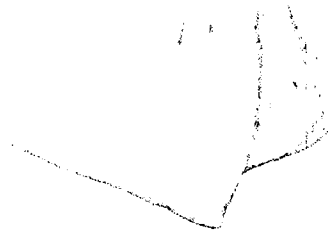
- 5-Ounce
- Double-needle coverstitched front neck
- Seamless ribbed collar with shoulder-to-shoulder tape
- Double-needle stitched bottom hem and sleeves
- 100% Cotton (except: Ash 98% Cotton 2% Poly; Athletic Heather 90% Cotton 10% Poly)

Item Number	Description
ZCTSMA-S	Medium Weight T-Shirt, Maroon Size Small
ZCTSMA-M	Medium Weight T-Shirt, Maroon Size Medium
ZCTSMA-L	Medium Weight T-Shirt, Maroon Size Large
ZCTSMA-XL	Medium Weight T-Shirt, Maroon Size X-Large
ZCTSMA-2XL	Medium Weight T-Shirt, Maroon Size 2X-Large
ZCTSMA-3XL	Medium Weight T-Shirt, Maroon Size 3X-Large
ZCTSMA-4XL	Medium Weight T-Shirt, Maroon Size 4X-Large
ZCTSMA-5XL	Medium Weight T-Shirt, Maroon Size 5X-Large
ZCTSMA-6XL	Medium Weight T-Shirt, Maroon Size 6X-Large

Bob Barker

P.O. Box 429
Fuquay-Varina, NC 27526

PH: 1-800-334-9880
Fax: 1-800-322-7537
www.bobbarker.com



Track Style
Sweatpants, Ash
Gray
SPGY-(SZ)

Item Number: SPGY-size

Description: Ash Gray, Track Style Sweatpants

Weight: 7.75 oz per square yard

Fabric: 50% Cotton/50% Polyester

Construction: First quality fabric, long pants, elastic waist and cuffs. No pockets or drawstrings.

Sizes: S-10XL

Color: Ash Gray

Washing: Machine Wash in Warm Water and Tumble Dry. No bleach.

Selling UOM: Each
Sizes S to XL—Master Carton of 36 each
Sizes 2XL to 6XL—Master Carton of 24 each
Sizes 8XL to 10XL—Master Carton of 12 each

4. **Response Form**

4.1. Company Name:

Bob Barker Company, Inc.

4.2. Address:

134 N. Main Street

4.3. City/Zip:

Fuquay-Varina, NC 27526

4.4. Phone Number:

800-334-9880

4.5. Fax Number:

800-322-7537

4.6. Federal Tax ID:

56-1558062

4.6.1. (x) Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).

() Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # PJM25754	\$ 27.86 /ea	100 ea	\$ 2,786.00
4.7.2.	Wool Blankets Per Section 2.5.2. Item # WSB6690	\$ 6.14 /ea	300 ea	\$ 1,842.00
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # CZ6690GY	\$ 6.34 /ea \$95.10 per case of 15	100 ea	\$ 634.00
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # 80302	\$ 1.52 /pr	200 pr	\$ 30.40
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # 606	\$ 2.59 /pr	20 pr	\$ 51.80
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3. Item # SEVA-BK	\$ 2.97 /pr	20 pr	\$ 59.40
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case C144 Item # MST15	\$ 34.11 /cs	35 cases	\$ 1,193.85
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case C144 Item # BB28	\$ 5.31 /cs	35 cases	\$ 185.85
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case C144 Item # BBST25	\$ 4.97 /cs	5 cases	\$ 24.85
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case C500 Item # TU15	\$ 76.15 /cs	4 cases	\$ 304.60
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case C1000 Item # U1	\$ 37.92 /cs	75 cases	\$ 2,844.00

CZ6690GY sol
u/m C15-\$95.10

4.7.12.	Razors Per Section 2.5.8. Qty Per Case <u>C1000</u> Item # <u>CLR1000</u>	\$ <u>46.46</u> /cs	50 cases	\$ <u>2,323.00</u>
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case <u>C96</u> Item # <u>MS2</u>	\$ <u>21.86</u> /cs	100 cases	\$ <u>2,186.00</u>
4.7.14.	Combs Per Section 2.5.10. Qty Per Case <u>C144</u> Item # <u>C-5</u>	\$ <u>3.38</u> /cs	25 cases	\$ <u>84.50</u>
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case <u>B500</u> Item # <u>646-OR</u>	\$ <u>124.90</u> /cs	75 cases	\$ <u>9,367.50</u>
4.7.15.1.	Fastening Tool Item # 647	\$ <u>85.95</u> /ea	1 ea	\$ <u>85.95</u>
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case <u>C180</u> Item # <u>90650</u>	\$ <u>43.25</u> /cs	60 cases	\$ <u>2,595.00</u>
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale <u>1 dozen</u> Item # <u>41400</u>	\$ <u>15.44</u> /bale	10 bales	\$ <u>154.40</u>
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # <u>BT2040BR</u>	\$ <u>18.05</u> /dz	5 dozen	\$ <u>90.25</u>
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # <u>WC1212BR</u>	\$ <u>3.01</u> /dz	20 dozen	\$ <u>60.20</u>
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box <u>B50</u> Item # <u>4436</u> NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ <u>10.19</u> /bx	100 boxes	\$ <u>1,019.00</u>
4.7.21.	Sanitary Napkins Per Section 2.5.15. <i>250/case-</i> Item # <u>SN-C</u>	\$ <u>29.00</u> /cs	25 cases	\$ <u>725.00</u>
4.7.22.	Tampons Per Section 2.5.16. <i>500/case-</i> Item # <u>TPX500</u>	\$ <u>45.04</u> /cs	25 cases	\$ <u>1,126.00</u>
4.7.23.	Women's Underwear Per Section 2.5.17. Item # <u>ELBLS</u> **** SIZES 5-16	\$ <u>8.22</u> dz	25 dozen	\$ <u>205.50</u>
4.7.24.	Shirts Per Section 2.5.18. Item # <u>ZCTSMA</u>	\$ <u>2.97</u> /ea	20 each	\$ <u>59.40</u>
4.7.25.	Sweatpants Per Section 2.5.19. Item # <u>SPGY</u>	\$ <u>6.08</u> /ea	20 each	\$ <u>121.60</u>
4.7.26.	Shoes Per Section 2.5.20. Item # <u>B854</u>	\$ <u>6.10</u> /pr	20 pr	\$ <u>122.00</u>
4.7.27.	Pen, per Section 2.5.21. Item # <u>MSBP</u> *Sold in u/m C144, \$17.28 per case	\$ <u>0.12</u> /ea	15000 each	\$ <u>1,797.12</u> (104 cases)*
4.7.28.	GRAND TOTAL of extended prices			\$ <u>32,079.17</u>

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: 3 % off list price.

4.9. Quote expected delivery turnaround from receipt of order: 3-30 DAYS

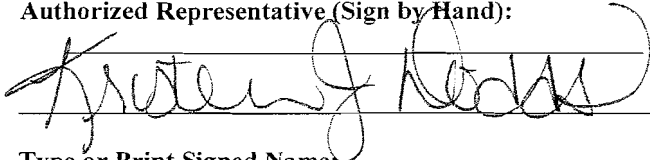
4.10. Maximum Percentage Increase for each potential renewal period:

<u>0</u>	% 1 st Renewal Period
<u>0</u>	% 2 nd Renewal Period
<u>5</u>	% 3 rd Renewal Period
<u>7</u>	% 4 th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). YES NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):



Type or Print Signed Name:

KRISTEN DODDS, PRICING SPECIALIST

Date of Signature:

11/10/2014



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual -- Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Request for Bid (RFB)

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: lsanders@boonecountymo.org

Bid Data

Bid Number: **52-13NOV14**
Commodity Title: **Inmate Detention Supplies- Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline – Bid Closing

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201
Directions: The Purchasing Office is located on the Northeast corner at 7th and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm, Central Time**
Location / Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201

Bid Contents

- 1.0: Introduction & General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
“NO BID” Response Form
Statement of Bidder’s Qualifications
Standard Terms and Conditions
Debarment Certification

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showneboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the ^{non} Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
- Wash Cloths** – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts – Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants – Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes – Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is its duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
 - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
 - 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
 - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
 - 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

4. **Response Form**

- 4.1. Company Name: _____
- 4.2. Address: _____
- 4.3. City/Zip: _____
- 4.4. Phone Number: _____
- 4.5. Fax Number: _____
- 4.6. Federal Tax ID: _____

- 4.6.1. Corporation
- Partnership - Name _____
- Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
- Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # _____	\$ _____/ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item # _____	\$ _____/ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # _____	\$ _____/ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # _____	\$ _____/pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____/pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item # _____	\$ _____/cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item # _____	\$ _____/cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item # _____	\$ _____/cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item # _____	\$ _____/cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ _____ /cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____ /cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____ /cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____ /cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____ /ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____ /cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____ /bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____ /dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____ /dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____ /bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # _____	\$ _____ /cs	25 cases	\$ _____
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # _____	\$ _____ /cs	25 cases	\$ _____
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____ dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____ /ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____ /ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____ /pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____ /ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ _____

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: _____ % off list price.

4.9. Quote expected delivery turnaround from receipt of order: _____ DAYS

4.10. **Maximum Percentage Increase** for each potential renewal period:

_____ % 1st Renewal Period
_____ % 2nd Renewal Period
_____ % 3rd Renewal Period
_____ % 4th Renewal Period

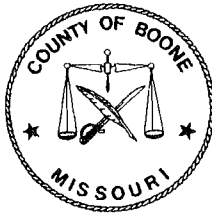
4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). _____ YES _____ NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Type or Print Signed Name:

Date of Signature: _____



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

“No Bid” Response Form

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 52-13NOV14 - Inmate Detention Supplies Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____
5. List federal tax identification number: _____
If not incorporated, state type of business (sole proprietor, partnership, or other) _____
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a different name, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why? _____

10. Have you ever defaulted on a contract? _____ If so, give details: _____
11. List general type of products sold and manufactured:

12. List of contracts on hand: (include contact names/phone/emails), type of items supplied, percentage of contract completed). Use additional sheets if needed.

13. List of previous contracts completed within last (3) years, including contact information. See following page-

*** Attach additional sheets as necessary ***



STATEMENT OF BIDDER'S QUALIFICATIONS
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

[View assistance for Search Results](#)

Search Results

Current Search Terms: Bob* barker* company* Inc.*

Your search for "Bob* Barker* Company* Inc.*" returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity	Bob Barker Company, Inc.
DUNS: 058525536	CAGE Code: 0M861
Has Active Exclusion?: No	DoDAAC:
Expiration Date: 08/27/2015	Delinquent Federal Debt? No
Purpose of Registration: All Awards	

Status: **Active**

[View Details](#)

Glossary

Search

Results

Entity

Exclusion

Search

Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.P.24.20150116-1831

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.





Elaine F. Marshall
Secretary

North Carolina

DEPARTMENT OF THE
SECRETARY OF STATE

PO Box 29622 Raleigh, NC 27626-0622 (919)807-2000

Account
Login Register

Click Here To:

[View Document Filings](#) [File an Annual Report](#) [Print a Pre-Populated Annual Report form](#)
[Amend a Previous Annual Report](#)

Corporate Names

Legal: Bob Barker Company, Inc.

Business Corporation Information

SosId: 0206758
Status: Current-Active
Annual Report Status: Current
Citizenship: Domestic
Date Formed: 4/13/1987
Fiscal Month: December
State of Incorporation: NC
Registered Agent: Barker, Robert J, Jr

Corporate Addresses

Mailing: 134 N. Main St.
Fuquay-varina, NC 27526-1934
Principal Office: 134 N. Main St.
Fuquay-varina, NC 27526-1934
Reg Office: 134 N. Main St.
Fuquay-varina, NC 27526-1934
Reg Mailing: 134 N. Main St.
Fuquay-varina, NC 27526-1934

Officers

President: Robert J Barker Sr
134 N. Main Street
Fuquay-varina NC 27526
Vice President: Patricia M Barker
134 N. Main Street
Fuquay-varina NC 27526

Stock

Class: COMMON
Shares: 10000
Par Value: 1
Class: PREFERRED
Shares: 90000
Par Value: 1

**PURCHASE AGREEMENT
FOR
INMATE DETENTION SUPPLIES**

THIS AGREEMENT dated the 5th day of February 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Phoenix Trading, Inc., d/b/a Amercare Products, Inc.**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Inmate Detention Supplies Term and Supply**, County of Boone Request for Bid for Inmate Detention Supplies Term and Supply, bid number **52-13NOV14**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Standard Terms and Conditions, as well as the Contractor's bid response dated **November 11, 2014** and executed by **Julie Siegel** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, and Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date of award **and extend through December 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following items from the RFB:

Item 4.7.11. Soap-Section 2.5.7.2 of Primary Specifications- \$39.95/cs (2000/cs)- #S-1/2-UN

Item 4.7.21. Sanitary Napkins-Section 2.5.15 of Primary Specifications- \$16.25/cs (250/cs)- #AF-250

These items shall be provided to Boone County at the prices quoted in response to the RFB's specifications and in conformity with the contract documents for the price set forth in the Contractor's bid response, as needed and as ordered by County.

4. Delivery - Contractor agrees to deliver items described above in compliance with the bid specifications and in accordance with the Contractor's bid within 7 days after receipt of an order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual

55-2015

agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. Termination - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

PHOENIX TRADING, INC.
d/b/a AMERCARE PRODUCTS, INC.

by Julie Stregel
title Operations Manager
address 17661 128th Pl. NE
Woodinville, WA 98072

BOONE COUNTY, MISSOURI

by: Boone County Commission
Daniel K. Atwill
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

Wendy S. Noren
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

1255/23025, 23026 Term/Supply
1242/23025

June Pitchford by ja 01/30/15
Signature Date Appropriation Account

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Julie Siegel Operations Manager
Name and Title of Authorized Representative

 10/11/2014
Signature Date

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
 - 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
 - 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

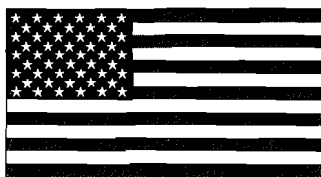
- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts – Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants – Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes – Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen - Clear Flexible Pen**. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymmo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

AMERCARE PRODUCTS, INC.



17661 128TH PLACE NE
WOODINVILLE, WA 98072
PHONE: (800) 556-6322
FAX: (800) 525-4042
ADMIN@AMERCAREPRODUCTS.NET

AMERFRESH SANITARY NAPKINS ITEM # AF-250

Dryness and Cleanness Series

Amerfresh Sanitary Napkins are designed to provide the most efficient maxi-pad protection while providing maximum comfort. A multi-layer soft non-woven cover draws fluid away from the body for ultimate freshness, while the super-absorbent, 100% cotton polymer core provides excellent protection. The Amerfresh brand was developed based on consumer research citing unmet product need. Amerfresh is the ultimate in Personal Feminine Hygiene Products.

A multi-layer soft cover draws away fluid, giving skin a fresh feeling. Amerfresh offers excellent absorbency by using super absorbent powder. Channels on both sides of the pad provide extra protection from side-leakage.

Amerfresh maxi-pads adhere easily to undergarments with their extra wide adhesive strip a woman feels comfortable all day long. Amerfresh fully protects against leaks and secures the napkin safely in place. Special super absorbent fibers make this sanitary napkin extra absorbent. Amerfresh maxi-pads are individually wrapped for easy and sanitary distribution.

PRODUCT SPECIFICATIONS

Item # AF-250 Regular absorbency for both day and nighttime use. For medium to heavy flow. Packed 250 per case.

- Regular Absorbency
- Straight Style Pad
- Pad Weight: 11 grams
- Coverstock: Polypropylene
- Total Absorbency: Approximately 134 grams
- Rewet: 042 grams
- Length: 8.5 inches, Width: 2.75 inches
- Adhesive Strip on Back of Pad
- Plastic Lining Between Back Side of Pad (Side Worn Away From the Body)
- Unscented

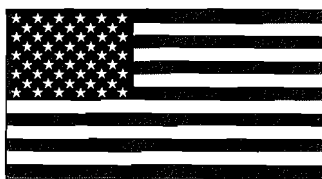
RAW MATERIAL DESCRIPTION

Fluff Pulp
Carrier Tissue
Nonwoven Philic (PP)
Barrier Film

QUANTITY PER PAD (GRAMS)

11.2
0.8
60.75 SQI
0.40

AMERCARE PRODUCTS, INC.



17661 128th Place NE

Woodinville, WA 98072

Phone: (800) 556-6322

Fax: (800) 525-4042

admin@amercareproducts.net

AMERFRESH BAR SOAP

ITEM # S-1 / 2

- 0.5 oz. wrapped bar soap
- 1,000 bars per case
- White to off-white color
- Lightly scented
- Formula is created to gently kill germs and clean the skin
- Product guaranteed to arrive in good condition. All product noted as damaged on the freight carrier's paperwork will be replaced at no cost.
- Product made in China.

Material Safety Data Sheet

May be used to comply with
 OSHA's Hazard Communication Standard
 29 CFR 1910.1200. Standard must be
 consulted for specific requirements.

U.S Department of Labor

Occupational Safety and Health Administration
 (Non-Mandatory Form)
 Form approved
 OMB-No. 1218-0072

IDENTITY (As used on Label and List) AMERFRESH BAR SOAP	Note: Blank spaces are not permitted. If any item is not applicable, or no information is available, the space must be marked to indicate that.
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Section I	
Manufacturer's Name	Amercure Products, Inc.
Street Address	17661 128th Place NE
City, State and ZIP Code	Woodinville, WA 98072
Telephone Number	(425) 489-9575

Section II - Hazardous Ingredients/Identify Information	
Other Limits	
Hazardous Components (Specific Chemical Identify; Common Name/s) OSHA PEL ACGIH TLV	
Recommended % (optional)	
NONE	

Section III - Physical/Chemical Characteristics			
Boiling Point	N/A	Specific Gravity	1.06
Vapor Pressure (mm Hg)	N/A	Melting Point	150-180° F
Vapor Density (Air=1)	N/A	Evaporation Rate (Butyl Acetate =1)	<1
Solubility in Water	100% at 75° F	Appearance and Odor	Solid bar with pleasant scent.

Section IV - Fire and Explosion Hazard Data			
Flash Point (Method Used)	Flammable Limits	LEL	UEL
None	N/A	N/A	N/A
Extinguishing Media		None	
Special Firefighting Procedures		None	
Unusual Fire and Explosion Hazards		None	

Section V - Reactivity Data		
Stability	Stable	Conditions to Avoid: None
Incompatibility (materials to avoid)	None	
Hazardous Decomposition or Byproducts	None Known	
Hazardous Polymerization	Will not occur	Conditions to Avoid: None

Section VI - Health Hazard Data			
Routes of Entry	Inhalation? No	Skin? Yes	Ingestion? Not under normal use
Health Hazards (Acute and Chronic)		Inhalation: Coughing, soreness in respiratory tract, difficulty breathing, chest tightness	

	Skin: Skin dryness, scaling, cracking, dermatitis		
	Ingestion: Irritation, nausea, vomiting		
	Eye: Tearing, stinging, redness		
Carcinogenicity	NTP? No	IARC Monographs? No	OSHA Regulated? No
Signs and Symptoms of Exposure	See health hazards		
Medical conditions generally aggravated by exposure	None		
Emergency and First Aid Procedures	Inhalation: Remove to fresh air. Contact physician if condition persists.		
	Skin: Discontinue exposure. Rinse affected area with water. Contact physician if condition persists.		
	Ingestion: If patient is conscious, give water for dilution purposes. Do NOT induce vomiting. Contact a physician or local poison control center. Never give anything by mouth if victim is unconscious or convulsing.		
	Eye: Flush with potable water or sterile eye buffer for 15 minutes. Hold eyelids open to assure complete flushing. Contact physician if condition persists.		

Section VII - Precautions for Safe Handling and Use	
Steps to be taken in case material released or spilled: Soap is generally used for personal hygiene and general household purposes. Release to sanitary sewer in small amounts is inherent in end use. Small amounts may be dissolved in water and flushed into sanitary sewer. Larger quantities should be transferred to containers. In the event of molten soap, contain the spill using a barrier of inert material such as sand or by diking the area. Let the material cool and harden, then physically remove to containers.	
Waste disposal method: Soap is a non-hazardous biodegradable material. Small amounts can be dissolved in water and flushed to sanitary sewer. Larger amounts should be disposed of in accordance with local, state and federal regulations.	
Precautions to be taken in handling and storage	None
Other precautions	Store in dry area
NOTE: Under normal circumstances, this material is not considered a hazardous material as defined by the OSHA hazardous communications standard.	

Section VIII - Control Measures				
Respiratory protection (specify type)	None required			
Ventilation:	Local exhaust	Mechanical	Special	Other
Normal room ventilation	N/A	N/A	N/A	N/A
Protective gloves	None required under normal use			
Eye protection	None required under normal use			
Other protective clothing or equipment	None required under normal use			
Work/hygienic practices	Normal			

Section VIII - Ingredients
Active Ingredient: None
Inactive Ingredients: Sodium Palmitate, Palm Kernelate, Fragrance

Prepared by: Julie Siegel
 Amercare Products, Inc.
 Date: 7/12/2012

4. Response Form

- 4.1. Company Name: Phoenix Trading, Inc. DBA Americare Products, Inc.
- 4.2. Address: 17661 128th Place NE
- 4.3. City/Zip: Woodinville WA 98072
- 4.4. Phone Number: 800-556-6322
- 4.5. Fax Number: 800-525-4042
- 4.6. Federal Tax ID: 91-1552820
- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item #	\$ _____ /ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item #	\$ _____ /ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item #	\$ _____ /ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item #	\$ _____ /pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item #	\$ _____ /pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____ /pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case <u>144</u> Item # <u>TP-15</u>	\$ <u>28.80</u> /cs	35 cases	\$ <u>1008.00</u>
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case <u>1440</u> Item # <u>TB-30</u>	\$ <u>59.00</u> /cs	35 cases	\$ <u>2065.00</u>
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case <u>1440</u> Item # <u>TB-SH-F</u>	\$ <u>115.20</u> /cs	5 cases	\$ <u>576.00</u>
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case <u>500</u> Item # <u>S-15-LIN</u>	\$ <u>65.00</u> /cs	4 cases	\$ <u>260.00</u>
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case <u>1000</u> Item # <u>S-16-LIN</u>	\$ <u>39.95</u> /cs	75 cases	\$ <u>2996.25</u>

4.7.12.	Razors Per Section 2.5.8. Qty Per Case <u>500</u> Item # <u>RA2-1-500</u>	\$ <u>27.50</u> /cs	50 cases	\$ <u>1375.00</u>
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case <u>96</u> Item # <u>SH-2</u>	\$ <u>28.80</u> /cs	100 cases	\$ <u>2880.00</u>
4.7.14.	Combs Per Section 2.5.10. Qty Per Case <u>2160</u> Item # <u>C-5</u>	\$ <u>48.20</u> /cs	25 cases	\$ <u>1080.00</u>
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____/bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____/dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____/bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # <u>AF-250</u>	\$ <u>16.25</u> /cs	25 cases	\$ <u>406.25</u>
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # <u>AWT-500</u>	\$ <u>48.50</u> /cs	25 cases	\$ <u>1212.50</u>
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____ dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # <u>PEN-SEC</u>	\$ <u>0.18</u> /ea	15000 each	\$ <u>2700.00</u>
4.7.28.	GRAND TOTAL of extended prices			\$ <u>16559.00</u>

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: 5 % off list price.

4.9. Quote expected delivery turnaround from receipt of order: 7 DAYS

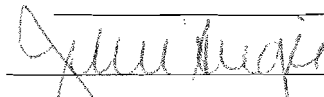
4.10. **Maximum Percentage Increase** for each potential renewal period:

<u>3</u>	% 1 st Renewal Period
<u>4</u>	% 2 nd Renewal Period
<u>5</u>	% 3 rd Renewal Period
<u>6</u>	% 4 th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). YES NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):



Type or Print Signed Name: Julie Siegel

Date of Signature: 11/11/14



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

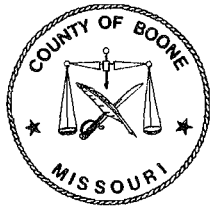
Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Request for Bid (RFB)

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: lsanders@boonecountymmo.org

Bid Data

Bid Number: **52-13NOV14**
Commodity Title: **Inmate Detention Supplies- Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline – Bid Closing

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201
Directions: The Purchasing Office is located on the Northeast corner at 7th and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm, Central Time**
Location / Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201

Bid Contents

- 1.0: Introduction & General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
“NO BID” Response Form
Statement of Bidder’s Qualifications
Standard Terms and Conditions
Debarment Certification

1. **Introduction and General Conditions of Bidding**

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts** – **Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants** – **Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes** – **Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

4. **Response Form**

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. Federal Tax ID: _____

4.6.1. () Corporation

() Partnership - Name _____

() Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).

() Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # _____	\$ _____/ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item # _____	\$ _____/ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # _____	\$ _____/ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # _____	\$ _____/pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____/pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item # _____	\$ _____/cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item # _____	\$ _____/cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item # _____	\$ _____/cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item # _____	\$ _____/cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ _____/cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____/cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____/bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____/dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____/bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____/ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ _____

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: _____% off list price.

4.9. Quote expected delivery turnaround from receipt of order: _____ DAYS

4.10. **Maximum Percentage Increase** for each potential renewal period:

_____ % 1st Renewal Period
_____ % 2nd Renewal Period
_____ % 3rd Renewal Period
_____ % 4th Renewal Period

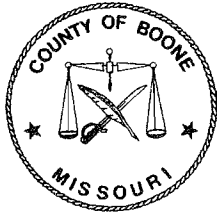
4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). _____ YES _____ NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Type or Print Signed Name:

Date of Signature: _____



“No Bid” Response Form

Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID.**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 52-13NOV14 - Inmate Detention Supplies Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____ 5. List federal tax identification number: _____
If not incorporated, state type of business (sole proprietor, partnership, or other) _____
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a different name, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why? _____

10. Have you ever defaulted on a contract? _____ If so, give details: _____
11. List general type of products sold and manufactured:

12. List of contracts on hand: (include contact names/phone/emails), type of items supplied, percentage of contract completed). Use additional sheets if needed.

13. List of previous contracts completed within last (3) years, including contact information. See following page-

*** Attach additional sheets as necessary ***



STATEMENT OF BIDDER'S QUALIFICATIONS
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:

Address:

Contact Name:

Telephone Number:

Date of Contract:

Length of Contract:

Description of Prior Services (include dates):



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.

(Please complete and return with Contract)

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

[View assistance for Search Results](#)

[View assistance for Search Results](#)

Search Results

Current Search Terms: phoenix* trading* Inc.*

Your search for "Phoenix* Trading* Inc.*" returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Glossary

Search

Results

Entity

Exclusion

Search

Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

[Notice](#)

Entity **Phoenix Trading Inc.**

DUNS: 787857551

Has Active Exclusion?: No

Expiration Date: 11/16/2015

Purpose of Registration: All Awards

CAGE Code: 4LF36

DoDAAC:

Delinquent Federal Debt? No

Status: **Active**

[View Details](#)

Entity **PHOENIX TRADING INC.**

DUNS: 879289254

Has Active Exclusion?: No

Expiration Date: 04/24/2015

Purpose of Registration: All Awards

CAGE Code: 3SKQ2

DoDAAC:

Delinquent Federal Debt? No

Status: **Active**

[View Details](#)

SAM | System for Award Management 1.0

IBM v1.P.24.20150116-1831

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)

[Forgot Password?](#)

[Create an Account](#)

Entity Dashboard

PHOENIX TRADING INC.
DUNS: 879289254 CAGE Code: 3SKQ2
Status: Active

17661 128TH PL NE STE 5
WOODINVILLE, WA, 98072-8783,
UNITED STATES

Expiration Date: 04/24/2015

Purpose of Registration: All Awards

Entity Overview

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Information

Name: PHOENIX TRADING INC.
Doing Business As: AMERCARE PRODUCTS
Business Type: Business or Organization
POC Name: Julie Siegel
Registration Status: Active
Activation Date: 04/24/2014
Expiration Date: 04/24/2015

Exclusions

Active Exclusion Records? No



Search Results

Viewing 1 - 3 of 3 results for "Phoenix Trading, Inc."

Name	Status
<u>GOLDEN PHOENIX TRADING INC.</u>	Inactive
<u>GOLDEN PHOENIX TRADING, INCORPORATED</u>	Inactive
<u>PHOENIX TRADING INC.</u>	Active

If the results of your Nonprofit Corporation search was unsuccessful, try searching the name using the [Charities database search \(http://sos.wa.gov/charities/\)](http://sos.wa.gov/charities/).


[« Start New Search \(corps_search.aspx\)](#)


Disclaimer

Neither the State of Washington nor any agency, officer, or employee of the State of Washington warrants the accuracy, reliability, or timeliness of any information in the Public Access System and shall not be liable for any losses caused by such reliance on the accuracy, reliability, or timeliness of such information. While every effort is made to ensure the accuracy of this information, portions may be incorrect or not current. Any person or entity who relies on information obtained from the System does so at his or her own risk.

All documents filed with the Corporations Division are considered public record.

Search Apps on Mobile Devices

 <http://itunes.apple.com/us/app/washington-state-corporations/id380001551?mt=8&uo=4>

 <https://play.google.com/store/apps/details?id=gov.wa.sos.corporationslookup2>

PHOENIX TRADING INC.

UBI Number 601377851
 Category REG
 Profit/Nonprofit Profit
 Active/Inactive Active
 State Of Incorporation WA
 WA Filing Date 03/19/1992
 Expiration Date 03/31/2015
 Inactive Date
 Duration Perpetual

Registered Agent Information

Agent Name WENDY HEMMING
 Address 17661 128TH PL NE
 City WOODINVILLE
 State WA
 ZIP 980728783

Special Address Information

Address
 City
 State
 Zip

Governing Persons

Title	Name	Address
President,Secretary,Treasurer,Chairman	HEMMING , WENDY	10655 EXETER AVENUE NE SEATTLE , WA 98125

**PURCHASE AGREEMENT
FOR
INMATE DETENTION SUPPLIES**

THIS AGREEMENT dated the 5th day of February 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Charm-Tex**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Inmate Detention Supplies Term and Supply**, County of Boone Request for Bid for Inmate Detention Supplies Term and Supply, bid number **52-13NOV14**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Standard Terms and Conditions, as well as the Contractor's bid response dated **November 12, 2014** and executed by **Stan Danzger** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, and Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date of award **and extend through December 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following items from the RFB:

Item #	Item	Contract Price
Item 4.7.3.	Poly Cotton Blankets	\$5.83/ea- #BLKImball
Item 4.7.7.	Toothpaste	\$24.90/cs (144/cs)- #H/CTP15
Item 4.7.8.	Toothbrushes	\$4.90Cs (144/cs)- #H/TB30
Item 4.7.10.	Soap	\$41.72/cs (500/cs)- #H/S1.5UN
Item 4.7.23.	Women's Underwear	\$8.00/dz (Size 5 – 18)- #CL/Pant
Item 4.7.26.	Shoes	\$4.90/pr- #F/SNLV-BK
Item 4.7.27.	Pen	\$0.117/ea- #PenBlack

These items shall be supplied as listed in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. Delivery - Contractor agrees to deliver items described above in compliance with the bid specifications and in accordance with the Contractor's bid within 30 days after receipt of an order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CHARM-TEX

by AD

title VP of Sales

address 1618 Corey Island Ave
Brooklyn NY 11230

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]

Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

1255/23025, 23026 Term/Supply

1242/23025

[Signature] by ja 01/30/15
Signature Date Appropriation Account

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

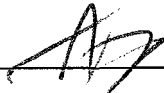
(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Stan Danziger, VP of Sales

Name and Title of Authorized Representative

Signature



Date

11/12/14

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
 - 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
 - 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
 - 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
 - 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
 - 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
 - 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
 - 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
 - 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
 - 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
 - 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
 - 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
 - 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
 - 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
 - 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
 - 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
 - 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
 - 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
 - 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
 - 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
 - 2.5.6.1. 30-tuft soft wrapped toothbrushes.
 - 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
 - 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
 - 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
 - 2.5.7.2. .5 oz. unwrapped face and body bars.
 - 2.5.8. **Razors** – Single blade with removable safety cap.
 - 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
 - 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts – Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants – Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes – Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen - Clear Flexible Pen**. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
 - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
 - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
 - 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
 - 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
 - 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
 - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
 - 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

DURABLE PRISON BLANKET

This blanket is safe, durable and most of all affordable. Made with a combination of poly/acrylic/cotton brushed to a soft, fluffy finish, these fire resistant blankets feature a strong durable heavyweight construction that will save you money. Machine washable. Each packed in its own poly bag.



Soft & Comfortable: Features a brushed finish on both sides offering a soft, plush and comfortable feel.

Wool Free – Allergy Free: With its unique fabric content, complaints of allergies to wool will all but disappear.

Safe and Fire Resistant: Meets the flammability test ASTM D 4151 – Standard Test Method for Flammability of Blankets, making these blankets extremely safe for in cell use by inmates.

Durable Long Lasting: Strong seamless construction with stitching on all four sides to prevent unraveling and helps retain its shape even through multiple washings.

Heavyweight & Warm: Each blanket weighs 4.75 lbs, providing a warm cozy feel even in the dead of winter.

Sharp Look: Grey blankets features an eye catching blue stripe box design to enhance the appearance of your facility's sleeping quarters.

Affordable: Our low price is designed to save you money and stretch each and every budget dollar to the max.

Case Packed: To keep the price low, we're offering these blankets in case packed quantities only, thereby eliminating the high costs of repacking -- helping us help you.

Easy Care: Easy care, machine wash and dry. Will withstand hundreds of repeated washing and drying cycles.

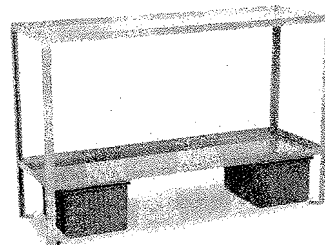
Hides Obvious Stains: Its dark color helps hide obvious stains, eliminating returns to the laundry department for rewashing.

Individually Packed: Each blanket is packed in its own poly bag, preventing it from getting dirty and allowing for easy storage and long shelf life.

Content: 55% Polyester / 30% Acrylic / 10% Cotton / 5% Other Fibers.

A DURABLE PRISON BLANKET

STYLE NUMBER	SIZE	COLOR	PACKED	CASE
BL/KIMBALL	66" x 90"	Grey With Blue Striping	12	\$71.90



Steel
Bunks

See Page 214

on-
fers
dry.

Tex CharmTex

A HIGH SECURITY CLEAR GEL FLUORIDE TOOTHPASTE

Don't sacrifice security for dollars. We've designed high-security toothpaste at a discounted price that will meet even the tightest of budgets. Our clear gel toothpaste features a fluoride-enriched formula that aids in the protection of cavities. Its high-security, see-through gel formula and clear tube packaging protects against hidden contraband and allows for quick and easy inspection. Twist cap. Contains no animal fat, no animal by-products, and no alcohol.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/CGTP060	0.6 oz.	144	\$23.90
H/CGTP085	0.85 oz.	144	\$26.90
H/CGTP15	1.5 oz.	144	\$37.90
H/CG275	2.75 oz.	144	\$58.90



B HIGH SECURITY CLEAR GEL FLUORIDE TOOTHPASTE PACKET

Ideal for overnight inmates or other one-time-use applications, our clear gel fluoride toothpaste helps fight cavities while saving you money. Features see-through formula and clear plastic packaging protecting against hidden contraband and allows for quick and thorough cell inspection. Contains no animal fat, no animal by-products, and no alcohol.

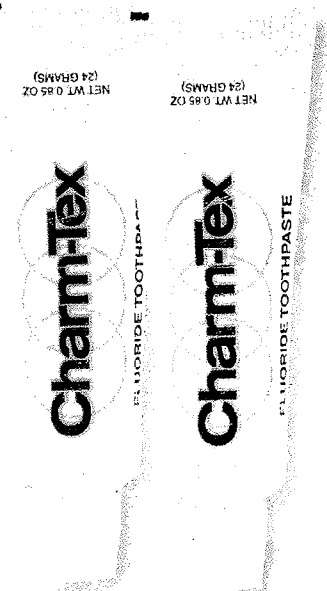
STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/CGTP025	0.25oz. Packet	1,000	\$62.90



C FLUORIDE TOOTHPASTE

Save your budget dollars with our fresh, minty tasting white toothpaste which contains a fluoride-enriched formula that helps fight against cavities as effectively as other leading brands. Twist cap. Its all-plastic tube helps reduce the risks of inmates creating dangerous weapons with it. Contains no animal fat, no animal by-products, and no alcohol.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/CTP060	0.6 oz.	144	\$20.54
H/CTP085	0.85 oz.	144	\$23.54
H/CTP15	1.5 oz.	144	\$36.90
H/TP27	2.75 oz.	144	\$53.36
H/TP47B	4.75oz., Boxed	60	\$45.90



D FLUORIDE TOOTH POWDER

Save money with our fluoride tooth powder – a cheap alternative to standard toothpaste. Packed in zip bags.

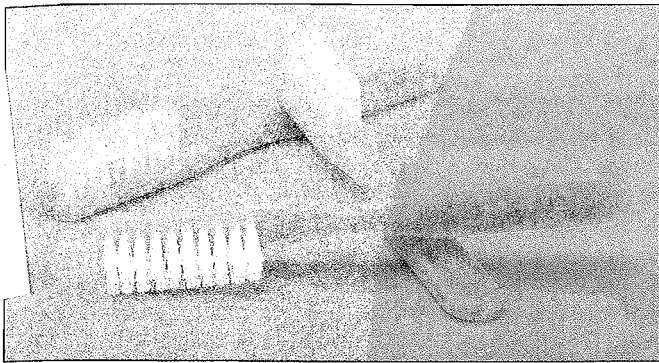
STYLE NUMBER	SIZE	PACKED	CASE
H/TPOWDER2	2.0 oz.	250	\$118.90



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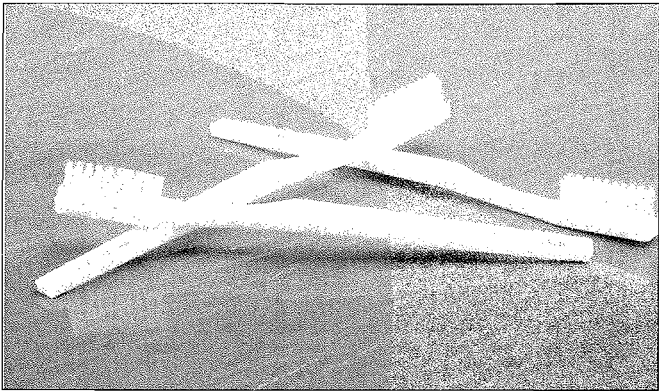
TOOTHPASTE
WWW.CHARM-TEX.COM



A SHORTY TOOTHBRUSH

Individually wrapped toothbrush features nylon bristles and durable construction. Designed shorter than the standard toothbrush making it difficult to make into a weapon.

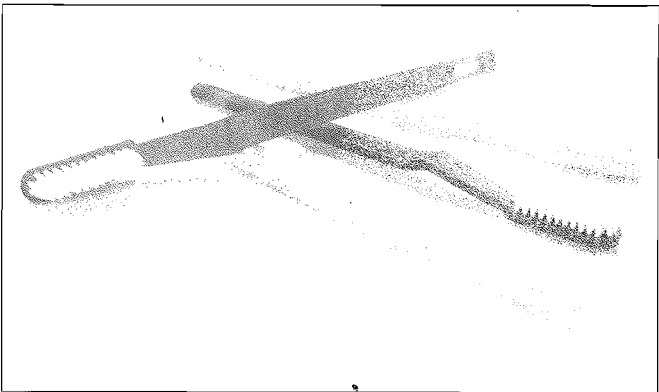
STYLE NUMBER	LENGTH	PACKED	CASE
H/TB20	3 1/4"	144	\$8.18



B STANDARD TOOTHBRUSH

This ivory colored toothbrush is individually wrapped in its own poly bag and features a standard size ivory handle and durable white nylon bristles.

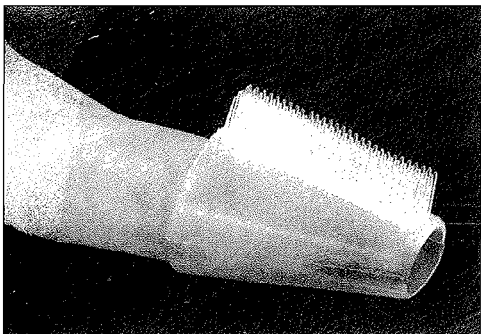
STYLE NUMBER	LENGTH	PACKED	CASE
H/TB30	6 1/4"	144	\$8.18



C PREMIUM TOOTHBRUSH

Choice of various premium toothbrushes, each is individually wrapped in it's own poly bag, 6 1/4" long.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/TB401	39 Tuft-Ivory	144	\$10.90
H/TB46	46 Tuft-Green	144	\$11.72



D NO-SHANK TOOTHBRUSH

This one-size-fits-all fingertip toothbrush is designed for a push-on fit and is an excellent choice for high security areas as well as inmates on suicide watch. Effective for every day use, it is the ultimate safety toothbrush. Individually bagged.

STYLE NUMBER	PACKED	CASE
H/NSTB-1002	100	\$61.90

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UNWRAPPED ANTI-BACTERIAL

BAR SOAP

I cleanliness.

he right choice for facilities looking to squeeze every last penny out of their budget, these unwrapped bar soaps are anti-bacterial and contain no animal fat or by-products.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/S1/2UN	0.5 oz.	1000	\$34.72
H/S1.5UN	1.5 oz.	500	\$53.90
H/S3UN	3.0 oz.	144	\$30.72

CASE
\$98.54
.89.90

WRAPPED ANTI-BACTERIAL BAR SOAP

user, Dove bar

We now offer wrapped bar soap at a price you can well afford. These anti-bacterial bar soaps are each individually wrapped and contain no animal fat or by-products. The wrapping around the bar assures that it is unused and allows for hygienic distribution – the wrapper prevents any germ contact to the soap bar.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/S1/2	0.5 oz.	1000	\$51.90
H/S1.5	1.5 oz.	500	\$55.90
H/S3	3.0 oz.	144	\$36.90

Long lasting

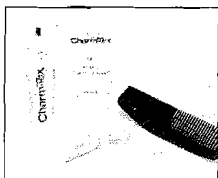
CLEAR HIGH SECURITY BAR SOAP

Ideal for high security inmates, these moisturizing and deodorizing soap bars allow for extra protection against inmates hiding contraband in the soap bar. Premium vegetable glycerin based soap bar – with no animal fat or by-products. Alcohol and fragrance free. Individually clear wrapped.

STYLE NUMBER	DESCRIPTION	PACKED	CASE
H/S15C	1.5 oz.	100	\$45.90
H/S3C	3.0 oz.	144	\$99.90

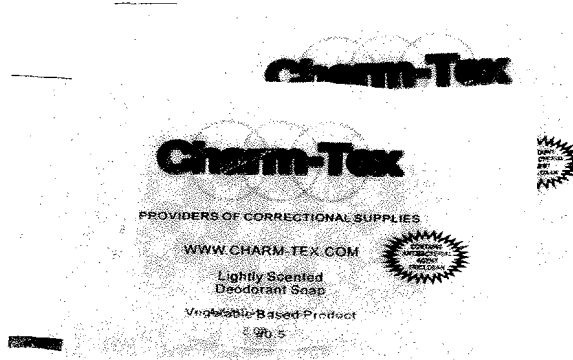
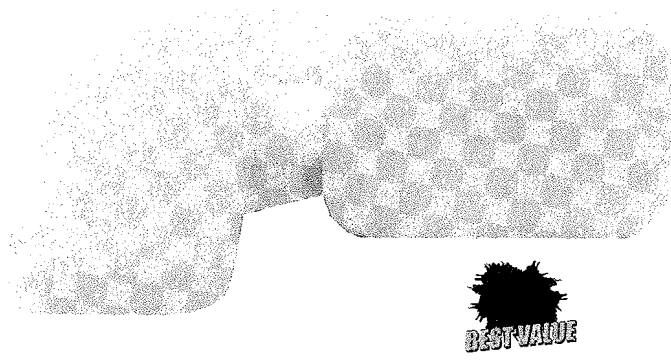
anti-bacterial

s bars in through



Admission Kits

See Page 36-37





A LOW TOP VELCRO CANVAS SNEAKERS

Our new low top Velcro canvas sneakers are now available in orange. Ideal for indoor use as well as outdoor, these sneakers feature a soft padded collar, heavy-weight double lined canvas uppers, protective cap toe, heavy-duty arch support, and dual vulcanized non-marking, non-skidding basketball outsole. Its fully cushioned insole provides exceptional comfort and is sewn-in to prohibit it from being removed. The three easy to open and close Velcro strips slide through non-metal loopholes for added safety.

STYLE NUMBER	DESCRIPTION	COLOR	WHOLE SIZES	PAIR
F/SNLVL-BK	Low Top Velcro	Black	5 - 16	\$6.90
F/SNLVL-WT	Low Top Velcro	White	5 - 16	\$6.90
F/SNLVL-OR	Low Top Velcro	Orange	5 - 16	\$6.90

Packed: 12 Pair Same Size Per Master Carton

B HIGH TOP VELCRO CANVAS SNEAKERS

Our Velcro closure canvas high-tops feature four secure Velcro strips that are designed to slide through non-metal loopholes for added safety. Crafted from heavy-weight, double lined canvas fabric, these sneakers feature a wide width construction; durable rubber cap toe; strong arch-support; and dual vulcanized non-marking, non-skidding basketball outsole. Fully cushioned insoles are sewn-in, thereby prohibiting its removal to hide contraband underneath.



STYLE NUMBER	DESCRIPTION	COLOR	WHOLE SIZES	PAIR
F/SNHV-BK	High Top Velcro	Black	5 - 16	\$7.54
F/SNHV-WT	High Top Velcro	White	5 - 16	\$8.36

Packed: 12 Pair Same Size Per Master Carton

C SHOE CUSHIONING COMFORT INSOLE

Improves shoe fit and provided added comfort. Can be used for shoes ranging in size from 6 - 16.

STYLE NUMBER	SIZE	PACKED	CASE
F/INSERT	One Size Fits All	12 Pair	\$45.90



PAIR
\$8.18

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PAIR

\$7.18

\$7.18

\$6.72

\$6.72

Master Carton

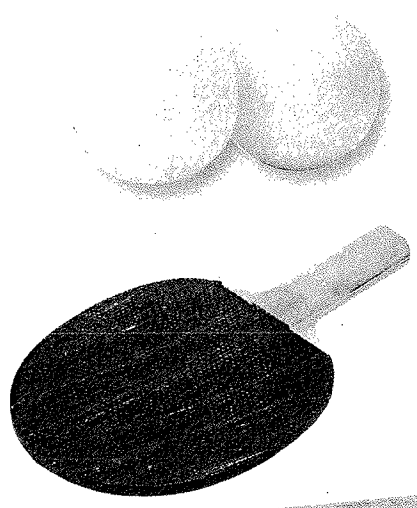
IZER

reshens and
odor & elimi-
disinfect.

CASE

\$79.90

\$44.90

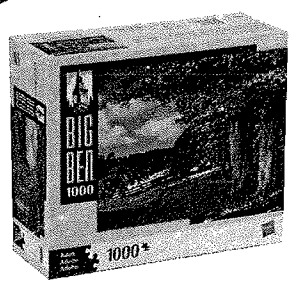


A PING PONG BALLS

STYLE NUMBER	DESCRIPTION	PACKED	CASE
GM/PPBALLS	Ping Pong Balls	72	\$22.90

B PING PONG RACKET

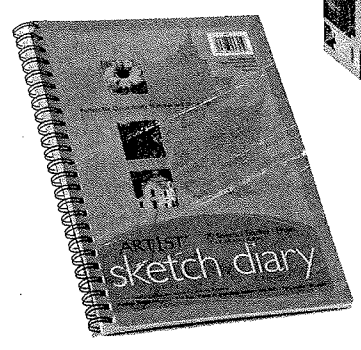
STYLE NUMBER	DESCRIPTION	DOZEN	
GM/PPRACKET	Ping Pong Racket	\$40.90	



C PICTURE PUZZLE

Six assorted puzzles per case

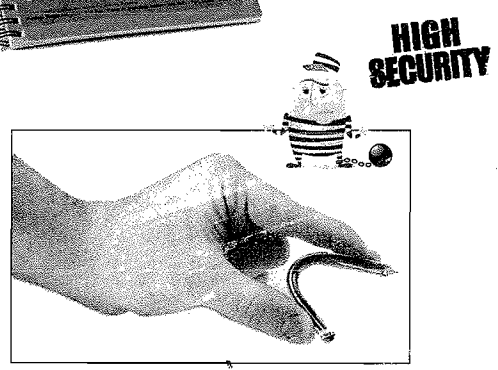
STYLE NUMBER	DESCRIPTION	PACKED	CASE
GM/PUZZLE	1,000 Pieces	6	\$31.90



D SKETCH PAD

Size: 9"x12"

STYLE NUMBER	DESCRIPTION	PACKED	CASE
GM/SKETCH	70 Pages	24	\$124.90



E SUPER FLEX PENS

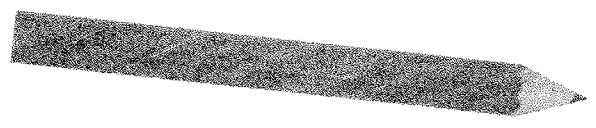
Used in correctional facilities in more than 50% of the states, these "inmate-safe" super-flex pens offer you even more security and reduces the risks that they will be used as weapons. It is lightweight (5.7 grams) and is super extremely flexible but rigid enough to write with.

STYLE NUMBER	INK	PACKED	CASE
H/PEN1	Blue	1440	\$226.90
H/PEN2	Black	1440	\$226.90

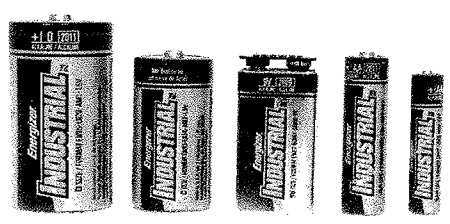
F GOLF PENCIL

Pre-sharpened 3" golf pencil with no eraser.

STYLE NUMBER	PACKED	CASE
H/GP01	144	\$5.18



G ENERGIZER BATTERIES



STYLE NUMBER	DESCRIPTION	PACKED	CASE
MIS/BAT9V	9 Volt	12	\$21.90
MIS/BATAA	AA	24	\$14.18
MIS/BATAAA	AAA	24	\$14.18
MIS/BATC	C	12	\$12.18
MIS/BATD	D	12	\$13.36

4. Response Form

- 4.1. Company Name: CHARM-TEX
- 4.2. Address: 1618 Coney Island Ave.
- 4.3. City/Zip: Brooklyn NY 11230
- 4.4. Phone Number: 718-252-8100
- 4.5. Fax Number: 718-258-8303
- 4.6. Federal Tax ID: 11-2582405
- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # <u>MT/DMS 25754</u>	\$ <u>31.90</u> /ea	100 ea	\$ <u>3190-</u>
4.7.2.	Wool Blankets Per Section 2.5.2. Item # <u>Pomona 50</u>	\$ <u>6.18</u> /ea	300 ea	\$ <u>1854-</u>
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # <u>BL/Kimball</u>	\$ <u>5.83</u> /ea	100 ea	\$ <u>583-</u>
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # <u>F/SHOWER</u>	\$ <u>1.54</u> /pr	200 pr	\$ <u>308</u>
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # <u>F/ANTI PVC</u>	\$ <u>2.54</u> /pr	20 pr	\$ <u>50.80</u>
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3. <u>F/EVA</u>	\$ <u>3.00</u> /pr	20 pr	\$ <u>60-</u>
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case <u>144</u> Item # <u>H/CTP15</u>	\$ <u>24.90</u> /cs	35 cases	\$ <u>871.50</u>
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case <u>144</u> Item # <u>H/TB30</u>	\$ <u>4.90</u> /cs	35 cases	\$ <u>171.50</u>
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case <u>144</u> Item # <u>H/TB20</u>	\$ <u>4.90</u> /cs	5 cases	\$ <u>24.50</u>
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case <u>500</u> Item # <u>H/SI.50N</u>	\$ <u>41.72</u> /cs	4 cases	\$ <u>166.88</u>
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case <u>1000</u> Item # <u>H/SI/20N</u>	\$ <u>32.72</u> /cs	75 cases	\$ <u>2454-</u>

4.7.12.	Razors Per Section 2.5.8. Qty Per Case <u>2000</u> Item # <u>H/ER300</u>	\$ <u>97.90</u> /cs	50 cases	\$ <u>4895-</u>
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case <u>96</u> Item # <u>H/CTSC2</u>	\$ <u>17.90</u> /cs	100 cases	\$ <u>1790-</u>
4.7.14.	Combs Per Section 2.5.10. Qty Per Case <u>2160</u> Item # <u>H/CS</u>	\$ <u>38.40</u> /cs	25 cases	\$ <u>972.50</u>
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case <u>500</u> Item # <u>#646M</u>	\$ <u>138.90</u> /cs	75 cases	\$ <u>10,417.50</u>
4.7.15.1.	Fastening Tool	\$ <u>78.18</u> /ea	1 ea	\$ <u>78.18</u>
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case <u>80</u> Item # <u>JA/AP178</u>	\$ <u>41.90</u> /cs	60 cases	\$ <u>2514-</u>
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale <u>25 D2.</u> Item # <u>BT0040S.5E</u>	\$ <u>284.90</u> /bale	10 bales	\$ <u>2849-</u>
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # <u>BT0040BROWN</u>	\$ <u>16.90</u> /dz	5 dozen	\$ <u>84.50</u>
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # <u>WC122 BROWN</u>	\$ <u>3.90</u> /dz	20 dozen	\$ <u>78-</u>
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box <u>500</u> Item # <u>GL/Latexmax</u> NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID* <u>15 mil thick</u>	\$ <u>109.90</u> /bx	100 boxes	\$ <u>10,990-</u>
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # <u>H/FSN</u>	\$ <u>16.90</u> */cs	25 cases	\$ <u>422.50*</u>
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # <u>H/FT500R</u>	\$ <u>46.90</u> /cs	25 cases	\$ <u>1172.50</u>
4.7.23.	Women's Underwear Per Section 2.5.17. Item # <u>CLIPANT</u>	\$ <u>8.00</u> dz	25 dozen	\$ <u>200-</u>
4.7.24.	Shirts Per Section 2.5.18. Item # <u>SWEATS</u>	\$ <u>7.90</u> ea	20 each	\$ <u>158-</u>
4.7.25.	Sweatpants Per Section 2.5.19. Item # <u>SWEAT</u>	\$ <u>7.90</u> ea	20 each	\$ <u>158-</u>
4.7.26.	Shoes Per Section 2.5.20. Item # <u>FLSNLV-BK</u>	\$ <u>4.90</u> /pr	20 pr	\$ <u>98-</u>
4.7.27.	Pen, per Section 2.5.21. Item # <u>PenBlack</u>	\$ <u>0.117</u> /ea	15000 each	\$ <u>1755-</u>
4.7.28.	GRAND TOTAL of extended prices			\$ <u>48,912.86</u>

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: 2 % off list price.

4.9. Quote expected delivery turnaround from receipt of order: 7-30 DAYS

28.50 per 250. 0.117 is priced 864/case = 58.40/case

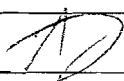
4.10. **Maximum Percentage Increase** for each potential renewal period:

<u>10</u>	% 1 st Renewal Period
<u>10</u>	% 2 nd Renewal Period
<u>10</u>	% 3 rd Renewal Period
<u>10</u>	% 4 th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). YES NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):



Type or Print Signed Name:

Stan Danzger - VP of Sales

Date of Signature: 11/12/14



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Request for Bid (RFB)

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: lsanders@boonecountymo.org

Bid Data

Bid Number: **52-13NOV14**
Commodity Title: **Inmate Detention Supplies- Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline – Bid Closing

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201
Directions: The Purchasing Office is located on the Northeast corner at 7th and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm, Central Time**
Location / Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201

Bid Contents

- 1.0: Introduction & General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
“NO BID” Response Form
Statement of Bidder’s Qualifications
Standard Terms and Conditions
Debarment Certification

1. Introduction and General Conditions of Bidding

1.1. INVITATION - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.

1.2. DEFINITIONS

1.2.1. County - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:

Purchasing - The Purchasing Department, including its Purchasing Director and staff.

Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.

Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.

1.2.2. Bidder / Contractor / Supplier - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.

Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.

Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.

Supplier - All business(s) entities which may provide the subject goods and/or services.

1.2.3. Bid - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.

1.2.4. Response - The written, sealed document submitted according to the Bid instructions.

1.3. BID CLARIFICATION - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com

Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.

1.3.1. Bidder Responsibility - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.

1.3.2. Bid Amendment - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.

1.4. AWARD - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.

1.5. CONTRACT EXECUTION - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.

1.5.1. Precedence - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:

- 1) the provisions of the Contract (as it may be amended);
2) the provisions of the Bid;
3) the provisions of the Bidder's Response.

1.6. COMPLIANCE WITH STANDARD TERMS AND CONDITIONS - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** - All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** - Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** - Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** - Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** - Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** - Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** - Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** - Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** - Single blade with removable safety cap.
- 2.5.9. **Shampoo** - 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** - 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. **No Substitutions allowed.**
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts** – **Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants** – **Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes** – **Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
 - 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

4. **Response Form**

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. Federal Tax ID: _____

- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item # _____	\$ _____ /ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # _____	\$ _____ /pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # _____	\$ _____ /pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____ /pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item # _____	\$ _____ /cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item # _____	\$ _____ /cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item # _____	\$ _____ /cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ _____/cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____/cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____/bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____/dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____/bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____/ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ _____

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: _____ % off list price.

4.9. Quote expected delivery turnaround from receipt of order: _____ DAYS

4.10. Maximum Percentage Increase for each potential renewal period:

_____ % 1st Renewal Period
_____ % 2nd Renewal Period
_____ % 3rd Renewal Period
_____ % 4th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). _____ YES _____ NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Type or Print Signed Name:

Date of Signature: _____



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

“No Bid” Response Form

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 52-13NOV14 - Inmate Detention Supplies Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____
5. List federal tax identification number: _____
If not incorporated, state type of business (sole proprietor, partnership, or other) _____
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a different name, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why? _____

10. Have you ever defaulted on a contract? _____ If so, give details: _____
11. List general type of products sold and manufactured:

12. List of contracts on hand: (include contact names/phone/emails), type of items supplied, percentage of contract completed). Use additional sheets if needed.

13. List of previous contracts completed within last (3) years, including contact information. See following page-

*** Attach additional sheets as necessary ***



STATEMENT OF BIDDER'S QUALIFICATIONS
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

(Please complete and return with Contract)

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

[View assistance for Search Results](#)

Search Results

Current Search Terms: Charm-tex

Your search for ""Charm-tex"" returned the following results...

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

Entity	CHARM-TEX, INC.
DUNS: 058347543	
Has Active Exclusion?: No	
Expiration Date: 07/09/2015	
Purpose of Registration: All Awards	

CAGE Code: 4W709

DoDAAC:

Delinquent Federal Debt? No

Status: **Active**

[View Details](#)

Glossary

[Search](#)

[Results](#)

Entity

Exclusion

[Search](#)

[Filters](#)

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.P.24.20150116-1831

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



address(es) of the initial officers, directors, and shareholders in the initial certificate of incorporation, however this information is not recorded and only available by viewing the certificate.

***Stock Information**

# of Shares	Type of Stock	\$ Value per Share
200	No Par Value	

*Stock information is applicable to domestic business corporations.

Name History

Filing Date	Name Type	Entity Name
JUL 07, 2005	Actual	CHARM-TEX, INC.
AUG 09, 1983	Actual	CHARM-TEX MEDICAL TEXTILE PRODUCTS CORP.
OCT 29, 1981	Actual	CHARM-TEX, INC.

A **Fictitious** name must be used when the **Actual** name of a foreign entity is unavailable for use in New York State. The entity must use the fictitious name when conducting its activities or business in New York State.

NOTE: New York State does not issue organizational identification numbers.

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**PURCHASE AGREEMENT
FOR
INMATE DETENTION SUPPLIES**

THIS AGREEMENT dated the 5th day of February 2015 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Pyramid School Products**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. Contract Documents - This agreement shall consist of this Purchase Agreement for **Inmate Detention Supplies Term and Supply**, County of Boone Request for Bid for Inmate Detention Supplies Term and Supply, bid number **52-13NOV14**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, Standard Terms and Conditions, as well as the Contractor's bid response dated **November 11, 2014** and executed by **Kenneth Miller** on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, and Standard Terms and Conditions shall prevail and control over the Contractor's bid response.

2. Contract Duration - This agreement shall commence on the date of award **and extend through December 31, 2015** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for four (4) additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. Purchase/Service - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following item from the RFB:

Item 4.7.17. White Bath Towels- Section 2.5.13. of Primary Specifications- Price quoted: \$274.75/bale (25 dz/bale). A&B #W2040-5.5

This item shall be provided to Boone County at the price quoted in response to the RFB's specifications and in conformity with the contract documents for the price set forth in the Contractor's bid response, as needed and as ordered by County.

4. Delivery - Contractor agrees to deliver items described above in compliance with the bid specifications and in accordance with the Contractor's bid within 7 - 10 days after receipt of an order.

5. Billing and Payment - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

- 8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
 - b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
 - c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

PYRAMID SCHOOL PRODUCTS
 by *Kenneth D. Miller*
 title *Vicepres.*
Pyramid School Products
 address 6510 North 54th Street
Tampa, Florida 33610-1908

BOONE COUNTY, MISSOURI
 by: Boone County Commission
Daniel K. Atwill
 Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:
[Signature]
 County Counselor

ATTEST:
Wendy S. Noren
 Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not result in a measurable county obligation at this time.)

1255/23025, 23026 Term/Supply
 1242/23025

Jane Pitchford by *ig* 01/30/15
 Signature Date Appropriation Account

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Kenneth D. Miller, Vice President

Name and Title of Authorized Representative

Kenneth D. Miller

Signature

11-11-14

Date

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
 Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 1) the provisions of the Contract (as it may be amended);
 2) the provisions of the Bid;
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts** – **Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants** – **Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes** – **Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.



Pyramid School Products

6510 N 54th Street Tampa FL 33610

PHONE- (800) 792-2644 FAX- (813) 621-7688

E-MAIL- bids@pyramidsp.com

November 11, 2014

Boone County
Purchasing Department
613 E. Ash
Columbia, MO 65201

RE: Bid #52-13NOV14, Inmate Detention Supplies

To Whom It May Concern:

Thank you for the opportunity to respond to this proposal. Our bid reference number for this project is #52-13NOV14BOONECO. **This number must be referenced on all orders placed against this bid.** Please refer to this number when corresponding with us regarding shipments or any other matter as it may arise.

(Orders may be e-mailed to our Sales Department at orders@pyramidsp.com. For questions regarding shipments or invoices, please contact our Customer Service Department at ext 248, or by e-mail at customerservice@pyramidsp.com.)

If you have any questions regarding the bid documents, or need additional information, please feel free to contact us @ (800) 792-2644, Ext. 233.

Sincerely,

Pyramid School Products
Bid Department

#W2040-5.5

Eclipse Bronze 20 x 40 White Bath Towel

White Bath Towel, 20 x 40 5.5 LB, Cam Border

If you need a basic towel for institutional use, this is it. 10 Singles yarn, packed in bales. We only purchase towels that are made with **100% cotton** in this category. Towels are mostly used for health care facilities, government institutions and complimentary towels for pools and gyms. While not exciting, these towels are heavily discounted as compared to first quality suppliers.

PYRAMID SCHOOL PRODUCTS

4. Response Form

4.1. Company Name: Pyramid School Products
 4.2. Address: 6510 North 54th Street
Tampa, Florida 33610-1908
 4.3. City/Zip: (AC 813) 621-6446
Ext 225 (Toll Free) 800-792-2614
 4.4. Phone Number: (Fax) 813-621-7688
 4.5. Fax Number:
 4.6. Federal Tax ID: 59-0932660

PLEASE SEND US
 A COPY OF RECAP
 THANK YOU!

- 4.6.1. Corporation
 Partnership - Name _____
 Individual/Proprietorship - Individual Name _____ (If
 Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).
 Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item #	\$ <u>10.81</u> /ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item #	\$ _____ /ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item #	\$ _____ /ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item #	\$ _____ /pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item #	\$ _____ /pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____ /pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item #	\$ _____ /cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item #	\$ _____ /cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item #	\$ _____ /cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item #	\$ _____ /cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item #	\$ _____ /cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ <u>NO BID</u> /cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____/cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	<u>White Bath Towels</u> Per Section 2.5.13. Qty Per Bale <u>25 dz</u> Item # <u>A&B # W12040-5.5</u>	\$ <u>274.75</u> /bale	10 bales	\$ <u>2747.50</u>
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ <u>NO BID</u> /dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box <u>50/BX, 10 BX/CS.</u> Item # <u>Americare # 800-5.22.</u> NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ <u>6.99</u> /bx	100 boxes	\$ <u>699.00</u>
4.7.21.	Sanitary Napkins Per Section 2.5.15. <u>(250/case-)</u> Item # <u>GARDOL # 147A</u>	\$ <u>26.98</u> /cs	25 cases	\$ <u>674.50</u>
4.7.22.	Tampons Per Section 2.5.16. <u>(500/case-)</u> Item # <u>TAMPAX # T500</u>	\$ <u>53.98</u> /cs	25 cases	\$ <u>1349.50</u>
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ <u>NO BID</u> /dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____/ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ <u>5470.50</u>

(Spec. enclosed)

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: 20 % off list price.

4.9. Quote expected delivery turnaround from receipt of order: 7-10 DAYS

4.10. Maximum Percentage Increase for each potential renewal period:

<u>10</u>	% 1 st Renewal Period
<u>10</u>	% 2 nd Renewal Period
<u>10</u>	% 3 rd Renewal Period
<u>10</u>	% 4 th Renewal Period

4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). YES NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Kenneth D. Miller

Type or Print Signed Name:

Kenneth D. Miller

Date of Signature:

11/11/14

Pyramid School Products
6510 North 54th Street
Tampa, Florida 33610-1908



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

Request for Bid (RFB)

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390
Email: lsanders@boonecountymo.org

Bid Data

Bid Number: **52-13NOV14**
Commodity Title: **Inmate Detention Supplies- Term & Supply**

DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT

Bid Submission Address and Deadline – Bid Closing

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm (Bids received after this time will be returned unopened)**
Location / Mail Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201
Directions: The Purchasing Office is located on the Northeast corner at 7th and Ash Street. Enter the building from the South Side. Wheel chair accessible entrance is available.

Bid Opening

Day / Date: **Thursday, November 13, 2014**
Time: **2:00 pm, Central Time**
Location / Address: Boone County Purchasing Department
Boone County Purchasing Office
613 E. Ash, Room 111
Columbia, MO 65201

Bid Contents

- 1.0: Introduction & General Conditions of Bidding
- 2.0: Primary Specifications
- 3.0: Response Presentation and Review
- 4.0: Response Form
“NO BID” Response Form
Statement of Bidder’s Qualifications
Standard Terms and Conditions
Debarment Certification

1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses which offer to provide the goods and/or services identified on the title page, and described in greater detail in Primary Specifications.
- 1.2. **DEFINITIONS**
 - 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:
Purchasing - The Purchasing Department, including its Purchasing Director and staff.
Department(s) or Office(s) - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.
Designee - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
 - 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.
Bidder - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.
Contractor - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.
Supplier - All business(s) entities which may provide the subject goods and/or services.
 - 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
 - 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addenda, bid tabulations and bid awards are posted on our web site at: www.showmeboone.com
Note: written requirements in the Bid and its Addenda are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Addendum to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the departments' needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the successful bidder's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:
 - 1) the provisions of the Contract (as it may be amended);
 - 2) the provisions of the Bid;
 - 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. Primary Specifications

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing and delivery of **Inmate Detention Supplies** as specified herein.
- 2.1.1. **Quantity** –All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. The estimates provided on the Response Form are for informational and evaluation purposes only and do not constitute a guarantee of usage. In addition, the County reserves the right to purchase inmate detention supplies from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from Date of Award for one 12-month contract period. This contract is subject to renew annually at the discretion of the County, for four (4) additional 12-month periods following expiration of the first contract period.
- 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the maximum percent proposed on the Response Form.
- 2.2.2. If renewal percentages are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination or expiration if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **GENERAL SPECIFICATIONS**
- 2.5.1. **Mattresses** – Size: 25" x 75" x 4" - Should be flame resistant, tear resistant, waterproof. Should have vinyl cover.
- 2.5.2. **Wool Blankets** – Size: 66" x 90" - Should be fire resistant, whip-stitched ends and made from at least 50% wool. Must be able to machine wash and dry. Color: Gray.
- 2.5.3. **Poly Cotton Blankets** – Size: 66" x 90" - Should be a polyester and cotton blend. Color: Gray.
- 2.5.4. **Slip-On PVC Sandals** – Bidders must bid all three kinds of sandals specified below:
- 2.5.4.1. Sandal 1: Sizes: Men's 8 to 12. Should be non-skid and non-marking. Sandal should be pliable and durable.
- 2.5.4.2. Sandal 2: Anti-microbial protection that is unable to be washed off, dissolved, or disabled, non-skid and non-marking, sizes S-3XL.
- 2.5.4.3. Sandal 3: Black, defined outsole ridge, slip-resistant, stress tear resistant, odor resistant, waterproof, sizes S-3XL.
- 2.5.5. **Toothpaste** – Fluoride toothpaste in 1.5 oz. plastic tube.
- 2.5.6. **Toothbrush** – Bidders must bid both kinds of toothbrushes specified below:
- 2.5.6.1. 30-tuft soft wrapped toothbrushes.
- 2.5.6.2. 3 ¼" Super Shorty wrapped Flexible.
- 2.5.7. **Soap** – Bidders must bid both kinds of soap specified below:
- 2.5.7.1. 1.5 oz. wrapped or unwrapped face and body bars.
- 2.5.7.2. .5 oz. unwrapped face and body bars.
- 2.5.8. **Razors** – Single blade with removable safety cap.
- 2.5.9. **Shampoo** – 2 oz bottles. Shampoo must be clear. Bottle for shampoo must be clear. Each shampoo bottle must be individual sized approximately 2oz..
- 2.5.10. **Combs** – 5-inch plastic comb.

- 2.5.11. **ID bands** – Orange plastic polyethylene bracelets with metal fasteners. Should be stretch resistant and can be written or typed on. No less than 500 bands including fasteners per case. Bidder should also submit cost of fastening tool.
- 2.5.12. **Cleaning Detergent** – Pre-measured cleaner in water soluble packets that cleans, disinfects and deodorizes. Must be able to fight mildew, bacteria and viruses.
- 2.5.13. **Bath Towels** – White and Brown. Size 20” x 40” 100% Cotton dense looped terry. 5.5 lbs per dozen. White towels are to be purchased in baled quantities. Brown towels to be purchased by the dozen.
Wash Cloths – Brown. Size 12” x 12” 100% Cotton dense looped terry. Wash clothes to be purchased by the dozen.
- 2.5.14. **Latex Gloves** – Powder Free. Size: Small, Medium, Large, Extra Large. Polymer coating. Beaded cuff. NFPA certified and UL certified. Cuff Thickness: min. 7.3 mils Palm Thickness: min. 9.8 mils Finger Thickness: min. 11.9 mils. No Substitutions allowed.
NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID
- 2.5.15. **Sanitary Napkins** – 250 per case, individually boxed, beltless, powder free, adhesive strips.
- 2.5.16. **Tampons** – Individually wrapped, regular size, 500 per case.
- 2.5.17. **Women’s Underwear** – Sizes 5-20, cotton/poly blend, brief style.
- 2.5.18. **Shirts** – **Maroon**, 100% cotton, no pocket, seamless ribbed collar, double-needle stitched bottom hem and sleeves, sizes S-3XL.
- 2.5.19. **Sweatpants** – **Grey**, track style, no drawstring, elastic waist and cuffs, sizes S-3XL.
- 2.5.20. **Shoes** – **Black**, heavy-duty canvas uppers which fasten with three Velcro closures through non-metal loopholes, non-skid, non-marking soles. Sizes 5 – 13.
- 2.5.21. **Pen** - Clear Flexible Pen. Black ink.
- 2.6. **DESCRIPTIVE LITERATURE** – Bidders must submit complete descriptive literature for each product bid. Bids received without descriptive literature are subject to rejection.
- 2.7. **PRICING** – All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum order quantities or total prices.
- 2.7.1. All prices shall be FOB Destination, freight prepaid and allowed. This shall mean that the contractor bears all insurance costs and responsibilities for transporting the items, and the cost of freight, delivery, shipping, etc. must be built into the unit cost of the item. The County shall not pay freight, etc. in addition to the price of the item.
- 2.8. **REPLACEMENT OF DAMAGED PRODUCT** – The contractor shall be responsible for replacing any item received in damaged condition at no cost to the County. This includes all shipping costs for returning non-functional items to the contractor for replacement.
- 2.9. **MINIMUM ORDER QUANTITY** – The contractor shall not impose a minimum order quantity for any item listed in the contract or otherwise available to the County.
- 2.10. **PRODUCT AVAILABILITY AND LIMITATIONS** – The contractor shall agree to provide inmate detention supplies on an ‘as needed’ basis as ordered. The contractor shall agree that the contractor may not cancel any item from the list of items unless the manufacturer has discontinued that item. The contractor must communicate the manufacturer discontinuation of any product under the contract to the Boone County Purchasing Department. In such instances, the contractor shall work with the Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with the replacements while maintaining established quality levels.
- 2.11. **BILLING AND PAYMENT** – Invoices shall be submitted to the Boone County Sheriff’s Department at the following address: 2121 County Drive, Columbia, MO 65202 and at the Juvenile Justice Center at: 5665 Roger I Wilson Memorial Drive Columbia, MO 65202. Payment will be made within 30 days from receipt of an accurate monthly statement.
- 2.12. **RETURN OF GOODS** – County may cancel any purchase at any time for a full credit.

- 2.13. **AWARD** – The County’s preference is to award to one vendor; however, the County reserves the right to award to multiple vendors if it is deemed to be more cost effective. Award(s) will be made based on best overall value for the County.
- 2.14. **SAMPLES** – The County reserves the right to request samples after bids are opened and before the award is made. When samples are requested, they must be furnished free of charge. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.15. **DELIVERY TERMS** – FOB Destination at Boone County Sheriff’s Department 2121 County Dr., Columbia, MO 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.16. **DESIGNEE** –Boone County Sheriff’s Department, 2121 County Dr., Columbia, Missouri 65202 and the Juvenile Justice Center 5665 Roger I Wilson Memorial Drive Columbia, MO 65202
- 2.17. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed in writing to Elizabeth Sanders, Senior Buyer, 613 E. Ash St, Room 111, Columbia, Missouri 65201 **no later than 5:00 pm, CT, November 7, 2014**. Telephone (573) 886-4393 Fax (573) 886-4390, E-mail: lsanders@boonecountymmo.org
- 2.18. The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that it is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney’s fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

3. Response Presentation and Review

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
- 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at www.showmeboone.com.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at County's discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the departments' needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in County's judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - County will evaluate submitted responses in relation to all aspects of the Bid.
- 3.5.2. **Acceptability** - County reserves the sole right to determine whether goods and/or services offered are acceptable for its use. County also reserves the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified.
- 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
- 3.5.4. **Endurance of Pricing** - Bidder's pricing shall be held firm until contract execution or 60 days, whichever comes first.

4. Response Form

4.1. Company Name: _____

4.2. Address: _____

4.3. City/Zip: _____

4.4. Phone Number: _____

4.5. Fax Number: _____

4.6. Federal Tax ID: _____

4.6.1. Corporation

Partnership - Name _____

Individual/Proprietorship - Individual Name _____ (If Individual, Bidder must complete Certification of lawful presence in U.S. on attached form).

Other (Specify) _____

PRICING				
4.7. INMATE DETENTION SUPPLIES				
NOTE: SAMPLE OF LATEX GLOVES MUST BE SUBMITTED WITH BID*				
Item #	Product Description	Unit Price	Estimated Qty	Extended Price
4.7.1.	Mattresses Per Section 2.5.1. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.2.	Wool Blankets Per Section 2.5.2. Item # _____	\$ _____ /ea	300 ea	\$ _____
4.7.3.	Poly Cotton Blankets Per Section 2.5.3. Item # _____	\$ _____ /ea	100 ea	\$ _____
4.7.4.	Slip-on PVC Sandals Per Section 2.5.4.1. Item # _____	\$ _____ /pr	200 pr	\$ _____
4.7.5.	Slip-on PVC Sandals Per Section 2.5.4.2. Item # _____	\$ _____ /pr	20 pr	\$ _____
4.7.6.	Sandals, black, defined outsole ridge, per Section 2.5.4.3.	\$ _____ /pr	20 pr	\$ _____
4.7.7.	Toothpaste Per Section 2.5.5. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.8.	Toothbrushes Per Section 2.5.6.1. Qty Per Case _____ Item # _____	\$ _____ /cs	35 cases	\$ _____
4.7.9.	Toothbrushes Per Section 2.5.6.2. Qty Per Case _____ Item # _____	\$ _____ /cs	5 cases	\$ _____
4.7.10.	Soap Per Section 2.5.7.1. Qty Per Case _____ Item # _____	\$ _____ /cs	4 cases	\$ _____
4.7.11.	Soap Per Section 2.5.7.2. Qty Per Case _____ Item # _____	\$ _____ /cs	75 cases	\$ _____

4.7.12.	Razors Per Section 2.5.8. Qty Per Case _____ Item # _____	\$ _____/cs	50 cases	\$ _____
4.7.13.	Shampoo Per Section 2.5.9. Qty Per Case _____ Item # _____	\$ _____/cs	100 cases	\$ _____
4.7.14.	Combs Per Section 2.5.10. Qty Per Case _____ Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.15.	ID Bands Per Section 2.5.11. <i>Includes fasteners</i> Qty Per Case _____ Item # _____	\$ _____/cs	75 cases	\$ _____
4.7.15.1.	Fastening Tool	\$ _____/ea	1 ea	\$ _____
4.7.16.	Cleaning Detergent Per Section 2.5.12. Qty Per Case _____ Item # _____	\$ _____/cs	60 cases	\$ _____
4.7.17.	White Bath Towels Per Section 2.5.13. Qty Per Bale _____ Item # _____	\$ _____/bale	10 bales	\$ _____
4.7.18.	Brown Bath Towels Per Section 2.5.13. Item # _____	\$ _____/dz	5 dozen	\$ _____
4.7.19.	Wash Cloths, Brown, Per Section 2.5.13. Item # _____	\$ _____/dz	20 dozen	\$ _____
4.7.20.	Latex Gloves Per Section 2.5.14. Qty Per Box _____ Item # _____ NOTE: SAMPLE OF LATEX GLOVES MUST BE SENT WITH BID*	\$ _____/bx	100 boxes	\$ _____
4.7.21.	Sanitary Napkins Per Section 2.5.15. 250/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.22.	Tampons Per Section 2.5.16. 500/case- Item # _____	\$ _____/cs	25 cases	\$ _____
4.7.23.	Women's Underwear Per Section 2.5.17. Item # _____	\$ _____dz	25 dozen	\$ _____
4.7.24.	Shirts Per Section 2.5.18. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.25.	Sweatpants Per Section 2.5.19. Item # _____	\$ _____/ea	20 each	\$ _____
4.7.26.	Shoes Per Section 2.5.20. Item # _____	\$ _____/pr	20 pr	\$ _____
4.7.27.	Pen, per Section 2.5.21. Item # _____	\$ _____/ea	15000 each	\$ _____
4.7.28.	GRAND TOTAL of extended prices			\$ _____

4.8. **Minimum discount** for all product lines introduced after inception of the contract, and all existing lines not specified herein: _____ % off list price.

4.9. Quote expected delivery turnaround from receipt of order: _____ DAYS

4.10. Maximum Percentage Increase for each potential renewal period:

_____ % 1st Renewal Period
_____ % 2nd Renewal Period
_____ % 3rd Renewal Period
_____ % 4th Renewal Period

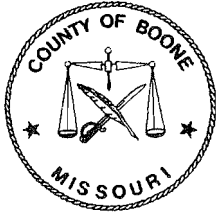
4.11. Will you honor the submitted prices in this bid for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri? (A negative response will not affect evaluation of this bid for Boone County purposes). _____ YES _____ NO

The Undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

Authorized Representative (Sign by Hand):

Type or Print Signed Name:

Date of Signature: _____



Boone County Purchasing
613 E. Ash, Room 111
Columbia, MO 65201

“No Bid” Response Form

Elizabeth Sanders, Senior Buyer
(573) 886-4393 – Fax: (573) 886-4390

“NO BID RESPONSE FORM”

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

Bid: 52-13NOV14 - Inmate Detention Supplies Term & Supply

Business Name: _____

Address: _____

Telephone: _____

Contact: _____

Date: _____

Reason(s) for not bidding:

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____
3. When Organized: _____
4. When Incorporated: _____ 5. List federal tax identification number: _____
If not incorporated, state type of business (sole proprietor, partnership, or other) _____
6. Number of years engaged in business under present firm name: _____
7. If you have done business under a different name, please give name and business location under that name: _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why? _____

10. Have you ever defaulted on a contract? _____ If so, give details: _____
11. List general type of products sold and manufactured:

12. List of contracts on hand: (include contact names/phone/emails), type of items supplied, percentage of contract completed). Use additional sheets if needed.

13. List of previous contracts completed within last (3) years, including contact information. See following page-

*** Attach additional sheets as necessary ***



STATEMENT OF BIDDER'S QUALIFICATIONS
PRIOR EXPERIENCE

(References of similar services for governmental agencies are preferred)

1. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):

2. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):

3. Prior Services Performed for:

Company Name:
Address:

Contact Name:
Telephone Number:

Date of Contract:
Length of Contract:

Description of Prior Services (include dates):



Standard Terms and Conditions

Boone County Purchasing

613 E. Ash St, Room 111

Columbia, MO 65201

Elizabeth Sanders, CPPB, Senior Buyer

Phone: (573) 886-4393 – Fax: (573) 886-4390

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.

12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entity contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
17. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
18. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.
19. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, at County's sole Discretion, shall give County the right to terminate this Contract.

(Please complete and return with Contract)

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative

Signature

Date

[View assistance for Search Results](#)

Search Results

Current Search Terms: pyramid* school* products*

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.

No records found for current search.

Glossary

[you can](#)

Search

Results

Entity

Exclusion

Search

Filters

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.P.24.20150116-1831

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FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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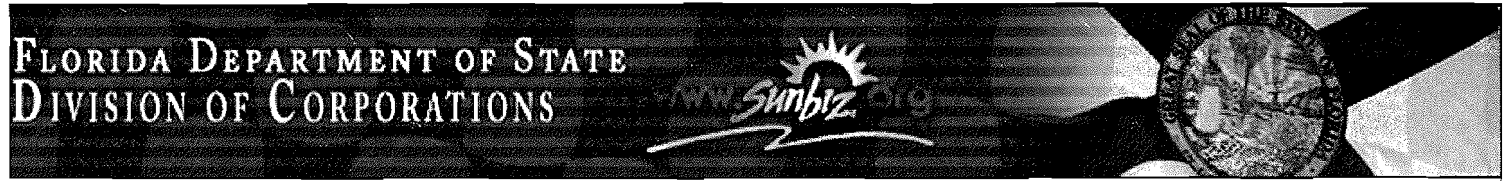
Entity Name Search

Entity Name List

Corporate Name	Document Number	Status
PYRAMID SCHOOL PRODUCTS & DESIGN	920275	Active
PYRAMIDS COMMUNICATIONS, INC.	P97000073290	INACT
PYRAMID'S COMPUTER, INC.	P98000101325	Active
PYRAMIDS CONSTRUCTION COMPANY LLC	L06000083580	INACT
PYRAMID SCRAP METAL CORP	P13000028508	Active
PYRAMIDS DEVELOPMENT CORP.	M41854	INACT
PYRAMID SEAWALLS, INC.	F18120	INACT
PYRAMID SECURITIES COMPANY, INC.	853511	INACT
PYRAMID SECURITY COMPANY	126891	INACT
PYRAMID SECURITY SERVICES CORP.	P11000001998	INACT
PYRAMID SECURITY SYSTEMS, L.C.	L02000027549	INACT
PYRAMID SERVICES, INC.	479307	INACT
PYRAMID SERVICES, INC.	F01000001243	CROSS RF
PYRAMID SERVICES, INC.	F95000004525	INACT
PYRAMID SERVICES, INC.	P00000085934	INACT
PYRAMID SERVICES, INC.	P37324	INACT
PYRAMID SERVICES GROUP, INC.	P97000098830	INACT
PYRAMID SERVICES, INC. USA	P05000156979	INACT
PYRAMIDS G.M., INC.	P04000008742	Active
PYRAMIDS GRILL & SEA FOOD CORP.	P13000048357	INACT/UA

[Previous List](#) [Next List](#)

Entity Name Search



Detail by Entity Name

Trademark

PYRAMID SCHOOL PRODUCTS & DESIGN

Filing Information

Document Number	920275
Date Filed	02/12/1979
Expiration Date	02/12/2014
Last Event	RENEWAL
Event Date Filed	02/05/2009
Event Effective Date	NONE
First Used in Florida	NONE
First Used Anywhere	NONE
Status	ACTIVE

Mark Used In Connection With
SCHOOL PRODUCTS

Owners

Name & Address

PYRAMID PAPER COMPANY, A FLORIDA CORP.
3510 N. 54TH ST.
TAMPA, FL 33610

Type/Class

TM-00160000 0000000000 0000000000 0000000000
0000000000 0000000000 0000000000 0000000000
0000000000 0000000000 0000000000 0000000000
0000000000 0000000000 0000000000 0000000000
0000000000 0000000000 0000000000 0000000000

Cross Reference

No Cross Reference

Document Images

02/05/2009 -- Trademark/Renewal

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

5th

day of February

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the First Amendment to Collective Bargaining Agreement for 2014-2016 as attached.

It is further ordered the Presiding Commissioner is hereby authorized to sign said First Amendment to Collective Bargaining Agreement for 2014-2016.

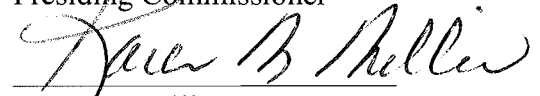
Done this 5th day of February, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

**FIRST AMENDMENT
TO COLLECTIVE BARGAINING AGREEMENT FOR 2014-2016**

NOW ON THIS 5th day of February 2015, the County Commission of Boone County, Missouri, (herein "County") and Laborers' Local Union 773 of the Laborers' International Union of North America (herein "Union"), mutually agree to amend the Collective Bargaining Agreement (CBA) for 2014-2016 as follows:

A. Paragraphs 8, 8.1, and 8.4 are hereby deleted from the original CBA for 2014-2016 and are hereby replaced with the following paragraphs:

8. **COMPENSATION:** The new Salary Range schedule and other policies adopted in Commission Order 567-2014 are incorporated herein by reference and made a part of this Agreement, except as specifically provided for otherwise as set out in paragraph 8.1 of this Agreement.

8.1 **Base Salary** - Starting salaries will be based on the salary ranges and positions adopted in the county-wide pay plan. Salary increases shall be granted in accordance with the following general principles:

- Employees will be hired at 80% of the midpoint of the salary range.
- Upon successful completion of probation and any required training, the employee will receive a salary increase up to 82.5% of midpoint. Some basic safety training will be provided and required during the probationary period.
- Upon successful completion of all required training and performance requirements and 1 year of service, the employee will receive an increase to the Flexible Hiring Rate (FHR) which is 85% of midpoint. An employee becomes eligible to receive any merit appropriation made for the current year after advancing to the FHR.
- Employees who are promoted shall be compensated initially with an increase equal to the base salary of the new range or 3% above their current rate, whichever is higher. Upon completion of 1 year of service in the new position, an employee below FHR who meets training and performance criteria shall receive an increase to the FHR of the new range. A promotional employee becomes eligible to receive any merit appropriation made for the current year after advancing to FHR.
- Employees eligible to receive merit increases are those who are at/over the FHR of the salary range, but under the maximum of the range. The lump sum allocated to the Maintenance staff for merit increases will be divided by the number of eligible positions in the CBA. This method provides for an equal hourly rate increase. An employee who is approaching the maximum pay for a range may receive an increase to bring them up to the maximum for the range, but not exceed it. Employees who are over the maximum for their range are not eligible for any increases until their salary comes under the maximum of the range as a result of periodic market studies which result in the county increasing the maximum of the range to above the employee's salary.

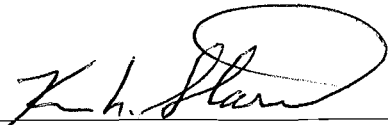
8.4 **Demotions** - It may become necessary to demote an employee who can no longer fulfill the responsibilities of their present position or in the case of reclassification or elimination of a currently filled position. Demotions are not to be used as a disciplinary measure. Compensation will be determined in accordance with the Flexible Transfer Policy approved in Commission Order 567-2014.

B. Except as amended herein, the original Collective Bargaining Agreement 2014-2016 shall remain in effect in accordance with its terms.


IN WITNESS WHEREOF the undersigned have hereunto executed this amendment, to be effective on the date executed by the Boone County Commission.

**LABORERS' LOCAL UNION 773
LABORERS' INTERNATIONAL UNION
OF NORTH AMERICA**

By:

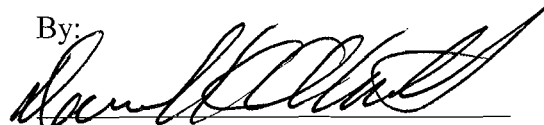


Kevin L. Starr
Local 773 Business Manager

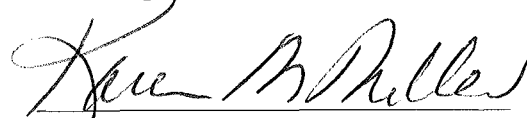

Clint Taylor, Business Manager
Southern and Central Illinois
Laborers' District Council

BOONE COUNTY COMMISSION

By:



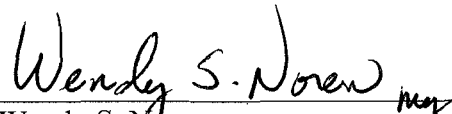
Daniel K. Atwill
Presiding Commissioner




Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

APPROVED AS TO FORM:


C.J. Dykhous, County Counselor

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

5th

day of February

20 15

the following, among other proceedings, were had, viz:

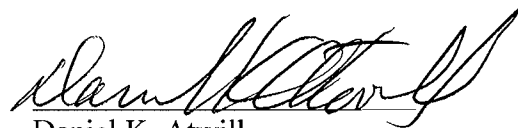
Now on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Howe Company, LLC, to provide engineering and technical assistance for the Gillespie Bridge Abutment Modification.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

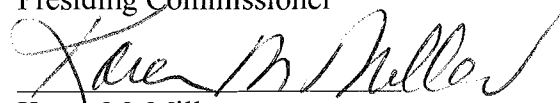
Done this 5th day of February, 2015.

ATTEST:

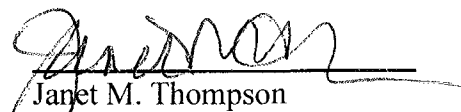
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 5th day of February, 2015, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: HOWE COMPANY, LLC, 1119 S. MISSOURI ST., SUITE A, MACON, MO 63552

Project/Work Description: SEE ATTACHMENT A

Proposal Description: Engineering & Technical Assistance for Gillespie Bridge Abutment Modification

Fees & Expenses: Fees and expenses will accrue on an hourly basis according to the 2015 hourly rate schedule and shall not exceed \$12,800.00 (Twelve thousand, eight hundred dollars) without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

HOWE COMPANY, LLC

By *Shannon Howe*

Title: Principal

Dated: 01-8-2015

BOONE COUNTY, MISSOURI

By *Sam Kellard*

Presiding Commissioner

Dated: 2-5-15

APPROVED AS TO FORM:

J. Phelan
County Attorney

ATTEST:

Wendy S. Noren
County Clerk

APPROVED:

Erin Starnes
Resource Management Director

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

Janice Stehford 1/28/15 2041-71102
Auditor by off Date

57-2015

ATTACHMENT A

Project Description

The following project description was used to develop the scope of work and fee for the project.

- Boone County is planning a rehabilitation project for this bridge and would like to make the abutments integral at the same time.
- The ends of the bridge are simply supported and use a rocker type bearing that will be removed and replaced with neoprene bearing pads.
- The general plan is to drill into the existing abutments and insert rebar that will be cast in a concrete diaphragm about the same time the deck overlay is placed.
- Boone County intends to prepare the plans for the hydro-demolition with in-house staff and requests assistance with the engineering for the abutment modifications.

Scope of Services

Howe Company, LLC will:

- Review available plans for the old bridge and make a site visit to confirm dimensional data and gather information about the condition of the abutments and affected components.
- If deemed necessary, perform some calculations to estimate changes in loading on the abutments as a result of making them integral.
- Provide 11"x17" plan sheets for the modifications to the abutments. This is estimated 3 sheets and is would include a bill of reinforcing materials. It is assumed that both abutments and bearing scenarios are either identical or very similar.
- Provide technical information about connections or doweling materials for inclusion in the project specifications.
- Provide consultation / peer review for plans & specifications that may be related to the abutment modifications.

Fees & Expenses:

Fees and expenses will accrue on an hourly basis according to the 2015 hourly rate schedule and shall not exceed \$12,800.00 (Twelve thousand, eight hundred dollars) without prior written approval of Owner.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 15

County of Boone

In the County Commission of said county, on the

5th

day of February

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with A Civil Group to provide legal descriptions research and drafting for the 2015 Delinquent Tax Sale.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

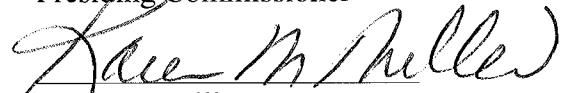
Done this 5th day of February, 2015.

ATTEST:

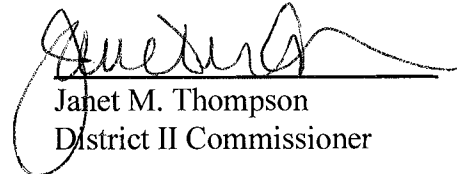
Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 5th day of February, 2015, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: A Civil Group

Project/Work Description: Legal Descriptions research and drafting for 2015 Delinquent Tax Sale

Proposal Description: Services will be provided as requested by the County Collector at the attached rates, with research to be billed at the rate of \$90.00 per hour, with a total contract not to exceed \$4,000.00 without additional, written approval from the County.

Modifications to Proposal: Owner's representative shall be considered the Boone County Collector of Revenue. Consultant shall provide an itemized charge per legal description prepared, in addition to Consultant's monthly invoices for payment, to allow the addition of said direct cost to the relevant parcel as part of the costs of the delinquent tax sale.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

A CIVIL GROUP

By _____

Title _____

Dated: _____

BOONE COUNTY, MISSOURI

By [Signature]

Presiding Commissioner

Dated: 2-5-15

APPROVED AS TO FORM:

[Signature]
County Attorney

ATTEST:

[Signature]
County Clerk

APPROVED:

Collector of Revenue

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

[Signature] 1/28/15 1150-71116
Auditor Date

A CIVIL GROUP

**SUMMARY OF CHARGES
2015**

ENGINEER I	\$ 130 / HOUR
ENGINEER II	\$ 125 / HOUR
ENGINEER III	\$ 115 / HOUR
ENGINEER IV	\$ 100 / HOUR

DESIGNER	\$110 / HOUR
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SURVEYOR I	\$ 95 / HOUR
SURVEYOR II	\$ 75 / HOUR
SURVEYOR III	\$ 60 / HOUR

DESIGN TECHNICIAN I	\$ 90 / HOUR
DESIGN TECHNICIAN II	\$ 80 / HOUR
DESIGN TECHNICIAN III	\$ 75 / HOUR

1-MAN FIELD CREW	\$ 125 / HOUR
2-MAN FIELD CREW	\$ 135 / HOUR
3-MAN FIELD CREW	\$ 145 / HOUR

CLERICAL	\$50 / HOUR
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OUTSIDE COPIES	ACTUAL EXPENSE
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OFFICE COPIES

LARGE COPIES	\$3.00-\$5.00/EACH
BLACK AND WHITE COPIES	\$0.50/EACH
COLOR COPIES	\$1.00/EACH

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 15

County of Boone

} ea.

In the County Commission of said county, on the

5th

day of

January

20 15

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the Centralia 2nd Chance Group of Alcoholics Anonymous for every Wednesday in 2015 from 6:30 p.m. to 8:15 p.m. and every Saturday in 2015 from 5:30 p.m. to 7:15 p.m. beginning February 7, 2015 and ending December 26, 2015.

Done this 5th day of January, 2015.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Centralia 2nd Chance Group of Alcoholics Anonymous

Address: 708 S Ash St

City: Centralia State: MO ZIP Code 65240

Phone: 573-355-4408 Website: _____

Individual Requesting Use: James Rickenbaugh Position in Organization: Group Service Representative

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: AA mtg

Description of Use (ex. Speaker, meeting, reception): _____

Date(s) of Use: Every Wed 7pm-8pm and Sat 6pm-7pm

Start Time of Setup: 6:30 Wed 5:30 Sat AM/PM Start Time of Event: 7pm Wed 6pm Sat AM/PM

End Time of Event: 8pm Wed 7pm Sat AM/PM End Time of Cleanup: 8:15pm Wed 7:15pm AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: James W Rickenbaugh II, Group Service Representative

Phone Number: 573-355-4408 Date of Application: JAN 29, 2015

Email Address: jrickenbaugh@uxellaw.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:
Wendy S. Nowak
County Clerk

BOONE COUNTY, MISSOURI
Daniel K. Atwill
County Commissioner

DATE: 2-5-15