

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

### **Planning and Zoning**

Stan Shawver, Director Planning and Zoning, was present on behalf of this item.

#### **1. Cooperative Agreement for Management Consultant Services (first reading)**

Mr. Shawver stated in 1999 or 2000, when the Director of the Boone County Regional Sewer District was nearing retirement, he did not want to continue with the Sewer District. The County had been providing engineering services on a shared basis between the Public Works department and the Sewer District. The Commission placed Mr. Shawver in the capacity of Executive Director of the Sewer District. The County entered into an agreement for management consultant services and Mr. Shawver provided those services for a number of years. Over time, Mr. Shawver took on a more advisory role. The contract between the County and the Sewer District had never been changed, so this new agreement reflects the actual role that Mr. Shawver is in.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

### **Information Technology**

Aron Gish, Director Information Technology, was present on behalf of this item.

#### **2. Request for Administrative Authority to Purchase Computers (first reading)**

Mr. Gish stated the purpose of this request is to allow the IT Department to purchase computers off state cooperative contracts. This has been in place since about 2001. It has worked well over the years, and he would like to request to be able to do it again this year.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**County Clerk**

**3. Budget Revision – Cover Final November Election Cost (first reading)**

Commissioner Miller stated this is the final cost for the November election. At the time the original estimate was put together, the cost of the internal transfer of the other County employees who were working on elections, but weren't election employees was not known. This put the cost of the election over what the original expectation was. This budget revision is to correct the budget.

Commissioner Pearson stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with an appropriate order for approval.

**Public Works**

**4. Consultant Agreements (first read on 1/7/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following consultant agreements:

Bartlett & West, Inc.  
HDR Engineering, Inc.  
Mitzel & Associates  
Olsson Associates  
Shafer, Kline & Warren  
The Larkin Group

It is further ordered the Presiding Commissioner is hereby authorized to sign said agreements.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 23-2008**

**5. Autumn Drive Drainage Improvements (first read on 1/7/08)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with Engineering Surveys and Services for Autumn Drive Drainage Improvements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 24-2008**

**6. Design Engineering for Waco Road (first read on 1/7/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with All State Consultants, LLC for the Waco Road extension. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 25-2008**

**7. Thomas Hill over Thompson Branch Bridge – Drainage Improvements (first read on 1/7/08)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with Harrington & Cortelyou, Inc. for Thomas Hill Rd. over Thompson Branch Bridge – Drainage Improvements. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 26-2008**

**8. Gans Road Preliminary Engineering Study (first read on 1/7/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the agreement for consultant services with Bartlett & West, Inc. for Gans Road Preliminary Engineering Study. It is further ordered the Presiding Commissioner is hereby authorized to sign said agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 27-2008**

**Miscellaneous**

**9. Boone County Refrigerator and Microwave Policy (first read on 1/8/08)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Boone County Refrigerator and Microwave Policy.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 28-2008**

**10. Change Order for United HRB – Courthouse Expansion (first read on 1/8/08)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the change order for the Courthouse Expansion Project with United HRB. It is further ordered Commissioner Karen M. Miller is hereby authorized to sign said change order.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 29-2008**

**11. Use of Commission Chambers**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the use of the Commission Chambers on January 31, 2008, from 2:00 p.m. to 3:30 p.m. for AMEC Earth & Environmental.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 30-2008**

**12. Use of County Facilities**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the use of the Centralia Clinic on February 12, 2008, from 9:30 a.m. to 2:30 p.m., and on March 10, 2008, from 1:00 p.m. to 3:30 p.m. for Centralia Flower and Garden Club

meetings.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 31-2008**

### **13. Appointments**

#### **a. Family Resources Board of Directors**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Robert G. Bailey to the Boone County Family Resources Board of Directors for a term beginning January 8, 2008 and ending January 7, 2011.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 32-2008**

#### **b. Health Trust Committee**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint Beverly Braun to the Health Trust Committee for a term beginning January 8, 2008 and ending January 7, 2011.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 33-2008**

#### **c. Senior Citizen Services Corporation**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby appoint Betty Wilson to the Senior Citizen Services Corporation for a term beginning January 8, 2008 and ending January 7, 2011.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 34-2008**

**14. Commissioner Reports**

Commissioner Miller reported on the following:

**Courthouse Expansion Project:** Commissioner Miller presented the second report on the progress of the Courthouse Expansion Project. She stated steel work is set and they are planning on pouring concrete next week. The project is still on budget and on schedule.

Commissioner Pearson reported on the following:

**Council on Aging:** Commissioner Pearson stated the Council has picked a date for their Mature Living festival, which will be in August.

**15. Public Comment**

There was no public comment.

The meeting adjourned at 2:00 p.m.

Attest:

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Ken Pearson  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner