Economic Support

Department Number 1510

Mission

This budget includes appropriations intended to promote local economic development. The County is not legally required to provide funding for these activities; however, the County Commission has voluntarily approved funding for several years.

Budget Highlights

The 2003 budget includes appropriations for the following:

Downtown Business District: Promotes economic activity by funding community events and holiday festivities sponsored by the Downtown Business District; the requested amount is intended to approximate lost tax revenue to the District attributable to land within the district that is owned by the County.

Regional Economic Development, Inc. (REDI): Promotes economic expansion and growth in Boone County.

Centralia Chamber of Commerce: Promotes economic expansion and growth in Centralia.

Show Me Games: Promotes participation in and expansion of the Olympicstyled, statewide multi-sport program that is held each year in Boone County. 100 GENERAL FUND 1510 ECONOMIC SUPPORT

| | | | | | | | | <u>%CHG</u> |
|-------|-------------------------------|--------|------------------|-----------|-------------|-------------|----------------|-------------|
| | | | <u>2002</u> | | <u>2003</u> | 2003 | 2003 | FROM |
| | | 2001 | BUDGET + | 2002 | CORE | SUPPLMENTAL | <u>ADOPTED</u> | PY |
| ACCT | DESCRIPTION | ACTUAL | <u>REVISIONS</u> | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| | OTHER | | | | | | | |
| 84200 | O OTHER CONTRACTS | 7,500 | 7,000 | 7,000 | 7,000 | 500 | 7,000 | 0 |
| 86685 | 5 ECONOMIC DEVELOP-REDI | 35,000 | 35,000 | 35,000 | 35,000 | 0 | 35,000 | 0 |
| 86686 | 5 ECONOMIC DEVELOP-CENTRALIA | 5,000 | 4,000 | 4,000 | 4,000 | 0 | 4,000 | 0 |
| 86687 | 7 ECON DEVELOPSHOW-ME GMS | 25,000 | 20,000 | 20,000 | 20,000 | 7,500 | 20,000 | 0 |
| | | | | | | | | |
| | SUBTOTAL ******************** | 72,500 | 66,000 | 66,000 | 66,000 | 8,000 | 66,000 | 0 |
| | | | | | | | | |
| | TOTAL EXPENDITURES ****** | 72,500 | 66,000 | 66,000 | 66,000 | 8,000 | 66,000 | 0 |
| | | | | | | | | |

Parks and Recreation

Department Number 1610

Mission

The Boone County Commission created the Parkland Study Committee in September 1990. The Committee was formed to advise the County Commission on matters relating to the acquisition and development of parks and recreation facilities. Planning and Zoning Operations (Dept. No. 1710) continues to provide support services for the Committee and the County Commission until a fulltime Parks and Recreation staff is warranted. It appears that the need for fulltime staff is still several years away.

Budget Highlights

Prior to 1997, this budget included amounts for improvements to the Countyowned portion of the MKT trail. This budget includes only amounts for maintenance of County-owned parkland. County-owned parkland includes the County's section of the MKT trail and the El Chaparral subdivision park.

There are no significant changes to this budget.

100 GENERAL FUND

1610 PARKS & RECREATION

| | | | 2002 | | 2003 | 2003 | 2003 | <u>%CHG</u> FROM |
|-------|---------------------------------|--------|-----------|-----------|---------|-------------|---------|---------------------|
| | | 2001 | BUDGET + | 2002 | CORE | SUPPLMENTAL | ADOPTED | PY |
| ACCT | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| | UTILITIES | | | | | | | |
| 48000 | TELEPHONES | 1,801 | 1,980 | 1,940 | 2,100 | 0 | 2,100 | 6 |
| 48200 | ELECTRICITY | 0 | 72 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | |
| | SUBTOTAL ********************** | 1,801 | 2,052 | 1,940 | 2,100 | 0 | 2,100 | 2 |
| | | | | | | | | |
| | EQUIP & BLDG MAINTENANCE | | | | | | | |
| 60400 | GROUNDS MAINTENANCE | 12,192 | 17,400 | 17,000 | 17,630 | 3,535 | 17,630 | 1 |
| | | | | | | | | |
| | SUBTOTAL ********************* | 12,192 | 17,400 | 17,000 | 17,630 | 3,535 | 17,630 | 1 |
| | | | | | | | | |
| | CONTRACTUAL SERVICES | | | | | | | |
| 71101 | PROFESSIONAL SERVICES | 0 | 450 | 0 | 0 | 0 | 0 | 0 |
| 71500 | BUILDING USE/RENT CHARGE | 16,935 | 16,935 | 16,935 | 16,935 | 0 | 16,935 | 0 |
| | | | | | | | | |
| | SUBTOTAL ********************* | 16,935 | 17,385 | 16,935 | 16,935 | 0 | 16,935 | 2- |
| | | | | | | | | |
| | TOTAL EXPENDITURES ****** | 30,928 | 36,837 | 35,875 | 36,665 | 3,535 | 36,665 | 0 |

Planning and Zoning Department Number 1710

Mission

The Planning and Zoning Operations Department serves as staff to the County Commission on matters dealing with land-use. This includes the application and enforcement of zoning regulations and subdivision regulations. The Department also provides staff support to the Planning and Zoning Commission and Zoning Board of Adjustment. The Department provides information and assistance to the general public on all land-use related matters.

Budget Highlights

There are no significant changes in this budget.

Goals and Objectives

Budget Year Objectives

- As in 2002 and previous years, the primary goal of the Planning Division will be to provide quality, timely service to our clients; whether they are private citizens, developers, or appointed or elected officials. Information is the main product that we provide, and it is our goal to make it as widely available as possible, and in as many forms as necessary to meet the needs of our client base. Zoning determinations, floodplain requirements, development standards, design requirements and historical perspective are all areas in which our clients require assistance. Policy decisions and financial decisions are often based upon information developed by the department.
- A significant amount of staff time was devoted to initiatives such as the stream buffer ordinance. The potential impact of these regulations has resulted in lengthy research and preparation of regulations that will protect the natural resources of the County and not infringe on the rights of property owners. Should these regulations not be completed in 2002, they will have to be completed in 2003.

Progress on Prior Year Objectives

As in 2001 and previous years, the primary goal of the Planning Division will be to provide quality, timely service to our clients; whether they are private citizens, developers, or appointed or elected officials. Information is the main product that we provide, and it is our goal to make it as widely available as possible, and in as many forms as necessary to meet the needs of our client base. Zoning determinations, floodplain requirements, development standards, design requirements and historical perspective are all areas in which our clients require assistance. Policy decisions and financial decisions are often based upon information developed by the department.

Planning and Zoning

Response: The Planning Division has worked with many clients this year: realtors, property owners, developers, surveyors and engineers. The staff has also worked with the Missouri Department of Transportation, Department of Natural Resources, the planning staff of the City of Columbia, the city administrator of Centralia, and the Rocheport Planning and Zoning Commission. The Division has also fielded a number of inquiries from other counties and communities investigating land use and zoning procedures. The department has been a resource for all of these entities. The staff has prepared reports and provided information and support in a timely fashion, generally providing responses within two hours of receiving a request.

A significant amount of staff time was devoted to initiatives such as the stream buffer ordinance. The potential impact of these regulations has resulted in lengthy research and preparation of regulations that will protect the natural resources of the County and not infringe on the rights of property owners. Should these regulations not be completed in 2001, they will have to be completed in 2002.

Response: The stream buffer ordinance regulations remain incomplete. This will be an ongoing goal for 2003.

| Performance Measure | 2001 Actual | 2002 Estimated | 2003 Projected |
|---|----------------|-------------------|-------------------|
| Number of Zoning Applications Processed | 15 | 18 | 20 |
| Number of Conditional Use Permits Processed | 12 | 12 | 18 |
| Number of Subdivision Plats Processed | 60 | 60 | 60 |
| Number of Administrative Services | 50 | 50 | 50 |
| Number of Floodplain Checks Performed | 1000 | 1,000 | 1100 |
| Number of Subdivision Addresses Assigned | 450 | 500 | 575 |
| Number of New Addresses Established | 700 | 700 | 720 |
| Number of Address Conflicts Resolved | 20 | 15 | 25 |
| Number of County Commission Hearings | 15 | 15 | 15 |
| Number of P & Z Meetings Conducted | 24 | 24 | 24 |
| Number of BOA Meetings Conducted | 12 | 12 | 12 |

Performance Measures

Planning and Zoning

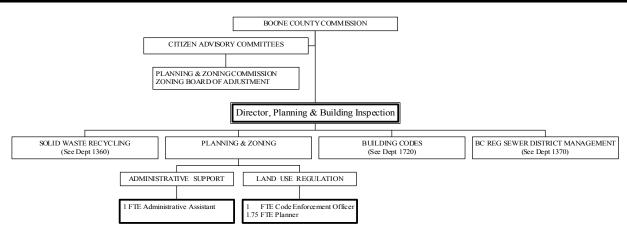
Personnel Detail

| Position Title | 2001 Full-tim Equivale | | | Fu | 2003 Il-time ıivalent | 2002-2003 Change | | |
|--------------------------------|------------------------------|--------|-------|----|-----------------------------|---------------------|-------|--|
| Director Planning & Building * | 0 | .67 | 0.67 | | 0.67 | | - | |
| Planner ** | 1 | .75 | 1.75 | | 1.75 | | - | |
| Code Enforcement Officer | 1 | .00 | 1.00 | | 1.00 | | - | |
| Administrative Assistant | 1 | .00 | 1.00 | | 1.00 | | - | |
| Total FTEs | 4 | .42 | 4.42 | | 4.42 | | - | |
| Overtime | \$ 9,5 | 500 \$ | 1,500 | \$ | 10,000 | \$ | 8,500 | |

* .33 FTE in Building Codes (Dept No 1720)

** .25 FTE in Solid Waste Recycling (Dept No 1360)

Organizational Chart



100 GENERAL FUND

1710 PLANNING & ZONING

| 100 | GENERAL FOND | ITTO I LANN. | <u>2002</u> | | 2003 | 2003 | <u>2003</u> | <u>%CHG</u> FROM |
|-------|--|--------------|------------------|-----------|----------------|--------------------|-------------|---------------------|
| | | 2001 | BUDGET + | 2002 | CORE | <u>SUPPLMENTAL</u> | ADOPTED | PY |
| ACCT | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | <u>REQUEST</u> | REQUEST | BUDGET | BUD |
| ACCI | CHARGES FOR SERVICES | ACTUAL | <u>REVISIONS</u> | FRODECIED | <u>REQUEST</u> | <u>REQUEST</u> | BODGET | <u>B0D</u> |
| 3569 | OTHER FEES | 6,267 | 6,000 | 9,821 | 7,500 | 0 | 7,500 | 25 |
| 3309 | OTHER FEED | 0,207 | 0,000 | 9,021 | 7,500 | 0 | 7,500 | 25 |
| | - SUBTOTAL ************************************ | 6,267 | 6,000 | 9,821 | 7,500 | 0 | 7,500 | 25 |
| | TOTAL REVENUES *********** | 6,267 | 6,000 | 9,821 | 7,500 | 0 | 7,500 | 25 |
| | PERSONAL SERVICES | | | | | | | |
| 10100 | SALARIES & WAGES | 148,905 | 164,226 | 164,226 | 163,532 | 61,455 | 174,984 | 6 |
| 10110 | OVERTIME | 6,806 | 9,100 | 10,800 | 2,000 | 8,000 | 2,000 | 78- |
| 10120 | HOLIDAY WORKED | 0 | 520 | 500 | 500 | 0 | 500 | 3- |
| 10200 | FICA | 11,514 | 13,929 | 13,329 | 12,701 | 4,702 | 13,577 | 2- |
| 10300 | HEALTH INSURANCE | 11,690 | 13,105 | 13,105 | 15,072 | 5,930 | 15,072 | 15 |
| 10325 | DISABILITY INSURANCE | 576 | 724 | 724 | 763 | 283 | 763 | 5 |
| 10350 | LIFE INSURANCE | 143 | 145 | 145 | 145 | 66 | 145 | 0 |
| 10375 | DENTAL INSURANCE | 1,149 | 1,149 | 1,149 | 1,215 | 520 | 1,215 | 5 |
| | WORKERS COMP | 879 | 1,203 | 1,203 | 1,254 | 510 | 1,254 | 4 |
| 10500 | 401(A) MATCH PLAN | 2,223 | 2,585 | 2,223 | 2,585 | 1,300 | 2,585 | 0 |
| | - SUBTOTAL ************************************ | 183,888 | 206,686 | 207,404 | 199,767 | 82,766 | 212,095 | 2 |
| | MATERIALS & SUPPLIES | | | | | | | |
| 22500 | SUBSCRIPTIONS/PUBLICATION | 105 | 300 | 400 | 600 | 0 | 600 | 100 |
| 23000 | OFFICE SUPPLIES | 1,777 | 800 | 947 | 800 | 0 | 800 | 0 |
| 23001 | PRINTING | 470 | 425 | 500 | 700 | 0 | 700 | 64 |
| 23020 | MICROFILM/FILM | 109 | 95 | 150 | 100 | 0 | 100 | 5 |
| 23050 | OTHER SUPPLIES | 218 | 250 | 275 | 350 | 0 | 350 | 40 |
| 23850 | MINOR EQUIPMENT & TOOLS | 96 | 80 | 78 | 100 | 0 | 100 | 25 |
| | - SUBTOTAL ************************************ | 2,777 | 1,950 | 2,350 | 2,650 | 0 | 2,650 | 35 |
| | DUES TRAVEL & TRAINING | | | | | | | |
| 37000 | DUES | 641 | 1,150 | 1,150 | 1,150 | 0 | 1,150 | 0 |
| 37200 | SEMINARS/CONFEREN/MEETING | 2,633 | 800 | 1,000 | 1,500 | 0 | 1,500 | 87 |
| 37220 | TRAVEL (AIRFARE, MILEAGE, ETC) |) 0 | 0 | 400 | 700 | 0 | 700 | 0 |
| 37230 | MEALS & LODGING-TRAINING | 110 | 0 | 450 | 1,000 | 0 | 1,000 | 0 |
| | - SUBTOTAL ************************************ | 3,384 | 1,950 | 3,000 | 4,350 | 0 | 4,350 | 123 |
| | UTILITIES | | | | | | | |
| 48000 | TELEPHONES | 2,212 | 2,650 | 2,500 | 2,650 | 906 | 2,650 | 0 |
| 48050 | CELLULAR TELEPHONES | 8 - | 100 | 100 | 100 | 0 | 100 | 0 |
| | - SUBTOTAL ************************************ | 2,203 | 2,750 | 2,600 | 2,750 | 906 | 2,750 | 0 |

100 GENERAL FUND

1710 PLANNING & ZONING

| 100 | | 1,10 111111 | | | | | | <u>%CHG</u> |
|-------------|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | 0001 | <u>2002</u> | 2222 | 2003 | <u>2003</u> | <u>2003</u> | FROM |
| 3.000 | DECODIDEION | <u>2001</u> | BUDGET + | <u>2002</u> | <u>CORE</u> | SUPPLMENTAL | ADOPTED | <u>PY</u> |
| <u>ACCT</u> | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| 59200 | VEHICLE EXPENSE LOCAL MILEAGE | 488 | 500 | 332 | 500 | 0 | 500 | 0 |
| | SUBTOTAL ********************* | 488 | 500 | 332 | 500 | 0 | 500 | 0 |
| | SUBTOTAL | 100 | 500 | 332 | 500 | U | 500 | 0 |
| | EQUIP & BLDG MAINTENANCE | | | | | | | |
| | EQUIP SERVICE CONTRACT | 565 | 860 | 500 | 410 | 90 | 410 | 52- |
| 60200 | EQUIP REPAIRS/MAINTENANCE | 0 | 450 | 250 | 450 | 0 | 450 | 0 |
| | SUBTOTAL ********************** | 565 | 1,310 | 750 | 860 | 90 | 860 | 34- |
| | CONTRACTUAL SERVICES | | | | | | | |
| 70050 | SOFTWARE SERVICE CONTRACT | 0 | 0 | 1 | 500 | 0 | 500 | 0 |
| 71000 | INSURANCE AND BONDS | 0 | 0 | 50 | 20 | 0 | 20 | 0 |
| 71100 | OUTSIDE SERVICES | 0 | 100 | 0 | 1 | 0 | 1 | 99- |
| 71101 | PROFESSIONAL SERVICES | 0 | 1,000 | 1,000 | 2,700 | 0 | 2,700 | 170 |
| 71500 | BUILDING USE/RENT CHARGE | 11,847 | 11,847 | 11,847 | 11,847 | 0 | 11,847 | 0 |
| | SUBTOTAL ********************** | 11,847 | 12,947 | 12,898 | 15,068 | 0 | 15,068 | 16 |
| | OTHER | | | | | | | |
| 84300 | ADVERTISING | 0 | 50 | 150 | 150 | 0 | 150 | 200 |
| 84400 | PUBLIC NOTICES | 475 | 500 | 450 | 500 | 0 | 500 | 0 |
| | SUBTOTAL ********************** | 475 | 550 | 600 | 650 | 0 | 650 | 18 |
| | FIXED ASSET ADDITIONS | | | | | | | |
| 91000 | OFFICE EQUIPMENT | 0 | 600 | 600 | 0 | 400 | 0 | 0 |
| 91100 | FURNITURE AND FIXTURES | 1,816 | 0 | 0 | 0 | 8,000 | 0 | 0 |
| 92000 | REPLCMENT OFFICE EQUIP | 0 | 9,058 | 8,995 | 0 | 0 | 0 | 0 |
| 92100 | REPLCMENT FURN & FIXTURES | 0 | 0 | 0 | 0 | 465 | 465 | 0 |
| | SUBTOTAL ************************************ | 1,816 | 9,658 | 9,595 | 0 | 8,865 | 465 | 95- |
| | TOTAL EXPENDITURES ****** | 207,447 | 238,301 | 239,529 | 226,595 | 92,627 | 239,388 | 0 |

Building Codes Department Number 1720

Mission

The Building Codes Department is responsible for inspecting new construction. The inspections include reviewing footings, under-floor plumbing, framing, electrical wiring, plumbing, insulation, and final inspection. The Department also inspects mobile homes for compliance with electric code, location and setup requirements. The Department works closely with architects, engineers, contractors, and the general public providing information regarding construction standards and code requirements prior to and during construction.

Budget Highlights

The budget includes appropriations for an additional Building Inspector, including start-up equipment and vehicle costs. The total budgetary impact to FY 2003 is approximately \$76,000.

Goals and Objectives

Budget Year Objectives

- The primary function of the department is to provide code information and inspection services to the citizens of Boone County and the majority of the budget is for the salaries, benefits and support activities of the inspectors.
- The department goal is to continue to provide inspections on 4 hours notice. The funding of additional inspectors would help to meet this goal. In the event that an additional inspector is not funded, then the division may have to evaluate methods of increasing productivity. One means of doing so would be to increase the four hours notice to 24 hours notice. By requiring 24 hours notice, the routes could be set up in the most efficient manner possible. An additional benefit to increasing the amount of time required would be the fact that the inspectors would have the inspection file with them when performing the inspection. Currently, the inspectors leave the office with the inspection sheets of those that have called in ahead. Other inspections are called out to the inspectors in the field. Oftentimes these inspections contain extensive notes that would be beneficial for the inspector to have access to during the inspection. Requiring 24 hours notice the inspectors would have the complete file with them.
- Another Department goal is to complete plan reviews within two weeks of submission. Funding a new position for an inspector that could spend more time on completing plan reviews would help meet this goal. Currently, the inspectors spend so much time conducting inspections; they are left with little staff time to perform plan reviews. This has caused an increase in

Building Codes

overtime hours, as inspectors must perform inspections all day, and then return to the office to review building plans.

Progress on Prior Year Objectives

• The primary function of the department is to provide code information and inspection services to the citizens of Boone County and the majority of the budget is for the salaries, benefits and support activities of the inspectors. The department goal is to continue to provide inspections on 4 hours notice. The funding of additional inspectors would help to meet this goal. In the event that an additional inspector is not funded, then the division may have to evaluate methods of increasing productivity. One means of doing so would be to increase the four hours notice to 24 hours notice. By requiring 24 hours notice, the routes could be set up in the most efficient manner possible. An additional benefit to increasing the amount of time required would be the fact that the inspectors would have the inspection file with them when performing the inspection. Currently, the inspectors leave the office with the inspection sheets of those that have called in ahead. Other inspections are called out to the inspectors in the field. Oftentimes these inspections contain extensive notes that would be beneficial for the inspector to have access to during the inspection. Requiring 24 hours notice would allow the inspectors to have the complete file with them. **Response:** The Department faces the challenge of providing inspection services for 685 square miles of area, including all of the smaller incorporated communities (except McBaine). The challenge of providing

quality inspections in a timely basis is of special concern. The department strives to meet their commitment to provide inspections on a four-hour notice.

- Another department goal is to complete plan reviews within two weeks of submission. Funding a new position for an inspector that could spend more time on completing plan reviews would help meet this goal.
 Response: Due to employee turnover and the increasing inspection workload, this has been an extremely difficult goal to meet in 2002. Experience has shown us that reviewing plans for construction helps an inspector become familiar with different areas of the code. This helps produce a better field inspector.
- An additional concern that has been voiced is the level of revenue collected by the Department. Building permit fees were originally set at one cent per square foot of floor space in 1973. In 1991, permit charges were increased to five cents per square foot. The department has collected information pertaining to building permit fees charged by other jurisdictions. This material is being reviewed by the Director and will be presented to the budget officer for review and discussion. It is anticipated that the result of these discussions will be a recommendation to the County Commission that building permit fees be increased in 2002.

Response: A new fee schedule was approved by the County Commission, and implemented mid-year 2002.

Building Codes

Performance Measures

| Performance Measure | 2001 Actual | 2002 Estimated | 2003 Projected |
|---|----------------|-------------------|-------------------|
| Number of Building Permits Processed | 1,280 | 1,350 | 1,350 |
| Number of Mobile Home Permits Processed | 41 | 50 | 60 |
| Number of Inspections Conducted | 6,861 | 7,000 | 7,000 |
| Number of Plan Reviews Performed | 78 | 80 | 80 |
| Number of Building Reports Completed | 17 | 17 | 17 |

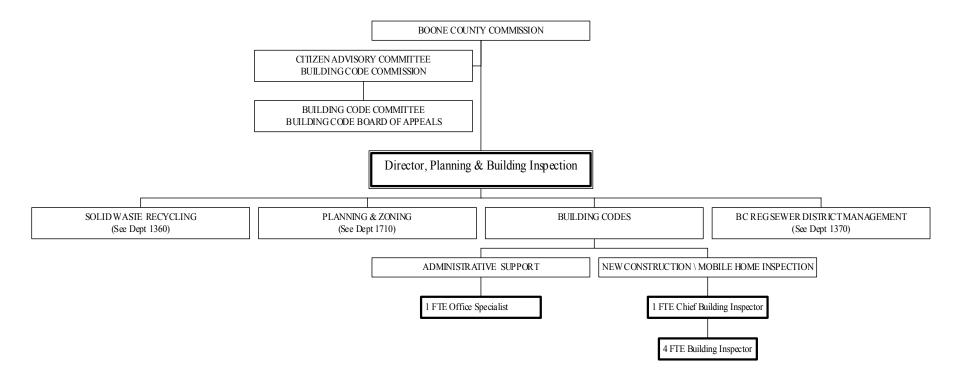
Personnel Detail

| Position Title | 2001 Full-time Equivalent | 2002 Full-time Equivalent | 2003 Full-time Equivalent | 2002-2003 Change |
|--|---------------------------------|---------------------------------|---------------------------------|---------------------|
| Director Planning & Building * Chief Building Inspector Building Inspector | 0.33 1.00 3.00 | 0.33 1.00 3.00 | 0.33 1.00 4.00 | - 1.00 |
| Office Specialist | 1.00 | 1.00 | 1.00 | |
| Total FTEs | 5.33 | 5.33 | 6.33 | 6.33 |
| Overtime | \$ 14,800 | \$ 10,000 | \$ 10,000 | \$ - |

* .67 FTE in Planning and Zoning (Dept No 1710)

Building Codes

Organizational Chart



100 GENERAL FUND 1720 BUILDING CODES

| TOO | GENERAL FUND | I/ZU BUILD. | ING CODES | | | | | |
|-------------|----------------------------------|-------------|-------------------------|-----------|----------------------------|----------------------------|-----------------|---|
| | | <u>2001</u> | <u>2002</u> BUDGET + | 2002 | <u>2003</u> <u>CORE</u> | <u>2003</u> SUPPLMENTAL | 2003 Adopted | <u>%CHG</u> <u>FROM</u> <u>PY</u> |
| <u>ACCT</u> | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| | LICENSES AND PERMITS | | | | | | | |
| 3320 | PERMITS | 103,997 | 200,000 | 160,000 | 225,000 | 0 | 225,000 | 12 |
| | SUBTOTAL *********************** | 103,997 | 200,000 | 160,000 | 225,000 | 0 | 225,000 | 12 |
| | CHARGES FOR SERVICES | | | | | | | |
| 3569 | OTHER FEES | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| | SUBTOTAL ******************** | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| | MISCELLANEOUS | | | | | | | |
| 3894 | RETURNED CHECK PENALTY | 30 | 60 | 60 | 120 | 0 | 120 | 100 |
| | SUBTOTAL ********************* | 30 | 60 | 60 | 120 | 0 | 120 | 100 |
| | TOTAL REVENUES ********** | 104,027 | 200,060 | 160,061 | 225,120 | 0 | 225,120 | 12 |
| | PERSONAL SERVICES | | | | | | | |
| 10100 | SALARIES & WAGES | 146,766 | 179,638 | 179,638 | 180,608 | 77,724 | 223,607 | 24 |
| 10110 | OVERTIME | 13,017 | 27,490 | 33,000 | 0 | 26,000 | 10,000 | 63- |
| 10120 | HOLIDAY WORKED | 490 | 1,030 | 1,660 | 1,500 | 0 | 1,500 | 45 |
| 10200 | FICA | 11,559 | 15,924 | 15,880 | 13,931 | 5,945 | 17,221 | 8 |
| 10300 | HEALTH INSURANCE | 14,097 | 15,803 | 15,803 | 18,175 | 8,895 | 21,585 | 36 |
| 10325 | DISABILITY INSURANCE | 552 | 785 | 785 | 837 | 357 | 989 | 25 |
| | LIFE INSURANCE | 156 | 175 | 175 | 175 | 99 | 208 | 18 |
| 10375 | DENTAL INSURANCE | 1,385 | 1,385 | 1,385 | 1,465 | 780 | 1,740 | 25 |
| 10400 | WORKERS COMP | 4,697 | 5,700 | 5,700 | 6,015 | 2,522 | 7,398 | 29 |
| 10500 | 401(A) MATCH PLAN | 2,664 | 3,118 | 2,715 | 3,118 | 1,950 | 3,768 | |
| 10600 | UNEMPLOYMENT BENEFITS | 0 | 1,408 | 0 | 0 | 0 | 0 | 0 |
| | SUBTOTAL ********************* | 195,386 | 252,456 | 256,741 | 225,824 | 124,272 | 288,016 | 14 |
| | MATERIALS & SUPPLIES | | | | | | | |
| 22500 | SUBSCRIPTIONS/PUBLICATION | 3,768 | 290 | 3,100 | 4,000 | 0 | 4,000 | 279 |
| 23000 | OFFICE SUPPLIES | 1,972 | 1,050 | 1,000 | 1,050 | 0 | 1,050 | 0 |
| 23001 | PRINTING | 215 | 620 | 620 | 620 | 0 | 620 | 0 |
| 23020 | MICROFILM/FILM | 33 | 20 | 55 | 50 | 0 | 50 | 150 |
| 23050 | OTHER SUPPLIES | 372 | 250 | 275 | 400 | 0 | 400 | 60 |
| 23850 | MINOR EQUIPMENT & TOOLS | 371 | 130 | 85 | 130 | 460 | 360 | 176 |
| | SUBTOTAL ********************* | 6,733 | 2,360 | 5,135 | 6,250 | 460 | 6,480 | 174 |
| | DUES TRAVEL & TRAINING | | | | | | | |
| 37000 | DUES | 245 | 220 | 360 | 360 | 0 | 360 | 63 |

100 GENERAL FUND 1720 BUILDING CODES

| JENERAL FUND | | ING CODES | | | | | 0 OTTO |
|--|---|--|--|---|--|--|--|
| | 20.01 | 2002 | 2002 | <u>2003</u> | 2003 | 2003 | <u>%CHG</u> FROM |
| | | | | | | | <u>PY</u> BUD |
| | | | | | | | |
| | | | | | | | |
| . , , | | | | | | | |
| | 521 | 000 | , 50 | 000 | Ũ | 000 | 55 |
| SUBTOTAL ************************************ | 1,146 | 2,917 | 3,960 | 3,167 | 0 | 3,167 | 8 |
| UTILITIES | | | | | | | |
| TELEPHONES | 1,514 | 1,950 | 1,700 | 1,950 | 1,333 | 2,423 | 24 |
| CELLULAR TELEPHONES | 3,903 | 3,800 | 4,400 | 3,200 | 1,400 | 3,900 | 2 |
| - | | | | | | | |
| SUBTOTAL *********************** | 5,418 | 5,750 | 6,100 | 5,150 | 2,733 | 6,323 | 9 |
| VEHICLE EXPENSE | | | | | | | |
| MOTORFUEL/GASOLINE | 7,487 | 7,400 | 7,600 | 8,000 | 4,000 | 10,000 | 35 |
| MOTOR VEHICLE TITLE EXP | 0 | 0 | 17 | 0 | 0 | 0 | 0 |
| VEHICLE REPAIRS | 1,168 | 2,000 | 2,402 | 3,000 | 1,600 | 3,800 | 90 |
| TIRES | 1,847 | 1,700 | 1,650 | 2,000 | 1,300 | 2,650 | 55 |
| LOCAL MILEAGE | 0 | 400 | 185 | 400 | 0 | 400 | 0 |
| SUBTOTAL ************************************ | 10,503 | 11,500 | 11,854 | 13,400 | 6,900 | 16,850 | 46 |
| EQUIP & BLDG MAINTENANCE | | | | | | | |
| EQUIP SERVICE CONTRACT | 527 | 770 | 700 | 360 | 135 | 405 | 47- |
| EQUIP REPAIRS/MAINTENANCE | 0 | 200 | 125 | 200 | 0 | 200 | 0 |
| | 527 | 970 | 825 | 560 | 135 | 605 | 37- |
| CONTRACTUAL SERVICES | | | | | | | |
| BUILDING USE/RENT CHARGE | 5,668 | 5,668 | 5,668 | 5,668 | 0 | 5,668 | 0 |
| - SUBTOTAL ************************************ | 5,668 | 5,668 | 5,668 | 5,668 | 0 | 5,668 | 0 |
| OTHER | | | | | | | |
| ADVERTISING | 0 | 1 | 120 | 200 | 0 | 200 | 900 |
| PUBLIC NOTICES | 0 | 1 | 115 | 150 | 0 | 150 | 900 |
| - SUBTOTAL ************************************ | 0 | 2 | 235 | 350 | 0 | 350 | 400 |
| FIXED ASSET ADDITIONS | | | | | | | |
| OFFICE EQUIPMENT | 0 | 0 | 0 | 0 | 1,000 | 400 | 0 |
| FURNITURE AND FIXTURES | 0 | 0 | 0 | 0 | 12,000 | 4,000 | 0 |
| AUTO/TRUCKS | 0 | 0 | 0 | 0 | 49,600 | 24,800 | 0 |
| REPLCMENT AUTO/TRUCKS | 0 | 16,239 | 16,196 | 0 | 49,600 | 49,600 | 205 |
| | 0 | 16,239 | 16,196 | 0 | 112,200 | 78,800 | 385 |
| TOTAL EXPENDITURES ****** | 225,383 | 297,862 | 306,714 | 260,369 | 246,700 | 406,259 | 36 |
| | MEALS & LODGING-TRAINING SUBTOTAL ************************************ | SEMINARS/CONFEREN/MEETING520TRAVEL (AIRFARE, MILEAGE, ETC)56MEALS & LODGING-TRAINING324SUBTOTAL ************************************ | 2001DURGET + REVISIONSSEMINARS/CONFEREN/MEETING5201,879TRAVEL (AIRFARE, MILEAGE, ETC)56218MEALS & LODGING-TRAINING324600SUBTOTAL ************************************ | 2001 EUGGET + ACTUAL 2002 DESCRIPTION ACTUAL REVISIONS PROJECTED SEMINARS/CONFEREN/MEETING 520 1,879 2,500 TRAVEL (AIRFARE, MILEAGE, FCC) 56 218 350 MEALS & LODGING-TRAINING 324 600 750 SUBTOTAL ************************************ | 2001 BUDGET ± ACTUAL 2002 REVISIONS REVISIONS SUBTOTAL COME REVISIONS REVISIONS CONTREMEN/MEETING 520 520 1.879 1.879 2.500 1.650 1.879 2.500 1.650 1.879 2.500 1.650 1.879 2.500 1.650 1.879 2.500 1.650 1.879 2.500 1.650 1.879 2.500 1.650 1.870 2.500 1.650 1.670 2.500 1.650 1.700 3.560 3.167 UTILITIES TELEPHONES 1.514 1.950 1.700 1.950 1.700 1.950 SUBTOTAL 5.418 5.750 6.100 5.150 VEHICLE EXPENSE MOTOR VEHICLE TITLE EXP 0 0 17 0 VEHICLE REVEATES 1.168 2.000 2.402 3.000 UCAL MILEATE 1.0503 11.500 11.854 13.400 EQUIP SERVICE CONTRACT 5.27 770 700 360 EQUIP REPAIRS/MAINTENANCE 0 1 120 200 SUBTOTAL 5.668 5.668 5.668 5.668 5.668 SUBTOTAL 0 1 <td>2001 BUIGET + ACTUAL 2002 CORE SUPPLMENTAL REVISION DESCRIPTION ACTUAL REVISION PROJECTED RECUEST RECUEST DESCRIPTION MEALS & LODGING-TRAINING 324 600 750 800 0 SUPTOTAL 1.146 2.917 3.960 3.167 0 UTILITIES TELEPHONES 1.903 1.900 1.950 1.333 CELLULAR TELEPHONES 1.914 1.950 1.700 1.950 1.333 UTILITIES TELEPHONES 1.914 1.950 1.733 1.400 SUBTOTAL SUBTOTAL 5.418 5.750 6.100 5.150 2.733 VENICLE EXPENSE MOTOR VENICRSCOLINE 7.487 7.400 7.600 8.000 4.000 MOTOR VENICLE REPAIRS 1.168 2.000 1.600 1.600 1.600 UTIESS 1.647 1.700 1.650 2.000 1.600 SUBTOTAL 10.503 11.500 11.854 13.400 <</td> <td>2001 DUDGHT -: 2002 CORE UPPLMENTAL ADOPED BUDGET SHENARAS/CONFEREN/METING 520 1.479 2.500 1.650 357 0 357 SHENARAS/CONFEREN/METING 324 600 750 800 0 800 SUBTOTAL </td> | 2001 BUIGET + ACTUAL 2002 CORE SUPPLMENTAL REVISION DESCRIPTION ACTUAL REVISION PROJECTED RECUEST RECUEST DESCRIPTION MEALS & LODGING-TRAINING 324 600 750 800 0 SUPTOTAL 1.146 2.917 3.960 3.167 0 UTILITIES TELEPHONES 1.903 1.900 1.950 1.333 CELLULAR TELEPHONES 1.914 1.950 1.700 1.950 1.333 UTILITIES TELEPHONES 1.914 1.950 1.733 1.400 SUBTOTAL SUBTOTAL 5.418 5.750 6.100 5.150 2.733 VENICLE EXPENSE MOTOR VENICRSCOLINE 7.487 7.400 7.600 8.000 4.000 MOTOR VENICLE REPAIRS 1.168 2.000 1.600 1.600 1.600 UTIESS 1.647 1.700 1.650 2.000 1.600 SUBTOTAL 10.503 11.500 11.854 13.400 < | 2001 DUDGHT -: 2002 CORE UPPLMENTAL ADOPED BUDGET SHENARAS/CONFEREN/METING 520 1.479 2.500 1.650 357 0 357 SHENARAS/CONFEREN/METING 324 600 750 800 0 800 SUBTOTAL |

Animal Control Department Number 1730

Mission

This budget includes appropriations for implementation of the County's animal control ordinance. The County does not operate its own department; instead, services are obtained through a contract with the Boone County/Columbia City Health Department.

Budget Highlights

The contract with the City of Columbia provides 2.0 FTE Animal Control Officers and .33 FTE clerical support. The City of Columbia contracts with the Central Missouri Humane Society for detention and boarding services for the Animal Control program; the County pays 33% of the cost of this contract. There are no significant changes to this budget. DATE: 1/21/2003

100 GENERAL FUND 1730 ANIMAL CONTROL

| | | | | | | | | <u>%CHG</u> |
|-------|---|---------|-----------------|---|-------------|-------------|---|-------------|
| | | | 2002 | | <u>2003</u> | <u>2003</u> | <u>2003</u> | FROM |
| | | 2001 | <u>BUDGET +</u> | 2002 | CORE | SUPPLMENTAL | ADOPTED | <u>PY</u> |
| ACCT | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| | LICENSES AND PERMITS | | | | | | | |
| 3320 | PERMITS | 0 | 0 | 2,200 | 2,200 | 0 | 2,200 | 0 |
| | | | | | | | | |
| | SUBTOTAL ************************************ | 0 | 0 | 2,200 | 2,200 | 0 | 2,200 | 0 |
| | CHARGES FOR SERVICES | | | | | | | |
| 3515 | IMPOUNDMENT FEES | 4,760 | 2,400 | 4,400 | 4,600 | 0 | 4,600 | 91 |
| 3516 | BOARDING FEES | 4,630 | 3,300 | 3,500 | 3,120 | 0 | 3,120 | 5- |
| | SUBTOTAL ******************** | 9,390 | 5,700 | 7,900 | 7,720 | 0 | 7,720 | 35 |
| | 502101112 | 5,050 | 5,7,00 | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | ,,,20 | 0 | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 55 |
| | TOTAL REVENUES ********** | 9,390 | 5,700 | 10,100 | 9,920 | 0 | 9,920 | 74 |
| | CONTRACTUAL SERVICES | | | | | | | |
| 71900 | ANIMAL CONTROL | 104,616 | 120,905 | 120,905 | 126,300 | 0 | 126,300 | 4 |
| | | | | | | | | |
| | SUBTOTAL ********************** | 104,616 | 120,905 | 120,905 | 126,300 | 0 | 126,300 | 4 |
| | FIXED ASSET ADDITIONS | | | | | | | |
| 91400 | AUTO/TRUCKS | 17,411 | 0 | 0 | 0 | 0 | 0 | 0 |
| | SUBTOTAL ********************* | 17,411 | | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | |
| | TOTAL EXPENDITURES ****** | 122,027 | 120,905 | 120,905 | 126,300 | 0 | 126,300 | 4 |

On-Site Waste Water

Department Number 1740

Mission

The budget includes appropriations for the implementation and administration of the County's on-site wastewater ordinance. The regulations, enacted October 1992, monitor the design, construction, and modification of small on-site waste water systems. The regulations are enforced to protect public health and to prevent the entrance of diseases into the County by way of wastewater. The County administers the program through a contract with the Boone County/City Health Department.

Budget Highlights

There are no significant changes in this budget.

1740 ON-SITE WASTE WATER

100 GENERAL FUND

| | | | | | | | | <u>%CHG</u> |
|-------|-----------------------------------|--------|-----------|-----------|---------|-------------|---------|-------------|
| | | | 2002 | | 2003 | 2003 | 2003 | FROM |
| | | 2001 | BUDGET + | 2002 | CORE | SUPPLMENTAL | ADOPTED | <u>PY</u> |
| ACCT | DESCRIPTION | ACTUAL | REVISIONS | PROJECTED | REQUEST | REQUEST | BUDGET | BUD |
| | LICENSES AND PERMITS | | | | | | | |
| 3321 | WASTE WATER CONST. PERMIT | 52,900 | 50,000 | 52,000 | 52,000 | 0 | 52,000 | 4 |
| | SUBTOTAL ********************* | 52,900 | 50,000 | 52,000 | 52,000 | 0 | 52,000 | 4 |
| | CHARGES FOR SERVICES | | | | | | | |
| | SUBTOTAL ********************** | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTAL REVENUES ********** | 52,900 | 50,000 | 52,000 | 52,000 | 0 | 52,000 | 4 |
| | OTHER | | | | | | | |
| 86606 | ON-SITE SEWAGE PROGRAM | 99,306 | 102,588 | 102,588 | 97,627 | 0 | 97,627 | 4- |
| | SUBTOTAL ************************ | 99,306 | 102,588 | 102,588 | 97,627 | 0 | 97,627 | 4- |
| | TOTAL EXPENDITURES ****** | 99,306 | 102,588 | 102,588 | 97,627 | 0 | 97,627 | 4- |

