

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Purchasing Department

Heather Turner, Purchasing Department Buyer, was present on behalf of this item.

A. Open Bid 46-30JUN05 (Wolfe Road, McQuitty Road and Route E Intersection)

	<i>APAC-Missouri</i>	<i>Christensen Construction</i>	<i>S & C Bridge and Concrete</i>
BASE BID TOTAL	\$82,617.78	\$79,900.18	\$65,311.00

Don Abell, Public Works Design and Construction Manager, stated the engineer's estimate for this project was \$54,500.

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. Second Reading and Award of Bid 38-17MAY05 (20 Ton Trailer)

Commissioner Elkin moved to award bid 38-17MAY05 for a Twenty Ton Trailer to Cooke Sales and Service Company. The Commission authorizes the disposal through trade in of on 1994 Conrail Gooseneck 10 Ton Trailer (Serial # 1P9F10D22RG162979).

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 260-2005**

C. Second Reading and Award of Bid 37-17MAY05 (Tandem Axle Dump Trucks)

Commissioner Elkin moved to award bid 37-17MAY05 for Tandem Axle Dump Trucks to Lou Fusz Chevrolet for their Bid #2 Lou Fusz Chevrolet with Knapheide Truck Equipment. The County Commission further orders the disposal through trade in of the following:

- Trade-In One (1) 1991 International 4900 Single Axle Truck
VIN# 1HTSDZ7N4MH350468
- Trade-In One (1) 1991 International 4900 Single Axle Truck
VIN# 1HTSDZ7N2MH350467
- Trade-In One (1) 1994 International 4900 Single Axle Truck
VIN# 1HTSDAAN4RH594591
- Trade-In One (1) 1992 Swenson Material Spreader Serial #57824
- Trade-In One (1) 1994 Larson Material Spreader Serial #101193
- Trade-In One (1) 1995 Henderson Material Spreader Serial #16859

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order261-2005**

D. Second Reading and Award of Bid MM46 (Rock Salt and Sodium Chloride – Term and Supply)

Commissioner Elkin moved to award bid MM46 for Rock Salt and Sodium Chloride – Term and Supply as follows and authorize the Presiding Commissioner to sign said contracts:

- GM Supply Company – Rock Salt Bags
- North American Salt Company – Sodium Chloride Bulk

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 262-2005**

E. First Reading of Bid MM44 (Dry Cleaning Services)

Heather Turner stated the City of Columbia handled the bid process for the cooperative bid for Dry Cleaning Service for law enforcement uniforms. Recommendation for award was to Robinson’s Cleaners for submitting the lowest and best bid.

Dry Cleaning Service will be purchased from department 1251 – Sheriff, 1255 – Corrections, 2901 – Sheriff Operations – LE Sales Tax, account 23305 – Uniform Maintenance.

Commissioner Schnarre stated this is the first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Request to Dispose of Surplus Property

Heather Turner stated Purchasing has identified a list of surplus for disposal. The Purchasing Department is requesting approval for disposal through the auction service.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

G. First Reading of Request to Dispose of Computer Equipment

Heather Turner stated Purchasing has identified a list of computer equipment for disposal. The Purchasing Department is requesting approval for disposal through the auction service.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Child Support – First Reading of Indirect Cost Allocation Plan

Barbara Morris, Child Support Program Administrator, was present on behalf of this item.

Barbara Morris stated this is an annual agreement so the Child Support Division can bill the state for indirect costs. This plan is prepared by Maximus. This is required by the State.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Collector's Office

Patricia S. Lensmeyer, Boone County Collector, was present on behalf of these items.

A. Second Reading and Approval of Tax Collection Agreement with City of Rocheport

Commissioner Elkin moved to approve the Tax Collection Agreement with the City of Rocheport.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 263-2005**

B. First Reading of Tax Collection Agreement with City of Ashland

Patricia S. Lensmeyer stated this is like previous agreements for the County to collect taxes for the City of Ashland.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works

A. First Reading of Summers Lane NID Pre-Bond Assessment

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated the final costs for the Summers Lane Neighborhood Improvement District project have been tabulated and certified by the Boone County Auditor. The certified project cost is \$64,056.86.

The petition estimate was \$73,266.00 or \$12,211.00 per lots. There are six lots in this NID area.

The actual costs are \$64,056.86 or \$10,676.14 per lot.

Mr. Watkins requested the Commission waive the second reading so notices can be sent to the property owners to allow them to pay off the costs before interest begins accruing on July 18, 2005.

There was no objection to this request.

Commissioner Elkin moved to compute the final cost of the road improvement project for the Summers Lane Neighborhood Improvement District as certified by the Auditor to be **\$ 64,056.86.**

The County Commission does hereby apportion the cost of said project equally by lot/tract of property within said district according to the provisions of 67.463.2 RSMO. (1993Supp.) and petition approved by said Commission.

The County Commission further orders special assessments against the properties as described in Exhibit A and orders the Clerk to proceed with the notification and collection of said assessments pursuant to the statutory provisions of 67.463 RSMo.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 264-2005**

B. First Reading of Agreement with Trabue, Hansen and Hinshaw (Boone Industrial Park Road Improvement Project, Additional Services)

Don Abell, Design and Construction Manager, was present on behalf of this item.

Don Abell stated this is an agreement with Trabue, Hansen and Hinshaw for additional services for the Boone Industrial Park Road improvement project. This agreement is not to exceed \$5,675.00.

This will add in the design a connector piece on the current north end of Interstate Drive and existing city street.

There was discussion of the time line of this project.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Facilities Maintenance – First Reading of Budget Revision

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated this is a request to transfer \$709 from the replacement auto/truck line item to the replacement furniture/fixtures line item. This is to purchase a new chair for the

administrative assistant who currently uses a chair obtained from surplus.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Planning and Building Inspections

A. First Reading to Name an Unnamed Road (Herman Nichols Road)

Ryland Rodes, Building Code Enforcement Officer, was present on behalf of this item.

Ryland Rodes stated this is a request to name an unnamed roadway that is currently county maintained to Herman Nichols Road. Said road being in Section 33, Township 50 North, Range 14 West; beginning on the south side of Richland School Road approximately one mile west of the intersection of Richland Road and Route J and running in a southerly direction for approximately 1,050 feet.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Discussion of request by City of Columbia for comments on roads and to add to the list of roads that are not allowed to have driveway access

Stan Shawver, Planning and Building Inspection Director, was present on behalf of this item.

Stan Shawver stated the City of Columbia subdivision regulations actually list streets that are restricted from having driveway access. The City Planning and Zoning Commission has been reviewing the list for updates. They are looking at roads that extend into the metro area that are not currently in the city limits.

This will have no impact on the County. There is no restriction on someone who wants to build in the County. Once a property is annexed into the City and development begins then it would be pre-listed in their subdivision regulations.

Commissioner Elkin stated this would be a preemptive notice to anyone who would want to build a subdivision on Roemer Road, for example, they would know that it would be limited access. Mr. Shawver stated that if it would be annexed into the City then that is correct.

Mr. Shawver stated the County Planning staff reviewed the list and saw nothing of concern. The County's regulations are different than the City's. Rather than listing

specific roads, the County's regulations depend on the classification of the street.

Commissioner Elkin asked if the County does have checks in place about development on roads and the number of driveways allowed.

Mr. Shawver requested the Commission endorse this list at this time. The City will have public hearings because this will be changing their subdivision regulations.

The Commissioners did not have any concerns with the list.

Subject: Courthouse Project – First Reading of Budget Amendment

Commissioner Elkin stated this is a budget amendment to establish a budget to pay for architect and associated fees for the Courthouse project.

He believes the analysis will be complete by this fall.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: First Reading to Approve Order for Abatement of Weed Nuisance (4850 Leora Lane)

Commissioner Schnarre stated the Health Department has requested an abatement of Weed Nuisance for property located at 4850 Leora Lane. The Health Department has received a bid for removal of trash and mowing in the amount of \$300.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Appointment to Building Code Commission

Commissioner Elkin moved to re-appoint Brian J. Pape to the Boone County Building Code Commission for a term that will expire on June 30, 2007.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 265-2005**

Subject: Authorize Use of County Facilities

A. Courtyard Square (Commissioning of U.S. Army Nurse)

Commissioner Elkin moved to authorize the use of the Courtyard Square on July 8, 2005 from 4:45 to 5:45 p.m. for the Commissioning of a U.S. Army Nurse.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 266-2005**

B. Commission Chambers (Listening Post)

Commissioner Elkin moved to authorize the use of the Commission Chambers on August 19, 2005, September 16, 2005 and October 21, 2005 for a Listening Post to inform constituents about State issues and programs sponsored by Representative Judy Baker.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 267-2005**

Subject: Authorize Presiding Commissioner to sign closing documents for property located at 217 N. 9th

Commissioner Elkin moved to authorize the Presiding Commissioner to sign closing documents for property located at 217 N. 9th Street, Columbia.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 268-2005**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexation

Commissioner Schnarre stated the County has been notified of a voluntary annexation of 0.7 acres of land owned by John and Kathleen Samuel, located on the north side of St. Charles Road, east of Upland Creek Road (5107 St. Charles Road).

Commissioner Elkin

No reports at this time.

Public Comment

There was no public comment.

The meeting adjourned at 2:00 p.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner