

TERM OF COMMISSION: May Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:37 a.m.

Subject: Adopt Proclamation – University Outreach and Extension Week

Deanna Crocker and Jim Crocker were present on behalf of this item.

Commissioner Schnarre read the following proclamation:

WHEREAS, University Outreach and Extension in Missouri helps improve people’s lives; and

WHEREAS, University Outreach and Extension faculty from the University of Missouri campuses and Lincoln University and regional faculty in Missouri’s county extension centers provide educational programs that assist Missourians in building strong families and individuals; enhancing their economic viability; and creating and sustaining healthy environments; and

WHEREAS, University Outreach and Extension connects citizens with educational resources to mitigate, prepare for and recover from emergencies and disasters; and

WHEREAS, University Outreach and Extension partners with federal and state agencies; local governments; county extension councils; communities; individuals; and other institutions of higher learning to link citizens with educational resources; and

WHEREAS, University Outreach and Extension provides flexible program access through county outreach and extension centers, the statewide TeleCenter Network, websites, workshops, classes, consultations, publications and a variety of community programs; and

WHEREAS, University Outreach and Extension offers education to help people help themselves through informed decision making; practical, research-based information; and knowledge that saves people time, money and effort; and

WHEREAS, the Office of the Presiding Commissioner of the County of Boone deems it

appropriate to recognize programs that improve the lives of the people of Missouri,

NOW THEREFORE, the County Commission of Boone County, Missouri does hereby proclaim the week of May 18-24, 2003, as **UNIVERSITY OUTREACH AND EXTENSION WEEK 2003**.

Deanna Crocker and Jim Crocker presented the Commission a Certificate of Appreciation from the University of Missouri Outreach and Extension and the Boone County Extension Council.

Commissioner Elkin moved to adopt the proclamation for University Outreach and Extension Week.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0 as follows: Commissioner Schnarre – Yes, Commissioner Miller – Absent for Vote, Commissioner Elkin – Yes. **Order 235-2003**

Subject: Purchasing Department – First Reading of Bid 26-17APR03 (Boone County Fairgrounds Pavement Maintenance)

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

Marlene Ridgway stated the bid for the Boone County Fairgrounds Pavement Maintenance closed on April 17, 2003. A total of four bids were received. Purchasing and Public Works recommend award as an *all or none* award for the total low bid which includes the base bid and the alternate bid for the entire project to APAC of Missouri.

The bid award is as follows:

Base Bid:

Priority 1: Primary North – South Road Way at \$123,030.50

Priority 2: East – West Road Way at \$32,548.50

Priority 3: Resurface Accessible Parking Lot at \$18,439.00

Priority 4: East Parking Lot Entrance Drive at \$43,984.00

Alternate Bid:

Priority 5: East Parking Lot at \$40,082.70

This is to be paid out of department 2120 – Fairground Maintenance Fund, account 92700 – Replacement Grounds Improvement for a total contract cost of \$258,084.70. A Budget Amendment has already been presented for this project.

Commissioner Schnarre requested the second reading for this item be waived and award this bid today so the contractor may proceed with the project. There was no objection to this request.

Commissioner Elkin moved to award bid 26-17APR03 for the Boone County Fairgrounds Pavement Maintenance Project to APAC of Missouri, Inc.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 236-2003**

Subject: Sheriff's Department – First Reading of Budget Amendment for Community Emergency Response Team (CERT) Grant Award

Captain Beverly Braun stated Jim McNabb, Director of Public Safety Joint Communications, notified the Sheriff's Department in February 2003 that their department was applying for a grant. This grant was awarded in the amount of \$4,391. The Sheriff's Department will use this money to train the neighborhood watch block captains and other citizens so they can assist each other in the case of a natural disaster or terrorism disaster event. Assistant Chief Ken Hines, Boone County Fire Protection District, is one of two certified trainers in Boone County and he will be doing the training program.

Captain Braun stated she believes application for this training program is already on the Fire Protection District's web site for people to apply.

Commissioner Miller noted the more people that are trained in the CERT program will benefit Boone County in a disaster.

Captain Braun stated the Sheriff's Department will also be training some of their employees who are interested.

Commissioner Elkin asked if these are SEMA funds. Captain Braun stated that is correct.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Court Administrator – First Reading of Budget Amendment

Bob Perry, Court Administrator, was present on behalf of this item.

Bob Perry stated the Court has received notification from the Bureau of Justice Assistance for a \$142,000 grant award to be utilized in the development and operation of the Mental Health Court. This is a grant for two years, March 2003 to March 2005, and is the time period in which the \$142,000 can be spent. The budget amendment is for the Justice Grants accounts to be used for training of the Mental Health Court team, meals and lodging associated with the training. The Federal Government will have required training programs for the people to attend as a condition of the grant. The funds will also be used for the services provided by the Court to the participants of the Court and the evaluation of the program itself. For this fiscal year, the budget amendment is for \$70,359, with the remainder to be spent in 2004 and part of 2005.

Commissioner Miller stated she is thankful that a grant has been awarded to help begin the Mental Health Court. Because of the Law Enforcement Fund that was passed in August 2002 the County is able to provide the match to this grant.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: First Reading of Recommendation from Road and Bridge Advisory Committee for Variance (Masonic Drive)

Brian Harrington, Professional Engineer with Allstate Consultants, was present on behalf of this item.

Commissioner Miller stated the Road and Bridge Advisory Committee received a presentation from Brian Harrington on this variance. This variance was approved by the Road and Bridge Advisory Committee and comes forward to the Commission with a recommendation for approval.

Brian Harrington stated Masonic Drive is currently a gravel access road put in place when the Missouri Department of Transportation (MoDOT) built Highway 63. As there has been development in this area, it has become apparent that Masonic Drive should be a paved road. This is currently a MoDOT maintained road. The following is the recommended variance:

To allow a variance for Allstate Consultants for Masonic Drive of the following subject to the Developer placement of "No Parking" signs on both sides of the roadway:

1. The length of the road ending in a cul-de-sac being longer than the allowable

1000 feet.

2. The road cross section to vary from that of a Commercial Road Classification to have a twenty four (24) foot wide Portland Concrete road width with four (4) foot earth shoulders. The depth of road would stay as required, and
3. To waive the requirement of including cross sections in the plans since the roadbed exists at this time.

Commissioner Schnarre asked who is paying for these improvements. Mr. Harrington stated the adjacent property owners and MoDOT.

Commissioner Miller stated this is a reasonable request because it is a pave-in-place project and this is why they have requested not to have the cross sections, waive the pavement width requirement, and have the cul-de-sac bulb added for the maintenance equipment to be able to turn around.

Commissioner Elkin noted the Masonic Home did grant an easement so in the future there can be a connection point.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Facilities Maintenance – First Reading of Budget Revision

Ken Roberts, Facilities Maintenance Manager, was present on behalf of this item.

Ken Roberts stated this is a budget revision requesting a total of \$679 be transferred between accounts to pay for a replacement push mower for the Boone County Jail and to complete the security camera replacement project at the Government Center.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Treasurer's Office

Kay Murray, Boone County Treasurer, was present on behalf of these items.

A. Second Reading and Approval of Budget Revision

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency and Contingency	\$3,300.00	
1190-71105: Non- Departmental – Legal Services		\$3,300.00

Said budget revision is to pay for arbitrage rebate calculations.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 237-2003**

B. Adopt Resolution Authorizing Sale of Special Obligation Refunding and Improvement Bonds Series 2003

Commissioner Schnarre asked if this is for the County to issue \$5,240,000 Special Obligation Refunding and Improvement Bonds. Kay Murray stated that is correct.

Commissioner Schnarre moved to adopt a Resolution authorizing the County to offer at competitive public sale \$5,240,000 Special Obligation Refunding and Improvement Bonds, Series 2003, as per the resolution.

Commissioner Elkin seconded the motion.

Commissioner Schnarre asked when this will be coming back. Ms. Murray stated the Commission will officially award the bids on May 29, 2003 and the money should come in during the first week of June.

There was no further discussion and no public comment.

The motion passed 3-0. **Order 238-2003**

C. Authorize Presiding Commissioner to sign Commitment to Issue a Financial Guaranty Insurance Policy

Ms. Murray stated this is the insurance for the bonds and is with MBIA.

Commissioner Elkin asked if this is similar to mortgage insurance. Ms. Murray stated that

is correct.

John Patton stated this guarantees payment.

There was no further discussion on this item.

Commissioner Miller moved to authorize the Presiding Commissioner to sign the Commitment to Issue a Financial Guaranty Insurance Policy for the sale of Special Obligation Refunding and Improvement Bonds, Series 2003.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 239-2003**

Subject: Assessor's Office – First Reading of Request for Permission to Extend the Closing of Tax Rolls from May 15, 2003 to May 31, 2003

Tom Schauwecker, Boone County Assessor, was present on behalf of this item.

Tom Schauwecker stated per State Statute 137.335 RSMo. the County Commission is enabled to extend the closing of the County tax rolls. If this request is approved, he will recommend to the Board of Equalization that the filing period be extended from the 3rd Monday in June to June 30 to allow the taxpayers equal amount of time to appeal. He noted the longer the County waits the more accurate the tax base will be when the tax rates are calculated. This request has been approved in the past.

Commissioner Miller stated this is a benefit to the taxpayers and it does not harm the County.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Clerk's Office – First Reading of Budget Revision

Commissioner Miller stated it is difficult for the County to budget for unemployment each year. This is paid quarterly. This budget revision is for \$6,226. The amount budgeted for unemployment in 2003 was \$10,000 but the 1st quarter unemployment payment was \$16,224.60.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Public Hearing for Approval of Budget Amendment (Fairgrounds Pavement Maintenance Project)

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2120-03913: Fairgrounds Maintenance – Operating Transfer In from General Fund	\$32,964.00
2120-03482: Fairgrounds Maintenance – Federal Disaster (FEMA/SEMA Revenues)	\$163,672.00
2120-92700: Fairgrounds Maintenance – Replacement Grounds Improvement	\$250,150.00
1190-83922: Non-Departmental – Operating Transfer Out to Special Revenue Fund	\$32,964.00

Said budget amendment is to cover the bid award for alternative FEMA project at the Boone County Fairgrounds.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 240-2003**

Subject: First Reading of Health Regulations Chapter 8

John Patton, County Counselor, stated the State Department of Health has a series of regulations on communicable diseases. Within the last year, the State Department of Health has broadened their regulations dealing with detection, control and treatment of other illnesses that result from bioterrorism. On a local level, the County will be adopting those regulations. These regulations have specific provisions that place obligations on local health departments and give them certain powers for controlling diseases such as isolation and quarantine.

Mr. Patton noted he will give the Commissioners a copy of the State Regulations that pertain to this chapter.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Appointments to Boards/Committees

A. Senior Board

Commissioner Miller moved to appoint the following to the Boone County Senior Board:

- Mary Nell Porter, representing Missouri Township, for a four year term to expire on May 5, 2007, and
- Faith Phillips, representing Rock Bridge Township, for a four year term to expire on May 5, 2007.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 241-2003**

B. Road and Bridge Advisory Committee

Commissioner Elkin moved to appoint Kevin Holman, representing Rock Bridge Township, to the Road and Bridge Advisory Committee for a four year term to expire on May 5, 2007.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 242-2003**

C. Mental Health Board

Commissioner Elkin moved to appoint Candace Hawkes to the Boone County Mental Health Board for a three year term to expire on April 28, 2006.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 243-2003**

Subject: Authorize Use of Courthouse Grounds (Memorial Service)

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on Sunday, June 1, 2003 from 1:00 to 1:45 p.m. for a Memorial Service at the Confederate Memorial sponsored by the Sons of Confederate Veterans.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 244-2003**

Subject: Authorize a Closed Meeting (610.021.3)

Commissioner Elkin moved to authorize a closed session on Tuesday, April 29, 2003 immediately following the regular Commission Meeting at 9:30 a.m. in the Commission Chambers of the Roger B. Wilson Boone County Government Center as authorized by Section 610.021 (3) RSMo to discuss the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 245-2003**

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H. Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on April 1, 2003 was \$70,899.87. Donations during April were \$2,134.59, interest was \$30.92 and disbursements were \$2,059.54. The end balance was \$71,005.84.

The beginning balance of the H.E.L.P. program on April 1, 2003 was \$20,915.96. Donations during April were \$1,868.89 interest was \$9.13 and disbursements were \$1,712.46. The end balance was \$21,081.52.

There were 19 families that received assistance from the C.A.S.H. and H.E.L.P. programs in April 2003.

Commissioner Miller

City of Columbia Revenue Replacement Report

Commissioner Miller stated the City of Columbia has submitted their Revenue Replacement Report. The following is how the City spent their portion of the County Road Tax in 2001 and 2002:

- Annual Street Program received \$211,000 (2001)
- Blue Ridge Road; Garth to Route 763 received \$80,000 (2001)
- Rollins Road; Colonial Gardens to Rothwell Heights received \$525,100 (2001)
- Forum Blvd; South to Old Plank Road received \$119,000 (\$99,000 in 2001 and \$20,000 in 2002)
- Green Meadows Road is scheduled to receive \$700,000 (2003)
- Garth Ave; Bear Creek to Blue Ridge received \$514,500 (2001)
- Blackfoot Road (Route E north 3,500 ft) received \$745,000 (2002)
- Scott Blvd; Gillespie Bridge Road to Chapel Hill Road received County Grant funds in the amount of \$61,200
- Scott Blvd; Bellview Drive to Brookview Terrace received \$900,000 in Grant funds and road tax funds (2001)
- Vandiver Drive; Phase I received \$3,409,000 (2001)
- Vandiver Drive; Intersection Ramps East to Mexico Gravel Road received \$2,126,000 (2001)
- Mexico Gravel Road; Vandiver to Route PP received \$945,000 (2001)
- Waco Road Extension; Brown Station Road to Oakland Gravel Road is scheduled to receive \$349,000 in 2004 to 2006
- Scott Blvd; Brookview Terrace to Gillespie Bridge Road is scheduled to receive \$471,000 in 2004 to 2006

City of Rocheport Revenue Replacement Report

Commissioner Miller stated City of Rocheport has submitted their Revenue Replacement Report. The City of Rocheport spent their funds on Howard Street and Central Street in 2002. They received \$26,000.00.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 10:21 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner