

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Patricia Burbridge

The meeting was called to order at 9:31 a.m..

**1. Purchasing Department**

**A. First Reading of Bid 63-08NOV05 Law Enforcement Equipment Term and Supply**

Melinda Bobbitt, Purchasing Department, reported that the Bid for Law Enforcement Equipment for the Boone County Sheriff's Department and Jail closed on November 8, 2005. Twelve (12) bids were received. After evaluating the cost to award by line item, the Sheriff's Department recommends awarding five contracts. These Term & Supply contracts will be paid out of departments 1251 Sheriff, 1255 Corrections, 2901 Sheriff Operations LE Sales Tax, 2902 Corrections Operations LE Sales Tax, Accounts 23300 – Uniforms, 23050 – Other Supplies, and 23850 – Minor Equipment and Tools.

There was no discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**B. First Reading for Request to use Cooperative Contract for Office Supplies with Office Depot**

Melinda Bobbitt stated that Purchasing requests permission to utilize the U.S. Communities cooperative contract for office supplies with Office Depot. We currently have a non-exclusive office supply contract in place with Corporate Express, but would like to use this new contract for items that are needed ASAP. She knows that our employees occasionally shop at Office Depot in Columbia, and this would allow them to receive the competitive 45% discount from the Supplier Catalog and 10% discount from the Wholesale Catalog.

This is a county-wide term and supply contract. In the fall this contract will be compared with the Corporate Express contract before a new contract is awarded. Employees will be encouraged to use Corporate Express except for emergencies.

There was no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**C. First Reading for Agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office**

Melinda Bobbitt stated that the Auditor's office requests to extend the contract for the Cost Allocation Plan for one more year and to continue to purchase this service from Maximus Inc. The plan will be based on actual costs for the year ended December 31, 2005. Total cost of contract is \$7,170 from department 1190 – non-departmental, account 71101 – professional services. There is a remaining balance of \$15,900 in the account.

Commissioner Schnarre reported that an outside firm is required for this service in order to be eligible for federal grants.

There was no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

**2. Second Reading – Budget Amendments**

**A. Worker's Comp Administration**

Commissioner Miller moved to approve the Budget Amendment submitted by Worker's Comp Administration to cover an annual surcharge required for the second injury fund (287.715) that was not included in original appropriations for Worker's Comp Fund. This will be an ongoing yearly expenditure and will be included in future budget appropriations.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 36-2006.**

**B. Sheriff's Department**

Commissioner Elkin moved to approve the Budget Amendment submitted by the Sheriff's Department to rebudget equipment for the new Traffic Unit that did not get purchased in 2005.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 37-2006.**

### **3. Child Support – Second Reading for Budget Revision**

Commissioner Miller moved to approve the Budget Revision submitted by Child Support to cover budget shortfalls in class 7 and expense item 91100. There will be no budgetary impact for the remainder of this year or subsequent years.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 38-2006.**

### **4. Second Reading of the Following Contracts**

#### **A. Central Missouri Humane Society**

Commissioner Elkin moved to approve the 2006 contract for services between Boone County, Missouri, and the Central Missouri Humane Society to provide animal shelter for the reception and humane care of impounded animals pursuant to section 1.6.3 of the Code of Health Regulations for Boone County, Missouri.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 39-2006.**

#### **B. Public Health Services**

Commissioner Miller moved to approve the agreement between the County of Boone and the City of Columbia for the City of Columbia to provide community services, public health services, and on-site sewage as specified by the attached agreement.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 40-2006.**

## **5. Public Works – Second Readings**

### **A. Second Reading of Storm Water Education and Outreach Agreement**

Commissioner Elkin moved to approve the agreement between the County of Boone and the City of Columbia to provide storm water education and outreach services for the County as specified by the attached agreement.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 41-2006.**

### **B. Second Reading of Amended Road Maintenance Cooperative Agreement between Boone County and Howard County**

Commissioner Miller moved to approve the attached Road Maintenance Cooperative Agreement between Boone County, Missouri and Howard County, Missouri to promote efficiency in the maintenance and repair of county roads intersecting the borders of Boone County and Howard County.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 42-2006.**

## **6. Second Reading for 2006 Medical Examiner Services Contract Renewal**

Commissioner Elkin reported that this is an annual agreement with a 3% cost increase.

Commissioner Elkin moved to approve the agreement between the University of Missouri Health Sciences Center Department of Pathology & Anatomical Sciences and Boone County, Missouri to provide the services of physicians to perform the duties of County Medical Examiner for Boone County and support services for the office of Medical Examiner.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 31-2006.**

#### **7. First Reading for PA Tax Collection Budget Amendment**

This Budget Amendment is to allow the Prosecuting Attorney's Office to hire an additional part-time employee for twelve hours per week.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for authorization.

#### **8. Special Services Agreement with CenturyTel**

Commissioner Miller reported that the agreement with CenturyTel was needed to upgrade facilities at the Child Support Office.

Commissioner Miller moved to approve the agreement between CenturyTel and the County of Boone to provide the services and equipment to provide a circuit upgrade from 256K to DS1 with full DS1 CIR.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 44-2006.**

**9. Commissioner Reports**

There were no Commissioner reports.

**10. Public Comment**

There was no public comment.

The meeting adjourned at 9:45 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner