

County Assessor

Department Number 2010

Mission

The Assessor is an elected official responsible for developing and maintaining a current list of all taxable real and tangible personal property in Boone County and assessing the property annually. Assessed valuation provides the tax base for property taxes levied by the County and its various political subdivisions. The Assessor's Office processes annual declaration forms for all tangible personal property to Boone County residents. The Assessor also performs tax mapping by maintaining and updating property lines based upon warranty deeds received from the Boone County Recorder of Deeds.

Operations of the Assessor's Office are funded solely with appropriations from the Assessment Fund, a special revenue fund that receives property tax commission revenue and state reimbursements which are dedicated to property assessment activities.

Budget Highlights

The State of Missouri significantly reduced the reimbursement revenue to counties in 2002, dropping the per parcel rate from \$6.20 to \$5.50 and then reducing it again in FY 2003 to \$5.00. In addition, the state "froze" the parcel counts. In FY 2005, the state began an effort to restore the funding, reaching \$6.00 per parcel in 2008.

During FY 2009, the Governor reduced the state reimbursement to \$4.00 per parcel in an attempt to respond to the state's budget difficulties. With a parcel count of 60,914, this reduced revenues to the Assessment Fund by approximately \$134,000.

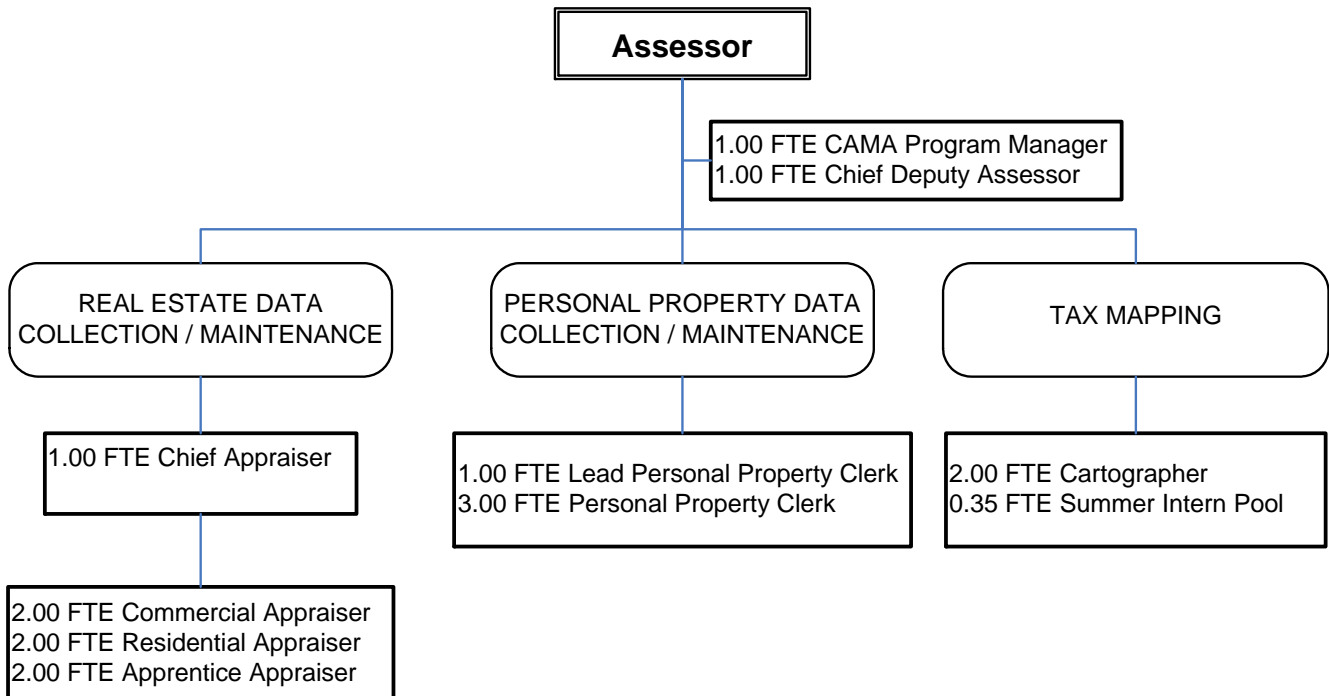
During 2009, a vacant Appraiser position was replaced with a Chief Appraiser position. The FY 2010 budget reflects a full-year fiscal impact for this re-organization.

The FY 2010 budget also reflects allocation of costs to the Assessment Fund which have previously not been allocated. The costs include leased parking spaces and programmer resources.

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Assessor (Elected)	1.00	1.00	1.00	-
Chief Appraiser	-	-	1.00	1.00
CAMA Program Manager	1.00	1.00	1.00	-
Appraiser/Commercial	2.00	2.00	2.00	-
Appraiser/Residential	2.00	2.00	2.00	-
Appraiser/Apprentice	3.00	3.00	2.00	(1.00)
Cartographer	2.00	2.00	2.00	-
Chief Deputy	1.00	1.00	1.00	-
Lead Personal Property Clerk	1.00	1.00	1.00	-
Personal Property Clerk	3.00	3.00	3.00	-
Office Specialist	-	-	-	-
Summer Intern Pool	0.35	0.35	0.35	-
Total FTEs	<u>16.35</u>	<u>16.35</u>	<u>16.35</u>	<u>-</u>
Overtime	\$ 30,000	\$ 30,000	\$ 30,000	\$ -

Organizational Chart



Annual Budget

2010 ASSESSMENT								
201 ASSESSMENT FUND								
ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
INTERGOVERNMENTAL REVENUE								
3461	STATE REIMBURS-ASSESSMENT	388,047	365,484	250,057	182,742	0	182,742	50-
	SUBTOTAL *****	388,047	365,484	250,057	182,742	0	182,742	50-
CHARGES FOR SERVICES								
3525	REIMB. SPECIAL PROJECTS	0	115,000	0	115,000	0	115,000	0
3550	COMMISSIONS	819,738	850,000	848,000	848,000	0	848,000	0
	SUBTOTAL *****	819,738	965,000	848,000	963,000	0	963,000	0
INTEREST								
3710	INTEREST	2,822	3,000	1,400	1,400	0	1,400	53-
3711	INT-OVERNIGHT	873	1,700	400	400	0	400	76-
3712	INT-LONG TERM INVEST	11,811	11,095	5,900	5,900	0	5,900	46-
3798	INC/DEC IN FV OF INVESTMENTS	20,756	12,020	1,154	750	0	750	93-
	SUBTOTAL *****	36,264	27,815	8,854	8,450	0	8,450	69-
MISCELLANEOUS								
3826	PRIOR YEAR COST REPAYMENT	0	0	508	0	0	0	0
3830	SALES	7,265	12,000	5,100	5,100	0	5,100	57-
3835	SALE OF COUNTY FIXED ASSET	0	0	2	0	0	0	0
3891	DIVIDENDS/REBATES	307	0	0	0	0	0	0
	SUBTOTAL *****	7,573	12,000	5,610	5,100	0	5,100	57-
OTHER FINANCING SOURCES								
3945	INSURANCE RECOVERIES/PROCEEDS	3-	0	0	0	0	0	0
	SUBTOTAL *****	3-	0	0	0	0	0	0
	TOTAL REVENUES *****	1,251,620	1,370,299	1,112,521	1,159,292	0	1,159,292	15-
PERSONAL SERVICES								
10100	SALARIES & WAGES	582,797	643,854	588,685	706,396	0	706,396	9
10110	OVERTIME	20,577	30,000	30,000	30,000	0	30,000	0
10200	FICA	43,095	51,550	44,968	56,334	0	56,334	9
10300	HEALTH INSURANCE	64,917	71,250	71,250	76,000	0	76,000	6
10325	DISABILITY INSURANCE	2,026	2,433	2,433	2,580	0	2,580	6
10350	LIFE INSURANCE	717	795	795	848	0	848	6
10375	DENTAL INSURANCE	4,865	5,340	5,340	5,696	0	5,696	6
10400	WORKERS COMP	15,895	25,675	25,675	28,843	0	28,843	12
10500	401(A) MATCH PLAN	8,150	8,775	7,600	5,616	0	5,616	36-
10510	CERF-EMPLOYER PD CONTRIBUTION	1,383	1,400	1,402	0	0	1,430	2
	SUBTOTAL *****	744,423	841,072	778,148	912,313	0	913,743	8
MATERIALS & SUPPLIES								
22000	POSTAGE	31,893	58,000	35,000	58,000	0	58,000	0
22500	SUBSCRIPTIONS/PUBLICATIONS	3,607	4,500	3,800	4,500	0	4,500	0
23000	OFFICE SUPPLIES	1,182	3,100	2,000	3,100	0	3,100	0
23001	PRINTING	6,040	9,000	6,100	9,000	0	9,000	0
23017	COMPUTER PAPER	989	5,000	1,500	5,000	0	5,000	0
23018	PRINTER SUPPLIES	132	3,600	1,500	3,600	0	3,600	0
23022	MAPPING SUPPLIES	1,145	3,500	1,200	3,500	0	3,500	0
23050	OTHER SUPPLIES	485	700	500	700	0	700	0
23850	MINOR EQUIP & TOOLS (<\$1000)	1,777	2,000	1,500	2,000	0	2,000	0
	SUBTOTAL *****	47,255	89,400	53,100	89,400	0	89,400	0
DUES TRAVEL & TRAINING								
37000	DUES	235	2,800	300	2,800	0	2,800	0
37200	SEMINARS/CONFEREN/MEETING	385	4,285	500	4,285	0	4,285	0
37210	TRAINING/SCHOOLS	3,250	8,190	2,000	8,190	0	8,190	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,319	1,500	1,000	1,500	0	1,500	0
37230	MEALS & LODGING-TRAINING	1,607	4,000	1,500	4,000	0	4,000	0
	SUBTOTAL *****	6,796	20,775	5,300	20,775	0	20,775	0

County Assessor

Dept. No. 2010

2010 ASSESSMENT
201 ASSESSMENT FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	UTILITIES							
48000	TELEPHONES	4,993	5,800	5,000	5,800	0	5,800	0
48050	CELLULAR TELEPHONES	476	1,600	500	1,600	0	1,600	0
	SUBTOTAL *****	5,470	7,400	5,500	7,400	0	7,400	0
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	3,870	5,500	2,100	5,500	0	5,500	0
59100	VEHICLE REPAIRS	1,711	3,650	2,100	3,650	0	3,650	0
59200	LOCAL MILEAGE	0	1,750	0	1,750	0	1,750	0
59300	PARKING	0	0	0	2,090	0	2,090	0
	SUBTOTAL *****	5,582	10,900	4,200	12,990	0	12,990	19
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	5,839	7,665	7,100	10,715	0	10,715	39
60200	EQUIP REPAIRS/MAINTENANCE	541	3,320	700	3,320	0	3,320	0
	SUBTOTAL *****	6,381	10,985	7,800	14,035	0	14,035	27
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	8,750	13,310	10,000	12,010	0	12,010	9-
71000	INSURANCE AND BONDS	3,029	15,000	5,510	15,000	0	15,000	0
71080	INSURANCE FINES/PENALTIES	1,902	0	0	0	0	0	0
71100	OUTSIDE SERVICES	24,364	35,000	26,500	93,923	0	93,923	168
71101	PROFESSIONAL SERVICES	558,998	94,810	0	100,000	70,000	170,000	79
71105	LEGAL SERVICES	0	8,000	0	8,000	0	8,000	0
71500	BUILDING USE/RENT CHARGE	46,137	48,669	48,669	54,641	0	54,641	12
71600	EQUIP LEASES & METER CHRG	0	60	0	60	0	60	0
	SUBTOTAL *****	643,182	214,849	90,679	283,634	70,000	353,634	64
	OTHER							
84400	PUBLIC NOTICES	1,288	3,200	1,500	3,200	0	3,200	0
86800	EMERGENCY	0	0	0	5,000	0	5,000	0
86850	CONTINGENCY	0	61,400	0	0	0	0	0
	SUBTOTAL *****	1,288	64,600	1,500	8,200	0	8,200	87-
	FIXED ASSET ADDITIONS							
91301	COMPUTER HARDWARE	17,954	8,000	7,200	0	8,750	8,750	9
91302	COMPUTER SOFTWARE	5,076	5,500	5,550	0	0	0	0
92100	REPLCMNT FURN & FIXTURES	591	900	0	0	750	750	16-
92301	REPLC COMPUTER HDWR	20,861	10,595	10,600	0	0	0	0
92302	REPLC COMPUTER SOFTWARE	0	4,155	4,155	0	0	0	0
	SUBTOTAL *****	44,483	29,150	27,505	0	9,500	9,500	67-
	TOTAL EXPENDITURES *****	1,504,864	1,289,131	973,732	1,348,747	79,500	1,429,677	10

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County Auditor

Department Number 1110

Mission

The Boone County Auditor is an elected official responsible for establishing, implementing, and monitoring the accounting and budgeting systems of Boone County. The Boone County Auditor is responsible for preparing the County's financial statements and coordinating the annual financial audit. As budget officer, the County Auditor is responsible for preparing and submitting a proposed annual budget to the County Commission, and preparing all related budget documents and schedules. The County Auditor is also responsible for accounts payable and 1099 reporting.

The County Auditor monitors financial transactions for compliance with internal control policies and approved county budgets, and certifies contracts and expenditures. The Boone County Auditor also maintains property records and conducts physical inventories.

Budget Highlights

There are no significant changes in this budget.

Goals and Objectives

Budget Year Objectives

- Complete roll-out of the Accounts Payable programming enhancements.
- Complete feasibility study for developing and implementing imaging applications in the Auditor's Office.
- Design, test, and implement programming enhancements related to the Procurement Card program which would automate data transfer and general ledger posting.

Progress on Prior Year Objectives

- With the assistance of the IT department (Information Technology), design, test, and implement programming changes to the Accounts Payable system which will eliminate redundant data entry and improve staff efficiency.
Response: Programming and testing completed; roll-out completed for two largest offices with remaining roll-out scheduled for 2010.

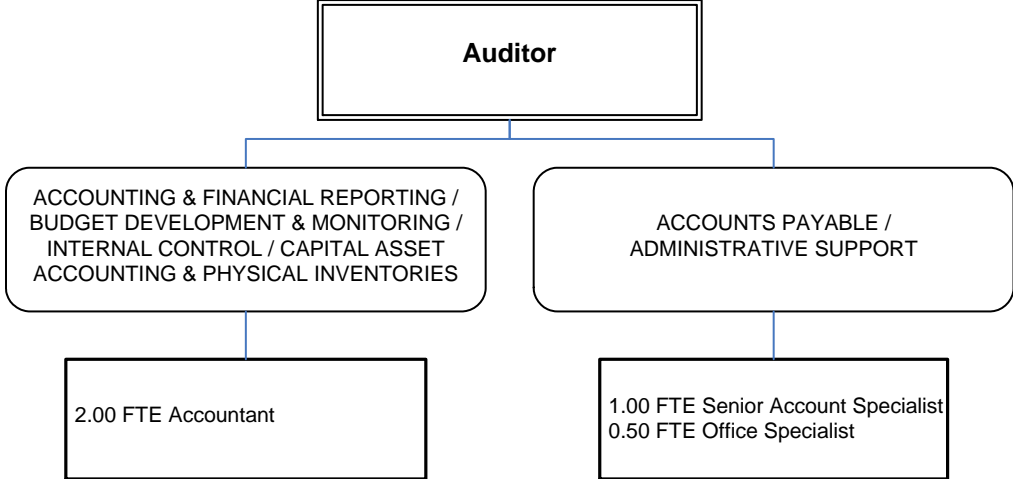
Performance Measures

Performance Measure	2008	2009	2010
	Actual	Estimated	Projected
Number of County Budgets Established and Monitored	137	140	140
Number of Budget Revisions/Amendments Processed	146	140	140
Number of Purchase Orders Processed	301	300	310
Number of Payment Requisitions Audited and Processed	11,200	11,000	11,000
Number of Payment Requisition Invoices Audited	21,165	20,000	20,000
Number of Contracts Certified	213	200	210
Number of Journal Entries Processed	1,324	1,150	1,170
Number of Departmental Fixed Asset Inventories Completed	1	1	3
Recorded Value of Inventoried Assets (millions, non-infrastructure)	\$70.3	\$70.5	\$70.5
Number of Assets Inventoried (non-infrastructure)	7,484	7,400	7,500
Number of Personnel Action Forms Audited and Processed	1,043	250	250
Number of Employee Positions Budgeted and Monitored	450	454	454
Number of Federal/State Grants Reported in Single Audit	44	45	50
Receipt of GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Expected
Receipt of GFOA Distinguished Budget Presentation Award	Yes	Yes	Expected

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Auditor (Elected)	1.00	1.00	1.00	-
Accountant	2.00	2.00	2.00	-
Senior Account Specialist	1.00	1.00	1.00	-
Office Specialist	0.50	0.50	0.50	-
Total FTEs	4.50	4.50	4.50	-
Overtime	\$ 8,600	\$ 8,600	\$ 8,500	\$ (100)

Organizational Chart



Annual Budget

1110 AUDITOR 100 GENERAL FUND								%CHG FROM PY BUD
ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	
3510	CHARGES FOR SERVICES COPIES	0	0	6	0	0	0	0
	SUBTOTAL *****	0	0	6	0	0	0	0
	TOTAL REVENUES *****	0	0	6	0	0	0	0
PERSONAL SERVICES								
10100	SALARIES & WAGES	218,376	216,996	212,290	211,484	0	211,484	2-
10110	OVERTIME	6,414	8,600	9,615	8,500	0	8,500	1-
10120	HOLIDAY WORKED	227	700	700	550	0	550	21-
10200	FICA	16,325	17,311	16,520	16,870	0	16,870	2-
10300	HEALTH INSURANCE	23,750	23,750	23,750	23,750	0	23,750	0
10325	DISABILITY INSURANCE	777	837	837	782	0	782	6-
10350	LIFE INSURANCE	264	265	265	265	0	265	0
10375	DENTAL INSURANCE	1,780	1,780	1,780	1,780	0	1,780	0
10400	WORKERS COMP	967	769	769	639	0	639	16-
10500	401(A) MATCH PLAN	1,950	2,925	1,975	1,755	0	1,755	40-
	SUBTOTAL *****	270,831	273,933	268,501	266,375	0	266,375	2-
MATERIALS & SUPPLIES								
22500	SUBSCRIPTIONS/PUBLICATIONS	886	900	750	770	0	770	14-
23000	OFFICE SUPPLIES	1,185	1,800	1,200	1,250	0	1,250	30-
23001	PRINTING	1,196	1,300	1,200	1,000	0	1,000	23-
23050	OTHER SUPPLIES	113	100	0	100	0	100	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	200	0	200	0	200	0
	SUBTOTAL *****	3,381	4,300	3,150	3,320	0	3,320	22-
DUES TRAVEL & TRAINING								
37000	DUES	607	700	650	1,230	0	1,230	75
37200	SEMINARS/CONFEREN/MEETING	485	1,200	600	700	0	700	41-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	194	850	250	450	0	450	47-
37230	MEALS & LODGING-TRAINING	258	1,020	50	510	0	510	50-
	SUBTOTAL *****	1,545	3,770	1,550	2,890	0	2,890	23-
UTILITIES								
48000	TELEPHONES	1,960	2,200	2,000	2,200	0	2,200	0
	SUBTOTAL *****	1,960	2,200	2,000	2,200	0	2,200	0
VEHICLE EXPENSE								
59200	LOCAL MILEAGE	14	100	50	75	0	75	25-
	SUBTOTAL *****	14	100	50	75	0	75	25-
EQUIP & BLDG MAINTENANCE								
60050	EQUIP SERVICE CONTRACT	386	600	450	550	0	550	8-
	SUBTOTAL *****	386	600	450	550	0	550	8-
CONTRACTUAL SERVICES								
71100	OUTSIDE SERVICES	950	1,000	1,015	1,065	0	1,065	6
71500	BUILDING USE/RENT CHARGE	15,912	16,783	16,783	18,840	0	18,840	12
	SUBTOTAL *****	16,862	17,783	17,798	19,905	0	19,905	11
FIXED ASSET ADDITIONS								
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	294,982	302,686	293,499	295,315	0	295,315	2-

Decimal values have been truncated.

Collector of Revenue - Combined Budget Summary

Department Numbers 1150, 2110

Description of Funding Sources

The Boone County Collector of Revenue provides services that are primarily funded with appropriations from the General Fund and supplemented with additional resources from the Tax Maintenance Fund, a statutory special revenue fund created pursuant to RSMo 52.312-317 which accounts for additional delinquent fees and commissions authorized by state statute. The Boone County Collector of Revenue approves the annual budget from the Tax Maintenance Fund and administers the fund.

The General Fund appropriations are accounted for within department number 1150, and the Tax Maintenance Fund appropriations are accounted for within department number 2110. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations from the General Fund; as noted above, the Collector of Revenue establishes and approves the appropriations from the Tax Maintenance Fund.

Budget Summary

Fund	Dept	Department Name	2008	2009	2010	2010	2010	2010
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
100	1150	Collector	\$ 426,693	\$ 439,793	\$ 379,007	\$ 99,256	\$ 5,682	\$ 483,945
211	2110	Tax Maintenance	208,114	166,164	39,743	190,944	-	230,687
Total			<u>\$ 634,807</u>	<u>\$ 605,957</u>	<u>\$ 418,750</u>	<u>\$ 290,200</u>	<u>\$ 5,682</u>	<u>\$ 714,632</u>

Personnel Summary

Fund	Dept	Department Name	2008	2009	2010
			Full-time Equivalent	Full-time Equivalent	Full-time Equivalent
100	1150	Collector	8.25	8.25	8.25
211	2110	Tax Maintenance	0.08 a	0.08 a	0.08 a
Total FTEs			<u>8.33</u>	<u>8.33</u>	<u>8.33</u>

a 1 Full-time Equivalent Sr. Programmer Analyst was added to the Information Technology Department (No. 1170) to be reimbursed from the Tax Maintenance Fund.

Collector of Revenue

Department Numbers 1150, 2110

Mission

The Boone County Collector of Revenue is the elected official responsible for collecting current and delinquent property taxes for the State, County, and the various political subdivisions having authorized property tax levies within the County. The Collector accounts for and distributes applicable collections to more than 36 separate taxing entities including all the incorporated cities in the county with legally certified tax rates and which have entered into a contractual agreement with the Collector. A minimum of 95 different taxes, licenses, and levies are collected, accounted for, and distributed by the Collector's office. These include property taxes; liquor, auctioneer, and merchant licensing fees; and special assessments imposed by flood levee districts, watershed districts, nuisance abatements, and neighborhood improvement districts. The Collector is charged under Missouri statutes to use any legal means to collect delinquent taxes, fees, and special assessments

Tax records as far back as 1862 are maintained on microfilm and held for public use within the Collector's office. Tax records for the most recent five years are viewable online through the collector's web page. Upon request, tax record searches are performed by the Collector's office for the fee specified under the Missouri Sunshine Law covering open records.

The Collector has the statutory responsibility of coordinating the flow of tax data from the offices of the Recorder, Clerk, and Assessor with that of the Collector of Revenue in cooperation with the data processing center.

Budget Highlights

General Fund (Dept. No. 1150): There are no significant changes to the budget.

Tax Maintenance Fund (Dept. No. 2110): This budget includes reimbursement to the General Fund for the payroll and benefit costs pertaining to one Senior Programming Analyst position in the Information Technology (IT) Department (department number 1170). The additional programmer position was added to the IT budget mid-year 2002, pursuant to a contract between the Collector and the County Commission. The reimbursement is accounted for in account # 71101, Professional Services. The budget includes appropriations for a variety of operating expenses, including a new microfilm project for FY 2010 and a non-benefitted legal assistant position.

Goals and Objectives

Budget Year Objectives

- Design and implement office procedures to determine the “projected tax liability” resulting from increases in assessed values. Effective January 1, 2011, the Collector’s office will be responsible for calculating the projected tax liability due to increases in assessed valuations for both real estate and personal property. The Collector’s office must provide the projected tax liability to the Assessor’s office no later than April 30 for all affected taxpayers so that the notices may be mailed out. The procedures will need to incorporate data from both the Clerk’s and Assessor’s offices.
- Scan real estate installment plan signup sheets and ACH authorization forms so that they may be accessible via the real estate installment file on the AS400. The goal is to store this information electronically so that it can be easier to view and more accessible to office staff.
- Increase collections on delinquent personal property taxes.

Progress on Prior Year Objectives

- Automate the process of creating payment coupons for the real estate installment plan.
Response: This goal should be completed in time for mailing out the 2010 installment plans. There are currently 389 installment plans set up to use the coupon method for remitting monthly payments.
- Train additional office staff on managing the real estate installment plan.
Response: Personnel changes within the Collector’s office have delayed the completion of this goal. If not accomplished in 2009, it will be carried over to 2010.
- Create a more effective method to track returned checks and e-checks.
Response: Due to more pressing Information Technology (IT) work orders, this goal is being carried over for 2010.
- Establish an efficient process for bankruptcies.
Response: This goal is being carried over for 2010.

Performance Measures

Performance Measure	2009*	2010*	2011*
	Actual	Estimated	Projected
Number of Real Estate Property Tax Bills Collected	60,839	62,056	63,298
Number of Real Estate Parcels on Installment Payments	791	874	925
Number of Delinquent Real Estate Prop. Tax Bills Mailed	15,844	18,479	22,079
Number of Personal Property Tax Bills Collected	63,037	64,298	65,584
Number of Merchant Licenses Collected	2,229	2,304	2,404
Number of Cash Drawers Balanced	2,201	2,267	2,335
Number of In-Person Customers	34,014	33,300	33,000
Number of Statements of Non-Assessment	9,733	9,950	10,250
Number of Bankruptcy Claims, Notices, Filings & Dischgs	1,734	1,700	1,790
Number of Probate Claims and Satisfactions Filed	94	100	105
Number of Telephone Calls	18,257	18,150	18,000
Number of Address Changes	11,226	11,450	11,679
Number of Rejection Notices Generated	996	950	1,000
Number of Legal Descriptions Created for Tax Sale Advertising	497	385	320
Number of Certified Notices to lien Holders and Owners	unavailable	722	549
Number of Certificates of Mailing to Lien Holders and Owners	unavailable	22	16
Number of Certificates of Mailing to Occupant	unavailable	4	3
Number of Properties Subject to Tax Sale/Number Sold	290/11	494/15	350/12
Number of Checks Generated	742	755	735
Number of Credit Card Transactions In Person & By Mail	2,654	2,920	3,212
Number of Returned Checks	103	100	100
Number of Duplicate Receipts Issued	9,705	10,000	10,300
Number of Bills Collected (All Types)	126,727	129,262	131,847
Number of Lien Releases Created and Recoded on NIDs	0	148	56
Number of Parcels With Homestead Preservation Credits	5	2	10
Number of Cities and Town for Which Taxes are Collected	9	9	9
Number of Taxing Entity Audit Confirmations	16	16	16
Number of Property Tax Bills Collected for Other Counties	196	188	190
Number of M.O.R.E. Program Verifications	3,391	3,423	3,496
Number of Bills Collected by IVR	786	850	950
Number of Bills Paid Online	4,428	4,980	5,550
Total Collections By IVR	\$278,373	\$301,040	\$336,456
Total Collections Online	\$1,612,673	\$1,813,710	\$2,021,303
Total Collections (In Millions)	\$140.3	\$143.1	\$146.0

*The Collector's fiscal year is indicated in the table heading; which runs March 1 through February 28. Performance Measure data is collected and reported according to the Collector's fiscal year, which ends ten months before the County's fiscal year.

Collector of Revenue

Dept. Nos. 1150, 2110

Personnel Detail - 1150

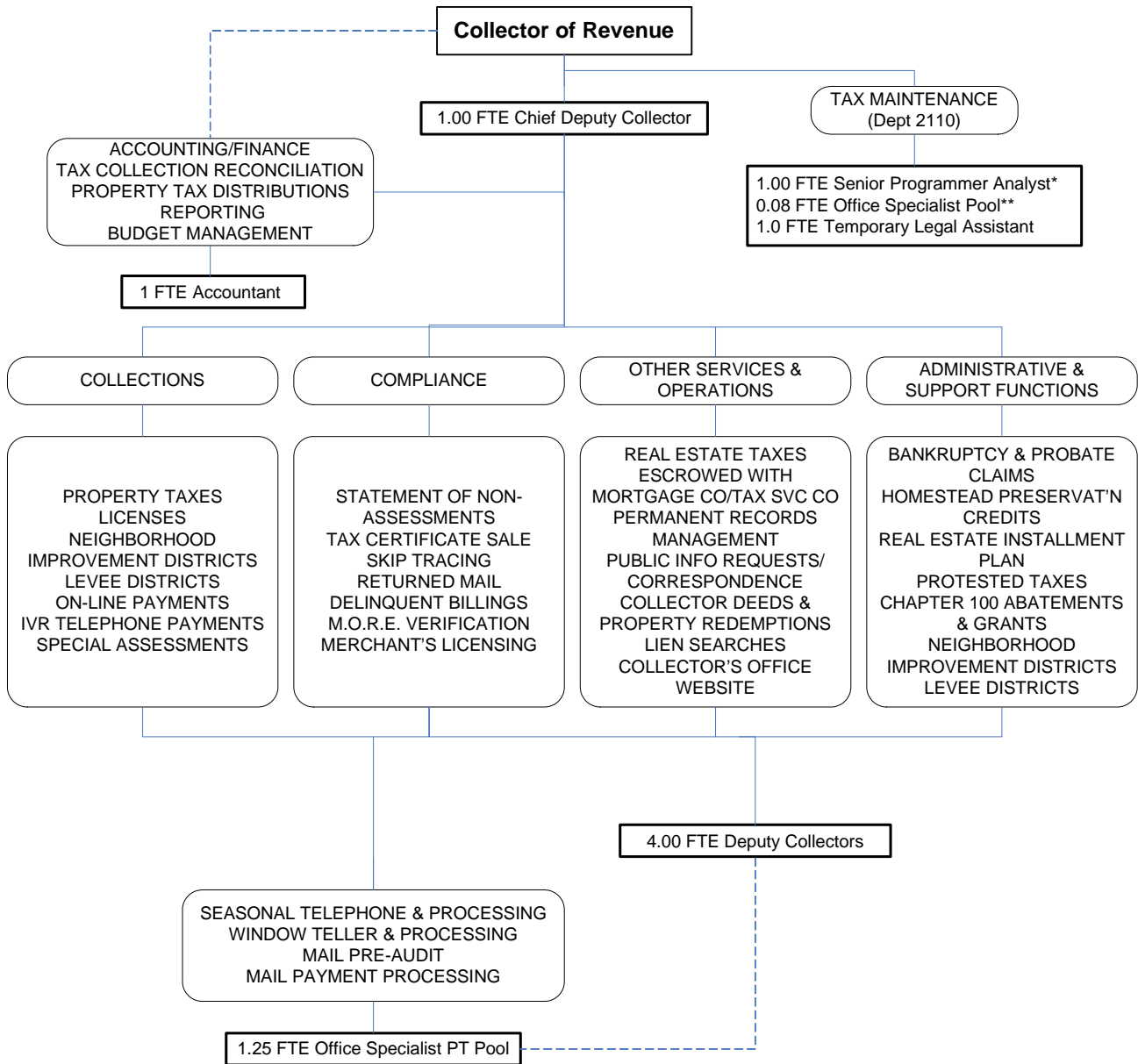
Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Collector (Elected)	1.00	1.00	1.00	-
Chief Deputy Collector	1.00	1.00	1.00	-
Accountant	1.00	1.00	1.00	-
Lead Deputy Collector	1.00	1.00	- *	(1.00)
Deputy Collector	3.00	3.00	4.00 *	1.00
Office Specialist Pool	1.25	1.25	1.25	-
Total FTEs	8.25	8.25	8.25	-
Overtime	\$ 3,825	\$ 3,825	\$ 3,825	\$ -

Personnel Detail - 2110

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Senior Programmer Analyst	- *	- *	- *	-
Office Specialist Pool	0.08	0.08	0.08	-
Total FTEs	0.08	0.08	0.08	-

* 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)

Organizational Chart



* 1.00 FTE Senior Programmer Analyst is accounted for within Information Technology (Dept 1170) and reimbursed from the Tax Maintenance Fund (Dept 2110)
 **0.08 FTE Office Specialist Pool is funded from the Tax Maintenance Fund (Dept 2110)

Annual Budget – 1150

1150 COLLECTOR 100 GENERAL FUND		2008	2009	2009	2010	2010	2010	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
LICENSES AND PERMITS								
3311	LIQUOR	100,048	118,316	108,718	110,350	0	110,350	6-
3312	AUCTION	160	600	300	300	0	300	50-
3313	MERCHANTS AND MANUFACTURE	11,155	12,120	11,500	11,730	0	11,730	3-
	SUBTOTAL *****	111,363	131,036	120,518	122,380	0	122,380	6-
INTERGOVERNMENTAL REVENUE								
3493	FOREST CROPLAND PILT	418	420	420	420	0	420	0
	SUBTOTAL *****	418	420	420	420	0	420	0
CHARGES FOR SERVICES								
3506	CERTIFICATE OF REDEMPTION FEE	2	2	3	4	0	4	100
3508	DUPLICATE TAX RECEIPT	8,872	9,400	8,800	8,800	0	8,800	6-
3509	DEED FEE	6	18	8	9	0	9	50-
3510	COPIES	326	400	400	400	0	400	0
3511	COST OF TAX SALE REIMBURS	22,484	39,268	39,736	42,681	0	42,681	8
3550	COMMISSIONS	1,456,794	1,621,597	1,478,647	1,493,433	0	1,493,433	7-
3560	COLLECTION FEES	1,593	1,507	1,657	1,690	0	1,690	12
3577	COLL DEL FEES & COMM	182,674	214,627	187,240	190,985	0	190,985	11-
	SUBTOTAL *****	1,672,753	1,886,819	1,716,491	1,738,002	0	1,738,002	7-
INTEREST								
3710	INTEREST	37,591	35,347	12,782	12,782	0	12,782	63-
	SUBTOTAL *****	37,591	35,347	12,782	12,782	0	12,782	63-
MISCELLANEOUS								
3826	PRIOR YEAR COST REPAYMENT	0	0	6,522	0	0	0	0
3894	RETURNED CHECK PENALTY	2,800	2,500	2,500	2,500	0	2,500	0
	SUBTOTAL *****	2,800	2,500	9,022	2,500	0	2,500	0
	TOTAL REVENUES *****	1,824,926	2,056,122	1,859,233	1,876,084	0	1,876,084	8-
PERSONAL SERVICES								
10100	SALARIES & WAGES	295,149	313,581	283,901	310,607	0	310,607	0
10110	OVERTIME	2,073	3,825	3,825	3,825	0	3,825	0
10200	FICA	21,880	24,281	21,273	24,054	0	24,054	0
10300	HEALTH INSURANCE	32,460	33,250	33,250	33,250	0	33,250	0
10325	DISABILITY INSURANCE	937	1,065	1,065	1,040	0	1,040	2-
10350	LIFE INSURANCE	352	371	371	371	0	371	0
10375	DENTAL INSURANCE	2,433	2,492	2,492	2,492	0	2,492	0
10400	WORKERS COMP	1,377	1,079	1,079	911	0	911	15-
10500	401(A) MATCH PLAN	2,700	4,095	3,825	2,457	0	2,457	40-
10510	CERF-EMPLOYER PD CONTRIBUTION	872	0	0	0	0	0	0
10600	UNEMPLOYMENT BENEFITS	0	3,738	2,796	0	0	0	0
	SUBTOTAL *****	360,234	387,777	353,877	379,007	0	379,007	2-
MATERIALS & SUPPLIES								
22500	SUBSCRIPTIONS/PUBLICATIONS	459	450	350	50	0	50	88-
23000	OFFICE SUPPLIES	2,077	2,750	2,750	2,750	0	2,750	0
23001	PRINTING	12,690	13,440	10,000	14,725	0	14,725	9
23017	COMPUTER PAPER	3,046	3,500	3,500	3,200	0	3,200	8-
23850	MINOR EQUIP & TOOLS (<\$1000)	878	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	19,153	21,140	17,600	21,725	0	21,725	2
DUES TRAVEL & TRAINING								
37200	SEMINARS/CONFEREN/MEETING	755	825	825	825	0	825	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	296	550	550	550	0	550	0
37230	MEALS & LODGING-TRAINING	485	625	625	625	0	625	0
	SUBTOTAL *****	1,537	2,000	2,000	2,000	0	2,000	0
UTILITIES								
48000	TELEPHONES	2,689	3,200	2,800	2,835	0	2,835	11-
EQUIP & BLDG MAINTENANCE								
60050	EQUIP SERVICE CONTRACT	802	960	960	740	1,800	2,540	164
60200	EQUIP REPAIRS/MAINTENANCE	331	500	500	500	0	500	0
	SUBTOTAL *****	1,133	1,460	1,460	1,240	1,800	3,040	108

Collector of Revenue

Dept. Nos. 1150, 2110

1150 COLLECTOR
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
CONTRACTUAL SERVICES								
71000	INSURANCE AND BONDS	46	100	100	100	0	100	0
71100	OUTSIDE SERVICES	1,226	1,325	1,325	3,590	0	3,590	170
71500	BUILDING USE/RENT CHARGE	19,661	20,738	20,738	23,285	0	23,285	12
SUBTOTAL *****		20,934	22,163	22,163	26,975	0	26,975	21
OTHER								
84400	PUBLIC NOTICES	2,681	7,869	7,869	8,656	0	8,656	10
84500	TITLE SEARCH	18,491	32,024	32,024	34,025	0	34,025	6
86898	OVER AND SHORT	161-	0	0	0	0	0	0
SUBTOTAL *****		21,012	39,893	39,893	42,681	0	42,681	6
FIXED ASSET ADDITIONS								
91302	COMPUTER SOFTWARE	0	0	0	0	490	490	0
92000	REPLCMENT OFFICE EQUIP	0	0	0	0	5,192	5,192	0
SUBTOTAL *****		0	0	0	0	5,682	5,682	0
TOTAL EXPENDITURES *****		426,693	477,633	439,793	476,463	7,482	483,945	1

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Annual Budget – 2110

2110 COLLECTOR TAX MAINT ACTIVITY
 211 COLLECTOR TAX MAINTENANCE FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3577	COLL DEL FEES & COMM	182,672	214,627	187,240	190,985	0	190,985	11-
	SUBTOTAL *****	182,672	214,627	187,240	190,985	0	190,985	11-
	INTEREST							
3710	INTEREST	1,637	1,785	431	431	0	431	75-
3711	INT-OVERNIGHT	177	196	65	65	0	65	66-
3712	INT-LONG TERM INVEST	2,376	2,705	1,026	1,026	0	1,026	62-
3798	INC/DEC IN FV OF INVESTMENTS	4,631	3,442	395	395	0	395	88-
	SUBTOTAL *****	8,823	8,128	1,917	1,917	0	1,917	76-
	TOTAL REVENUES *****	191,495	222,755	189,157	192,902	0	192,902	13-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	0	1,814	0	1,814	0	36,820	929
10200	FICA	0	138	0	138	0	2,816	940
10400	WORKERS COMP	0	6	0	5	0	107	683
	SUBTOTAL *****	0	1,958	0	1,957	0	39,743	929
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	228	300	300	300	0	300	0
23015	COMPUTER SUPPLIES	0	200	200	200	0	200	0
23050	OTHER SUPPLIES	0	200	245	200	0	200	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	200	200	200	0	200	0
	SUBTOTAL *****	228	900	945	900	0	900	0
	DUES TRAVEL & TRAINING							
37000	DUES	175	250	250	250	0	250	0
37200	SEMINARS/CONFEREN/MEETING	1,304	1,000	1,000	1,000	0	1,000	0
37210	TRAINING/SCHOOLS	0	4,500	0	2,000	0	2,000	55-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,131	2,400	2,400	2,400	0	2,400	0
37230	MEALS & LODGING-TRAINING	2,430	4,000	4,000	4,000	0	4,000	0
37235	MEALS & LODGING - OTHER	0	200	200	200	0	200	0
37240	REGISTRATION/TUITION	0	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	5,041	13,350	8,850	10,850	0	10,850	18-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	0	1,105	1,105	0	0	0	0
	SUBTOTAL *****	0	1,105	1,105	0	0	0	0
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	0	25	25	25	0	25	0
71100	OUTSIDE SERVICES	2,112	2,407	2,407	27,000	0	27,000	21
71101	PROFESSIONAL SERVICES	68,711	69,838	68,703	68,725	0	68,725	1-
71105	LEGAL SERVICES	0	10,000	0	10,000	0	10,000	0
	SUBTOTAL *****	70,824	82,270	71,135	105,750	0	105,750	28
	OTHER							
83917	OTO: TO GENERAL FUND	83,414	0	59,182	0	0	0	0
86850	CONTINGENCY	0	100,183	0	73,444	0	73,444	26-
	SUBTOTAL *****	83,414	100,183	59,182	73,444	0	73,444	26-
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	4,123	0	0	0	0	0	0
91300	MACHINERY & EQUIPMENT	43,546	0	0	0	0	0	0
91302	COMPUTER SOFTWARE	774	2,860	2,860	0	0	0	0
92301	REPLC COMPUTER HDWR	162	22,087	22,087	0	0	0	0
	SUBTOTAL *****	48,607	24,947	24,947	0	0	0	0
	TOTAL EXPENDITURES *****	208,114	224,713	166,164	192,901	0	230,687	2

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County Association Dues

Department Number 1122

Mission

The County Commission is responsible for the County Association Dues budget. The purpose of this budget is to provide payment of dues for Boone County's membership in the following associations and organizations:

- National Association of Counties (NACo)
- Missouri Association of Counties (MAC)
- City of Columbia Chamber of Commerce
- City of Centralia Chamber of Commerce
- City of Ashland Chamber of Commerce
- City of Sturgeon Chamber of Commerce
- City of Hallsville Chamber of Commerce
- Mid Missouri Tourism Council
- Mid Missouri Regional Planning Committee
- International Council of Shopping Centers

The budget also provides appropriations for elected official attendance at the following events:

- NACo Annual Conference (1 attendee, depending on cost)
- NACo Legislative Conference (1 attendee, depending on cost)
- MAC Annual Conference (4-6 county officials, based on historical experience)
- MAC Legislative Conference (3-5 county officials, based on historical experience)

Budget Highlights

Due to budgetary constraints, funding for NACo conferences was reduced.

Annual Budget

1122 COUNTY ASSOCIATION DUES								%CHG
100 GENERAL FUND								FROM
ACCT	DESCRIPTION	2008	2009	2009	2010	2010	2010	PY
		ACTUAL	BUDGET +	PROJECTED	CORE	SUPPLMENTAL	ADOPTED	BUD
			REVISIONS		REQUEST	REQUEST	BUDGET	
	DUES TRAVEL & TRAINING							
37000	DUES	27,575	28,192	28,404	28,752	0	28,752	1
37200	SEMINARS/CONFEREN/MEETING	3,205	3,760	3,100	2,075	0	2,075	44-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,399	2,702	2,000	1,530	0	1,530	43-
37230	MEALS & LODGING-TRAINING	3,056	7,572	5,120	1,802	0	1,802	76-
	SUBTOTAL *****	35,236	42,226	38,624	34,159	0	34,159	19-
	TOTAL EXPENDITURES *****	35,236	42,226	38,624	34,159	0	34,159	19-

Decimal values have been truncated.

County Clerk & Elections- Combined Budget Summary

Department Numbers

Clerk & Elections 1131, 1132, 1196, 2300, 2310-2312, and 2320

Description of Funding Sources

The statutory functions of the Boone County Clerk, including Elections, are primarily funded with appropriations from the General Fund and supplemented with additional resources from the Election Services Fund and various election-related grant funds.

The General Fund appropriations are accounted for within the following budgets: County Clerk (1131); Records Management (1196); and, Election and Registration, (1132). The Election Services Fund appropriations are accounted for within department number 2300 and the election-related grants are accounted for within one or more department numbers including 2310-2312 and 2320.

The County Commission establishes and approves the appropriations from the General Fund; the County Clerk establishes and approves the appropriations from the Election Services Fund.

Budget Summary

Fund	Dept	Department Name	2008 Actual	2009 Projected	2010 Class 1 Personal Services	2010 Classes 2-8 Other Services and Charges	2010 Class 9 Capital Outlay	2010 Total
County Clerk & Records Management								
100	1131	County Clerk	\$ 320,000	\$ 316,208	\$ 283,797	\$ 29,874	\$ -	\$ 313,671
100	1196	Records Management	65,950	34,949	5,822	28,311	-	34,133
		Subtotal	385,950	351,157	289,619	58,185	-	347,804
Election and Registration								
100	1132	Election & Registration	1,403,342	457,296	327,259	867,793	-	1,195,052
230	2300	Election Services	30,064	19,495	-	90,800	120,000	210,800
231	2310	HAVA Requirements Pmts Grant	20,025	-	-	14,620	-	14,620
231	2311	Election Reform Payments Grant	12,480	-	-	57,692	-	57,692
231	2312	Voting Access for Disabilities Grant	-	-	-	-	-	-
232	2320	Election Equipment Replacement	-	-	-	57,000	-	57,000
		Subtotal	1,465,911	476,791	327,259	1,087,905	120,000	1,535,164
		Total	\$ 1,851,861	\$ 827,948	\$ 616,878	\$ 1,146,090	\$ 120,000	\$ 1,882,968

County Clerk & Elections
Summary

Dept. No. 1131, 1132,
1196, 2300, 2310-2312, 2320

Personnel Summary

Fund	Dept	Department Name	2008 Full-time Equivalent	2009 Full-time Equivalent	2010 Full-time Equivalent
County Clerk & Records Management					
100	1131	County Clerk	5.75	5.75	5.75
100	1196	Records Management	0.75	0.75	0.24
Subtotal			<u>6.50</u>	<u>6.50</u>	<u>5.99</u>
Election and Registration					
100	1132	Election & Registration	9.44	7.48	9.23
230	2300	Election Services	-	-	-
231	2310	HAVA Requirements Pmts Grant	-	-	-
231	2311	Election Reform Payments Grant	-	-	-
231	2311	Voting Access for Disabilities Grant	-	-	-
232	2320	Election Equipment Replacement	-	-	-
Subtotal			<u>9.44</u>	<u>7.48</u>	<u>9.23</u>
Total FTEs			<u>15.94</u>	<u>13.98</u>	<u>15.22</u>

County Clerk and Records Management

Department Numbers 1131, 1196

Mission

The County Clerk is an elected official responsible for keeping accurate records of the orders, rules, and proceedings of the County Commission. Other administrative responsibilities of the Clerk include administering and processing payroll and employee benefits. The Clerk also administers the Records Management budget (refer to department number 1196), insurance and bonding for the County's assets and elected officials (refer to department number 1191), and miscellaneous other employee benefits including unemployment claims and the IRS Section 125 cafeteria plan (refer to department number 1192).

The County Clerk is also the chief election official in the County and is responsible for conducting elections (refer to department number 1132 to review the operating budget for Elections and Voter Registration).

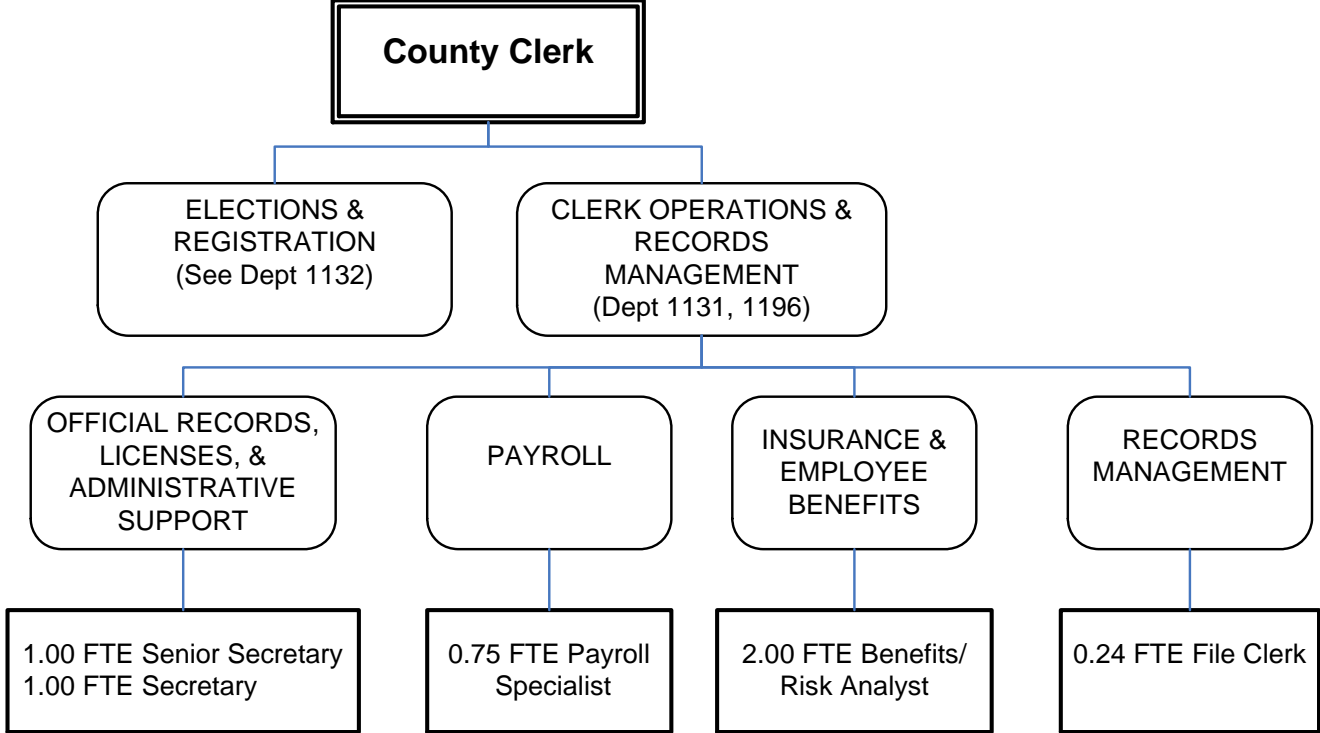
Budget Highlights

Due to budgetary constraints, the hours for the part-time position in Records Management were reduced and benefits were eliminated. There are no significant changes to this budget.

Personnel Detail - 1131

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
County Clerk (Elected)	1.00	1.00	1.00	-
Benefits/Risk Analyst	2.00	2.00	2.00	-
Secretary	1.00	1.00	1.00	-
Payroll Specialist	0.75	0.75	0.75	-
Deputy County Clerk	1.00	1.00	1.00	-
Total FTEs	5.75	5.75	5.75	-

Organizational Chart



County Clerk and Records Management

Dept. Nos. 1131, 1196

Annual Budget - 1131

1131 COUNTY CLERK
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3316	LICENSES AND PERMITS LICENSES OTHER	3,114	3,500	3,100	3,100	0	3,100	11-
	SUBTOTAL *****	3,114	3,500	3,100	3,100	0	3,100	11-
	CHARGES FOR SERVICES							
3510	COPIES	77	150	50	50	0	50	66-
3569	OTHER FEES	3,280	2,800	3,000	3,100	0	3,100	10
3580	TAX SUPPLEMENT FEES	21,403	20,000	20,000	21,000	0	21,000	5
	SUBTOTAL *****	24,761	22,950	23,050	24,150	0	24,150	5
	MISCELLANEOUS							
3890	MISCELLANEOUS	200	0	0	0	0	0	0
	SUBTOTAL *****	200	0	0	0	0	0	0
	TOTAL REVENUES *****	28,075	26,450	26,150	27,250	0	27,250	3
	PERSONAL SERVICES							
10100	SALARIES & WAGES	232,175	234,046	233,025	234,046	0	231,486	1-
10110	OVERTIME	2,574	0	808	0	0	0	0
10120	HOLIDAY WORKED	264	0	0	0	0	0	0
10200	FICA	17,391	17,904	17,365	17,904	0	17,708	1-
10300	HEALTH INSURANCE	28,500	28,500	28,500	28,500	0	28,500	0
10325	DISABILITY INSURANCE	838	865	865	865	0	865	0
10350	LIFE INSURANCE	321	318	318	318	0	318	0
10375	DENTAL INSURANCE	2,136	2,136	2,136	2,136	0	2,136	0
10400	WORKERS COMP	1,026	795	795	678	0	678	14-
10500	401(A) MATCH PLAN	3,785	3,510	3,400	2,106	0	2,106	40-
10600	UNEMPLOYMENT BENEFITS	4,900	1,470	1,470	0	0	0	0
	SUBTOTAL *****	293,912	289,544	288,682	286,553	0	283,797	1-
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	729	1,100	693	0	0	0	0
23000	OFFICE SUPPLIES	2,132	3,600	3,000	3,600	0	3,600	0
23001	PRINTING	538	750	750	750	0	750	0
23050	OTHER SUPPLIES	99	500	300	450	0	450	10-
	SUBTOTAL *****	3,500	5,950	4,743	4,800	0	4,800	19-
	DUES TRAVEL & TRAINING							
37000	DUES	50	400	375	400	0	400	0
37200	SEMINARS/CONFEREN/MEETING	0	1,200	775	1,000	0	1,000	16-
37210	TRAINING/SCHOOLS	500	250	250	250	0	250	0
37230	MEALS & LODGING-TRAINING	912	0	0	0	0	0	0
	SUBTOTAL *****	1,462	1,850	1,400	1,650	0	1,650	10-
	UTILITIES							
48000	TELEPHONES	1,985	2,700	2,000	2,000	0	2,000	25-
	SUBTOTAL *****	1,985	2,700	2,000	2,000	0	2,000	25-
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	0	200	50	50	0	50	75-
	SUBTOTAL *****	0	200	50	50	0	50	75-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	2,550	900	2,500	2,500	0	2,500	177
60200	EQUIP REPAIRS/MAINTENANCE	0	100	0	100	0	100	0
	SUBTOTAL *****	2,550	1,000	2,500	2,600	0	2,600	160
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	0	50	50	50	0	50	0
71100	OUTSIDE SERVICES	0	1,000	0	0	0	0	0
71500	BUILDING USE/RENT CHARGE	14,968	15,783	15,783	17,724	0	17,724	12
71600	EQUIP LEASES & METER CHR	40	0	0	0	0	0	0
	SUBTOTAL *****	15,008	16,833	15,833	17,774	0	17,774	5

County Clerk and Records Management

Dept. Nos. 1131, 1196

1131 COUNTY CLERK
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
84400	PUBLIC NOTICES	932	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	932	1,000	1,000	1,000	0	1,000	0
91100	FIXED ASSET ADDITIONS FURNITURE AND FIXTURES	648	0	0	0	0	0	0
	SUBTOTAL *****	648	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	320,000	319,077	316,208	316,427	0	313,671	1-

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Annual Budget - 1196

1196 RECORDS MANAGEMENT SERVICES
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	OTHER FINANCING SOURCES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	0	0	0	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	2,321	16,832	5,395	5,395	0	5,395	67-
10200	FICA	177	1,287	412	412	0	412	67-
10300	HEALTH INSURANCE	1,979	4,750	0	0	0	0	0
10325	DISABILITY INSURANCE	27	62	0	0	0	0	0
10350	LIFE INSURANCE	22	53	0	0	0	0	0
10375	DENTAL INSURANCE	148	356	0	0	0	0	0
10400	WORKERS COMP	30	57	18	15	0	15	73-
10500	401(A) MATCH PLAN	0	585	0	0	0	0	0
	SUBTOTAL *****	4,706	23,982	5,825	5,822	0	5,822	75-
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	0	900	900	750	0	750	16-
	SUBTOTAL *****	0	900	900	750	0	750	16-
	UTILITIES							
48000	TELEPHONES	348	400	500	0	0	0	0
	SUBTOTAL *****	348	400	500	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60200	EQUIP REPAIRS/MAINTENANCE	0	200	15	0	0	0	0
	SUBTOTAL *****	0	200	15	0	0	0	0
	CONTRACTUAL SERVICES							
71500	BUILDING USE/RENT CHARGE	27,737	22,709	22,709	25,561	0	25,561	12
	SUBTOTAL *****	27,737	22,709	22,709	25,561	0	25,561	12
	OTHER							
83160	RECYCLING & DUMP FEES	1,499	2,600	5,000	2,000	0	2,000	23-
	SUBTOTAL *****	1,499	2,600	5,000	2,000	0	2,000	23-
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	31,659	0	0	0	0	0	0
	SUBTOTAL *****	31,659	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	65,950	50,791	34,949	34,133	0	34,133	32-

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Elections and Registration

Department Number 1132, 2300, 2310-2312, 2320

Mission

This budget is administered by the County Clerk and includes appropriations for the operations of the County Election and Voter Registration Office.

Budget Highlights

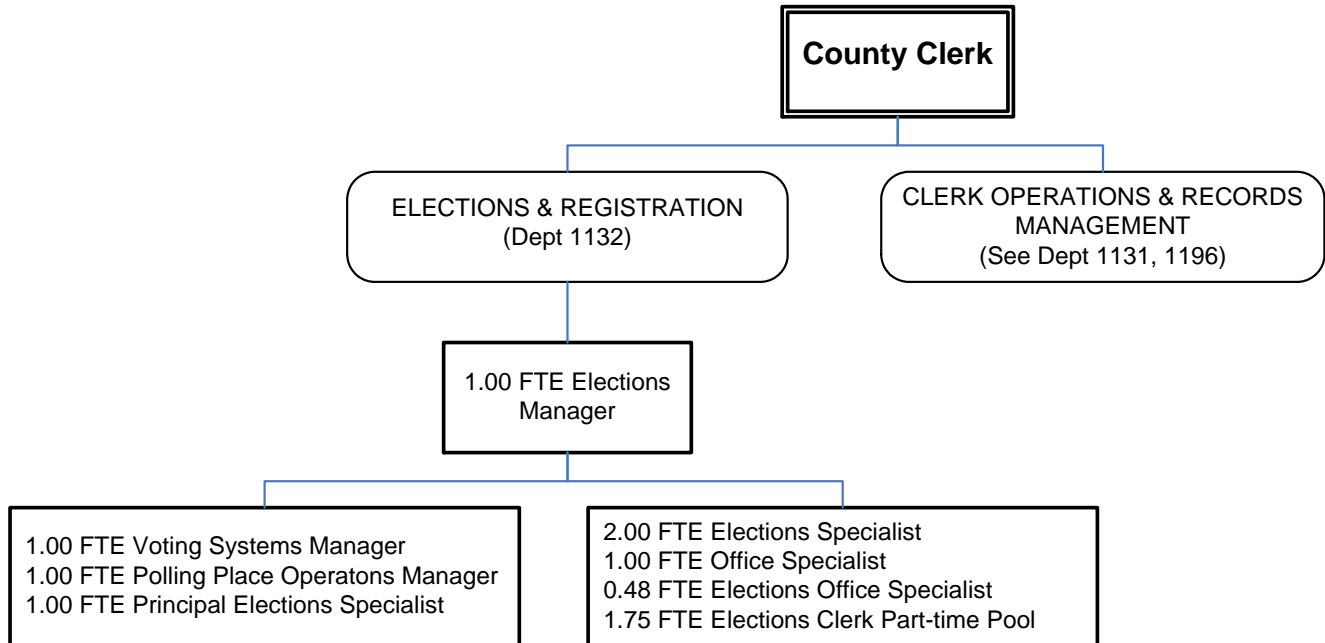
The County is constructing a new facility which will provide storage and staging space for election equipment in addition to providing evidence storage and training space for the Sheriff's department. The 3-year lease for election warehouse space was not renewed in 2009 and election equipment was relocated to short-term storage pending completion of the new facility. Accordingly, appropriations for leased warehouse storage space have been eliminated from the budget.

The budget includes approximately \$717,000 for county election expense related to the April, August, and November elections.

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Elections Manager	1.00	1.00	1.00	-
Voting Systems Manager	1.00	1.00	1.00	-
Polling Place Operations Manager	1.00	1.00	1.00	-
Principal Elections Specialist	1.00	1.00	1.00	-
Elections Specialist	2.00	2.00	2.00	-
Office Specialist	1.00	1.00	1.00	-
Elections Clerk Part-time Pool	1.44	0.48	1.75	1.27
Elections Office Specialist Part-time Pool	1.00	-	0.48	0.48
Total FTEs	9.44	7.48	9.23	1.75

Organizational Chart



Elections and Registration

Dept. Nos. 1132, 2300

2310-2312, 2320

Annual Budget - 1132

1132 ELECTION & REGISTRATION
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3451	INTERGOVERNMENTAL REVENUE STATE REIMB-GRANT/PROGRAM/OTHR	8,037	0	0	115,384	0	115,384	0
	SUBTOTAL *****	8,037	0	0	115,384	0	115,384	0
	CHARGES FOR SERVICES							
3510	COPIES	74	150	75	75	0	75	50-
3526	REIMBURSEMENT FOR ELECTION	65,847	9,000	8,000	32,000	0	32,000	255
	SUBTOTAL *****	65,921	9,150	8,075	32,075	0	32,075	250
	MISCELLANEOUS							
3830	SALES	1,126	200	644	0	0	0	0
3887	ADMIN & INDIRECT COST REIMB	57,106	6,500	1,640	26,000	0	26,000	300
3890	MISCELLANEOUS	202	0	32	0	0	0	0
	SUBTOTAL *****	58,434	6,700	2,316	26,000	0	26,000	288
	TOTAL REVENUES *****	132,393	15,850	10,391	173,459	0	173,459	994
	PERSONAL SERVICES							
10100	SALARIES & WAGES	248,311	283,582	248,103	322,137	0	266,367	6-
10110	OVERTIME	830-	0	0	0	0	0	0
10120	HOLIDAY WORKED	715	0	37	0	0	0	0
10200	FICA	17,575	21,694	18,051	24,643	0	20,377	6-
10300	HEALTH INSURANCE	33,250	33,250	33,250	33,250	0	33,250	0
10325	DISABILITY INSURANCE	885	1,011	1,011	1,011	0	1,011	0
10350	LIFE INSURANCE	369	371	371	371	0	371	0
10375	DENTAL INSURANCE	2,492	2,492	2,492	2,492	0	2,492	0
10400	WORKERS COMP	1,399	964	964	934	0	934	3-
10500	401(A) MATCH PLAN	3,175	4,095	3,250	2,457	0	2,457	40-
10600	UNEMPLOYMENT BENEFITS	33	0	0	0	0	0	0
	SUBTOTAL *****	307,376	347,459	307,529	387,295	0	327,259	5-
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	505	0	197	0	0	0	0
23000	OFFICE SUPPLIES	4,416	15,500	15,500	8,000	0	8,000	48-
23001	PRINTING	9,259	5,000	12,000	12,000	0	12,000	140
23005	ELECTION SUPPLIES	31,920	15,000	15,000	31,000	0	31,000	106
23050	OTHER SUPPLIES	901	3,500	3,500	3,500	0	3,500	0
	SUBTOTAL *****	47,003	39,000	46,197	54,500	0	54,500	39
	DUES TRAVEL & TRAINING							
37000	DUES	175	1,200	900	900	0	900	25-
37200	SEMINARS/CONFEREN/MEETING	425	2,000	1,500	1,200	0	1,200	40-
37210	TRAINING/SCHOOLS	0	250	250	250	0	250	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	679	1,450	1,500	700	0	700	51-
37230	MEALS & LODGING-TRAINING	491	1,800	1,500	800	0	800	55-
	SUBTOTAL *****	1,770	6,700	5,650	3,850	0	3,850	42-
	UTILITIES							
48000	TELEPHONES	4,958	8,100	9,000	9,000	0	9,000	11
48050	CELLULAR TELEPHONES	1,702	2,000	5,000	5,000	0	5,000	150
	SUBTOTAL *****	6,660	10,100	14,000	14,000	0	14,000	38
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	0	0	78	0	0	0	0
59100	VEHICLE REPAIRS	242	0	300	300	0	300	0
59200	LOCAL MILEAGE	0	300	100	100	0	100	66-
	SUBTOTAL *****	242	300	478	400	0	400	33
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	4,865	2,500	2,500	5,000	0	5,000	100
60200	EQUIP REPAIRS/MAINTENANCE	0	250	0	250	0	250	0
	SUBTOTAL *****	4,865	2,750	2,500	5,250	0	5,250	90

Elections and Registration

Dept. Nos. 1132, 2300

2310-2312, 2320

1132 ELECTION & REGISTRATION
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
CONTRACTUAL SERVICES								
71000	INSURANCE AND BONDS	39	200	150	200	0	200	0
71100	OUTSIDE SERVICES	30	0	15	14,423	0	14,423	0
71500	BUILDING USE/RENT CHARGE	44,893	47,357	47,357	53,170	0	53,170	12
71505	BUILDING LEASE CHARGES	60,397	31,272	32,000	3,000	0	3,000	90-
71600	EQUIP LEASES & METER CHR	171	200	200	200	0	200	0
SUBTOTAL *****		105,532	79,029	79,722	70,993	0	70,993	10-
OTHER								
84010	RECEPTION/MEETINGS	0	0	20	0	0	0	0
84400	PUBLIC NOTICES	1,737	1,500	1,200	1,800	0	1,800	20
85900	COUNTY ELECTION EXPENSE	904,627	53,000	0	717,000	0	717,000	252
SUBTOTAL *****		906,365	54,500	1,220	718,800	0	718,800	218
FIXED ASSET ADDITIONS								
91000	OFFICE EQUIPMENT	1,400	0	0	0	0	0	0
92300	REPLCMNT MACH & EQUIP	22,125	0	0	0	0	0	0
SUBTOTAL *****		23,525	0	0	0	0	0	0
TOTAL EXPENDITURES *****		1,403,342	539,838	457,296	1,255,088	0	1,195,052	121

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Elections and Registration

Dept. Nos. 1132, 2300

2310-2312, 2320

Annual Budget - 2300

2300 ELECTION SERVICES
230 ELECTION SERVICES FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3451	INTERGOVERNMENTAL REVENUE STATE REIMB-GRANT/PROGRAM/OTHR	23,701	16,000	42,405	2,000	0	2,000	87-
	SUBTOTAL *****	23,701	16,000	42,405	2,000	0	2,000	87-
3526	CHARGES FOR SERVICES REIMBURSEMENT FOR ELECTION	80,016	8,500	6,000	35,000	0	35,000	311
	SUBTOTAL *****	80,016	8,500	6,000	35,000	0	35,000	311
3711	INTEREST INT-OVERNIGHT	111	120	60	50	0	50	58-
3712	INT-LONG TERM INVEST	1,495	1,660	940	840	0	840	49-
3798	INC/DEC IN FV OF INVESTMENTS	2,954	2,020	0	0	0	0	0
	SUBTOTAL *****	4,561	3,800	1,000	890	0	890	76-
	TOTAL REVENUES *****	108,279	28,300	49,405	37,890	0	37,890	33
23005	MATERIALS & SUPPLIES ELECTION SUPPLIES	10,380	0	0	0	0	0	0
23850	MINOR EQUIP & TOOLS (<\$1000)	0	250	300	45,000	0	45,000	900
	SUBTOTAL *****	10,380	250	300	45,000	0	45,000	900
37200	DUES TRAVEL & TRAINING SEMINARS/CONFEREN/MEETING	0	6,000	800	800	0	800	86-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	62	4,000	1,245	1,500	0	1,500	62-
37230	MEALS & LODGING-TRAINING	306	800	1,700	2,000	0	2,000	150
37235	MEALS & LODGING - OTHER	0	2,000	0	0	0	0	0
	SUBTOTAL *****	368	12,800	3,745	4,300	0	4,300	66-
48050	UTILITIES CELLULAR TELEPHONES	1,261	2,000	1,200	1,500	0	1,500	25-
	SUBTOTAL *****	1,261	2,000	1,200	1,500	0	1,500	25-
71101	CONTRACTUAL SERVICES PROFESSIONAL SERVICES	2,310	7,000	7,000	25,000	0	25,000	257
	SUBTOTAL *****	2,310	7,000	7,000	25,000	0	25,000	257
86850	OTHER CONTINGENCY	0	70,000	0	15,000	0	15,000	78-
	SUBTOTAL *****	0	70,000	0	15,000	0	15,000	78-
91000	FIXED ASSET ADDITIONS OFFICE EQUIPMENT	92	0	0	0	0	0	0
91301	COMPUTER HARDWARE	11,105	7,250	7,250	120,000	0	120,000	555
92300	REPLCMNT MACH & EQUIP	4,546	0	0	0	0	0	0
	SUBTOTAL *****	15,744	7,250	7,250	120,000	0	120,000	555
	TOTAL EXPENDITURES *****	30,064	99,300	19,495	210,800	0	210,800	112

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Annual Budget - 2310

2310 HAVA REQUIREMENTS PAYMTS GRANT
231 FEDERAL HAVA ELECTION FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	20,025	0	0	14,620	0	14,620	0
	SUBTOTAL *****	20,025	0	0	14,620	0	14,620	0
	INTEREST							
	SUBTOTAL *****	0	0	0	0	0	0	0
	OTHER FINANCING SOURCES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	20,025	0	0	14,620	0	14,620	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	20,025	0	0	14,620	0	14,620	0
	SUBTOTAL *****	20,025	0	0	14,620	0	14,620	0
	FIXED ASSET ADDITIONS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	20,025	0	0	14,620	0	14,620	0

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Annual Budget - 2311

2311 ELECTION REFORM PAYMENTS GRANT
231 FEDERAL HAVA ELECTION FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3411	FEDERAL GRANT REIMBURSE	12,480	0	0	57,692	0	57,692	0
	SUBTOTAL *****	12,480	0	0	57,692	0	57,692	0
	TOTAL REVENUES *****	12,480	0	0	57,692	0	57,692	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	0	0	0	57,692	0	57,692	0
	SUBTOTAL *****	0	0	0	57,692	0	57,692	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	12,480	0	0	0	0	0	0
	SUBTOTAL *****	12,480	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	12,480	0	0	57,692	0	57,692	0

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Annual Budget - 2320

2320 ELECTION EQUIP REPLCMNT ACTVTY
 232 ELECTION EQUIP REPLCMNT FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3526	CHARGES FOR SERVICES REIMBURSEMENT FOR ELECTION	46,250	0	5,050	31,000	0	31,000	0
	SUBTOTAL *****	46,250	0	5,050	31,000	0	31,000	0
	INTEREST							
3711	INT-OVERNIGHT	29	30	20	15	0	15	50-
3712	INT-LONG TERM INVEST	390	400	345	310	0	310	22-
3798	INC/DEC IN FV OF INVESTMENTS	806	440	0	0	0	0	0
	SUBTOTAL *****	1,226	870	365	325	0	325	62-
	TOTAL REVENUES *****	47,476	870	5,415	31,325	0	31,325	500
60050	EQUIP & BLDG MAINTENANCE EQUIP SERVICE CONTRACT	0	0	0	57,000	0	57,000	0
	SUBTOTAL *****	0	0	0	57,000	0	57,000	0
	TOTAL EXPENDITURES *****	0	0	0	57,000	0	57,000	0

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County Commission

(Including Centralia Office)

Department Numbers 1121, 1125

Mission

The Boone County Commission is an elected three-member governing body consisting of a District I (Southern) Commissioner, a District II (Northern) Commissioner, and a Presiding Commissioner. The Commission is the executive body of Boone County operating under guidelines established in the Revised Statutes of the State of Missouri. Within that authority, the Commission enacts ordinances and policies; adopts the annual budget; approves contracts and leases; appoints the Medical Examiner and the County Counselor; approves actual expenditures for each spending agency; acts as liaison with County boards, commissions, and other governmental entities; and, conducts hearings on planning and zoning matters. In addition, the County Commission supervises the operations of Public Works, Facilities and Grounds Maintenance, Planning and Building Inspections, Human Resources, Purchasing, and Information Technology. The County Commission is responsible for controlling and managing all property belonging to or purchased by the County.

In 1996, the County Commission entered into an agreement with the Boone Hospital Board of Trustees whereby the County provided funding for one-half of the construction costs of a medical clinic located in the City of Centralia. The facility is owned by the Hospital Board of Trustees; however, in exchange, the County assumed occupancy of a portion of the building. The building has been used as a satellite county office, but more recently is primarily used for local community functions. The operating costs for this facility are accounted for in a separate budget and are presented below.

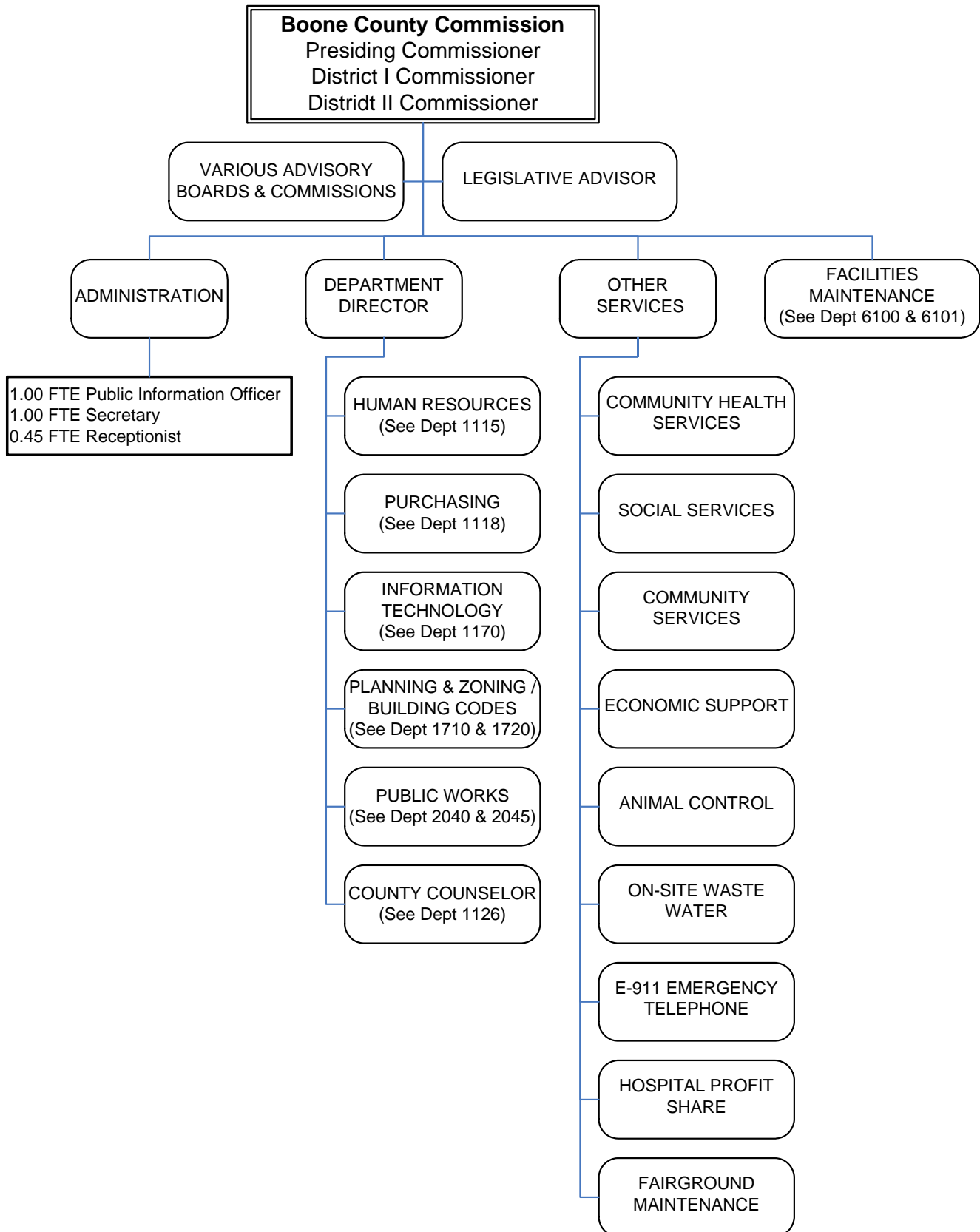
Budget Highlights

There are no significant changes to this budget.

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Presiding Commissioner (Elected)	1.00	1.00	1.00	-
Commissioner District I (Elected)	1.00	1.00	1.00	-
Commissioner District II (Elected)	1.00	1.00	1.00	-
Office Manager	1.00	-	-	-
Public Information Officer	-	1.00	1.00	-
Secretary	1.00	1.00	1.00	-
Receptionist	0.45	0.45	0.45	-
Total FTEs	5.45	5.45	5.45	-

Organizational Chart



County Commission
and Centralia Office

Dept. Nos. 1121, 1125

Annual Budget - 1121

1121 COUNTY COMMISSION
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
10100	SALARIES & WAGES	317,791	322,034	303,794	322,034	0	322,034	0
10200	FICA	24,588	25,852	23,269	25,852	0	25,852	0
10300	HEALTH INSURANCE	23,750	23,750	23,750	23,750	0	23,750	0
10325	DISABILITY INSURANCE	1,107	1,149	1,149	1,149	0	1,149	0
10350	LIFE INSURANCE	264	265	265	265	0	265	0
10375	DENTAL INSURANCE	1,780	1,780	1,780	1,780	0	1,780	0
10400	WORKERS COMP	1,456	1,149	1,149	980	0	980	14-
10500	401(A) MATCH PLAN	1,300	2,925	675	1,755	0	1,755	40-
10850	VEHICLE ALLOWANCE	14,600	15,902	15,852	15,902	0	15,902	0
	SUBTOTAL *****	386,637	394,806	371,683	393,467	0	393,467	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	328	410	326	340	0	340	17-
23000	OFFICE SUPPLIES	805	850	764	850	0	850	0
23001	PRINTING	225	500	190	300	0	300	40-
23050	OTHER SUPPLIES	217	400	0	200	0	200	50-
23850	MINOR EQUIP & TOOLS (<\$1000)	532	300	0	300	0	300	0
	SUBTOTAL *****	2,109	2,460	1,280	1,990	0	1,990	19-
	DUES TRAVEL & TRAINING							
37000	DUES	225	210	310	250	0	250	19
37200	SEMINARS/CONFEREN/MEETING	715	925	900	675	0	675	27-
37210	TRAINING/SCHOOLS	30	125	0	125	0	125	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,427	1,600	1,000	800	0	800	50-
37230	MEALS & LODGING-TRAINING	1,120	1,600	2,260	1,095	0	1,095	31-
	SUBTOTAL *****	3,518	4,460	4,470	2,945	0	2,945	33-
	UTILITIES							
48000	TELEPHONES	3,613	3,700	3,700	3,700	0	3,700	0
48050	CELLULAR TELEPHONES	2,530	2,800	2,870	2,712	0	2,712	3-
	SUBTOTAL *****	6,143	6,500	6,570	6,412	0	6,412	1-
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	1,799	1,400	1,421	1,500	0	1,500	7
59100	VEHICLE REPAIRS	1,024	1,000	800	1,000	0	1,000	0
59200	LOCAL MILEAGE	625	1,400	900	900	0	900	35-
	SUBTOTAL *****	3,449	3,800	3,121	3,400	0	3,400	10-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	559	616	614	678	0	678	10
60200	EQUIP REPAIRS/MAINTENANCE	0	100	0	100	0	100	0
	SUBTOTAL *****	559	716	614	778	0	778	8
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	50	27	50	0	50	0
71101	PROFESSIONAL SERVICES	25,995	26,775	26,295	26,775	0	26,775	0
71500	BUILDING USE/RENT CHARGE	25,651	27,058	27,058	30,379	0	30,379	12
	SUBTOTAL *****	51,646	53,883	53,380	57,204	0	57,204	6
	OTHER							
83100	AWARDS	169	150	0	50	0	50	66-
84010	RECEPTION/MEETINGS	1,483	2,000	2,197	2,000	0	2,000	0
84300	ADVERTISING	0	50	0	0	0	0	0
84400	PUBLIC NOTICES	0	50	0	0	0	0	0
	SUBTOTAL *****	1,652	2,250	2,197	2,050	0	2,050	8-
	TOTAL EXPENDITURES *****	455,717	468,875	443,315	468,246	0	468,246	0

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County Commission
and Centralia Office

Dept. Nos. 1121, 1125

Annual Budget - 1225

1125 CENTRALIA OFFICE
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	UTILITIES							
48000	TELEPHONES	706	780	750	780	0	780	0
48100	NATURAL GAS	0	0	0	635	0	635	0
48200	ELECTRICITY	0	0	0	2,205	0	2,205	0
48300	WATER	0	0	0	260	0	260	0
48400	SOLID WASTE	0	0	0	135	0	135	0
48600	SEWER USE	0	0	0	70	0	70	0
	SUBTOTAL *****	706	780	750	4,085	0	4,085	423
	EQUIP & BLDG MAINTENANCE							
60125	CUSTODIAL/JANITORIAL SERV	0	0	0	2,100	0	2,100	0
	SUBTOTAL *****	0	0	0	2,100	0	2,100	0
	CONTRACTUAL SERVICES							
71500	BUILDING USE/RENT CHARGE	8,533	8,278	8,278	3,085	0	3,085	62-
	SUBTOTAL *****	8,533	8,278	8,278	3,085	0	3,085	62-
	TOTAL EXPENDITURES *****	9,239	9,058	9,028	9,270	0	9,270	2

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County Counselor

Department Number 1126

Mission

The County Counselor is appointed by the County Commission and serves as lawyer for the government of Boone County. State statutes authorize the appointment of a County Counselor in first class counties operating without a special charter. The County Counselor is responsible for providing the government of Boone County and its elected and appointed officials with general legal representation on civil law matters as prescribed by Missouri state statutes.

Budget Highlights

There are no significant changes to this budget.

Goals and Objectives

Budget Year Objectives

- Provide timely legal advice and assistance to all elected officials and department directors.
- As requested, provide County officials and departments with legal review and analysis of internal operating policies and procedures to improve systems and implement best practices.
- Review new legislation and advise the elected officials and department directors whose office may be impacted by said legislation.
- Assist elected officials and/or department directors in drafting legislation that will positively impact the County's ability to serve the citizens of Boone County.
- Represent the County and/or County officials in State and federal court in civil litigation matters.
- Continue the conversion of paper file archive into an image file archive.

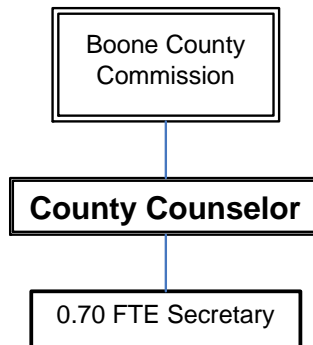
Performance Measures

Performance Measure	2008 Actual	2009 Estimated	2010 Projected
Total Contracts Drafted/Reviewed	N/A	323	325
Mental Health (631/632 cases) Processed	N/A	284	285
In-House Court Cases Pending	5	13	10
Legal Opinions Provided	N/A	652	650
Tax Collection File Assistance	N/A	117	115

Personnel Detail

Position Title	2008 Full-time Equivalent	2009 Full-time Equivalent	2010 Full-time Equivalent	2009-2010 Change
County Counselor	1.00	1.00	1.00	-
Secretary	0.70	0.70	0.70	-
Total FTEs	1.70	1.70	1.70	-

Organizational Chart



Annual Budget

1126 COUNTY COUNSELOR OFFICE
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3528	REIMB PERSONNEL/PROJECTS	4,720	3,000	3,000	3,000	0	3,000	0
	SUBTOTAL *****	4,720	3,000	3,000	3,000	0	3,000	0
	TOTAL REVENUES *****	4,720	3,000	3,000	3,000	0	3,000	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	93,994	105,385	105,436	105,385	0	105,385	0
10200	FICA	6,982	8,061	7,770	8,061	0	8,061	0
10300	HEALTH INSURANCE	7,917	9,500	9,500	9,500	0	9,500	0
10325	DISABILITY INSURANCE	285	389	389	389	0	389	0
10350	LIFE INSURANCE	88	106	106	106	0	106	0
10375	DENTAL INSURANCE	593	712	712	712	0	712	0
10400	WORKERS COMP	439	443	443	356	0	356	19-
10500	401(A) MATCH PLAN	1,100	1,170	1,300	702	0	702	40-
	SUBTOTAL *****	111,400	125,766	125,656	125,211	0	125,211	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	4,701	6,200	6,593	6,811	0	6,811	9
23000	OFFICE SUPPLIES	617	950	950	950	0	950	0
23001	PRINTING	87	350	350	350	0	350	0
23850	MINOR EQUIP & TOOLS (<\$1000)	349	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	5,755	8,500	8,893	9,111	0	9,111	7
	DUES TRAVEL & TRAINING							
37000	DUES	35	350	360	360	0	360	2
37210	TRAINING/SCHOOLS	494	1,250	1,250	1,250	0	1,250	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	186	250	500	150	0	150	40-
	SUBTOTAL *****	715	1,850	2,110	1,760	0	1,760	4-
	UTILITIES							
48000	TELEPHONES	777	900	900	900	0	900	0
48002	DATA COMMUNICATIONS	125	300	300	300	0	300	0
	SUBTOTAL *****	902	1,200	1,200	1,200	0	1,200	0
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	0	0	0	250	0	250	0
	SUBTOTAL *****	0	0	0	250	0	250	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	37	50	49	130	0	130	160
	SUBTOTAL *****	37	50	49	130	0	130	160
	CONTRACTUAL SERVICES							
71000	INSURANCE AND BONDS	140	350	0	350	0	350	0
71101	PROFESSIONAL SERVICES	0	950	950	950	0	950	0
71105	LEGAL SERVICES	41,989	20,000	20,000	15,000	0	15,000	25-
71500	BUILDING USE/RENT CHARGE	4,964	4,569	4,569	4,033	0	4,033	11-
	SUBTOTAL *****	47,093	25,869	25,519	20,333	0	20,333	21-
	OTHER							
84600	COURT COSTS	36	0	62	0	0	0	0
84801	TRANSCRIPTS-CIVIL	0	250	250	250	0	250	0
	SUBTOTAL *****	36	250	312	250	0	250	0
	TOTAL EXPENDITURES *****	165,940	163,485	163,739	158,245	0	158,245	3-

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Emergency and Contingency

Department Number 1123

Mission

The County Commission administers this budget. It reflects the statutorily required appropriation equal to 3% of General Fund expenditures. This appropriation is to be used for unforeseen emergencies and requires a unanimous vote of the County Commission. The original appropriation is reflected in this budget with amounts being transferred to the appropriate departmental budget throughout the year, as approved by the Commission. Therefore, the amounts appearing for prior years reflect unspent emergency appropriations.

Budget Highlights

This budget includes the statutorily-mandated emergency appropriation. The amount included for emergency is funded from accumulated resources (i.e., fund balance) rather than from current revenues.

The budget also includes \$15,000 in contingency funds to provide for utilities related to the Sheriff/Election Warehouse facility. The facility will be completed during FY 2010 and these monies will be transferred to the appropriate operating budget at that time.

Annual Budget

1123 EMERGENCY & CONTINGENCY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	OTHER							
86800	EMERGENCY	0	648,185	0	735,000	0	735,000	13
86850	CONTINGENCY	0	0	0	15,500	0	35,500	0
	SUBTOTAL *****	0	648,185	0	750,500	0	770,500	18
	TOTAL EXPENDITURES *****	0	648,185	0	750,500	0	770,500	18

Decimal values have been truncated.

Employee Benefits

Department Number 1192

Mission

This budget contains appropriations for employee benefits that are not otherwise included in individual departmental budgets. This budget includes amounts for (1) administrative fees for the County's Cafeteria Plan, (2) unemployment benefits, and (3) an Employee Assistance Plan (EAP). As a governmental entity, Boone County has the option to reimburse the Missouri Unemployment Compensation Fund for the amount of benefits paid that were attributable to services in its employ in lieu of paying unemployment tax. The County has made this election and this budget includes a lump-sum appropriation to be used for such reimbursements. During the year, amounts are transferred to the applicable departmental budget as actual costs are incurred.

This budget is administered by the County Clerk.

Budget Highlights

Due to budgetary constraints, the County eliminated funding for the Employee Assistance Program. This program was first funded in 2006.

Annual Budget

1192 EMPLOYEE BENEFITS								%CHG
100 GENERAL FUND								FROM
ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	PY BUD
	MISCELLANEOUS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	0	0	0	0	0	0	0
	PERSONAL SERVICES							
10600	UNEMPLOYMENT BENEFITS	0	12,076	20,000	0	0	20,000	65
	SUBTOTAL *****	0	12,076	20,000	0	0	20,000	65
	CONTRACTUAL SERVICES							
71101	PROFESSIONAL SERVICES	11,117	12,000	12,000	2,000	0	2,000	83-
71104	ADMINISTRATIVE SERVICES	7,088	7,800	7,800	7,800	0	7,800	0
	SUBTOTAL *****	18,205	19,800	19,800	9,800	0	9,800	50-
	OTHER							
86900	MISCELLANEOUS	62	0	0	0	0	0	0
	SUBTOTAL *****	62	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	18,268	31,876	39,800	9,800	0	29,800	6-

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Human Resources

Department Number 1115

Mission

The County Commission created the Human Resources (HR) Department in 1994. This department provides support services to elected officials, department heads, and staff as it relates to human resource issues (excluding the Thirteenth Judicial Circuit). Services include, but are not limited to, ongoing evaluation of the job classification system, applicant screening, development and coordination of the County's Affirmative Action Plan, ensuring compliance with federal and state employment laws, review and development of the County's Personnel Policy Manual, and coordination of training programs for county employees.

Budget Highlights

Due to budgetary constraints, the budget allocation for county-wide training was reduced, eliminating all funding except for online video training (MS Office applications). Radio advertising was also eliminated.

Goals and Objectives

Budget Year Objectives

- Enhance the web-based job application process to allow applicants the ability to establish a profile that can be updated and submitted for positions as they come open.

Progress on Prior Year Objectives

- Enhance the online job application process by allowing applicants the ability to apply for multiple positions.
Response: Completed. Applicants may apply for up to three positions using the County's web-based application process.

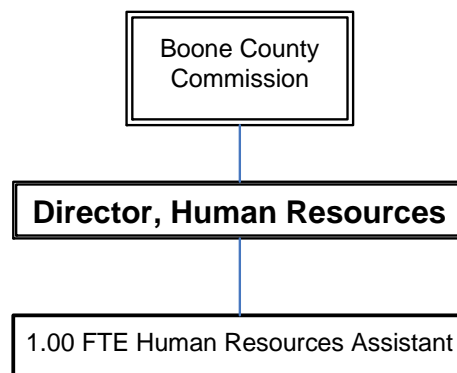
Performance Measures

Performance Measure	2008	2009	2010
	Actual	Estimated	Projected
Number of Applications Received/Processed	1,680	2,700	3,000
Number of Job Postings	47	50	50
Number of Typing Tests Administered	475	675	700
Number of Job Announcements Mailed/Emailed	3,713	3,950	3,950
Number of Phone Calls Received by HR Asst (Approx)	2,424	2,250	2,300
Number of Visitors /Cust Greeted by HR Asst (Approx)	1,578	1,554	1,600
Number of Interviews Scheduled Through HR Office	100	105	110
Number of Criminal Background Searches Initiated	43	40	45
Number of Driving Record Searches Initiated	17	12	10
Number of Random PW Drug Screens Coordinated	26	28	27
Number of Random PW Alcohol Screens Coordinated	14	15	14
Number of Pre-Employment PW Drug Screens Coordinated	2	0	1
Number of Training Committee Meetings Facilitated	6	6	6
Number of Personnel Advisory Committee Mtgs Facilitated	3	3	4
Number of Job Classification Committee Mtgs Facilitated	6	6	6
Number of New Employee Orientations Facilitated	2	2	2
Number of Exit Interviews Performed	1	0	0
Number of Interns Trained/Supervised	1	0	0

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Director, Human Resources	1.00	1.00	1.00	-
Human Resources Assistant	1.00	1.00	1.00	-
Total FTEs	2.00	2.00	2.00	-
Overtime	\$ 4,000	\$ 2,000	\$ 2,000	\$ -

Organizational Chart



Annual Budget

1115 HUMAN RESOURCES
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	0	0	0	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	97,150	96,532	96,855	96,532	0	96,532	0
10110	OVERTIME	1,902	2,000	3,000	2,000	2,000	2,000	0
10200	FICA	7,507	7,537	7,552	7,537	0	7,537	0
10300	HEALTH INSURANCE	9,500	9,500	9,500	9,500	0	9,500	0
10325	DISABILITY INSURANCE	343	364	364	357	0	357	1-
10350	LIFE INSURANCE	105	106	106	106	0	106	0
10375	DENTAL INSURANCE	712	712	712	712	0	712	0
10400	WORKERS COMP	429	335	335	285	0	285	14-
10500	401(A) MATCH PLAN	1,300	1,170	1,300	702	0	702	40-
	SUBTOTAL *****	118,950	118,256	119,724	117,731	2,000	117,731	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	2,052	1,900	1,850	1,900	0	1,900	0
23000	OFFICE SUPPLIES	755	1,200	1,000	1,000	0	1,000	16-
23001	PRINTING	318	505	400	500	0	500	0
23050	OTHER SUPPLIES	456	850	500	750	0	750	11-
	SUBTOTAL *****	3,583	4,455	3,750	4,150	0	4,150	6-
	DUES TRAVEL & TRAINING							
37000	DUES	385	550	385	500	0	500	9-
37200	SEMINARS/CONFEREN/MEETING	2,195	5,000	3,000	5,000	0	1,900	62-
37210	TRAINING/SCHOOLS	600	1,300	550	1,300	0	1,300	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	451	750	650	750	0	750	0
37230	MEALS & LODGING-TRAINING	1,592	1,900	1,400	1,750	0	1,750	7-
	SUBTOTAL *****	5,223	9,500	5,985	9,300	0	6,200	34-
	UTILITIES							
48000	TELEPHONES	879	1,000	900	1,000	0	1,000	0
48050	CELLULAR TELEPHONES	248	350	320	350	0	350	0
	SUBTOTAL *****	1,127	1,350	1,220	1,350	0	1,350	0
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	49	100	60	60	0	60	40-
	SUBTOTAL *****	49	100	60	60	0	60	40-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	740	620	617	500	0	500	19-
60200	EQUIP REPAIRS/MAINTENANCE	0	95	95	0	0	0	0
	SUBTOTAL *****	740	715	712	500	0	500	30-
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	2,326	2,500	2,800	2,800	0	2,800	12
71500	BUILDING USE/RENT CHARGE	4,883	4,495	4,495	3,966	0	3,966	11-
	SUBTOTAL *****	7,209	6,995	7,295	6,766	0	6,766	3-
	OTHER							
83100	AWARDS	270	676	600	1,000	0	1,000	47
84010	RECEPTION/MEETINGS	299	500	200	500	0	500	0
84300	ADVERTISING	29,660	30,000	0	30,000	0	23,500	21-
	SUBTOTAL *****	30,230	31,176	800	31,500	0	25,000	19-
	TOTAL EXPENDITURES *****	167,114	172,547	139,546	171,357	2,000	161,757	6-

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Information Technology and Mail Services—Combined Budget Summary

Department Numbers 1170, 1175, 1176, 1194

Description

The Director of Information Technology is responsible for the operations of the County's information technology systems, GIS system, and Mail Services. The Director is appointed by the County Commission.

The County Commission establishes and approves General Fund appropriations for these operations. Additional funding for computer technology (hardware and software) is frequently provided through various special revenue funds. Although these special revenue funds are administered by other administrative authorities, in most of these situations the Director of IT is responsible for providing coordination for acquisition and installation and possibly on-going support.

The Thirteenth Judicial Circuit Court provides its own information technology support services as part of the Court Services budget (department number 1210).

Information Technology and Mail Services Summary

Dept. Nos. 1170, 1175,
1176, 1194

Budget Summary

Fund	Dept	Department Name	2008	2009	2010	2010	2010	2010
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
Information Technology & GIS								
100	1170	Information Technology	\$ 1,263,746	\$ 1,351,759	\$ 910,247	\$ 411,693	\$ 105,598	\$ 1,427,538
100	1175	GIS - Consortium	440	1,384	-	9,435	-	9,435
100	1176	GIS - County	151,603	151,982	117,613	39,606	-	157,219
		Subtotal	<u>1,415,789</u>	<u>1,505,125</u>	<u>1,027,860</u>	<u>460,734</u>	<u>105,598</u>	<u>1,594,192</u>
Other								
100	1194	Mail Services	312,578	324,568	69,315	276,354	-	345,669
		Subtotal	<u>312,578</u>	<u>324,568</u>	<u>69,315</u>	<u>276,354</u>	<u>-</u>	<u>345,669</u>
		Total	<u>\$ 1,728,367</u>	<u>\$ 1,829,693</u>	<u>\$ 1,097,175</u>	<u>\$ 737,088</u>	<u>\$ 105,598</u>	<u>\$ 1,939,861</u>

Personnel Summary

Fund	Dept	Department Name	2008	2009	2010
			Full-time Equivalent	Full-time Equivalent	Full-time Equivalent
Information Technology & GIS					
100	1170	Information Technology	14.00	14.00	14.00
100	1175	GIS - Consortium	-	-	-
100	1176	GIS - County	2.00	2.00	2.00
		Subtotal	<u>16.00</u>	<u>16.00</u>	<u>16.00</u>
Other					
100	1194	Mail Services	2.00	2.00	2.00
		Subtotal	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
		Total FTEs	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>

Information Technology

Department Number 1170

Mission

The Information Technology (IT) Department implements Boone County's adopted Strategic Information Technology Plan. The Information Technology Advisory Committee (ITAC) in conjunction with the IT staff develops the vision and desired direction of information technology and provides a plan with recommendations to the County Commissioners for consideration and adoption. In addition, the Department conducts research to identify new cost saving developments resulting in improved operational efficiencies. Also, the Department provides critical tactical information technology solutions, systems design, programming services and support to county offices.

The Thirteenth Judicial Circuit Court provides its own information technology support services as part of the Court Services budget (department number 1210).

Budget Highlights

Due to budgetary constraints, only essential equipment replacements have been funded in the annual budget. As a result, this budget includes approximately \$75,000 for computer-related fixed asset purchases, which is significantly reduced from prior years.

Additional funding for computer technology projects is provided through various special revenue funds such as the Assessment Fund, the Record Preservation Fund, the Law Enforcement Services Fund and the Road and Bridge Fund.

Goals and Objectives

Budget Year Objectives

- Maintain technically skilled staff that is competent in the County's current and emerging technology.
- Continue on-going core operations and technical support of all offices and departments throughout the County.
- Continue on-going core programming and programming maintenance for all offices and departments throughout the County.
- Implement pc workstation and printer replacement plan.
- Continue to focus on the County's web presence with the development of a plan to enhance our web site to rival commercial sites.
- Acquire and implement a web based application development tool to allow for current development staff to produce applications with a graphic user interface.

Progress on Prior Year Objectives

- Upgrade storage area network for GIS data consolidation.
Response: Accomplished.

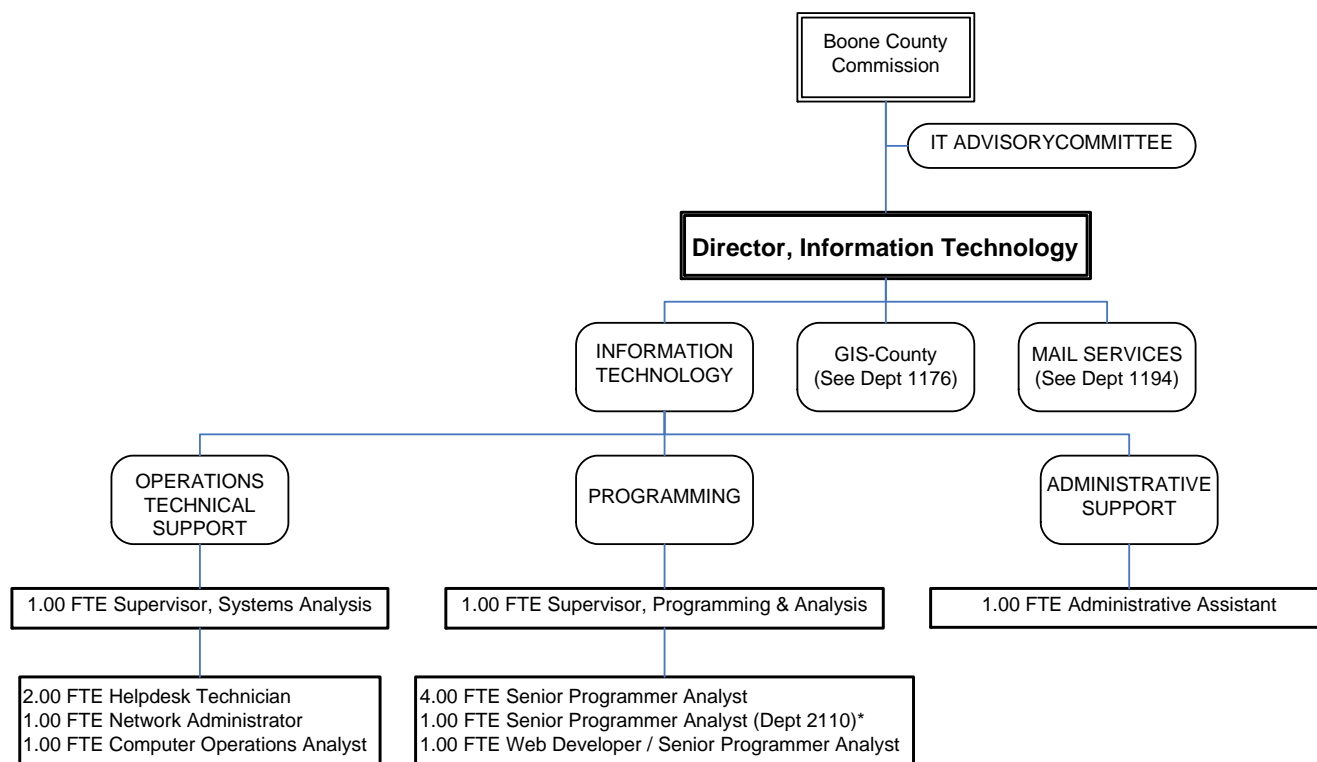
- Develop network auditor process using firewall reporting software.
Response: Accomplished.
- Implement pc workstation and printer replacement plan.
Response: Accomplished.
- Implement an enhancement for the Sheriff's Department records management system to allow system wide notification based on managed triggers.
Response: Not purchased. After further evaluation the system wide notification product was not a good solution for current needs.
- Continue Sheriff's Department Mobile Data Terminal communications upgrade plan.
Response: Accomplished.
- Continue implementation of change management system for software development group.
Response: Accomplished.
- Complete an upgrade to the Prosecuting Attorney's records management system.
Response: Accomplished.
- Develop an inquiry system for the Sheriff's Department users to use the Prosecuting Attorney's records management system.
Response: Accomplished.
- Continue long-range strategic plans for the County's software direction.
Response: In progress.
- Evaluate help desk and project management software for use in the Information Technology Department.
Response: Evaluation of help desk software has been placed on hold.
- Evaluate an intranet platform for use by the County.
Response: In progress.
- Continue development on the payroll system rewrite.
Response: In progress.
- Evaluate web based report writing tools to replace IBM Query for the Sheriff's Department record management system.
Response: Process underway in 2009 and planned for completion in early 2010.

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Director, Information Technology	1.00	1.00	1.00	-
Supervisor, Systems Analysis	1.00	1.00	1.00	-
Network Administrator	1.00	1.00	1.00	-
Supervisor, Programming & Analysis	1.00	1.00	1.00	-
Computer Operations Analyst	1.00	1.00	1.00	-
Senior Programmer Analyst	5.00 ^a	5.00 ^a	5.00 ^a	-
Web Developer/Sr. Prog. Analyst	1.00	1.00	1.00	-
Helpdesk Technician	2.00	2.00	2.00	-
Administrative Assistant	1.00	1.00	1.00	-
Total FTEs	14.00	14.00	14.00	-
Overtime	\$ 3,500	\$ 3,500	\$ 3,500	\$ -

a 1 FTE Sr. Programmer Analyst was added to Information Technology (department number 1170) to be reimbursed from the Tax Maintenance Fund (department number 2110)

Organizational Chart



*1.00 FTE Senior Programmer Analyst is reimbursed from the Tax Maintenance Fund (Dept 2110)

Annual Budget

1170 INFORMATION TECHNOLOGY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3528	REIMB PERSONNEL/PROJECTS	68,711	68,750	68,750	129,173	0	129,173	87
	SUBTOTAL *****	68,711	68,750	68,750	129,173	0	129,173	87
	MISCELLANEOUS							
3826	PRIOR YEAR COST REPAYMENT	9,133	0	0	0	0	0	0
3890	MISCELLANEOUS	30	0	87	0	0	0	0
	SUBTOTAL *****	9,163	0	87	0	0	0	0
	TOTAL REVENUES *****	77,875	68,750	68,837	129,173	0	129,173	87
	PERSONAL SERVICES							
10100	SALARIES & WAGES	753,187	770,889	731,270	764,233	0	764,233	0
10110	OVERTIME	1,860	3,500	3,000	3,500	0	3,500	0
10200	FICA	55,898	59,240	55,318	58,731	0	58,731	0
10300	HEALTH INSURANCE	66,500	66,500	66,500	66,500	0	66,500	0
10325	DISABILITY INSURANCE	2,538	2,865	2,865	2,827	0	2,827	1-
10350	LIFE INSURANCE	734	742	742	742	0	742	0
10375	DENTAL INSURANCE	4,984	4,984	4,984	4,984	0	4,984	0
10400	WORKERS COMP	3,339	2,632	2,632	2,226	0	2,226	15-
10500	401(A) MATCH PLAN	5,565	8,190	5,215	4,914	0	4,914	40-
10510	CERF-EMPLOYER PD CONTRIBUTION	1,583	1,600	1,594	0	0	1,590	0
	SUBTOTAL *****	896,191	921,142	874,120	908,657	0	910,247	1-
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	720	1,250	1,000	650	0	650	48-
23000	OFFICE SUPPLIES	1,449	2,500	1,500	1,500	0	1,500	40-
23001	PRINTING	281	200	200	200	0	200	0
23015	COMPUTER SUPPLIES	682	4,000	3,000	3,000	0	3,000	25-
23016	MAGNETIC MEDIA	542	3,300	3,300	3,300	0	3,300	0
23017	COMPUTER PAPER	3,462	4,800	4,800	4,800	0	4,800	0
23018	PRINTER SUPPLIES	59,810	72,500	72,500	72,500	0	72,500	0
23050	OTHER SUPPLIES	1,941	4,000	4,000	4,000	0	4,000	0
23850	MINOR EQUIP & TOOLS (<\$1000)	1,632	1,000	1,000	1,000	0	1,000	0
	SUBTOTAL *****	70,523	93,550	91,300	90,950	0	90,950	2-
	DUES TRAVEL & TRAINING							
37000	DUES	690	1,500	1,500	1,575	0	1,575	5
37200	SEMINARS/CONFEREN/MEETING	3,935	11,260	11,260	8,660	0	8,660	23-
37210	TRAINING/SCHOOLS	1,012	11,085	11,085	13,240	8,000	17,040	53
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	5,287	6,950	6,950	6,015	1,000	6,515	6-
37230	MEALS & LODGING-TRAINING	7,825	11,252	11,252	10,835	3,440	12,545	11
	SUBTOTAL *****	18,750	42,047	42,047	40,325	12,440	46,335	10
	UTILITIES							
48000	TELEPHONES	8,831	9,200	9,200	9,200	0	9,200	0
48002	DATA COMMUNICATIONS	14,151	15,476	15,476	15,860	0	15,860	2
	SUBTOTAL *****	22,983	24,676	24,676	25,060	0	25,060	1
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	95	500	500	500	0	500	0
	SUBTOTAL *****	95	500	500	500	0	500	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	43,445	67,530	67,530	59,570	0	59,570	11-
60200	EQUIP REPAIRS/MAINTENANCE	870	2,000	2,000	2,000	0	2,000	0
	SUBTOTAL *****	44,316	69,530	69,530	61,570	0	61,570	11-
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	99,192	127,564	127,564	132,412	0	122,459	4-

Information Technology

Dept. No. 1170

1170 INFORMATION TECHNOLOGY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
71100	OUTSIDE SERVICES	20,062	20,928	20,928	22,668	0	22,668	8
71101	PROFESSIONAL SERVICES	625	2,500	1,500	2,500	0	2,500	0
71500	BUILDING USE/RENT CHARGE	32,468	34,249	34,249	38,451	0	38,451	12
71600	EQUIP LEASES & METER CHRG	987	1,200	1,200	1,200	0	1,200	0
SUBTOTAL *****		153,335	186,441	185,441	197,231	0	187,278	0
FIXED ASSET ADDITIONS								
91301	COMPUTER HARDWARE	11,561	3,145	3,145	0	15,540	15,541	394
91302	COMPUTER SOFTWARE	18,918	43,657	23,000	0	0	30,000	31-
92301	REPLC COMPUTER HDWR	26,674	48,180	38,000	0	35,550	35,557	26-
92302	REPLC COMPUTER SOFTWARE	395	0	0	0	24,500	24,500	0
SUBTOTAL *****		57,549	94,982	64,145	0	75,590	105,598	11
TOTAL EXPENDITURES *****		1,263,746	1,432,868	1,351,759	1,324,293	88,030	1,427,538	0

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GIS (Geographic Information System)

Department Numbers 1175, 1176

Mission

The Geographic Information System (GIS) is the outgrowth of a research and development effort of Boone County (through the Boone County Assessor’s office and Information Technology), the City of Columbia, and Boone Electric Cooperative. The jointly funded project was launched in 1996 with Boone County’s Information Technology Department serving as project manager and fiscal agent; the initial funding and start-up activities were accounted for within Department number 1175 GIS-Consortium.

Currently, The GIS-Consortium budget (1175) accounts for the resources required to maintain the Consortium’s GIS server.

The GIS –County budget (1176) accounts for the personnel and other resources dedicated to maintaining the “master” address database, supporting Consortium members, and developing new GIS layers and applications for use by various County departments as well as providing training for end users.

Budget Highlights

There are no significant changes to this budget.

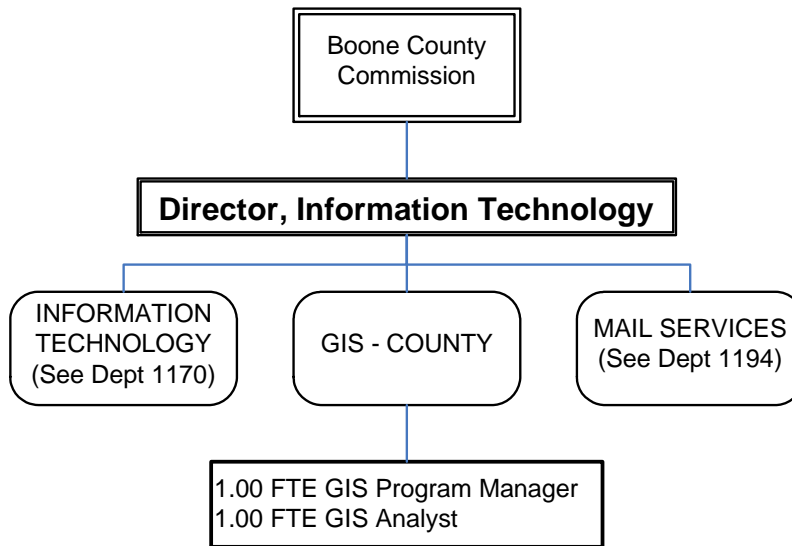
Performance Measures

Performance Measure	2008 Actual	2009 Estimated	2010 Projected
Number of Consortium Members Supported	44	72	580
Number of Consortium Server Dataset Updates	365	365	365
Number of Internet Maps Served on the Web	1,637,724	2,150,436	2,500,700
Work Orders Completed–GIS Users	345	435	450
Word Orders Completed–Consortium Users	123	100	115
Word Orders Completed–Miscellaneous Users	55	61	68
Number of Desktop GIS Users Supported	24	26	28

Personell Detail – 1176

Position Title	2008 Full-time Equivalent	2009 Full-time Equivalent	2010 Full-time Equivalent	2009-2010 Change
GIS Program Manager	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	-
Total FTEs	2.00	2.00	2.00	-
Overtime	\$ -	\$ -	\$ 200	\$ 200

Organizational Chart



Annual Budget - 1175

1175 GIS - CONSORTIUM
 100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3525	REIMB. SPECIAL PROJECTS	440	0	0	0	0	0	0
	SUBTOTAL *****	440	0	0	0	0	0	0
	TOTAL REVENUES *****	440	0	0	0	0	0	0
	MATERIALS & SUPPLIES							
23016	MAGNETIC MEDIA	0	1,000	0	1,000	0	1,000	0
	SUBTOTAL *****	0	1,000	0	1,000	0	1,000	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	440	3,000	1,384	3,000	0	3,000	0
	SUBTOTAL *****	440	3,000	1,384	3,000	0	3,000	0
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	0	5,664	0	5,435	0	5,435	4-
	SUBTOTAL *****	0	5,664	0	5,435	0	5,435	4-
	TOTAL EXPENDITURES *****	440	9,664	1,384	9,435	0	9,435	2-

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Annual Budget - 1176

1176 GIS - COUNTY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3569	OTHER FEES	326	0	500	0	0	0	0
	SUBTOTAL *****	326	0	500	0	0	0	0
	TOTAL REVENUES *****	326	0	500	0	0	0	0
	PERSONAL SERVICES							
10100	SALARIES & WAGES	98,973	98,217	98,600	98,217	0	98,217	0
10110	OVERTIME	0	0	100	200	0	200	0
10200	FICA	7,116	7,513	7,277	7,528	0	7,528	0
10300	HEALTH INSURANCE	9,500	9,500	9,500	9,500	0	9,500	0
10325	DISABILITY INSURANCE	347	363	363	363	0	363	0
10350	LIFE INSURANCE	105	106	106	106	0	106	0
10375	DENTAL INSURANCE	712	712	712	712	0	712	0
10400	WORKERS COMP	418	333	333	285	0	285	14-
10500	401(A) MATCH PLAN	950	1,170	1,300	702	0	702	40-
	SUBTOTAL *****	118,123	117,914	118,291	117,613	0	117,613	0
	MATERIALS & SUPPLIES							
23000	OFFICE SUPPLIES	758	200	31	200	0	200	0
23001	PRINTING	0	50	25	50	0	50	0
23016	MAGNETIC MEDIA	18	125	50	125	0	125	0
23017	COMPUTER PAPER	0	2,050	1,000	2,050	0	2,050	0
23018	PRINTER SUPPLIES	0	200	200	200	0	200	0
23050	OTHER SUPPLIES	21	250	250	250	0	250	0
23850	MINOR EQUIP & TOOLS (<\$1000)	1,636	100	25	100	0	100	0
23855	FURNITURE/FIXTURE <\$1000	0	600	527	0	0	0	0
	SUBTOTAL *****	2,434	3,575	2,108	2,975	0	2,975	16-
	DUES TRAVEL & TRAINING							
37000	DUES	0	150	25	150	0	150	0
37200	SEMINARS/CONFEREN/MEETING	940	2,000	1,800	2,000	0	2,000	0
37210	TRAINING/SCHOOLS	107	0	0	0	0	0	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,338	2,000	700	2,000	0	2,000	0
37230	MEALS & LODGING-TRAINING	2,448	1,500	500	3,000	0	3,000	100
	SUBTOTAL *****	4,834	5,650	3,025	7,150	0	7,150	26
	UTILITIES							
48000	TELEPHONES	619	650	650	650	0	650	0
	SUBTOTAL *****	619	650	650	650	0	650	0
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	0	75	75	75	0	75	0
	SUBTOTAL *****	0	75	75	75	0	75	0
	EQUIP & BLDG MAINTENANCE							
	SUBTOTAL *****	0	0	0	0	0	0	0
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	21,400	23,200	23,200	22,700	0	22,700	2-
71100	OUTSIDE SERVICES	0	1,000	175	1,000	0	1,000	0
71500	BUILDING USE/RENT CHARGE	4,035	4,258	4,258	4,781	0	4,781	12
71600	EQUIP LEASES & METER CHRG	156	175	175	175	0	175	0
	SUBTOTAL *****	25,591	28,633	27,808	28,656	0	28,656	0
	OTHER							
84010	RECEPTION/MEETINGS	0	0	25	100	0	100	0
	SUBTOTAL *****	0	0	25	100	0	100	0
	TOTAL EXPENDITURES *****	151,603	156,497	151,982	157,219	0	157,219	0

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Mail Services

Department Number 1194

Mission

The Director of Information Technology administers this department and its budget. This budget accounts for the costs incurred in providing centralized mail services for all County offices. The Department collects and delivers inter-office correspondence and U.S. Postal Services mail.

Budget Highlights

There are no significant changes to this budget.

Goals and Objectives

Budget Year Objectives

- Continue on-going mail services support of all offices and departments throughout the County.
- Collect detail information on actual postage cost by offices. Collect piece count of all in-bound and out-bound mail by office. Work to reduce postage and unwanted mail being handled.

Progress on Prior Year Objectives

- Continue on-going mail services support of all offices and departments throughout the County.
Response: Ongoing
- Collect detail information on actual postage cost by offices. Collect piece count of all in-bound and out-bound mail by office. Work to reduce postage and unwanted mail being handled.
Response: Ongoing

Performance Measures

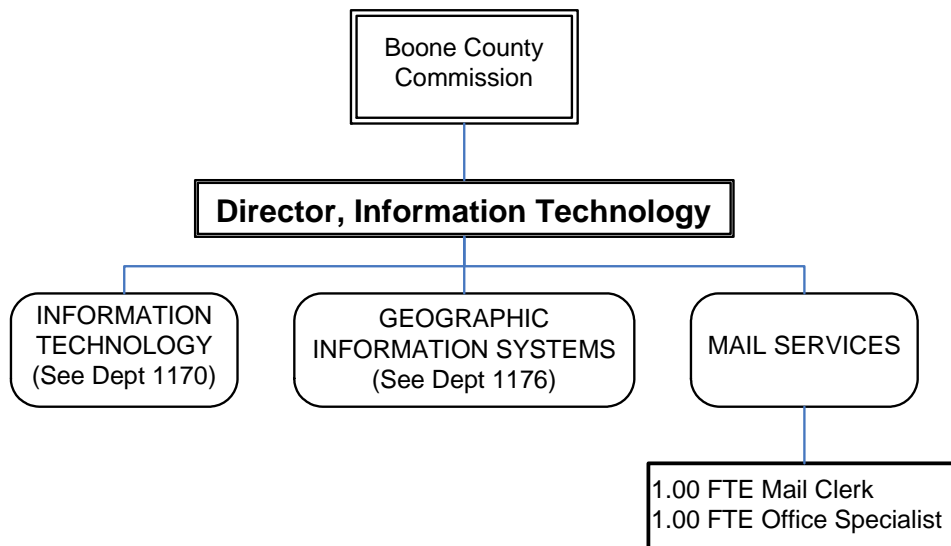
Performance Measure	2008	2009	2010
	Actual	Estimated	Projected
Number of Pieces of Out-Going Mail Processed	645,677	490,873	600,000
Number of Pieces of In-Bound Mail Processed	NA	168,364	200,000

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Mail Clerk	1.00	1.00	1.00	-
Office Specialist	1.00 ^a	1.00	1.00	-
Total FTEs	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	-
Overtime	\$ 200	\$ 1,400	\$ 1,400	\$ -

^a Office Specialist position added September 2008

Organizational Chart



Annual Budget

1194 MAIL SERVICES
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3528	REIMB PERSONNEL/PROJECTS	7,311	27,000	15,500	15,500	0	15,500	42-
	SUBTOTAL *****	7,311	27,000	15,500	15,500	0	15,500	42-
	TOTAL REVENUES *****	7,311	27,000	15,500	15,500	0	15,500	42-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	29,605	51,043	46,165	51,043	0	51,043	0
10110	OVERTIME	522	1,400	1,400	1,400	0	1,400	0
10200	FICA	2,285	4,011	3,628	4,011	0	4,011	0
10300	HEALTH INSURANCE	5,938	9,500	9,500	9,500	0	9,500	0
10325	DISABILITY INSURANCE	96	194	194	188	0	188	3-
10350	LIFE INSURANCE	61	106	106	106	0	106	0
10375	DENTAL INSURANCE	445	712	712	712	0	712	0
10400	WORKERS COMP	1,088	1,718	1,718	1,653	0	1,653	3-
10500	401(A) MATCH PLAN	0	1,170	0	702	0	702	40-
	SUBTOTAL *****	40,042	69,854	63,423	69,315	0	69,315	0
	MATERIALS & SUPPLIES							
22000	POSTAGE	229,816	230,000	230,000	241,500	0	241,500	5
22005	BULK MAIL FEES/PERMITS	0	2,500	2,500	2,500	0	2,500	0
22010	SHIPPING CHARGES	26	3,500	3,500	3,500	0	3,500	0
23000	OFFICE SUPPLIES	1,297	950	950	1,500	0	1,500	57
23850	MINOR EQUIP & TOOLS (<\$1000)	72	100	100	100	0	100	0
	SUBTOTAL *****	231,212	237,050	237,050	249,100	0	249,100	5
	DUES TRAVEL & TRAINING							
37200	SEMINARS/CONFEREN/MEETING	275	200	200	200	0	200	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	32	0	0	0	0	0	0
	SUBTOTAL *****	307	200	200	200	0	200	0
	UTILITIES							
48000	TELEPHONES	421	450	500	450	0	450	0
48050	CELLULAR TELEPHONES	4	50	50	50	0	50	0
	SUBTOTAL *****	426	500	550	500	0	500	0
	VEHICLE EXPENSE							
59000	MOTORFUEL/GASOLINE	2,315	3,200	2,200	3,200	0	3,200	0
59100	VEHICLE REPAIRS	672	600	600	1,000	0	1,000	66
59105	TIRES	0	400	409	0	0	0	0
	SUBTOTAL *****	2,988	4,200	3,209	4,200	0	4,200	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	0	5,580	5,580	5,580	0	5,580	0
	SUBTOTAL *****	0	5,580	5,580	5,580	0	5,580	0
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	4,500	4,800	4,800	4,800	0	4,800	0
71100	OUTSIDE SERVICES	25,238	800	800	2,000	0	2,000	150
71500	BUILDING USE/RENT CHARGE	7,864	8,296	8,296	9,314	0	9,314	12
71600	EQUIP LEASES & METER CHR	0	660	660	660	0	660	0
	SUBTOTAL *****	37,602	14,556	14,556	16,774	0	16,774	15
	TOTAL EXPENDITURES *****	312,578	331,940	324,568	345,669	0	345,669	4

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Insurance/Safety and Insurance Claim Activity

Department Numbers 1191, 1195

Mission

This cost center accounts for insurance premiums and insurance claim activity which are allocated to the General Fund. The General Fund accounts for all costs that cannot be allocated to the Road and Bridge Fund (department numbers 2040, 2045, and 2048) or to the Assessment Fund (department number 2010).

Insurance/Safety-- The County maintains broad form insurance coverage for property and casualty, general liability, public official's errors and omissions, law enforcement errors and omissions, and other insurance as necessary through MOPERM (Missouri Public Entity Risk Management. Annual appropriations for safety equipment are included in the Sheriff and Public Works operating budgets; however, this budget includes a nominal appropriation to address any needs that might arise in other offices.

Insurance Claim Activity--Insurance claim activity includes deductibles, insurance proceeds, and various repair/replacement expenditures.

The County Clerk administers this budget.

The County self-insures workers compensation risk. Amounts for worker's compensation premium are included in the personnel appropriations in the respective budgets and paid to the County's internal service fund for workers' compensation (see department number 6020).

Budget Highlights

The budget reflects a reduction in annual premiums. There are no other significant changes to this budget.

Insurance/Safety and Insurance Claim Activity

Dept. Nos. 1191, 1195

Annual Budget - 1191

1191 INSURANCE & SAFETY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3891	MISCELLANEOUS DIVIDENDS/REBATES	22,736	0	0	0	0	0	0
	SUBTOTAL *****	22,736	0	0	0	0	0	0
	TOTAL REVENUES *****	22,736	0	0	0	0	0	0
	MATERIALS & SUPPLIES							
23050	OTHER SUPPLIES	330	0	0	0	0	0	0
23850	MINOR EQUIP & TOOLS (<\$1000)	3,273	1,000	800	1,000	0	1,000	0
	SUBTOTAL *****	3,604	1,000	800	1,000	0	1,000	0
	DUES TRAVEL & TRAINING							
37000	DUES	350	0	1,450	0	0	0	0
37200	SEMINARS/CONFEREN/MEETING	0	600	0	0	0	0	0
37210	TRAINING/SCHOOLS	1,604	5,000	0	0	0	0	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	202	0	950	0	0	0	0
37230	MEALS & LODGING-TRAINING	1,930	0	2,000	0	0	0	0
	SUBTOTAL *****	4,087	5,600	4,400	0	0	0	0
	CONTRACTUAL SERVICES							
71001	AUTO PHYSICAL DAMAGE INS	14,738	32,000	30,000	30,000	0	30,000	6-
71002	AUTO LIABILITY INS	31,718	68,000	60,000	65,000	0	65,000	4-
71003	INLAND MARINE INS	36	100	120	120	0	120	20
71004	PROPERTY INSURANCE	100,368	223,000	204,000	193,000	0	193,000	13-
71006	ERRORS & OMISSIONS INS	10,398	23,000	21,000	23,000	0	23,000	0
71007	LAW ENFORCEMENT INS	52,251	109,000	109,000	109,000	0	109,000	0
71008	GENERAL LIABILITY INS	37,875	69,000	59,000	60,000	0	60,000	13-
71009	D.P. EQUIP-INSURANCE	5,692	12,000	9,300	10,000	0	10,000	16-
71010	CRIME INSURANCE	1,506	3,150	3,400	4,000	0	4,000	26
71011	PUBLIC OFFICIALS BOND	3,001	7,500	8,400	3,400	0	3,400	54-
71080	INSURANCE FINES/PENALTIES	128,313	0	0	0	0	0	0
	SUBTOTAL *****	385,899	546,750	504,220	497,520	0	497,520	9-
	TOTAL EXPENDITURES *****	393,591	553,350	509,420	498,520	0	498,520	9-

Decimal values have been truncated.

Annual Budget - 1195

1195 INSURANCE CLAIM ACTIVITY
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	INTERGOVERNMENTAL REVENUE							
3482	FEDERAL DISASTER REIMB (FEMA)	1,560	0	0	0	0	0	0
3483	STATE DISASTER REIMB (SEMA)	3,154	0	0	0	0	0	0
	SUBTOTAL *****	4,714	0	0	0	0	0	0
	MISCELLANEOUS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	OTHER FINANCING SOURCES							
3945	INSURANCE RECOVERIES/PROCEEDS	21,196	0	6,800	0	0	0	0
	SUBTOTAL *****	21,196	0	6,800	0	0	0	0
	TOTAL REVENUES *****	25,910	0	6,800	0	0	0	0
	VEHICLE EXPENSE							
59100	VEHICLE REPAIRS	2,391	0	5,000	0	0	0	0
	SUBTOTAL *****	2,391	0	5,000	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60100	BLDG REPAIRS/MAINTENANCE	0	0	1,800	0	0	0	0
	SUBTOTAL *****	0	0	1,800	0	0	0	0
	CONTRACTUAL SERVICES							
71016	AUTO CLAIMS DEDUCTIBLE	61,186	25,000	12,000	15,000	0	15,000	40-
71018	OTHER CLAIMS DEDUCTIBLE	24,364	50,000	500	2,000	0	2,000	96-
71020	UNINSURED CLAIMS	5,808	0	30,000	10,000	0	10,000	0
	SUBTOTAL *****	91,360	75,000	42,500	27,000	0	27,000	64-
	FIXED ASSET ADDITIONS							
92400	REPLCMENT AUTO/TRUCKS	17,042	0	0	0	0	0	0
	SUBTOTAL *****	17,042	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	110,794	75,000	49,300	27,000	0	27,000	64-

Decimal values have been truncated.

Non-Departmental

Department Number 1190

Mission

The County Auditor and County Treasurer administer this budget. It reflects revenues and expenditures that are not directly related to specific departments or programs. This budget includes appropriations for items such as parking leases, outside audit services, cost allocation services, debt retirement for county facilities, and operating transfers to or from the General Fund.

Budget Highlights

The property tax rate for the General Fund was voluntarily reduced from \$0.13 per \$100 assessed valuation to \$0.12 per \$100 assessed valuation for fiscal year 2005 and has remained at that rate. The budget assumes 0% growth in assessed valuation for real property and a negative 0.5% growth in assessed valuation for personal property.

The current economic downturn has significantly impacted sales tax revenues. The County expects actual revenues for FY 2009 to decline by approximately 3% over the FY 2008 actual revenues; the FY 2010 budget assumes 0% growth.

In April 2001, the County Commission and the Boone Hospital Board of Trustees approved an operating lease for Boone Hospital Center. The terms of the lease were modified in December 2006. The annual lease payments paid to the County pursuant to the terms of the lease are included in this budget.

This budget accounts for the cost of the County's annual external financial audit and the annual cost allocation plan, which is used to document the County's indirect costs and serve as a basis for claiming reimbursement for indirect costs. It also accounts for downtown parking lot rental fees.

This budget accounts for the debt service required by the Series 2003 Refunding and Improvement Special Obligation Bond. These bonds, issued in 2003, retired the outstanding principle and interest on the Series 1993 Government Center Bonds (approximately \$1.9 million) and provided new construction funds in the amount of \$3.19 million. Annual principle and interest payments total approximately \$420,000 with a final payment of \$774,800 to be made in 2018. The annual debt service requirement is largely unchanged from the Series 1993 issue; however, the final maturity was extended from 2007 to 2018.

Annual Budget

1190 NON-DEPARTMENTAL
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
PROPERTY TAXES								
3001	REAL ESTATE CY	2,079,856	2,141,000	2,146,000	2,146,000	0	2,146,000	0
3002	PERSONAL PROPERTY CY	451,345	461,000	434,000	412,000	0	412,000	10-
3003	RAILROAD AND UTILITY CY	85,103	78,800	73,600	73,600	0	73,600	6-
3004	REPLACEMENT SURTAX/GEN CY	217,478	206,000	217,000	217,000	0	217,000	5
3011	REAL ESTATE PY	62,496	34,000	46,800	34,000	0	34,000	0
3012	PERSONAL PROPERTY PY	54,997	37,000	46,700	40,000	0	40,000	8
3013	RAILROAD & UTILITY PY	3	0	682	0	0	0	0
	SUBTOTAL *****	2,951,281	2,957,800	2,964,782	2,922,600	0	2,922,600	1-
SALES TAXES								
3110	SALES TAXES	11,460,781	11,618,000	11,117,000	11,117,000	0	11,117,000	4-
	SUBTOTAL *****	11,460,781	11,618,000	11,117,000	11,117,000	0	11,117,000	4-
FRANCHISE TAXES								
3210	MEDIACOM	112,702	117,000	100,000	100,000	0	100,000	14-
3220	CHARTER COMMUNICATIONS	66,456	66,000	59,600	59,600	0	59,600	9-
	SUBTOTAL *****	179,158	183,000	159,600	159,600	0	159,600	12-
INTERGOVERNMENTAL REVENUE								
3445	FINANCIAL INSTITUTION TAX	3,727	2,000	2,000	2,000	0	2,000	0
3446	COUNTY STOCK INSURANCE	11,853	10,000	10,000	10,000	0	10,000	0
3490	FISH & WILDLIFE PILT	1,668	1,500	1,294	1,200	0	1,200	20-
3491	NATL FOREST PILT	0	4,500	0	0	0	0	0
3492	BUREAU OF LAND MGMT PILT	6,092	3,800	0	0	0	0	0
	SUBTOTAL *****	23,340	21,800	13,294	13,200	0	13,200	39-
CHARGES FOR SERVICES								
3550	COMMISSIONS	3	10	2	5	0	5	50-
3576	NEIGHBRHD IMPVMT DIST FEE	4,047	0	0	0	0	0	0
	SUBTOTAL *****	4,050	10	2	5	0	5	50-
FINES AND FORFEITURES								
3615	FINES AND FORFEITURES	14,791	6,000	9,000	6,000	0	6,000	0
	SUBTOTAL *****	14,791	6,000	9,000	6,000	0	6,000	0
INTEREST								
3710	INTEREST	9,054	7,975	0	10	0	10	99-
3718	INT-SALES TAX	12,027	10,000	3,000	3,000	0	3,000	70-
3719	INT-FINANCIAL INST TAX	76	75	98	75	0	75	0
3724	INT - OTHER ENTITIES	9,892	6,422	6,422	2,736	0	2,736	57-
	SUBTOTAL *****	31,050	24,472	9,520	5,821	0	5,821	76-
MISCELLANEOUS								
3820	LAND & BLDG RENT/LEASE	195,148	201,415	201,415	205,099	0	205,099	1
3821	BLDG RENT	28,893	20,000	20,650	19,250	0	19,250	3-
3822	OTHER LEASE REVENUE	32,475	43,301	43,301	28,867	0	28,867	33-
3823	HOSPITAL LEASE	1,630,691	1,679,600	1,632,322	1,632,322	0	1,632,322	2-
3826	PRIOR YEAR COST REPAYMENT	680	0	51,270	0	0	0	0
3835	SALE OF COUNTY FIXED ASSET	7,132	1,500	3,300	1,500	0	1,500	0
3850	UNCLAIMED FEES	0	10	0	0	0	0	0
3882	RESTITUTION REIMB	2,104	0	316	0	0	0	0
3887	ADMIN & INDIRECT COST REIMB	150,000	150,000	150,000	250,000	0	250,000	66
3891	DIVIDENDS/REBATES	1,131	1,000	1,200	1,200	0	1,200	20
	SUBTOTAL *****	2,048,257	2,096,826	2,103,774	2,138,238	0	2,138,238	1
OTHER FINANCING SOURCES								
3912	OTI: FROM DEBT SERVICE FUND	0	0	8,858	0	0	0	0
3915	OTI: FROM CAPITAL PROJECT FUND	0	670,000	670,000	0	0	0	0
3917	OTI: FROM SPECIAL REVENUE FUND	83,414	0	59,182	0	0	0	0
	SUBTOTAL *****	83,414	670,000	738,040	0	0	0	0
	TOTAL REVENUES *****	16,796,126	17,577,908	17,115,012	16,362,464	0	16,362,464	6-

Non-Departmental

Dept. No. 1190

1190 NON-DEPARTMENTAL
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
23050	MATERIALS & SUPPLIES OTHER SUPPLIES	0	250	0	250	0	250	0
	SUBTOTAL *****	0	250	0	250	0	250	0
	UTILITIES							
48100	NATURAL GAS	2,809	2,900	2,900	3,250	0	3,250	12
48200	ELECTRICITY	4,243	3,450	3,450	3,450	0	3,450	0
48300	WATER	303	240	240	240	0	240	0
48400	SOLID WASTE	390	0	0	0	0	0	0
48600	SEWER USE	343	240	275	360	0	360	50
	SUBTOTAL *****	8,089	6,830	6,865	7,300	0	7,300	6
	VEHICLE EXPENSE							
59300	PARKING	16,661	18,350	17,850	24,010	0	24,010	30
	SUBTOTAL *****	16,661	18,350	17,850	24,010	0	24,010	30
	CONTRACTUAL SERVICES							
71100	OUTSIDE SERVICES	700	750	720	750	0	750	0
71101	PROFESSIONAL SERVICES	106,180	93,630	88,400	94,500	0	94,500	0
71105	LEGAL SERVICES	0	5,000	0	5,000	0	5,000	0
71500	BUILDING USE/RENT CHARGE	44,102	61,064	61,714	80,829	0	80,829	32
	SUBTOTAL *****	150,982	160,444	150,834	181,079	0	181,079	12
	OTHER							
83919	OTO: TO CAPITAL PROJECT FUND	20,000	698,900	698,900	0	0	0	0
83920	OTO: TO DEBT SERVICE FUND	107,614	120,000	0	0	0	0	0
84050	DEBT RETIREMENT-PRINCIPAL	280,000	290,000	290,000	332,000	0	332,000	14
84100	INTEREST EXPENSE	133,215	126,090	126,090	136,115	0	136,115	7
86883	UNCOLLECTIBLE ACCOUNT EXPENSE	3,800	0	0	0	0	0	0
86897	FICA/FED W/H OVER AND SHORT	13-	0	0	0	0	0	0
86898	OVER AND SHORT	10	100	0	50	0	50	50-
86900	MISCELLANEOUS	2,800	4,000	3,000	4,000	0	4,000	0
86910	PY ENCUMBRANCES NOT USED	19,686-	0	37,984-	0	0	0	0
	SUBTOTAL *****	527,740	1,239,090	1,080,006	472,165	0	472,165	61-
	FIXED ASSET ADDITIONS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	703,473	1,424,964	1,255,555	684,804	0	684,804	51-

Decimal values have been truncated.

Purchasing

Department Number 1118

Mission

The Purchasing Department strives to establish formal criteria and purchasing regulations establishing equality and protection of public interest while, at the same time, assuring that regulations are not excessive, conflicting, or do not impose undue costs. The development, content, and approval of all purchasing policies, regulations and procedures, as established by the Department, shall be common among departments, where possible, and shall be consistent with commonly accepted purchasing principles. All purchasing shall acquire the benefits of competition to the maximum extent practical, through the use of formal advertising or sealed bids, where applicable, with the intent to encourage submission of bids by any and all qualified suppliers. The Department of Purchasing shall establish and maintain ethical and impartial relations with all suppliers to enhance prestige, while achieving the goals and objectives regarding purchasing activities.

Budget Highlights

There are no significant changes to this budget.

Goals and Objectives

Budget Year Objectives

- Implement a reverse auction feature to the on-line purchasing system.

Progress on Prior Year Objectives

- Enhance the on-line purchasing system to enable bids to be accepted electronically.
Response: In progress; a work order is currently active with the Information Technology Department.
- Implement a reverse auction feature to the on-line purchasing system.
Response: In progress; a work order is currently active with the Information Technology Department.
- Modify the on-line Purchasing vendor registration from the 5-digit NIGP code registration to the e-digit NIGP code registration to ensure that vendors receive all relevant and applicable bid notices.
Response: Completed.
- Revise all Term & Supply contract periods to December 31 or June 30 in order to improve work-load management.
Response: On-going.

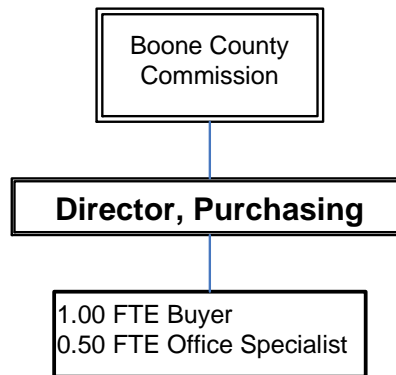
Performance Measures

Performance Measure	2008 Actual	2009 Year to date	2010 Projected
Number of Bids Prepared	63	45	65
Number of Proposals Prepared	7	3	4
Number of Contracts Completed	95	24	95
Number of Term & Supply Contracts Issued	26	18	20
Number of Purchase Requisitions Processed (Includes fixed asset purchases not acquired through sealed bids)	65	30	67
Number of Term & Supply Contracts Renewed	113	109	115

Personnel Detail

Position Title	2008 Full-time Equivalent	2009 Full-time Equivalent	2010 Full-time Equivalent	2009-2010 Change
Director, Purchasing	1.00	1.00	1.00	-
Buyer	1.00	1.00	1.00	-
Office Specialist	0.50	0.50	0.50	-
Total FTEs	<u>2.50</u>	<u>2.50</u>	<u>2.50</u>	<u>-</u>
Overtime	\$ 1,500	\$ 885	\$ -	\$ (885)

Organizational Chart



Annual Budget

1118 PURCHASING
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
PERSONAL SERVICES								
10100	SALARIES & WAGES	113,179	116,032	119,780	116,032	0	116,032	0
10110	OVERTIME	576	885	600	0	0	0	0
10200	FICA	7,915	8,944	8,678	8,876	0	8,876	0
10300	HEALTH INSURANCE	14,250	14,250	14,250	14,250	0	14,250	0
10325	DISABILITY INSURANCE	383	432	432	429	0	429	0
10350	LIFE INSURANCE	145	159	159	159	0	159	0
10375	DENTAL INSURANCE	1,068	1,068	1,068	1,068	0	1,068	0
10400	WORKERS COMP	514	397	397	336	0	336	15-
10500	401(A) MATCH PLAN	1,550	1,755	1,950	1,053	0	1,053	40-
	SUBTOTAL *****	139,581	143,922	147,314	142,203	0	142,203	1-
MATERIALS & SUPPLIES								
22500	SUBSCRIPTIONS/PUBLICATIONS	0	165	165	165	0	165	0
23000	OFFICE SUPPLIES	571	700	700	700	0	700	0
23001	PRINTING	230	300	300	300	0	300	0
23050	OTHER SUPPLIES	653	558	558	558	0	558	0
23850	MINOR EQUIP & TOOLS (<\$1000)	349	100	100	100	0	100	0
	SUBTOTAL *****	1,804	1,823	1,823	1,823	0	1,823	0
DUES TRAVEL & TRAINING								
37000	DUES	420	615	435	435	0	435	29-
37200	SEMINARS/CONFEREN/MEETING	1,128	1,105	905	1,185	0	1,185	7
37210	TRAINING/SCHOOLS	735	500	500	500	0	500	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	793	783	679	799	0	799	2
37230	MEALS & LODGING-TRAINING	1,864	2,160	1,480	2,160	0	2,160	0
	SUBTOTAL *****	4,940	5,163	3,999	5,079	0	5,079	1-
UTILITIES								
48000	TELEPHONES	1,482	1,629	1,629	1,629	0	1,629	0
48002	DATA COMMUNICATIONS	204	360	372	372	0	372	3
	SUBTOTAL *****	1,687	1,989	2,001	2,001	0	2,001	0
VEHICLE EXPENSE								
59025	MOTOR VEHICLE TITLE EXP	0	33	0	33	0	33	0
59200	LOCAL MILEAGE	618	600	600	600	0	600	0
	SUBTOTAL *****	618	633	600	633	0	633	0
EQUIP & BLDG MAINTENANCE								
60050	EQUIP SERVICE CONTRACT	356	481	700	700	0	700	45
	SUBTOTAL *****	356	481	700	700	0	700	45
CONTRACTUAL SERVICES								
71500	BUILDING USE/RENT CHARGE	7,190	6,666	6,666	5,839	0	5,839	12-
	SUBTOTAL *****	7,190	6,666	6,666	5,839	0	5,839	12-
OTHER								
84010	RECEPTION/MEETINGS	109	300	300	300	0	300	0
84300	ADVERTISING	2,641	2,300	2,300	2,300	0	2,300	0
	SUBTOTAL *****	2,750	2,600	2,600	2,600	0	2,600	0
	TOTAL EXPENDITURES *****	158,930	163,277	165,703	160,878	0	160,878	1-

Decimal values have been truncated.

Recorder of Deeds- Combined Budget Summary

Department Numbers 1160, 2800

Description of Funding Sources

The Boone County Recorder of Deeds provides services that are primarily funded with appropriations from the General Fund and supplemented with additional revenues derived from special fees authorized by statute. These fees are accounted for in the Record Preservation Fund, a statutory special revenue fund. The General Fund appropriations are included in the Recorder of Deeds budget, department number 1160, and the Record Preservation Fund appropriations are included in the Record Preservation budget, department number 2800. Detailed information is presented for each of these budgets on the following pages.

The County Commission establishes and approves the appropriations from the General Fund; the Recorder of Deeds establishes and approves the appropriations from the Record Preservation Fund.

Budget Summary

Fund	Dept	Department Name	2008	2009	2010	2010	2010	2010
			Actual	Projected	Class 1 Personal Services	Classes 2-8 Other Services and Charges	Class 9 Capital Outlay	Total
100	1160	Recorder	\$ 524,269	\$ 481,871	\$ 389,347	\$ 101,032	\$ -	\$ 490,379
280	2800	Storage & Preservation	92,385	206,648	-	381,015	17,500	398,515
Total			\$ 616,654	\$ 688,519	\$ 389,347	\$ 482,047	\$ 17,500	\$ 888,894

Personnel Summary

Fund	Dept	Department Name	2008	2009	2010
			Full-time Equivalent	Full-time Equivalent	Full-time Equivalent
100	1160	Recorder	9.00	8.00	8.00
280	2800	Storage & Preservation	-	-	-
Total FTEs			9.00	8.00	8.00

Recorder of Deeds

Department Numbers 1160, 2800

Mission

The Recorder of Deeds is an elected official mandated to provide a timely and efficient process for public users to record documents, and to preserve them for historical retrieval and legal review.

The records archived include real estate, uniform commercial code, marriage license, tax liens, service personnel's discharge papers, and other miscellaneous filing systems. The Recorder functions as the collector of data that is the basis for the assessment and property tax revenue system in the County. In addition to general revenue, the Recorder's Office acts as a fee agent for several special funds and user's fees for both the County and State.

Budget Highlights

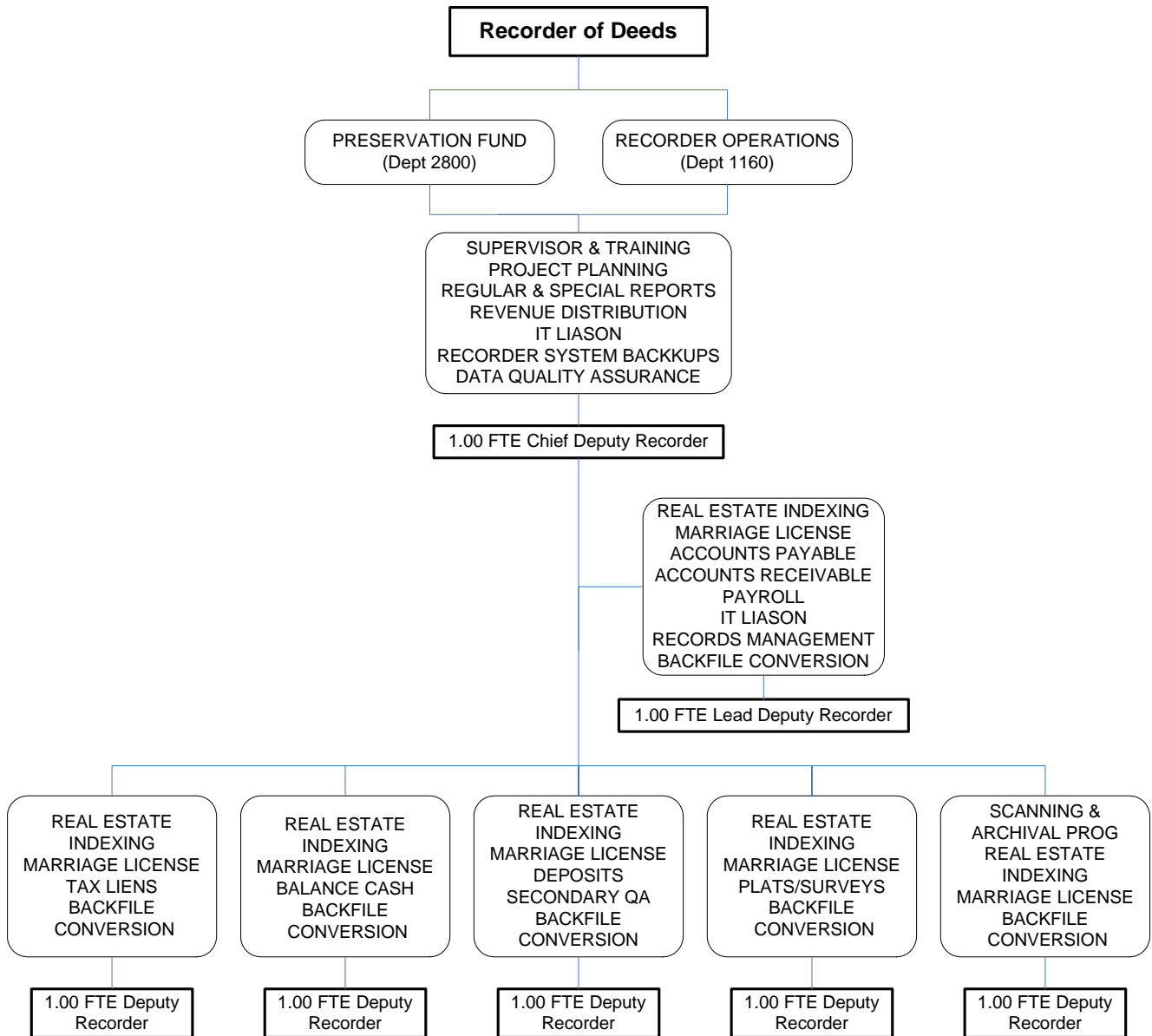
General Fund (Dept. No. 1160): There are no significant changes to the budget.

Record Preservation Fund (Dept. No. 2800): The Outside Services appropriation (account #71100) includes funding for archival restoration and microfilming costs. Professional Services (account #71101) includes funding for business continuity planning, consultant services, and legal services. The Contingency appropriation is for unspecified needs that may arise during the year; in the event of such need, budget revisions transferring funds from Contingency to the appropriate account would be approved by the Recorder of Deeds.

Personnel Detail – 1160

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Recorder (Elected)	1.00	1.00	1.00	-
Chief Deputy Recorder	1.00	1.00	1.00	-
Lead Deputy Recorder	1.00	1.00	1.00	-
Deputy Recorder	6.00	5.00	5.00	-
Total FTEs	<u>9.00</u>	<u>8.00</u>	<u>8.00</u>	<u>-</u>
Overtime	\$ 2,500	\$ 1,000	\$ 1,000	\$ -

Organizational Chart



Annual Budget – 1160

1160 RECORDER 100 GENERAL FUND		2008	2009	2009	2010	2010	2010	%CHG
ACCT	DESCRIPTION	ACTUAL	BUDGET + REVISIONS	PROJECTED	CORE REQUEST	SUPPLMENTAL REQUEST	ADOPTED BUDGET	FROM PY BUD
3315	MARRIAGE	19,117	19,500	19,300	19,500	0	19,500	0
	SUBTOTAL *****	19,117	19,500	19,300	19,500	0	19,500	0
	CHARGES FOR SERVICES							
3510	COPIES	36,835	40,700	40,600	42,700	0	42,700	4
3562	REAL ESTATE FEES	566,673	609,900	711,950	747,500	0	747,500	22
	SUBTOTAL *****	603,509	650,600	752,550	790,200	0	790,200	21
	MISCELLANEOUS							
3892	DEPOSIT OVRAGE	0	0	93	0	0	0	0
	SUBTOTAL *****	0	0	93	0	0	0	0
	TOTAL REVENUES *****	622,626	670,100	771,943	809,700	0	809,700	20
	PERSONAL SERVICES							
10100	SALARIES & WAGES	325,591	317,782	318,556	317,782	0	317,782	0
10110	OVERTIME	901	1,000	1,000	1,000	0	1,000	0
10120	HOLIDAY WORKED	0	0	133	0	0	0	0
10200	FICA	23,638	24,386	23,540	24,386	0	24,386	0
10300	HEALTH INSURANCE	38,396	38,000	38,000	38,000	0	38,000	0
10325	DISABILITY INSURANCE	1,147	1,179	1,179	1,175	0	1,175	0
10350	LIFE INSURANCE	431	424	424	424	0	424	0
10375	DENTAL INSURANCE	2,878	2,848	2,848	2,848	0	2,848	0
10400	WORKERS COMP	1,382	1,083	1,083	924	0	924	14-
10500	401(A) MATCH PLAN	4,600	4,680	4,550	2,808	0	2,808	40-
	SUBTOTAL *****	398,964	391,382	391,313	389,347	0	389,347	0
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	253	435	285	435	0	435	0
23000	OFFICE SUPPLIES	3,516	8,200	7,800	8,700	0	8,700	6
23001	PRINTING	1,596	1,500	1,400	1,500	0	1,500	0
	SUBTOTAL *****	5,366	10,135	9,485	10,635	0	10,635	4
	DUES TRAVEL & TRAINING							
37000	DUES	200	400	200	200	0	200	50-
37200	SEMINARS/CONFEREN/MEETING	400	650	0	500	0	500	23-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	1,302	1,300	1,225	1,000	0	1,000	23-
37230	MEALS & LODGING-TRAINING	2,359	2,200	2,200	2,000	0	2,000	9-
37240	REGISTRATION/TUITION	675	875	725	875	0	875	0
	SUBTOTAL *****	4,936	5,425	4,350	4,575	0	4,575	15-
	UTILITIES							
48000	TELEPHONES	4,217	4,800	4,300	4,500	0	4,500	6-
	SUBTOTAL *****	4,217	4,800	4,300	4,500	0	4,500	6-
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	6,995	8,000	5,725	6,500	0	6,500	18-
	SUBTOTAL *****	6,995	8,000	5,725	6,500	0	6,500	18-
	CONTRACTUAL SERVICES							
71500	BUILDING USE/RENT CHARGE	63,180	66,644	66,644	74,822	0	74,822	12
71600	EQUIP LEASES & METER CHRG	4,722	0	0	0	0	0	0
	SUBTOTAL *****	67,902	66,644	66,644	74,822	0	74,822	12
	OTHER							
86896	DEPOSIT SHORTAGE	0	0	54	0	0	0	0
	SUBTOTAL *****	0	0	54	0	0	0	0
	FIXED ASSET ADDITIONS							
92000	REPLCMENT OFFICE EQUIP	35,885	0	0	0	0	0	0
	SUBTOTAL *****	35,885	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	524,269	486,386	481,871	490,379	0	490,379	0

Decimal values have been truncated.

Annual Budget - 2800

2800 STORAGE & PRESERVATION
 280 RECORD PRESERVATION FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
3569	OTHER FEES	103,019	108,250	121,900	123,200	0	123,200	13
	SUBTOTAL *****	103,019	108,250	121,900	123,200	0	123,200	13
	INTEREST							
3711	INT-OVERNIGHT	338	300	130	115	0	115	61-
3712	INT-LONG TERM INVEST	4,579	4,700	1,985	1,785	0	1,785	62-
3798	INC/DEC IN FV OF INVESTMENTS	9,055	6,400	0	0	0	0	0
	SUBTOTAL *****	13,974	11,400	2,115	1,900	0	1,900	83-
	MISCELLANEOUS							
	SUBTOTAL *****	0	0	0	0	0	0	0
	TOTAL REVENUES *****	116,993	119,650	124,015	125,100	0	125,100	4
	MATERIALS & SUPPLIES							
22000	POSTAGE	34	0	0	0	0	0	0
23000	OFFICE SUPPLIES	6,769	9,500	9,500	9,500	0	9,500	0
23020	MICROFILM/FILM	0	1,400	1,763	1,800	0	1,800	28
23850	MINOR EQUIP & TOOLS (<\$1000)	305	4,500	4,500	0	0	0	0
	SUBTOTAL *****	7,108	15,400	15,763	11,300	0	11,300	26-
	DUES TRAVEL & TRAINING							
37000	DUES	536	625	575	575	0	575	8-
37200	SEMINARS/CONFEREN/MEETING	824	1,200	510	700	0	700	41-
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	2,454	5,100	2,900	3,200	0	3,200	37-
37230	MEALS & LODGING-TRAINING	5,768	8,360	6,900	6,340	0	6,340	24-
37240	REGISTRATION/TUITION	2,295	2,250	1,800	1,900	0	1,900	15-
	SUBTOTAL *****	11,878	17,535	12,685	12,715	0	12,715	27-
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	20,000	20,000	20,000	20,000	0	20,000	0
71100	OUTSIDE SERVICES	33,867	76,650	30,000	75,000	0	75,000	2-
71101	PROFESSIONAL SERVICES	0	62,000	62,000	42,000	0	42,000	32-
	SUBTOTAL *****	53,867	158,650	112,000	137,000	0	137,000	13-
	OTHER							
86850	CONTINGENCY	0	220,000	0	220,000	0	220,000	0
	SUBTOTAL *****	0	220,000	0	220,000	0	220,000	0
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	12,444	27,000	0	15,000	0	15,000	44-
91301	COMPUTER HARDWARE	0	2,200	2,200	0	0	0	0
91302	COMPUTER SOFTWARE	300	60,850	62,500	2,500	0	2,500	95-
92301	REPLC COMPUTER HDWR	6,785	5,000	1,500	0	0	0	0
	SUBTOTAL *****	19,530	95,050	66,200	17,500	0	17,500	81-
	TOTAL EXPENDITURES *****	92,385	506,635	206,648	398,515	0	398,515	21-

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Special Projects Citizen Contributions

Department Numbers 2000-2002

Mission

This budget was established to account for citizen contributions received by the County and to be used for various facility projects that would not otherwise have been funded. Projects that have been funded in the past include the courthouse mural project and the Roger B. Wilson Memorial. The County Commission administers this budget.

Budget Highlights

During FY 2005 through FY 2008, additional Blocks of Time were sold, engraved, and installed on the Courthouse Square. The net proceeds were appropriated for various projects including holiday lights and artwork for the Government Center. There are no appropriations for FY 2010.

Annual Budget

2002 CH SQUARE-MISC. PROJECTS								
200 SPEC BLDG PROJ CITIZEN CONTRIB								
ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	INTEREST							
3711	INT-OVERNIGHT	3	2	2	2	0	2	0
3712	INT-LONG TERM INVEST	46	40	10	10	0	10	75-
3798	INC/DEC IN FV OF INVESTMENTS	81	50	2	2	0	2	96-
	SUBTOTAL *****	131	92	14	14	0	14	84-
	TOTAL REVENUES *****	131	92	14	14	0	14	84-
	MATERIALS & SUPPLIES							
23050	OTHER SUPPLIES	1,382	0	0	0	0	0	0
	SUBTOTAL *****	1,382	0	0	0	0	0	0
	CONTRACTUAL SERVICES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	OTHER							
	SUBTOTAL *****	0	0	0	0	0	0	0
	FIXED ASSET ADDITIONS							
91100	FURNITURE AND FIXTURES	1,500	0	0	0	0	0	0
	SUBTOTAL *****	1,500	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	2,882	0	0	0	0	0	0

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County Treasurer

Department Number 1140

Mission

The County Treasurer is an elected official responsible for receiving, disbursing and investing all funds for the County and ensuring that monies are correctly segregated into separate funds as required by law. Electronic funds receipts and disbursements are handled by the County Treasurer. All general obligation bonds and revenue bonds for Boone County are issued by the County Treasurer. The County Treasurer is also responsible for disbursing tax dollars to various political subdivisions and tracking said information for audit purposes. The County Treasurer provides oversight for several non-financial projects including the Community Art Displays for public buildings.

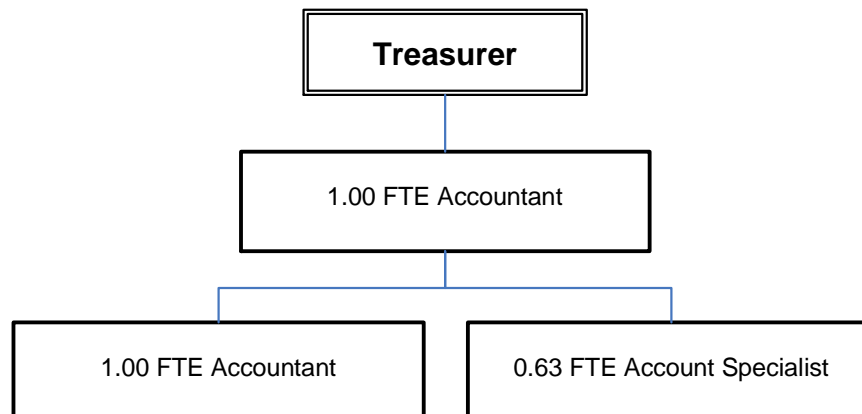
Budget Highlights

During 2009, the Treasurer obtained approval to replace a vacant Senior Account Specialist position with an Accountant position. There are no other significant changes to the budget.

Personnel Detail

Position Title	2008	2009	2010	2009-2010
	Full-time Equivalent	Full-time Equivalent	Full-time Equivalent	Change
Treasurer (Elected)	1.00	1.00	1.00	-
Accountant	1.00	1.00	2.00	1.00
Senior Account Specialist	1.00	1.00	-	(1.00)
Account Specialist	0.63	0.63	0.63	-
Total FTEs	3.63	3.63	3.63	-
Overtime	\$ 300	\$ 800	\$ 800	\$ -

Organizational Chart



Annual Budget

1140 TREASURER
100 GENERAL FUND

ACCT	DESCRIPTION	2008 ACTUAL	2009 BUDGET + REVISIONS	2009 PROJECTED	2010 CORE REQUEST	2010 SUPPLEMENTAL REQUEST	2010 ADOPTED BUDGET	%CHG FROM PY BUD
	CHARGES FOR SERVICES							
	SUBTOTAL *****	0	0	0	0	0	0	0
	INTEREST							
3711	INT-OVERNIGHT	2,805	4,000	2,000	2,000	0	2,000	50-
3712	INT-LONG TERM INVEST	38,095	40,000	20,000	25,000	0	25,000	37-
3723	INT - NIDS	4,803	2,000	2,000	1,500	0	1,500	25-
3724	INT - OTHER ENTITIES	15	10	10	0	0	0	0
3798	INC/DEC IN FV OF INVESTMENTS	83,393	80,000	40,000	50,000	0	50,000	37-
	SUBTOTAL *****	129,112	126,010	64,010	78,500	0	78,500	37-
	TOTAL REVENUES *****	129,112	126,010	64,010	78,500	0	78,500	37-
	PERSONAL SERVICES							
10100	SALARIES & WAGES	179,549	178,627	175,886	183,307	0	183,307	2
10110	OVERTIME	2,168	800	2,288	800	0	800	0
10120	HOLIDAY WORKED	0	0	147	0	0	0	0
10200	FICA	12,766	13,726	12,862	14,084	0	14,084	2
10300	HEALTH INSURANCE	19,000	19,000	19,000	19,000	0	19,000	0
10325	DISABILITY INSURANCE	637	663	659	678	0	678	2
10350	LIFE INSURANCE	211	212	212	212	0	212	0
10375	DENTAL INSURANCE	1,424	1,424	1,424	1,424	0	1,424	0
10400	WORKERS COMP	765	610	765	533	0	533	12-
10500	401(A) MATCH PLAN	1,950	2,340	1,900	1,404	0	1,404	40-
	SUBTOTAL *****	218,472	217,402	215,143	221,442	0	221,442	1
	MATERIALS & SUPPLIES							
22500	SUBSCRIPTIONS/PUBLICATIONS	1,016	1,050	609	145	0	145	86-
23000	OFFICE SUPPLIES	236	350	200	200	0	200	42-
23001	PRINTING	2,234	2,500	2,100	2,200	0	2,200	12-
23050	OTHER SUPPLIES	886	1,300	1,000	1,000	0	1,000	23-
23850	MINOR EQUIP & TOOLS (<\$1000)	234	200	0	0	0	0	0
	SUBTOTAL *****	4,607	5,400	3,909	3,545	0	3,545	34-
	DUES TRAVEL & TRAINING							
37000	DUES	462	600	420	0	0	0	0
37200	SEMINARS/CONFEREN/MEETING	300	500	300	300	0	300	40-
37210	TRAINING/SCHOOLS	0	100	0	0	0	0	0
37220	TRAVEL (AIRFARE, MILEAGE, ETC)	181	600	200	200	0	200	66-
37230	MEALS & LODGING-TRAINING	392	900	250	250	0	250	72-
	SUBTOTAL *****	1,335	2,700	1,170	750	0	750	72-
	UTILITIES							
48000	TELEPHONES	1,651	2,000	2,100	1,890	0	1,890	5-
	SUBTOTAL *****	1,651	2,000	2,100	1,890	0	1,890	5-
	VEHICLE EXPENSE							
59200	LOCAL MILEAGE	37	50	0	0	0	0	0
	SUBTOTAL *****	37	50	0	0	0	0	0
	EQUIP & BLDG MAINTENANCE							
60050	EQUIP SERVICE CONTRACT	519	475	565	565	0	565	18
60200	EQUIP REPAIRS/MAINTENANCE	0	100	0	0	0	0	0
	SUBTOTAL *****	519	575	565	565	0	565	1-
	CONTRACTUAL SERVICES							
70050	SOFTWARE SERVICE CONTRACT	6,600	6,600	6,930	6,930	0	6,930	5
71107	BANK/CREDIT CARD SERVICE FEES	35,072	37,600	35,500	36,000	0	36,000	4-
71108	CHECK PRINTING CHARGES	3,002	2,600	1,900	1,900	0	1,900	26-
71500	BUILDING USE/RENT CHARGE	15,140	15,971	15,971	17,929	0	17,929	12
	SUBTOTAL *****	59,814	62,771	60,301	62,759	0	62,759	0
	FIXED ASSET ADDITIONS							
92000	REPLCMENT OFFICE EQUIP	5,120	0	0	0	0	0	0
	SUBTOTAL *****	5,120	0	0	0	0	0	0
	TOTAL EXPENDITURES *****	291,559	290,898	283,188	290,951	0	290,951	0

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