

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Room 338

PRESENT WERE: Presiding Commissioner Edward H. Robb
District I Commissioner Karen M. Miller
District II Commissioner Elkin
Director of Resource Management Stan Shawver
Director of Human Resources Betty Dickneite
Director of the Juvenile Office Rick Gaines
Buyer Tyson Boldan
Rick Shanker
Deputy County Clerk Cameron Clarke

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid opening of bid 38-18AUG11 - Sunrise Estates

Bid Tabulation	Engineer's Estimate	APAC Missouri	Christensen Construction
Base Bid Total	\$337,252.00	\$411,199.20	\$289,659.00
Bid Alternate #1	\$61,454.00	\$89,162.80	\$62,252.00
Total Base + Alternate	\$398,706.00	\$500,362.00	\$351,911.00
Base Bid R.A.P/ R.A.S Deduct per ton		\$2.00/ ton	\$2.00/ ton
Bid Alternate R.A.P/ R.A.S Deduct per ton		\$2.00/ ton	\$2.00/ ton

2. Surplus disposal of miscellaneous equipment (second reading, first read 8/16/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by purchasing to dispose of the miscellaneous equipment listed in the attached memorandum.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 328-2011**

Resource Management

3. Public Hearing on revision to Boone County Building Codes

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated Boone County adopted the building codes in 1985. Mr. Shawver stated the County uses the national and international model building codes now. Mr. Shawver stated the model building codes come out every three years, and it is very important to try to stay current. Mr. Shawver stated the County also tries to closely follow the building codes adopted by the City of Columbia for consistency. Mr. Shawver stated the County has contracts with the smaller communities to do their inspections. Mr. Shawver stated the new changes are based on the 2009 building code, because it takes awhile to find changes from year to year. Mr. Shawver stated in the future he would like to wait until the city adopts building codes so both entities will not have to go through the review process. Mr. Shawver stated the Building Code Commission started meeting in the beginning of June and have continued to meet throughout the summer. Mr. Shawver stated the County has been reviewing changes to the City building codes which took effect May 8th, 2011. Mr. Shawver stated that Missouri statute states the County must conduct three public hearings before adopting any new building codes. Mr. Shawver stated he tried to schedule a morning, afternoon, and night meeting. Mr. Shawver stated the Commissioners have a copy of the recommended changes. Mr. Shawver stated Rick Shanker of the Building Code Commission was present.

Commissioner Robb opened the public hearing on this item.

Rick Shanker stated he is on the Building Code Commission, and has several concerns about proposed changes to the code. Mr. Shanker stated his first concern is that if someone wants to remodel their home, they will be required to put in hardwired smoke detectors, even if the work they did had nothing to do with smoke detectors. Mr. Shanker stated he hoped the Commission would make this condition less restrictive and allow the homeowners to install normal, battery operated detectors instead.

Mr. Shawver stated in the 2006 revisions, the County only required battery operated smoke detectors. Mr. Shawver stated the new code states you only have to install hardwired smoke detectors if you open up a wall, or have access to the attic, crawl space, or basement.

Mr. Shanker stated smoke detectors are required on every floor, in every bedroom, and in every hallway adjacent to bedrooms. Mr. Shanker stated if you opened up a wall in one room, you would then have to wire a smoke detector in every other room. Mr. Shanker stated the goal is require people without smoke detectors to get one, so a battery operated one should be sufficient in preventing deaths.

Commissioner Elkin asked if the smoke detectors are required to have a dedicated

circuit.

Mr. Shanker stated smoke detectors are not required to have a dedicated circuit.

Commissioner Elkin stated the County is allowing carbon monoxide detectors to be plugged in.

Mr. Shawver stated he does not see anything in the code that would require a carbon monoxide detector to be hardwired.

Commissioner Elkin asked what happens if there is no outlet.

Mr. Shawver stated they could be plugged into the nearest outlet.

Mr. Shanker stated the second item he would like to discuss is the appeals process. Mr. Shanker stated if a contractor has a problem with a code interpretation he must appeal to the administrative authority in that town, and not the Resource Management department. Mr. Shanker stated in the unincorporated areas, the contractor can appeal to an appeals board. Mr. Shanker stated he liked the idea of an appeals board because the decision is not up to one person. Mr. Shanker stated he would like the Commissioners to consider letting all appeals go through the appeals board instead of the smaller communities.

Commissioner Elkin asked Mr. Shawver about the legality of this since Boone County only has contracts with these communities, and is not the governing authority.

Mr. Shawver stated the contracts would have to be altered and the communities would need to be willing to give up their authority.

Mr. Shanker stated there may be legal problems, but having five people make the decision instead of one seems more fair.

Commissioner Elkin asked what the City of Columbia requires when it comes to remodeling and smoke detectors.

Mr. Shanker stated they are somewhat obscure. Mr. Shanker stated he did not believe if you remodel a bedroom, Columbia would require you to hardwire smoke detectors throughout the whole house. Mr. Shanker stated rentals are a different story.

Mr. Shawver stated Columbia did not alter the code.

Mr. Shanker stated he wanted to point out one thing. Mr. Shanker stated if you wire through an attic, you can destroy the insulation.

Commissioner Miller asked why the Board of Appeals never gets any appeals.

Mr. Shawver stated most of the issues are resolved to mutual acceptance before it reaches the board.

Mr. Shanker stated he can't feel good about going to one person for a yes or no answer regarding the building code.

Commissioner Miller stated we should look at our contracts and see if we require the communities to have a board of appeals.

Mr. Shawver stated the County only requires the smaller communities to adopt our building code. Mr. Shawver stated the smaller communities don't have the manpower to have a board of appeals. Mr. Shawver stated some people make reasonable decisions regarding appeals, and some people unfortunately don't.

Commissioner Miller stated it does not hurt to ask the smaller communities about letting the County handle appeals.

Commissioner Robb closed the public hearing on this item.

4. Budget revision to cover payroll and benefits for new employee position – Urban Hydrologist (first reading)

Director of Resource Management Stan Shawver was present on behalf of this item. Mr. Shawver stated this budget revision is to pay the person who started working the morning of August 18, 2011.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. Road closure request September 1, 2011 – September 6, 2011 (first reading)

Director of Resource Management Stan Shawver was present on behalf of this item.

Commissioner Elkin stated Derin Campbell has been working with the Sheriff's Department to try to deal with potential traffic issues. Commissioner Elkin stated this plan is similar to what was done for the National Biker Roundup last year. Commissioner Elkin stated this will hopefully help control the traffic coming and going. Commissioner Elkin stated it is a fairly complex plan because the general public needs access, along with the vendors, entertainment, and emergency vehicles. Commissioner Robb stated there is also a home football game on this weekend.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission

meeting with an appropriate order for approval.

Human Resources/ Public Works

6. Establish new position classification titled “Senior Sign Maintenance Specialist” (first and second reading)

Director of Human Resources Betty Dickneite was present on behalf of this item. Ms. Dickneite stated the Job Classification Committee has received and discussed the proposed changes to the Sign Maintenance Specialist position #731, Public Works Department. Ms. Dickneite stated June and Dwayne were absent from the committee. The committee agreed to bring forward the following recommendations: establish a new position classification titled “Senior Sign Maintenance Specialist” on pay range 29, effective immediately. Ms. Dickneite stated there are currently two sign maintenance specialists. Ms. Dickneite stated that one of the employees will be remaining in the current classification, and the other will more than likely be taking on these additional responsibilities and be on a higher pay range. Ms. Dickneite stated it was recommended to establish class code number 3028 for this position. Ms. Dickneite stated the County Counselor believes this is a non-exempt position because the supervisory responsibilities only account for 30% of the job duties. Ms. Dickneite stated the County Counselor does not see this position as a true supervisor.

Commissioner Elkin stated this order needs to be passed before the position can be posted.

Commissioners Robb and Miller stated they saw no problem with doing a second reading today.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the recommendation from the job classification committee for the Senior Sign Maintenance Specialist position, pay range 29, with new class code 3028.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 329-2011**

Court Administrator

7. Budget amendment for Domestic Relations Resolution Fund- Contact for Kids: A Safe Way Grant (first reading)

Director of the Juvenile Office Rick Gaines was present on behalf of this item. Mr. Gaines stated he originally asked for \$19,952.00, but was awarded \$8,700. Mr. Gaines stated based on this reduction, he needs to ask for a budget amendment to accept the award. Mr. Gaines stated this fund is used for domestic violence cases where services are provided for supervised visitation for children and their families. Mr. Gaines stated this is a unique award because this grant typically only lasts two years. Mr. Gaines stated this is the County's third year receiving the grant, and is why the award has been reduced.

Commissioner Elkin asked if this grant would go away next year.

Mr. Gaines stated it would definitely go away. Mr. Gaines stated the County was very fortunate to receive it this year.

Commissioner Elkin asked who provides the supervision.

Mr. Gaines stated the Juvenile Office has a contract with Boys and Girls Town to do the supervision.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Circuit Clerk

8. Budget amendment to increase revenue and expenditures for the Probation Services grant (first reading)

Director of the Juvenile Office Rick Gaines was present on behalf of this item. Mr. Gaines stated the grant year for the Division of Youth Services started July 1st, and this budget amendment puts last years funds in this fiscal year.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

9. Budget amendment to increase revenue and expenditures for the Intensive Intervention grant (first reading)

Director of the Juvenile Office Rick Gaines was present on behalf of this item. Mr. Gaines stated this issue is similar to the item previously discussed.

Commissioner Robb stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading after the 10 day hold required for budget amendments with an appropriate order for approval.

Circuit Court

10. Agreement with Family Counseling Center of Missouri, Inc. (second reading, first read 8/16/2011)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Family Counseling Center of Missouri, Inc. and the 13th Judicial Circuit Court for financial assistance to low-income defendants to enable them to participate in a batterers' intervention program. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 330-2011**

Commission

11. De-activation of Public Information Officer Position and addition of Administrative Assistant Position (first and second reading)

Commissioner Miller stated the Commissioners decided they needed more internal support, but could also have this employee research grants.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the de-activation of Public Information Officer Position and approves the addition of an Administrative Assistant position, said position will be employee #762 for the County Commission office.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #331-2011**

12. Public Comment

13. Commissioner Reports

The meeting adjourned at 2:09 p.m.

Attest:

Edward H. Robb
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner