

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby **approve** the request by David G. Allen on behalf of St. Charles Tower for a transmission facility, including a 110' tower, on 2.33 acres, located at 5170 S Scott Blvd., Columbia.

Done this 2nd day of December, 2014.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner

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Term. 2014

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

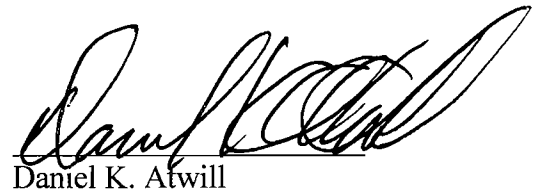
Now on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plats and authorize the Presiding Commissioner to sign them:

- Docsville. S28-T50N-R13W. A-2. Donald and Joyce Karr, owners. Kevin M. Schweikert, surveyor.
- Piest. S35-T49N-R14W. A-2. R-S/A-2. Alta Vista Properties, LLC, owner. David T. Butcher, surveyor.

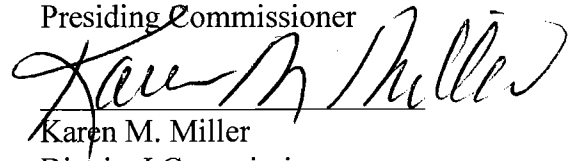
Done this 2nd day of December, 2014.

ATTEST:

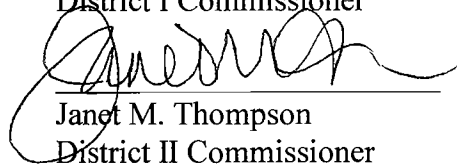
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



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Janet M. Thompson  
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STATE OF MISSOURI }  
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December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment to increase appropriations to purchase a replacement logging and recording system for Public Safety Joint Communications.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2020	92300	E-911 Emergency Telephone	Replacement Machinery & Equipment		170,365

Done this 2<sup>nd</sup> day of December, 2014.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill

Presiding Commissioner

Karen M. Miller  
 Karen M. Miller

District I Commissioner

Janet M. Thompson  
 Janet M. Thompson

District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

11/10/14

**EFFECTIVE DATE**

**FOR AUDITORS USE**

(Use whole \$ amounts)

Transfer From    Transfer To

Decrease         Increase

Dept	Account	Fund/Dept Name	Account Name	Decrease	Increase
2020	92300	E-911 Emergency Telephone	Replacement Machinery & Equip		170,365
				-	<b>170,365</b>

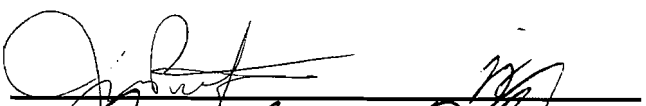
Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):


To increase appropriations to purchase a replacement logging and recording system for Public Safety Joint Communications.

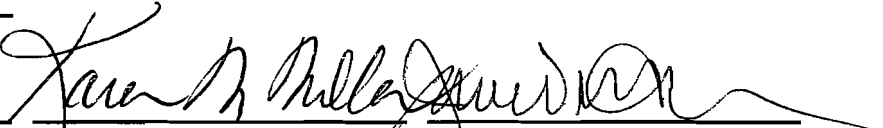
*Per Auditors Office*  
 \_\_\_\_\_  
 Requesting Official


TO BE COMPLETED BY AUDITOR'S OFFICE

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> A fund-solvency schedule is attached.            | <input checked="" type="checkbox"/> Agenda |
| <input checked="" type="checkbox"/> Comments: <b>Inc Budget Voice Logging System</b> | <input type="checkbox"/> Auditor           |

  
 \_\_\_\_\_  
 Auditor's Office

  
 \_\_\_\_\_  
 PRESIDING COMMISSIONER

  
 \_\_\_\_\_  
 DISTRICT I COMMISSIONER

  
 \_\_\_\_\_  
 DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into by and between the County of Boone through the Boone County Commission (hereinafter referred to as the Owner), and **Dictation Sales & Services, Inc.** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's proposal response and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own Expense hereby agrees to furnish, deliver and install all materials, equipment and labor called for in the proposal designated and marked:

**PROPOSAL NUMBER 19-15JUL14  
LOGGING & RECORDING SYSTEM  
FOR BOONE COUNTY PUBLIC SAFETY JOINT COMMUNICATIONS  
BOONE COUNTY, MISSOURI**

and agrees to perform all the work required by the contract as described in the Request for Proposal and any applicable addendum. The contract award is to **be in the amount of \$170,365.00 and the award is as follows:**

<b><u>Description</u></b>	<b><u>Qty</u></b>	<b><u>Price</u></b>
EQAIS4U DSS Equature NG9-1-1 Communication Recording System	1	\$99,814.00
EQTR001 118 Channels Voice and Data platform (48 Analog & 70 VoIP)		
EQAN1 ANI/ALI Data Capture		
EQSC001 Screen Recording		Included
One Year Warranty, 24x7x365 (Hardware, Software, Parts, Labor & Travel)	1	Included
Includes Shipping		
<b><u>Full Unlimited Site License:</u></b>		
Instant Recall, Multi-Channel Scenario Reconstruction Playback, Live Monitor, Dashboard, Visual Mapping of calls, Reporting, Redaction, Cropping, and Notes Package		
<b><u>Professional Services:</u></b>		
Installation, labor, set-up and testing of original system		\$3,600.00
Moving and reinstall system at new center		\$1,500.00
Comprehensive Training – End User, Administrator and Technical		Included
Special Government Allowance		-\$24,449.00)
<b><u>Add Options:</u></b>		
Application Capture – Auto Populating CAD Fields		\$2,625.00
100% Content Search – Spoken Word/Phrase Search		\$10,850.00
Quality Assessment Grading		\$1,995.00
Shared System Capabilities		Included
100% fully redundant Equature Recording System (99.999%)		\$25,535.00
<b><u>Warranty:</u></b>		
Warranty Multi-Year: Warranty Support for Six (6) Years (1-year included warranty + 5 additional years)		\$48,895.00
<b>TOTAL COST OF CONTRACT</b>		<b>\$170,365.00</b>

Note: Equature comes standard as a sharable system. There is no upgrade cost to make it a shared system.

100% Money Back Satisfaction Guarantee through January 31, 2017

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

Instructions and General Conditions  
Introduction and General Information  
Scope of Services  
Contract Terms and Conditions  
Proposal Submission Information  
Response / Pricing Page  
Bidder's Acknowledgment  
Work Authorization Certification  
Signature and Identity of Offeror  
Certification Regarding Debarment  
Standard Terms and Conditions  
Statement of Offeror's Qualifications  
Anti-Collusion Statement  
Annual Wage Order #20  
Addendums #1, #2, #3  
Contract Agreement  
DSS Corp Proposal Response dated July 2, 2014, executed by Gloria Kaminski  
Clarification / Best and Final Offer #1 with DSS Corp BAFO Response dated August 14, 2014, executed by Larry Stidham  
Performance Bond, bonds must be filled out and returned within 15 days of the date of this contract.  
Labor & Material Payment Bond, bonds must be filled out and returned within 15 days of the date of this contract.  
Affidavit - OSHA Requirements  
Affidavit - Prevailing Wage

**Contract Period:** The initial term of the resulting contract agreement for the proposed equipment/software from this Request for Proposal will begin at the time of contract award and end upon project completion. **The one-year warranty** portion of the Contract Agreement shall extend for one year following installation. The After Warranty Support for an additional five years following the one-year warranty is \$48,895.00 (warranty + 5 additional years).

All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with proposal response may be permanently maintained in the County Purchasing Office proposal file for this RFP if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained first in this Contract Agreement and second in the proposal specifications including project specifications for Video Conferencing Equipment for 2-South Hearing Room in the Boone County Courthouse and any applicable addenda shall prevail and control over the Contractor's proposal response.

Said specifications are part and parcel of this contract, and are incorporated in this contract as fully and effectively as if set forth in detail herein. The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the County Representative under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with Boone County Court Administration.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of \$100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that he/she will comply and cause each of his/her subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; and shall comply with all reasonable scheduling instructions of the County Representative as the project is being completed in a working, open courthouse in which trials and other court business will be conducted throughout the term of this Contract Agreement.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demand by him, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to him hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising

under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The Owner agrees to pay the Contractor in the amount: One Hundred Seventy Thousand Three Hundred Sixty Five Dollars and Zero Cents: **\$170,365.00** as full compensation for the performance of work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on \_\_\_\_\_ at  
Columbia, Missouri. (Date)

CONTRACTOR:  
**DICTION SALES & SERVICES, INC.**

OWNER:  
**BOONE COUNTY, MISSOURI**

By: \_\_\_\_\_  
Authorized Representative Signature

By: \_\_\_\_\_  
Daniel K. Atwill, Presiding Commissioner

By: \_\_\_\_\_  
Authorized Representative Printed Name  
Title: \_\_\_\_\_

Approved as to Legal Form:

ATTEST:

\_\_\_\_\_  
CJ Dykhouse  
Boone County Counselor

\_\_\_\_\_  
Wendy Noren, County Clerk

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

2020-92300 -\$170,365.00

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Appropriation Account



	Model	Description		
<i>Server Cards</i>	~ EQAIS4U	DSS Equature NG9-I-I Communication Recording System	1	\$99,814.00
	- EQTR001	118 Channels Voice and Data platform (48 Analog & 70 VoiP)		
	EQANI	ANI/ALI Data Capture		
	- EQSC001	Screen Recording (this was included in the original RFP response but not on BAFO #1 response- is this still included at no cost?)		\$Included
		One Year Warranty, 24x7x365 (Hardware, Software, Parts, Labor & Travel) Includes Shipping	1	\$Included
<i>Equator Software</i>		<b><u>Full Unlimited Site License:</u></b> Instant Recall, Multi-Channel Scenario Reconstruction Playback, Live Monitor, Dashboard, Visual Mapping of calls, Reporting, Redaction, Cropping, and Notes Package		
		<b><u>Professional Services:</u></b> Installation, labor, set-up and testing of original system Moving and reinstall system at new center Comprehensive Training-End User, Administrator and Technical Special Government Allowance Sub-Total for Professional Services		\$3,600.00 \$1,500.00 Included -(\$24,449.00) \$5,100.00
<i>Software Addon</i>		<b>Intend to purchase the following Options:</b>		
		Application Capture – Auto Populating CAD Fields		\$2,625.00
		100% Content Search – Spoken Word/Phrase Search		\$10,850.00
		Quality Assessment Grading		\$1,995.00
		Shared System Capabilities		\$Included
	100% fully redundant Equature Recording System (99.999%)		\$25,535.00 - <i>Server</i>	
	GRAND TOTAL			\$121,470.00

- 4) Include yearly maintenance cost of this configuration following end of warranty period as well as the lump sum cost for five (5) years of maintenance paid upfront.

Annual after-warranty support will be available at the follow rate:

Year one	Warranty	No Charge
Year two		\$12,225.00
Year three		\$12,225.00
Year four		\$12,225.00
Year five		\$12,225.00
(Year six		\$12,225.00)

Multi-year discounts are available if all four years of after-warranty support are purchased upfront in advance. Total after warranty support for 5 years (warranty + 4 additional years) would be \$39,120.00.

Total after warranty support for 6 years (warranty + 5 additional years) would be \$48,895.00.

**Please attach a page that breaks out the material and labor/installation costs for this quote.**

In compliance with this BAFO request, the Offeror agrees to furnish the services, equipment, supplies requested and proposed and certifies he/she has read, understands, and agrees to all terms, conditions, and requirements of the RFP and this BAFO request and is authorized to contract on behalf of the firm. **Note:** This form must be signed.

Company Name: DSS Corporation

Address: 18311 West 10 Mile Road, Southfield, MI 48075

Telephone: (866) 377-2677 ext. 2233 Fax: (248) 569-6567

Federal Tax ID (or Social Security#): 38-2110008

Print Name: Larry Stidham Title: Industry Specialist

Signature:  Date: 9/15/14

E-mail: lstidham@dss-corp.com

12,225 • ×  
 5 • =  
 61,125 • 000 \*

61,125 • 000 +  
 48,895 • 000 -  
 12,230 • 000 \*

12,230 • ÷  
 61,125 • =  
 20% Discount + 0.200 \*

## Fund Statement - E-911 Emergency Telephone Fund 202 (Nonmajor)

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	237,926	-	17	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	(676)	-	2,650	1,650
Hospital Lease	-	-	-	-
Other	9,254	-	4,657	-
<b>Total Revenues</b>	<b>246,504</b>	<b>-</b>	<b>7,324</b>	<b>1,650</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>-</b>	<b>295,365</b>	<b>287,341</b>	<b>127,100</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 246,504</b>	<b>295,365</b>	<b>294,665</b>	<b>128,750</b>
 <b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ -	-	-	-
Materials & Supplies	-	-	-	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	157,150	125,000	124,300	128,750
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	-	-	-	-
Fixed Asset Additions	109	170,365	170,365	-
<b>Total Expenditures</b>	<b>157,259</b>	<b>295,365</b>	<b>294,665</b>	<b>128,750</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 157,259</b>	<b>295,365</b>	<b>294,665</b>	<b>128,750</b>
 <b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	\$ 1,015,645	507,144	507,144	219,803
Less encumbrances, beginning of year	(597,746)	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	89,245	(295,365)	(287,341)	(127,100)
<b>FUND BALANCE (GAAP), end of year</b>	<b>507,144</b>	<b>211,779</b>	<b>219,803</b>	<b>92,703</b>
Less: <b>FUND BALANCE UNAVAILABLE FOR APPROPRIATION</b> , end of year	\$ -	\$ -	\$ -	\$ -
<b>NET FUND BALANCE, end of year</b>	<b>\$ 507,144</b>	<b>211,779</b>	<b>219,803</b>	<b>92,703</b>
 Net Fund Balance as a percent of expenditures	 322.49%	 71.70%	 74.59%	 72.00%

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

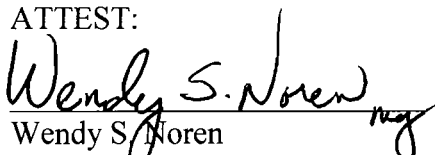
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment for the amount of funding approved by the Boone County Children's Services Board to enter into 23 contracts to serve children and families in Boone County.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2161	71106	Funding Opportunities	Contracted Services		5,223,233

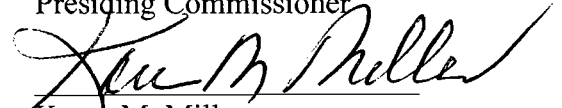
Done this 2<sup>nd</sup> day of December, 2014.

ATTEST:

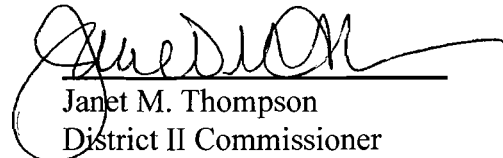
  
 Wendy S. Noren  
 Clerk of the County Commission



Daniel K. Atwill  
 Presiding Commissioner



Karen M. Miller  
 District I Commissioner



Janet M. Thompson  
 District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT RECEIVED

11/01/2014  
EFFECTIVE DATE

NOV 06 2014

FOR AUDITORS USE

BOONE COUNTY AUDITOR

(Use whole \$ amounts)  
Transfer From      Transfer To  
Decrease              Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
2161	71106	Funding Opportunities	Contracted Services		5,223,233
				-	<b>5,223,233</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The amount of funding approved by the Boone County Children's Services Board to enter into 23 contracts to serve children and families in Boone County.

Kelly Waller  
Requesting Official

-----  
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: FY14 Contracts

*Agenda*

      
Auditor's Office

                          
PRESIDENTIAL COMMISSIONER      DISTRICT I COMMISSIONER      DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

## Jason Gibson - Re: CONFIDENTIAL - BCCSB Approved Funding

---

**From:** Kelly Wallis  
**To:** June Pitchford  
**Date:** 11/5/2014 4:31 PM  
**Subject:** Re: CONFIDENTIAL - BCCSB Approved Funding  
**CC:** Jason Gibson; Joanne Nelson

---

Hi June-

The amount of approximately \$5.2M reflected in the spreadsheets sent earlier today and for which I will prepare a budget amendmet for 2014 is not associated with the proposed 2015 budget of \$8M for Procurement of Services and \$750,000 for Strategic Opportunities. The Board plans to expend an additional \$8.75M in 2015.

Both the Purchase of Service contracts and the Pilot contracts will be considered "Procurement of Services" under Dept. 2161, Class 7, Contracted Services - Acct #71106.

I hope this answers your questions, if not, please feel free to give me a call.

Thank you,  
Kelly

Kelly Wallis, JD, BSN  
Director of Community Services  
Boone County, Missouri  
605 E. Walnut, Ste. A  
Columbia, MO 65201  
Office: (573) 886-4298  
[kwallis@boonecountymmo.org](mailto:kwallis@boonecountymmo.org)

>>> June Pitchford 11/5/2014 1:55 PM >>>  
Kelly-

You sent us summary information regarding the Children's Services budget via an e-mail dated 10/24/14; we included all of the amounts shown in that e-mail in the FY 2015 Budget. The purpose of this e-mail is confirm whether any portion of the amounts included in that e-mail (specifically, any portion of the \$8 M for Procurement of Services and \$750,000 for Strategic Opportunities) are associated with the amounts reflected in the xls attachment below. If so, since they will be handled via a FY 2014 budget amendment, we will then need to remove them from the FY 2015 budget amount.

A related question: Are the amounts labeled as "PILOT" considered "procurement of services" spending as opposed to "strategic opportunity" spending?

I hope my questions makes sense. If not, please give me a call (x 4278).

Thanks,  
June

>>> Kelly Wallis 11/5/2014 11:16 AM >>>

Dear June & Nicole,

Please find attached two spreadsheets which outline the funding of the Purchase of Service (POS) proposals and Pilot Program (PILOT) proposals approved by the BCCSB. Please note these spreadsheets are for your reference and may be adjusted slightly as we are still in contract negotiation with the agencies.

All contracts will begin upon contract execution, which will vary from agency to agency. At this point we have about half of the 23 contracts drafted and ready to be sent out to the agencies after they are approved by the County Counselor. The remaining still need a few details worked out. With that said, I am hopeful we will have all contracts executed by the end of the year.

A little explanation about the spreadsheets:

For the POS spreadsheet there is a calculation of total payments for contracts ending December 2015 and June 2016. Payments will be dispersed on a monthly basis after receiving invoices from the agencies. Agencies will be reimbursed for services actually provided so monthly payments will not be equal each month. I anticipate as contracts begin, payments will be smaller and will increase over the duration of the contract.

For the PILOT spreadsheet there are calculations of total payments for four installment dates. The payments subsequent to contract execution will be contingent upon approval of reports submitted on the dates indicated so the actual payments will likely not be until the next month.

Please note that for payments for each type of contract the contractual agreement will be that payments will be made within 30 days. For example, for the PILOT contracts, the terms state payment will be made within 30 days of submission and approval of the mid-year report.

Nicole - I hope you find this information to be helpful as you plan for availability of funds. Please let me know if you have any questions.

June - I would like to get your advice on whether I should submit a budget amendment for the full amount of contracts anticipated to be executed this year. My thought is that I would submit a budget amendment for the full amount but would appreciate your input before I do.

Regards,  
Kelly

Kelly Wallis, JD, BSN  
Director of Community Services  
Boone County, Missouri  
605 E. Walnut, Ste. A  
Columbia, MO 65201  
Office: (573) 886-4298  
[kwallis@boonecountymmo.org](mailto:kwallis@boonecountymmo.org)

## Board Approved Funding: PILOT

Amount of Award	Number of Payments	Payment - Contract Execution	Payment - July 2015	Payment - January 2016	Payment - July 2016	End date of Contract
\$55,776.00	3	\$18,964.00	\$18,406.00	\$18,406.00	NA	12/31/2015
\$201,927.00	3	\$68,655.00	\$66,636.00	\$66,636.00	NA	12/31/2015
\$241,127.00	3	\$81,983.00	\$79,572.00	\$79,572.00	NA	12/31/2015
\$139,071.00	3	\$47,284.00	\$45,893.50	\$45,893.50	NA	12/31/2015
\$86,105.00	3	\$29,276.00	\$28,414.50	\$28,414.50	NA	12/31/2015
\$1,190,865.00	4	\$297,716.25	\$297,716.25	\$297,716.25	\$297,716.25	6/30/2016
\$366,821.00	4	\$91,705.25	\$91,705.25	\$91,705.25	\$91,705.25	6/30/2016
\$333,505.00	4	\$83,376.25	\$83,376.25	\$83,376.25	\$83,376.25	6/30/2016
\$2,615,197.00	<b>MONTHLY TOTALS:</b>	\$718,959.75	\$711,719.75	\$711,719.75	\$472,797.75	



## Board Approved Funding: POS

Amount of Award	End date of Contract
\$246,583.00	9/30/2015
\$198,375.00	12/31/2015
\$90,000.00	12/31/2015
\$205,925.00	12/31/2015
\$45,000.00	12/31/2015
\$33,120.00	12/31/2015
\$53,130.00	12/31/2015
\$282,769.00	12/31/2015
\$252,935.00	12/31/2015
\$550,764.15	12/31/2015
\$196,976.00	12/31/2015
\$126,237.00	12/31/2015
<b>Total Payments until 12/31/2015</b>	<b>\$2,281,814.15</b>
\$62,472.00	6/30/2016
\$71,286.00	6/30/2016
\$191,463.00	6/30/2016
<b>Total Payments until 6/30/2016</b>	<b>\$325,221.00</b>
<b>POS GRAND TOTAL:</b>	<b>\$2,607,035.15</b>

**FY2014 Contract Totals**

**\$5,222,232.15**

## Fund Statement - Community Children's Services 216 (Major Fund)

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
<b>FINANCIAL SOURCES:</b>				
<b>Revenues</b>				
Property Taxes	\$ -	-	-	-
Assessments	-	-	-	-
Sales Taxes	4,741,873	6,560,000	6,345,000	6,550,000
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	5,231	-	27,800	27,800
Hospital Lease	-	-	-	-
Other	-	-	-	-
<b>Total Revenues</b>	<b>4,747,104</b>	<b>6,560,000</b>	<b>6,372,800</b>	<b>6,577,800</b>
<b>Other Financing Sources</b>				
Transfer In from other funds	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Other (Sale of Capital Assets, Insurance Proceeds, etc)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance Used for Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,643,670</b>
<b>TOTAL FINANCIAL SOURCES</b>	<b>\$ 4,747,104</b>	<b>6,560,000</b>	<b>6,372,800</b>	<b>9,221,470</b>
<b>FINANCIAL USES:</b>				
<b>Expenditures</b>				
Personal Services	\$ -	138,397	94,966	146,705
Materials & Supplies	-	2,400	2,274	2,809
Dues Travel & Training	-	1,340	1,941	5,000
Utilities	-	4,310	4,430	4,550
Vehicle Expense	-	200	250	670
Equip & Bldg Maintenance	-	740	470	335
Contractual Services	-	5,252,683	5,253,479	8,779,378
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	15,000
Other	-	200	200	250,500
Fixed Asset Additions	415	8,710	9,034	16,523
<b>Total Expenditures</b>	<b>415</b>	<b>5,408,980</b>	<b>5,367,044</b>	<b>9,221,470</b>
<b>Other Financing Uses</b>				
Transfer Out to other funds	-	-	-	-
Early Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FINANCIAL USES</b>	<b>\$ 415</b>	<b>5,408,980</b>	<b>5,367,044</b>	<b>9,221,470</b>
<b>FUND BALANCE:</b>				
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>\$ -</b>	<b>4,746,689</b>	<b>4,746,689</b>	<b>5,752,445</b>
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
Fund Balance Increase (Decrease) resulting from operations	4,746,689	1,151,020	1,005,756	(2,643,670)
<b>FUND BALANCE (GAAP), end of year</b>	<b>4,746,689</b>	<b>5,897,709</b>	<b>5,752,445</b>	<b>3,108,775</b>
<b>Less: FUND BALANCE UNAVAILABLE FOR APPROPRIATION, end of year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET FUND BALANCE, end of year</b>	<b>\$ 4,746,689</b>	<b>5,897,709</b>	<b>5,752,445</b>	<b>3,108,775</b>

549-2014

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment for the Sheriff's Department to budget awarded MOICAC funds.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	3411	Cyber Crimes Task Force	Federal Grant Reimbursement		10,000
1253	37210	Cyber Crimes Task Force	Training/Schools		500
1253	37230	Cyber Crimes Task Force	Meals/Lodging		500
1253	37220	Cyber Crimes Task Force	Travel		316
1253	92300	Cyber Crimes Task Force	Replacement Equipment		8,684
					20,000

Done this 2<sup>nd</sup> day of December, 2014.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner

# BOONE COUNTY, MISSOURI REQUEST FOR BUDGET AMENDMENT

11/13/14

EFFECTIVE DATE

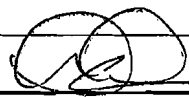
FOR AUDITORS USE

(Use whole \$ amounts)  
Transfer From      Transfer To  
Decrease          Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1253	3411	Cyber Crimes Task Force	Federal Grant Reimb		10,000
1253	37210	Cyber Crimes Task Force	Training/Schools		500
1253	37230	Cyber Crimes Task Force	Meals/Lodging		500
1253	37220	Cyber Crimes Task Force	Travel		316
1253	92300	Cyber Crimes Task Force	Repl. Equip		8,684
					<u>20,000</u>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

To budget awarded MOICAC funds.

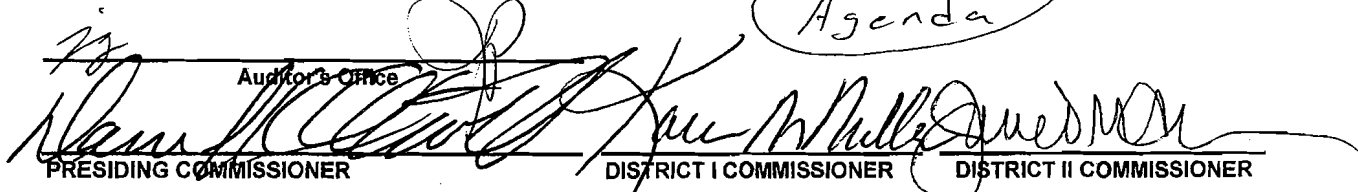


Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: MOICAC Grant

Agenda

Auditor's Office  
  
PRESIDING COMMISSIONER      DISTRICT I COMMISSIONER      DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



**Leasa Quick - Fwd: RE: Celebrite**

---

**From:** Tracy Perkins  
**To:** Leasa Quick  
**Date:** 11/7/2014 11:22 AM  
**Subject:** Fwd: RE: Celebrite

---

FYI

>>> "Mateja, Chris" <CMateja@sccmo.org> 11/7/2014 11:04 AM >>>

Traci,

That's fine. Make sure to follow your departmental/county purchasing policy when acquiring the celebrite. Have you heard anything else about the state funding. I have been working with several reps, sending letters to the governor and many others, but have not been getting much response back so far.

Thanks

---

**From:** Tracy Perkins [mailto:TWest@boonecountymo.org]  
**Sent:** Friday, November 07, 2014 10:59 AM  
**To:** Mateja, Chris  
**Subject:** Celebrite

Since the State money is a no show, and was counting on that money to replace the Celebrite machine and license fee. We need to allocate \$8683.98 for this purchase.

Detective Tracy Perkins  
**Boone County Sheriff's Dept**  
**Cyber Crimes Task Force**  
2121 County Drive  
Columbia, MO 65202  
Office #573-442-4598  
Main #573-442-4302  
[twest@boonecountymo.org](mailto:twest@boonecountymo.org)



Missouri  
Internet Crimes Against  
Children Task force

101 Sheriff Dierker Court O'Fallon, MO 63366  
PHONE 636-949-3020, x4447, FAX 636-949-3009

November 06, 2014

Sheriff Dwayne Carey  
Boone County Sheriff's Department  
2121 County Drive  
Columbia, MO. 65202

2014-MC-FX-K043

I am pleased to inform you that per your request, your agency has been awarded a subgrant under the PROTECT Act of 2011 through the MO ICAC Task Force.

The Boone County Sheriff's Department will receive funding in the amount of \$10,000.00 to cover the purchase of equipment or training.

By accepting the funds awarded, your agency agrees to comply with the ICAC Investigative & Operational Standards and to complete all reporting requirements as dictated by the Office of Juvenile Justice & Delinquency Prevention (OJJDP).

You must have approval prior to purchasing. As a general rule it will be up to the agency to purchase the equipment following your agency's purchasing policy and then send the request for reimbursement to the MO ICAC Task Force. Your agency will need to provide a copy of your purchasing policy for our files. Other arrangements may be made if your agency is unable to initially purchase the equipment. All awarded funds must be expended by June 30, 2015 with all invoices submitted by July 10, 2015.

All equipment will need to be tagged so that it can be inventoried. Tags will be sent for your agency to affix to the items. The inventoried items will be verified during on site visits by the MO ICAC staff. If the items are permanently taken out of service, it will be up to the agency to notify MO ICAC to obtain instructions on the disposition of the item.

All invoices should be mailed to:

MO ICAC Task Force  
ATTN: Ashley Hill  
101 Sheriff Dierker Ct.  
O'Fallon, MO. 63366

Please do not hesitate to contact me should you have any questions or concerns in this matter.

Respectfully,  
Lt. Christopher Mateja

Lt. Chris Mateja

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Conference Room 301 by the Missouri Department of Mental Health for January 14, 2015 from 9:00 a.m. to 2:00 p.m.

Done this 2nd day of December, 2014.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Daniel K. Atwill*  
Daniel K. Atwill  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Janet M. Thompson*  
Janet M. Thompson  
District II Commissioner





# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Missouri Department of Mental Health (DMH)

Address: 1706 E. Elm St.

City: Jefferson City State: MO ZIP Code 65101

Phone: 573-751-7249 Website: \_\_\_\_\_

Individual Requesting Use: Melanie Bullard, RDL D Position in Organization: DMH Dietetic Services Coordinator

Facility requested:  Chambers  Room 301  Room 311  Room 332  Centralia Clinic

Event: Business meeting: DMH Quarterly Dietetic Director's Meeting

Description of Use (ex. Speaker, meeting, reception): DMH - business meeting

Date(s) of Use: 01/14/2015

Start Time of Setup: 9:00 am AM/PM Start Time of Event: 10:00 am AM/PM

End Time of Event: 2:00 pm AM/PM End Time of Cleanup: 2:00 pm AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Melanie Bullard, RDL D, DMH Dietetic Services Coordinator

Phone Number: 573-751-7249 Date of Application: 11/20/2014

Email Address: Melanie.bullard@dmh.mo.gov

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Nover  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 12-2-14

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

In the County Commission of said county, on the 2nd day of December 20 14

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby rescind Commission Order 544-2014 per non-conformance to County Policy that states government facilities may only be reserved up to three months prior to the event date.

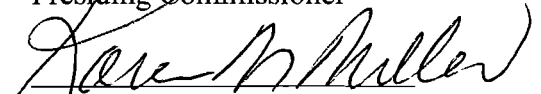
Done this 2nd day of December, 2014.

ATTEST:

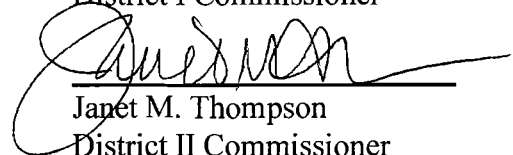
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

December Session of the October Adjourned

Term. 20 14

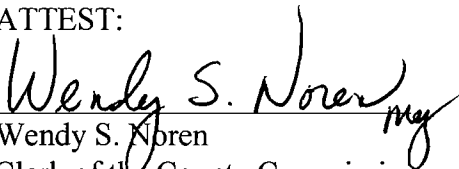
In the County Commission of said county, on the 2nd day of December 20 14

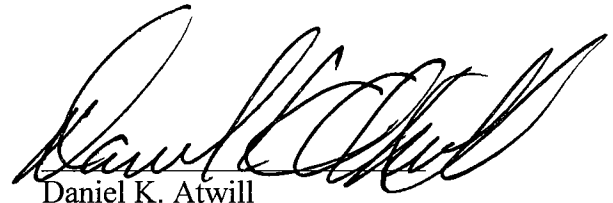
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by CoMo Green, Columbia Chapter of the U.S. Green Chamber of Commerce for December 22, 2014, January 26, 2015 and February 23, 2015 from 6:30 p.m. to 9:00 p.m.

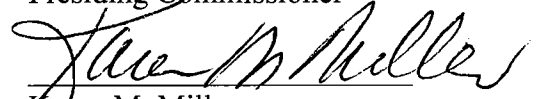
Done this 2nd day of December, 2014.

ATTEST:

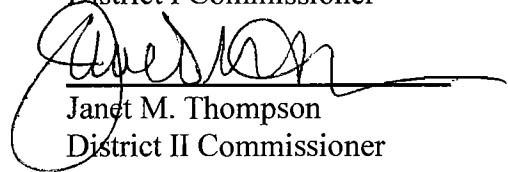
  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

Daniel K. Atwill, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Janet M. Thompson, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: CoMo Green, Columbia Chapter of the US Green Chamber of Commerce

Address: c/o 206 S. Glenwood

City: Columbia State: MO ZIP Code: 65205

Phone: 573-256-6841 Website: columbiagreenchamber.com

Individual Requesting Use: Pat Fowler Position in Organization: marketing/membership consultant

Facility requested:  Chambers  Room 301  Room 311  Room 332  Centralia Clinic

Event: monthly meeting

Description of Use (ex. Speaker, meeting, reception): alternate business meeting with educational event/speakers

Date(s) of Use: 4th Monday of each month, 12/22, 1/26, 2/23, 3/23, 4/27, (5/25 conflicts with holiday), 6/22

Start Time of Setup: 6:30 pm. AM/PM Start Time of Event: 7:00 - 8:30 p.m. AM/PM *and continuing thereafter*

End Time of Event: 8:30 p.m. AM/PM End Time of Cleanup: 9:00 p.m. AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Pat Fowler, Marketing and Membership Consultant

Phone Number: 573-256-6841 Date of Application: November 17, 2014

Email Address: fowlerp@columbiagreenchamber.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to [commission@boonecountymo.org](mailto:commission@boonecountymo.org).

### PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 12-2-14