

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
Boone County Treasurer Nicole Galloway
General Manager Tom Ratterman
Director of Purchasing Melinda Bobbitt
Deputy County Clerk Cameron Clarke

District II Commissioner Skip Elkin was absent.

The meeting was called to order at 9:37 a.m.

Treasurer

1. 2011 Tax Sale Surplus Claim (first reading)

Boone County Treasurer Nicole Galloway was present on behalf of this item. Ms. Galloway stated when the Collector makes her sales at auction in August, the amount received above taxes due is surplus, and comes to her office. Ms. Galloway stated the property owner has three years to claim that surplus, and if they don't it goes to the public schools. Ms. Galloway stated this claim is through a power of attorney, which is why it's on the Commission agenda. Ms. Galloway stated the original property owner is going through a power of attorney to claim the surplus of \$14,950.45. Ms. Galloway stated she had the County Counselor look at all of the documentation to make sure the claimant (Lori Benthall) has the right to the surplus under Missouri statute. Ms. Galloway stated her and her husband owned the property together, but her husband passed away. Ms. Galloway stated the property was sold, and now there is a surplus. Ms. Galloway stated the County Counselor believes through all of the documentation provided, and by looking at the warranty deed, death certificate, and her claim form, that Ms. Benthall is entitled to the surplus.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Boone County Regional Sewer District

2. Resolution to Obtain Financial Assistance from the USDA Rural Development for Manchester Heights Sanitary Sewer NID (first reading)

General Manager Tom Ratterman was present on behalf of this item. Mr. Ratterman

stated this resolution concerns the acceptance and compliance with various requirements to obtain financial assistance from USDA Rural Development. Mr. Ratterman stated there are a variety of forms that must be signed: the equal opportunity agreement, civil rights, etc.

Commissioner Atwill asked if this is the County's agreement to follow federal law so he can get the money.

Mr. Ratterman stated yes, it's not an application for the loan at this point. Mr. Ratterman stated it's needed to later make application for the loan. Mr. Ratterman stated Leanne Gleeson from Rural Development sent him and Commissioner Miller a laundry list of things she needs to make application. Mr. Ratterman stated he spoke with Boone County Auditor June Pitchford about four of these items yesterday, and he will speak with her and Boone County Treasurer Nicole Galloway after this meeting. Mr. Ratterman stated Ms. Pitchford and Ms. Galloway have a great deal of input about how the County seeks to borrow this money. Mr. Ratterman stated in fact, rural development may not be the best route to go, and said the market might be competitive. Mr. Ratterman stated this is up to Ms. Galloway. Mr. Ratterman stated the County Commission formed a petition in August 2010 for \$388,000, not to exceed \$486,000. Mr. Ratterman stated the homeowners in Manchester Heights took it upon themselves to do an income survey out there, and their median household income is \$30,595. Mr. Ratterman stated he is getting every indication from the Department of Economic Development, Community Development Block Grant that they will qualify for a CDGB grant. Mr. Ratterman stated typically, CDBG grants are worth about 45% of the project cost, so really the County is looking to finance about 55%. Mr. Ratterman stated the NID will serve 33 units: two units are a duplex building, four units are a four-plex building, and the remainder are single family homes. Mr. Ratterman stated the neighborhood association owns a lagoon that is permitted by the Missouri Department of Natural Resources, and they are having compliance issues. Mr. Ratterman stated they have concluded the best solution is to connect to the Boone County Sewer District.

Commissioner Atwill asked what the average cost of connection per residential unit would be.

Mr. Ratterman stated a little over \$10,000 per unit.

Commissioner Miller stated when you get 45% off it's down to about \$6,000, so this is a really good deal if they can get it.

Mr. Ratterman stated the data bounces around, in 1998 when they did Pin Oak is was \$7,500 per unit, Hill Creek was close to \$20,000 per unit, WB Smith was between \$12-15,000 per unit, County Squire worked out pretty good, and was about \$7,000 per unit, and they received a grant for half of it. Mr. Ratterman stated in Brown Station they brought sewers to six single family homes, and it was probably about \$40,000 per unit, and the ARRA grant reduced it to about \$20,000 per unit. Mr. Ratterman stated there

was no way they could have done Brown Station without the ARRA grant. Mr. Ratterman stated he and Commissioner Miller did a presentation to the County Commissioners Association and used pictures from the Brown Station NID in his talk.

Commissioner Atwill asked the minimum number of households that must combine to form a NID.

Mr. Ratterman stated there is no minimum. Mr. Ratterman stated you could do a one lot NID.

Commissioner Miller stated the administrative overhead would not make it feasible. Commissioner Miller asked what the administrative cost is, because it's significant.

Mr. Ratterman stated the formula is \$3,500 plus 1% of project cost, plus .5% construction costs, plus \$25 per parcel. Mr. Ratterman stated the Collector has a 1% commission, and there are always bond counsel costs, and financial advisors costs. Mr. Ratterman stated he is probably leaving a few out.

Commissioner Miller stated the Commission has passed these resolutions before, and it's just saying the County will comply with federal law.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

Purchasing

3. Bid award to Walgreens for bid 53-22NOV11 – Pharmacy Compounding Services, Infusion Therapies and Other Related Supplies and Services – Term and Supply (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Bid for Pharmacy Compounding Services, Infusion Therapies and Other Related Supplies and Services – Term and Supply closed on November 28, 2011. Two bids were received. Purchasing and the Sheriff's department recommend award to Walgreens for offering the lowest and best bid for the County.

Term and Supply contract invoices will be paid from department 1255 – Corrections, account 23501– Prescription Drugs.

Ms. Bobbitt stated pharmacy compounding services are when they mix up the IV bags. Ms. Bobbitt stated they don't use it very often but they want a term and supply just in case they have an inmate that it's needed for.

Commissioner Atwill asked if this is for the Sheriff's Department.

Commissioner Atwill asked what we spent last year on this.

Ms. Bobbitt stated some years it can be \$300, but it needs to be in place just in case.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

4. Bid award to True Line Title Company L.L.C. for bid 07-15FEB12 – Lien Search and Title Search Services (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 07-15FEB12 – Lien Search and Title Search Services to True Line Title Company LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 136-2012**

5. Cooperative Contract: 1568 – Obstruction Inspection and Wet Sprinkler Test and Inspect for Boone County Sheriff – Jail & Annex (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of Western States Contracting Alliance cooperative contract 1568 – Obstruction Inspection and Wet Sprinkler Test and Inspect for Boone County Sheriff – Jail & Annex with SimplexGrinnell. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 137-2012**

6. Cooperative Contract: FL03-11 – Post Surface Lift (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of Houston-Galveston Area Council cooperative contract FL03-11 – Post Surface Lift with Rotary Lift. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 138-2012**

7. Vehicle Surplus (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Purchasing and the Sheriff's Department to dispose of the attached list of vehicles through the Missouri Auto Auction.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 139-2012**

County Clerk

8. Depository Agreement with Boone County National Bank (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Boone County National Bank and Boone County, Missouri for a depository agreement. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 140-2012**

Sheriff's Department

9. Agreement with Missouri Highways and Transportation Commission for License Plate Readers (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Missouri Highway and Transportation Commission and Boone County, Missouri to install a license plate reader system on I-70. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 141-2012**

Auditor

10. Agreement with RubinBrown LLP for financial and compliance auditing services (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between RubinBrown LLP and Boone County, Missouri for financial and compliance auditing services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 142-2012**

Collector

11. Proposal for Consultant Services for legal descriptions research and drafting for 2012 delinquent tax sale (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between A Civil Group and Boone County, Missouri for legal descriptions research and drafting for the 2012 delinquent tax sale. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 143-2012**

Information Technology

12. Fixed Asset Emergency Replacement – Failing Hardware (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Director of Information Technology Aron Gish to purchase a replacement laser printer for the Auditor’s office for one that has failed. The funds will be taken from the “Unanticipated Hardware Emergencies” account 1170-92301.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 144-2012**

13. Request to Transfer Above ATS for Heather Schafer (second reading, first read

3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by Information Technology for a transfer above the salary range midpoint for Heather Schafer into the position of GIS Analyst # 572, at 101% of midpoint.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 145-2012**

Prosecuting Attorney

14. Appoint Assistant Prosecuting Attorney (second reading, first read 3/8/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached order appointing Corey A. Carter to the position of Assistant Prosecuting Attorney with an annual salary of \$57,366.40.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 146-2012**

Commission

15. Approve Closed Session authorized per RSMo 610.021(1) at 1:30 pm on 3/14/2012 (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Wednesday, March 14, 2011, at 1:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 147-2012**

16. Approve Closed Session authorized per RSMo 610.021(1) at 8:00 am on 3/16/2012 (first and second reading)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Friday, March 16, 2011, at 8:00 a.m. The

meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 148-2012**

17. Public Comment

18. Commissioner Reports

The meeting adjourned at 9:57 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner