

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 14<sup>th</sup> day of August 20 03

the following, among other proceedings, were had, viz:

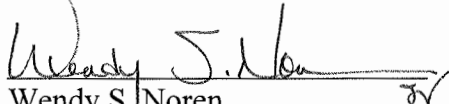
Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the following documents for the Central Missouri Counties Human Development Corporation revised budget for the Section 8 Voucher Program:

- Requisition for Partial Payment of Annual Contributions,
- Estimate of Total Required Annual Contributions,
- Certification of Payments to Influence Federal Transactions, and
- Disclosure of Lobbying Activities.


Done this 14<sup>th</sup> day of August, 2003.

  
 Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

ABSENT  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

**Suggested Format for Requisition for Partial Payment of Annual Contributions**  
**Section 8 Housing Assistance Payments Program**

**U.S. Department of Housing and Urban Development**  
 Office of Public and Indian Housing

OMB Approval No. 2577-0169  
 (Exp. 03/31/2004)

Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number. Authority for this collection of information is the Housing and Community Development Act of 1987. Housing Agencies (HAs) required to maintain financial reports in accordance with accepted accounting standards too permit timely and effective audits. The financial records identify the amount of annual contributions that are received and disbursed by HAs. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Date of Requisition (mm/dd/yyyy) 7/31/2003		2. No. of Months in 1st FY		4. Public Housing Agency (HA) (Name and Address) BOONE COUNTY PHA 807 B NORTH PROVIDENCE ROAD COLUMBIA, MO 65203		
3. Project Number M   O   1   9   8   V   O   0   2   4   0   6   6						
5. Housing Program Type (Mark one) <input type="checkbox"/> (a) Moderate Rehabilitation <input checked="" type="checkbox"/> (c) Rental Vouchers <input type="checkbox"/> (b) Rental Certificates			6. HA Fiscal Year Ending Date (Mark one box and complete year) <input checked="" type="checkbox"/> March 31, <input type="checkbox"/> June 30, <input type="checkbox"/> September 30, <input type="checkbox"/> December 31, (YYYY) 2004			
7. Number of Units Under Lease to Eligible Families as of Date of Requisition 396	8. Average Monthly Housing Assistance Payment Per Unit as of Date of Requisition 270.87	9. Estimated Number of Units to be Under Lease at End of Requested Year 401	10. Unit Months Under Lease Year to Date 1,612	11. Average Monthly Housing Assistance Payment Per Unit Year to Date 274.97		

		Funds Required for Requested Year
12. Preliminary Administrative and General Expense		
13. Estimated Housing Assistance Payments (Account 4715)		1,313,913
14. Estimated Ongoing Administrative Fee		204,880
15. Estimated Hard-to-House Fee (Existing Housing Certificates and Housing Vouchers Only)		9,525
16. Independent Public Accountant Audit Costs (Section 8 Only)		3,143
17. Total Funds Required to End of Requested Year (Sum of Lines 12 through 16)		1,531,461
18. Payments Previously Approved for the Fiscal Year (applicable only to revised requisition)		1,472,958
19. Adjustment to Requisition (Difference of Line 17 and Line 18. Do not use brackets)		58,503
20. Total Payment Requirement For Requested Year (Line 18 plus or minus adjustment on Line 19 if revised requisition. Total must equal Line 17)		1,531,461

21.  Paid in Equal Installments (Original Requisition Only)  Paid in Unequal Installments

22. Installment	1	2	3	4	5	6
HA Total	122,752	122,746	122,746	122,746	122,746	131,107
HUD Revision						
Installment	7	8	9	10	11	12
HA Total	131,103	131,103	131,103	131,103	131,103	131,103
HUD Revision						

23a. Total (HA) \$ 1,531,461	23b. Total (HUD) \$	24. Revised Monthly Installments Begin Month Of: SEPTEMBER
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I certify that (1) housing assistance payments have been or will be made only in accordance with Housing Assistance Payments Contracts or Housing Voucher contracts in the form prescribed by HUD and in accordance with HUD regulations and requirements; (2) units have been inspected by the HA in accordance with HUD regulations and requirements; and (3) this requisition for annual contributions has been examined by me and to the best of my knowledge and belief is true, correct and complete.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Title of Authorized HA Official KEITH SCHNARRE, PRESIDING COMMISSIONER	Title of Authorized HUD Approving Official
Signature <i>Keith Schnarre</i>	Signature
Date (mm/dd/yyyy) 08/14/2003	Date (mm/dd/yyyy)

# Estimate of Total Required Annual Contributions

Section 8 Housing Assistance Payments Program

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(Exp.03/31/2004)

Public reporting burden for this collection of information is estimated to average 1.50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number. Authority for this collection of information is the Housing and Community Development Act of 1987. Housing Agencies (HAs) required to maintain financial reports in accordance with accepted accounting standards to permit timely and effective audits. The financial records identify the amount of annual contributions that are received and disbursed by HAs. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Public Housing Agency (Name and Address)  <b>BOONE COUNTY PHA</b> <b>807 B NORTH PROVIDENCE ROAD</b> <b>COLUMBIA, MO 65203</b>	2. Project No. <b>M   O   1   9   8   V   O   0   2   4   0   6   6</b>
3. Submission  <input type="checkbox"/> Original <input checked="" type="checkbox"/> Revision No. <span style="border: 1px solid black; padding: 2px;">1</span>	

4. Annual Contributions Contract No. <b>KC-5091</b>	5. HUD Field Office <b>1222 SPRUCE, ST LOUIS</b>	6. HUD Regional Office <b>2345 GRAND, KANSAS CITY</b>	7. No. Dwelling Units <b>401</b>	8. No. Units Months <b>4,812</b>
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9. Housing Program Type (Mark One)  
 (a) New Construction     (b) Substantial Rehabilitation     (c) Moderate Rehabilitation     (d) Existing Housing Certificates     (e) Housing Vouchers


10. PHA Fiscal Year Ending Date (Mark one and complete year)  
 (a) March 31,     (b) June 30,     (c) September 30,     (d) December 31,    YYYY 2004

I. Maximum Annual Contributions	PHA Estimate (Housing Vouchers Only)		PHA Estimate Total	HUD Approved (Housing Vouchers Only)		HUD Approved Total
	Housing Payments	PHA Fee		Housing Payments	PHA Fee	
11. Maximum Annual Contributions Commitment			<b>1,642,419</b>			
12. Prorata Maximum Annual Contributions Applicable to a Period in Excess of 12 Months						
13. Maximum Annual Contributions for Fiscal Year (Line 11 plus Line 12)			<b>1,642,419</b>			
14. Project Account—Estimated or Actual Balance at Beginning of Requested Fiscal Year			<b>389,226</b>			
15. Total Annual Contributions Available—Estimated or Actual (Line 13 plus Line 14)			<b>2,031,645</b>			

II. Maximum Annual Contributions	PHA Estimate (Housing Vouchers Only)		PHA Estimate Total	HUD Approved (Housing Vouchers Only)		HUD Approved Total
	Housing Payments	PHA Fee		Housing Payments	PHA Fee	
16. Estimated Annual Housing Assistance Payments (form HUD-52672, Line 15)			1,313,913			
17. Estimated Ongoing Administrative Fee (form HUD-52672, Line 18)			204,880			
18. Estimated Hard-to-House Fee (form HUD-52672, Line 19)			9,525			
19. Estimated Independent Public Accountant Audit Costs			3,143			
20. Estimated Preliminary Administrative and General Expense (form HUD-52672, Lines 27 and 36)						
21. Carryover of Preliminary Administrative and General Expense not Expended in the Previous FY Ending ( )						
22. Estimated Non-Expendable Equipment Expense (form HUD-52672, Line 32)						
23. Carryover of Non-Expendable Equipment Expense not Expended in the Previous FY Ending ( )						
24. Total Annual Contributions Required—Requested Fiscal Year (Lines 16 through 23)			1,531,461			
25. Deficit at End of Current Fiscal Year—Estimated or Actual						
26. Total Annual Contributions Required (Line 24 plus Line 25)			1,531,461			
27. Estimated Project Account Balance at End of Requested Fiscal Year (Line 15 minus Line 26)			500,184			
28. Provision for Project Account Requested Fiscal Year Increase (decrease) (Line 27 minus Line 14)			110,958			

**III. Annual Contributions Approved**

29. Total Annual Contributions Approved/Requested Fiscal Year (Line 26 plus increase, if any, on Line 28)			1,642,419			
30. Source of Total Contributions Approved/Requested Fiscal Year: (a) Requested Fiscal Year Maximum Annual Contributions Commitment (Line 13 or Line 29, whichever is smaller)			1,642,419			
(b) Project Account (Line 29 minus Line 30(a))			0			

Name of PHA Approving Official <b>KEITH SCHNARRE</b>	Name of Approving HUD Field Office Official
Signature 	Signature
Title <b>PRESIDING COMMISSIONER</b>	Date (mm/dd/yyyy) <b>08/14/2003</b>
	Date (mm/dd/yyyy)

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

BOONE COUNTY PHA

Program/Activity Receiving Federal Grant Funding

SECTION 8 HOUSING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official

KEITH SCHNARRE

Title

PRESIDING COMMISSIONER

Signature



Date (mm/dd/yyyy)

08/14/2003

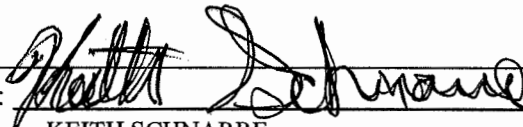
## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> A a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> C a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> B a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year <u>2003</u> quarter _____ date of last report <u>12/17/2002</u>
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  BOONE COUNTY PHA 807 B NORTH PROVIDENCE ROAD COLUMBIA, MO 65203  <b>Congressional District, if known:</b>	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   <b>Congressional District, if known:</b>	
<b>6. Federal Department/Agency:</b> DEPT. OF HOUSING & URBAN DEVELOPMENT	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: <u>14.871</u>	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: <u>KEITH SCHNARRE</u> Title: <u>PRESIDING COMMISSSIONER</u> Telephone No.: <u>573-443-8706</u> Date: <u>08/14/2003</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

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## ***Byrd Amendment Requirement for Anti-Lobbying Certification***

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**Directive Number: 98-59**

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U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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Special Attention: NOTICE PIH 98-59(HA)  
Secretary Representatives  
State and Area Coordinators  
Directors, Office of Public Housing Issued: December 3, 1998  
Director, Financial Management Center Expires: December 31, 1999  
(FMC), Public Housing Agencies

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Subject: Byrd Amendment Requirement for Anti-Lobbying  
Certification

1. Purpose: This Notice provides guidance to Public Housing Agencies regarding the submission of the Form HUD-50071, Certification for Contracts, Grants, Loan and Cooperative Agreements, as required by the Byrd Amendment.

2. Background: Prior to the issuance of the new revised Consolidated Annual Contributions Contracts (CACCs), which were transmitted under Notice PIH 98-21, housing agencies (HAs) were required to submit Form HUD-50071 with their CACC whenever the HA executed an amendment to the CACC to add budget authority for increments exceeding \$100,000. However, the new revised CACC issued on April 7, 1998, eliminates the need for HUD to prepare a CACC on Form HUD-52520 for execution by the HA each time new or renewal funding increments are added after the revised CACC has been executed by the HA.

3. Revised Submission Requirements: Henceforth, if an HA receives funds exceeding \$100,000 in budget authority, in any HA fiscal year the HA is required to submit form HUD-50071, Certification for Contracts, Grants, Loan and Cooperative Agreements, certifying that the HA has not and will not make any prohibited payment from federally appropriated funds. In addition, the HA is required to submit Standard Form(SF)-LLL, Disclosure of Lobbying Activities, disclosing any payment made, or agreement to make a payment, with other than federally appropriated funds for influencing or attempting to influence executive or legislative branch personnel in connection with new or renewal funding.

The forms must be submitted with each annual budget submission, which ensures that the requirement is met. HAs will not be permitted to draw on new renewal or incremental funding increments for the Section 8 programs until the Certifications are received by HUD.

4. Contact: Questions should be addressed to Mary C. Conway,  
Director, Section 8 Finance Division.

/s/ Harold Lucas  
Assistant Secretary for Public  
and Indian Housing

Attachment ([Click here for Form HUD-50071.](#))

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# Central Missouri Counties' Human Development Corporation

A Community Action Agency  
807-B N. PROVIDENCE ROAD  
COLUMBIA, MO 65203  
(FAX) 573-875-2689 • (TDD) 573-874-6993  
573-443-8706

Rodney Garnett  
President

David L. Thayer  
Executive Director

CMCHDC  
Community  
Service  
Centers:

**AUDRAIN COUNTY**

716 E. Breckenridge  
Mexico, MO 65265  
573-581-3238  
Fax 573-581-3449

August 4, 2003

**BOONE COUNTY**

807-A N. Providence Road  
Columbia, MO 65203  
573-443-8731  
573-874-6993 (TDD)  
Fax 573-499-9918

Keith Schnarre  
Boone County Commission  
801 E. Walnut Street  
Columbia, Missouri 65201

**CALLAWAY COUNTY**

600 Collier Lane  
Fulton, MO 65251  
573-642-3316  
Fax 573-592-0977

Dear Mr. Schnarre:

**COLE COUNTY**

230 W. Dunklin  
Jefferson City, MO 65101  
573-635-4480  
Fax 573-635-9935

Enclosed you will find copies of the Estimate of Total Required Annual Contributions, form HUD-52673 and Requisition for Partial Payment of Annual Contributions, form HUD-52663 for MO198VO0024-066. This is a revised FY04 budget and requisition for payments for the Voucher project, effective September 1, 2003. Two Additional forms that need signing are Form HUD-50071, Certification for Contracts, Grants, Loan and Cooperative Agreements and Standard Form SF-LLL, Disclosure of Lobbying per Notice PIH 98-59.

**COOPER COUNTY**

401 East High Street, Suite C  
Boonville, MO 65233  
660-882-5601  
Fax 660-882-9622

The forms must be signed in **blue** ink.

**HOWARD COUNTY**

207 N. Main  
Fayette, MO 65248  
660-248-3503  
Fax 660-248-3915

I have arranged, with the County Clerk's Office, to appear before the Commission meeting on August 7, 2003 at 1:30 PM.

**MONITEAU COUNTY**

604 East Buchanan Street, Suite B  
California, MO 65018  
573-796-3238  
Fax 573-796-8338

Yours truly,

Barbara Johnson  
Accountant

**OSAGE COUNTY**

Kuster Bldg., Main St.  
P.O. Box 228  
Linn, MO 65051  
573-897-3523  
Fax 573-897-3168

CMCHDC Programs:

Information & Referral • Head Start • Weatherization • Rental Assistance  
Foster Grandparents • Employment & Training • Emergency Services • Utility Assistance • Family Development Services  
Community Housing Development Organization

CMCHDC provides services on a non-discriminatory basis

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

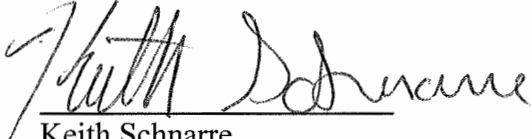
August Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 14<sup>th</sup> day of August 20 03

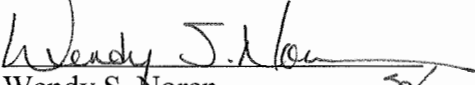
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Amendment to Engineering Services for the Fairway Meadows East Pump Station Project. It is further ordered that the Presiding Commissioner be hereby authorized to sign said amendment.

Done this 14<sup>th</sup> day of August, 2003.

  
Keith Schnarre  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

## AMENDMENT TO AGREEMENT FOR ENGINEERING SERVICES 388-2003

THIS AMENDMENT is made to an engineering agreement made and entered the 14 day of AUGUST, 2003, by and between Boone County, Missouri, a noncharter first class county and political subdivision of the State of Missouri, through the Boone County Commission (herein "Owner") and Allstate Consultants, P.C. (herein "Engineer") for the sanitary sewer construction project known as the Fairway Meadows East Pump Station and ABC Labs Sanitary Sewer Extension.

IN CONSIDERATION OF the performance by the parties of their respective obligation under the original agreement, the parties agree that the following additional terms and conditions shall be made a part of the contract by adding the following new sections:

14. **Changes.** The County may, from time to time, request changes in the scope of the services of the Engineer to be performed hereunder. Such changes, including any increase or decrease in the amount of the Engineer's compensation, which are mutually agreed upon by and between the County and the Engineer, shall be incorporated in written amendments to this Contract.

15. **Personnel.**

- a. The Engineer represents that he has, or will secure at his own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the County.
- b. All of the services required hereunder will be performed by the Engineer or under his supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
- c. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the County. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.

16. **Assignability.** The Engineer shall not assign any interest on this Contract, and shall not transfer any interest in the same (whether by assignment or invitation), without the prior written consent of the County thereto: Provided, however, that the claims for money by the Engineer from the County under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the County.

17. **Reports and Information.** The Engineer, at such times and in such forms as the County may require, shall furnish the County such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.

18. **Records and Audits.** The Engineer shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the County to assure proper accounting for all project funds, both Federal and non-Federal shares. These records will be made available for audit purposes to the County or any authorized representative, and will be retained for three years after the expiration of this Contract unless permission to destroy them is granted by the County.

19. **Findings Confidential.** All of the reports, information, data, etc., prepared or assembled by the Engineer under this Contract are confidential and the Engineer agrees that they shall not be made available to any individual or organization without the prior written approval of the County.

20. **Copyright.** No report, maps, or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Engineer.

**21. Compliance with Local Laws.** The Engineer shall comply with all applicable laws, ordinances and codes of the State and local governments, and the Engineer shall save the County harmless with respect to any damages arising from any tort done in performing any of the work embraced by this Contract.

**22. Equal Employment Opportunity.** During the performance of this Contract, the Engineer agrees as follows:

- a) The Engineer will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, religion, or sex. The Engineer will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, national origin, religion, or sex. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Engineer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this non-discrimination clause.
- b) The Engineer will, in all solicitation or advertisements for employees placed by or on behalf of the Engineer, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, religion, or sex.
- c) The Engineer will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Contract so that provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- d) The Engineer will comply will all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant order of the Secretary of Labor.
- e) The Engineer will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the County and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f) In the event of the Engineer's noncompliance with the non-discrimination clauses of this Agreement or with any of such rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Engineer may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g) The Engineer will include the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Engineer will take such action with respect to any subcontract or purchase order as the County may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Engineer becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the County, the Engineer may request the United States Government to enter into such litigation to protect the interests of the United States.

**23. Civil Rights Act of 1964.** Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**24. Section 109(a) of the Housing and Community Development Act of 1974.** No person in the United States shall on the grounds of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under his title.

**25. "Section 3" Compliance in the Provision of Training, Employment, and Business Opportunities.**

- a) The work to be performed under this contract is on a project assisted under a program providing direct Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
- b) The parties to this contract will comply with the provision of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- c) The Engineer will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous place available to employees and applicants for employment or training.
- d) The Engineer will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. The contractor will not subcontract with any subcontract where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- e) Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

**26. Section 503 of the Rehabilitation Act of 1973,** as amended, provides for the nondiscrimination in contractor employment. All recipients of Federal funds must certify to the following through all contracts issued.

**Affirmative Action for Handicapped Workers**

- a) The Engineer will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Engineer agrees to take affirmative action to employ, advance in employment, and to otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.
- b) The Engineer agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- c) In the event of the Engineer's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- d) The Engineer agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Director, provided by or through the contracting officer. Such notices shall state the contractor's obligation under the law to take affirmative action to employ and advance in

employment qualified handicapped employees and applicants for employment, and the rights of the applicants and employees.

- e) The Engineer will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the contractor is bound by terms of Section 503 of the Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
- f) The Engineer will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor or vendor. The Engineer will take such action with respect to any subcontractor or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

**27. Section 504 of the Rehabilitation Act of 1973**, as amended, provides for nondiscrimination of an otherwise qualified individual solely on the basis of his/her handicap in benefiting from any program or activity receiving Federal financial assistance. All recipients must certify to compliance with all provisions of this Section.

**28. Age Discrimination Act of 1975.** No person in the United States, on the basis of age, be excluded from participation in, be denied benefits of, or be subjected to discrimination under, any program or activity receiving Federal financial assistance.

**29. Interest of Members of a County.** No member of the governing body of the County and no other officer, employee, or agent of the County who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract; and the Engineer shall take appropriate steps to assure compliance.

**30. Interest of Other Local Public Officials.** No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract, and the Engineer shall take appropriate steps to assure compliance.


**31. Interest of Engineer and Employees.** The Engineer covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The Engineer further covenants that in the performance of this Contract, no person having any such interest sha


In the event of conflict in interpretation between any of the foregoing new sections and sections within the original agreement, then the new sections shall control. In all other respects the terms and conditions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have entered into this agreement on the day and year first above written.

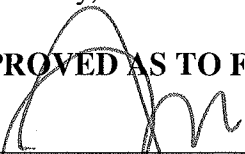
**ALLSTATE CONSULTANTS, P.C.**

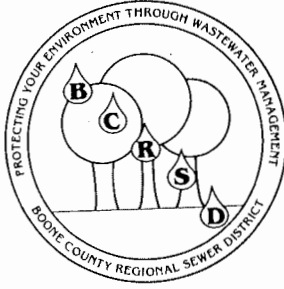
**BOONE COUNTY, MISSOURI**

By:   
\_\_\_\_\_  
Ron C. Shy, President

By: **Boone County Commission**  
  
\_\_\_\_\_  
Keith Schnarre, Presiding Commissioner

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
John L. Patton, County Attorney



## Boone County Regional Sewer District

---

1314 North 7<sup>th</sup> Street  
Columbia, Missouri 65201-3902  
(573) 443-2774 Fax (573) 499-0489

DATE: August 5, 2003

TO: Keith Schnarre  
Karen M. Miller  
Skip Elkin

FROM:  Tom Ratermann

SUBJECT: Fairway Meadows East Pump Station and ABC Labs Sanitary Sewer Extension

Attached is an Amendment to Agreement for Engineering Services for the above-referenced project. The original engineering contract between Allstate Consultants and Boone County for this project is dated October 15, 1998. Boone County contracted with Allstate for the design of this project because the project was funded in part by an Industrial Infrastructure Grant administered by the Missouri Department of Economic Development (DED) and counties or cities, not sewer districts, may only receive those grants. Based upon an audit by the DED, the original engineering contract was found lacking in some terms and conditions. The purpose of this amendment is to satisfy one of the items in the DED audit.

The president of Allstate Consultants has signed the amendment. I recommend that the County Commission approve this amendment and if you choose to approve this amendment, please authorize the Presiding Commissioner to sign the amendment. This matter has been scheduled for a first reading at 1:30 PM on Thursday, August 7, 2003.

C: Shawna Victor (with originals)  
Stan Shawver (without attachments)  
Bernie Andrews (without attachments)  
File

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

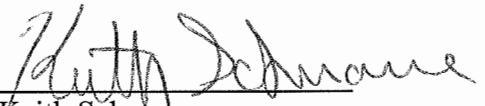
August Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 14<sup>th</sup> day of August 20 03

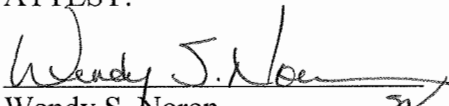
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby rescind Commission Order 181-2003 awarding Bid MM37 for Bituminous Materials Term and Supply by line item, rescind Commission Order 377-2003 (Amendment #1 to Bid MM37) and approve Amendment #1 to Koch Materials for all items identified in the bid at the unit prices submitted. It is further ordered that the Presiding Commissioner be hereby authorized to sign said amendment.

Done this 14<sup>th</sup> day of August, 2003.

  
 Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

ABSENT  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner



389  
RECEIVED  
JUL 29 2003  
377-2005

**CONTRACT AMENDMENT NUMBER ONE  
PURCHASE AGREEMENT FOR  
BITUMINOUS MATERIAL TERM AND SUPPLY  
Bid MM 37**

The Agreement dated April 10, 2003 made by and between Boone County, Missouri and Koch Materials for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

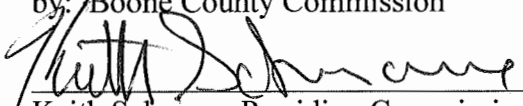
1. The Cooperative agrees to purchase from the Contractor and the Contractor agrees to supply the Cooperative with CRS-2P when and as required by the Cooperative; purchases shall be made on the basis of unit prices set forth in the Contractor's bid response.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

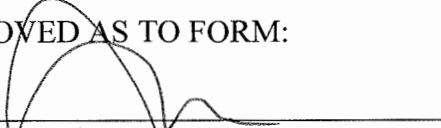
**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

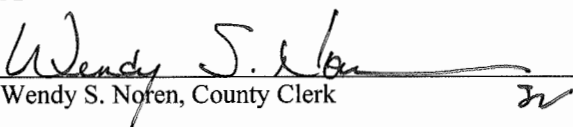
**KOCH MATERIALS**

**BOONE COUNTY, MISSOURI**

by \_\_\_\_\_  
title \_\_\_\_\_

by: Boone County Commission  
  
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
County Counselor

ATTEST:  
  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

no encumbrance required      7/30/03      Term & Supply  
Signature      by se      Date      Appropriation Account

# Boone County Purchasing

Marlene Ridgway  
Buyer



601 E. Walnut, Rm 209  
Columbia, MO 65201  
(573) 886-4392  
Fax (573) 886-4390

389-2003

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: MM37 – Bituminous Materials Term and Supply  
DATE: August 13, 2003

On August 4, 2003, the County Commission approved an amendment to the above referenced contract to purchase CRS-2P from Koch Materials. Since that time, other developments have occurred with nonperformance of product purchased from Coastal Energy Corporation. We are recommending rescinding Amendment One and reissuing the Amendment to award Koch Materials all items identified in the bid at the unit prices submitted. We also recommend canceling the contracts with Vance Brothers and Coastal Energy for nonperformance and product that did not meet the specifications. This contract runs through April 1, 2004.

389-2003

**CONTRACT AMENDMENT NUMBER ONE**  
**PURCHASE AGREEMENT FOR**  
**BITUMINOUS MATERIAL TERM AND SUPPLY**  
**BID MM 37**

The Agreement dated April 10, 2003 made by and between Boone County, Missouri and Koch Materials for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

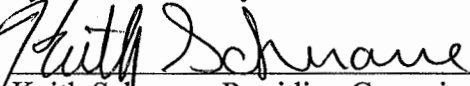
1. The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with bituminous materials as responded to in the Request for bid when and as required by the County; purchases shall be made on the basis of unit prices set forth in the Contractor's bid response.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

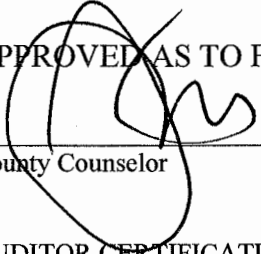
**KOCH MATERIALS**

by \_\_\_\_\_  
title \_\_\_\_\_

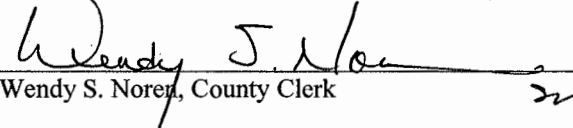
**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
  
Keith Schnarre, Presiding Commissioner

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
County Counselor

**ATTEST:**

  
\_\_\_\_\_  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

*no encumbrances required*  
\_\_\_\_\_  
Signature

*8/14/03*  
\_\_\_\_\_  
Date

Term & Supply

Appropriation Account

**PURCHASE AGREEMENT  
FOR  
BITUMINOUS MATERIAL TERM AND SUPPLY**

**THIS AGREEMENT** dated the 10 day of, APRIL 2003 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Koch Materials, herein, "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this agreement for Bituminous Materials, Mid-Missouri Public Purchasing Cooperative Request for Quotation for Bituminous Materials (Term and Supply), bid number MM37, Mid-Missouri Public Purchasing Cooperative Instructions and General Conditions of Bidding and General Provisions as well as bid specifications and bid sheets completed by Contractor (signed by Larry Reddick). All such documents shall constitute the contract documents, true copies of the same being attached hereto and maintained in the Boone County Purchasing Department and are incorporated herein by reference. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications and bid sheets for the term and supply contract, General Conditions of Bidding and General Provisions, shall prevail and control over the Contractor's bid response.
2. **Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the Cooperative with CRS-2 when and as required by County; purchases shall be made on the basis of unit prices set forth in the Contractor's bid response.
3. **Delivery** - Contractor agrees to deliver for all requests in accordance with the bidding specifications and Contractor bid response.
4. **Billing and Payment** - All billing shall be invoiced to the County department placing the order and billings may only include the prices listed in the Contractor's bid response. The County agrees to pay all invoices within thirty days of receipt. No other fees shall be included as additional charges in excess of the charges in the Contractor's response to the bid specifications. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Contract Duration** - The products and services under this agreement shall be guaranteed from the commencing date of the contract and ending April 1, 2004.
6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

- 7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.
- 8. **Termination** - This agreement may be terminated by the County upon ten days advance written notice for any of the following reasons or under any of the following circumstances.
  - a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
  - b. County may terminate this agreement if in the opinion of the Boone County Commission service is chronically deficient such that it is unreasonable to continue services pursuant to this agreement, or
  - c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**KOCH MATERIALS**

by *Harry Reddick*  
 title Technical Marketing

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
*Keith Schnarre*  
 Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

*[Signature]*  
 County Counselor

ATTEST:

*Wendy S. Nofen*  
 Wendy S. Nofen, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

*no encumbrances required*      *4/2/03*      Term/Supply  
 Signature      *ayse*      Date      Appropriation Account

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

August Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 14<sup>th</sup> day of August 20 03

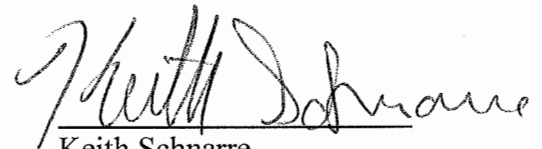
the following, among other proceedings, were had, viz:

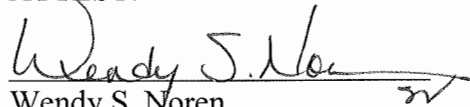
Now on this day the County Commission of the County of Boone does hereby approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$15,443.00	
1192-10600: General Fund – Unemployment		\$15,443.00

Said budget revision is to cover 2<sup>nd</sup> Quarter 2003 Unemployment payment and a delinquency payment.

Done this 14<sup>th</sup> day of August, 2003.

  
Keith Schnarre  
Presiding Commissioner

ATTEST:  
  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

**REQUEST FOR BUDGET REVISION**

101 8/74

**BOONE COUNTY, MISSOURI**

08-01-2003

**EFFECTIVE DATE**

**FOR AUDITORS USE**

390-2003

(Use whole \$ amounts)

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 1 9 2	1 0 6 0 0	General Fund	Unemployment		15,443.00
1 1 2 3	8 6 8 0 0		Emergency	15,443.00	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To cover 2<sup>nd</sup> Quarter Unemployment and delinquency payment.**  
 ↳ (\$16,491.59)      ↳ (\$201.67)

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year?  YES  NO  
 If not, please explain (use an attachment if necessary): **We will still have 3<sup>rd</sup> and 4<sup>th</sup> quarters 2003 later this year.**

  
 Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

  
 Auditor's Office

  
 PRESIDING COMMISSIONER

  
 DISTRICT I COMMISSIONER

  
 DISTRICT II COMMISSIONER

08-01-03  
DATE

**PAYMENT REQUISITION  
BOONE COUNTY, MISSOURI**

COPY

3070  
VENDOR NO.

Mo Department of Labor & Industrial Relations

VENDOR NAME

PHONE #

Div of Unemp Svcs, P.O. Box 888  
ADDRESS

Jefferson City  
CITY

MO 65102  
STATE ZIP

**BID DOCUMENTATION**

This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

**Transaction Not Subject To Bidding For The Following Reason:**

- Utility
- Training
- Travel
- Pub/Subscriptions
- Dues
- Required Gov Payment
- Refund
- Agency Fund Distribution
- Cooperative Agreement
- Other (Explain): 2<sup>nd</sup> Quarter 2003

#  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	1 1 4 0	1 0 6 0 0	Treasurer	2053.00
	1 1 5 0	1 0 6 0 0	Collector	255.68
	1 1 7 0	1 0 6 0 0	Information Technology	1,642.00
	1 2 0 0	1 0 6 0 0	Public Administrator	3,738.06
	1 2 1 0	1 0 6 0 0	Cir Court Svcs	269.80
	1 2 4 3	1 0 6 0 0	juv	2,282.19
	1 2 5 5	1 0 6 0 0	Corrections	3,415.31
	1 2 6 3	1 0 6 0 0	IVD	1,233.09
	1 7 2 0	1 0 6 0 0	Building Codes	351.98
	2 0 4 5	1 0 6 0 0	Public Works	1250.48
	1 1 9 2	1 0 6 0 0	Gen Fund Penalty	201.67
			<b>Total</b>	<b>16,693.26</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*W Maria Bezemann*  
\_\_\_\_\_  
Requesting Official

County Commission Approval

Auditor Approval



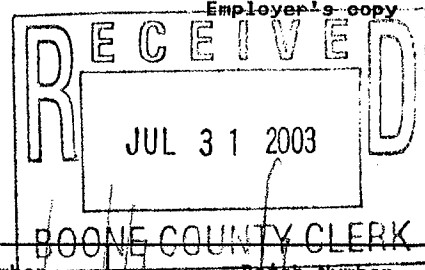
MISSOURI

DEPARTMENT Of Labor and Industrial Relations

DIVISION OF EMPLOYMENT SECURITY

Box 888, Jefferson City, Mo. 65102

REIMBURSABLE BENEFIT PAYMENTS  
 DEBIT/CREDIT MEMORANDUM



(CONT-EA)

BOONE COUNTY  
 COUNTY GOVMT CENTER  
 BOONE COUNTY CLERKS OFFIC  
 801 E WALNUT ROOM 236  
 COLUMBIA MO 65201-4890

Employer Account Number		Batch Number	
303033-0-999-9131		LG	5060
Date	07/30/2003	Code	41

COPY

The following debits and/or credits have been posted to your account in accordance with the reimbursable method of financing. This memo covers payment due and/or credits as a result of Benefit Charges as reflected on the Statement of Benefit Charges.

QTR YEAR	PAID DATE	DESCRIPTION OF TRANSACTION	AMOUNT	SURCHARGE*		INTEREST	TOTAL
				RATE	AMOUNT		
2-2003		DEBIT	16,491.59				16,491.59

\*Surcharge for nonprofit organizations and governmental entities which elect to make payments in lieu of contributions is computed in accordance with Section 288.090.

PLEASE INCLUDE A COPY OF THIS MEMO WITH  
 YOUR REMITTANCE AND INCLUDE YOUR FOURTEEN  
 DIGIT ACCOUNT NUMBER ON YOUR CHECK.

AMOUNT DUE -----> 16,491.59  
 AND PAYABLE  
 BY 08/31/2003

Inquiries regarding Benefit Charges may be directed to the attention of the Benefit Charge Unit, 573-751-4034.

Interest to Employer: Interest will accrue on delinquent amounts due at the rate in Section 288.150.

303033

MISSOURI DIVISION EMPLOYMENT SECURITY  
P.O. BOX 59, JEFFERSON CITY, MO 65104  
(573 - 751-4034 (FAX) 573 - 751 - 7197)

MODES-34-4(06-93)  
BEN.

STATEMENT OF BENEFIT CHARGES - INSTRUCTIONS

DES-BBC015B(06-93)

THE ENCLOSED STATEMENT OF BENEFIT CHARGES SHOWS THE BENEFITS PAID TO CLAIMANT EACH WEEK WHICH HAVE BEEN CHARGED TO YOUR ACCOUNT SUBSEQUENT TO THE LAST NOTICE. ANY SEPARATION ISSUE YOU DID NOT TIMELY PROTEST, AFTER BEING NOTIFIED OF THE FILING OF AN INITIAL CLAIM, CANNOT BE HONORED IF YOU WAIT UNTIL YOU RECEIVE STATEMENT OF BENEFIT CHARGES TO RAISE THE ISSUE. THE CHARGE CAN BE REMOVED ONLY IF IT WAS IN ERROR.

NOTE: A MAXIMUM OF THREE WEEKS CAN BE SHOWN ON EACH LINE FOR EACH CLAIMANT, BUT THE CLAIMANT MAY HAVE MORE THAN ONE LINE OF CHARGES.

FOR EMPLOYERS, OTHER THAN THOSE WHO ARE PERMITTED TO AND HAVE ELECTED TO REIMBURSE THE FUND FOR BENEFITS PAID, THIS STATEMENT SHOWS CHARGES THAT HAVE BEEN MADE AGAINST YOUR UNEMPLOYMENT INSURANCE RESERVE ACCOUNT FOR DETERMINING FUTURE RATES. THESE CHARGES ARE THE RESULT OF UNEMPLOYMENT INSURANCE (UI) BENEFITS PAID DURING THE CALENDAR QUARTER COVERED BY THIS STATEMENT TO INDIVIDUALS WHO WERE PAID WAGES BY YOU OR YOUR PREDECESSOR DURING THE BASE PERIOD OF THE CLAIM.

PERIOD PAID UI BENEFITS...THIS REFLECTS THE CALENDAR QUARTER BENEFITS WERE ACTUALLY PAID AND YOUR ACCOUNT CHARGED.

BENEFIT YEAR BEGINS...IS THE FIRST DAY OF THE BENEFIT YEAR OF THE CLAIM WHICH PAYMENTS WERE MADE. BASE PERIOD IS THE FIRST FOUR OF THE LAST FIVE COMPLETED CALENDAR QUARTERS IMMEDIATELY PRECEDING THIS DATE. THE BENEFIT YEAR REMAINS IN EFFECT FOR ONE YEAR.

WEEK ENDING DATE...IS A WEEK IN THE BENEFIT YEAR FOR WHICH THE CLAIMANT CLAIMED AND WAS PAID UI BENEFITS.

A WEEK ENDING DATE PRECEDED BY AN ASTERISK (\*) IDENTIFIES A CHARGE TO YOUR ACCOUNT BASED ON THE AUGUST 1993 LAW CHANGE RELATING TO REIMBURSABLE EMPLOYERS, EFFECTIVE 01/01/96.

AMOUNT OF CHARGE...THIS AMOUNT REPRESENTS THE CHARGES TO YOUR ACCOUNT BY WEEK. IF THE AMOUNT IS FOLLOWED BY "CR", THIS AMOUNT HAS BEEN CREDITED TO YOUR ACCOUNT DUE TO AN ADJUSTMENT.

PLEASE CONTACT THIS OFFICE IF YOU HAVE QUESTIONS ABOUT THIS STATEMENT. THE RECORDS ON YOUR ACCOUNT ARE MAINTAINED IN JEFFERSON CITY, MO.

303033 0 999 BENEFITS

BOONE COUNTY  
COUNTY GOVMT CENTER  
BOONE COUNTY CLERKS OFFIC  
801 E WALNUT ROOM 236  
COLUMBIA MO  
65201

RIGHT OF PROTEST:\*\*\*\*\*  
\* THIS STATEMENT BECOMES FINAL THIRTY (30) DAYS \*  
\* AFTER THE DATE OF MAILING UNLESS SPECIFIC EXECP- \*  
\* TIONS OR OBJECTIONS ARE FILED IN WRITING TO THE \*  
\* ADDRESS SHOWN ABOVE, ATTN: BENEFIT CHARGE SUB-UNIT.\*  
\* TO BE TIMELY, FAXED PROTESTS MUST BE RECEIVED BY \*  
\* MIDNIGHT CENTRAL TIME OF THE THIRTIETH DAY. BE SURE\*  
\* TO GIVE THE CLAIMANTS NAME AND SOCIAL SECURITY \*  
\* NUMBER AS WELL AS YOUR EMPLOYER ACCOUNT NUMBER. \*  
\*\*\*\*\*

COPY

BEN. 12-84

EMPLOYER ACCOUNT NUMBER

QUARTER ENDING  
MONTH DAY YEAR  
06 30 2003

DATE MAILED  
MONTH DAY YEAR  
07 30 2003

DES-BBC015B-04

303033 0 999

SOCIAL SECURITY NUMBER	CLAIMANT NAME	PERIOD PAID UI BENEFITS	BENEFIT YEAR BEGINS	WEEK ENDING DATE	AMOUNT OF CHARGE	WEEK ENDING DATE	AMOUNT OF CHARGE	WEEK ENDING DATE	AMOUNT OF CHARGE
250-00327 64 5510	R JARRETT 1255 ✓	2 2003	12 15 2002	03 29 2003	250.00	04 05 2003	250.00	04 12 2003	250.00
487 54 3110	V RUSSELL	2 2003	02 02 2003	04 19 2003	250.00	04 26 2003	250.00		
053.00	1140 ✓			02 22 2003	33.00	03 29 2003	250.00	04 05 2003	205.00
				04 12 2003	250.00	04 19 2003	250.00	04 26 2003	250.00
				05 03 2003	205.00	05 10 2003	250.00	05 17 2003	110.00
				06 07 2003	250.00				
488 84 1606	J BAILEY	2 2003	04 20 2003	05 03 2003	156.31	05 10 2003	156.31	05 17 2003	156.31
150.48	2045			05 24 2003	156.31	05 31 2003	156.31	06 07 2003	156.31
				06 14 2003	156.31	06 21 2003	156.31		
489 94 6349	A TAYLOR	2 2003	03 02 2003	03 08 2003	224.00	03 29 2003	224.00	04 05 2003	224.00
136.00	1200 ✓			04 12 2003	224.00	04 19 2003	224.00	04 26 2003	224.00
				05 03 2003	224.00	05 10 2003	224.00	05 17 2003	224.00
				05 24 2003	224.00	05 31 2003	224.00	06 07 2003	224.00
				06 14 2003	224.00	06 21 2003	224.00		
491 66 3297	R MEDLING 1720 ✓	2 2003	07 07 2002	03 29 2003	175.99	04 05 2003	175.99		
51.98	1263 ✓			03 29 2003	102.62	04 05 2003	102.62	04 12 2003	97.74
492 54 6486	E JAMES	2 2003	11 10 2002	04 26 2003	102.62	05 03 2003	107.51	05 10 2003	104.26
233.09				05 17 2003	102.62	05 24 2003	102.62	05 31 2003	102.62
				06 07 2003	102.62	06 14 2003	102.62	06 21 2003	102.62
492 90 2301	D HEUMAN	2 2003	03 16 2003	03 22 2003	90.61	03 29 2003	139.83	04 05 2003	130.88
899.45	1255 ✓			04 12 2003	139.83	04 19 2003	139.83	04 26 2003	139.83
				05 03 2003	139.83	05 10 2003	139.83	05 17 2003	139.83
				05 24 2003	139.83	05 31 2003	139.83	06 07 2003	139.83
				06 14 2003	139.83	06 21 2003	139.83		
494 48 3652	D ERVIN	2 2003	03 16 2003	03 29 2003	36.68	05 10 2003	35.60	05 17 2003	36.68
255.68	1150 ✓			05 24 2003	36.68	05 31 2003	36.68	06 07 2003	36.68
				06 14 2003	36.68				
496 82 1401	E HARRIS	2 2003	09 22 2002	*03 29 2003	128.00	*04 05 2003	128.00	*04 12 2003	128.00
1536.00	1243 ✓			*04 19 2003	128.00	*04 26 2003	128.00	*05 03 2003	128.00
				*05 10 2003	128.00	*05 17 2003	128.00	*05 24 2003	128.00
				*05 31 2003	128.00	*06 07 2003	128.00	*06 14 2003	128.00
498 56 3058	H EVERMON	2 2003	09 22 2002	03 29 2003	250.00	04 05 2003	250.00	04 12 2003	250.00
892.00	1170 ✓			04 19 2003	142.00				
69.80	1210 ✓			*	269.80				
500 56 2490	J PETTIT	2 2003	05 04 2003	06 07 2003	250.00	06 14 2003	250.00	06 21 2003	250.00
150.00	1170 ✓								
500 76 9978	M WHEATLEY	2 2003	03 02 2003	03 08 2003	18.99	03 29 2003	18.99	04 05 2003	18.99
265.86	1255 ✓			04 12 2003	18.99	04 19 2003	18.99	04 26 2003	18.99
				05 03 2003	18.99	05 10 2003	18.99	05 17 2003	18.99
				05 24 2003	18.99	05 31 2003	18.99	06 07 2003	18.99
				06 14 2003	18.99	06 21 2003	18.99		
513 84 8509	C EDHOLM	2 2003	05 18 2003	06 07 2003	248.73	06 14 2003	248.73	06 21 2003	248.73
46.19	1243 ✓			*04 05 2003	43.00	*04 19 2003	59.97	*04 26 2003	19.33
568 23 7038	E MOORE	2 2003	03 30 2003	*05 03 2003	59.97	*05 10 2003	59.97	*05 17 2003	59.97
02.06	1200 ✓			*05 24 2003	59.97	*05 31 2003	59.97	*06 07 2003	59.97
				*06 14 2003	59.97	*06 21 2003	59.97		

16,491.59

COPY

MODES-3 28-3

MISSOURI DIVISION OF EMPLOYMENT SECURITY

STATEMENT OF BENEFIT CHARGES

PAGE 2

BEN. 12-84

EMPLOYER ACCOUNT NUMBER

QUARTER ENDING  
MONTH DAY YEAR  
06 30 2003

DATE MAILED  
MONTH DAY YEAR  
07 30 2003

DES-BBC015B-04

303033 0 999

SOCIAL  
SECURITY  
NUMBER

CLAIMANT NAME

PERIOD  
PAID UI  
BENEFITS

BENEFIT  
YEAR  
BEGINS

WEEK  
ENDING  
DATE

AMOUNT  
OF  
CHARGE

WEEK  
ENDING  
DATE

AMOUNT  
OF  
CHARGE

WEEK  
ENDING  
DATE

AMOUNT  
OF  
CHARGE

16491.59

\*REPRESENTS CHARGES TO YOUR ACCOUNT BASED ON 1993 LAW CHANGE EFFECTIVE 01/01/96

REPRESENTS TOTAL CHARGES TO YOUR ACCOUNT \$16491.59

COPY

COPY

FD. NO. 02-370

ACC. NO. 303033-0-999-9131

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
DIVISION OF EMPLOYMENT SECURITY

IF YOU HAVE ANY QUESTIONS,

JUNE 30, 2003 STATEMENT

PLEASE CONTACT (573) 526-9599

OUR RECORDS INDICATE THE FOLLOWING DELINQUENCY:

DELINQUENCY	INTEREST	TOTAL
<del>DEFERRED PAYMENTS</del>	<del>\$1.67</del>	<del>\$201.67</del>
<del>JUL 3 2003</del>		
JUL 7 2003		

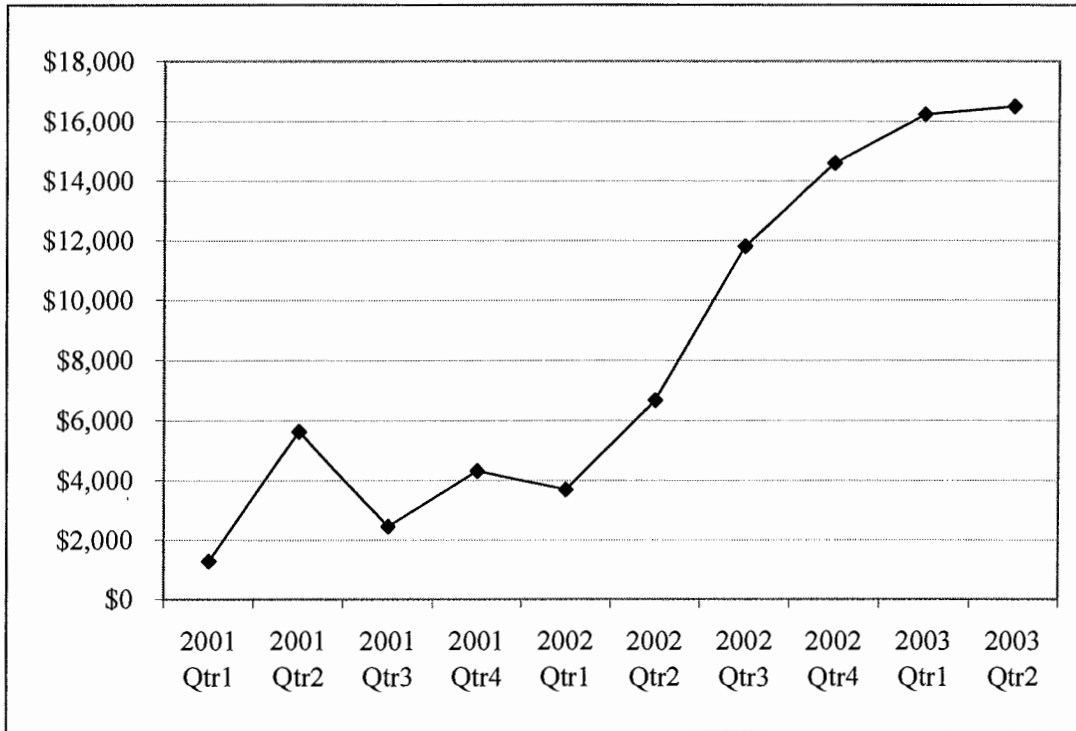
BOONE COUNTY CLERK  
BOONE COUNTY CLERK

*4th Quarter 2002 / late report*

*This is correct we had Problems with reporting it. MB*

PLEASE DISREGARD IF YOU HAVE SUBMITTED THE ABOVE AMOUNT.  
KEEP THIS PORTION FOR YOUR RECORDS

Boone County, Missouri  
 Quarterly Unemployment Expense  
 Prepared by Auditor's Office



2001 Qtr1	2001 Qtr2	2001 Qtr3	2001 Qtr4	2002 Qtr1	2002 Qtr2	2002 Qtr3	2002 Qtr4	2003 Qtr1	2003 Qtr2
1,280.35	5,625.20	2,444.55	4,309.24	3,682.41	6,658.11	11,802.58	14,593.04	16,224.60	16,491.59

## 2003 Unemployment Expense

Prepared by Auditor's Office

<u>Department</u>	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
1115 Human Resources	14.40				14.40
1140 Treasurer	1,000.00	2,053.00			3,053.00
1150 Collector		255.68			255.68
1170 Information Technology	3,000.00	1,642.00			4,642.00
1200 Public Administrator	448.00	3,738.06			4,186.06
1210 Circuit Court Services	269.80	269.80			539.60
1241 Juvenile Office	832.00				832.00
1243 Judicial Grants/Contracts	832.00	2,282.19			3,114.19
1255 Corrections	5,573.62	3,415.31			8,988.93
1263 IV-D	1,966.91	1,233.09			3,200.00
1720 Building Codes	2,287.87	351.98			2,639.85
TOTAL GENERAL FUND	<u>16,224.60</u>	<u>15,241.11</u>	<u>0.00</u>	<u>0.00</u>	<u>31,465.71</u>
2040 Public Works-Maintenance		<u>1,250.48</u>			<u>1,250.48</u>
TOTAL GENERAL FUND & PUBLIC WORKS	<u>16,224.60</u>	<u>16,491.59</u>	<u>0.00</u>	<u>0.00</u>	<u>32,716.19</u>
Plus: Penalties		<u>201.67</u>			<u>201.67</u>
TOTAL	<u><u>16,224.60</u></u>	<u><u>16,693.26</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>32,917.86</u></u>

## 2002 Unemployment Expense

Prepared by Auditor's Office

<u>Department</u>	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
1115 Human Resources				239.00	239.00
1150 Collector	726.55	1,682.35			2,408.90
1170 Information Technology	1,500.00	876.52	3,067.82	4,361.04	9,805.38
1196 Records Management Services	846.00	1,974.00	846.00		3,666.00
1210 Circuit Court Services				2,967.80	2,967.80
1241 Juvenile Office				128.00	128.00
1255 Corrections	609.86	125.24	3,730.84	4,619.23	9,085.17
1720 Building Codes			1,407.92	527.97	1,935.89
TOTAL GENERAL FUND	<u>3,682.41</u>	<u>4,658.11</u>	<u>9,052.58</u>	<u>12,843.04</u>	<u>30,236.14</u>
2040 Public Works-Maintenance		<u>2,000.00</u>	<u>2,750.00</u>	<u>1,750.00</u>	<u>6,500.00</u>
TOTAL GENERAL FUND & PUBLIC WORKS	<u>3,682.41</u>	<u>6,658.11</u>	<u>11,802.58</u>	<u>14,593.04</u>	<u>36,736.14</u>
Plus: Penalties	<u>247.24</u>	<u>200.00</u>			<u>447.24</u>
TOTAL	<u><u>3,929.65</u></u>	<u><u>6,858.11</u></u>	<u><u>11,802.58</u></u>	<u><u>14,593.04</u></u>	<u><u>37,183.38</u></u>



## 2001 Unemployment Expense

Prepared by Auditor's Office

<u>Department</u>	<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total</u>
1118 Purchasing	112.48				112.48
1170 Information Technology			1,500.00	3,500.00	5,000.00
1210 Circuit Court Services	816.00	1,836.00			2,652.00
1241 Juvenile Office		421.91			421.91
1242 Juvenile Justice Center			194.55		194.55
1251 Sheriff	351.87	3,367.29	750.00		4,469.16
1255 Corrections				809.24	809.24
TOTAL GENERAL FUND	<u>1,280.35</u>	<u>5,625.20</u>	<u>2,444.55</u>	<u>4,309.24</u>	<u>13,659.34</u>
2040 Public Works-Maintenance					0.00
TOTAL GENERAL FUND & PUBLIC WORKS	<u>1,280.35</u>	<u>5,625.20</u>	<u>2,444.55</u>	<u>4,309.24</u>	<u>13,659.34</u>
Plus: Penalties	<u>6.50</u>				<u>6.50</u>
TOTAL	<u><u>1,286.85</u></u>	<u><u>5,625.20</u></u>	<u><u>2,444.55</u></u>	<u><u>4,309.24</u></u>	<u><u>13,665.84</u></u>

2003 Emergency Fund  
1123-86800

DATE	DEPARTMENT	DEPT. NO.	ACCOUNT	AMOUNT	BALANCE	DESCRIPTION
1-1-2003	Budget			600,000	600,000	Original budget
4-22-2003	Non-Departmental	1190	71105	(3,300)	596,700	Legal services for arbitrage rebate calculation
5-12-2003	Employee Benefits	1192	10600	(6,226)	590,474	2003 Qtr #1 Unemployment
5-20-2003	Circuit Clerk	1221	92000	(16,305)	574,169	Purchase micro-imager camera for microfilming
6-12-2003	Corrections	1255	85610	(37,928)	536,241	Cover inmate hospital costs through May
6-23-2003	Corrections	1255	85620	(11,630)	524,611	Behaviorial Health Concepts 2003-2004 contract
7-7-2003	Clerk	1131	92000	(2,984)	521,627	Purchase copier with networking capability
7-22-2003	Corrections	1255	85610	(7,649)	513,978	Cover inmate hospital costs - June
8-4-2003	Employee Benefits	1192	10600	(15,443)	498,535	2003 Qtr #2 Unemployment
					498,535	
					498,535	
					498,535	
Total Revisions				<u>(101,465)</u>		

8/4/2003

FY 2003  
 Budget Amendments/Revisions  
**Employee Benefits (1192)**

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	5/6/2003	1192	10600	Unemployment Benefits	6,226		2003 Qtr #1 Unemployment (Total bill = \$16,224.60)	Original budget = \$10,000 to cover all of 2003.
		1123	86800	Emergency		6,226		
2	5/6/2003	1115	10600	Unemployment Benefits	15		2003 Qtr #1 Unemployment	
		1140	10600	Unemployment Benefits	1,000			
		1170	10600	Unemployment Benefits	3,000			
		1200	10600	Unemployment Benefits	448			
		1210	10600	Unemployment Benefits	270			
		1241	10600	Unemployment Benefits	832			
		1243	10600	Unemployment Benefits	832			
		1255	10600	Unemployment Benefits	5,574			
		1263	10600	Unemployment Benefits	1,967			
		1720	10600	Unemployment Benefits	2,288			
		1192	10600	Unemployment Benefits		16,226		
3	8/4/2003	1192	10600	Unemployment Benefits	15,443		2003 Qtr #2 Unemployment (Total bill = \$16,491.59)	
		1123	86800	Emergency		15,443		

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

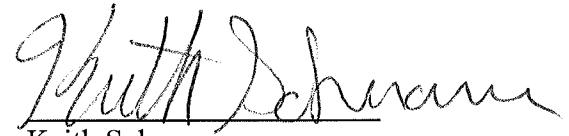
August Session of the August Adjourned Term. 20 03

In the County Commission of said county, on the 14<sup>th</sup> day of August 20 03

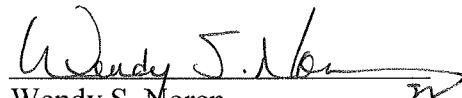
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on September 17, 2003 between 8:00 a.m. and 12:00 p.m. for a training seminar for the Boone County Drug Court.

Done this 14<sup>th</sup> day of August, 2003.

  
Keith Schnarre  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

Keith Schnarre, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

*Rec 8/05/03*

*391-2003*

## ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER REQUEST TO USE CONFERENCE ROOM

Today's Date 8-5-03 Date of Event 9-17-03 Hours Needed 8:00 am - 12:00pm

Organization Boone County Drug Court

Contact Pete Schmersahl Telephone # 886-4181

Substitute Kim Hanson Telephone # 886-4082

### TYPE OF EVENT

Training seminar

Room requested:

X Chambers

                     Room 208

                     Room 139

                     Room 220