

TERM OF COMMISSION: November Session of the November Adjourned Term

PLACE OF MEETING: Hearing Room One, Boone County Courthouse

PRESENT WERE: Presiding Commissioner Don Stamper at 10:15 a.m.
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle Malaby
Assistant Prosecuting Attorney John Patton at 10:15 a.m.

The regular meeting of the County Commission was called to order at 9:35 a.m. Commissioner Vogt acted as Presiding Commissioner prior to Commissioner Stamper's arrival.

SUBJECT: Open Bid Number 94-22NOV94 Television/VCR and Video Cart

Responses to the request for quotation were opened as follows:

Company	Location	Response
Sears	Columbia, MO	\$494.99 Each \$80.99 for Cart
Columbia Photo	Columbia, MO	\$430 Each \$160 for Cart
Columbia Appliance Co.	Columbia, MO	No Bid

SUBJECT: Award Computer Hardware Maintenance Bid

Data Processing Director Scott Monnig recommended the bid be awarded in three parts. Computerland currently services personal computers and equipment. The bid contained an option to extend the contract with Computerland. He would like to exercise that option at a cost of \$1,544.17 per month. The remaining, larger equipment has been serviced by Bell Atlantic of St. Louis for the past four years. Mr. Monnig stated the County is not receiving necessary support from Bell Atlantic. There have been several equipment failures in the past year. In each case the necessary part was in St. Louis or Kansas City. IBM submitted a bid on all the equipment with the exception of the XEROX printer. Their bid is \$200 per month higher than Bell Atlantic. Given the problems with Bell Atlantic, Mr. Monnig stated the increased cost is justified. It is recommended items 29 through 47 and 49 through 71 on the bid tabulation be awarded to IBM for \$2,602 per month. It is recommended item 48, XEROX 3700 printer, be awarded to Bell Atlantic in the amount of \$354.25. IBM did not submit a bid on that printer and the County is receiving necessary service from Bell Atlantic on that printer. The printer is used to print tax bills, tax receipts and merchant licenses. He would like to migrate the tax system onto a printer included in the 1995 budget request.

Commissioner Miller noted the difference in the bids from IBM and Bell Atlantic has to be more than \$200 per month. The XEROX printer is included in Bell Atlantic's bid, but not in IBM's. The difference should be \$550 per month.

Mr. Monnig agreed.

In response to a question from Commissioner Miller, Mr. Monnig replied the City of Columbia awarded their portion of the joint bid to IBM. Bids were requested in August of this year. Due to their fiscal year beginning in September, they have been receiving maintenance from IBM for several months. They previously received service from Storage Tech, a sister company to XL/Datacomp. The City experienced problems with the vendor. Even though XL/Datacomp submitted the low bid, they are an unknown quantity. He does not believe the bid should be awarded to them. XL/Datacomp did not include the data center move in their bid. IBM included two hours of system engineer time per month. The charge for such service is typically \$170 per hour.

In response to a question from Commissioner Vogt, Mr. Monnig replied the County has used a system engineer in the past. His services were included in upgrades and past purchases. He

assisted with correcting communication problems. A system engineer could provide assistance if the County installs the fiber connection between the Courthouse and administrative building.

In response to a question from Commissioner Miller, Mr. Monnig replied the contract period would be one year, with the provision to extend the contract with IBM an additional four years for the larger systems.

Commissioner Miller moved that the County Commission of the County of Boone award all items on the attached bid tabulation of bid 284/94, a joint bid of the City of Columbia and Boone County to IBM, except item 48, XEROX 3700 printer, which shall be awarded to Bell Atlantic. The contract with Computerland for personal computers and equipment (Bid No. 48-23SEP93) shall be extended for one year.

Commissioner Vogt seconded the motion.

Commissioner Miller commented in awarding the bid to IBM, she is relying on Mr. Monnig's assertion that there is a problem with Bell Atlantic. She would like to see the equipment re-bid in one year if. Motion passed unanimously. Order 468-94.

SUBJECT: Award Bid Number 91-07NOV94, Detention Furniture, and Bid Number 92-07NOV94, Office and School Furniture, Juvenile Justice Center

Juvenile Justice Center Superintendent Kathy Lloyd stated the bid for detention furniture will be funded from owner's cost category included in the construction project budget. A bid tabulation and award recommendation were submitted to the Commission for review. It is recommended the bid be awarded to the lowest bidder with the exceptions outlined on the recommendation.

Commissioner Miller moved that the County Commission of the County of Boone award bid number 92-07NOV94, Juvenile Justice Center Detention Furniture, to Norix for 35 stacking armless chairs, 4 dining tables, and 3 fixed base stools, for the total amount of \$4,446; to Modu Form for two block chairs, 12 armless chairs, 2 two seater lobby seats and 2 four seater lobby seats, for the amount of \$11,380.94; and to Blockhouse for 3 end tables for the total amount of \$596.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 469-94.

Ms. Lloyd reviewed their written recommendation of award of the office and school furniture.

Commissioner Miller moved that the County Commission of the County of Boone award bid number 91-07NOV94, Juvenile Justice Center Office and School Furniture, to Columbia Office Supply for 21 guest armless chairs, 4 guest arm chairs, 4 task arm chairs, 11 armless task chairs, one 36-inch round table, one 30-inch round table, 7 mobile locking file cabinets, 7 overhead storage bins, 4 half-height shelves, 4 full-height shelves and 11 wall channels for the total amount of \$7,571.59; to Check Office Equipment for 2 right workstations, 2 left workstations, one connector bridge, 2 free standing workstations, 3 peninsula workstations, one free standing peninsula, and 7 pencil drawers for the total amount of \$2,226.73; and to Office 1 Superstore for 4 lateral file cabinets, 6 folding tables, one chalkboard/corkboard, and one table truck for the total amount of \$1,316.23.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 470-94.

SUBJECT: Accept Roads for Maintenance, El Chaparral, Plat 9

Public Works Department Manager of Design and Construction Tom Ratermann recommended acceptance of Pecos Court in El Chaparral Plat 9 for maintenance. Staff inspected the road three times during construction with the final inspection occurring in November.

Commissioner Vogt and Mr. Ratermann discussed the possible need to change the name of the road. There is a Pecos Court in the northern end of the subdivision.

Commissioner Vogt moved that the County Commission of the County of Boone accept for road maintenance the street shown on El Chaparral Plat No. 9, a replat of lots 310, 311, 312, 313, 314, and 315 of El Chaparral No. 5, received and accepted October 29, 1980. The acting Presiding Commissioner is authorized to sign the maintenance acceptance certificate.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 471-94.

SUBJECT: Extend Community Traffic Safety Program

Captain Beverly Braun reviewed a memo to the Commission requesting extension of the program through December 31, 1994. County funding is not required. Continuation of the program in 1995 is dependent upon budget approval.

Commissioner Miller moved that the County Commission of the County of Boone approve the continuation of the Community Traffic Safety Program through December 31, 1994 and authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
1253	23050	Office Supplies	\$ 1,875
1253	37200	Conferences	800
1253	37220	Travel	1,375
1253	48000	Utilities-Telephone	483
1253	71500	Rent	909
1253	71100	Outside Services	11,049
1253	83100	Awards	500
Total			\$16,990.77

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 472-94.

SUBJECT: Budget Revision: Solid Waste Recycling

Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1360	10100		\$300	
1360	10200		23	
1360	23050		20	
1360	84300		77	
1181	86800		204	
1360	71100			\$624

Explanation: To cover cost of transporting roll-off containers from Kansas and Springfield, MO.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 473-94.

SUBJECT: Vote to Authorize Closed Meeting to Immediately Follow 610.021 (2) RSMo.

Commissioner Miller moved that the County Commission of the County of Boone authorize a closed meeting immediately following the regular meeting on November 22, 1994 as authorized by section 610.021 (2) RSMo. to discuss the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might affect the legal consideration therefor.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 474-94.

SUBJECT: Recognize Contribution of Retired and Senior Volunteer Program

Commissioner Stamper reported he attended a celebration of the Retired and Senior Volunteer Program. They identified the number of volunteer hours over a twelve month period. The monetary value amounts to \$789,211.83 using the minimum wage rate.

SUBJECT: Discuss and Sign Memorandum of Understanding Public Employees Local 45

Mr. Patton stated the memorandum of understanding involves negotiations made in 1993 and 1994. It will cover the period of 1994 and 1995.

Mr. Elmore stated the memorandum has been reformatted for ease of use. Changes were minor. The Department hopes to move to skills based reimbursement in the future, but it will be a major undertaking. The comp time bank has been changed to coincide with other employees. Employees can draw from the comp time bank at any time in increments of ten or more hours.

Commissioner Vogt moved that the County Commission of the County of Boone approve the Memorandum of Understanding with Public Service Employees Local 45 dated November 22, 1994.

Commissioner Miller seconded the motion. Motion passed unanimously. Order 475-94.

SUBJECT: Government Center Change Order Nos. 13 and 14

CRSS Construction Manager Dave D'Eagle presented the change orders. If approved, the original construction contingency of \$135,440 will be reduced to \$73,153. The project is 65 percent complete. Change Order 13 consists of installing diamond shaped granite pavers in plaza walkways for \$1,322; providing electrical modifications in the County Clerk's office to accommodate modular furniture for \$1,653; furnishing and installing a key cabinet for \$909; furnishing and installing a sliding glass window in the Collector's Office east wall for \$788; and providing work associated with shortening the counter in room 122 at a cost of \$105.

Commissioner Stamper stated Collector Raymond Easley objects to the last item. He plans to use that location for file cabinets.

In response to a question from Commissioner Vogt, Commissioner Stamper replied the purpose of the window was to allow individuals in the research area to make inquiries of the Collector's staff. The incoming collector expressed a desire for the window.

Commissioner Vogt stated she would like to research the change before making a decision.

Mr. D'Eagle stated due to impact on the construction schedule, a decision needs to be made.

Commissioner Vogt agreed to defer to those who discussed the matter.

Commissioner Stamper advised Mr. D'Eagle to delete the item from the change.

Mr. D'Eagle stated Change Order 14 consists of furnishing and installing ceramic tile base in lieu of a vinyl base in the public areas.

Commissioner Stamper moved that the County Commission of the County of Boone approve and authorize the Presiding Commissioner to sign, Change Order No. 13, deleting item 4, at a total cost of \$3,989 and Change Order No. 14 in the amount of \$5,301.

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 476-94.

SUBJECT: Emergency Appropriations for Jury Services and Court Costs

Commissioner Stamper stated a memorandum to the Commission indicates expenditures for jury food and lodging and outside services exceed the 1994 appropriation. Commissioner Stamper moved that the County Commission of the County of Boone authorize the following budget revision, pending approval by the Auditor:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1230	84000	Jury Food and Lodging		\$10,000
1230	71100	Outside Services		2,500
1181	86800	Emergency	\$12,500	

Commissioner Vogt seconded the motion. Motion passed unanimously. Order 477-94.

SUBJECT: Reports from Commissioners

Commissioner Miller reported on the recent Missouri Association of Counties Fall conference.

Commissioner Vogt reported on development of the long range plan. Booker and Associates request the steering committee forward comments by January 1, 1995. Commissioner Vogt reported on the FEMA Board meeting. The federal government provided Boone County with over \$32,000 for emergency food and shelter. The money can be used for utilities and rent. Since it is a small amount, the board decided to use the funds strictly for food and shelter. FEMA provides funding each year for distribution to agencies who provide emergency services.

Commissioner Stamper reported the County, proposed McBaine Levee District, and Crockett Engineering are having difficulty negotiating a contract. There is disagreement over what is an appropriate price for engineering services, taking into consideration work which is complete and work that is not.

SUBJECT: Public Comment

No comments were received.

The meeting adjourned at 10:56 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner