

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Ken Pearson  
District I Commissioner Karen Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Josh Norberg

The meeting was called to order at 1:30 p.m.

**Purchasing**

Melinda Bobbitt, Director of Purchasing, and Heather Turner, Purchasing, were present on behalf of these items.

**1. 47-28JUN07 – Structural and Miscellaneous Steel for the Boone County Courthouse Expansion – Bid Opening**

<b>Bid Package BC#1 - Structural &amp; Miscellaneous Steel</b>	
<b>Contractor</b>	<b>Base Bid</b>
Steward Steel, Inc.	\$798,192.00
Blattner Steel	\$502,446.00

**2. 44-28JUN07 – Chip and Seal Application – Bid Opening**

<b>44-28JUN07 Chip and Seal Application</b>		
	<b>Missouri Petroleum Products</b>	<b>APAC-Missouri</b>
<b>Total Estimated Sq. Yds.</b>	443,195 (33.65 miles)	443,195 (33.65 miles)
<b>Price Per Sq. Yd.</b>		
<b>Total Cost</b>	\$730,828.56	\$744,567.60

**3. 31-15MAY07 – Prescription Medication (second reading)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 31-15MAY07 – Prescription Medication to Diamond Pharmacy Services. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 265-2007**

**4. 49-19JUN07 – Painting Services Term and Supply (second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 49-19JUN07 – Painting Services Term and Supply in the following order:

Primary Supplier: Certa Pro Painters  
Secondary Supplier: Palmer Painting Inc.  
Tertiary Supplier: S/B Painting Company

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 266-2007**

**5. Sole Source Purchase – Crack Seal Equipment Parts (second reading)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve Vance Brothers as a sole source vendor to purchase equipment parts for the crack seal equipment located in the Public Works Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 267-2007**

**6. 19-22JUN07 – Miscellaneous Electrical Work (second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 19-22JUN07 Miscellaneous Electrical Work to Coastal Electric, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 268-2007**

**7. 42-19JUN07 – Forensic Evidence Drying Cabinet (second reading)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby award bid 42-19JUN07 Forensic Evidence Drying Cabinet to Air Science USA, LLC. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 269-2007**

**8. 18-17APR07 Facilities Maintenance Software (first reading)**

Ms. Turner stated the Request for Proposal for Facilities Maintenance Software closed on April 17, 2007. Twelve proposal responses were received.

The evaluation committee consisted of the following:

- Aron Gish, Information Technology
- Ryan Irish, Information Technology
- Bob Davidson, Facilities Maintenance
- Jody Moore, Facilities Maintenance
- Gary Crapenhof, Facilities Maintenance

The evaluation committee recommends award to Maintenance Connection.

Total cost of the contract for the first year is \$27,276.40 with first year software maintenance \$2,696.40 of the total cost. The software purchase will be paid out of Department 6100 – Facilities Maintenance, Account 92302-Replacement Computer Software. The maintenance cost will be paid out of Department 6100 – Facilities Maintenance, Account 70050 – Software Service Contract. A total of \$35,000.00 was budgeted for this project in the FY '07 budget.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule the item for a second reading at the next available meeting with an appropriate order for approval.

**9. 29-24APR07 Law Enforcement Radar Units (second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 29-24APR07 Law Enforcement Radar Units to Applied Concepts, Inc., and approves trade-in of one (1) radar unit, fixed asset tag #8072. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion

There was no discussion and no public comment.

The motion passed 3-0 **Order 270-2007**

**10. Request to Transfer Above Authorized Transfer Salary – Sheriff’s Department (first and second reading)**

Beverly Braun, Sheriff’s Department, was present on behalf of this item.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve request to transfer Carol Berkley above Authorized Transfer Salary.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 271-2007**

**11. Budget Amendment – Dare Program (first reading)**

Ms. Braun stated that this was a request to increase the budget for the DARE Program, as it was under-funded at the beginning of the year.

Presiding Commissioner Pearson stated this was a first reading and requested the Deputy County Clerk to schedule the item for a second reading at the next available meeting with an appropriate order for approval.

**12. Waterfront Drive North Drainage Improvements (second reading)**

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve proposal for consultant services by Bartlett and West Engineers for Waterfront Drive North Drainage Improvements.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 272-2007**

**13. Central Missouri Community Action (CMCA)**

Anita Sanderson, CMCA, was present on behalf of this item.

Ms. Sanderson stated the budget process now required CMCA to present the budget to the Commission monthly.

Commissioner Miller requested authorization for Presiding Commissioner Pearson to sign these documents without them being presented before the Commission.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize Presiding Commissioner Pearson to sign HUD forms for Central Missouri Community Action for funding year 2007-2008.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 273-2007**

**14. Budget Revision – Facilities Maintenance (first and second reading)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision.

Department	Account	Department Name	Account Name	Decrease	Increase
6100	86850	Facilities Maint.	Contingency	\$27,277	
6100	92302	Facilities Maint.	Replacement Computer Software		\$24,580
6100	70050	Facilities Maint.	Software Serv Cont.		\$2,697

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 274-2007**

**15. Budget Revision – Contingency Appropriation (first reading)**

Commissioner Miller stated the \$7000 was usually budgeted and donated once the Columbia Special Business District (CSBD) sent the bill, but that the CSBD did not request the money when the 2007 budget was being made. Therefore, there is no money in the budget for the donation; it is in the Contingency Fund.

Presiding Commissioner Pearson stated this is a first reading and this budget revision should be held for second reading until further notice.

**16. Maximus – Cost Allocation Plan (first and second reading)**

Barbara Morris was present on behalf of this item.

Ms. Morris stated the Cost Allocation Plan needed to be approved by June 30, 2007.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve Cost Allocation Plan submitted by Maximus, Inc.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0 **Order 275-2007**

**17. Commissioner Reports**

Commissioner Elkin reported on the following:

**The Bluffs**

The Bluff's Board of Directors met and there was a presentation from Larson Allen regarding the annual audit. Larson Allen did extensive research and sampling because they are a new auditing firm for the Bluffs. Some minor reporting adjustments were recommended. Received reports from staff and there are no significant resident issues at this time. Director of Nursing spoke of emphasis on customer service.

**18. Public Comment**

There was no public comment.

The meeting adjourned at 2:05 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Ken Pearson  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner

