

TERM OF COMMISSION: March Session of the February Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
County Clerk Wendy S. Noren

The Presiding Commissioner called the meeting to order at 9:30am.

Subject: First Reading for Changing an Employee from Exempt to Non-Exempt status

Ted Boehm, Boone County Sheriff was present on behalf of this matter.

Sheriff Boehm explained that Captain Dwayne Carey was consistently being assigned Road Deputy duty because of the chronic shortage of road deputies. He stated that because more than twenty percent of his job was now consisting of Non-Exempt work under the Fair Labor Standards Act, his exemption status is no longer valid. Sheriff Boehm noted that he was not asking for a budget revision, merely submitting an Employee Status form to reflect the actual work the Captain Carey was doing.

Commissioner Stamper noted that the request was effective February 24, 2001.

Commissioner Miller asked if this issue had been discussed with the consultants doing the employee classification study.

Sheriff Boehm responded that it was discussed, and the consultants did express concern as to the amount of non-supervisory work being done. He stated that they have to answer calls if not enough Deputies are available; therefore forcing the supervisory staff to do it.

Commissioner Miller asked if this was temporary situation. She also asked what would be done once the Sheriff's Department gets additional staffing.

Sheriff Boehm stated that he would be requesting the employee be returned to non-exempt status.

Commissioner Elkin asked if this action was being taken to comply with the Fair Labor Standards Act.

Sheriff Boehm responded affirmatively. He noted that an employer cannot keep someone in an exempt position when non-exempt work is being done.

Commissioner Stamper stated that item had been first read into the public record, and would be returned to the next commission meeting for final approval and discussion.

Subject: First Reading of Microsoft Office License Purchase

Melinda Bobbitt, Purchasing Director, was present on behalf of this item.

Melinda Bobbitt stated that a purchasing agreement and purchase order for 52 new Microsoft Office 2000 licenses and 23 Office Pro 2000 license upgrades were being requested by the Information Technology Department. She noted that the Purchasing Department recommended the licenses and upgrades be purchased from the State Cooperative Procurement contract.

Because of questions regarding the inclusion of the licenses with Microsoft Access, the County Commission agreed to table the issue until the next meeting, after consulting with Bob Ormiston, Director of Information Technology.

Subject: Second Reading and Public Hearing for Budget Amendments

A. MU Football Security Contract

Commissioner Stamper opened a public hearing on amending the 2000 budget to reflect revenue and expenditures in the Sheriff’s Office, for the provision of security at MU football games. There was no public comment and Commissioner Stamper closed the public hearing.

Commissioner Stamper moved to approve a budget amendment to the 2000 budget as follows:

ACCOUNT	AMOUNT (Decreasing)	AMOUNT (Increasing)
1251-03528 (Sheriff: Reimburse Personnel/Projects)		\$6,443
1251-10100 (Sheriff: Salaries & Wages)		\$6,443

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 108-2001**

B. Juvenile Office Detention Fees

Commissioner Stamper opened the public hearing on amending the 2001 budget to reflect an increase in revenues in the Juvenile Office. He noted that the Juvenile Office will now be charging for home detention devices.

There was no public comment and Commissioner Stamper closed the public hearing. Commissioner Stamper moved to approve a budget amendment to the 2001 budget as follows:

ACCOUNT	AMOUNT (Decreasing)	AMOUNT (Increasing)
1241-03524 (Home Detention Revenue)		\$5,193

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 109-2001**

Subject: Second Reading and Approval of the Soil and Water Conservation Agreement

Commissioner Elkin presented the agreement with the Boone County Soil and Water Conservation Service for the provision of plat books and the review of proposed developments for Erosion Control/ Storm Water Runoff.

Commissioner Elkin moved to approve the Soil and Water Conservation Agreement between the County of Boone and the Boone County Soil and Water Conservation District and authorize the Presiding Commissioner to sign on behalf of the County.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 110-2001**

Subject: Second Reading and Approval of the Emergency 911 Agreement

Commissioner Stamper moved to approve the agreement between the County of Boone and the City of Columbia for the hiring of an additional three-quarter time position in Joint Communications to perform the enhanced 911 data entry duties, and authorizes the Presiding Commissioner to sign the Agreement.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 111-2001**

Subject: Second Reading and Approval of a Budget Revision to Purchase Commercial Floor Scrubber

Commissioner Miller stated that the current cleaning equipment was not adequate for the tile floors in the Government Center. She stated that Facilities Maintenance tested and recommended the purchase of a new floor scrubber.

Commissioner Miller moved to approve a budget revision as follows:

ACCOUNT	AMOUNT (Decreasing)	AMOUNT (Increasing)
6101-86800 (Emergency Funds)	\$2,700	
6101-91300 (Fixed assets)		\$2,700

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 112-2001**

Subject: Appointments to the Planning and Zoning Board

Commissioner Elkin moved for the appointment of Keith Neese from Columbia Township to the Planning and Zoning Committee for a 4-year term beginning March 1, 2001 and ending March 1, 2005.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 114-2001**

Commissioner Miller moved the appointment of Carl Freiling from Cedar Township to the Planning and Zoning Committee for a 4 year term from March 1, 2001 to March 1, 2005.

Commissioner Elkin seconded the motion.

There was no discussion.

The motion passed 3-0. **Order 113-2001**

Subject: First Reading of the Amendment to the Shift Differential Policy

Commissioner Stamper stated that the amendment to the Shift Differential Policy, recommended by the Personnel Advisory Committee had been first read into the public record, and should be returned at the next available Commission meeting for final approval and further discussion.

Subject: Approval of the Building Dedication Committee

Commissioner Stamper presented the list of persons who had agreed to serve on the Dedication Committee for the Government Center. He stated that the dedication ceremony honoring former Governor Roger Wilson will be coordinated by this committee. He noted that Don Farris will serve as Chair of the Committee.

Commissioner Stamper moved to approve the structure of the Building Dedication Committee.

Commissioner Miller seconded the motion.

There was no discussion.

The motion passed 3-0. Order **115-2001**

Subject: Commissioner Reports

Commissioner Stamper

Commissioner Stamper stated that the Commission had received and circulated the Letter of Intent adopted by Boone Hospital Center for the lease extension with BJC. He noted that the Commission will hold a work session with County officials to review the letter.

Commissioner Stamper stated the there would be a work session on hiring above the range and probationary period increases.

There was no public comment.

The meeting adjourned at 10:15am.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner