

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:35 a.m.

**Subject: Jim Davis – Storm Water Report**

Jim Davis, Community Storm Water Committee, and David Nichols, Public Works Design and Construction Manager, were present on behalf of this item.

David Nichols stated Jim Davis is leaving the Community Storm Water Committee. They wanted to take this opportunity to have Mr. Davis give an update on the Community Storm Water Committee activities. It is about one quarter through the contract year.

Jim Davis stated he noted the contract year runs from February 1 to January 31. He believes the Committee is ahead of schedule. The Committee is supposed to give 28 presentations per year, meetings with the 12 watershed partnerships and a number of community events. They have scheduled 13 community events and 6 presentations. They have focused on adult groups but will be working with youth groups in the fall.

The Committee has upgraded their web page. There is an interactive map for citizens to be able to find out what watershed they live in.

Mr. Davis noted the Committee will be doing a wide range of community events, from the Home Show to the Twilight Festivals. The Committee has received more radio and newspaper coverage.

Mr. Davis stated the collaboration with the University, with the University picking up the indirect cost, has encouraged the University to request more from this project. A University based partnership has been created.

There will be watershed festivals in the fall. These are localized watershed festivals. There will be other education events and a number of presentations.

He believes the Committee is on track to finish ahead of their deliverables.

He encourages the Commission to continue their support of this project even though he is

leaving.

This project has been going on for almost 4 years and is a joint effort between the City and the County. He believes the City contracts an amount of approximately \$51,000 and the County contracts and amount of approximately \$29,000.

Commissioner Elkin asked Mr. Davis what he believes the next step will be. Mr. Davis stated he believes the County could find someone through the University to contract with to continue the project. There has been a strong collaboration with the University. Another option could be to consolidate the project, into either the City or the County, and have the other party transfer funds. He believes the same staff should be kept on this project. A key point to this project is to make sure there is no down time because the partnerships will deteriorate.

Commissioner Miller thanked Mr. Davis for his work with this project. This project has made more people aware of storm water issues. She believes the education is working.

The Commission presented a Certificate of Appreciation to Mr. Davis.

There was no further discussion on this item.

**Subject: Purchasing Department**

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

**A. Second Reading and Award of Bid 32-13MAY03 (Boone County Courthouse Floor Tile Remediation)**

Marlene Ridgway stated this is a recommendation for award to Carpet One Columbia for a contract amount of \$48,833 to be paid out of department 6200 – Capital Repairs and Replacement, account 92200 – Replacement Buildings and Improvements.

Commissioner Elkin moved to award bid 32-13MAY03 for the Boone County Courthouse Floor Tile Remediation project to Carpet One Columbia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 278-2003**

**B. First Reading of Disposal of Surplus Radios – Sheriff's Department**

Marlene Ridgway stated the Sheriff's Department is requesting disposal of 8 P100

Motorola portable radios and to be allowed to transfer these radios to the Harrisburg R-VII Schools. These are in addition to the 7 previously disposed of in April 2003. The Sheriff's Department has replaced these radios with Motorola HT1000s.

Commissioner Elkin stated he received a letter from the Superintendent of Harrisburg Schools. These radios will help the safety of the schools because there is no municipal police department in Harrisburg.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Disposal of Surplus Property**

Marlene Ridgway stated the Purchasing Department has identified and listed items as surplus. To date, there has not been any interest in any of these items. The department is requesting approval for disposal through Kemper Auction.

The department is also requesting approval to dispose of a 1994 Dodge Spirit, fixed asset tag #8586, through Rangeline Auction. This vehicle was replaced by a 2003 Chevrolet Impala purchased for the Juvenile Justice Center.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Sheriff's Department – Second Reading and Approval of Training Contract with Missouri Police Chiefs' Association**

Commissioner Schnarre stated the Sheriff's Department has had a contract with the Missouri Police Chief's Association for the past three years for training.

Commissioner Miller moved to approve the contract between the Boone County Sheriff's Department and the Missouri Police Chiefs' Association for training services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 279-2003**

**Subject: Child Support – Authorize Presiding Commissioner to sign Cost Allocation Plan**

Barbara Morris, Child Support Program Administrator, was present on behalf of this item.

Barbara Morris stated this is a study done by Maximus to determine the indirect costs association with the IV-D program, which is the Child Support Program. The program can request to be reimbursed for all costs with the IV-D program. Maximus determines how much indirect costs come into the program. Maximus has reviewed the actual costs for FY2002 and determined the percentage for 2002 and this is the percentage for the next year.

Commissioner Miller stated this benefits the whole county.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

**A. Second Reading and Approval of Revenue Sharing Contracts**

- **City of Ashland**
- **City of Centralia**
- **Centralia Special Road District**
- **City of Hallsville**
- **City of Harrisburg**
- **City of Hartsburg**
- **City of McBaine**
- **City of Rocheport**
- **City of Sturgeon**

Commissioner Miller moved to approve the following revenue sharing contracts:

<b>Entity</b>	<b>Contract Amount</b>
City of Ashland	\$50,000.00
City of Centralia	\$84,035.00
Centralia Special Road District	\$100,000.00
City of Hallsville	\$50,000.00
City of Harrisburg	\$19,000.00
City of Hartsburg	\$20,000.00
City of McBaine	\$4,000.00

City of Rocheport	\$29,058.00
City of Sturgeon	\$20,000.00

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 280-2003**

**B. Second Reading and Acceptance of Roads in Willow Brook Plat 4**

Commissioner Elkin stated this is the fourth plat in Willow Brook subdivision and is an acceptance of the roads in that plat.

Commissioner Miller moved to approve the following:

**Whereas**, the County has examined the portions of Bulrush Drive, Dancing Willow Drive and River Birch Place, constructed within their appropriate 50-foot rights-of-way as dedicated on the final plat of Willow Brook Plat 4, recorded in Plat Book 37, Page 32, of the Boone County, Missouri records, and

**Whereas**, the county finds that the above described roads have been constructed in accordance with plans approved by the Boone County Public Works Department and in compliance with Boone County Roadway Regulations as attested by the Roadway Maintenance Acceptance Certificate for said roadway,

**Now therefore it is ordered**, that the County Commission authorizes the Presiding Commissioner to sign the Roadway Maintenance Acceptance Certificate for said portions of Bulrush Drive, Dancing Willow Drive and River Birch Place on behalf of the County Commission and further assumes responsibility for the maintenance and control of these roads from and after the date of this order, and

It is also ordered, that this order be certified by the County Clerk and be recorded in the Office of the Recorder of Deeds.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 281-2003**

**C. First Reading of Contract with Terracon (Acton Road Project)**

David Mink, Public Works Director, and David Nichols, Public Works Design and Construction Manager, were present on behalf of this item.

David Nichols stated there has been a major slide on Acton Road, a portion of the road has fallen into Bonne Femme Creek. This will require a geotechnical investigation and that report will give recommendations for repair of the road or relocate the road. The information from the report will be analyzed by the department. This contract is with Terracon and will be paid out of an account for engineering contracts for projects that were not specifically listed in the budget.

Commissioner Schnarre asked if the department has been in contact with Jim McNabb, Director of Joint Communications Public Safety. Mr. Nichols stated they have and Mr. McNabb informed the department that this project does not qualify for assistance from FEMA/SEMA. When Boone County was declared a disaster area in May 2003, it was for personal not public assistance.

Mr. Nichols noted the department has created a short term access for people who live on the road. The road does have the potential to keep sliding.

Commissioner Miller stated the County does not have a choice and this is the best solution to give the department the information about what to do with the road in the future.

Mr. Nichols stated either choice will be costly but hopefully this can be budgeted for the future.

Commissioner Schnarre asked if there is a time frame for Terracon reporting back to the department. Mr. Nichols stated in general, it takes approximately four weeks for analysis. The survey and drill can occur as soon as the contract is executed. The survey and other information will tell the department where the slope plain is and if it exceeds beyond the road then the road will need to be relocated.

Mr. Mink stated Terracon may also have to install slope indicators, which have to be read over time so it could take a while to receive the results.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

#### **D. First Reading of Change of Right-of-Way for Roger I. Wilson Memorial Drive**

David Piest, Boone County Surveyor, was present on behalf of this item.

David Mink stated during the expansion work at the Juvenile Justice Center (JJC), it was found that the right-of-way encroached into the property significantly. There is a desire to correct this and realign the right-of-way.

David Piest stated this is a recommendation to adjust the right-of-way along Roger I. Wilson Memorial Drive. The department is recommending moving the right-of-way to the northeast from the existing location. A portion of the current right-of-way goes through one of the JJC buildings. The other portion of right-way was intended to be a driveway for the Reality House and as an access for Roger I. Wilson Memorial Drive but is no longer needed. There is no need for this right-of-way to be there.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Miller noted she attended the Western Interstate Region Conference. She picked up a document with the U.S. Army Corps of Engineers key contacts. She gave this to the Public Works Department.

Commissioner Miller stated she received an e-mail this morning regarding the Wilton Alley issue. Per Missouri State Statutes, there is no need for Commission action to open the alley or announce intentions of maintaining the alley. John Patton, County Counsel, feels that if the Commission wants to take an action that grants the property owner having sewage problems the right to access the alley or remove the post obstructing the access to the alley, it is a right of use and Mr. Patton believes the Public Works Department has the authority to grant that today. The Commission does not need to take any action. She requested the department contact Gerry Worley, Health Department, and she will contact Debra Hatcher to let her know she has authority to access the alley.

**Subject: Information Technology – Second Reading and Approval of Budget Revision**

Commissioner Elkin stated this is for the purchase of Infoprint Design Software and has been through Information Technology Advisory Committee (ITAC).

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1170-70050: Information Technology – Software Services	\$3,300.00	
1170-71101: Information Technology – Professional Services	\$1,620.00	

1170-91302: Information Technology – Computer Software		\$4,920.00
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Said budget revision is for the purchase of Infoprint Design Software.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 282-2003**

**Subject: First Reading of E911 Equipment Maintenance Contract**

Commissioner Schnarre stated this is an E911 Equipment Maintenance Contract with CenturyTel. The contract is effective April 1, 2003 to March 31, 2004 and is in the amount of \$33,501.60.

The Commissioners requested additional information about this contract before the next meeting.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Accept Resignation of Senior Board Member**

Commissioner Miller stated she received a letter from Larry McBee, who feels that his business commitments are not allowing him to meet on Wednesday afternoons and is requesting to be removed from the Senior Board.

Commissioner Miller moved to accept the resignation of Larry McBee from the Boone County Senior Board effective immediately.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 283-2003**



**Subject: Accept and Acknowledge Boundary for Extension Council**

Commissioner Schnarre stated the following letter has been received from the Extension Council:

*Pursuant to RSMo. 262.570, you are hereby notified that there shall be one district for the purpose of extension council elections to be held in January of each year beginning January 2004. The boundaries of the district shall be coterminous with the boundaries of Boone County.*

Commissioner Schnarre moved to accept and acknowledge the district boundary for the Boone County Extension Council. Said boundary shall be coterminous with the boundary of Boone County.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 284-2003**

**Subject: Authorize Closed Session – 610.021(1) RSMo.**

Commissioner Miller moved to authorize a closed session on Thursday, June 5, 2003 at 3:30 p.m. in Room 243 of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (1) RSMo to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public government body or its representatives and its attorneys.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 285-2003**

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 10:14 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner