

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper  
District I Commissioner Karen M. Miller  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:34 a.m.

Commissioner Stamper welcomed Nathan Patterson to the meeting. Nathan is working on becoming an Eagle Scout and is currently working on his citizenship and community merit badge.

**Subject: Boone County Employee Recognition**

Bill Florea, Boone County Employee Recognition Committee Chair, present on behalf of this matter.

Commissioner Stamper stated they were taking the opportunity to work with this committee, which is made up of staff and elected officials of the Boone County government, to recognize outstanding employees. Commissioner Stamper stated today they would be recognizing the employee of the quarter. There were five employees nominated for the second quarter. Tracy Skaggs, of the Prosecutor's Office, who is a nominee, could not be present this morning. Kevin Crane, Boone County Prosecutor, was present to represent Tracy. Commissioner Stamper acknowledged nominees Everett McDow, Public Works Department, Dan Nicholson, Public Works Department, and Todd Chandler, Public Works Department, along with honoree Ronda Giger, of the Boone County Sheriff's Department, is the honoree.

Commissioner Stamper stated Ronda is a technical support officer, is extremely courteous and respectful with everyone she meets. She goes out of her way, giving 110% to assist her fellow officers. Her colleagues describe her as an excellent co-worker, always punctual when reporting for duty and works nonstop from the time she arrives until the time she leaves. Ronda's nomination form was co-signed by seven of her co-workers. That is a true testament to her value as an employee. Commissioner Stamper stated, as a commission, they extend their congratulations.

Bill Florea stated they were presenting Mrs. Giger with a certificate of award and a \$20 gift certificate to Flat Branch Pub and Brewing.

Major Warren Brewer stated that Mrs. Giger's husband and son were both present. He stated that Ronda's main role at the Sheriff's Department was in processing and booking. Major

Brewer estimated that Mrs. Giger has booked 3,000 people per year while working the day shift Monday through Friday.

Commissioner Stamper asked Kevin Crane, Ken Roberts and Greg Edington, of Boone County Public Works to recognize their nominees.

Kevin Crane stated Tracy Skaggs began working in the Prosecutor's Office in March 1991. He stated that Mrs. Skaggs is the secretary for him, Dan Knight, and Tracy Gonzalez. Mr. Crane stated Mrs. Skaggs also assists the investigative unit.

Greg Edington, Boone County Public Works, stated that Everett McDow was one of the hardest working people at Public Works. Mr. McDow has been with the department for 15 years. Todd Chandler has been with the department for almost three years.

Ken Roberts, Facilities Maintenance, stated Dan Nicholson has been with the county for about 10 years now. This is Mr. Nicholson's second time to be nominated. Mr. Roberts stated that he was proud to have an employee like Dan.

Commissioner Stamper stated the employees of Boone County are the heart and soul of the government and they appreciate the work that is done by every employee.

**Subject: Circuit Court 2002 Budget Presentation**

Cheryl Whitmarsh, Circuit Clerk's Office, present on behalf of this issue.

Cheryl Whitmarsh stated there was a summary page that showed any increases or decreases in the budget.

Commissioner Stamper asked Ms. Whitmarsh if there were any new programs or positions being proposed. Ms. Whitmarsh stated there were no new programs or positions being proposed. She stated Class 2 is a little bit higher because of the increased use of toner.

Ms. Whitmarsh stated that on the summary page shows operations (supplies) would be increased by 20% overall. In the 2001 budget, the operations (supplies) cost was \$46,600.00. In the 2002 budget, \$55,750.00 is requested. The reason for the increase is because of the toner used for in laser jet printers, there is a total eight of these printers in the office.

Ms. Whitmarsh stated in the dues travel and training category, there is a 10% increase. The reason for this increase is because Ms. Whitmarsh has recently become a member of the Court Executive Program and would like to attend meetings and conferences.

Commissioner Stamper stated overall this budget is 4% less than the 2001 budget.

Ms. Whitmarsh stated that for Classes 2 though 8, the budget is have increased 6% from the 2001

budget. In 2001, the total was \$201,988.00 and for 2002, the requested total is \$213,244.00. The reason for this increase is because of supplies and the increase in the dues travel and training. She stated the fixed assets portion of the budget, which is class 9, there is a decrease from \$31,245.00 in 2001 to \$11,440.00 requested in 2002. In this section of the budget, Ms. Whitmarsh stated that she did include two laptop computers.

Commissioner Stamper asked how these laptop computers would be used. Ms. Whitmarsh stated the laptop computer would be used while she is away from the office at conferences so she can access the Lotus notes.

Commissioner Miller asked who would be using the other laptop computer. Ms. Whitmarsh stated Linda Dolfler would use the other. Ms. Whitmarsh stated Ms. Dolfler also attended conferences and would also use the laptop computer for clerk training. Ms. Whitmarsh stated the other laptop computer may also be used in the courtroom.

Commissioner Stamper asked Ms. Whitmarsh how state cutbacks would effect the operations in her office. Ms. Whitmarsh stated these cutbacks have had a major impact on her office. They have been in a hiring freeze since January. She has three positions were vacant which could not be filled because of the freeze. Ms. Whitmarsh stated just recently the freeze had been lifted.

Commissioner Miller asked if there were laptop computers in the Information Technology Department of the Court that can be checked out. Commissioner Miller stated the Information Technology Department here has laptops that can be checked in and out by other offices. Ms. Whitmarsh stated there may be a program like that but she is not familiar with it. Ms. Whitmarsh stated there was only one laptop computer for the courthouse as far as she knows.

Commissioner Stamper stated this item should have been titled the Circuit Court's budget presentation. By statute, the Circuit Court is required to present their budget to the County Commission.

Bob Perry, Director of Adult Court Services, was present on behalf of the Court to present this budget.

Bob Perry introduced Jenny Baker, who also works in the Adult Court Services Office.

Mr. Perry stated the Commissioners have been provided with a summary, which includes the budget of the Circuit Clerk. He stated revenue; they are anticipating an increase of 3.85% in the combined revenue of the juvenile center, juvenile office, and the clerk. He stated the most significant increase was from the Juvenile Justice Center. Mr. Perry stated from the 2001 budget, revenue exceeds expenditures. Overall, the grand total of the budgets, there is a minor decrease from the budget in 2001. Mr. Perry noted the requested budgets do not included the personnel increase of salaries the County Commission may provide.

Mr. Perry stated that there are no additional positions being requested in any of the budgets but

they are budgeting for the program assistants at the juvenile center and juvenile office to receive an increase of pay to \$8.40 per hour. They are currently receiving \$8.00 per hour. Also, an increase for the computer operator to increase from \$8.11 per hour to \$8.40 per hour.

Mr. Perry stated the other increase in the requested budget was for the family counselors. This would bring them to base pay rate for entry-level juvenile officers. He stated most of the people working in this position have at least their bachelor's degree, some have or are working on their master's or doctorate's. Mr. Perry stated there is a level of compensation that needs to be reached to stay competitive with other agencies.

Mr. Perry stated in operations, there are no significant changes from the 2001 budget. He stated in fixed assets for 2000 and 2001, they budgeted \$50,000 to expand and upgrade the closed circuit television system. Mr. Perry stated for each of those years, that request was withdrawn upon recommendation from the County Auditor's office. This item has not been placed in the budget again for this year.

Mr. Perry stated one of the major reasons for the decrease in fixed assets is based on the reduced number of personal computers that need to be replaced in 2002. He stated the State of Missouri's Court Automation Project is in the process of replacing computers for state paid employees. He stated because the state would be taking care of replacing the computers for the state employees, those for the county funded positions would be replaced once every three to four years.

Commissioner Stamper asked Mr. Perry how the state cutbacks would effect his office. Mr. Perry stated he was unsure as to what the impact would be. He stated they have yet to hear anything from the State Division of Youth Services and the State Division of Family Services regarding the juvenile program. He stated there has been approval of the continuation of the contracts and grants but no word on if there would be any reductions in those amounts. Mr. Perry stated when they did receive word from the State they would let the commission know.

June Pitchford, Boone County Auditor, stated that she had no problem with the budgets that were presented but there are always a few items that need to be worked though.

There were no further comments from Commission and there was no public comment.

**Subject: Boone County Sheriff's Department**

Major O.J. Stone, present on behalf of this item.

**A. First Reading of Local Law Enforcement Block Grant**

Major Stone stated that each year that there is a block grant that is available to the Sheriff's Department. He stated there is a period of negotiation with the City of Columbia and that they can enter into an agreement for reallocation. Major Stone stated the City of Columbia agreed to transfer \$28,000 from their block grant award to the County. He stated the money would be

spent on law enforcement equipment.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**B. First Reading of Contract with the University of Missouri-Columbia for Football Security Detail**

Major Stone stated there has been a written change on item number 3 of the contract regarding compensation for services. He stated the Auditor's office informed the Sheriff's Department that the \$30 per hour would not completely cover the time and one half that would be required of the officers working. Major Stone stated that John Patton, the County Attorney, has reviewed and approved the contract to form. Major Stone stated he has spoken with Chief Otto and Major Watring, at the University Police Department, about this change. They told Major Stone they saw no problem with the change on the contract.

There was no comment from the Commission or the public.

Commissioner Stamper stated this was a first reading. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**Subject: Public Works**

John Watkins, Boone County Public Works, present on behalf of this time.

**A. First Reading of Purchase Requisition for Amendment #2 – Academy Road**

John Watkins stated this was for the redesign of Academy Road, where the rock shoulders would be removed and replaced with one-foot earth shoulders. He stated the savings would be approximately \$4,700.00.

Commissioner Stamper stated the Commission has given consideration to a purchase requisition for amendment #2 for the Academy Road project, which would modify the project. There was no discussion from the commission. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**B. First Reading of Richland Road Change Order #3 and Williams Reimbursement Contract**

John Watkins stated he believes the Change Order has already been done through the contingency program. Commissioner Miller stated that was correct. The only item that needs to

be approved is the Williams Reimbursement Contract. Mr. Watkins stated that Williams Energy Services would compensate the County for Change Order #3. This is being done in lieu of Williams having to relocate a pipeline.

There were no comments from Commission.

Commissioner Stamper stated the Commission has received a request for Change Order #3 on the Richland Road project. Commissioner Stamper requested that the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**C. First Reading of an Agreement with the Missouri Highway and Transportation Commission – Principles of Cooperation for Earthquake Emergency**

Greg Edington, Boone County Public Works Department, present on behalf of this item.

Greg Edington stated that with new FEMA and SEMA regulations, there are attempts to form cooperative agreements with any entity that could help in case of an earthquake. He stated this agreement is basically a memorandum of understanding. This is a general agreement, which is an outline as to what can be agreed with MoDOT. Mr. Edington stated there is also a back out clause included.

There was no comment from the Commission or public comment. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**D. First Reading of Budget Revision**

Ken Roberts, Director of Facilities Maintenance, present on behalf of this item.

Ken Roberts stated that this is a proposed budget revision from class 7A to move \$8,500 in class 7 to cover rentals for lift equipment and professional services that were not budgeted.

Commissioner Miller asked if there was anything in the budget that could be transferred into this section. Ken Roberts stated that he thought money was being moved from class 8.

Commissioner Miller stated what she meant was transferring money from other line items before the emergency account was decreased. Ken Roberts stated there were no other accounts that were available for the transfer of this money.

Commissioner Miller asked how much is left in the account. Ken Roberts stated that after the transfer is made, then there will be a remainder of \$6,599.00 or a projected 35% left in the emergency fund.

There were no further comments from the Commission and no comment from the public. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**Subject: Clerk’s Office**

**A. Second Reading of Budget Amendment and Approval of Contract for Local Records Preservation Grant**

Commissioner Stamper moved to approve the local records preservation grant agreement with the Missouri Secretary of State.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 365-2001**

Commissioner Stamper moved to approve the following budget amendment:

| DEPARTMENT ACCOUNT AND ACCOUNT TITLE                                | AMOUNT DECREASE | AMOUNT INCREASE |
|---|-----------------|-----------------|
| 1196-03451 – Records Management Services: State Grant Reimbursement |                 | \$13,825.00     |
| 1196-71100 – Records Management Services: Outside Services          |                 | \$13,825.00     |
| 1123-86850 – Emergency: Contingency                                 | \$1,975.00      |                 |
| 1196-71100 – Records Management Services: Outside Services          |                 | \$1,975.00      |

Said budget amendment is for increase revenue and expenditure budgets to account for grant award (\$13,825.00). Said budget revision is for the transfer of funds from Contingency to expenditure budget account for County match (\$1,975.00) and Records Management anticipates completing this project during the calendar year 2001.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 365A-2001**

**Subject: Second Reading and Approval of Depository Agreement**

Commissioner Miller moved to approve the attached agreement for Depository Services with First National Bank.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 366-2001**

**Subject: Second Reading and Public Hearing on Approval of Hartsburg Revenue Sharing Funds.**

Commissioner Miller stated Hartsburg is doing a road project and they need to move a water line before they can go forward with the project. Commissioner Miller moved to authorize the city of Hartsburg to utilize their Revenue Sharing funds for the year 2001 for water line relocation in conjunction with the Bush Landing Road project.

Commissioner Elkin seconded the motion.

There was no public comment.

The motion passed 3-0. **Order 367-2001**

**Subject: First Reading of Agreement for Tax Collection for the City of Centralia**

Patricia Lensmeyer, Boone County Collector, present on behalf of this item.

Patricia Lensmeyer stated she and Commissioner Elkin attended a Board of Alderman's meeting in Centralia to discuss the City of Centralia contracting with the County to collect taxes for the city. She stated the Commissioners had received a copy of the agreement between the City of Centralia and the County of Boone to begin the collection of city taxes.

Mrs. Lensmeyer stated this agreement is similar to the one that was approved for the City of Columbia. She stated that beginning September 1, 2001, the County and the City of Centralia would move the tax collection for the city portion of property taxes, library taxes and park taxes, to the County. The portion of the property taxes that relates to the city would be combined with the county tax bills. This would result in a savings for the City of Centralia with the cost to the County is negligible.

Mrs. Lensmeyer stated although the agreement would be to begin the collection on September 1, 2001, pending Commission approval, it would take a few months to merge the information. There is a possibility she would have to personally pursue those taxes outside of the system.



Mrs. Lensmeyer stated she would be meeting with the Information Technology Department on Wednesday morning to discuss how this would be accomplished.

Mrs. Lensmeyer stated she was excited about this opportunity. This would be good for Centralia and would save the city of Centralia tax money. This will allow the taxpayers in Centralia to write one check instead of two checks, which could also decrease the confusion with the mortgage companies and people who have their real estate taxes escrowed.

Mrs. Lensmeyer stated this is a win-win situation. She asks for the support of all County officials to bring this about because not all of the residents in Centralia support this issue. She stated there is a possibility that not everyone would be aware of this change. Mrs. Lensmeyer stated she intended to place public notice ads in the Centralia Fireside Guard as a reminder for people.

Mrs. Lensmeyer stated Gene C. Berck; mayor of Centralia, and Kathy Colvin, Centralia City Clerk has signed the agreement. She stated this agreement was unique because the agreement also includes the County Assessor, the County Clerk, and the County Collector, in addition to the Commission.

Commissioner Elkin asked Mrs. Lensmeyer what the delinquency rate was. Mrs. Lensmeyer stated that it was about 500 total. Commissioner Elkin stated that the delinquency rate has increased since there is not an incentive for the taxpayers to pay their city taxes anymore.

Patricia Lensmeyer stated the concern over this issue is, for example, if a person has paid their county personal property taxes but did not the city portion, there is no existing file to move the unpaid portion to. She stated the unpaid portion had to be treated as a supplemental bill, as an addition the county tax roll.

Commissioner Stamper stated this would be more efficient for the county taxpayers. This item has been discussed for some time and appreciates Mrs. Lensmeyer's effort to get this accomplished.

Mrs. Lensmeyer stated when the Commission approves this item, all cities in Boone County would have their city taxes collected by the County.

Commissioner Elkin stated when this item was approved by the city of Centralia, the Centralia Fireside Guard ran an ad in which it listed all the people who had delinquent taxes, this was almost one-half of a page long. Commissioner Elkin stated a subsequent ad was ran the following week and the list of delinquencies was reduced significantly. Mrs. Lensmeyer stated the first week's ad was for personal property and the second week's ad was for real estate.

There were no further comments from the Commission and no comment from the public. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

**Subject: Appointments and Reappointments to Boards**

A. Reappointments and Appointment to Mental Health Board of Trustees.

Commissioner Miller stated there has been quite a large group of citizens that wanted to be part of this board. She stated this interest shows that the community is seeing the need to handle mental health issues. She stated by statute, there are specific requirements as to who can serve on the board; there has to be a certain number of consumers, a doctor, and a given number of providers.

Commissioner Miller moved to appoint Randall E. Mueller to the Mental Health Board of Trustees for an interim term to expire April 28, 2003.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 368-2001**

Commissioner Miller moved to re-appoint Nancy Howard to the Mental Health Board of Trustees for a term that will run from May 31, 2001 to May 21, 2004.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 369-2001**

Commissioner Miller moved to re-appoint Kay Callison and Robert C. Whittet to the Mental Health Board of Trustees for a term that will run from June 1, 2001 to June 1, 2004.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 370-2001**

B. Reappointments to Daniel Boone Regional Library Board of Trustees

Commissioner Miller stated that there was also a lot of interests in these positions but these individuals have been on the board for which planning took place for the new facility. It's the feeling of the Commission they should be able to see the project to the finish.

Commissioner Miller moved to re-appoint Joyce Porter and H.B. "Tommy" Tomlin to the Boone County Library Board of Trustees for a term that will run from July 31, 2001 to July 31, 2005.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 371-2001**

**Subject: Rescind Commission Order 359-2001**

Commissioner Stamper stated the reason for this rescission is because an error was made.

Commissioner Stamper moved to rescind Commission Order 359-2001, an agreement between the County of Boone and Sabra Tull Meyer.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 372-2001**

**Subject: Authorize a Closed Meeting**

Commissioner Miller moved to authorize a closed session to be held in the Commission Chambers of Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri on Thursday August 23, 2001 immediately following the regular 1:30 p.m. meeting to discuss the leasing, purchase or sale of real estate by a public government body where public knowledge of the transaction might adversely affect the legal consideration as authorized by Section 610.021 (2) RSMo.

Commissioner Elkin seconded the motion.

There was no discussion or public comment.

The motion passed 3-0. **Order 373-2001**

**Subject: First Reading of Disposal Request**

Commissioner Miller stated that at a previous meeting, it was approved to dispose of eight computers, but there were only seven on the list. This computer will go to Columbia Housing Authority along with the others that were approved. She stated that this was a personal computer Compaq Deskpro 2000, serial number S6634HVT3P710.

There were no further comments from the Commission and no comment from the public. Commissioner Stamper requested the Deputy County Clerk to schedule this agenda item for the next meeting for a second reading and an appropriate order for approval.

### **Commissioner Reports**

#### *Commissioner Stamper*

Commissioner Stamper had no reports.

#### *Commissioner Miller*

##### *Boone County Smart Growth Coalition Meeting*

Commissioner Miller stated the last meeting was held on August 1, Dr. Darrel Hobbs, professor of rural sociology at the University of Missouri, was the speaker. She stated that he gave a presentation on taxation and urban sprawl related to the census tracts. Commissioner Miller stated the group was still working on impact fees.

##### *The Housing Authority of the City of Columbia*

Commissioner Miller stated that she wanted to present for the record the information that was presented on Section 8; the need, where the units are and what the demographics are of the need.

##### *Stream Buffer Update*

Commissioner Miller stated that there was a draft ordinance given out at the last meeting. She stated that there was no technical data with this draft.

##### *Southern Boone County Fire*

Commissioner Miller stated that the meeting was on tax increment financing. She stated she had given Commissioner Stamper and Commissioner Elkin documentation on this issue. Commissioner Miller stated the fire district had concerns about the ability of the city to take their funds and put into infrastructure and development. She stated there is legislation that states fire districts are able to get at least 25% of their collections and could actually receive 100% if they could prove that it cost that much to protect that property. Commissioner Miller stated her main concern is the fairness of this issue.

#### *Commissioner Elkin*

##### *Hallsville City Council*

Commissioner Elkin stated he met with the Hallsville City Council. He stated they were going to

take an aggressive approach in getting the new Route B bypass. He stated the Dumpster issue was resolved. Commissioner Elkin stated the water system with funded state revolving funds is complete.

*Board of Parks Commission*

Commissioner Elkin stated he met with the Board of Parks Commissioners on August 14. The commission keeps receiving inquiries from neighborhoods wanting to donate land to the parks system. He stated they decided to develop a point ratings system to decide what lands would be the best for parks.

Commissioner Elkin stated David Sapp stopped by to share information on the Boonslick Trail on the Don Sanders tract. He stated when the weather cools off, they would be going out there for a look. Commissioner Elkin stated the Historical Society approached him this morning wanting to get some signs placed on the Boonslick Trail. He stated he told them to create a proposed design and speak with the Missouri Department of Natural Resources about getting a possible grant to put the signs on the trail.

There was no public comment.

The meeting was adjourned at 10:47 a.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Don Stamper  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner