

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the DOVE Grant Application for the Boone County Sheriff's Department.

Done this 17<sup>th</sup> day of September, 2002.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Don Stamper  
Don Stamper  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

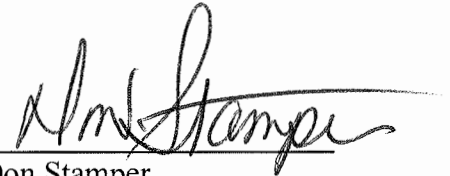
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

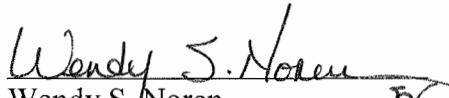
Now on this day, the County Commission of the County of Boone does hereby approve the Award of Contract for the Juvenile Accountability Incentive Block Grant Program (Contract Number 2001-JAIBG-LG-03). It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

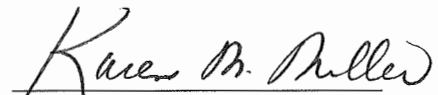
Done this 17<sup>th</sup> day of September, 2002.



Don Stamper  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

400

BOB HOLDEN  
Governor



Truman Building, Room 870  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65102-0749  
Telephone: 573-751-4905  
FAX: 573-751-5399  
Toll Free: 888-FYI-MDPS  
Internet Address:  
<http://www.dps.state.mo.us/>

CHARLES R. JACKSON  
Director

STATE OF MISSOURI  
DEPARTMENT OF PUBLIC SAFETY  
OFFICE OF THE DIRECTOR

August 26, 2002

Kirk Kippley  
Boone County Juvenile Justice Center  
5665 N. Roger I. Wilson Memorial Drive  
Columbia, MO 65201

Re: 2001-JAIBG-LG-03

Dear Mr. Kippley:

Enclosed in this mailing are two copies of the Award of Contract for your JAIBG program. There are a total of four pages for each copy. Two of the four pages will need the signature of the Authorized Official and one page will need the signature of the Project Director. The approved project period is October 1, 2002 – September 30, 2003. **Two signed complete copies** of the Award of Contract must be returned to our office for final authorization. A complete copy of the Award of Contract signed by the Director of the Department of Public Safety will be returned to you for your records.

At the end of each month you will receive a Monthly Report of Expenditures and the first month you will receive a Monthly Program Report form and a Detail of Expenditures form. You will need to make copies of the Monthly Program Report and Detail of Expenditures forms for subsequent months. Both forms can also be accessed on the Department of Public Safety website at [www.dps.state.mo.us](http://www.dps.state.mo.us). These reports must be completed and returned to our office by the 10<sup>th</sup> of the following month. Reports must be completed each month whether or not there were any expenditures during the month or reimbursement is being requested. Failure to submit all required forms on time, filled out in their entirety, may result in suspension and/or termination of the grant award.

Congratulations on receipt of your JAIBG award. I can be reached by email at [erin@dps.state.mo.us](mailto:erin@dps.state.mo.us) or by telephone at 573/526-1931. I look forward to working with you during this grant cycle.

Sincerely,

Erin E. Sherman  
Program Representative

Cc: Donald Stamper, Presiding Commissioner

Enclosures



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
 OFFICE OF THE DIRECTOR  
 AWARD OF CONTRACT

P.O. Box 749  
 Jefferson City, Missouri 65102  
 Phone: 573/751-4905

Contractor Name <b>Boone, County of</b>		
Project Title <b>Accountability Enhancement Programs and Services</b>		
Contract Period FROM: <b>10/1/02</b> TO: <b>9/30/03</b>	State Funds Awarded <b>\$64,416.32</b>	Contract Number <b>2001-JAIBG-LG-03</b>

Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, the attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (attached).

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.



*[Signature]* 9-17-02  
 Authorized Official Date

*Kirk Kippley* 9/4/02  
 Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*Jane Litchford by KF* 9/10/02  
 Auditor Date

\_\_\_\_\_  
 Director, Department of Public Safety

\_\_\_\_\_  
 Award Date

# MISSOURI DEPARTMENT OF PUBLIC SAFETY

AWARD CONTINUATION SHEET

Page 2 of 4

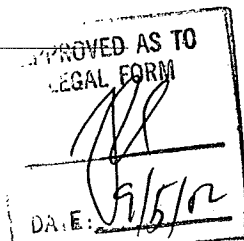
<b>Contract Number:</b> 2001-JAIBG-LG-03	<b>Award Date:</b> October 1, 2002
<b>Project Title:</b> Accountability Enhancement Programs and Services	

## SPECIAL CONDITIONS

1. The applicant assures compliance with the assurances stated on page 4 of this Award of Contract.
2. The applicant assures compliance with the financial and administrative requirements set forth in the effective edition of the Office of Justice Programs (OJP) Financial Guide.
3. The applicant assures compliance with the certified assurances and financial guidelines as set forth in the FY2001 JAIBG application packet.
4. The applicant assures that only actual costs for budget line items will be submitted on the Monthly Expenditure Reports (this requirement includes meals, if applicable).
5. The applicant assures that, if the local government is a recipient of funds waived by one or more eligible units of local government, expenditure of these funds must be used in such a manner to benefit all contributing and participating units of local government.
6. The applicant assures submission of Monthly Program Reports by the 10<sup>th</sup> day of each month. **Failure to submit the required reports on time shall be taken as failure to adhere to the Acceptance of the Contract, and may result in suspension and/or termination of the grant. (Please refer to page 3 of this Award of Contract titled "Policies and Procedures")**
7. The applicant assures submission of Monthly Expenditure Reports by the 10<sup>th</sup> day of each month, regardless of whether reimbursement is being requested. A separate Expenditure Report must be used for each month; you may not combine months on one form. **Failure to submit the required reports on time shall be taken as failure to adhere to the Acceptance of the Contract, and may result in suspension and/or termination of the grant. (Please refer to page 3 of this Award of Contract titled "Policies and Procedures")**

## ACCEPTANCE OF SPECIAL CONDITIONS:

\_\_\_\_\_  
AUTHORIZED OFFICIAL



\_\_\_\_\_  
DATE

**POLICIES AND PROCEDURES**  
**CONTRACT PERIOD 10/1/02-9/30/03**

The Monthly Report of Expenditures and the Monthly Program Report must be sent every month to the Missouri Department of Public Safety by the 10<sup>th</sup> of each month summarizing the activity and expenditures of the previous month. If the 10<sup>th</sup> falls on a weekend or holiday, the reports must be received the next business day. For example, the first ones will be due November 13<sup>th</sup>, 2001 as the 10<sup>th</sup> is a Saturday and the 12<sup>th</sup> is a holiday. The reports may be faxed; although a hard copy of the Monthly Report of Expenditure must later be forwarded and received at the Missouri Department of Public Safety, Office of the Director.

If there is some unforeseen problem with getting these reports to us on time; prior to the 10<sup>th</sup> you need to contact *Lisa Hueste*, *Erin Sherman* or *Sandy Rempe* at the Missouri Department of Public Safety to receive special permission to be late with the report or reports. At that time a mutually acceptable date for the reports to be received will be established.

The first time during the grant year that one or the other of these reports is late (without calling before the 10<sup>th</sup> to make other arrangements) the project director and authorized official will receive a letter outlining future action which may be taken should subsequent reports be late.

Should either of the reports ever be late again during the grant contract period (without the sub-grantee calling to receive special permission to be late), the project director and authorized official will be required to attend a meeting at the Missouri Department of Public Safety to discuss how this grant management problem can be rectified.

Should either of the reports ever be late an additional time during the grant contract period (without calling before the 10<sup>th</sup> to receive permission to be late) we will suspend the contract and begin an internal review of the project to determine if the contract should be terminated.

## ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements – 28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.  
  
It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

It will assist the Federal grantor agency in its compliance with Section

106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.
16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

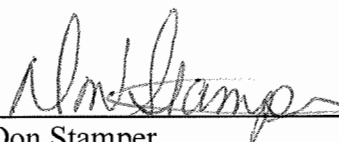
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

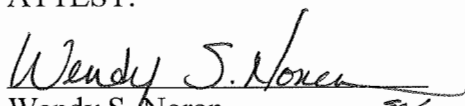
Now on this day, the County Commission of the County of Boone does hereby approve the Award of Contract for the Victims of Crime Act (VOCA) Grant Program (Contract Number 2000-VOCA-0103). It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

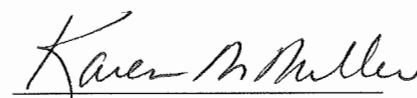
Done this 17<sup>th</sup> day of September, 2002.



Don Stamper  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

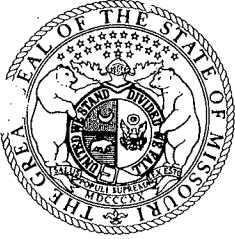


Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner





# Office of the Boone County Prosecuting Attorney

KEVIN M.J. CRANE, Prosecutor

705 E. Walnut - Courthouse  
Columbia, Missouri 65201-4485

573-886-4100  
FAX 886-4148

DATE: September 13, 2002

TO: Commissioner Stamper  
Commissioner Miller  
Commissioner Elkin

FROM: Bonnie Adkins  
Boone County Prosecutor's Office

RE: VOCA Grant Award of Contract

I respectfully request your approval to accept the Award of Contract for our Victim Response Team through the VOCA (Victims of Crime Act) grant program and the Department of Public Safety in the amount of \$48,932.00. We have been receiving funds for the Victim Response Team since 1993. The local match of \$12,300.00 is derived from the existing salary of the Victim Assistant position. The grant funds will be used for the salary and benefits of Mark Koch, Victim Specialist, training, travel and printing expenses.

Thank you for your consideration of this request.



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
 OFFICE OF THE DIRECTOR  
 AWARD OF CONTRACT

P.O. Box 749  
 Jefferson City, Missouri 65102  
 Phone: (573) 751-4905

Contractor Name <b>Boone, County of</b>		
Project Title <b>Victim Response Team</b>		
Contract Period FROM< <b>10/01/2002</b> TO< <b>09/30/2003</b>	State/Federal Funds Awarded <b>\$48,932.00</b>	Contract Number <b>2000-VOCA-0103</b>

Award is hereby made in the amount and for the period shown above to the **Boone, County of**. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

**This award is subject to Special Conditions (if the box is checked, see attached).**

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

*[Signature]* 9-17-02  
 Authorized Official Date

*Bonnie J. Atkins* 9-12-02  
 Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the Director of the Department of Public Safety.

**CERTIFICATION:**  
 I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.  
*Jane C. Pitchford* 9/16/02  
 Auditor *[Signature]* Date

\_\_\_\_\_  
 Director, Department of Public Safety  
  
October 1, 2002  
 Award Date



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
 OFFICE OF THE DIRECTOR  
 AWARD OF CONTRACT

P.O. Box 749  
 Jefferson City, Missouri 65102  
 Phone: (573) 751-4905

Contractor Name

**Boone, County of**

Project Title

**Victim Response Team**

Contract Period

FROM< **10/01/2002** TO< **09/30/2003**

State/Federal Funds Awarded

**\$48,932.00**

Contract Number

**2000-VOCA-0103**

Award is hereby made in the amount and for the period shown above to the **Boone, County of**. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

**This award is subject to Special Conditions (if the box is checked, see attached).**

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

*Ann Stamps* 9-17-02  
 Authorized Official Date

*Bonnie J. Adkins* 9-12-02  
 Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the Director of the Department of Public Safety.

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*Jane C. Pitzel* 9/16/02  
 Auditor Date

\_\_\_\_\_  
 Director, Department of Public Safety

**October 1, 2002**  
 Award Date

# Missouri Department of Public Safety

## AWARD CONTINUATION SHEET

Page 2 of 2

CONTRACT NUMBER: 2000-VOCA-0103

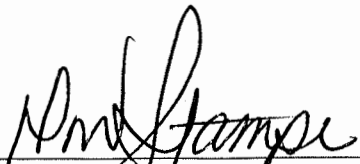
AWARD DATE: October 1, 2002

AGENCY: Boone, County of

### SPECIAL CONDITIONS

1. The grantee assures that it will comply with the applicable conditions of VOCA and the applicable Program Guidelines outlined by the Office for Victims of Crime (OVC) and the Missouri Department of Public Safety in the 2002 Victims of Crime Act Application Packet.
2. The grantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide and the Missouri Department of Public Safety's Financial and Administrative Guidelines for Contracts in the 2002 Victims of Crime Act Application Packet.
3. The grantee authorizes the Office for Victims of Crime (OVC) and /or the Office of the Comptroller (OC), and its representatives, and the Missouri Department of Public Safety and its representatives, access to and the right to examine all records, books, papers, or documents related to the VOCA crime victim assistance grant.
4. The grantee agrees to implement provisions to assist victims in seeking crime victim compensation benefits by coordinating its activities with victim's compensation. Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with application forms and procedures, obtaining necessary documentation, and /or checking on claim status.

### ACCEPTANCE OF SPECIAL CONDITIONS:

  
AUTHORIZED OFFICIAL

9-17-02  
DATE

  
PROJECT DIRECTOR

9-12-02  
DATE

# Missouri Department of Public Safety

## AWARD CONTINUATION SHEET

Page 2 of 2

CONTRACT NUMBER: 2000-VOCA-0103

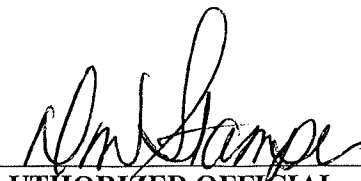
AWARD DATE: October 1, 2002

AGENCY: Boone, County of


### SPECIAL CONDITIONS

1. The grantee assures that it will comply with the applicable conditions of VOCA and the applicable Program Guidelines outlined by the Office for Victims of Crime (OVC) and the Missouri Department of Public Safety in the 2002 Victims of Crime Act Application Packet.
2. The grantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide and the Missouri Department of Public Safety's Financial and Administrative Guidelines for Contracts in the 2002 Victims of Crime Act Application Packet.
3. The grantee authorizes the Office for Victims of Crime (OVC) and /or the Office of the Comptroller (OC), and its representatives, and the Missouri Department of Public Safety and its representatives, access to and the right to examine all records, books, papers, or documents related to the VOCA crime victim assistance grant.
4. The grantee agrees to implement provisions to assist victims in seeking crime victim compensation benefits by coordinating its activities with victim's compensation. Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with application forms and procedures, obtaining necessary documentation, and /or checking on claim status.

### ACCEPTANCE OF SPECIAL CONDITIONS:

  
\_\_\_\_\_  
AUTHORIZED OFFICIAL

9-17-02  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
PROJECT DIRECTOR

9-12-02  
\_\_\_\_\_  
DATE

# VOCA CERTIFIED ASSURANCES

**AGENCY NAME:** Boone, County of

**PROJECT TITLE:** Victim Response Team

In addition to the general terms contained in the *Application Packet*, the applicant is also conditioned upon and subject to compliance with the following assurances.

1. The applicant assures that it will comply, and all its subcontractors will comply, with the applicable provisions of Title I of the *Omnibus Crime Control and Safety Streets Act of 1986*, as amended; *Missouri Department of Public Safety Financial and Administrative Guidelines for Contracts*; the *OJP OC Financial and Administrative Guide for Grants*; and other applicable federal laws, orders, circulars or regulations.
2. The applicant agrees to maintain the records necessary to evaluate the effectiveness of the project.
3. Subgrant Award Reports for VOCA and STOP are due with the award documents and no later than 30 days from the beginning of the contract period.
4. VOCA and STOP contractors must submit a report, on the form provided by the Department of Public Safety, six months after the beginning date of the contract which outlines the status of the project from both a financial and a programmatic standpoint.
5. The applicant agrees to submit, within 15 days of the project period ending date, a performance report which will include a summary description of the project; the data collected on the performance indicators included in the program description of the application package; the results of the evaluation process; and a brief assessment of impact.
6. The applicant agrees to comply with the provisions outlined in the Program Description for the Victims of Crime Act.
7. **Travel:** Expenditures for travel must be supported and documented by signed travel vouchers. Hotel/motel and meal receipts must be on file. Maximum amounts have been established for mileage, meals and other expenses. **Check with the Department of Public Safety for current rates.**
8. **Equipment:** Expenditures for equipment must be in accordance with the approved budget. All items of equipment must be assigned an inventory number and be readily identifiable as being purchased with Missouri Department of Public Safety funds.
9. **Supplies\Operating Expenses:** Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers must support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved. The titles of films, brochures, and other "miscellaneous items", not specifically outlined in the approved budget, must be submitted to the Missouri Department of Public Safety, Office of the Director, for approval **prior** to purchasing same.
10. **Personnel:** The applicant assures that any personnel costs shall be supported by time and attendance records and that proper records shall be maintained to adequately substantiate time spent to carry out the specific objectives for which the contract was approved.  
  
If less than 100% of an employee's salary is supported by the contract – either through federal funding or local match funding – that employee must keep a timesheet of all activities to document the percentage of time spent on the project. Only actual time spent on the project may be claimed. The timesheets must include the date, the beginning time, a brief description of, and the ending time for each task performed by the employee. If less than 100% of an employee's salary is supported by the contract – either through the federal funding or the local match funding – but the employee is spending 100% of her/his time on the project as supported by the employee's job description, this requirement may be waived at the discretion of the Department of Public Safety.
11. **Local Share:** The approved match must be expended within the period for which federal funds are available for expenditure under the approved contract. Records must be maintained to show the amount and timing of the match. These records are subject to audit in the same manner and to the same extent as books and records dealing with federal funds.  
  
**Failure to provide the approved match may result in your agency being required to refund the federal share to the Missouri Department of Public Safety.**

12. **Interest:** The applicant assures that federal funds will not be used to pay interest or any other financial costs.
13. **Budget Revisions: Prior** approval must be received from the Missouri Department of Public Safety, Office of the Director, for certain changes in the budget as outlined below:
  - a. Change in project site.
  - b. Changes which increase or decrease the total cost of the project.
  - c. Change in approved budget categories in excess of 10 percent of the total award amount. Movement of dollars between approved budget categories is approved up to 10 percent of the total award amount, provided there is no change in project scope. When the cumulative changes exceed 10 percent of the total award amount or change the scope of the project, prior approval is required.
  - d. Change in or temporary absence of the project director or authorized official.
  - e. Successor in interest and name change agreements.
  - f. Change in scope of the programmatic activities or purpose of the project.

If a budget or programmatic revision is required, the request for a change must be submitted and approved at least 30 days prior to the proposed change on a *Request to Revise the Budget* form. Applicant must submit requests to revise the budget 60 days prior to the end of the contract period.

14. **Contractual Services:** The applicant assures that the following general requirements will be followed when subcontracting for work or services contained in this proposal:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation, and length of time over which the services will be provided which shall not exceed the length of the grant period.
  - b. A copy of all written contracts for contractual or consultant services must be forwarded to the Missouri Department of Public Safety, Office of the Director, upon their ratification.
  - c. Payments must be supported by statements providing the services rendered and supporting the period covered.
  - d. Any contract or agreement for service of \$3,000 or more which is not entered into as a result of competitive bidding procedures (or if only one bid is received) must receive prior approval from the Missouri Department of Public Safety, Office of the Director.
  - e. Individual rates cannot exceed \$250.00 per day without prior approval.

15. **Sole Source Procurement:** When only one bid is received or only one vendor is contacted, the purchase is deemed to be sole source procurement. Sole source procurement on purchases with an individual cost from \$3,000 to \$100,000 requires **prior** approval by the Department of Public Safety.

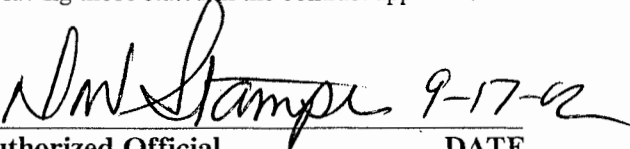
In addition, sole source procurement for amounts in excess of \$100,000 requires **prior** U.S. Department of Justice approval.

16. The applicant shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
17. The applicant certifies that all expendable and non-expendable property purchased with funds awarded under this contract shall be used for victim assistance purposes only.
18. The applicant assures that federal block grant funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project (Supplanting does not apply to non-profit organizations).
19. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety, Office of the Director, shall prescribe will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this contract.
20. **Audit:** The applicant agrees to provide an annual audit of their organization, if required, in accordance with the provisions of Office of Management and Budget Circulars applicable to their organization.
21. The applicant assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice.
22. The applicant assures that, if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 CFR 42.301 et seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEOP on file which meets the requirements therein.
23. The applicant assures that, in connection with the furnishing of services under this contract, it will comply and any subcontractors will comply with all applicable requirements and provisions of the Americans with Disabilities Act (ADA).

24. The applicant assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Victims of Crime Act, 42 U.S.C. Department of Justice Non-Discrimination Regulations 28 CFR Part 42, Subparts C, D, E, and G and the Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.
25. The applicant assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights Compliance (OCRC) of the Office of Justice Programs, U.S. Department of Justice.
26. If the applicant is a law enforcement agency, the applicant assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."
27. If the applicant is a law enforcement agency, the applicant assures that the agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting, and Section 590.650, RSMo relating to racial profiling.
28. The applicant assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo**. (These eligible direct victim services do not include general witness assistance).
29. The Missouri Department of Public Safety, Office of the Director reserves the right to terminate any contract entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the contractor. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the contractor under the contract shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri. The contractor shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.
30. An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.
31. It is understood and agreed upon that, in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

*Failure to comply with any of the foregoing certified assurances could result in funds being withheld until such time as the contractor takes appropriate action to rectify the incident(s) of non-compliance.*

The applicant hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.

  
 \_\_\_\_\_  
 Authorized Official                      DATE

  
 \_\_\_\_\_  
 Project Director                      DATE



VENDOR ACH/EFT VERIFICATION FORM

If your agency currently receives DPS grant payments via electronic transfer of funds, please complete this verification document and submit with your grant Award documents. If your agency does not currently receive DPS grant payments via electronic transfer or if your agency is a new grant recipient, and you would like to have your DPS reimbursements electronically deposited, please complete the attached Vendor ACH/EFT Application form and submit it with your Award documents for this grant.

Agency (Vendor) Name: Boone County Prosecutor

Current DPS Contract #(s): 2000-VOCA-0006

New Grant Contract #: 2000-VOCA-0103  
(As shown on the enclosed Award of Contract)

By signing below you acknowledge that your agency currently receives reimbursement of DPS grant funds via electronic transfer and requests to continue receiving reimbursement of funds via electronic transfer for the grant indicated on the enclosed Award of Contract.

APM Jamps  
Signature of Authorized Official

9-17-02  
Date



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE FOR VICTIMS OF CRIME  
**SUBGRANT AWARD  
REPORT**

The purpose of this report is to collect basic information on subgrant recipients and their programs in a manner that is convenient to report and analyze. This report must be completed in full and submitted by the State agency (grantee) within ninety (90) days from the date of the award of a subgrant to a local victim assistance program. A Subgrant Award Report must be completed for each program receiving Victims of Crime Act funding. Send the original and one (1) copy to: Office for Victims of Crime, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

1. a. SUBGRANTEE AGENCY NAME AND ADDRESS (Including Zip Code):  
Boone County Prosecuting Attorney  
705 E. Walnut  
Columbia, Missouri 65201-4485

b. TELEPHONE NUMBER AND AREA CODE: 573-886-4100

c. CONGRESSIONAL DISTRICT: 9

2. FEDERAL GRANT NUMBER:

3. PURPOSE OF VOCA SUBGRANT AWARD: (Check one)

a.  START UP A NEW VICTIM SERVICES PROJECT

b.  CONTINUE A VOCA FUNDED VICTIM PROJECT FUNDED IN A PREVIOUS YEAR

c.  EXPAND OR ENHANCE AN EXISTING PROJECT NOT FUNDED BY VOCA IN THE PREVIOUS YEAR

d.  START UP A NEW NATIVE AMERICAN VICTIM SERVICES PROJECT

e.  EXPAND OR ENHANCE AN EXISTING NATIVE AMERICAN PROJECT

4. a. CRIME VICTIM ASSISTANCE FUNDS AWARDED: \$ 48932.00

b. STATE AWARD NUMBER: 2000-VOCA-0103

c. PROJECT BEGIN DATE: 10/1/02

d. PROJECT END DATE: 9/30/03

5. SUBGRANT MATCH (Financial support from other sources):

a. VALUE OF IN-KIND MATCH: \$ \_\_\_\_\_

b. CASH MATCH: \$ 12300.00

c. TOTAL MATCH: \$ 12300.00

6. THESE VOCA FUNDS WILL PRIMARILY BE USED TO: (Check one)

a.  EXPAND SERVICES INTO A NEW GEOGRAPHIC AREA

b.  OFFER NEW TYPES OF SERVICES

c.  SERVE ADDITIONAL VICTIM POPULATIONS

d.  CONTINUE EXISTING SERVICES TO CRIME VICTIMS

e.  OTHER

7. FOR THIS VICTIM SERVICES PROGRAM INDICATE:

a. NUMBER OF PAID STAFF 2 (Full-time equivalents)

b. HAS THE VICTIM SERVICES PROGRAM RECEIVED A VOLUNTEER WAIVER?

1.  YES  NO

2. IF NO, INDICATE THE NUMBER OF VOLUNTEER STAFF 6 (Full-time equivalents)

8. IDENTIFY ANY OR ALL OF THE VOCA GRANT THAT WILL BE USED TO MEET THE PRIORITY AND UNDERSERVED REQUIREMENTS

a. CHILD ABUSE \$ 978.64

b. DOMESTIC VIOLENCE \$ 17,615.52

c. SEXUAL ASSAULT \$ 978.64

d. UNDERSERVED

1. DUI/DWI CRASHES \$ 489.32

2. SURVIVORS OF HOMICIDE VICTIMS \$ 978.64

3. ASSAULT \$ 2446.60

4. ADULTS MOLESTED AS CHILDREN \$ 0

5. ELDER ABUSE \$ 489.32

6. ROBBERY \$ 1467.96

7. OTHER VIOLENT CRIMES \$ 2935.92

9. TYPE OF IMPLEMENTING AGENCY (Check the appropriate boxes)

a.  CRIMINAL JUSTICE - GOVERNMENT:

1.  LAW ENFORCEMENT 4.  COURT

2.  PROSECUTION 5.  CORRECTIONS

3.  PROBATION 6.  OTHER

b.  NONCRIMINAL JUSTICE - GOVERNMENT:

1.  SOCIAL SERVICES 4.  HOSPITAL

2.  MENTAL HEALTH 5.  OTHER

3.  PUBLIC HOUSING

c.  PRIVATE NON-PROFIT:

1.  HOSPITAL 4.  SHELTER

2.  RAPE CRISIS 5.  MENTAL HEALTH AGENCY

3.  RELIGIOUS ORGANIZATION 6.  OTHER

d.  NATIVE AMERICAN TRIBE OR ORGANIZATION:

1.  ON RESERVATION 2.  OFF RESERVATION

e.  OTHER:

10. PLEASE PROVIDE THE TOTAL AMOUNTS OF FUNDING ALLOCATED TO VICTIM SERVICES BASED ON THE SUBGRANTEE'S CURRENT FISCAL YEAR BUDGET

FUNDING SOURCES	CURRENT YEAR
a. FEDERAL (Excluding VOCA)	64,500.00
b. VOCA FUNDS	48932.00
c. STATE	57491.49
d. LOCAL	
e. OTHER	

11. IDENTIFY THE VICTIM(S) TO BE SERVED THROUGH THIS VOCA-FUNDED PROJECT (VOCA grant plus Match) BY CHECKING THE TYPE OF CRIME(S):

a. <input checked="" type="checkbox"/> CHILD PHYSICAL ABUSE	g. <input type="checkbox"/> ADULTS MOLESTED AS CHILDREN
b. <input checked="" type="checkbox"/> CHILD SEXUAL ABUSE	h. <input checked="" type="checkbox"/> SURVIVORS OF HOMICIDE VICTIMS
c. <input checked="" type="checkbox"/> DUI/DWI CRASHES	i. <input checked="" type="checkbox"/> ROBBERY
d. <input checked="" type="checkbox"/> DOMESTIC VIOLENCE	j. <input checked="" type="checkbox"/> ASSAULT
e. <input checked="" type="checkbox"/> ADULT SEXUAL ASSAULT	k. <input checked="" type="checkbox"/> OTHER VIOLENT CRIMES
f. <input checked="" type="checkbox"/> ELDER ABUSE	l. <input checked="" type="checkbox"/> OTHER Burglary/Property Damage

12. CHECK THE SERVICES TO BE PROVIDED BY THIS VOCA-FUNDED PROJECT (VOCA grant plus Match)

a. <input checked="" type="checkbox"/> CRISIS COUNSELING	h. <input checked="" type="checkbox"/> CRIMINAL JUSTICE SUPPORT/ADVOCACY
b. <input checked="" type="checkbox"/> FOLLOWUP CONTACT	i. <input type="checkbox"/> EMERGENCY FINANCIAL ASSISTANCE
c. <input type="checkbox"/> THERAPY	j. <input type="checkbox"/> EMERGENCY LEGAL ADVOCACY
d. <input type="checkbox"/> GROUP TREATMENT	k. <input checked="" type="checkbox"/> ASSISTANCE IN FILING COMPENSATION CLAIMS
e. <input type="checkbox"/> CRISIS HOTLINE COUNSELING	l. <input checked="" type="checkbox"/> PERSONAL ADVOCACY
f. <input type="checkbox"/> SHELTER/SAFE HOUSE	m. <input checked="" type="checkbox"/> TELEPHONE CONTACTS (Information and referral)
g. <input checked="" type="checkbox"/> INFORMATION AND REFERRAL (In-person)	n. <input type="checkbox"/> OTHER

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

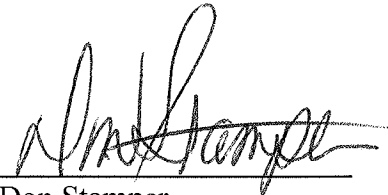
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

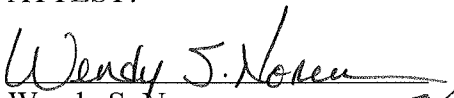
Now on this day, the County Commission of the County of Boone does hereby award bid 54-03SEP02 (Pavement Marking) to K.W. Luetkemeyer Painting and Wallcovering Co. Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

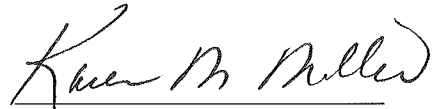
Done this 17<sup>th</sup> day of September, 2002.



Don Stamper  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

402-2002

# Boone County Purchasing

**Marlene Ridgway**  
Buyer



601 E. Walnut, 2nd Flr  
Columbia, MO 65201  
(573) 886-4392

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## MEMORANDUM

TO: Boone County Commission  
FROM: Marlene Ridgway *MR*  
RE: 54-03SEP02 – Pavement Marking  
DATE: September 9, 2002

The Public Works department and I have reviewed the responses received and recommend awarding to K. W. Luetkemeyer Painting and Wallcovering Co., Inc. for having the lowest and best bid meeting our specifications. Total cost of the contract is \$18,445.00 to be paid from organization 2040 account 71100.

The bid tabulation is attached.

# Bid Tabulation

## 53-03SEP02-Pavement Markings

PRICING					Luetkemeyer Painting and Wall Covering		Boone Construction Company	
	Road Name	CL Marking Type	Description	Mileage	Lineal Feet	Bid Price	Bid Price	
4.7.1.	Blackfoot Road	Double Solid	City limits to O'Neal Road	0.34	3632	\$ 275.00	\$ 526.64	
4.7.2.	Brown School Road	Double Solid	Creasy Springs Road to State Highway 763	1.43	15094	\$ 1,140.00	\$ 2,187.12	
4.7.3.	Clark Lane	Double Solid	City limits to St. Charles Road	0.25	2640	\$ 200.00	\$ 382.80	
4.7.4.	Clearview Road	Double Solid	Brown School Road to Hackberry Road	0.76	7818	\$ 665.00	\$ 1,133.61	
4.7.5.	Creasy Springs Road	Double Solid	City limits to Mauller Road	3.59	37602	\$ 2,990.00	\$ 5,448.53	
4.7.6.	Gillespie Bridge Road	Double Solid	As per Plans from Scott Boulevard to	2.73	23582	\$ 1,780.00	\$ 3,417.04	
		Single Solid	State Highway UU2.73		200	\$ 210.00	\$ 29.00	
4.7.7.	Lake of the Woods Road	Double Solid	St. Charles Road to Mexico Gravel Road	1.51	15840	\$ 1,490.00	\$ 2,296.80	
4.7.8.	Obermiller / Roemer Roads	Double Solid	Roemer Road to Creasy Springs Road	2.55	15216	\$ 1,160.00	\$ 2,206.32	
4.7.9.	Old Highway 63 North	Double Solid	As per Plans from Crofton Hall to State	4.95	35270	\$ 3,350.00	\$ 5,110.63	
		Single Solid	Highway 124 and from State Highway 124 to	0.56	5600	\$ 690.00	\$ 812.00	
		Intermittent	State Highway 63		8065	\$ 610.00	\$ 1,169.43	
4.7.10.	St. Charles Road	Double Solid	City Limits to State Highway Z	3.8	38310	\$ 3,050.00	\$ 5,554.95	
4.7.11.	Williams Road	Double Solid	Old Highway 63 North to west to end of pavement	0.88	8792	\$ 835.00	\$ 1,274.84	
4.7.12.	<b>GRAND TOTAL</b>				217661	\$ 18,445.00	\$ 31,549.71	
<b>Addendum 1</b>								
4.7.13.	Price per linear ft for any additional striping if necessary.					\$ 0.090	\$ 0.075	
4.7.14.	Price per linear ft for edge striping.					\$ 0.110	\$ 0.075	
4.8.	<b>Prompt Payment Discount:</b>					_n/a_%; Net_30_ Days	_0_%; Net_0_ Days	
4.9.	<b>Delivery Schedule from Date of Award and Contract Execution:</b>					24 working days from NTP	30 days Max	
4.9.1.	Warranty Information					Yes	No Response	
4.9.2.	Experience and Qualifications Information					Yes	No Response	
4.9.3.	Project Schedule					Yes	No Response	
4.9.4.	Bid Bond Attached					Yes	Yes	

**PURCHASE AGREEMENT  
FOR  
PAVEMENT MARKING**

**THIS AGREEMENT** dated the 17 day of September 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" Luetkemeyer Painting and Wallcovering Co., Inc., herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement For Pavement Marking, County of Boone Request for Bid for Pavement Marking, bid number 54-03SEP02 Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Standard Terms and Conditions, as well as the Contractor's bid response dated September 3, 2002 and executed by Mike Luetkemeyer on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, Introduction and General Terms and Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms and Conditions all prevail and control over the Contractor's bid response.

**2. Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County the items and service identified and responded to. Items will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response for a contract price of \$18,445.00.

**3. Delivery** - Contractor agrees to provide the items and service within twenty-four (24) days from the notice to proceed as specified and as agreed to in the bid specifications.

**4. Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**5. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**6. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid

specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**7. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**LUETKEMEYER PAINTING AND WALLCOVERING CO., INC.**

**BOONE COUNTY, MISSOURI**

by *Mike Jentzsch*

by: Boone County Commission  
*Don Stamper*  
Don Stamper, Presiding Commissioner

title President

address 4506 Hwy 50 West

Jefferson City, MO 65109

APPROVED AS TO FORM:  
*[Signature]*  
County Counselor

ATTEST:  
*Wendy S. Noren*  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required where the terms of the contract do not result in a measurable county obligation.)

2040-71100 - \$18,445.00

<u><i>June C. Pitchford</i></u>	<u>9/2/02</u>	
Signature	Date	Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

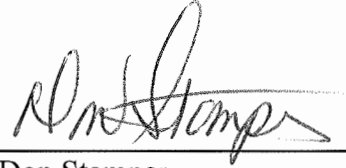
Now on this day, the County Commission of the County of Boone does hereby approve the request by Robert Brown and Linda Lenau for a campground and boat ramp on 26.5 acres, located at 8825 W. Sarr Street, Columbia, with the following conditions:

1. That the CUP is limited to those facilities, areas, and uses shown on the graphic submitted with the request including: a boat ramp and associated parking lot, 18 individual campsites set up for 2 tents per site, 2 campsites that have no specific number of tents indicated, 1 RV campsite limited to a campground host, 1 restroom structure, and 1 park style shelter house. Any addition or expansion of any use shown on the graphic will be considered a significant change and require a new hearing on the proposed change as an additional CUP.
2. That the proposed 10-foot minimum of chip & seal surface roadway with 4-foot shoulders on each side is a requirement. Additionally, all parking and loading, unloading and other surfaces that are intended for use by vehicles, even temporarily, be a minimum of chip & seal surface.
3. An effective notification and evacuation plan that addresses natural disasters and other emergency situations is to be submitted to the fire district and planning director for their approval.
4. That all lighting associated with the development be shielded and aimed inward and downward.
5. That the parking spaces in the boat ramp parking lot have a minimum width of 10-feet to accommodate large boat trailers.
6. That Floodplain Development Permits and associated No-Rise Certificates be obtained for all work including grading and earthwork on the site.
7. That the camping facility is limited to a maximum of 150 campers.
8. Campground shall post a sign stating "No Alcohol" in a prominent place and shall make reasonable efforts to prohibit alcohol consumption on the campground and adjoining premises.
9. No motorized boat excursions for compensation or consideration may originate, dock or end on the subject property.
10. Wastewater facilities for the campground must be in place before any camp sites are used. Temporary or portable facilities may be used for one year from the date this permit is granted, after which they must be replaced with permanent restroom facilities.
11. No amplified music or loudspeaker system is permitted.
12. The campground can only be open if the applicant, employee of the applicant or a campground host is present.
13. No ATV's are allowed in the campground except those operated by the owner, an employee or the campground host.
14. A source of potable water is to be provided to the campground.
15. A permanent phone line is to be installed at the campground.
16. No camping outside the designated camping area.
17. No more than 10 campsites may be prepared during the first season.



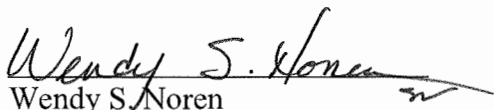
18. This request is subject to periodic staff review.
19. This permit is subject to an annual review by the County Commission.
20. This permit is restricted to 26.5 acres shown on the survey prepared by J. Daniel Brush.
21. No fuel sales allowed within this area.

Done this 17<sup>th</sup> day of September, 2002.

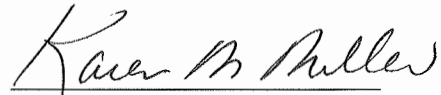


Don Stamper  
Presiding Commissioner

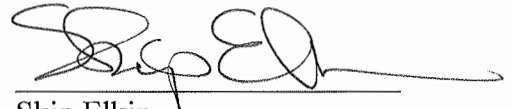
ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

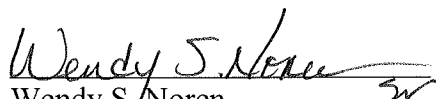
September Session of the August Adjourned Term. 20 02


In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02  
 the following, among other proceedings, were had, viz:

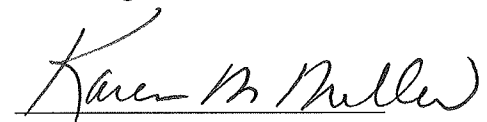
Now on this day, the County Commission of the County of Boone does hereby appoint F.H. "Chip" Estabrooks to the Road and Bridge Advisory Committee for a term that will expire on May 25, 2006.

Done this 17<sup>th</sup> day of September, 2002.

ATTEST:

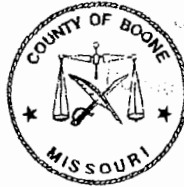
  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Don Stamper  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymmo.org

view Aug. 28 @ 10:30

appt.  
for 4 yr. term to expire 5-25-2006

RECEIVED  
JUL 31 2002

404-2002

# Boone County Commission

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

EXPIRES

Board or Commission: ROAD & BRIDGE Term: 5-25-2006

Current Township: COLUMBIA Today's Date: 7-30-02

Name: F.H. CHIP ESTABROOKS

Home Address: 11501 VEMERS FORD RD Zip Code: 65201

Business Address: 209 E. BROADWAY Zip Code: 65203

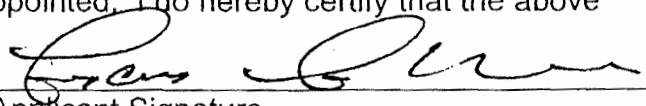
Home Phone: 573-874-8960 Work Phone: 874-1444  
Fax: 874-3721 E-mail: CHIPBROOKS@SOCKET.NET

Qualifications: 25 YRS CONSTRUCTION EXPERIENCE  
10 YRS HIGHWAY, BRIDGE, ASPHALT,  
CONCRETE EXPERIENCE  
RESIDENT BOONE COUNTY 37 YEARS

Past Community Service: BOONE COUNTY SHERIFFS RESERVE

References: RANDY COIL, WILLIS SMITH, TED BOEHM

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI

} ea.

September Session of the August Adjourned

Term. 20 02

County of Boone

In the County Commission of said county, on the

17<sup>th</sup>

day of

September

20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint Shawn Brady to the Board of Parks Commissioners for a term that will expire on September 30, 2003.

Done this 17<sup>th</sup> day of September, 2002.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

Don Stamper  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Skip Elkin District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

405-2002

interview Thurs, Sept. 5 @ 11:00

appt.

for interim term that expires 9-30-2003

# Boone County Commission

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Board of Park Commissioners Term: Interim

Current Township: Columbia Today's Date: 7-26-02

Name: Shawn Brady

Home Address: 1412 Man O War Zip Code: 65202

Business Address: 3511 Clark Lane Zip Code: 65202

Home Phone: 573-268-2959 Work Phone: 573-474-9473  
Fax: \_\_\_\_\_ E-mail: Shawn.brady@fs.firstgroupamerica.com

Qualifications: Boone County Resident, Graduate from MU, Eagle Scout, Father of 3, love the outdoors and want to see best for our land resources in Boone County.

Past Community Service: Volunteer for Central Missouri Arthritis Foundation, Served on the Caring Communities Governance Council 2000, Blood donor.

References: Blake Tekotte-CPS Transportation Director, 445-3379  
Bryan Howard-DESE, 234-1410  
Jeff Lampe-Ecolab, 234-2482

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Shawn Brady  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

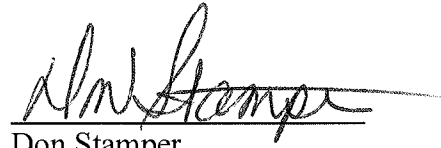
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

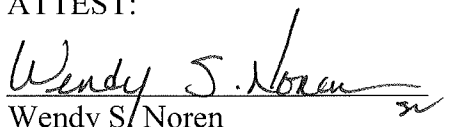
Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Commission Chambers on Friday, November 15, 2002 from 9:00 a.m. to 3:00 p.m. for a meeting of house managers and volunteer coordinators of Ronald McDonald House Charities of Mid-Missouri, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Done this 17<sup>th</sup> day of September, 2002.

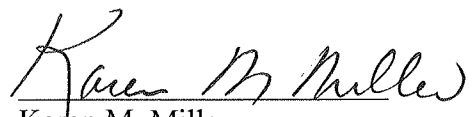


Don Stamper  
Presiding Commissioner

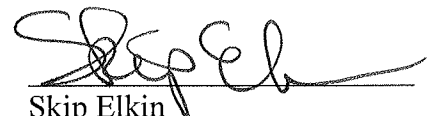
ATTEST:



Wendy S. Noren  
Clerk of the County Commission

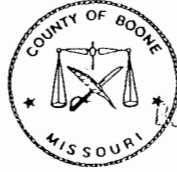


Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Elkin, District II Commissioner



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SEP 06 2002

Boone County Government Center  
801 East Walnut Room 245  
Columbia, MO 65201-7732  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

*Commission agenda*

*406-2002*

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:  
Description of Use: A meeting of House Managers and Volunteer Coordinator *Commission Chambers*

Date(s) of Use: Friday, Nov. 15, 2002

Time of Use: From: 9:00 (a.m./p.m) thru 3:00 (a.m./p.m)

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds. of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: Ronald McDonald House Charities of Mid-Mo., Inc.

Organization Representative/Title: Joni Zumwalt Organization Asst.

Phone Number: 443-7666

Date of Application: Sept. 5, 2002

### PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

BOONE COUNTY, MISSOURI

Wendy S. Nowen  
Clerk

Don Stamper  
Commissioner

DATE: 17 Sept 2002

4-07-2002

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

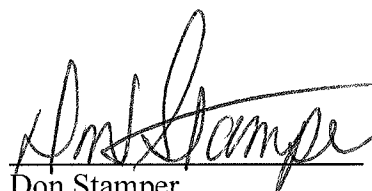
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 17<sup>th</sup> day of September 20 02

the following, among other proceedings, were had, viz:

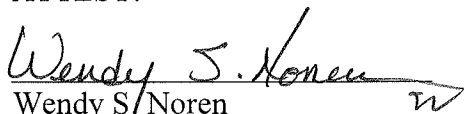
Now on this day, the County Commission of the County of Boone does hereby authorize the use of the Courthouse Grounds on Wednesday, September 18, 2002 from 7:30 to 8:30 a.m. for See You at the Pole by the Mid-Missouri Columbia Home Educators. It is further ordered that the Presiding Commissioner be hereby authorized to sign said application.

Done this 17<sup>th</sup> day of September, 2002.

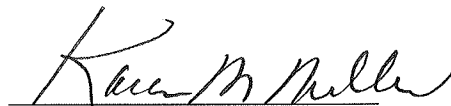


Don Stamper  
Presiding Commissioner

ATTEST:



Wendy S. Noren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner



Don Stamper, Presiding Commissioner  
Karen M. Miller, District I Commissioner  
Rick Elkin, District II Commissioner



Boone County Government Center  
801 East Walnut Room 24  
Columbia, MO 65201-773  
573-886-4305 • FAX 573-886-4311

# Boone County Commission

407-2002

## APPLICATION FOR PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE GROUNDS

The undersigned organization hereby applies for a permit to use the Boone County Courthouse grounds as follows:

Description of Use: "See You at the Pole"

Date(s) of Use: 9/18/02

Time of Use: From: 7:30 a.m/p.m thru 8:30 a.m/p.m

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department grounds, of time and place of use and abide by all applicable laws and ordinances in using Courthouse
2. To remove all trash or other debris which may be deposited on the courthouse grounds by participants in the organizational use.
3. To repair or replace or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds.
4. To conduct its use of courthouse grounds in such a manner as to not unreasonably interfere with normal courthouse functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds as specified in this application.

Name of Organization: Mid-Mo Columbia Home Educators

Organization Representative/Title: David Hawkins

Phone Number: 474-1057

Date of Application: 9/16/02

### PERMIT FOR ORGANIZATIONAL USE OF COURTHOUSE GROUNDS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:  
Wendy J. Noren  
Clerk

BOONE COUNTY, MISSOURI  
Don Stamper  
Commissioner

DATE: 17 Sept 2002