

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, and Heather Turner, Purchasing Department, were present on behalf of these items.

A. Open Bid 26-07APR05 (Chip and Seal Application)

	<i>Vance Brothers, Inc.</i>	<i>Missouri Petroleum</i>	<i>Clever Stone Co., Inc.</i>	<i>APAC-Missouri, Inc.</i>
Cost Per Square Yard	NO BID	\$1.61	\$1.52	\$1.12
Total Cost – Asphalt Seal Coat	NO BID	\$218,322.44	\$206,118.08	\$151,876.48
Additional Work – Cost per Square Yard	NO BID	\$2.56	\$1.52	\$1.12

The budgeted amount per square yard is \$1.25.

Commissioner Schnarre noted the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. Second Reading and Approval of City of Columbia Cooperative Contract 259/2000 (Imprinted Clothing Services)

Commissioner Elkin moved to approve the City of Columbia Cooperative Contract 259/2000 for Imprinted Clothing Services with Missouri Cotton Exchange of Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 167-2005**

C. Second Reading and Award of Bid 24-17MAR05 (Tandem Axle Truck – Oil Distributor)

Commissioner Miller moved to award bid 24-17MAR05 for a Tandem Axle Truck-Oil Distributor to G.W. Van Keppel. The County Commission authorizes the disposal through trade-in of 1990 International 2554 with 3500 Gallon Etnyre Bituminous Distributor, 16' Spraybar VIN# 1HTGCZ3RXLH211994.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 168-2005**

D. First Reading of University of Missouri Cooperative Contract C033-5-80 (Digital Surveillance System)

Melinda Bobbitt stated Purchasing requests permission to utilize the University of Missouri cooperative contract for the furnishing, delivery, installation and monitoring of Digital Surveillance System equipment. We have currently been using this vendor for our alarm systems at the County.

Pat Lensmeyer, Boone County Collector, requests permission to utilize this contract for digital surveillance equipment for the Collector's office. Purchase Requisitions will follow later this year.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

E. First Reading of Bid 28-07APR05 (Boone County Courthouse Carpeting and Installation)

Heather Turner stated the Bid for Boone County Courthouse Carpeting and Installation closed April 7, 2005. Three bids were received. Purchasing and the Facilities Maintenance department recommend award to Busenbark for submitting the low bid.

Total cost of contract is \$4,648.50 to be paid out of department 6100 – Facilities and Grounds Maintenance, Account number 60100 – Building Repairs/Maintenance. The original budget was \$16,000.00.

Commissioner Miller asked why the budget was so much more than the bids. Ken Roberts, Facilities Maintenance Manager, stated the original budget included painting and labor at a higher rate. The painting was excluded from the bid.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

F. First Reading of Request to Dispose of Surplus Property

Melinda Bobbitt stated the Purchasing Department has identified and listed items as surplus. These items will be disposed through GovDeals or Kemper Auction.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

G. First Reading of Bid 31-05APR05 (Sale of Land Tract)

Melinda Bobbitt stated the Invitation for Bid for *31-05APR05 – Sale of Land Tract* was issued on March 18, 2005 and closed on April 5, 2005. One bid was received from B & E Investments, Inc. for \$85,000.

This was for the sale of a land tract located along Old Highway 63 South and Bluff Creek consisting of approximately one acre. Should you decide to accept this offer, attached are contracts for this purchase. Sale of land tract will be deposited in 1190 – Non-Department, 03835 – Sale of County Fixed Assets.

Commissioner Miller asked if this land is on Old 63. Commissioner Schnarre stated that is correct. It is near of the Bluffs and is a small tract of land.

Commissioner Elkin stated this was a 67' right of way that was abandoned by the City when a section of Old Highway 63 was abandoned.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Road and Bridge Advisory Committee – First Reading of the following Variances

David Mink, Public Works Director, was present on behalf of these items.

A. Colin Adams - Driveway Permit 04-219 - Friendship Church Road

David Mink stated the Road and Bridge Advisory Committee approved the following variance request:

To waive the site distance requirement for driveway entrances onto County maintained roadways and allow a driveway entrance to be constructed at the location identified by Public Works Driveway Permit #04219 on Friendship Church Road by Mr. Colin Adams.

Commissioner Miller asked how much of a variance this is. Mr. Mink stated there is a decrease in sight distance in one direction. There is a small valley where sight of a car is lost.

Commissioner Miller asked if there is no other location on the property for the driveway. John Watkins, Project Development Manager, stated no.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. Marshall Engineering - The Woodlands, Plat 5A, Driveway/Sidewalks on Corner Lots

David Mink stated the Road and Bridge Advisory Committee approved the following variance request:

To waive the requirement that sidewalks and driveway entrances at the location of The Woodlands, Plat 5A will be built on corner lots prior to the acceptance of the roadways for county maintenance. Both the engineer and developer have provided assurance that these items will be constructed to the appropriate standard at the time of home construction on each lot in question.

Bill Marshall, Marshall Engineering, was present on behalf of this item.

Bill Marshall stated he believes this regulation is a hardship on any developer to place sidewalks and driveways before a home is built. The developer has no knowledge of where a buyer wants a driveway.

On the plat, they will place a “no drive entrance” as an easement so the home builder

could not put a driveway in that location. This will put the cost of the driveway and sidewalk on the buyer.

Commissioner Elkin asked if the no-entrance would be recorded on the plat. Mr. Marshall stated that is correct

Commissioner Miller asked how he could guarantee there would be sidewalks put in. Mr. Marshall stated they have to have occupancy permits before they can move in.

Commissioner Miller stated there are many people who do not have occupancy permits. The County has no guarantee that these sidewalks will be put in. The City does because they can shut off electricity and water. She suggested the sidewalks be bonded by the buyer.

John Watkins stated this is an issue because people do not put the sidewalk in correctly or up to regulations.

Mr. Mink stated this was put in the regulations because corner lots are usually the last to sell and sidewalks have to have the ramps.

He noted this is the second variance request that has been made since the regulations were changed.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Boone County Regional Sewer District – Second Reading and Approval of Two-Mile Prairie Facility Plan Cooperative Agreement

Commissioner Miller moved to approve the Two-Mile Prairie Facility Plan Cooperative Agreement between Boone County, Boone County Regional Sewer District and the City of Ashland.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0-1 as follows: Commissioner Schnarre – Aye, Commissioner Miller – Aye, Commissioner Elkin – Abstain. **Order 169-2005**

Subject: Collector’s Office – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1150-84500: Collector – Title Searches	\$798.00	
1150-92000: Collector – Replacement Office Equipment		\$798.00

Said budget revision is for the purchase of a new fax machine for the Collector’s Office.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 170-2005**

Subject: Purchasing Department – Presentation of 2004 Annual Report

Melinda Bobbitt, Purchasing Department Director, submitted the Purchasing Department 2004 Annual Report to the Public Record.

Melinda Bobbitt presented the Purchasing Department 2004 Annual Report. She reviewed the quantity of work accomplished, additional projects and accomplishments for 2004.

The Commission thanked Mrs. Bobbitt for the department’s hard work for the County.

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H./H.E.L.P. Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on March 1, 2005 was \$76,911.79. Donations during March were \$2,124.61, interest was \$51.44 and disbursements were \$5,266.86. The end balance was \$73,820.98.

The beginning balance of the H.E.L.P. program on March 1, 2005 was \$18,463.58. Donations during March were \$1,603.65, interest was \$12.35 and disbursements were

\$2,532.40. The end balance was \$17,547.18.

Commissioner Miller

Charette for Rock Bridge State Park

Commissioner Miller stated she attended the Charette for Rock Bridge State Park Discovery Center on Friday and Saturday last week. The Friends of Rock Bridge have hired Bob Berkbile of BNIM Architects, Kansas City, and is known for his green buildings.

The Discovery Center will focus on water and karst topography.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 10:14 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner