

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 20 05

County of Boone

In the County Commission of said county, on the

20th

day of December

20 05

the following, among other proceedings, were had, viz:

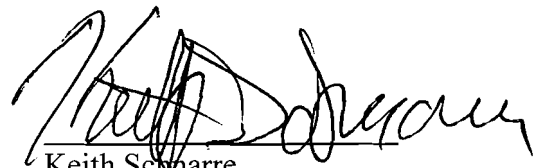
Now on this day the County Commission of the County of Boone does hereby adopt the Boone County operating budget for fiscal year 2006. The adopted budget shall consist of all appropriations included in the Proposed Budget submitted to the County Commission by the County Auditor, subject to the final personnel appropriation auto-feed as well as the adjustments authorized by the County Commission that are specified in the attached schedule.

Total appropriations are set forth by line item and are summarized by 1) category of expenditure (i.e., class 1, class 2, etc.); 2) by office, department or spending agency; and, 3) by fund. Appropriations may not be exceeded at the class level, for a given office or department, without Commission approval. Total appropriations for each fund are set forth in the individual Fund Statements (attached) and are published in the County's FY 2006 Budget. The Proposed Budget submitted by the County Auditor, and hereby incorporated into this appropriation order by reference, contains detail documentation and description for each line-item account within each category of expenditure. Appropriations shall be expended only for the purposes that are within the intent of the category in which they are included. The County Commission reserves the right to review and disallow expenditures upon a finding by the Commission that the expenditure exceeds the approved budget or the expenditure is not within the intent of the appropriation for the category as approved under this Budget and any amendments or revisions to it.

The County Commission approves all employee positions included in the Proposed Budget, adjusted for Commission changes noted in the attached schedule, together with the specified budgetary hours, range and benefit status for each position.

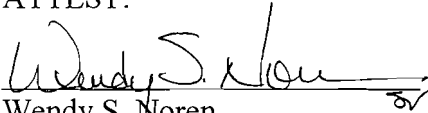
The County Commission also approves appropriations for the specific fixed assets identified in the various fixed asset appropriation accounts and authorizes procurement of the same in accordance with County procurement policies adopted by the County Commission.

Done this 20th day of December, 2005.

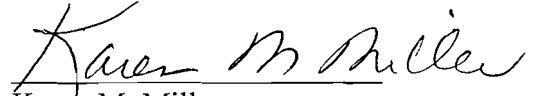


Keith Scharre
Presiding Commissioner

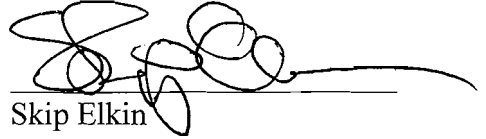
ATTEST:



Wendy S. Noren
Clerk of the County Commission



Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

484-2003

Schedule of Commission Changes to the 2005 Proposed Budget

Description	Expenditure	Dept.	Account	Revenue	Comments
General Fund (Fund # 100)					
Human Resources	1,500	1115	71100	-	Flu shots for County employees
Increase Contingency -- Elections	31,000	1123	86850	-	Provides a total of \$52,000
Information Technology	9,600	1170	71101	-	Re-budget H T E training
Information Technology	5,071	1170	91301	-	Re-budget Voter Registration Xerox Printer Replacement
Information Technology	1,129	1170	60050	-	Re-budget Voter Registration Xerox Printer Replacement
Information Technology	42,640	1170	91302	-	Re-budget Change Management System
Information Technology	5,360	1170	70050	-	Re-budget Change Management System
Circuit Court Services - Jury Supervisor		1210	3471	5,000	Increase Callaway Co Reimbursement
Circuit Court Services - Jury Supervisor	(27,290)	1210	10100	-	Reduce Salary & Wages to off-set cost of new position
Circuit Court Services - Jury Supervisor	(1,416)	1210	10110	-	Reduce Overtime to off-set cost new of position
Circuit Court Services - Jury Supervisor	(2,195)	1210	10200	-	Reduce FICA to off-set cost of new position
Circuit Court Services - Jury Supervisor	124	1210	10325	-	Add Disability Ins
Circuit Court Services - Jury Supervisor	106	1210	10400	-	Add Workers Comp
Corrections	7,500	1255	91300	-	Re-budget medical equipment
Commission Revisions excluding Child Advocacy Grant	\$ 73,129			\$ 5,000	
Social Services - Child Advocacy Center Contract		1420	3451	(62,990)	Remove 2006 budget - Grant to be fully expended in 2005
Social Services - Child Advocacy Center Contract	(62,990)	1420	85800	-	Remove 2006 budget - Grant to be fully expended in 2005
Commission Revisions to the Proposed Budget	10,139			(57,990)	
Assessment (Fund # 201)					
Computer and projection equipment- Chambers	16,000	2010	91301	-	Add equipment to be used for hearings and presentations
Cabinetry for media equipment - Chambers	4,000	2010	91100	-	Add computer equipment to support presentations
Re-budget data conversion costs for imaging system	30,000	2010	71100	-	Re-budget project
Commission Revisions Added to the Proposed Budget	50,000			-	
Public Works (Fund # 204)					
Maintenance (#2040)					
Re-budget Lipscomb Bridge Repairs	25,000	2040	26000	-	Re-budget bridge repairs
Re-budget Kircher Road	20,000	2040	26201	-	Re-budget road
Re-budget Minor Hill Road	35,000	2040	26201	-	Re-budget road
Re-budget Sanitary Sewer	50,000	2040	91200	-	Re-budget sanitary sewer
Various maintenance projects	120,881	2040	71100	-	Additional projects/change in scope
Design and Construction (#2045)					
Creasy Springs Road project-- reduction in engineering costs	(55,000)	2045	71102	-	Revise estimate
Re-budget Clearview Hackberry Drainage	20,000	2045	71100	-	Re-budget drainage
Re-budget Jemerson Creek/Smith Hatchery Bank Stabilization	20,000	2045	86850	-	Re-budget bank stabilization
Re-budget McBaine Bridge	50,000	2045	71100	-	Re-budget funds for Hackberry project and allocate to McBaine Bridge
Re-budget Rolling Hills Road	20,000	2045	71100	-	Re-budget road
Re-budget Scott Blvd @ Rt K	557,000	2045	71100	-	Re-budget road
Various improvement projects	588,329	2045	71100	-	Additional projects/change in scope
Federally-funded bridge project (McBaine)	788,300	2045	71100	-	
		2049	3465	788,300	County match of \$104,900 was previously included
Commission Revisions Added to Proposed Budget	\$ 2,239,510			\$ 788,300	
Fairground Maintenance Fund (Fund #212)					
Re-budget County match for Dept. Of Natural Resources Grant	50,000	2120	86850	-	County cash match
Establish funding for business operations analysis services and other contingencies	90,000	2120	86850	-	Contingencies
	<u>140,000</u>			<u>-</u>	
Law Enforcement Services Fund (Fund #290)					
Establish amount for Courthouse Fingerprinting Project	30,000	2900	86850	-	Funding to be used primarily for .75 FTE position

City/County Health Facility Capital Project (Fund #404)

Establish budget for county share of site improvements

<u>125,000</u>	4040	71201	<u>-</u>
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Site improvements to complete the project

Facilities and Grounds Maintenance Fund- 610

Replace facility management software (MAXIMO)	12,000	6100	92302	-	Replacement software-- per IT, additional server is not needed
Floor Scrubber	1,800	6101	91300	-	For use at South Facility
Increase for carpet cleaning	<u>1,984</u>	6101	60125	<u>-</u>	To cover increased cost
	<u>15,784</u>			<u>-</u>	

Capital Repair and Replacement Fund-620

Correct cooling deficiency in Government Center Computer Room	17,000	6200	60110	-	Install separate unit; allows direct connection to generator
Additional cost for direct generator connection	12,500	6200	60110	-	
Design services for computer room project	<u>3,000</u>	6200	71101	<u>-</u>	Professional services
	<u>32,500</u>			<u>-</u>	

Summary of Commission Revisions Added to the Proposed Budget:

	<u>Expenditure</u>	<u>Revenue</u>
General Fund (100)	\$ 10,139	\$ (57,990)
Assessment (201)	50,000	-
Road and Bridge Fund (204)	2,239,510	788,300
Fairgrounds Maintenance Fund (212)	140,000	-
Law Enforcement Services Fund (290)	30,000	-
City/County Health Facility Capital Project (404)	125,000	-
Facilities and Grounds Fund (610)	15,784	-
Capital Repair and Replacement (620)	<u>32,500</u>	<u>-</u>
Total	<u>\$ 2,642,933</u>	<u>\$ 730,310</u>

Fiscal Year 2006 Boone County Budget Highlights

Financial stability and solvency

- All funds budgeted to be solvent
- All funds budgeted to maintain adequate fund balances

Key Budgetary Assumptions

- Current local economic conditions will continue (unemployment, median household income, population growth, construction and development, etc...)
- Continuation of existing state funding cuts—no additional reductions
- No fee or tax rate increases

Aggregate Financial Summary

- **Revenues**—overall 8% budgetary increase (\$43.8 million; includes significant federal funds: \$1.7 M HAVA and \$788,000 Bridge Funds; **3.9% increase excluding these federal funds**)
- **Expenditures**— 4.6% increase (\$49.6 million; includes significant federally-reimbursed expenditures: \$1.7 M HAVA and \$788,000 Bridge Funds; **1% increase excluding these projects**)
- **Fund Balance**--undesignated/unreserved governmental fund balances at December 31, 2006: **\$8.1 million**

Significant or New Budgetary Costs:

- **Fuel and utility** increases (several funds, \$128,000)
- County **election costs** (GF, \$600,000)
- **HAVA-funded equipment** appropriations (Special Revenue Fund, \$888,700)
- Replacement central **ballot counter** (GF, \$75,000); contingency election costs (GF \$52,000)
- **McBaine Bridge Project** (R & B, \$893,200, \$788,300 federal funds with local match of \$104,900)
- **Road/bridge maintenance and improvements**—total PW budget: **\$17.4m**
- Contingency funds for **Fairgrounds operations analysis** and transitional plan (Fairgrounds Maintenance Fund, \$100,000)
- County share of **site improvements at Health Facility** (Capital Project Fund, \$125,000)
- **IT computer room temperature** control project (Capital Repair and Replacement Fund, \$32,500)
- New Program: **Employee Assistance Plan** (GF, \$12,000)
- **Personnel appropriations** (county-wide) for salary, wages, FTE increases, payroll taxes, benefits: **5.7% overall increase**
 - Completion of salary plan market update (county-wide, \$210,000, ~1.4% of payroll)
 - Employee raises (county-wide, 3% or \$490,000) *merit*
 - Premium increases for employer-provided health and dental benefits (county-wide, \$135,000)
 - FTE increases (\$231,100):
 - 1 FTE Public Administrator's Office (GF, \$42,800); *by state*
 - 1 FTE Child Support Enforcement (GF- 100% reimbursed, \$41,300);
 - 1 FTE Circuit Court Jury Supervisor (GF, \$36,300);
 - .50 FTE increase County Clerk's Office (GF, \$20,000);
 - Upgrade election position in County Clerk's office (GF, \$16,500)
 - 1 FTE Assessor's Office (Assessment Fund, \$44,200)
 - .75 GTE Sheriff's Fingerprint Technician- CH (Law Enf. Services Fund, \$30,000)

2006 Budget Summary

	Major Funds							Grand Total
	General Fund	Road & Bridge Fund	Law Enforcement Sales Tax Fund	Nonmajor Governmental Funds	Total Governmental Funds	Internal Service Funds	Private Purpose Trust Funds	
REVENUES:								
Property Taxes	\$ 2,553,000	\$ 1,037,000	\$ -	\$ -	\$ 3,590,000	\$ -	\$ -	\$ 3,590,000
Assessments	-	-	-	144,046	144,046	-	-	144,046
Sales Taxes	11,200,000	11,670,000	2,800,000	245,000	25,915,000	-	-	25,915,000
Franchise Taxes	162,000	-	-	-	162,000	-	-	162,000
Licenses and Permits	483,420	20,500	-	9,300	513,220	-	-	513,220
Intergovernmental	2,574,357	2,072,200	-	1,271,855	5,918,412	-	-	5,918,412
Charges for Services	3,277,120	411,500	600	1,390,900	5,080,120	4,526,513	-	9,606,633
Fines and Forfeitures	-	-	-	-	-	-	-	-
Interest	160,455	74,968	12,400	27,536	275,359	78,207	610	354,176
Hospital Lease	1,507,000	-	-	-	1,507,000	-	-	1,507,000
Other *	506,224	6,000	-	178,091	690,315	-	100	690,415
Total Revenues	22,423,576	15,292,168	2,813,000	3,266,728	43,795,472	4,604,720	710	\$ 48,400,902
EXPENDITURES:								
Personal Services	13,918,216	3,612,549	1,955,533	940,185	20,426,483	571,987	-	20,998,470
Materials & Supplies	1,283,117	2,874,920	48,424	99,981	4,306,442	54,275	-	4,360,717
Dues Travel & Training	226,591	48,350	3,500	114,854	393,295	3,520	-	396,815
Utilities	437,177	141,184	56,001	14,756	649,118	352,969	-	1,002,087
Vehicle Expense	360,768	389,900	725	14,400	765,793	13,172	-	778,965
Equip & Bldg Maintenance	213,773	261,585	43,745	70,275	589,378	255,213	-	844,591
Contractual Services	4,026,270	8,887,083	223,298	1,257,045	14,393,696	2,335,677	-	16,729,373
Debt Service (Principal and Interest)	414,915	-	-	279,803	694,718	-	-	694,718
Other	3,578,695	220,600	77,500	599,551	4,476,346	18,500	330	4,495,176
Fixed Asset Additions	494,222	923,431	484,059	983,635	2,885,347	15,610	-	2,900,957
Total Expenditures	24,953,744	17,359,602	2,892,785	4,374,485	49,580,616	3,620,923	330	53,201,869
REVENUES OVER (UNDER) EXPENDITURES	(2,530,168)	(2,067,434)	(79,785)	(1,107,757)	(5,785,144)	983,797	380	(4,800,967)
OTHER FINANCING SOURCES (USES):								
Operating Transfer In	-	-	-	350,000	350,000	-	-	350,000
Operating Transfer Out	(350,000)	-	-	-	(350,000)	-	-	(350,000)
Proceeds of Capital Leases	-	-	-	-	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-	-	-	-	-
Premium on Long-Term Debt	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	(350,000)	-	-	350,000	-	-	-	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(2,880,168)	(2,067,434)	(79,785)	(757,757)	(5,785,144)	983,797	380	(4,800,967)
FUND BALANCE (GAAP), beginning of year	9,715,638	5,062,355	967,028	5,173,874	20,918,895	2,675,543	39,896	23,634,334
Equity Transfer In	-	-	-	-	-	-	-	-
Equity Transfer Out	-	-	-	-	-	-	-	-
Less encumbrances, beginning of year	(102,456)	(2,198,921)	(28,005)	(25,406)	(2,354,788)	(20,962)	-	(2,375,750)
Add encumbrances, end of year	102,456	2,198,921	28,005	25,406	2,354,788	20,962	-	2,375,750
FUND BALANCE (GAAP), end of year	\$ 6,835,470	\$ 2,994,921	\$ 887,243	\$ 4,416,117	\$ 15,133,751	\$ 3,659,340	\$ 40,276	\$ 18,833,367
FUND BALANCE RESERVES/DESIGNATIONS, end of year	3,120,260	2,198,921	278,005	1,434,478	7,031,664	20,962	37,170	7,089,796
FUND BALANCE, end of year	6,835,470	2,994,921	887,243	4,416,117	15,133,751	3,659,340	40,276	18,833,367
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(3,120,260)	(2,198,921)	(278,005)	(1,434,478)	(7,031,664)	(20,962)	(37,170)	(7,089,796)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 3,715,210	\$ 796,000	\$ 609,238	\$ 2,981,639	\$ 8,102,087	\$ 3,638,378	\$ 3,106	\$ 11,743,571

* Includes Proceeds from Sale of County Assets, Insurance Proceeds, and other miscellaneous revenue. Composition varies by fund.

Fund Statement--Governmental Funds Combined

	2004 Actual	2005 Budget	2005 Projected	2006 Budget
REVENUES:				
Property Taxes	\$ 3,222,224	\$ 3,414,000	\$ 3,482,000	\$ 3,590,000
Assessments	171,863	139,371	141,118	144,046
Sales Taxes	23,873,177	24,544,000	24,971,000	25,915,000
Franchise Taxes	143,692	135,900	162,000	162,000
Licenses and Permits	434,809	423,980	464,857	513,220
Intergovernmental	4,541,519	4,714,132	4,595,188	5,918,412
Charges for Services	4,622,385	4,888,374	4,626,480	5,080,120
Fines and Forfeitures	-	-	-	-
Interest	228,030	157,411	323,124	275,359
Hospital Lease	1,430,923	1,452,000	1,477,571	1,507,000
Other *	473,151	639,929	736,986	690,315
Total Revenues	39,141,773	40,509,097	40,980,324	43,795,472
EXPENDITURES:				
Personal Services	17,619,337	19,395,637	18,581,004	20,426,483
Materials & Supplies	3,566,328	3,722,512	3,479,500	4,306,442
Dues Travel & Training	250,221	407,170	355,959	393,295
Utilities	531,206	648,236	568,243	649,118
Vehicle Expense	554,142	677,323	724,246	765,793
Equip & Bldg Maintenance	458,314	690,766	581,614	589,378
Contractual Services	11,355,339	12,139,270	10,810,895	14,393,696
Debt Service (Principal and Interest)	343,139	696,113	697,956	694,718
Other	2,726,145	3,733,743	2,040,938	4,476,346
Fixed Asset Additions	2,867,810	5,270,177	4,954,615	2,885,347
Total Expenditures	40,271,981	47,380,947	42,794,970	49,580,616
REVENUES OVER (UNDER) EXPENDITURES	(1,130,208)	(6,871,850)	(1,814,646)	(5,785,144)
OTHER FINANCING SOURCES (USES):				
Operating Transfer In	953,304	404,340	404,338	350,000
Operating Transfer Out	(953,304)	(404,340)	(404,337)	(350,000)
Proceeds of Sale of Capital Assets	-	-	355,130	-
Proceeds of Capital Leases	-	-	-	-
Proceeds of Long-Term Debt	-	2,005,000	2,005,000	-
Total Other Financing Sources (Uses)	-	2,005,000	2,360,131	-
REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(1,130,208)	(4,866,850)	545,485	(5,785,144)
FUND BALANCE (GAAP), beginning of year	21,372,745	20,144,660	20,395,275	20,918,895
Equity Transfer In	-	-	-	-
Equity Transfer Out	-	-	-	-
Less encumbrances, beginning of year	(2,474,530)	(2,376,653)	(2,376,653)	(2,354,788)
Add encumbrances, end of year	2,376,653	2,377,495	2,354,788	2,354,788
FUND BALANCE (GAAP), end of year	\$ 20,144,660	\$ 15,278,652	\$ 20,918,895	\$ 15,133,751
FUND BALANCE RESERVES AND DESIGNATIONS, end of year				
Reserved:				
Loan Receivable (Street NIDS/Levy District) and Prepaid Items	187,683	187,683	187,683	500,000
Prepaid Items	25,397	25,397	25,397	25,397
Debt Service/Restricted Assets	1,213,659	1,416,142	1,687,405	1,722,824
Prior Year Encumbrances	2,376,653	2,377,495	2,354,788	2,354,788
Designated:				
Capital Project and Other	2,373,525	2,373,525	2,428,655	2,428,655
Total Fund Balance Reserves and Designations, end of year	6,176,917	6,380,242	6,683,928	7,031,664
FUND BALANCE, end of year	20,144,660	15,278,652	20,918,895	15,133,751
FUND BALANCE RESERVES/DESIGNATIONS, end of year	(6,176,917)	(6,380,242)	(6,683,928)	(7,031,664)
UNRESERVED/UNDESIGNATED FUND BALANCE, end of year	\$ 13,967,743	\$ 8,898,410	\$ 14,234,967	\$ 8,102,087

* Includes Proceeds from Sale of County Assets, Insurance Proceeds, and other miscellaneous revenue. Composition varies by fund.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

December Session of the October Adjourned

Term. 20 05

In the County Commission of said county, on the 20th day of December 20 05

the following, among other proceedings, were had, viz:

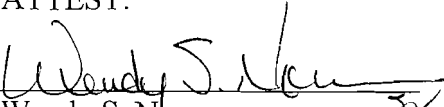
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

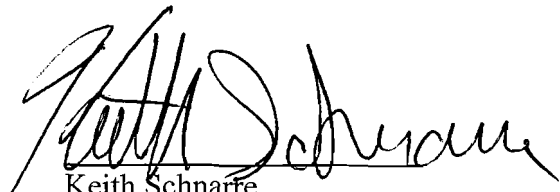
DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$18,200.00	
1251-59000: Sheriff Operations – Gasoline		\$18,200.00

Said budget revision is to cover gasoline expenses for the remainder of FY2005.

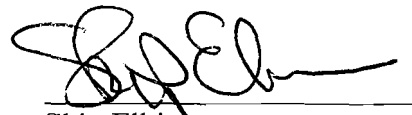
Done this 20th day of December, 2005.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Keith Schnarre
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

12-02-05

EFFECTIVE DATE

DEC 05 2005

FOR AUDITORS USE

BOONE COUNTY AUDITOR

489-2005

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Transfer From	Transfer To
											Decrease	Increase
1	1	2	3	8	6	8	0	0	EMERGENCY FUND	EMERGENCY	18200.00	
1	2	5	1	5	9	0	0	0	OPERATIONS	GASOLINE		18200.00

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): GASOLINE PRICES HAVE CONSISTANTLY BEEN HIGHER THAN LAST YEAR. THE BUDGET WAS ESTABLISHED USING 2004 ACTUAL COST.

Cover Gasoline Expense

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):



Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Commission Agenda



Auditor's Office




PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

Documentation for Budget Revision
Dept 1251 Operations
12/2/05

Prepared by Sheriff's Dept

	<u>Vehicle Expense Class 5</u>	<u>Extradition Expense 85600</u>	
Current Remaining Balance per Ledger	(1,684.45)		
Less: Projected expenditures			
Class 5 expenditures	(18,172.32)		
Class 8 expenditures			
Projected Budget Shortage	(18,172.32)		
Plus: Budget Revision	<u>18,200.00</u>		
New Projected Remaining Balance	<u>27.68</u>	<u>0.00</u>	

12/13/2005

FY 2005
 Budget Amendments/Revisions
 Sheriff (1251)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification
1	2/25/2005	23850	Minor Equipment & Tools		329	Replace broken under-counter refrigerator
		92300	Replacement Machinery & Equipment	329		
2	4/11/2005	23200	Ammunition		575	Purchase gun safe/dehumidifier
		91100	Furniture & Fixtures	575		
3	7/21/2005	60050	Equipment Service Contract		1,584	Correct budget for pawnshop system software maintenance
		70050	Software Service Contract	1,584		
4	9/26/2005	3411	Federal Grant Reimbursement	96,795		Highway Safety Full Time Traffic Unit Grant 10/1/05 - 12/31/05
		10100	Salary & Wages	17,940		
		10200	FICA	1,372		
		10300	Health Insurance	2,210		
		10325	Disability Insurance	83		
		10350	Life Insurance	20		
		10375	Dental Insurance	158		
		10400	Workers Comp	822		
		10500	401A Match	325		
		91300	Machinery & Equipment	22,916		
		91301	Computer Hardware	11,121		
		91400	Vehicles	39,828		
5	10/31/2005	85400	Criminal Investigation		300	Cover lab services
		71100	Outside Services	300		
6	12/5/2005	1123-86800	Emergency		18,200	Cover gasoline expense
		1251-59000	Gasoline	18,200		

490 -2005

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

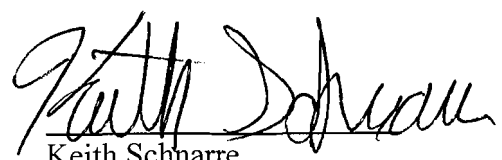
Term. 20 05

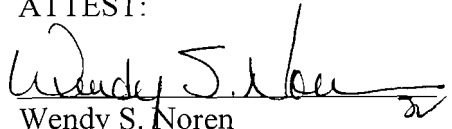
In the County Commission of said county, on the 20th day of December 20 05

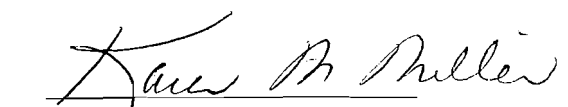
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the Professional Services Changer Order with Shafer, Kline and Warren, Inc. in the amount of \$850.00. It is further ordered that the Presiding Commissioner be hereby authorized to sign said change order.

Done this 20th day of December, 2005.


Keith Scharre
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

490-2005



SHAFER, KLINE & WARREN, INC. • 409 Vandiver Dr., Bldg. 6, Suite 200, Columbia, MO 65202 • 573-442-4537 FAX: 573-442-4543

Tuttle-Ayers-Woodward founded 1885
Shettlar Griffith Shettlar founded 1946
A.C. Kirkwood & Associates founded 1947
Shafer & Kline founded 1950
Hamilton & Associates founded 1981

Offices in: Chillicothe, Missouri
Columbia, Missouri
Kansas City, Missouri
Macon, Missouri
North Kansas City, Missouri

Iola, Kansas
Overland Park, Kansas
Ottumwa, Iowa

WWW.SKW-INC.COM

PROFESSIONAL SERVICES CHANGE ORDER

Project Name: Boone County Maintenance Facility sewer service extension Date: 12/8/2005

SKW's Project Number: 201028 Change Order No.: 1 Agreement Date: 2/24/2005

Owner: Boone County, Missouri

Description of Change (s)

Revise the grade of the service connection to the main, relocate sewer line B and eliminate a manhole per information provided by Don Abel. Revise the bidding documents according to these changes. Supply a reproducible copy of the plan and specifications.

Exhibits/Attachments/References which are a part of the professional services change order

CERTIFICATION:
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.
James P. Pledge 2/13/05
Auditor *Myra* Date

Anticipated effects of professional services change order on basic services

Schedule:	Fees
<u>revisions are estimated to be completed within 2 weeks of notice of acceptance of this addendum</u>	<u>Hourly rates with a maximum not to exceed \$850.00</u>
_____	_____
_____	_____

The change described in the professional services change order is made a part of the indicated professional services agreement between the client and SKW. All other provisions of the agreement shall remain in force.

SKW by: *J. Kenny Russell* Date: 12-8-05

Client by: *Griffith Shettlar* Date: 20 DEC 2005

If directed/approved by Client by telephone, by letter, in meeting, etc..., provide reference material here.

Distribution

Owner Project File SKW Accounting Other _____

A MULTI-DISCIPLINE APPROACH TO PROJECTS

Civil Engineers • Electrical Engineers • Mechanical Engineers • Landscape Architects • Land Surveyors • Planners • GIS Consultants • Photogrammetrists

APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the 24 day of FEB, 2005, Boone County, Missouri, a political subdivision of the state of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: Shafer, Kline & Warren, Inc.

Project/Work Description: Engineering Services: Maintenance Facility Modifications

Proposal Description: See attached letter from Mr. Dennis E. Stith, P.E. to Mr. David Mink, P.E. dated January 31, 2005.

Modifications to Proposal: Fees and expenses shall not exceed \$7,700 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Public Works Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the general Consultant Services Agreement, the terms and conditions of the general agreement shall control unless the proposal approved herein specifically identifies a term or condition of the general Consultant Services Agreement that shall not be applicable.

CONSULTANT

By Dennis E. Stith
Title Associate

Dated: 3/3/05

BOONE COUNTY, MISSOURI

By Paul D. Adams
Presiding Commissioner

Dated: 24 FEB 2005

APPROVED AS TO FORM:

County Attorney

ATTEST:

Wendy J. [Signature]
County Clerk

APPROVED

David Mink

Director, Boone County Public Works

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

James C. [Signature] 2/15/05
Auditor Date

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

12/13/05

REQUEST DATE

6653

VENDOR NO.

Shafer Kline & Warren

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE

ZIP

BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) Attached (>\$750 to \$4,499)
- Purchase is <\$750 and is NOT covered by an existing bid or sole source

Not Subject To Bidding (select appropriate response below):

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department #

Bill to Department #

Department				Account				Item Description	Qty	Unit Price	Amount
0	4	5		7	1	1	0 2	closure of sludge lagoon	1	850.00	850.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

SL

Prepared By

Requesting Official

Auditor Approval