

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

5th

day of January

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C215080010 with Image Technologies of Columbia, MO to purchase three (3) photocopiers with maintenance, one each for the Purchasing Department, Collector and Prosecuting Attorney and also trade-in three (3) surplus copiers, with zero trade-in value, to Image Technologies, Asset Tag numbers 17755, 15627 and 17457.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement for Photocopiers and Maintenance and Request for Disposal forms.

Done this 5th day of January, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 15, 2016
RE: Cooperative Contract: C215080010 – Photocopiers and Maintenance for Boone County Purchasing, Collector, and Prosecuting Attorney

The Boone County Purchasing Department requests permission to utilize the State of Missouri cooperative contract C215080010 (pricing based on NASPO Value Point contract 3091) with Image Technologies of Columbia, Missouri to purchase three photocopier with maintenance as follows:

For Annex Building for Purchasing, HR, Facilities:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$16,361.08

Department: 1118, Account: 92000

Maintenance: \$907.20 annually for 168,000 black and white prints and \$0.041 per color print

Prosecuting Attorney:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$15,950.88

Department: 1261, Account: 92000, 60050

Maintenance: \$604.80 annually for 108,000 black and white prints and \$0.042 per color print

Collector:

Konica Minolta C754e (color) Copier / Printer / Scanner

Total cost: \$12,441.78

Department: 1150, Account: 9200 , 60050

Maintenance: \$604.80 annually for 108,000 black and white prints and \$0.042 per color print

In addition, Image Technologies is providing another copier for the Collector's office to use.

Konica 283 Copier / Printer / Scanner

Total cost: \$0.00

Department: 1150, Account: 92000, 60050

Maintenance: \$0.007 per click, billed in arrears

Attached for approval are Disposal Forms for the following surplus copiers which will be traded in to Image Technologies:

Purchasing: Canon iRC5051, fixed asset tag 17755 (trade-in value: \$0.00)

Prosecuting Attorney: Canon Image Runner 5570, fixed asset tag 15627 (trade-in value: \$0.00)

Collector: Ricoh MP5001, fixed asset tag 17457 (trade-in value: \$0.00)

IT will check the equipment and remove the storage device if one exists prior to equipment being removed from County.

cc: Contract File
Brian McCollum, Collector
Bonnie Adkins, Prosecuting Attorney

**PURCHASE AGREEMENT FOR
PHOTOCOPIERS AND MAINTENANCE
for Purchasing, Collector, Prosecuting Attorney**

THIS AGREEMENT dated the 5th day of January 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Sumner Group, Inc. d/b/a Image Technologies of Missouri** herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for **Photocopier(s) and Maintenance** in compliance with State of Missouri contract **C215080010** (which is based upon NASPO Value Point contract 3091), Image Technologies quotes dated August 12 & 17, 2016 (Purchasing), August 24, 2016 (Prosecuting Attorney, August 5, 2016 (Collector), Boone County Missouri Standard Terms and Conditions, Insurance Requirements and Work Authorization Certification. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response and with State of Missouri contract C215080010 may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions and Insurance Requirements shall prevail and control over the vendor's quote response(s).

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following equipment and maintenance:

Purchasing – Boone County Purchasing, Attn: Melinda Bobbitt, 613 E. Ash Street, Columbia, MO 65201. Phone: (573) 886-4391. E-mail: MBobbitt@boonecountymmo.org.

Quantity: One (1) each

Copier: Konica Minolta bizhub c754e (75 ppm) (color) Copier / Printer / Scanner

New Photocopier: A2X0017 includes the following:	\$12,441.78
• 75 pages per minute	
• ESP Diagnostic Power Filter 120V/20A: XGPCS20DKM	\$214.90
• Dual Scan Feeder	
• 2x500 Sheet Adjustable Drawers	
• 2x1500 Sheet 8.5"x11" Drawers	
• 150 Sheet Bypass	
• LU-301 Large Capacity Tray	\$1,246.70
• FS-534 + RU-513 Staple Finisher:A3EPWY2 / A87JWY1	\$1,298.50
• Fax Kit	\$749.00
• 2/3 Hole Punch (FS-534): A3ETW11	\$410.20

TOTAL: **\$16,361.08**

Pricing includes delivery, setup, connectivity, initial training, and on-going training and support.

Maintenance: shall be provided for the copier as follows:

- **168,000 black & white prints annually (14,000/month) for \$907.20 with overage at \$0.0054/page**
- **Color billed @ \$0.041 per print, billed quarterly in arrears**

- Includes parts, labor, travel time, toner, staples and drum. Excludes paper.
- 7 Year Replacement Guarantee on equipment
- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Maintenance shall begin on January 1. Maintenance agreement is customized to meet County needs and volume can be changed any time. **Maintenance rates are firm for seven (7) years.**

A monthly base may be requested by the County at any time for the following prices:

<u>Black & White</u>	<u>Color</u>
\$0.0056 with 9,000 monthly base	\$0.042/print
\$0.0054 with 14,000 monthly base	\$0.041/print
\$0.0054 with 20,000 monthly base	\$0.004/print

Collector – Boone County Collector, Attn: Brian McCollum, 801 E. Walnut Street, Room 118, Columbia, MO 65201. Phone: (573) 886-4291. E-mail: BMcCollum@boonecountymmo.org.

Quantity: One (1) each

Copier: Konica Minolta c754e (75 ppm) (color) Copier / Printer / Scanner (\$12,441.78).

New Photocopier includes the following:

- Dual Scan Feeder
- 2x500 Sheet Adjustable Drawers
- 2x1500 Sheet 8.5”x11” Drawers
- 150 Sheet Bypass

Pricing includes delivery, setup, connectivity, initial training, and on-going training and support.

Maintenance: shall be provided for the copier as follows:

- **108,000 black & white prints annually (9,000/month) for \$604.80 with overage at \$0.0056/page**
- **Color billed @ \$0.042 per print, billed quarterly in arrears**
- Includes parts, labor, travel time, toner, staples and drum. Excludes paper.
- 7 Year Replacement Guarantee on equipment
- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Maintenance shall begin on January 1. Maintenance agreement is customized to meet County needs and volume can be changed any time. **Maintenance rates are firm for seven (7) years.**

A monthly base may be requested by the County at any time for the following prices:

<u>Black & White</u>	<u>Color</u>
\$0.0056 with 9,000 monthly base	\$0.042/print
\$0.0054 with 14,000 monthly base	\$0.041/print
\$0.0054 with 20,000 monthly base	\$0.004/print

Copier: Image Technologies agrees to provide a back-up copier equivalent or better than a Ricoh MP 5001.

Collector – Boone County Collector, Attn: Brian McCollum, 801 E. Walnut Street, Room 118, Columbia, MO 65201. Phone: (573) 886-4291. E-mail: BMcCollum@boonecountymo.org.

Image Technologies will provide a copier in exchange for County owned Ricoh MP5001 for no additional charge for a period up to seven (7) years.

Quantity: One (1) each

Copier: Konica Minolta 283 (28 ppm) Copier / Printer / Scanner (\$0.00).

Maintenance: shall be provided for the copier for **\$0.007 per click** as follows:

- **Billed quarterly in arrears**
- Includes parts, labor, travel time, toner, staples, and drum. Excludes paper.
- 7 Year Replacement Guarantee on equipment
- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Maintenance shall begin on January 1. Maintenance agreement is customized to meet County needs and volume can be changed any time. **Maintenance rates are firm for seven (7) years.**

Prosecuting Attorney – Boone County Prosecuting Attorney, Attn: Bonnie Adkins, 705 E. Walnut Street, Columbia, MO 65201. Phone: (573) 886-4112; E-mail: BAkins@boonecountymo.org.

Quantity: One (1) each

Copier: Konica Minolta c754e (75 ppm) (color) Copier / Printer / Scanner

New Photocopier: A2X0017 includes the following: \$12,441.78

- Includes PS, PCL & XPS Controller, 2 GB Standard memory, Dual Scan Document Feeder, Duplex Unit, 250 GB HD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Drive, USB Local Printing, Electrical Requirements: 120V, 60Hz
- ESP Diagnostic Power Filer 120V/20A: XGPCS20DKM \$214.90
- LU-301 Large Capacity Tray: A03NWY2 \$1,246.70
- FS-534 + RU-513 Staple Finisher: A3EPWY2 / A87JWY1 \$1,298.50
- Fax Kit: FK-511, A4MF012 \$749.00
- Color copy, print, scan
- TOTAL:** **\$15,950.88**

Pricing includes delivery, setup, connectivity, initial training, and on-going training and support.

Maintenance: shall be provided for the copier as follows:

- **108,000 black & white prints annually (9,000/month) for \$604.80 annually (\$50.40/month) with overage at \$0.0056/page**
- **Color billed @ \$0.042 per print, billed quarterly in arrears**
- Includes parts, labor, travel time, toner, staples and drum. Excludes paper.
- 7 Year Replacement Guarantee on equipment
- Average response time is 4 hours or less

- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Maintenance shall begin on January 1. Maintenance agreement is customized to meet County needs and volume can be changed any time. **Maintenance rates are firm for seven (7) years.**

A monthly base may be requested by the County at any time for the following prices:

<u>Black & White</u>	<u>Color</u>
\$0.0056 with 9,000 monthly base	\$0.042/print
\$0.0054 with 14,000 monthly base	\$0.041/print
\$0.0054 with 20,000 monthly base	\$0.004/print

Delivery and Installation: Contractor agrees to deliver, setup, connect and provide training of copiers within 10 days after receipt of Purchase Order.

Trade-in Copiers: Contractor shall remove the following trade-in copiers with a \$0.00 value the same day the new copiers are installed and shall recycle equipment. Contractor agrees to remove the hard drive of the trade-in copiers and leave with the Boone County Information Technology department.

Purchasing: Canon iRC5051, fixed asset tag 17755, serial # GQM52285

Prosecuting Attorney: Canon Image Runner 5570, fixed asset tag 15627, serial # C10018317

Collector: Ricoh MP5001, fixed asset tag 17457, serial # C10043028

Contractor's on-site maintenance for copier(s) shall include preventative maintenance calls and all remedial service calls required by County and found to be necessary by the service representative to maintain the equipment in optimum operating condition (unlimited service calls). County expects repair response time to be four (4) business hours from the date and time a service call is placed. In the event a machine cannot be repaired within 48 hours of the first service request, a loaner machine of equal or higher level will be provided at no charge to the County. If the original equipment cannot be repaired to the satisfaction of the County, permanent replacement equipment with equal or greater specifications must be provided, at no cost to the County. The Contractor's responsibility for permanent replacement will be five (5) fiscal years following the year equipment is installed and accepted by the County.

3. **Billing and Payment** - Billing shall be invoiced to the Boone County Ordering Department. Addresses provided above. Billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the Contractor's quote. The County agrees to pay all invoices within thirty days of receipt following successful installation and connectivity of copier(s); Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

4. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

5. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

6. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

SUMNER GROUP, INC.
D/B/A IMAGE TECHNOLOGIES OF MISSOURI

by [Signature]
title Act. MGR

BOONE COUNTY, MISSOURI

by: Boone County Commission
[Signature]
JANET M. THOMPSON ACTING PRESIDING COMMISSIONER

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Purchasing: 1118 / 92000 / \$16,361.08
Maintenance: 1118 / 60050 / \$907.20/168,000 copies +
overage at \$0.0054/page. Color: \$0.041/page
Collector: 1150 / 92000 / \$12,441.78
Maintenance: 1150 / 60050 / \$604.80/108,000 copies +
overage at \$0.0056/page. Color: \$0.042/page
Prosecuting Attorney: 1261 / 92000 / \$15,950.88
Maintenance: 1261 / 60050 / \$604.80/108,000 copies +
overage at \$0.0056/page. Color: \$0.042/page

June Pitchford by HA 12-19-16
Signature Date Appropriation Accounts

STANDARD TERMS AND CONDITIONS – CONTRACT WITH BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the Certificate of Insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability, and Workers Compensation Insurance** for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be \$500,000.00 each employee, \$500,000.00 each accident, and \$500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$3,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than \$3,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract). The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days

prior written notice to the Owner. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.

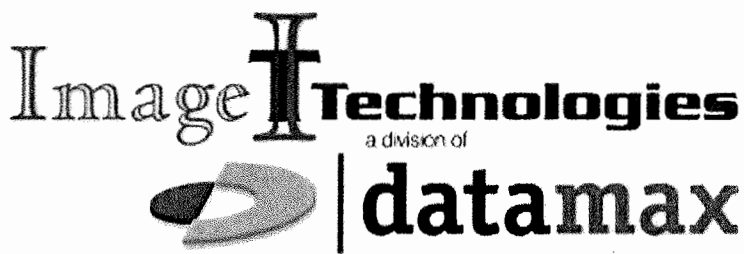
INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:

County of Boone, Missouri
C/O Purchasing Department
613 E. Ash Street
Columbia, MO 65201

Purchasing
C2150 80010



Melinda Bobbit
Director of Purchasing
RE: Copier Quote

Proposed

- Konica Minolta c754e (75 ppm)
- Dual Scan Feeder
- 2X500 Sheet Adjustable Drawers
- 2X1500 Sheet 8.5"X11" Drawers**
- 150 Sheet Bypass
- LU -301 Large Capacity Tray
- FS-534 + RU-513 Staple Finisher
- Fax Kit
- Hole punch
- Color copy, print, scan

16361.08 (see next page)

NASPO Contract Price (not to exceed).....~~\$16,360.20~~

Pricing includes delivery setup, connectivity, initial and on-going training.

Service and Supply Bands

~~9,000 impressions per month~~
~~Base charge.....\$50.40~~
~~B/W overages.....\$.0056 per~~
~~Color overages.....\$.042 per~~

14,000 impressions per month
 Base charge.....\$75.60
 B/W overages.....\$.0054 per
 Color overages.....\$.041 per

20,000 impressions per month
 Base charge.....\$108.00
 B/W overages.....\$.0054 per
 Color overages.....\$.004 per

All service and supply rates locked in for 7 year period.

August 12, 2016

Purchasing

Melinda Bobbitt - FW: Revised Copier Quote

From: Robert Odneal <ROdneal@imagetechmo.com>
To: Melinda Bobbitt <mbobbitt@boonecountymmo.org>
Date: 8/17/2016 2:02 PM
Subject: FW: Revised Copier Quote

From: Robert Odneal
Sent: Wednesday, August 17, 2016 2:02 PM
To: Robert Odneal
Subject: RE: Revised Copier Quote

A2X0017	bizhub C754e - Includes PS, PCL & XPS Controller, 2 GB Standard Memory, Dual Scan Document Feeder, Duplex Unit, 250 GB HD, USB Interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Electrical Requirements: 120V, 60Hz	\$39,621.01	69%	\$12,441.78
XGPCS20DKM	ESP Diagnostic Power Filter 120V/20A	\$307.00	30%	\$214.90
TOTAL CONFIGURATION		\$40,828.01	69%	\$12,656.68
A03NWWY2	LU-301 Large Capacity Unit	\$1,780.80	30%	\$1,246.70
A3EPWY2 / A87JWY1	Finisher FS-534 + RU-513	\$1,855.00	30%	\$1,298.50
A3ETW11	PK-520 2/3 Hole Punch Unit (FS-534)	\$586.00	30%	\$410.20
A4MF012	FK-511 Fax Kit	\$1,070.00	30%	\$749.00

Melinda,
 Here is the not to exceed number I have calculated.

\$12,656.68
 \$1,246.70
 \$1,298.50
 \$410.20
~~\$749.00~~
 \$16,361.08

From: Robert Odneal
Sent: Tuesday, August 16, 2016 2:02 PM
To: 'Melinda Bobbitt'
Subject: RE: Revised Copier Quote

Hi Melinda,
 Sorry, out yesterday. You have it correct. Because of its age there simply is not a trade value for the Canon.

From: Melinda Bobbitt [mailto:mbobbitt@boonecountymmo.org]
Sent: Friday, August 12, 2016 4:45 PM
To: Robert Odneal
Subject: Re: Revised Copier Quote

Robert,

I'm trying to get your quote to match up to the contract. Your quote is for \$16,361.

I can't come up with that exact amount. I see these amounts on the contract:

c754e Copier: \$12,441.78
 LU-301 Large Capacity Unit: \$1,246.70
 PK-521 2/3 hole punch unit: \$604.10
 Finisher FS-534 + RU-513: \$1,298.50
 FK-511 Fax Kit: \$749
 Total: \$16,340.00

What am I missing?

Also, can you offer a trade-in on our Image Runner C5051?

Thanks,
 Melinda

>>> Robert Odneal <ROdneal@imagetechmo.com> 8/12/2016 9:54 AM >>>
 Melinda,
 I think this should encompass the needed accessories and terms. If you see additional requirements please let me know. thanks

Robert Odneal

Melinda Bobbitt - RE: NEW COLOR COPIER

From: Robert Odneal <ROdneal@imagnetechmo.com>
To: Bonnie Adkins <BAAdkins@boonecountymo.org>
Date: 8/24/2016 2:28 PM
Subject: RE: NEW COLOR COPIER

*Prosecuting Attorney
 Bonnie Adkins*

Option #1 Included B&W Base Number Impressions	9,000
Option #1 Included Color Base Number Impressions	0
Option #1 Monthly Base Charge	\$50.40
Option #1 B&W Overage Rate	\$0.0056
Option #1 Color Overage Rate	\$0.0420

The 9,000 monthly black and white impressions @ \$50.40 per should cover you. Keep in mind you are going to see a monthly color charge (\$.042 per). I have no history to estimate that amount.

Melinda,
 I am showing these as monthly, we can set them up annually.

From: Bonnie Adkins [mailto:BAAdkins@boonecountymo.org]
Sent: Wednesday, August 24, 2016 1:49 PM
To: Robert Odneal
Subject: Re: NEW COLOR COPIER

Thanks Robert!

What about maintenance? Can you help me figure out what that will be?

Bonnie Adkins
 Boone County Prosecutor's Office
 Office Administrator
 705 E. Walnut Street
 Columbia, Missouri 65201
 573-886-4112
 573-886-4148 (Fax)
badkins@boonecountymo.org

This email may contain confidential and/or privileged information. If you are not the intended recipient (or have received this email in error), please notify the sender immediately and destroy this email. Any unauthorized copying, disclosure, or distribution of the material in this email is strictly forbidden.

>>> Robert Odneal <ROdneal@imagnetechmo.com> 8/24/2016 1:47 PM >>>

Bonnie, here is the format Melinda is requesting. It is the color device that would meet the needs of the department. Thank you-

A2X0017	bizhub C754e - Includes PS, PCL & XPS Controller, 2 GB Standard Memory, Dual Scan Document Feeder, Duplex Unit, 250 GB HD, USB interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Electrical Requirements: 120V, 60Hz	\$39,621.01	69%	\$12,441.78
XGPCS20DKM	ESP Diagnostic Power Filter 120V/20A	\$307.00	30%	\$214.90
TOTAL CONFIGURATION		\$40,828.01	69%	\$12,656.68
A03NWX2	LU-301 Large Capacity Unit	\$1,780.80	30%	\$1,246.70
A3EPWY2 / A87JWY1	Finisher FS-534 + RU-513	\$1,855.00	30%	\$1,298.50
A4MF012	FK-511 Fax Kit	\$1,070.00	30%	\$749.00

TOTAL.....\$

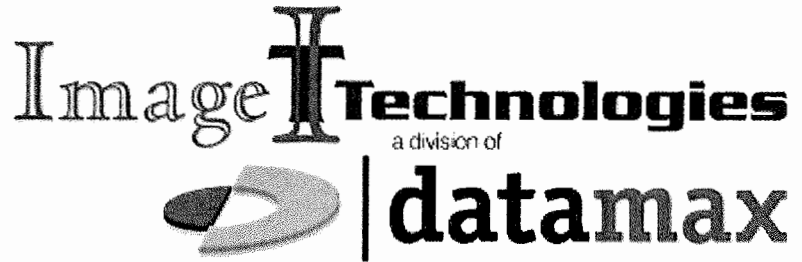
15,950.88

Robert Odneal



2511 Broadway Bluffs Drive
 Columbia, MO 65201
 573-499-5336 Direct Line

Collector



Brian McCollum
 Boone County Collector
 RE: Copier Quote

Proposed

Konica Minolta c754e (75 ppm)
 Dual Scan Feeder
 2X500 Sheet Adjustable Drawers
 2X1500 Sheet 8.5"X11" Drawers
 150 Sheet Bypass
 Color copy,print,scan
 NASPO Contract Price.....\$12,441.78

~~**Options**~~

~~LU 3,000 Sheet 8.5"X11" Large Capacity Tray.....\$1,246.70
 FK 508 Fax Kit.....\$749.00~~

Service and Supply Bands

9,000 impressions per month
 Base charge.....\$50.40
 B/W overages.....\$.0056 per
 Color overages.....\$.042 per

~~14,000 impressions per month
 Base charge.....\$75.60
 B/W overages.....\$.0054 per
 Color overages.....\$.041 per~~

~~20,000 impressions per month
 Base charge.....\$108.00
 B/W overages.....\$.0054 per
 Color overages.....\$.004 per~~

August 5, 2016

Melinda Bobbitt - RE: Copier Quote

From: Robert Odneal <ROdneal@imagetechmo.com>
To: Brian McCollum <BMcCollum@boonecountymo.org>
Date: 8/9/2016 9:32 AM
Subject: RE: Copier Quote
CC: Melinda Bobbitt <MBobbitt@boonecountymo.org>

Brian and Melinda,

I apologize for the confusion. The contract does include all consumable, including staples. The impressions per month are only black and white. Color is at a zero base and charged per click (indicated as overage) at the chosen level. Does that answer your questions?

From: Brian McCollum [mailto:BMcCollum@boonecountymo.org]
Sent: Tuesday, August 09, 2016 9:01 AM
To: Robert Odneal
Cc: Melinda Bobbitt
Subject: Re: Copier Quote

Robert,

Thanks for the quote.

What is included with the maintenance contract? - parts, labor, toner, etc.
The monthly impressions limit can be a combination of both color and b/w - and once we exceed that amount, the cost per kicks in....is that correct?

Brian

>>> Robert Odneal <ROdneal@imagetechmo.com> 8/5/2016 9:45 AM >>>

Brian,

Here is the contract pricing for the new Konica Minolta c754e color device. I will forward the quote on to Melinda as you can discuss all options.

Thank you,
Robert



**State of Missouri
Contract # 3091 & C215080010**



Title: Multifunction Copiers, Printers and Related Software
Contract Number: 3091 & C215080010
Contract Period: October 2, 2015 - December 31, 2019
Visit our website @ <http://kmbs.konicaminolta.us/naspo3091>

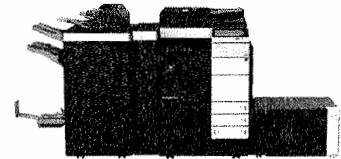
- Purchase & 24 / 36 / 48 / 60-Month FMV/Capital Lease
- Supplies & Maintenance
- Related Software

Published: July 2016



GROUP A - SEGMENT 4

Item Number	Item Description	KMBS List Price	Discount	Purchase Price
A2X0017	bizhub C754e - Includes FS, PCL & XPS Controller, 2 GB Standard Memory, Dual Scan Document Feeder, Duplex Unit, 250 GB HD, USB interfaces for Scan-to-USB Thumb Drive/Print-from-USB Thumb Drive, USB Local Printing, Electrical Requirements: 120V, 60Hz	\$39,621.01	69%	\$12,441.78
XGPCS20DKM	ESP Diagnostic Power Filter 120V/20A	\$307.00	30%	\$214.90
TOTAL CONFIGURATION		\$40,828.01	69%	\$12,656.68
A092WW1	OT-503 Output Tray	\$112.00	30%	\$78.40
A01JWY4	LU-204 Large Capacity Unit	\$3,339.00	30%	\$2,337.30
A03NWW2	LU-301 Large Capacity Unit	\$1,780.80	30%	\$1,246.70
A2Y1WY1	FS-535 100-Sheet Stapling Finisher	\$3,020.00	30%	\$2,114.00
A2Y2WY1	SD-512 Saddle Stitcher (FS-535)	\$1,670.00	30%	\$1,169.00
A2YRW11	PK-521 2/3 Hole Punch Unit (FS-535)	\$863.00	30%	\$604.10
A10CWY1	JS-602 Job Separator Tray (3rd Output Tray) for FS-526	\$500.32	30%	\$350.00
A109W12	ZU-606 Z-Folding Unit (FS-535)	\$5,509.88	30%	\$3,857.00
A10AWY1	PI-505 Post inserter for FS-526	\$1,113.00	30%	\$779.10
A3EPWY2 / A87JWY1	Finisher FS-534 + RU-513	\$1,855.00	30%	\$1,298.50
A3EPWYC / A87JWY1	Finisher FS-534 with SD-511 + RU-513	\$3,305.00	30%	\$2,313.50
A3ETW11	PK-520 2/3 Hole Punch Unit (FS-534)	\$586.00	30%	\$410.20
A4MF012	FK-511 Fax Kit	\$1,070.00	30%	\$749.00
4614506	SP-501 Fax Stamp Unit	\$47.70	30%	\$33.60
4614511	Spare TX Marker Stamp 2	\$26.50	25%	\$18.90
A4NPWY1	MK-728 Mount Kit (3rd&4th Fax Line Mount Kit)	\$120.00	30%	\$84.00
A2ZM011	FK-508 Fax Board	\$1,068.48	30%	\$747.60
A4FRWY2	IC-414 Fiery Image Controller	\$4,158.00	30%	\$2,910.60
A4MGWY1	VI-506 Video Interface Card	\$296.00	30%	\$207.20
7640004312	EFI Hot Folders	\$874.50	30%	\$612.50
7640004313	EFI AutoTrap	\$874.50	30%	\$612.50
45109642	ES-2000 Spectrophotometer	\$1,348.00	30%	\$943.60
7640009476	EFI Fiery SeeQueue Impose	\$2,650.00	30%	\$1,855.00
7640009477	EFI Fiery SeeQueue Compose	\$1,166.00	30%	\$816.20
7640009478	EFI Fiery SeeQueue ImposerCompose Suite	\$3,178.94	30%	\$2,225.30
300005452	Fiery Color Profiler Suite V 4.0 with ES-2000 Spectrophotometer	\$3,400.00	30%	\$2,380.00
7640017030	EFI IC-414 Productivity Package	\$4,500.00	30%	\$3,150.00
AOPD016	LK-102 v3 i-Option License Kit (Encrypted PDF, PDF/A, Linearized PDF)	\$1,100.00	30%	\$770.00
AOPD11H	LK-101 v3 i-Option License Kit (Web Browser)	\$53.00	30%	\$37.10
AOPD017	LK-104 v3 i-Option License Kit	\$785.00	30%	\$549.50
AOPD118	LK-105 V3 i-Option Searchable PDF	\$668.00	30%	\$467.60
AOPD019	LK-106 i-Option License Kit (Bar Code Font)	\$821.00	30%	\$574.70
AOPD01F	LK-107 i-Option License Kit (Unicode Font)	\$690.00	30%	\$483.00
AOPD11G	LK-108 i-Option OCR Font	\$191.00	30%	\$133.70
AOPD11J	LK-110 i-Option License kit (OOXML File Conversion, Enhanced Image Data)	\$1,500.00	30%	\$1,050.00
AOPD01K	LK-111 i-Option License Kit (ThinPrint Client Support)	\$250.00	30%	\$175.00
A4MHWY1	UK-204 i-Option - Memory Upgrade Kit	\$290.00	30%	\$203.00
A0X9WY1	AU-102 Biometric Authentication Unit	\$946.58	30%	\$662.90
A4NMWY1	MK-735 Mount Kit (IC Card Internal Mount Kit)	\$60.00	30%	\$42.00
A0YCWY3	EK-605 USB Host Board (Local Interface Kit) with Bluetooth Printing Support	\$278.78	30%	\$195.30
A0YCWY4	EK-604 USB Host Board (Local Interface Kit)	\$200.34	30%	\$140.00
7640006869	External Keyboard	\$222.60	30%	\$156.10
7640013468	AU-204H Mag Stripe Card Reader	\$422.94	30%	\$296.10
RS427000136466	AU-205H IC Card Reader	\$399.00	30%	\$279.30
A64TWY1	KP-101 - 10-Key Pad	\$126.00	30%	\$88.20
A4NRWY1	KH-102 Keyboard Holder	\$123.00	30%	\$86.10
4623474	Key Counter Mount Kit 1 for Hecon Conventional Counter	\$86.00	30%	\$60.20
A0W4WY2	WT-506 Working Table	\$112.00	30%	\$78.40
7640005261	HID Proximity Cards - 10 pack	\$69.00	30%	\$48.30
A4MMWY1	SC-508 Security Kit (Copy Guard/Password Protect)	\$1,225.00	30%	\$857.50
7640013463	CS-1 Convenience Stapler	\$317.00	30%	\$221.90
Professional Services				
7640018460	Networking Fee	\$1.00	0%	\$1.00
7640019485	Professional Services Project Fee	\$1.00	0%	\$1.00



Click on picture for online specifications

Service and Supplies Pricing - GROUP A	
Pricing Item	Segment 4
Make	KMBS
Model	bizhub C754e
B&W Zero Base Service Pricing	\$0.0058
Color Zero Base Service Pricing	\$0.0430
Color Optional Included Impression Pricing	
Option #1 Included B&W Base Number	9,000
Impressions	
Option #1 Included Color Base Number	0
Impressions	
Option #1 Monthly Base Charge	\$50.40
Option #1 B&W Overage Rate	\$0.0056
Option #1 Color Overage Rate	\$0.0420
Option #2 Included B&W Base Number	
Impressions	14,000
Option #2 Included Color Base Number	0
Impressions	
Option #2 Monthly Base Charge	\$75.60
Option #2 B&W Overage Rate	\$0.0054
Option #2 Color Overage Rate	\$0.0410
Option #3 Included B&W Base Number	
Impressions	20,000
Option #3 Included Color Base Number	0
Impressions	
Option #3 Monthly Base Charge	\$108.00
Option #3 B&W Overage Rate	\$0.0054
Option #3 Color Overage Rate	\$0.0400
11" x 17" are 1 click on all models. Staples are included.	
Additional Labor Components	
7640019229 - Additional End User Training Cost by hours	\$75.00
7640019230 - Additional Advanced / IT Training Cost by hours	\$175.00
7640019231 - Additional IT Support by hours	\$175.00
Hard Drive Services performed by KMBS technician by hours (labor) - for HD replacement pricing please contact your Konica Minolta representative	\$135.00
bizhub SECURE - flat fee	\$250.00
Digital Solutions Center by month	\$10.00
Percentage Increase in Service and Supplies Rate by Service Zone	
Percentage Increase for Rural Zone	10%
Percentage Increase for Remote Zone	4000%
Moving Charges by Zone	
Zone 1 - 100 yards or less or within same building	N/C
Zone 2 - Flat Fee (up to 50 miles)	\$450.00
Zone 3 - Above 50 miles (in addition to the charge permitted in Zone 2)	\$2 per mile

Product Overview

Click on product name below to be directed to appropriate pricing page.
 Click on Konica Minolta logo on pricing pages to return to overview page

KONICA MINOLTA PRODUCT BASKET

GROUP A MFPs

Black & White

[bizhub 227](#)
[bizhub 284e](#)
[bizhub 287](#)
[bizhub 364e](#)
[bizhub 454e](#)
[bizhub 554e](#)
[bizhub 654e](#)
[bizhub 808](#)

Color

[bizhub C227](#)
[bizhub C258](#)
[bizhub C287](#)
[bizhub C308](#)
[bizhub C368](#)
[bizhub C454e](#)
[bizhub C554e](#)
[bizhub C654e](#)
[bizhub C754e](#)
[bizhub PRESS C1060](#)
[bizhub C1060L](#)
[bizhub PRESS C1070 / C1070P](#)
[bizhub PRESS C1085](#)

GROUP B Production Print

Black & White

[bizhub PRO 1100](#)
[bizhub Press 1052](#)
[bizhub Press 1250](#)
[bizhub Press 1250P](#)

Color

[bizhub Press C1100](#)

GROUP D Printers

Black & White

[bizhub 3300P](#)
[bizhub 4000P](#)
[bizhub 4700P](#)
[bizhub 3320](#)
[bizhub 4020](#)
[bizhub 4050](#)
[bizhub 4750](#)

Color

[bizhub C3100n](#)
[bizhub C3110](#)
[bizhub C3350](#)
[bizhub C3850FS](#)

Miscellaneous

[Lease Rates](#)

GROUP A - SEGMENT 4

Item Number	Item Description	KMBS List Price	Discount	Purchase Price
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NOTES:

- 1) SD-512 A2Y2WY1 Provides booklet output for FS-535 Staple Finisher (20 sheets/80 pages)
- 2) OT-503 A092WW1 OT-503 Output Tray is required if a finisher is not installed.
- 3) FS-534 -- 50 Sheet Staple Finisher required to support additional PK-520 Punch Kit ; supports banner printing.
- 4) FS-535 -- 100 Sheet Staple Finisher required to support additional PK-521 Punch Kit, SD-512 Saddle Stitcher, JS-602 Job Separator Tray, PI-505 Post Inserter and ZU-606 Z-Fold Unit.
- 5) FS-534 + SD-511 -- Provides 50-sheet stapling and booklet output (20 sheets/80 pages). SD-511 not sold separately.
- 6) PK-521 -- Provides 2/3-Hole Punch for FS-535.
- 7) JS-602 -- Adds third tray to FS-535 Finisher.
- 8) To add fax capability order A4MF011 FK-511 Fax Kit. For dual fax line capability add two FK-511 Fax Kits.
- 9) To add third fax line, order A22M011 FK-508 Fax Kit and A4NPWY1 MK-728. To add fourth fax line order a second FK-508. Only one MK-728 Fax Mount Kit is required to support Fax Line 3 and Fax Line 4.
- 10) PK-520 A3ETW11 PK-520 Punch Kit is an option for FS-534 Staple Finisher.
- 11) A0VCWY4 EK-604 Local USB Interface Kit is required to connect optional external keyboard or optional LK-104 v3 i-Option License Kit (Voice Guidance).
- 12) 4614506 5P-501 Stamp Unit. is installed on standard Dual Scan Document Feeder.
- 13) IC-414 Productivity Package contains Graphic Arts components that are not sold separately. These include Fiery Image Viewer, Post Flight Report, Image Enhance Visual Editor, Control Bar, Paper Simulation, Graphic Arts Filters, PDF/X Preflight Filter, Print Next and Process Next. Also included are Hot Folders and Virtual Printers.
- 14) KH-102 Keyboard Holder holds optional external keyboard.
- 15) LK-102 v3 A0PD016 LK-102 v3 i-Option License Kit requires the UK-204 i-Option Upgrade Kit. Only one UK-204 Upgrade Kit is required per device.
- 16) UK-204 -- Required for LK-101 v3, LK-102 v3 LK-104 v3, LK-105 v3, LK-106, LK-107, LK-108 and PageScope My Panel; Contents include 2 GB memory upgrade. Only one UK-204 required per machine
- 17) LK-103 v3 i-Option License Kit A0PD01H enables Web Browser functions from the MFP Control Panel. Requires UK-104.
- 18) MK-735 Mount Kit Internally mounts the AU-201H HID Proximity Card or AU-202H iClass Card Authentication Unit.
- 19) WT-506 Working Table is recommended to hold AU-201H; if WT-506 is not installed, AU-201H must be mounted to device or mounted internally with the optional MK-735 Mount Kit.
- 20) LK-105 v3 i-Option License Kit -- Enables Searchable PDF Functionality. Requires UK-204.
- 21) WT-506 A0W4WY2 WT-506 Working Table is required for A0X9WY1 AU-102 Biometric Authentication Unit, 7640008394 AU-202H HID iClass Card Authentication Unit and 7640005064 AU-201H HID Proximity Card Authentication Unit. AU-201H or AU-202H can be mounted internally using optional MK-735 Mount Kit.
- 22) SC-508 When the SC-508 is added to the C754e or C654e, two SC-508 Copy Guard Kits are required to apply the copy guard/password protection to each side of the original since both sides are scanned in one pass; All other models compatible with the SC-507 Copy Guard Kit only require one kit per device.
- 23) CS-1 Convenience Stapler is a standalone device electronic stapler that can staple up to 50 sheets at a time. The refill staples for the CS-1 Convenience Stapler are the SK-602, which are the same refill staples found on the following Konica Minolta Finishers & Options: FS-504, FS-514, FS-517, FS-519, FS-520, FS-524, FS-527, FS-529, FS-534, FS-534 + SD-511, SD-509, SD-511 and SD-512. The product finish is black to match the "tuxedo" look of the MFP products.
- 24) IC-414 Productivity Package contains Graphic Arts components that are not sold separately. These include Fiery Image Viewer, Post Flight Report, Image Enhance Visual Editor, Control Bar, Paper Simulation, Graphic Arts Filters, PDF/X Preflight Filter, Print Next and Process Next. Also included are Hot Folders and Virtual Printers

COUNTY OF BOONE - MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

St. Louis
County of City)
State of mo)ss
)

My name is Robt. N. Beueggeman I am an authorized agent of Sumner Group, Inc.
(Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached to this affidavit.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Robt N Beueggeman 12-9-11
Affiant Date

Robt. N. Beueggeman
Printed Name

Subscribed and sworn to before me this 9th day of Dec., 2011.

Darla Goedelmann
Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.

DARLA GOEDELMAAN
NOTARY PUBLIC STATE OF MISSOURI
COUNTY OF ST. LOUIS CITY
MY COMMISSION EXPIRES 1-16-2013
COMMISSION #05512231

Company ID Number: 133457

**INFORMATION REQUIRED
FOR THE E-VERIFY PROGRAM**

Information relating to your Company:

Company Name: Sumner Group, Inc.

Company Facility Address: 2121 Hampton Avenue
St Louis, MO 63139

Company Alternate Address: _____

County or Parish: SAINT LOUIS CITY

Employer Identification Number: 431332770

North American Industry
Classification Systems Code: 424

Parent Company: Sumner Group, Inc.

Number of Employees: 100 to
499 Number of Sites Verified for: 1

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State.

• MISSOURI 1 site(s)

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name: **Jennifer M Johnson**
Telephone Number: (314) 633 - 8041 Fax Number: (314) 633 - 8005
E-mail Address: jjohnson@sumner-group.com

Name: **Terri L Hackmeyer**
Telephone Number: (314) 633 - 8042 Fax Number: (314) 633 - 8005
E-mail Address: thackmeyer@sumner-group.com

Name: **Robert N Brueggeman**
Telephone Number: (314) 633 - 8040 Fax Number: (314) 633 - 8005
E-mail Address: bbrueggeman@sumner-group.com

Name: **Pamela M Barton**

Company ID Number: 133457

Telephone Number: (314) 633 - 8043

Fax Number: (314) 633 - 8005

E-mail Address: pbarton@sumner-group.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.W. Terrill, a Marsh & McLennan Agency LLC company 825 Maryville Centre Drive Suite 200 Chesterfield, MO 63017	CONTACT NAME: Kelli Dickson
	PHONE (A/C, No, Ext): (314) 594-2632 FAX (A/C, No): (314) 594-2432 E-MAIL ADDRESS: kdickson@jwterrrill.com
INSURED Sumner Group, Inc. (See Schedule of Named Insureds Below) 6717 Waldemar Ave. Saint Louis, MO 63139	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Atlantic Specialty Insurance Company 27154
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

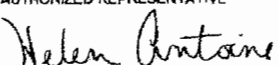
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		711015055-0000	02/01/2016	03/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		711015055-0000	02/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		711015055-0000	02/01/2016	03/01/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	406043699-0000	03/01/2016	03/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: Copier Maintenance
SCHEDULE OF NAMED INSUREDs: Sumner Group, Inc.; Copying Concepts Office Systems; Datamax Office Systems; Unisource Document Products; Datamax of Kansas City

Boone County is included as Additional Insured(s) for General Liability, Automobile Liability, and Umbrella Liability with respect to work performed by the Named Insured, if required by written contract.
 A waiver of subrogation is granted for General Liability and Worker's Compensation coverages in favor of Boone County Purchasing, where permitted by law and if required by written contract.

CERTIFICATE HOLDER Boone County Attn: Melinda Bobbitt Boone County Annex Building 613 E Ash St. Room 109 Columbia, MO 65201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 11/22/16

FIXED ASSET TAG NUMBER: 17755

DESCRIPTION: Canon iRC5051 Copier

REQUESTED MEANS OF DISPOSAL: Image Technologies is hauling off to recycle when they install the new copier from contract C215080010

OTHER INFORMATION:

CONDITION OF ASSET: High copy count. High annual maintenance calls

REASON FOR DISPOSITION: Copier difficult to maintain and keep running

RECEIVED

NOV 22 2016

BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Image Technologies will pick up and recycle at time of new copier installation

WAS ASSET PURCHASED WITH GRANT FUNDING? NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1118

SIGNATURE Melinda B. [Signature]

AUDITOR

ORIGINAL PURCHASE DATE 4-5-11

RECEIPT INTO 1190-3836 HA

ORIGINAL COST \$13,469.00

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP 1601

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

___ TRADE ___ AUCTION ___ SEALED BIDS

X OTHER EXPLAIN: Vendor installing new copier will pick this one up to recycle.

COMMISSION ORDER NUMBER 5-2017

DATE APPROVED 1-5-17

SIGNATURE [Signature]

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 11/22/16

FIXED ASSET TAG NUMBER: 17457

DESCRIPTION: Ricoh MP 5001 Copier

REQUESTED MEANS OF DISPOSAL: Image Technologies is hauling off to recycle when they install the new copier from contract C215080010 in 2017

OTHER INFORMATION:

CONDITION OF ASSET: High copy count.

REASON FOR DISPOSITION: Copier difficult to maintain and keep running

RECEIVED

NOV 23 2016

BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) DOES DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Image Technologies will pick up and recycle at time of new copier installation

WAS ASSET PURCHASED WITH GRANT FUNDING? NO

IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1150 - Collector

SIGNATURE

AUDITOR

ORIGINAL PURCHASE DATE 4-28-10

RECEIPT INTO 1190-3835 HA

ORIGINAL COST \$5,996.91

GRANT FUNDED (Y/N) _____

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

AGENCY _____

ASSET GROUP 1601

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

____ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

____ TRADE ____ AUCTION ____ SEALED BIDS

X OTHER EXPLAIN: Vendor installing new copier will pick this one up to recycle.

COMMISSION ORDER NUMBER 5-2017

DATE APPROVED 1-5-17

SIGNATURE Janet NDA

BOONE COUNTY

REQUEST FOR DISPOSAL/TRANSFER OF COUNTY PROPERTY

DATE : 11/22/16

FIXED ASSET TAG NUMBER: 15627

DESCRIPTION: Canon Image Runner 5570

REQUESTED MEANS OF DISPOSAL: Image Technologies will remove the copier when they install the new copier

OTHER INFORMATION:

RECEIVED

CONDITION OF ASSET: High copy count.

NOV 23 2016

REASON FOR DISPOSITION: Copier difficult to maintain and keep running

BOONE COUNTY AUDITOR

COUNTY / COURT IT DEPT. (circle one) DOES /DOES NOT (circle one) WISH TO TRANSFER THIS ITEM FOR ITS OWN USE (this item is applicable to computer equipment only)

DESIRED DATE FOR ASSET REMOVAL TO STORAGE: Image Technologies will pick up and recycle at time of new copier installation

WAS ASSET PURCHASED WITH GRANT FUNDING? NO
IF YES, ATTACH DOCUMENTATION SHOWING FUNDING AGENCY'S PERMISSION TO DISPOSE OF ASSET.

DEPARTMENT: 1261 - Prosecuting Attorney

SIGNATURE Bonnie Adams

AUDITOR

ORIGINAL PURCHASE DATE 7-13-06

RECEIPT INTO 1190-3835 HA

ORIGINAL COST \$12,279.42

GRANT FUNDED (Y/N) N

ORIGINAL FUNDING SOURCE 2731

GRANT NAME _____

% FUNDING _____

ASSET GROUP 1601

AGENCY _____

DOCUMENTATION ATTACHED (Y/N) _____

TRANSFER CONFIRMED _____

COUNTY COMMISSION / COUNTY CLERK

APPROVED DISPOSAL METHOD:

___ TRANSFER DEPARTMENT NAME _____ NUMBER _____

LOCATION WITHIN DEPARTMENT _____

INDIVIDUAL _____

___ TRADE ___ AUCTION ___ SEALED BIDS

X OTHER EXPLAIN: Vendor installing new copier will pick this one up to recycle.

COMMISSION ORDER NUMBER 5-2017

DATE APPROVED 1-5-17

SIGNATURE [Signature]

6 -2017

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

5th

day of January

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Sole Source Contract 137-123117SS – Cartegraph Upgrade, Subscription and Support Services with Cartegraph Systems, Inc.

It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Sole Source Fact Sheet, Cartegraph Master Agreement, Purchase Agreement and Addendums A and B – Software Products.

Done this 5th day of January, 2017

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent
Daniel K. Atwill
Presiding Commissioner
Fred J. Parry
Fred J. Parry
District I Commissioner
Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 23, 2016
RE: Sole Source Approval –137-123117SS – Cartegraph Upgrade, Subscription, and Support Services

Attached for signature and approval is Sole Source Request Form 137-123117SS for an upgrade to our Public Works Department's existing Cartegraph work order and asset management software system. Purchase includes all necessary modules, 15 user licenses, hosted services, and implementation services. Contract is with Cartegraph Systems, Inc. of Dubuque, Iowa.

Public Works currently utilizes Cartegraph Navigator software thus existing work and asset data can be more easily utilized in the upgraded version (OMS). Additionally, familiarity with Cartegraph's previous software versions will streamline end user training and implementation into established workflows. Attached is a Memo from Greg Edington outlining their research and justification for a sole source for an upgrade versus a Request for Proposal process for an entire new system.

Cost of contract is \$62,995.28 and will be paid from department 2040 – PW Maintenance Operations, account 92302 – Replacement Computers/Software. \$80,000 is budgeted for the Cartegraph upgrade.

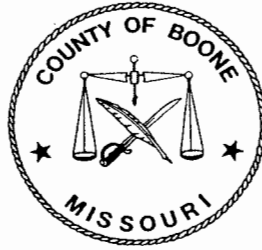
The intent to purchase as sole source was advertised in the Columbia Missourian and Columbia Tribune on December 22, 2016.

ATT Sole Source Request

cc: Greg Edington, Public Works, Sole Source File

Boone County Public Works

Gregory P. Edington
Manager
Maintenance Operations Division



5551 Highway 1
Columbia, Missouri 65203
(573) 449-8515
FAX (573) 881-1111
EMAIL: gregedington@booneco.com

Date: December 23, 2016
From: Greg Edington
Subject: Cartegraph Purchase Summary

On July 12, 2016 the County (representatives from GIS, Resource Mgmt., and Public Works) initiated conversations with Cartegraph due to recent news that they would no longer support our current version of their software. The version of the software that the County owns is "Navigator" and the upgraded platform is "OMS". Financing was researched and it was determined that an upgrade could potentially be obtained via Sole Source purchasing. The latest proposal from them includes a one-year charge of \$62,995.28 including all necessary modules, 15 user licenses, hosted services, and implementation services.

The first proposal the Department received from Cartegraph was substantially higher than the current proposal and a determination was made to investigate other software of a compatible nature. At the same time, we worked with Cartegraph to refine the scope of work to reduce the upgrade expense. The team hosted meetings with AssetWorks, DudeSolutions, Lucity, and PubWorks. DudeSolutions and PubWorks did not meet the needs established in our criteria, AssetWorks was twice as expensive as Cartegraph, and Lucity was determined to meet our needs at around the same price as Cartegraph.

The Team felt that there were several advantages to retaining Cartegraph as a software provider. The time and resources devoted to pursuing an RFP would be substantial. If another product was accepted via a purchasing process, there would be added expenses for data importation and a new software system would require far more user training resulting in extra charges and a greater time commitment.

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash, Rm 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

SOLE SOURCE/NO SUBSTITUTE FACT SHEET

Originating Office	Public Works
Person Requesting	Greg Edington
Date Requested	12/20/2016
Contact Phone Number	573-449-8515

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT TO THE PURCHASING DEPARTMENT.

PURCHASING DEPARTMENT APPROVAL: _____ *Melinda Bobbitt* _____ 12-21-16
Signature Date

SOLE SOURCE NUMBER: 137-12311755
(Assigned by Purchasing)

COMMISSION APPROVAL: _____ *Greg Edington* _____ 1-5-17
Signature Date

Expiration Date: 20 through 01-30-20 on maintenance + subscription
One Time Purchase (check)

Vendor Name Cartegraph
Vendor Address 3600 Digital Drive; Dubuque, IA 52003
Vendor Phone and Fax 1-800-688-2656
Product Description Cartegraph Software (Navigator/OMS) upgrade and maintenance subscription
Estimated Cost 1st year - \$62,995.28, 2nd and 3rd year - \$22,996 (Hosting and Subscription) each year.
Department/Account Number(s) Invoices Will Be Paid 2040-92302 (1st year); 2040-70050 (Subsequent years)

The following is a list of questions that must be answered when making sole source requests. This is a formal document for submission to the County Commission. If a question is not applicable, please indicate N/A. Use layman's terms and avoid jargon and the use of acronyms.

- Please check the reason(s) for this sole request:
 - Only Known Source-Similar equipment or material not available from another vendor
 - Equipment or materials must be compatible with existing Equipment
 - Immediate purchase necessary to correct situation threatening life/property
 - Lease Purchase - Exercise purchase option on lease
 - Medical device or supply specified by physician
 - Used Equipment - Within price set by one/two appraisal(s) by disinterested party(ies)

- Other - List (attach additional sheets if necessary)
-

2. Briefly describe the commodity/material you are requesting and its function.

Work Order and Asset management software system specifically designed for use in the Public Works sector.

3. Describe the unique features/compatibility of the commodity/material that precludes competitive bidding.

We currently utilize Cartegraph Navigator software thus existing work and asset data can be more easily utilized in the upgraded version (OMS). Additionally, familiarity with Cartegraph's previous software versions will streamline end user training and implementation into established workflows.

4. What research has been done to verify this vendor as the only known source?

The Public Works, Resource Management, and GIS departments have researched other vendors such as DudeSolutions, PubWorks, Lucity, and AssetWorks as possible alternatives. While AssetWorks met the determined requirements, their estimated pricing was nearly double that of Cartegraph; and while Lucity meets our requirements at a similar price point, any gained monetary value would be foregone in the labor hours involved in an RFP process. DudeSolutions and PubWorks did not meet our requirements.

5. Does this vendor have any distributors, dealers, resellers, etc. that sell the commodity/material?

Yes (please attach a list of known sources)
 No

6. Must this commodity/material be compatible with present inventory/equipment, or in compliance with the manufacturer's warranty or existing service agreement? If yes, please explain.

While the commodity need not be compatible with our present work and asset management software, there is significant value in compatibility. Compatibility decreases implementation and data conversion expenses and allows programs or automated processes currently in place to remain functional.

7. If this is an initial purchase, what are the future consequences of the purchase? That is, once this purchase is approved and processed, what additional upgrades/additions/supplies/etc. are anticipated/projected over the useful life of this product?

Public Works expects to purchase at least 5 but no more than 10 iPads in the future as part of this upgrade to fully utilize Cartegraph OMS's mobile capabilities. There is also a yearly subscription, hosting, and support fees for subsequent years.

8. If this is an upgrade/add-on/supply/repair/etc. to existing equipment, how was the original equipment purchased (sole source or competitive bid)? What additional, related, sole source purchases have occurred since the initial purchase? Please state previous purchase order number(s).

The Department purchased the Cartegraph "Work Director" and other modules in the mid-1990's and upgraded to the "Navigator" platform in January of 2002 under a sole source purchase. 12-123102

9. How has this commodity/material been purchased in the past? (Sealed Bid, Sole Source, RFP, other) Please provide document numbers.

Our current version of Cartegraph software (Navigator) was a sole source purchase (12-123102).

10. What are the consequences of not securing this specific commodity/material?

Cartegraph has discontinued support for Navigator. Additionally, at some point in the future the software will no longer be compatible with up-to-date servers or database software, rendering Navigator useless as a means to gather and process additional data.

11. List any other information relevant to the acquisition of this commodity/material (additional sheets may be attached, if necessary).

Through our communication with Cartegraph, we learned that we are in fact receiving a steep discount as a previous customer. Please find attached an email which highlights new-customer pricing for Cartegraph OMS.

11. How long is sole source approval necessary for this type of purchase? Is this a one-time purchase or is there an identified time period needed?

The sole source approval will be needed for the life of the program. Yearly subscription, hosting, and support fees will be above purchasing thresholds would not be feasible to bid or obtain by an RFP since the costs are product specific.

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St.-Rm 110
Columbia, MO 65201
Phone (573) 886-4391
Fax (573) 886-4390

To: Ruby Kuhler
rwheeler@tribmail.com

From: Melinda Bobbitt, Director of Purchasing

RE: Advertisement for Sole Source Purchase

Date: December 20, 2016

The following is a sole source purchase advertisement. Please call if you have any questions.

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Upgrade to Cartegraph (Navigator/OMS) work order and asset management software with Cartegraph of Dubuque, Iowa.

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by **9:30 a.m. on January 3, 2016**. Boone County Purchasing Department, 613 E. Ash, Columbia, MO 65201.

Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymo.org.

Melinda Bobbitt, CPPO
Director, Boone County Purchasing

Insertion date: Thursday, December 22, 2016
COLUMBIA TRIBUNE

**NOTICE OF INTENT TO
MAKE SINGLE FEASIBLE
SOURCE PURCHASE**

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mbobbitt@boonecountymo.org

Melinda Bobbitt, CPPO
Director, Boone County Purchasing

INSERTION DATE: December 22,
2016

Melinda Bobbitt

From: Kuhler, Ruby <rgkuhler@columbiatribune.com>
Sent: Wednesday, December 21, 2016 8:02 AM
To: Melinda Bobbitt
Subject: RE: ad
Attachments: 2052012.pdf

Melinda:

Good morning! I have attached a copy of the notice as it will appear Thursday 12/22. Total cost is \$35.58. Please review the attached proof closely and make the following notations:

- If changes are required, mark them clearly on the proof; either email changes or and fax to 866-294-7696
- If no changes are required, please email confirmation

For your convenience, we will fax affidavits of publication on the final or next business day after the completion of your notice. If you'd like to utilize this option, please let us know with your fax number. We will mail the hard copy file after completion of the notice or with your bill.

CANCELLATION POLICY

Please be advised that if a legal notice is cancelled prior to publication, a \$35.00 production fee will be charged. Cancellations or changes made within the duration of the ad will be effective for the next available publication according to our deadlines (typically 72 – 96 hours prior to publication, depending on publication date). Cancellation instructions **MUST** be faxed to 866.294.7696. If you do not receive confirmation from us that the notice has been cancelled, it is your responsibility to follow up on the cancellation request by calling 573-815-1855. The Columbia Daily Tribune will not be liable for cancellation discrepancies if these procedures are not followed.

Thanks,

Ruby

Ruby Kuhler
Classified Manager
Columbia Daily Tribune
GateHouse Media LLC
573-815-1859
rkuhler@columbiatribune.com

This message may contain confidential and/or privileged information. If you are not the intended recipient or authorized to receive this for the intended recipient, you must not use, copy, disclose or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by sending a reply e-mail and delete this message. Thank you for your cooperation.

From: Melinda Bobbitt [mailto:MBobbitt@boonecountymmo.org]
Sent: Tuesday, December 20, 2016 4:30 PM
To: Kuhler, Ruby <rgkuhler@columbiatribune.com>
Subject: ad

Ruby,

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash St.-Rm 110
Columbia, MO 65201
Phone (573) 886-4391
Fax (573) 886-4390

To: Melody Cook (884-0003)
cookmr@missouri.edu
advertising@columbiainmissourian.com

From: Melinda Bobbitt, Director of Purchasing

RE: Advertisement for Sole Source Purchase

Date: December 20, 2016

The following is a sole source purchase advertisement. Please call if you have any questions.

NOTICE OF INTENT TO MAKE SINGLE FEASIBLE SOURCE PURCHASE

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Upgrade to Cartegraph (Navigator/OMS) work order and asset management software with Cartegraph of Dubuque, Iowa.

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Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymmo.org.

Melinda Bobbitt, CPPO
Director, Boone County Purchasing

Insertion date: Thursday, December 22, 2016
COLUMBIA MISSOURIAN

Page : 1 of 1 12/21/2016 11:11:51
Order Number : 30997328
PO Number :
Customer : L8864390 Boone Co. Purchasing
Contact :
Address1 : 613 East Ash
Address2 :
City St Zip : Columbia MO 65201
Phone : (573) 886-4392
Fax : (573) 886-4390
Credit Card :
Printed By : Cook, Melody R.
Entered By : Cook, Melody R.
Keywords : Upgrade to Cartegraph
Notes :
Zones :

Ad Number : 31008665
Ad Key : 30997328
Salesperson : 67 - Legal Acct
Publication : Columbia Missourian
Section : Classified Section
Sub Section : Classified Section
Category : Legal Notices 1300
Dates Run : 12/22/2016-12/22/2016
Days : 1
Size : 1 x 2.70, 27 lines
Words : 131
Ad Rate : Open
Ad Price : 17.55
Amount Paid : 0.00
Amount Due : 17.55

**NOTICE OF INTENT TO MAKE SINGLE
FEASIBLE SOURCE PURCHASE**

Boone County believes there is only a single feasible source from which to purchase the following and intends to make a single feasible source purchase unless viable competition is established. Please contact the Boone County Purchasing Department if you can supply the following:

Upgrade to Cartegraph (Navigator/OMS) work order and asset management software with Cartegraph of Dubuque, Iowa.

To receive additional information or to express an interest in providing the above, please contact the Purchasing Department by 9:30 a.m. on January 3, 2017. Boone County Purchasing Department, 613 E. Ash, Columbia, MO 65201. Information is available in the Purchasing Office by phone: (573) 886-4391; fax (573) 886-4390 or e-mail: mbobbitt@boonecountymo.org.

Melinda Bobbitt, CPPO
Director, Boone County Purchasing
Insertion date: December 22, 2016

Commission order # 16-2017

Date: 1-5-17

SOB source #: 137-1231755

Cartegraph Master Agreement

Agreement No. #MA232

This Agreement is by and between **Cartegraph Systems, Inc.**, an Iowa corporation having its principal place of business at **3600 Digital Drive, Dubuque, Iowa, 52003** ("Cartegraph"), and **Boone County, Missouri** ("Customer") with an address of **5551 South Highway 63, Columbia, MO 65201** dated **November 8, 2016**.

This Agreement is intended to serve as the primary controlling agreement between the parties. This Agreement includes the following terms and conditions, as well as all Exhibits and Addendums to this Agreement, Purchase Agreements, and all other future agreements referencing this Agreement which Cartegraph and Customer may execute from time to time for the purchase of Software, Support, Services and Hosting. Collectively these are referred to as "Products". The terms and conditions herein provided shall be controlling as between Cartegraph and Customer unless specifically superseded by an Exhibit to this Agreement, a contemporaneously or subsequently executed Purchase Agreement, or any other contemporaneously or subsequently executed agreement specifically referencing this Agreement.

BY EXECUTING THIS AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS AND CONDITIONS ON THE FOLLOWING PAGES IN ADDITION TO ANY EXHIBITS AND PURCHASE AGREEMENTS AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By *Randy L. Skemp*
(Signature)

Randy L. Skemp
(Type or print name)

Title Vice President of Sales

Date 12-21-2016

Boone County, Missouri

By *Janet M. Thompson*
(Signature)

JANET M. THOMPSON
(Type or print name)

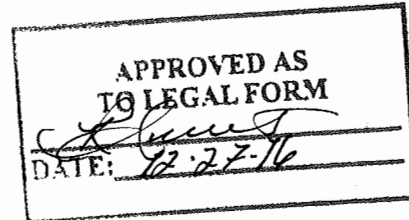
Title ACTING PRESIDING COMMISSIONER

Date 1-5-17

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

June Pitchford by HQ 12-27-16
Auditor 2040-92302 Date



The following are the terms and conditions under which Cartegraph licenses its Software and provides Support, Services and Hosting as listed in the Exhibits and Purchase Agreements referencing this Agreement.

1. Grant of License to Software.

- A. Cartegraph is licensed by third parties ("Third Party Licensors") to sublicense certain third party software products to Customer and to offer services to Customer for these third party software products under this Agreement.
- B. Each Software product, including all data programs or set of programs, or routines and subroutines, consisting of a series of instructions or statements in machine readable form, and including any documentation relating to or describing such Software, such as, but not limited to manuals, online documentation and user instructions, flow charts, database schemas and improvements or updates provided by Cartegraph (collectively "Software"), is furnished to Customer under a personal, non-exclusive, nontransferable limited license solely for Customer's own internal use on Host Computer System (as defined below) and with Customer's Clients.
 - 1. Host Computer Systems, if applicable, are Servers owned or controlled by Cartegraph that Customer may access under this Agreement (the provision of this service is herein referred to as "Hosted" or "Hosting").
 - 2. Servers are personal computers, minicomputers, mainframes, workstations, and terminal devices that interact with Client Software and have been approved by Cartegraph or Third Party Licensors for operation of Software.
 - 3. Server Software is a copy of Software residing on a server, multiple servers, or a Host Computer System.
 - 4. Clients are personal computers, minicomputers, mainframes, workstations, mobile devices, and terminal devices that interact with Server Software and have been approved by Cartegraph or Third Party Licensors for operation of Software.
 - 5. Client Software is a copy of Software residing on a Client that interacts with Server Software.
 - 6. Data Files are those files which contain data that is input by the Customer during the use of the Software.
- C. Customer agrees that the number of users licensed will be listed in the Purchase Agreement and only that number of users may use the Software at any given time.
 - 1. If Customer has purchased a Per-User License, as indicated in the Purchase Agreement, only a finite number of licenses have been purchased by Customer and only that finite number of users may access and use the Software at any given time. The specific number of licenses purchased shall be identified in the Purchase Agreement.
 - 2. If Customer has purchased an Unlimited License, as indicated in the Purchase Agreement, all employees of Customer are considered to be licensed to access and use the Software at any given time. Such Unlimited License applies only to employees of Customer and does not allow the access or use of the Software by any independent contractors, affiliated entities or organizations, or any other individual, party, or entity that is not an employee of Customer.
- D. Customer agrees the Software license for the Software is limited as follows:
 - 1. Browser Based User – Each browser based user is defined by unique ID and password.
 - 2. For Server Software – one copy of Server Software for each Server or, if Hosted, no copies of Server Software for a Server that is not a Host Computer System.
- E. Customer agrees that this license does not permit Customer to: (1) use the Software for a service bureau application or (2) sublicense the Software.
- F. Except as set forth in this Agreement or as may be permitted in writing by Third Party Licensors, Customer shall not use, provide or otherwise make available the Software or any part or copies thereof to any third party.
- G. Customer shall not, and shall not permit others to:
 - 1. Reverse engineer, decompile, decode, decrypt, disassemble, or in any way derive source code from the Software;
 - 2. Modify, translate, adapt, alter, or create derivative works from the Software;
 - 3. Copy, (other than one back-up copy), distribute, publicly display, transmit, sell, rent, lease or otherwise exploit the Software; or
 - 4. Distribute, sublicense, rent, lease, loan (or grant any third party access to or use of) the Software to any third party.
- H. Customer may make copies of the Client Software for archival purposes. The Server Software may not be copied, in whole or in part.

2. Title to Software and Data Files.

- A. Ownership of the Software, any portions thereof and any modifications, translations, or derivatives thereof, even if unauthorized, remains with Cartegraph or Third Party Licensors, as do all applicable rights in patents, copyrights and trade secrets and any other proprietary rights in the Software. Software provided hereunder is valuable, proprietary and unique, and Customer agrees to be bound by and observe the proprietary nature thereof as provided herein.
- B. Customer acknowledges that unauthorized reproduction, use, or disclosure of the Software or any part thereof may cause irreparable injury to Cartegraph or Third Party Licensors, who may therefore be entitled to injunctive relief to enforce these license restrictions, in addition to any other remedies available at law, in equity, or under this Agreement.
- C. Customer agrees that Cartegraph or Third Party Licensors may audit Customer's Software usage remotely or on-site during Support, Services or Hosting or upon reasonable notice and during standard business hours. Prevention of audit by Customer may be grounds for termination of this Agreement.
- D. Cartegraph agrees that ownership of data in Data Files remains with Customer. However, Customer agrees that Cartegraph may access Data Files and grants Cartegraph a license to use the data for 1) internal business purposes to evaluate the use and operation of the Software, Support, Services or Hosting; and 2) marketing purposes provided that any information shared with third parties is anonymized and/or aggregated so that Customer cannot be identified from the information.

3. License Fees, Support Charges, Services and Hosting Charges.

- A. Customer agrees to pay the license fees for the Software, Support charges, Services charges and Hosting charges as set forth in the Purchase Agreement for each Product.
- B. Cartegraph agrees that the total amount listed in the Purchase Agreement shall be considered the not-to-exceed price for the Software, Support, Services and Hosting included in that Purchase Agreement. Hosting includes 50G of available file storage. If additional storage is required, the Customer can purchase in 50G increments.
- C. Customer agrees that all payments are due 30 days from date of invoice and Customer shall be in default if amounts due have not been received in that time period. Customer's default will constitute sufficient cause for Cartegraph to suspend or terminate the Software license, Support, Services and Hosting under this Agreement.
- D. Customer shall be invoiced for Software, Support, Hosting and hardware upon delivery. Customer shall be invoiced for Services as set forth in the Purchase Agreement.
- E. Customer shall reimburse Cartegraph for reasonable expenses incurred during the provision of Support, Services or Hosting. Reasonable expenses include, but are not limited to, travel, lodging, and meals. Expenses are billed based on actual costs incurred. Estimated expenses shall be included in each Purchase Agreement and include the number of trips to customer site. Cartegraph shall not exceed the estimated expenses without written approval from Customer.

4. Delivery and Installation.

A. On-Site Installation

- 1. This subsection "A" regarding On-Site Installation shall apply if Customer elects, as indicated in the Purchase Agreement, to have Software and Products installed on Customer's Servers and Client computers at Customer's facilities ("On-Site") instead of utilizing Cartegraph Hosting Services.
 - a. Execution of a Purchase Agreement by Customer shall be considered as Customer's notification to Cartegraph to proceed with delivery of the Products identified in the Purchase Agreement.
 - b. Delivery of Software and Support shall take place reasonably quickly after execution of the Purchase Agreement. Cartegraph shall provide access to the Software to Customer in a downloadable form. Notification by Cartegraph that Software is available for download shall constitute delivery of Software and Support, regardless of when Customer downloads the Software.
 - c. Customer shall be responsible for installation of the Client Software on Customer's Clients, unless agreed otherwise.
 - d. After execution of the Purchase Agreement, delivery of Services will be scheduled in cooperation with Customer. Customer shall remain responsible for Service charges even if Services are not delivered.
 - e. Any hardware included in the Purchase Agreement shall be ordered after execution of the Purchase Agreement. Delivery of hardware will be scheduled in cooperation with Customer.

B. Hosting

- 1. This subsection "B" regarding Hosting shall apply if Customer elects, as indicated in the Purchase Agreement, to utilize the Hosting services offered by Cartegraph instead of having the Software installed On-Site, as described in the previous subsection.

- a. Execution of a Purchase Agreement shall be considered as Customer's notification to Cartegraph to proceed with delivery of the Software and Services as indicated in the Purchase Agreement.
 - b. Delivery of Software, Support, and Hosting shall take place reasonably quickly after execution of the Purchase Agreement. Cartegraph shall provide access to the Server Software to Customer on a Host Computer System. Notification by Cartegraph that Server Software is available for access shall constitute delivery of Server Software, Support and Hosting, regardless of when Customer first accesses the Server Software.
 - c. Cartegraph shall be responsible for installation of the Server Software on Cartegraph's Host Computer System. Customer shall be responsible for installation of the Client Software on Customer's Clients, unless agreed otherwise.
 - d. After execution of the Purchase Agreement, delivery of Services will be scheduled in cooperation with Customer. Customer shall remain responsible for Service charges even if Services are not delivered.
 - e. Any hardware included in the Purchase Agreement shall be ordered after execution of the Purchase Agreement. Delivery of hardware will be scheduled in cooperation with Customer.
- 2. Hosting Services**
- a. Cartegraph will install, and operate Server Software on one or more Host Computer Systems.
 - b. Cartegraph will provide all equipment, software and services necessary for the operation, maintenance and support of one or more Host Computer Systems and the Server Software. Cartegraph may contract with third parties for all or part of such equipment, software and services ("Third Party Hosts"). Cartegraph reserves the right to change the configuration of the Host Computer System and the Server Software and to change or delete such equipment or software at any time, but Cartegraph shall make the Software compatible with such change or deletion without additional charge to Customer.
 - c. Customer shall have access to and be permitted to use the Server Software via Clients.
 - d. Customer shall provide a computing and networking environment that meets the minimum requirements set forth in Cartegraph's published specifications.
 - e. Customer shall be responsible for all bandwidth between Host Computer System and Clients and in such amounts as to provide reasonable responsiveness of the system.
 - f. Cartegraph shall perform a full back-up of data files on a daily basis. The daily full back-up will be retained for (14) fourteen days and then deleted unless customer contracts for additional days. Cartegraph's hosting services uses RAID 10 which both mirrors the data and stripes across multiple drives creating redundancy. Cartegraph hosting services have dual redundancy with offsite back-up storage and a back-up data centers
 - g. The Host Computer System shall be used by Customer only for purposes relating to Customer's own use of the Software. Customer shall have no right to assign any of its rights under this section.
 - h. Customer agrees that it shall be bound by the terms and conditions of any agreement between Cartegraph and any Third Party Hosts that relate to the use and operation of Host Computer Systems. Cartegraph will apprise Customer of the terms and conditions of such agreements from time to time.
 - i. Cartegraph will take reasonable precautions to guard against unauthorized access to Data Files. However, Cartegraph assumes no responsibility that the Software will be used properly.
 - j. Customer shall have the right to receive Data Files within sixty (60) days of termination of any Hosting on the condition that customer has paid all outstanding invoices owed to Cartegraph.
- 3. Availability of Host Computer System.**
- a. If Cartegraph contracts with a Third Party Host to provide Hosting, the service level provided by the Third Party Host shall be the service level provided by Cartegraph to Customer, except as required for Cartegraph to provide Support under this Agreement.
 - b. In general, Server Software will be available for use and access by Customer 24 hours a day, 7 days a week, except for scheduled maintenance to take place at commercially reasonable times. Furthermore, if access to the Server Software becomes a problem, then Cartegraph shall provide Support in view of the severity of the problem.
 - c. Server Software will be available for use and access by Customer during back-up activities performed by Cartegraph.

5. Support.

- A. Scope of Support. Support includes the response to and resolution of Customer-encountered problems with the Software as reported to Cartegraph by Customer.
 - 1. Resolution of Customer-encountered problems shall, at Cartegraph's option, consist of (1) maintenance provided through telephone, email or remote access; (2) correction of the problem in the Software program; or (3) delivery of bug fixes or workarounds limited to the current or immediate prior Software release.
 - 2. Cartegraph will only support licensed Software located on Servers or Clients. Cartegraph will use commercially reasonable efforts to respond to Customer problems according to the priority level of the problem.
 - 3. Support may also include upgrades to Software.
- B. Support Limitations. Any Support is dependent upon the use by Customer of unmodified Software (except as authorized by Cartegraph) operated in accordance with Cartegraph's documentation. Support specifically excludes the following: (1) Support to a version of Software other than the current or immediate prior release; (2) efforts to restore a release of the Software beyond the current or immediate prior release; (3) efforts to restore a Customer Data File beyond the most recent back-up; and (4) efforts to convert a Customer Data File to another format.

As part of Support, Cartegraph is under no obligation to modify the Software so that the modified Software would depart from Cartegraph's published specifications for the Software.

6. Professional Services.

- A. The professional consulting services and deliverables to be performed or delivered by Cartegraph under this Agreement may include, but are not limited to: consulting, network engineering, systems integration, hardware installation, special studies, pre-installation support, installation of Client Software, installation support, training, custom Software modification, tools/utilities components, programming and documentation, data conversion, application design and development, systems analysis and design, conversions, implementing planning and implementation of the Software (collectively referred to as the "Services").
- B. Services shall only be provided as the result of a Purchase Agreement and any attached statements of work.
- C. Services will be provided during the hours of 7:00 a.m. to 7:00 p.m., Central Standard or Central Daylight Time, whichever is applicable, Monday through Friday excluding holidays.

7. Customer's Responsibilities.

- A. Customer is responsible for maintenance and installation of any Clients, common carrier equipment or communication equipment related to the operation of the Software and not furnished by Cartegraph. Before Customer introduces equipment not within Cartegraph's published specification, Cartegraph must approve the additional equipment.
- B. Customer is responsible for charges incurred for communication facilities at Customer's facilities, whether incurred by Customer or by Cartegraph Support representatives while performing Support on the Software.
- C. Customer is responsible for performing Software back-ups in accordance with published documentation.
- D. Customer shall notify Cartegraph of any problem and shall allow Cartegraph reasonable access to the Software for performing Support, Services or Hosting.
- E. Customer shall furnish Cartegraph, at Customer's expense, all technical data and information as may be necessary to furnish Support, Services or Hosting.
- F. Customer shall grant Cartegraph access to Servers and Clients as may be necessary for the adequate delivery of the Support, Services or Hosting.

- 8. **Software Modification.** Cartegraph and Third Party Licensors will not be responsible to Customer for loss of use of the Software or data or for any other liabilities arising from alterations, additions, adjustments or repairs which are made to the Software by Customer or third parties. Cartegraph reserves the right to terminate the Software license, Support, Services or Hosting under this Agreement upon written notice to Customer if any such alteration, addition, adjustment or repair adversely affects Cartegraph's ability to render Support, Services or Hosting.

9. Term.

- A. Unless terminated by Cartegraph in accordance with this Agreement, the term of the Software license, Support and Hosting shall begin upon the execution of a Purchase Agreement and shall continue for the period of time identified in that Purchase Agreement.
- B. Support for any subsequently added components or upgrades shall be either coterminous with the term of Support applicable to the Software initially covered or as otherwise agreed and stated in the Purchase Agreement.
- C. If Customer elects to purchase Services, then Services shall terminate as agreed in the appropriate Purchase Agreement.

- D. Unless otherwise stated in the most recently executed Purchase Agreement, this Agreement and the Purchase Agreement shall automatically renew at the then current rates for a one (1) year term beginning on the first day following the date identified in the Purchase Agreement as the end of the term of this Agreement. Such automatic renewal shall continue after the end of each successive year until a new Purchase Agreement is executed or until Customer or Cartegraph terminate this Agreement as provided for herein.
- E. If this Agreement and the most recently executed Purchase Agreement are automatically renewed under the terms of the previous paragraph "D", there shall be an automatic increase of up to five percent (5%) annually to all prices that were in effect during the immediately previous term.
- F. If Customer wishes not to renew this Agreement, Customer must provide written notice of Customer's intent not to renew this Agreement at least ninety (90) days prior to the end of the term then in effect.
- G. Notwithstanding anything to the contrary in this Section, Support, Services and Hosting shall terminate immediately upon termination of this Agreement.

10. Termination.

- A. Notwithstanding the foregoing, Cartegraph shall have the right to terminate this Agreement if Customer fails to pay any and all required license fees, Support charges, Services charges, Hosting charges or otherwise fails to comply with this Agreement or the terms and conditions of any applicable Third Party Licensor agreement.
- B. Upon expiration of the license term or upon notice of such termination, Customer shall immediately return or destroy the Software and all portions and copies thereof as directed by Cartegraph or Third Party Licensors and, if requested by Cartegraph or Third Party Licensors, shall certify in writing as to the destruction or return of the same.
- C. Any termination of this Agreement shall automatically terminate Support, Services and Hosting provided under any Purchase Agreement or Statements of Work, unless otherwise agreed. All confidentiality and non-disclosure obligations shall survive any such termination.
- D. Customer shall have the right to terminate this Agreement, according to the terms provided herein, by returning or destroying the Software and all portions and copies thereof and certifying in writing as to the destruction or return of the same.
- E. If Customer wishes to terminate this Agreement prior to the end of the term of this Agreement as identified above or in the appropriate Purchase Agreement, Customer must provide Cartegraph with written notice of such intent to terminate at least ninety (90) days prior to such termination. Any such termination by Customer shall subject Customer to the cancellation fee identified below.
- F. If Customer terminates before the date set in the Purchase Agreement, Customer shall pay a cancellation fee equal to 80% of the remainder of licensing fees, Support charges and Hosting charges due under this Agreement. There shall be no cancellation fee for Services not yet performed. However, no matter the reason, Customer's termination shall not relieve it of the obligation to pay any amounts already due under this Agreement.
- G. Provided however, if Customer is a governmental entity and Software, Support, Services or Hosting are not funded for future fiscal years under the appropriate legal budgeting process for such governmental entity, Customer may terminate for future fiscal years with the cancellation fee identified in the previous paragraph reduced from 80% to 20%. There shall be no cancellation fee for Services not yet performed. However, no matter the reason, Customer's termination shall not relieve it of the obligation to pay any amounts already due under this Agreement.
- H. Cartegraph shall have the right to terminate Hosting, if Hosting services are being provided, by giving at least ninety (90) days written notice that Cartegraph cannot meet its obligations of availability of the Host Computer System.
- I. In addition to the right of termination provided to Cartegraph under other sections of this Agreement, Cartegraph shall have the right to terminate the Software license, Support, Services and/or Hosting upon the occurrence of any of the following events:
 - 1. Customer's oldest invoice is ninety (90) days past due. Support hold will be initiated when customer's oldest invoice is thirty (30) days past due or,
 - 2. Subject to applicable law, the appointment of a receiver, trustee in bankruptcy or similar officer for the equity or assets of Customer, or
 - 3. There is an assignment of this Agreement without the prior written consent of Cartegraph.
- J. Termination shall not be Cartegraph's exclusive remedy and termination shall not adversely affect any claim for damages against Customer.

11. Limited Warranty.

- A. Cartegraph warrants that it has the right to sublicense the Software being licensed hereunder pursuant to the terms provided herein.
- B. Cartegraph warrants that the Software will conform to Cartegraph's published specifications until Support ends.

- C. Provided that the Software is used in a manner for which it was designed as set forth in the Software, Cartegraph's sole obligation and liability hereunder for the Software shall be to use reasonable efforts to remedy any substantial non-conformance which is reported to Cartegraph. In the alternative, Cartegraph may refund amounts paid by Customer pursuant to Purchase Agreements for such Software products.
- D. THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT WITH RESPECT TO THE SOFTWARE LICENSED HEREUNDER.
- E. SUPPORT, SERVICES AND HOSTING SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SUPPORT, SERVICES AND HOSTING PROVIDED UNDER THIS AGREEMENT DO NOT ASSURE THE UNINTERRUPTED OPERATION OF THE SOFTWARE.
- F. CUSTOMER'S SOLE AND EXCLUSIVE REMEDY SHALL BE TO TERMINATE THE SOFTWARE LICENSE, SUPPORT OR SERVICES. THE REMEDY SET FORTH IN THIS SECTION IS CARTEGRAPH'S SOLE LIABILITY, AND CUSTOMER'S SOLE AND EXCLUSIVE REMEDY, IN LIEU OF ALL OTHERS, FOR ANY BREACH BY CARTEGRAPH OF ITS SOFTWARE, SUPPORT, SERVICES AND HOSTING WARRANTIES HEREUNDER.

12. Limitation of Liability. TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW:

- A. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR LOSS OF DATA, HOWEVER ARISING, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES;
- B. EXCEPT FOR DAMAGES RESULTING FROM BODILY INJURY OR PATENT OR COPYRIGHT INFRINGEMENT, AS DISCUSSED BELOW, IN NO EVENT SHALL THE MAXIMUM CUMULATIVE LIABILITY OF EITHER PARTY TO THE OTHER UNDER THIS AGREEMENT, UNDER ANY CAUSE OF ACTION OR THEORY OF LIABILITY, EXCEED THE AMOUNT PAID BY CUSTOMER TO CARTEGRAPH DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING CAUSE TO SUCH LIABILITY.
- C. If Cartegraph will provide Support or Services at Customer's location, liability of Cartegraph arising out of bodily injury, shall not in any event exceed the limits of its insurance coverage.

13. Insurance. If Cartegraph will provide Support or Services at Customer's location, Cartegraph will carry commercial general liability insurance with a limit of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit, business auto liability insurance with a limit of \$1,000,000 and workers compensation insurance with statutory coverage. Cartegraph agrees to hold harmless and defend Customer and its agents, officials and employees from bodily injury and property damage claims related to or caused by the sole negligence of Cartegraph employees or contractors.

14. U.S. Government Restricted Rights. The Software is commercial software and the Software is provided with restricted rights. Use, duplication or disclosure by the Government is subject to restrictions as set forth in paragraph (c)(1)(ii) of the Rights in Technical Data and Computer Software Clause at DFARS 252.227-7013 of subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights at 48 CFR 52.227-19, as applicable.

15. Employees and Conflicts of Interest. This Agreement shall not prevent Cartegraph from performing similar services or restrict Cartegraph's use of the employees or contractors provided under this Agreement.

16. Proprietary Rights and Confidential Information of Cartegraph.

- A. Certain information and materials supplied by Cartegraph with the Products, such as, without limitation, deliverables, manuals, diagrams, drawings, plans, flowcharts, software, technical processes and formulae, source codes, product designs, sales, costs and other unpublished financial information, product and business plans, usage rates, relationships, projects and data, are Cartegraph's or Third Party Licensors' confidential or proprietary trade secrets (the "Confidential Information") and Cartegraph furnishes them solely to assist Customer in the installation, operation and use of Software. Customer must not reproduce, copy or disclose such Confidential Information except as is reasonable and necessary to properly use Software. Nothing herein shall restrict Customer from complying with its obligations under any law requiring disclosure, but Customer shall give Cartegraph five days prior notice before any release of Confidential Information.
- B. Customer acknowledges and agrees that Cartegraph or Third Party Licensors shall suffer irreparable injury not compensable by money damages and therefore shall not have an adequate remedy at law in the event of an unauthorized use of proprietary rights or an unauthorized use or disclosure of any Confidential Information in breach of the provisions of this Agreement. Accordingly, Cartegraph or Third Party Licensors shall be entitled to injunctive relief to prevent or curtail any such breach, threatened or actual. The foregoing shall be in addition and without prejudice to such rights that Cartegraph or Third Party Licensors may have at law or in equity.

17. Proprietary Information of Customer.

- A. In order to provide Products under this Agreement, Customer may, from time to time, disclose to Cartegraph certain information respecting Customer's technical, financial, statistical and personnel data, (hereinafter "Information"). Any

such Information which is submitted in writing to Cartegraph by the Customer and which is clearly and conspicuously marked as confidential shall be protected by Cartegraph against unauthorized disclosure by using the same degree of care and discretion that Cartegraph uses with similar Information which Cartegraph does not want disclosed to third parties. However, Cartegraph shall not be required to protect Information which (a) is or becomes publicly available, (b) is already in Cartegraph's or its related companies' possession, (c) is independently developed by Cartegraph outside the scope of this Agreement, or (d) is rightfully obtained from third parties. Cartegraph's obligations under this Section shall cease immediately upon return to Customer or destruction by Cartegraph of such Information.

- B. Cartegraph shall not be required to protect any ideas, concepts, know-how, or techniques relating to data, electronic document processing and image processing developed or resulting from the Information or the Services provided under this Agreement.

18. Infringement Indemnification.

- A. Cartegraph or Third Party Licensors will defend any action, suit or proceeding brought against Customer if based on a claim that Products infringe any United States patent or copyright of any third party ("Intellectual Property") provided that Customer promptly notifies Cartegraph or Third Party Licensors immediately and gives Cartegraph or Third Party Licensors full authority, information and assistance for the action's defense. Cartegraph or Third Party Licensors will pay all damages and costs awarded therein against Customer, but shall not be responsible for any compromise made without its consent. Cartegraph or Third Party Licensors may, at any time it is concerned over the possibility of such an infringement, at its option and expense, replace or modify Products so that infringement will not exist. In the alternative, Cartegraph may remove a component of Products involved and refund to Customer the price as depreciated by an equal annual amount over five (5) years.
- B. Cartegraph and Third Party Licensors shall have no liability to Customer if any Intellectual Property infringement or claim thereof is based upon the use of Products in connection or in combination with equipment, devices, or software not supplied by Cartegraph or used in a manner not expressly authorized by this Agreement or in a manner for which Products were not designed, or if the claim of infringement would have been avoided but for Customer's use of software other than the latest, unmodified release of Software made available to Customer by Cartegraph.
- C. To the extent permitted by Missouri law, Customer shall indemnify and hold Cartegraph and Third Party Licensors harmless from any loss, cost or expense suffered or incurred in connection with any claim, suit or proceeding brought against Cartegraph or Third Party Licensors so far as it is based on a claim that the use, sale or licensing of any Products delivered hereunder and modified or altered or combined with any products, device, or software not supplied by Cartegraph hereunder constitutes an infringement because of such modification, alteration or combination.

19. Miscellaneous.

- A. Taxes. Customer shall pay all taxes, levies and similar governmental charges, however designated, and all liabilities with respect thereto which may be imposed by any jurisdiction, including, without limitation, customs, privilege, excise, sales, use, value-added and property taxes levied or based on gross revenue or operation of this Agreement, except those taxes based upon Cartegraph's net income.
- B. Relationship of the Parties: Cartegraph and Customer are independent of each other. This Proposal does not and is not intended to create in any way or manner or for any purpose an employee/employer relationship or a principal-agent relationship. Neither party is authorized to enter into agreements for or on behalf of the other, to create any obligation or responsibility, express or implied, for or on behalf of the other, to accept payment of any obligation due or owed the other, or to accept service of process for the other. Cartegraph is an independent contractor, customarily engaged in the performance of similar services for other parties.
- C. Attorney's Fees/Legal Proceedings: In the event of any litigation or other proceeding between the parties relating to this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and other reasonable costs incurred in connection therewith and in pursuing collection, appeals and other relief to which that party may be entitled.
- D. Export. Customer agrees that the Software, Support, Services and Hosting purchased hereunder will not be exported directly or indirectly, separately or as part of any system, without first obtaining a license from the U.S. Department of Commerce or any other appropriate agency of the U.S. Government, as required.
- E. Assignment. Customer may not assign, voluntarily or by operation of law, any of its rights or obligations in this Agreement except with Cartegraph's prior written consent. This Agreement will be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns.
- F. Waiver. The parties' rights and remedies are separate and cumulative. Neither parties' waiver nor failure to exercise in any respect any right or remedy provided in this Agreement is a waiver of any future right or remedy hereunder.
- G. Force Majeure. If any cause beyond Cartegraph's reasonable control prevents Cartegraph from performing under this Agreement by a given date or time, Cartegraph's performance will be automatically postponed.

- H. Choice of Law. Cartegraph agrees that jurisdiction and venue are proper in the state where the Customer has its principal place of business and that the law of the state where the Customer has its principal place of business shall govern any litigation that results from this Agreement.
- I. Severability. The invalidity of any provision of this Agreement will not affect the validity and binding effect of any other provision.
- J. Notice. Notices hereunder must be sent to the addresses on the face of this Agreement, or to such other addresses as specified by a notice complying with this provision. Notice is effective on the earlier of actual receipt or five days after deposit in the mail. Notices in the form of a fax or email are acceptable. Notices must be sent to the attention of the person signing on behalf of the party.
- K. Entire Agreement. This Agreement constitutes the entire agreement between the parties on the subject matter hereof and supersedes all prior or contemporaneous agreements, negotiations, representations and proposals, written or oral between Cartegraph and Customer. This Agreement is not an acceptance of any conflicting terms and conditions and will prevail over any conflicting Customer's terms and conditions. Notwithstanding the foregoing, Customer agrees and acknowledges that the license(s) granted hereunder to Customer may be subject to additional terms and conditions of certain Third Party Licensors, which terms and conditions may be subject to change from time to time without notice at the sole discretion of such Third Party Licensors. A current copy of all such Third Party Licensor terms and conditions can be found at <http://www.cartegraph.com/privacy-policy/#third-party-licenses>.
- L. Amendment. Only a writing executed by authorized representatives of the parties and referenced as an amendment to this Agreement may modify, supplement, or change this Agreement.
- M. Customer gives Cartegraph permission to use customer's organization name and/or logo for promotional purposes, including, but not limited to industry announcements, public press releases, and customer stories.

Purchase Agreement

Cartegraph is pleased to present this Purchase Agreement for the implementation of world class technology solutions. This Purchase Agreement is made and entered into between Boone County, Missouri (hereinafter referred to as “**Customer**” or “**Licensee**” and **Cartegraph Systems, Inc.** (hereinafter referred to as “**Cartegraph**”). This Purchase Agreement is intended to supplement, clarify, and amend the Master Agreement previously executed between **Cartegraph** and **Customer**. In the case that any terms or conditions provided in the Master agreement differ from, are provided in more detail by, or are made irrelevant by the terms and conditions provided in this Purchase Agreement, the terms in this Purchase Agreement shall control. For all terms and conditions not addressed by this Purchase Agreement, the Master Agreement, #MA232 dated December 15, 2016 shall control.

Customer Bill To: Boone County, Missouri 5551 South Highway 63 Columbia, MO 65201 573-449-8515	Customer Ship To: Same
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Investment Summary

Cartegraph's proposed fees for this project are included in the summary below.

