

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:35 a.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Second Reading and Award of Bid 22-17AUG04 (Snow Removal Services)**

Melinda Bobbitt stated based on the first commission reading of the award of the snow contract on September 16, 2004, it was determined to award two additional trucks to Option 1 (one to Diamond C and one to JC Landscaping). The award is as follows:

**Option 1 – Medium Duty – Plow & V-Box Spreader, 4-WD Pickup or Flatbed**

Grant Excavating – 4 trucks @ \$235/hour  
Highpoint Enterprises – 1 truck @ \$200/hour  
*Diamond C – 1 truck @ \$250/hour*  
*JC Landscaping LLC – 1 truck @ \$240/hour*

**Option 2 – Medium Duty/Heavy Duty – Plow & V-Box Spreader – Single Axle Dump or Flatbed Truck**

Diamond “C” Services – 1 truck @ \$250/hour

**Option 3 – Light Duty – Plow & Tailgate Spreader, 4-WD Pickup or Flatbed Truck**

Bentlage Bobcat Inc. – 2 trucks @ \$200/hour  
JC Landscaping LLC – 1 truck @ \$199/hour  
Highpoint Enterprises Inc. – 4 trucks @ \$200/hour  
Highpoint Enterprises Inc. – 1 truck @ \$175/hour

This term and supply contract will be paid out of department 2040 – PW Maintenance Operations, account 71100 – Road and Bridge Fund.

Commissioner Elkin moved to award bid 22-17AUG04 for Snow Removal Services as follows and authorize the Presiding Commissioner to sign said contracts:

**Option 1 – Medium Duty – Plow & V-Box Spreader, 4-WD Pickup or Flatbed**

Grant Excavating – 4 trucks @ \$235/hour  
Highpoint Enterprises – 1 truck @ \$200/hour  
Diamond C – 1 truck @ \$250/hour  
JC Landscaping LLC – 1 truck @ \$240/hour

**Option 2 – Medium Duty/Heavy Duty – Plow & V-Box Spreader – Single Axle Dump or Flatbed Truck**

Diamond “C” Services – 1 truck @ \$250/hour

**Option 3 – Light Duty – Plow & Tailgate Spreader, 4-WD Pickup or Flatbed Truck**

Bentlage Bobcat Inc. – 2 trucks @ \$200/hour  
JC Landscaping LLC – 1 truck @ \$199/hour  
Highpoint Enterprises Inc. – 4 trucks @ \$200/hour  
Highpoint Enterprises Inc. – 1 truck @ \$175/hour

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 396-2004**

**B. Second Reading and Approval of Amendment #1 for Bid 66-12NOV02 (Law Enforcement Uniforms and Equipment Term and Supply)**

Melinda Bobbitt stated this is to add Elbeco E615 trousers to bid 66-12NOV02.

Commissioner Elkin moved to approve Amendment #1 to Bid 66-12NOV02 for Law Enforcement Uniforms and Equipment Term and Supply.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 397-2004**

**C. Second Reading and Award of Bid 53-10AUG04 (Entrance Door Replacement – Boone County Courthouse) and Budget Revision**

Melinda Bobbitt stated this is a recommendation for award to Boone Construction Company for submitting the low bid.

Total cost of the contract is \$17,800.00. This contract will be paid out of department 6100 – Facilities and Grounds Maintenance, account number 60100 – Facilities and Grounds. \$33,035 remains in the account at the time of this writing. \$6,140 was originally budgeted for the project. A *Budget Revision* has been prepared by the Facilities Maintenance department.

Commissioner Elkin moved to award bid 53-10AUG04 for Entrance Door Replacement – Boone County Courthouse to Boone Construction Company. It is further ordered that the Presiding Commissioner to sign said contract.

The County Commission of the County of Boone does hereby approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
6100-86800: Facilities Maintenance – Emergency	\$8,050.00	
6100-60100: Facilities Maintenance – Building Repair and Maintenance		\$8,050.00

Said budget revision is to transfer funds for the Courthouse Door Replacement project.

Commissioner Schnarre seconded the motion.

Kathy Lloyd, Court Administrator, asked if this would be replacing both sets of doors at the Courthouse. Commissioner Schnarre stated that is correct.

Mrs. Lloyd asked if this bid also included the push button openings. Commissioner Schnarre stated that is correct.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 398-2004**

**Subject: Public Safety – First Reading to Accept Homeland Security Grant**

Jim McNabb, Public Safety Director, was present on behalf of this item.

Jim McNabb stated the County submitted a Homeland Security grant application to the State Emergency Management Agency (SEMA) and this application has been accepted as submitted. In discussions with the County Auditor, these funds will be added to the FY2005 budget.

Commissioner Schnarre asked if the County was going to be the administrator of the grant to Hallsville and Ashland or if they would be subgrantees. Mr. McNabb stated this is a decision the Commission would have to make after the County accepts the grant. There will have to be a meeting with the Commission, the County Auditor and County Counselor about how the funds will be shared with Hallsville and Ashland. He is not sure if Hallsville and Ashland will be named subgrantees or if the items will be purchased and given to them, those details will be worked out at a later date.

Commissioner Schnarre stated in discussions with the County Auditor, there will not be any draw down of the funds in 2004 so these funds will be placed in the FY2005 budget.

Commissioner Elkin asked about the codes on the grant form. Mr. McNabb stated those are for accounting and auditing purposes.

Commissioner Elkin asked if this is the same pool of grant funds that the City of Columbia received a \$400,000 grant from. Mr. McNabb stated there were several different segments that could be applied for and the City's funds came from the City-County funds. All city and county organizations, with population over 4,000, could apply. Columbia and Boone County, having been involved in the processes prior to this were basically already accepted. The only thing that had to be done was details on how the money would be spent.

Commissioner Schnarre asked if Centralia received any of these funds. Mr. McNabb stated he does not believe Centralia met the criteria for this grant. Even if they did not meet the criteria for the City-County grant, then every community was eligible to apply for fire grants if they had a fire department.

Commissioner Schnarre stated the total for this grant is \$123,060. Mr. McNabb stated this is the County's portion of this grant.

Commissioner Schnarre stated Mr. McNabb had requested that the second reading of this item be waived. Mr. McNabb noted it is not necessary but would like to move forward with this process.

Commissioner Elkin stated he had no objection to this request.

Commissioner Elkin stated the funds would purchase a generator, computer, cyber security enhancement software, an enhanced security system at the Government Center and a security system at Public Works. He asked about the exercise that is included in the grant funding. Mr. McNabb stated it is nothing specific but could be used for going to Emmitsburg, Maryland or an exercise in Boone County.

There was no further discussion on this item.

Commissioner Elkin moved to accept the Rapid Assessment of Strategy Implementation System (RASIS) Grant from the State Emergency Management Agency in the amount of \$123,060.

**Subject: Juvenile Justice Center – Second Reading and Public Hearing for Approval of Budget Amendment**

Commissioner Elkin moved to approve the following budget amendment:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT INCREASE</b>
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$998.00
1243-37200: Judicial Grants and Contracts – Travel	\$221.00
1243-37230: Judicial Grants and Contracts – Meals and Lodging	\$497.00
1243-37240: Judicial Grants and Contracts – Registration Fees	\$280.00

Said budget amendment is to establish a budget to send two Juvenile Justice Center employees to the Heartland Juvenile Services Association Conference.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 400-2004**

**Subject: Collector’s Office – Approve Amendment to City of Centralia’s Tax Collection Agreement**

Commissioner Schnarre moved to approve the first amendment to Tax Collection Agreement between the County of Boone and the City of Centralia.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 401-2004**

**Subject: Information Technology**

**A. Second Reading and Approval of Budget Revision**

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1170-86850: Emergency and Contingency – Contingency	\$17,682.00	
1170-10100: Information Technology – Salaries and Wages		\$8,752.00
1170-10200: Information Technology – FICA		\$721.00
1170-10300: Information Technology – Health Insurance		\$1,007.00
1170-10325: Information Technology – Disability Insurance		\$44.00
1170-10350: Information Technology – Life Insurance		\$10.00
1170-10375: Information Technology – Dental Insurance		\$79.00
1170-10400: Information Technology – Workers Comp		\$31.00
1170-10500: Information Technology – 401(A) Match		\$188.00
1170-91100: Information Technology – Furniture and Fixtures		\$4,500.00
1170-91301: Information Technology – Computer Hardware		\$2,350.00

Said budget revision is for a new Helpdesk Technician for the Information Technology Department.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 402-2004**

**B. First Reading of Budget Revision**

Michael Mallicoat, Information Technology Director, was present on behalf of this item.

Michael Mallicoat stated this is a request to transfer \$4,040 from the software services contract account to the computer software account to purchase StanGuard. This is PC to AS/400 security software. There is a need to transfer information from the AS/400 to PC programs, such as Excel. The current AS/400 security does not provide protection from accidental or intentional deletion or corruption of AS/400 data.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Approve Orders for Abatement of Weed Nuisance**

**A. 817 West Prairie Lane, Columbia**

Commissioner Elkin moved to approve the following order for Abatement of Weed Nuisance for 817 West Prairie Lane, Columbia:

**WHEREAS**, the Columbia/Boone County Health has declared property located at 817 West Prairie Lane, Columbia, MO, a/k/a Lot 26, Prairie Hills Plat 2, as shown by deed book 0685 page 01144, Boone County records., a public weed nuisance under section 6.8.1 of the Boone County Code of Health Regulations and given the owners of said lot notice thereof and opportunity to abate said public nuisance, and

**WHEREAS**, the owners of record for the above mentioned property have not appealed the Health Director's declaration that the above mentioned property is a public weed nuisance not complied with the Health Director's order for abatement, and

**WHEREAS**, the County Commission believes that governmental abatement of the said weed nuisance is necessary and proper under the circumstances.

**NOW THEREFORE IT IS ORDERED** pursuant to section 6.8.2 of the Boone

County Code of Health Regulations that the Health Director abate said nuisance at county expense by government, and

**IT IS FURTHER ORDERED** that the County Counselor seek restitution of the expense of said abatement by legal action as deemed necessary and proper under the circumstances.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 403-2004**

**B. Lot 61 Fairway Meadows Block 2, Columbia**

Commissioner Elkin moved to approve the following order for Abatement of Weed Nuisance for Lot 61 Fairway Meadows Block 2, Columbia:

**WHEREAS**, the Columbia/Boone County Health has declared property located at Lot 61 Fairway Meadows BLK 2, lot 61, Columbia, MO, as shown by deed book 0392 page 0048, Boone County records, a public weed nuisance under section 6.8.1 of the Boone County Code of Health Regulations and given the owners of said lot notice thereof and opportunity to abate said public nuisance, and

**WHEREAS**, the owners of record for the above mentioned property have not appealed the Health Director's declaration that the above mentioned property is a public weed nuisance not complied with the Health Director's order for abatement, and

**WHEREAS**, the County Commission believes that governmental abatement of the said weed nuisance is necessary and proper under the circumstances.

**NOW THEREFORE IT IS ORDERED** pursuant to section 6.8.2 of the Boone County Code of Health Regulations that the Health Director abate said nuisance at county expense by government, and

**IT IS FURTHER ORDERED** that the County Counselor seek restitution of the expense of said abatement by legal action as deemed necessary and proper under the circumstances.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 404-2004**

**Subject: Appointments to Mental Health Board of Trustees**

Commissioner Schnarre moved to appoint the following to the Mental Health Board of Trustees:

- Kerri McBee-Black – Interim Term to expire on September 30, 2007
- Tracy Graham – Interim Term to expire on April 28, 2006

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 405-2004**

**Subject: Authorize Closed Meeting (610.021.3 RSMo.)**

Commissioner Elkin moved to authorize a closed session on Monday, September 27, 2004 at 8:00 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by 610.021(13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 406-2004**

**Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Elkin*

*The Bluffs*

Commissioner Elkin stated The Bluffs is a skilled nursing facility. Whenever an incident happens at a skilled nursing facility, whether internal or reported by a family member, those are reported to a hotline. It is unfortunate that a couple of incidents happened within a short period of time recently. When an incident occurs, a plan of correction has to be

done unless otherwise noted. One of the recent incidents will not have a plan of correction. The other incident does not.

Commissioner Schnarre noted the Democratic Committee will have a hearing at 2:00 p.m. this afternoon at the Courtyard Square.

There was no public comment.

The meeting adjourned at 10:07 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner