

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Joshua Norberg

The meeting was called to order at 2:00 p.m.

Commissioner Elkin served as Acting Presiding Commissioner in Commissioner Pearson's absence.

1. Proclamation Honoring Paul Albert

Commissioner Elkin moved to adopt the following proclamation:

WHEREAS, Tuesday, January 6, 2009 is the 100th anniversary of the birth of Paul A. Albert; and,

WHEREAS, Mr. Albert passed away on December 11, 2005; and,

WHEREAS, Mr. Albert was a known environmentalist and "citizen activist"; and,

WHEREAS, Mr. Albert did not care for personal wealth or self-aggrandizement but cared only for future citizens' needs for parks, wild places, and open and responsive government; and,

WHEREAS, Mr. Albert has throughout his life unselfishly researched and challenged issues facing the City of Columbia and Boone County; and,

WHEREAS, Mr. Albert was only motivated by the challenge, expressing his views and encouraging the elected body to evaluate all options and was willing and did put his money into television or radio ads of support or opposition to a given issue or candidate; he often expressed his dislike of the Council-Manager form of government, which he claimed vested "too much power in non-elected officials"; and,

WHEREAS, All thoughts aside, whether it be the issues surrounding the lease of Boone Hospital, storm water runoff into the county or proposing developers dedicate parkland in each subdivision plat, Paul Albert was the voice that stirred debate in our community, without citizen input we all know our community would grow stagnant; and,

WHEREAS, Mr. Albert and his wife Marjorie gave the 20-acre C.M. Albert Park to the

City on April 8, 1694; and,

WHEREAS, this was the largest donation of park land in the 138-year history of Columbia and 29.4% of all park land at that time; and,

WHEREAS, Mr. Albert donated an additional 80 acres of wildlife preserve on the upper Cedar Creek and donated 8 acres in the river hills near Sapp; these 88 acres are under the protection of the Audubon Society; and,

WHEREAS, these donated 108 acres are to serve the needs of the citizens of Columbia and Boone County for wildlife refuges and recreation purposes in perpetuity; and,

WHEREAS, Mr. Albert was not wealthy but chose to do all that he possibly could for future generations; and,

THEREFORE BE IT RESOLVED, That the Boone County Commission does hereby honor and thank this time honored, community minded gentleman; and,

NOW THEREFORE BE IT FINALLY PROCLAIMED, That the Boone County Commission hereby declares January 6th, 2009 “Citizen Activist” Paul A. Albert Day in Boone County and ask all Boone County citizens to hereby honor this outstanding citizen.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 571-2008**

Purchasing

Melinda Bobbitt, Director of Purchasing, was present on behalf of these items.

2. Amendment Number Two – 05-11JAN05 – Office Supplies Term and Supply (first reading)

Ms. Bobbitt stated this amendment allows Corporate Express to charge their cost on items that do not meet the 58% discount from the list that they bid in their original bid. They will provide manufacturer cost documentation on those items per our request.

This is a county-wide term and supply contract.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

3. 62-19NOV08 – Fencing Appurtenances Term and Supply (first reading)

Ms. Bobbitt stated the bid for Fencing and Appurtenances Term and Supply closed on November 19, 2008. Only one bid was received. Purchasing and the Public Works Department recommend award to Custom Fence for offering the lowest and best bid for Boone County.

This is a term and supply contract and invoices will be paid from Department 2040 – PW Maintenance/Operations, Account 71100 – Outside Services. \$10,000.00 is budgeted for this service.

Commissioner Miller asked why there was only one bid.

Ms. Bobbitt stated Tyson Boldan called other vendors, but she would have to check with him to find out what they said.

Commissioner Elkin stated it is strange that there would only bid one bid. He stated there might be something wrong with the bid that might have excluded some vendors.

Ms. Bobbitt stated she would check with Mr. Boldan to find out what the vendors said.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

4. 57-18NOV08 – Ammunition Term and Supply (first reading)

Ms. Bobbitt stated the bid for Ammunition Term and Supply closed on November 18, 2008. Four bids were received. The Sheriff's Department recommends award as follows:

Oklahoma Police Supply: 4.9.1, 4.9.2, 4.9.8, 4.10.1, 4.10.2.

Gulf States Distributors: 4.9.6, 4.7.1.

OMB Express Police Supply: 4.9.9.

Gil Hebard: 4.8.1, 4.9.3, 4.9.4, 4.9.5, 4.9.7.

OMB Express Police Supply was non-responsive on item 4.7.1. and Oklahoma Police Supply non-responsive on item 4.9.3 because they did not meet the specification of "No substitutions allowed".

The Sheriff's Department is requesting to purchase line item 4.9.9 from the 2nd low bidder, Gil

Hebard, to improve contract administration. The rest of the items are being awarded by line item by low bid.

This is a term and supply contract and invoices will be paid from Departments 1251 – Sheriff, 1255 – Corrections, and 2901 – Sheriff Operations – LE Sales Tax, Account 23200 – Ammunition.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

5. 65-02DEC08 – Sale of Scrap Metal (first reading)

Ms. Bobbitt stated the bid for Sale of Scrap Metal closed on December 2, 2008. Purchasing and the Public Works Department recommend award to the only bidder, Central Metals Recycling, for offering the lowest and best bid for Boone County.

The revenue from this contract will be sent to Department 2049 – Public Works Administration, Account 3830 – Sales.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

6. 42-09DEC08 – Photocopier (first and second reading)

Ms. Bobbitt stated the bid for a copier for the Circuit Clerk as part of the Courthouse Expansion Project closed on December 9, 2008. Four bids were received. Recommendation for award is to Data Comm Inc. of Columbia, Missouri, for the Image Runner 5050. This award is for the lowest responsive bid. Data Comm also bid a Konica Minolta that was lower in price, but did not meet the mandatory specification of 2.3.6. of the bid which read “must have a minimum of 4,100 sheet paper capacity”.

Total cost of equipment for the Circuit Clerk is \$7,400.00 and will be paid out of Department 4061 – Courthouse Expansion, Account 71231 – Owner Costs. Pricing on this contract for additional photocopiers is firm through December 31, 2008.

Ms. Bobbitt stated the Circuit Clerk’s Office is requesting approval of this contract on a first reading.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 42-09DEC08 – Photocopier to Data Comm Inc. of Columbia, Missouri for the Image Runner 5050. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 572-2008**

7. Budget Revision for Increased Advertising Expenses (first reading)

Ms. Bobbitt stated this is to cover the cost of advertising sole source purchases. Also, the contract with the Columbia Tribune is more expensive than the Columbia Missourian.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

8. Sole Source #85-020109SS – HVAC Controls (first read on 12/16/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Sole Source Purchase – 85-020109SS – Conversion of Existing HVAC Controls from Pneumatic to Electric – Invensys System from C&C Group of Kansas City, Missouri. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 573-2008**

9. 52-23OCT08 – Inmate Detention Supplies Term and Supply (first read on 12/16/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 52-23OCT08 – Inmate Detention Supplies Term and Supply to ICS and Bob Barker Company Inc. by low bid between said vendors. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contracts.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 574-2008**

10. i/tx Agreement (first read on 12/16/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the software maintenance agreement with i/tx of Delhi, Iowa, for the SI-3000 Mugshot System at the Sheriff’s Department. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 575-2008**

Information Technology

Aron Gish, Director of Information Technology, was present on behalf of these items.

11. Budget Revision for Mail Services Postage (first and second reading)

Mr. Gish stated this budget revision is to cover the cost of the increased pieces of mail that have gone out this year as compared to last year. He stated the revision is for \$23,600.00.

Commissioner Miller asked why there is such a difference from last year.

Mr. Gish stated there was a significant increase in the County Clerk’s Office due to an increased volume of mail associated with the election. He stated at the end of November of 2007, the Clerk’s Office had spent just over \$6,000. At the end of November of 2008, they had spent over \$19,000. He stated there was also an increase in the Circuit Clerk, as well as in other departments.

Commissioner Miller stated she is surprised that there have been increases in other areas. She stated we don’t really have a choice because we have to mail things out.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Mail Services Postage:

Department	Account	Department Name	Account Name	Decrease	Increase
1123	86800	Emergency & Contingency	Emergency	\$23,600.00	
1194	22000	Mail Services	Postage		\$22,400.00
1194	23000	Mail Services	Office Supplies		\$340.00
1194	71100	Mail Services	Outside Services		\$860.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 576-2008**

12. Request for Purchase Approval (first and second reading)

Mr. Gish stated this request is to purchase Imaging System Backup Hardware and a Shared PC for Internet research. He stated these items were budgeted for 2009, but are being moved to 2008 because the new offices are operational and need this equipment as soon as possible. He stated he is requesting approval on a first reading because these are end of year items that need to be purchased by the end of 2008.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the purchase of Imaging System Backup Hardware and a Shared PC for Internet Research. Said purchases shall be made from budget savings from PC Replacement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 577-2008**

Court Administrator

13. Budget Amendment for Salary Expense (first reading)

Commissioner Miller stated this is to pay Commissioner Sara Miller's salary at the Family Court.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available commission meeting following the mandatory 10 day waiting period with an appropriate order for approval.

Health Department

14. Waive Administrative Fee on Nuisance Abatement

Commissioner Elkin stated the Commission approved an abatement earlier this year, and that property was subsequently purchased by another person. He stated they had asked if there were any liens on the property before they bought it, but the order for abatement had not yet been recorded. They asked that the County waive the administrative fee associated with the abatement. He stated that is the fair thing to do.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby waive and set aside the "administrative fee" associated with Commission Order 332-2008 wherein the Commission made a Finding of Public Nuisance and Order for Abatement regarding 1800 Prathersville Road, Lot 96, Parcel #12-417-19-02-085.00 01.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 578-2008**

Prosecuting Attorney

15. Budget Revision for Mobile File System for Records Storage (first read on 12/16/08)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for a Mobile File System for the Prosecuting Attorney’s Office:

Department	Account	Department Name	Account Name	Decrease	Increase
1123	86800	Emergency & Contingency	Emergency	\$31,660.00	
1196	91100	Records Management Services	Furniture & Fixtures		\$31,660.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 579-2008**

Miscellaneous

16. Agreement for Medical Examiner Services

Commissioner Elkin stated this is the annual agreement with the University of Missouri to provide Medical Examiner services.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement for Medical Examiner services with the Curators of the University of Missouri. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 580-2008**

17. Appointments to Columbia/Boone County Rain Garden Advisory Committee

Commissioner Elkin stated the Commission received a letter from the Missouri River Communities Network asking to make appointments to represent Boone County on the Rain Garden Advisory Committee.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint the following to the Columbia/Boone County Rain Garden Advisory Committee for one year terms beginning January 1, 2009, and ending December 31, 2009:

- Jim Boillot
- Jennifer Grabner
- Charles Laun
- Nancy Langworthy
- Kent Shannon

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 581-2008**

18. Safe Community Initiative Policy

Commissioner Miller stated Boone County is going to be working with the City of Columbia and Columbia Public Schools to try to come up with policies that will help with youth crime.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby declare its intention to work with the City of Columbia and Columbia Public Schools to develop a set of policies and ordinances for the Safe Community Initiative as attached.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 **Order 582-2008**

19. Commissioner Reports

There were no commissioner reports.

20. Public Comment

There was no public comment.

The meeting adjourned at 2:37 p.m.

Attest:

Kenneth M. Pearson
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner