

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

November Session of the November Adjourned Term. 20 02

In the County Commission of said county, on the 21<sup>st</sup> day of November 20 02

the following, among other proceedings, were had, viz:

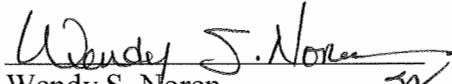
Now on this day, the County Commission of the County of Boone does hereby approve the SI-3000 System (Mugshot) Maintenance Agreement with Information Technology Solutions, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm. 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: November 14, 2002  
RE: SI-3000 System (Mugshot) Maintenance Agreement

Attached is a Software Support Agreement Renewal with I/TX Information Technology Solutions, Inc. for the Mugshot SI-3000 System software located in the Sheriff's Department. This system was originally purchased in 1994 and re-negotiated in 1999 for Y2K compliance. The agreement insures critical upgrades and online technical support for the mugshot system.

This maintenance agreement is sole source as I/TX is the only vendor that can maintain this software.

This maintenance agreement is for the period December 1, 2002 through November 30, 2003. Total price for contract term is \$6,691.07.

ATTACHMENT: Maintenance Services Agreement  
Sole Source Approval

cc: Contract File  
Captain Braun, Sheriff Department  
Michael Mallicoat, IT Department

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Rm 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

## SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Information Technology
Person Requesting	Trudy Fisher
Date Requested	Before December 1, 2002
Contact Number	886-4315

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: Melinda Bobbitt 11-12-02  
Signature Date

SOLE SOURCE NUMBER: 29-123103  
(Assigned by Purchasing)

COMMISSION APPROVAL: Karen B. Miller 11/13/02  
Signature Date

Expiration Date: 20 through On-going 20 One Time Purchase (check)

Vendor Name I/TX Information Technology Solutions, Inc.  
Vendor Address 26415 212<sup>th</sup> Avenue Delhi, IA 52223  
Vendor Phone and Fax PH: 563/922/3043 FAX: 563/922/2062  
Product Description SI-3000 System - (Mugshot) Software Maintenance Agreement  
Estimated Cost ~~\$6,700.00~~ yearly \$6691.07  
MB

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
  - Only Known Source-Similar equipment or material not available from another vendor
  - Equipment or materials must be compatible with existing Equipment
  - Immediate purchase necessary to correct situation threatening life/property
  - Lease Purchase - Exercise purchase option on lease
  - Medical device or supply specified by physician
  - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)

Other - List (attach additional sheets if necessary)

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2. Briefly describe the commodity/material you are requesting and its function.  
This is for the software maintenance concerning the Mugshot SI-3000 system that is at the Sheriff's Department. This system was originally purchased in 1994 and re-negotiated in 1999 for Y2K compliance. Each year the software maintenance agreement comes due. The agreement insures critical upgrades and online technical support for the mugshot system.
3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.  
This software maintenance agreement can only be negotiated with the original purchase vendor, I/TX Information Technology Solutions, Inc.
4. What research has been done to verify this vendor as the only known source?  
Carol Perry and Beverly Braun from Sheriff's Dept. said this was put out for bid in 94 for the original purchase of the system. They said this company, I/TX is only vendor that can maintain this software.
5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?  
 Yes (please attach a list of known sources)  
 No - none that are known
6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.
7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product? N/A
8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s). Paper work on this original purchase has been hard to locate. Bev Braun sent IT what she had. Copies of Purchase Requisition stating Sole Supplier were found but no numbers. Located packing list from 7/29/94 but no Purchase Order number on form. Papers IT has received concerning purchase in July/99 is budget revision and purchase requisition. No numbers available.
9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other)  
Please provide document numbers. None that I can find. Yearly Software Maintenance agreement was just paid.

10. What are the consequences of not securing this specific commodity/material? Very critical to have software maintenance to receive the upgrades to the mugshot system. Also, online technical support of the system is critical to the operation of the system.
  
11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).
  
12. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed? This sole source approval will be necessary for the duration of the mugshot SI-3000 system.

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut-2nd Floor  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4402

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TO: Karen Miller, District I Commissioner  
Boone County

FROM: Melinda Bobbitt, CPPB  
Director of Purchasing

DATE: November 12, 2002

RE: Sole Source Approval for Mugshot Maintenance

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Please find attached for signature a sole source request from the Information Technology department for yearly maintenance for the SI-3000 System (Mugshot) Software.

The yearly cost is \$6,700.

After you sign, please return to the Purchasing department.

Thanks





## SI-3000 SYSTEM

### SOFTWARE SUPPORT AGREEMENT RENEWAL

THIS AGREEMENT made this day of December 1, 2002 is by and between *information technology solutions, inc.*, an Iowa corporation ("*i/t*") And **Boone Co. Sheriff's Dept**, a jurisdiction organized under the laws of the state of, Missouri, hereinafter referred to as "JURISDICTION".

#### 1. DEFINITIONS.

The following terms as defined below are used throughout this AGREEMENT:

- (a) "UPDATES": Any revised and/or corrected versions of SI-3000 provided under this AGREEMENT;
- (b) "UPGRADES": Any enhanced and/or improved versions of SI-3000 provided under this AGREEMENT and released after the execution of this AGREEMENT.
- (c) "LICENSED SOFTWARE": SI-3000 provided under this AGREEMENT. LICENSED SOFTWARE shall not include any operating systems such as DOS, Windows, Novell, Banyan Vines Local Area Networks, Wide Area Networks, PC Support, RUMBA or any other operating systems or related software.
- (d) "DOCUMENTATION": Specifications for the Licensed Software, pre-installation instruction documents, user manuals and other written or electronic instructions (such as product bulletins) related to the use of the LICENSED SOFTWARE.
- (e) "SMA": The *i/t* Software Maintenance Agreement

#### 1. Coverage

Subject to the terms of this Software Maintenance Agreement (hereinafter "SMA"), *i/t* provide support services as described in Section 2 (the "Support Services") to JURISDICTION for the SI-3000 LICENSED SOFTWARE

If *i/t* elects to make Updates or Upgrades to the LICENSED SOFTWARE, such Updates or Upgrades shall be provided solely in accordance with the SMA. Absent such SMA, *i/t* shall have no obligation to provide JURISDICTION with available Updates or Upgrades to the LICENSED SOFTWARE.

#### 2. SUPPORT SERVICES SUPPORT SERVICES include:

- (a) "STANDARD SUPPORT SERVICES", which consist of consultations, assistance and similar SUPPORT SERVICES by telephone in connection with the use and operation of the Licensed Software;
- (b) "ANNUAL MAINTENANCE", which includes providing to JURISDICTION Updates and Upgrades to the LICENSED SOFTWARE that *i/t* in its discretion makes available and new and/or revised versions of the applicable operator's guides;

(c) "PERSONNEL TRAINING SERVICES" are provided by *i/t*<sup>x</sup> via dial up for JURISDICTION's personnel to learn and understand the LICENSED SOFTWARE; and

(d) "PROGRAMMING SERVICES", which includes programming analysis at *i/t*<sup>x</sup>'s facility or other location selected by *i/t*<sup>x</sup>, including JURISDICTION's facility.

Associated costs for services are located under Section 4 - Fees.

### 3. EXCLUSIONS.

*i/t*<sup>x</sup> shall have no obligation under this SMA to support:

(a) Altered, damaged or modified LICENSED SOFTWARE or any portion of the LICENSED SOFTWARE incorporated with or into other software;

(b) Software not supplied by *i/t*<sup>x</sup>

(c) LICENSED SOFTWARE problems caused by JURISDICTION's negligence, abuse or misapplication, use of the LICENSED SOFTWARE other than as specified in the DOCUMENTATION or other causes beyond the control of *i/t*<sup>x</sup>;

(d) LICENSED SOFTWARE installed on any hardware that exceeds the number of workstations purchased. JURISDICTION currently has installed the following software licenses and Modules:

**SI-Admin Module**  
**SI- Screen Scrape**  
**SI-Photo Imaging Module**  
**Photo Capture Station(s) – 1 License(s)**  
**View Station(s) Dedicated – 1 License(s)**  
**Output Generator – 1 License(s)**

(e) Hardware-related problems.

Further, *i/t*<sup>x</sup> shall have no obligation to provide ANNUAL MAINTENANCE, PERSONNEL TRAINING SERVICES or PROGRAMMING SERVICES, unless such services are purchased at the rates set forth in this Section (4) Fees.

JURISDICTION shall be responsible for registering with all manufacturers applicable warranty cards for the LICENSED SOFTWARE.

### 4. FEES

JURISDICTION shall pay *i/t*<sup>x</sup> the applicable fees as set forth below for the services provided:

(a) "STANDARD SUPPORT SERVICES". Provides telephone SUPPORT SERVICES by *i/t*<sup>x</sup>'s Help Desk during the normal business hours of 8:00 a.m. to 5:00 p.m. (CST or

CDST, as applicable) Monday through Friday, except holidays. Includes service for Updates and Upgrades to the LICENSED SOFTWARE

(b) "STANDARD SUPPORT SERVICES AND ANNUAL MAINTENANCE".  
\$6,691.07 for the period beginning December 1, 2002 and ending November 30, 2003.

(c) "ADDITIONAL SERVICES". The following ADDITIONAL SERVICES are provided at the following rates, which are guaranteed for the initial term of this SMA. Such rates do not include travel and living expenses, which will be billed to JURISDICTION for payment within thirty (30) days of receipt of *itx*'s invoice.

Services	
Personnel Training Services	\$1000 per day
Programming Services	\$125 per hour
Integration Services	\$125 per hour

## 5. PAYMENT

(a) Payment of the annual fees for STANDARD SUPPORT SERVICES, and ANNUAL MAINTENANCE shall be made prior to the commencement of the initial term or the subsequent annual term to which they relate, as applicable.

(b) Charges for PERSONNEL TRAINING SERVICES and PROGRAMMING SERVICES, which may be provided pursuant to this SMA, shall be paid by JURISDICTION within thirty (30) days of receipt of *itx*'s invoice.

(c) In the event that JURISDICTION fails to make payments or terminates the SMA pursuant to Sections (d) and (f), and such payment is not received within ten (10) days of such payment date, *itx* may, at its option, cancel or suspend the provision of any services or products to JURISDICTION, whether pursuant to this or any other agreement between *itx* and JURISDICTION, until such charges have been paid. If *itx* decides, at its option, to reinstate this SMA, JURISDICTION must first pay *itx* any fees due, plus all labor and related costs to bring JURISDICTION up to current level of licensed software and, at *itx*'s option, *itx*'s current reinstatement charge (currently the unpaid pro-rata portion plus 50% fee).

## 6. TERMS AND TERMINATION.

This SMA shall become effective upon receipt by *itx* of the Annual Maintenance Fee provided on the Maintenance Agreement Invoice and shall continue for one (1) full year from the date of the receipt, installation or previous expiration date, whichever is applicable. The agreement shall be automatically renewed for successive similar periods subject to the receipt by *itx* of the Annual Maintenance renewal authorization in effect at the time of renewal, provided that the Customer is not in default. *itx* may change the fees payable under the SMA at the end of the initial and each succeeding one-year term by giving written notice to CITY within thirty (30) days prior to the end of the term. This amount will not exceed 5% of the previous year's fee. In addition to any other rights under this Agreement, either party may terminate this Agreement at any time of giving thirty (30)

days prior written notice to the other party, and the unused portion of the maintenance will be refunded (except as otherwise noted)

**7. LIMITATION OF LIABILITY**

*i/t*'s liability for damages from any cause of action whatsoever relating to *i/t*'s agreement to provide SMA services hereunder shall be limited to the amount paid by JURISDICTION for such services for the applicable year. *i/t*'s liability shall be further limited as provided in the LICENSE AGREEMENT.

THESE TERMS AND CONDITIONS CONSTITUTE A SERVICE CONTRACT AND NOT A PRODUCT WARRANTY. THE LICENSED SOFTWARE AND ALL MATERIALS RELATED TO THE LICENSED SOFTWARE ARE SUBJECT EXCLUSIVELY TO THE WARRANTIES SET FORTH IN THE LICENSE AGREEMENT. THIS AGREEMENT IS AN EXTENSION OF THE LICENSE AGREEMENT AND DOES NOT CHANGE OR SUPERSEDE ANY TERM OF THE AGREEMENT

**information technology systems, inc.**  
"i/t"

By: *Alexander D. Bandy*  
Title: *PRESIDENT & CEO*

**Boone Co Sheriff's Dept.**

By: *John Stamps*  
Title: *Residing Comm*

APPROVED AS TO  
LEGAL FORM  
*[Signature]*  
DATE: *11/19/02*

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

November Session of the November Adjourned

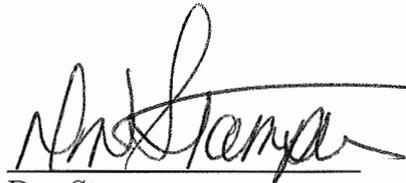
Term. 20 02

In the County Commission of said county, on the 21<sup>st</sup> day of November 20 02

the following, among other proceedings, were had, viz:

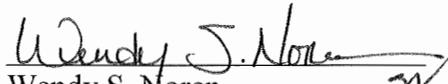
Now on this day, the County Commission of the County of Boone does hereby award bid 70-29OCT02 for a Plotter to Springfield Blue Print. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

# Boone County Purchasing

Marlene Ridgway  
Buyer



601 E. Walnut, Rm 209  
Columbia, MO 65201  
(573) 886-4392  
Fax (573) 886-4390

490-2002

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 70-29OCT02 - Plotter  
DATE: November 13, 2002

The Assessor's office and I have reviewed the bids submitted and recommend rejecting the bid from SDF Professional Computers for not responding to either Addendum. Both addendums contained information that would affect the purchase price of the equipment. We further recommend award to Springfield Blue Print for having the best bid meeting our minimum specifications. Total cost including the 3 year extended maintenance is \$12,690.00. The amount budgeted for this item is \$12,000.00; however, the Auditor's office confirmed savings in other class 9 purchases that can offset this overage. This is to be paid from organization 2010 account 91301.

The bid tabulation is attached for your reference.

**Bid Tabulation**  
**70-29OCT02- Plotter**

		Mid-West CAD, Lee Summit, MO	Adv Computer Concepts, Arlington VA	SBP, Springfield, MO	Rotolite of St. Louis	Midwest Sign & Screen Printing Supply Co. , KC MO	Ikon Office Solutions, Chesterfield, MO	U.S. Reprographics
Sect.	Description	Price	Price	Price	Price	Price	Price	Price
4.7.1	HP Designjet 5500 ps	\$ 10,916.00	\$ 10,609.00	\$ 10,290.00	\$ 10,995.00	\$ 19,386.44	\$ 10,891.63	\$ 11,469.00
4.9	Ext. Warranty	\$ 2,252.00	\$ 3,434.00	\$ 2,400.00	\$ 2,125.00	\$ 2,800.00	\$ 4,379.27	\$ 2,273.00
	<b>Total</b>	\$ 13,168.00	\$ 14,043.00	\$ 12,690.00	\$ 13,120.00	\$ 22,186.44	\$ 15,270.90	\$ 13,742.00
4.10.	Delivery ARO	7-10 bus.days	10 days	5 days	2-3 days	2-3 weeks	3-5 days	1 week
4.12.	Co-op?	no	yes	yes	yes	yes	yes	yes
	Addendum 1 Set up Fee	N/A	N/A	No Charge	\$ 475.00	\$ 695.00	no	\$ 295.00
	Addendum 2	no	no	yes	no	yes	no	yes

		County Blue Reprographics, St. Louis	SDF Computers, Greenville, NC	Software House, St. Louis, MO	Specialty Blueprint Maryland Heights, MO	PC NET, Springfield	MTC, Kansas City
Sect.	Description	Price	Price	Price	Price	Price	Price
4.7.1	HP Designjet 5500 ps	\$ 11,663.00	\$ 12,499.00	\$ 10,937.00	\$ 10,596.00	\$ 10,900.00	\$ 10,864.00
4.9	Ext. Warranty	\$2400.00/3yrs.	included in base price	\$ 2,201.00	\$ 2,200.00	\$ 2,175.00	\$ 2,283.00
	<b>Total</b>	\$ 14,063.00	\$ 12,499.00	\$ 13,138.00	\$ 12,796.00	\$ 13,075.00	\$ 13,147.00
4.10.	Delivery ARO	3-5 days	5 days	10 days	4 days	3-4 days	10 days
4.12.	Co-op?	yes	yes	yes	yes	yes	yes
	Addendum 1 Set up Fee	\$ 425.00	No	\$ 390.00	Included	no	\$ 300.00
	Addendum 2	yes	no	yes	yes	no	yes

11/13/02

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

NOV 19 2002

DATE

1717

Springfield Blue Print

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

490-2002

### BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
  - Travel
  - Dues
  - Refund
  - Cooperative Agreement
  - Other (Explain):
  - Training
  - Pub/Subscriptions
  - Required Gov Payment
  - Agency Fund Distribution

#70-29OCT02

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 2010

Bill To Department # 2010

Department				Account				Item Description	Qty	Unit Price	Amount	
2	0	1	0	9	1	3	0	1	Plotter	1	10290	10290.00
2	0	1	0	9	1	3	0	1	3 yr extended warranty	1	2400	2400.00
									Total			12690.00
<p><b>CLERK'S OFFICE</b></p> <p>*DO NOT UNSTAPLE THESE PAGES</p> <p>*THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.</p>												

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*Jordan*  
*Jacqueline*  
 Requesting Official

\_\_\_\_\_  
 Auditor Approval

**PURCHASE AGREEMENT FOR  
A PLOTTER**

**THIS AGREEMENT** dated the 21<sup>st</sup> day of November 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Springfield Blue Print, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Plotter, County of Boone Request for Bid for a Plotter, bid number 70-29OCT02 including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form and Addendum One and Two as well as the Contractor's bid response dated October 14, 2002 executed by Philip Arnold on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Instructions and General Conditions of Bidding, Primary Specifications, Response Presentation and Review and the unexecuted Response Form and Addendum One and Two shall prevail and control over the Contractor's bid response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with a HP Designjet 5500ps as responded to in Section 4.7.1. and onsite extended warranty with next day service for a total of 3 years after purchase per the bid response for a total contract price of \$12,690.00.

3. **Delivery** - Contractor agrees to deliver per the bid response within five (5) days.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Assessor's Office. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**SPRINGFIELD BLUE PRINT**

by [Signature]  
title SALES REPRESENTATIVE

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
[Signature]  
Don Stamper, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
County Counselor

ATTEST:

[Signature]  
Wendy S. Noren, County Clerk *sw*

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u>[Signature]</u> Signature	<u>11/19/02</u> Date	2010-91301 - \$12,690.00 Appropriation Account
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# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the November Adjourned

Term. 20 02

County of Boone

In the County Commission of said county, on the

21<sup>st</sup>

day of

November

20 02

the following, among other proceedings, were had, viz:

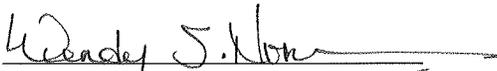
Now on this day, the County Commission of the County of Boone does hereby authorize the extension of temporary employment of Shayna Knipp as an Account Specialist in the Department of Public Works until such time as the full time person she is replacing returns to full duty but not beyond close of business on December 31, 2002.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

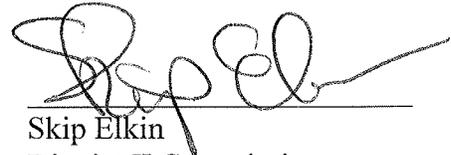
ATTEST:



Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

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STATE OF MISSOURI }  
County of Boone } ea.

November Session of the November Adjourned

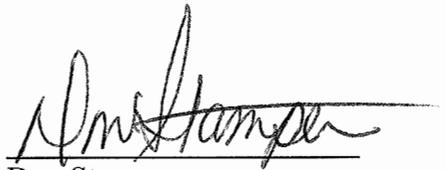
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the following, among other proceedings, were had, viz:

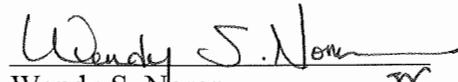
Now on this day, the County Commission of the County of Boone does hereby establish a \$100 registration fee for Tattoo Parlors for 2002. Said fee shall be imposed from year to year until modified by the Boone County Commission.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

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STATE OF MISSOURI }  
County of Boone } ea.

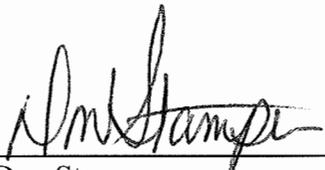
November Session of the November Adjourned Term. 20 02

In the County Commission of said county, on the 21<sup>st</sup> day of November 20 02

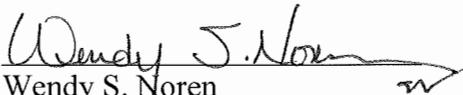
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept Spotts Subdivision Plat. It is further ordered that the Presiding Commissioner be hereby authorized to sign said plat.

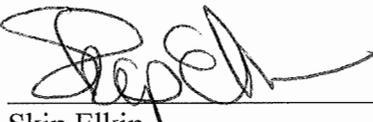
Done this 21<sup>st</sup> day of November, 2002.

  
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the November Adjourned

Term. 20 02

County of Boone

In the County Commission of said county, on the

21<sup>st</sup>

day of

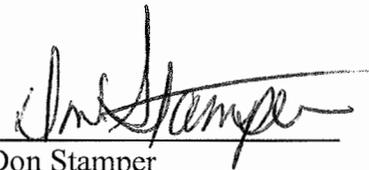
November

20 02

the following, among other proceedings, were had, viz:

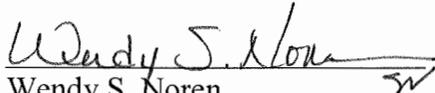
Now on this day, the County Commission of the County of Boone does hereby re-appoint Lane DePrima to the Board of Health for a three year term to expire on August 31, 2005.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

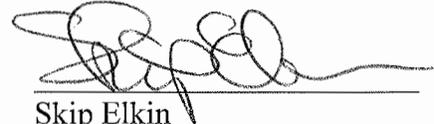
ATTEST:



Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

*reapplying*

# Boone County Commission

REC'D

~~doing telephone interview~~

*Appt. for 3 yr. term to expire 8/31/2005*

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Boone County Commission

Board or Commission: Board of Health Term: 9/1/02-

Current Township: Boone County resident Today's Date: 8/27/02

Name: LANE DEPRIMA

Home Address: 1840 BORIS DRIVE Zip Code: 65203

Business Address: Missouri Primary Care Association  
3325 Emerald Lane, J.C. MO Zip Code: 65109-6870

Home Phone: 573/442-5012 Work Phone: 573/636-2236 x232

Fax: 573/636-4585 E-mail: lane5177@mchsi.com - H

Qualifications: BHS - Bachel. of Hth. Science; MPA - Master's Public Admin; 30 years in health care including public health, mental health, dental health, MCH, access for the uninsured & managed care; resident of Columbia/Boone County since 8th grade (37 years!); local, state & national Health Policy experience

Past Community Service: 2 terms on Board of Health; Health Report Care Meet Dental Access Team; Board member - March of Dimes, Comm. Based Family Resource System, Columbia Safe Kids Coalition; Tree Keepers program; United Way campaign

References: Gloria Crull - E.D. Family Health Center; Donna Checkett - E.D. Missouri Care Health Plan; Mary Martin - Col./Boone County Health Dept.

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

*Lane DePrima*  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

work e-mail -  
ldeprima@mo-pca.org

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

November Session of the November Adjourned Term. 20 02

In the County Commission of said county, on the 21<sup>st</sup> day of November 20 02

the following, among other proceedings, were had, viz:

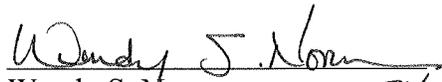
Now on this day, the County Commission of the County of Boone does hereby appoint Gregory L. Bier to the Board of Adjustment for a four year term to expire on November 15, 2006.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen, M. Miller, District I Commissioner  
Linda Vogt, District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

Wed., Oct. 16 @ 11:00 am

# Boone County Commission

Appt. 4 yr. term to expire 11/15/06

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Board of Adjustment Term: 4-yr

Current Township: N/A Today's Date: 09-06-02

Name: Gregory L. Bier

Home Address: 6580 S. Sabine Columbia Zip Code: 65203

Business Address: 1200 E. Broadway Columbia Zip Code: 65215

Home Phone: 445-4242 Work Phone: 876-2309

Fax: \_\_\_\_\_ E-mail: gbier@stephens.edu

Qualifications: Served 10 years with the US Army Corps of Engineers. Serve as the chair of the Stephens College Planning and Budget Committee. Served as a project manager for the US Army Engineer School. Built a home in Boone County in 2000.

Past Community Service: Stephens College class advisor. Served as a special advisor to the Wilson Institute (VA) - non profit organization.

References: Mr. John Bennett 876-2307

Ms. Lisa Watson 446-6952

Dr. Chris Prestigiacomo 876-7139

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

[Signature]  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the November Adjourned

Term. 20 02

County of Boone

In the County Commission of said county, on the

21<sup>st</sup>

day of

November

20 02

the following, among other proceedings, were had, viz:

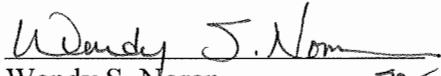
Now on this day, the County Commission of the County of Boone does hereby re-appoint Charlene W. Nickolaus to the Board of Parks Commissioners for a four year term to expire on September 30, 2006.

Done this 21<sup>st</sup> day of November, 2002.



Don Stamper  
Presiding Commissioner

ATTEST:

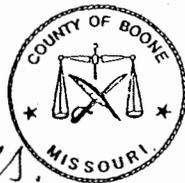
  
Wendy S. Noren  
Clerk of the County Commission

ABSENT  
Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don... nper, Presiding Commissioner  
Karen, M. Miller, District I Commissioner  
Linda Vogt, District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymmo.org

~~Comm. Agenda~~  
~~interim term~~  
~~to run 3/1/01 - 9/30/2002~~

reapplying  
interview Tues  
Oct 15 @ 1:30

# Boone County Commission

reappoint for 4 yr. term to expire 9-30-2006

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Brd. of

Board or Commission: ark Commissioners Term: \_\_\_\_\_

Current Township: Missouri Today's Date: 1-29-2006

Name: Charlene K. Nikolaus

Home Address: 2313 Ridgefield Rd Zip Code: 65208

Business Address: NA Zip Code: NA

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Fax: 573 445 6882 E-mail: Nikolauscq@Missouri.edu

Qualifications: long time Boone Co. Resident -  
Strong interest in Parks  
Lectocate of Education U. of Mo  
Post doctorate Education U. of Georgia / U. of Arizona

Past Community Service: Past President Columbia City Union of Kings Daughters  
Board Member - Columbia Public Library  
Board Member - Central Mo Fed Bank

References: Judge Frank Conkey  
Mr. Rev. James Bryan - Pastor United Methodist Church  
Riz Schmidt

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Charlene K. Nikolaus  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

# CERTIFIED COPY OF ORDER

(Rev. Stat. Sec. 2321.)

STATE OF MISSOURI }  
County of Boone } ea.

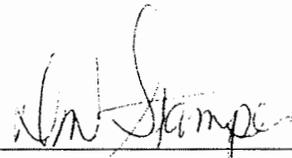
March Session of the February Adjourned Term. 20 01

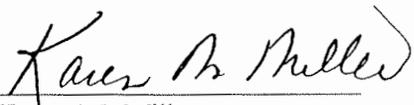
In the County Commission of said county, on the 15<sup>th</sup> day of March 20 01

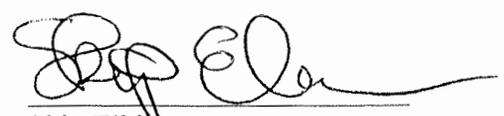
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby appoint Charlene W. Nickolaus from Missouri Township to the Boone County Parks Commission for an interim term beginning March 1, 2001 and ending September 30, 2002.

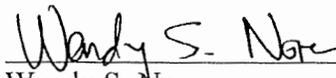
Done this 15<sup>th</sup> day of March, 2001.

  
\_\_\_\_\_  
Don Stamper  
Presiding Commissioner

  
\_\_\_\_\_  
Karen M. Miller  
District I Commissioner

  
\_\_\_\_\_  
Skip Elkin  
District II Commissioner

ATTEST:

  
\_\_\_\_\_  
Wendy S. Noren *BW*  
Clerk of the County Commission

January 22, 2001

The Honorable Members of the Boone County Commission  
Boone County Government Center  
801 East Walnut St.  
Columbia, MO 65101

RECEIVED  
JAN 24 2001  
Boone County Commission

Dear Commissioners:

Please consider this letter my application for appointment to the County Park Commission from Missouri Township.

I have been a resident of Boone County for nearly fifty years and for more than thirty years I have lived in Missouri Township. I have had a lifetime interest in providing, protecting and improving public parklands. I know that you share my belief that the preservation of public lands for park and recreational purposes is one of the most critical needs for a rapidly urbanizing county such as Boone.

Over the years, together with my husband, George, I have been active in civic organizations including the City Union of King's Daughters, of which I served as President, the Columbia-Boone County Muleskinners, a member of the Board of Trustees of the Columbia Public Library District, and most recently as a member of the Board of Directors of the Central Missouri Food Bank.

I would be most happy to answer any other questions concerning my application.

With kindest personal regards to each of you, I am

Sincerely,



Charlene W. Nickolaus, Ed.D

2313 Ridgefield Road  
Columbia, MO 65203

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

---

March 15, 2001

Charlene W. Nickolaus  
2313 Ridgefield Rd.  
Columbia, MO 65203

Dear Ms. Nickolaus:

The Boone County Commission is pleased to inform you that you have been appointed to the Boone County Board of Park Commissioners for an interim term that runs from 3/1/2001 to 9/30 /2002.

We have enclosed a roster of the members of the Boone County Board of Park Commissioners. The board meets the second Tuesday of each month, at 5:30 p.m. in the Boone County Government Center, Room 220. If you need further information please feel free to call Chairman Jim Enlow at 573-682-2731.

Thank you for your interest in serving Boone County. We look forward to working with you.

Sincerely,

Don Stamper  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

DS:dm

Enclosure

C: Jim Enlow  
Stan Shawver

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Roger B. Wilson  
Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

---

September 17, 2002

Charlene Nickolaus  
2313 Ridgefield Rd.  
Columbia, MO 65203

Dear Ms. Nickolaus:

Your term on the Boone County Board of Park Commissioners will expire on September 30, 2002. Boone County Commission policy requires new applications to be submitted. Your new application will allow our office to update our files in case of any changes in address, telephone numbers, or other pertinent information. You may be asked to schedule a fifteen-minute interview with each of the Commissioners. This allows the Commissioners to meet current and prospective board members.

I have enclosed an application should you wish to reapply for this position. Please mail the application to the Boone County Commission by September 27, 2002 if you will be reapplying. If you have any questions or concerns, please contact me at 886-4305.

Sincerely,

Donna Minnis  
Administrative Assistant

Enclosure: 1

Cc: Larry McBee  
Stan Shawver

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

County of Boone

} ea.

November Session of the November Adjourned

Term. 20 02

In the County Commission of said county, on the

21<sup>st</sup>

day of

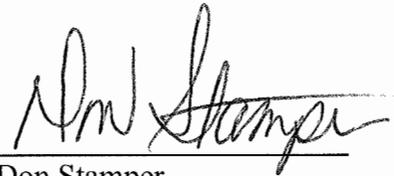
November

20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby re-appoint Connie M. Sullivan to the Building Code Board of Appeals for a five year term to expire on October 7, 2007.

Done this 21<sup>st</sup> day of November, 2002.



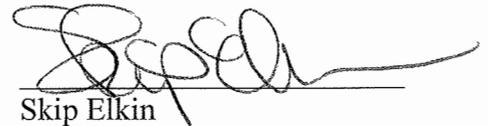
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201

573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

*reapplying*

# Boone County Commission

Boone County Commission *reappt. for 5 yr. term to expire 10/7/2007*

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Bo. Co. Building Code Brd. of Appeals Term: 5 yrs.

Current Township: Sturgeon Rocky Fork Today's Date: \_\_\_\_\_

Name: Connie M. Sullivan

Home Address: 16101 Tucker School Road Zip Code: 65284

Business Address: 705 E. Walnut Zip Code: 65201

Home Phone: 573-696-2474 Work Phone: 573-886-4100  
Fax: \_\_\_\_\_ E-mail: conniesullivan@hotmail.com

Qualifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Past Community Service: American Cancer Society  
Humane Society

References: Dan Atwill, John Coats

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Connie M. Sullivan  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

November Session of the November Adjourned

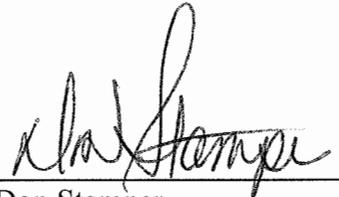
Term. 20 02

In the County Commission of said county, on the 21<sup>st</sup> day of November 20 02

the following, among other proceedings, were had, viz:

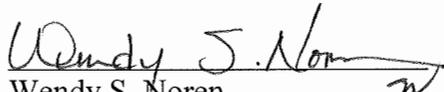
Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on January 8, 2003 from 5:00 to 9:30 p.m. by the Girls Scouts – Heart of Missouri Council for the Girl Scout Cookie Kick-off.

Done this 21<sup>st</sup> day of November, 2002.



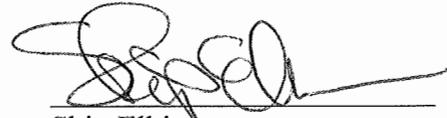
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

498  
(FRI) NOV 15 2002 15:18/ST. 15:17/NO. 6326742183 P 1

11/14/2002 15:05 FAX

001/001

Don Stampler, Presiding Commissioner  
Doree M. Miller, District I Commissioner  
Chip Elkins, District II Commissioner



Boone County Government Center  
601 East Walnut Room 245  
Columbia, MO 65201-7722  
573-886-4305 • FAX 573-836-4311

# Boone County Commission

ROGER B. WILSON BOONE COUNTY GOVERNMENT CENTER  
REQUEST TO USE CONFERENCE ROOM

*Commission  
Agenda*

Today's Date 11/14/02 Date of Event 1/8/03 Hours Needed 5-9:30 p.m.  
4 1/2 hrs.  
Organization Girl Scouts - Heart of Missouri Council  
Contact Jennifer Hess Telephone # 800-707-1917  
Substitute Melissa Kretzer Telephone # Same

**TYPE OF EVENT**

Girl Scout Cookie Kick-off - Dessert competition  
between local chefs/restaurants to promote  
the annual cookie sale

Room requested:

Chambers  
 Room 139

Room 208  
 Room 220

Priority \_\_\_\_\_ Date (FRI) 2002  
For Miss Elkins 11-14-02  
To Jennifer  
From WWWP! Jona  
Project \_\_\_\_\_

FROM HEART OF MO GIRL SCOUTS

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

November Session of the November Adjourned

Term. 20 02

County of Boone

In the County Commission of said county, on the

21<sup>st</sup>

day of

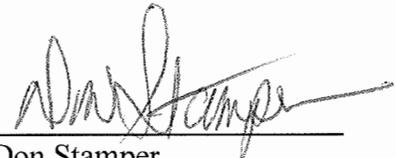
November

20 02

the following, among other proceedings, were had, viz:

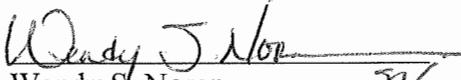
Now on this day, the County Commission of the County of Boone does hereby authorize Clifton Nahler of Hartsburg to vote the County's Proxy on all matters related to Boone County owned land in the Hartsburg Levee District.

Done this 21<sup>st</sup> day of November, 2002.



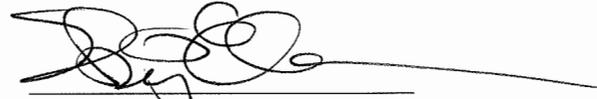
Don Stamper  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

ABSENT

Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

*Ann  
Agm 12  
Thurs*

# Hartsburg Levee District

Hartsburg, Missouri 65039

*DS -  
I would like to appoint  
Clifton Nahler as our  
Party unless you want  
to go to the meeting.  
Does this need to be  
done in Commission?  
If so shall be Tuesday?  
km*

November 8, 2002

Land Owners  
Hartsburg Levee District

Re: Annual Meeting

Dear Land Owner:

The annual meeting of the Hartsburg Levee District has been set for Tuesday, November 26, 2002 at 7:30 p.m. at the American Legion Hall in Hartsburg. One supervisor will be elected to hold office for five years. The Nominating Committee is Clifford Sapp and Clifford Nahler.

As a land owner you are entitled to one vote in person or by proxy for every acre of land which has benefits assessed. In the event you are unable to attend this meeting, you may use the enclosed PROXY.

Sincerely,

HARTSBURG LEVEE DISTRICT



Brenda J. Reeder  
Secretary-Treasurer

Enclosure