Date: December 21,
2016

Purchase Agreement December 31, 2016
Expiration Date:

Purchase #PA423
Agreement
No.:

	Purchase Type	Citizen/Qty.	Unit Price	Total Price
YEAR 1				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Asset	Storm Culvert Asset per citizen Subscription, Cartegraph Cloud, 2/1/17 – 1/31/18	43,320	\$0.05	\$2,166.00
Cartegraph OMS Platform by Asset	Pavement Asset per citizen Subscription, Cartegraph Cloud	43,320	\$0.05	\$2,166.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	43,320	\$0.15	\$6,498.00
OMS Users	Esri User Pack Subscription – 5 Named Users	3	\$2,500.00	\$7,500.00
Cartegraph OMS Users	User Pack Subscription – 5 Named Users	3	\$2,500.00	\$7,500.00
Cartegraph OMS – Hosting	Cartegraph Cloud Shared Hosting Subscription	1	\$2,500.00	\$2,500.00
Cartegraph OMS	Offline with Cartegraph for iPad	43,320	\$0.05	\$2,166.00
FIELD SERVICES				
Implementation Services	Fixed Fee Service	1	\$29,299.28	\$29,299.28
ESTIMATED EXPENSES				\$3,200.00
YEAR 1 SUB-TOTAL				\$62,995.28

YEAR 2				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Asset	Storm Culvert Asset per citizen Subscription, Cartegraph Cloud, 2/1/18 – 1/31/19	43,320	\$0.05	\$2,166.00
Cartegraph OMS Platform by Asset	Pavement Asset per citizen Subscription, Cartegraph Cloud	43,320	\$0.05	\$2,166.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	43,320	\$0.15	\$6,498.00
Cartegraph OMS Users	User Pack Subscription – 5 Named Users	3	\$2,500.00	\$7,500.00
Cartegraph OMS – Hosting	Cartegraph Cloud Shared Hosting Subscription	1	\$2,500.00	\$2,500.00
Cartegraph OMS	Offline with Cartegraph for iPad	43,320	\$0.05	\$2,166.00
YEAR 2 SUB-TOTAL				\$22,996.00
YEAR 3				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Asset	Storm Culvert Asset per citizen Subscription, Cartegraph Cloud, 2/1/19 – 1/31/20	43,320	\$0.05	\$2,166.00
Cartegraph OMS Platform by Asset	Pavement Asset per citizen Subscription, Cartegraph Cloud	43,320	\$0.05	\$2,166.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	43,320	\$0.15	\$6,498.00
Cartegraph OMS Users	User Pack Subscription – 5 Named Users	3	\$2,500.00	\$7,500.00
Cartegraph OMS – Hosting	Cartegraph Cloud Shared Hosting Subscription	1	\$2,500.00	\$2,500.00
Cartegraph OMS	Offline with Cartegraph for iPad	43,320	\$0.05	\$2,166.00
YEAR 3 SUB-TOTAL				\$22,996.00
TOTAL COST (3-YEAR TERM)				\$108,987.28

NOTES: The pricing listed above does not include applicable sales tax.

In Years 2 and 3, ESRI will bill customer directly for Esri ArcGIS User Licenses at their current price.

Payment Terms and Conditions

In consideration for the Services and Products provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** Software Costs and Professional Service Fees in U.S. Dollars as described below:

1. **Delivery:** Software Products shall be licensed upon acceptance of this Purchase Agreement. If applicable, Services will be scheduled and delivered upon your acceptance of this Purchase Agreement, which will be considered as your notification to proceed.
2. **Services Scheduling:** **Customer** agrees to work with **Cartegraph** to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Purchase Agreement.
3. **Software Invoicing:** The Software Subscription Licenses fee will be due in annual installments 15 days prior to the anniversary of the initial term as follows:
 - a. \$30,496.00 due on January 16, 2017.
 - b. \$22,996.00 due 15 days prior to 1st year anniversary of term start date.
 - c. \$22,996.00 due 15 days prior to 2nd year anniversary of term start date
4. **Field Services Invoicing:** Invoicing for the Field Services fee shall occur upon the acceptance of this Purchase Agreement and shall be invoiced as follows:
 - a. Invoicing for the Field Services shall be 50% upon on January 16, 2017 and the remaining 50%, 2 months from execution of Purchase Agreement.
5. **Expenses:** In providing the field services included in this Purchase Agreement, **Cartegraph** shall be reimbursed for any reasonable out-of-pocket costs, including, but not limited to, travel, lodging, meals, and cancellation fees. Out-of-pocket expenses are billed based on actual costs incurred and are due separately.
6. **Payment Terms:** All payments are due Net 30 days from date of invoice.

The Commercial General Liability policy shall be endorsed to include Boone County, Missouri as an additional insured, but only with respect to liability for bodily injury, property damage, or personal or advertising injury, and only to the extent injury or damage is caused in whole or in part by the acts or omissions of Cartegraph or those acting on its behalf in the performance of its ongoing work for Boone County, Missouri. The insurance shall apply on a primary and non-contributory basis to any valid and collectible policies available to Boone County, Missouri, but is still excess over any other valid and collectible insurance that is available to Boone County, Missouri, when Boone County, Missouri is an additional insured under other such insurance. Boone County, Missouri status as an additional insured will cease once Cartegraph's operations or work has been completed. Regardless, this coverage is subject to the provisions contained in the policy and endorsements applicable to Cartegraph's Commercial General Liability policy, which will be provided upon request.

BY EXECUTING THIS PURCHASE AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS, CONDITIONS, FEES AND CHARGES PROVIDED HEREIN AND IN THE MASTER AGREEMENT, AS WELL AS ANY OTHER EXHIBITS TO THE MASTER AGREEMENT, AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By *Randy L. Skemp*
(Signature)

Randy L. Skemp
(Type or print name)

Title Vice President of Sales

Date 12-21-2016

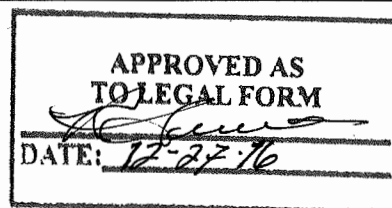
Boone County, Missouri

By *Janet M. Thompson*
(Signature)

JANET M. THOMPSON
(Type or print name)

Title ACTING PRESIDING COMMISSIONER

Date 1-5-17



Cartegraph Systems, Inc.
Addendum A - Software Products

Cartegraph hereby pledges to issue software licenses in the agreed upon quantities specified in your Investment Summary. The "Software," as defined in Master Agreement #MA232, consists of developed and supported technology products available from Cartegraph.

In addition to full access to Cartegraph licensed software, your organization will receive:

1. Support

a. *Campus – www.cartegraph.com/campus*

Our User Assistance area is a convenient and easily-shareable resource designed to help you and your co-workers better understand the functions and capabilities of your Cartegraph applications. Instantly access user tips, step-by-step guides, videos, and more.

b. *Dedicated, Unlimited, Toll-free Phone Support - 877.647.3050*

When questions need answers and difficulties arise, count on our industry-leading Support team to provide the guidance and assistance you need. Reach us as often as you need Monday-Friday, 7:00 am-7:00 pm CT.

c. *Secure, Live Remote Support*

If your challenge requires a more hands-on approach, we have the remote support tools to fix it. Let one of our Support Team members directly interact with your system to find a fast, effective solution.

2. Training & Education

a. *Convenient Online Resources*

All the information you need, one click away. Take advantage of online training opportunities, tutorial videos, upcoming event information, and more.

b. *Regional User Groups*

Meet and network with similar Cartegraph users in your region. Our smaller, more personalized User Groups allow you to find out what other organizations are doing to get more from their Cartegraph Systems.

3. Software Releases & Upgrades

a. *New Software Releases*

Be the first to know about all new Cartegraph releases, enhancements, and upgrades. Gain immediate access to the latest features and functionality, and increased system performance.

b. *Hot Fixes*

If an issue is determined to be a software defect and falls outside the standard release cycle, Cartegraph will issue a hot fix and provide application specialists with detailed levels of product knowledge to work with you in achieving a timely and effective resolution.

BY EXECUTING THIS PURCHASE AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS, CONDITIONS, FEES AND CHARGES PROVIDED HEREIN AND IN THE MASTER AGREEMENT, AS WELL AS ANY OTHER EXHIBITS TO THE MASTER AGREEMENT, AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By *Randy L. Skemp*
(Signature)

Randy L. Skemp
(Type or print name)

Title Vice President of Sales

Date 12-21-2016

Boone County, Missouri

By *Janet M. Thompson*
(Signature)

JANET M. THOMPSON
(Type or print name)

Title ACTING PRESIDING COMMISSIONER

Date 1-5-17

APPROVED AS
TO LEGAL FORM
[Signature]
DATE: 12-27-16

Cartegraph Systems, Inc.

Addendum B - Field Services (Fee for Service)

The Fee for Field Service Implementation Services as listed in the *Investment Summary* of the Purchase Agreement are specific Cartegraph services which will be delivered to the Customer based on the descriptions below and any descriptions that may be found in the Purchase Agreement's Exhibits. Cartegraph will coordinate with the Customer on service delivery expectations and timeframes. This is an addendum to Customer's Master Agreement #MA232.

Cartegraph OMS – Implementation Scope of Work

Implementation of the Operations Management System (OMS) includes the following professional services:

Setup

- Cartegraph will setup a hosted, production OMS environment. If a test or sandbox environment is purchased, Cartegraph will also setup a hosted, test OMS environment.
- Cartegraph will provide an overview, up to two (2) hours, of Cartegraph and ArcGIS Online user-based logins and User/Role functionality.
- Cartegraph will provide a template file to be utilized by your staff to populate Roles and Users to be utilized for OMS.
- Cartegraph will utilize the template to create users and roles in OMS. (Note: Subsequent User and/or Role changes will be your administrator's responsibility.)
- Cartegraph will provide documentation and guidance, up to four (4) hours, for your technical GIS staff to configure Esri Basemap Services for OMS integration. Guidance will be geared towards OMS/Esri integration functionality and requirements.
- Cartegraph will setup the OMS Platform, including the Request, Work, Resource, and Asset Management areas of the software. *Asset Management solutions will be setup for all solutions referenced in the Assets section of the scope unless otherwise noted.*

Consulting

- Cartegraph will provide a two-day (2-day) onsite requirement gathering workshops to increase our understanding of your business and functional goals. Through workshops and interviews, Cartegraph will identify best fit scenarios for OMS and provide a brief including any challenges as well as recommendations for OMS best practices relevant to your implementation.

Training

- Cartegraph will provide remote train-the-trainer training, up to four (4) hours, on overall system navigation and functionality to help familiarize your staff with the software environment and its common functions. Training topics include:
 - Home Screen
 - Logins/Permission
 - Layers
 - Filters
 - Maps
 - Grids

- System Navigation
 - Views (List & Detail)
 - Standard Reports
 - Attachments
 - Requests, Work, Assets, Resources, Reports, and Administrator Tabs
- Cartegraph will provide remote train-the-trainer training, up to two (2) hours, on OMS Esri integration functionality. Training topics include:
 - OMS Esri integration configuration options
 - Integration functionality (basemap and feature)
 - Overall Esri integration requirements, considerations, and Cartegraph recommended best practices
 - Cartegraph will provide a two-day (2-day) onsite "train-the-trainer" training event. The training agenda will be defined and agreed upon by both Cartegraph and your project manager. Topics may include any of the following:
 - Request Management:
 - Requests
 - Requesters
 - Task Creation from Requests
 - Issue library (including settings such as Applies to Asset and Non-Location)
 - Cartegraph recommended best practices for Request and Requester Management
 - Work Management:
 - Create Task(s) (Asset/Non-Asset)
 - Assignments (Add, Edit, Remove)
 - Task Menu Actions
 - Related Work Items
 - Create Work Order
 - Associate Task to WO
 - Repeat Work Orders
 - Work Order Menu Actions
 - Enter Resources
 - Timesheets
 - Activity library (including settings such as Applies to Asset, Inspection, Key Dates, Cost, and Productivity)
 - Cartegraph recommended best practices for Work Management
 - Asset Management:
 - Asset Details
 - Inspections
 - Linked assets (if applicable)
 - Container/Component Relationships (if applicable)
 - Cartegraph recommended best practices for Asset Management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.

- Resource Management:
 - Resource Details
 - Labor/Equipment Rates
 - Material Management (Stock, Usage, Adjustments)
 - Vendor Price Quotes

- Cartegraph recommended best practices for Resource Management
- Cartegraph for iPad:
 - Overall system functionality (Navigation, Interface, Maps, Attachments, Sorting)
 - Work Management
 - Create and Update Tasks (Asset/Non-Asset)
 - Assign Tasks
 - Enter Resources
 - Inspections
 - Asset Management
 - Create and Update Assets
 - Request Management
 - View and Update Requests
 - View Requester information
 - Create Task from Request
 - Cartegraph recommended best practices for mobile device use
- Administrator:
 - Administrator:
 - User Administration, Role Administration, Import/Export, Error Log
 - Settings:
 - System Settings, Base Map Administration, Geocode Settings, GIS Integration Settings, Background Task Scheduler, Asset Color Manager
 - Manager:
 - Layout Manager, Library Manager, Preventative Maintenance, Asset Condition Manager, Notification Manager, Structure Manager
 - Cartegraph Administrator Application
 - Report Creation

Extensions

- Cartegraph will provide remote train-the-trainer training, up to eight (8) hours, on Advanced Asset functionality. Training topics include:
 - Preventative Maintenance
 - Performance Management
 - Prediction Groups
 - Minimum Condition Groups
 - Activities and Impacts
 - Criticality Factor
 - Install/Replaced Dates
 - Cartegraph recommended best practices for advanced asset management

To avoid redundancy, and to utilize service time efficiently, training may cover a subset of the assets listed in the Asset section of the scope.

Go-Live Support

- Cartegraph will provide up to two (2) remote web conferences (not to exceed 4 hours total) to be utilized for Go-Live Support. The agenda will be defined, and agreed upon, by both your and Cartegraph's project managers. Topics may include any of the following:
 - Refresher training for items listed in the scope of work
 - Software and process support for staff during production roll out
 - Field, Layout, and Report configuration guidance, if applicable

Data Services

- Cartegraph will provide one test and one production data load service through standard import/export functionality. Cartegraph will provide template documents for data population. Once populated by your staff, Cartegraph will load the data into your test or production OMS environment. Data loads may include data such as:
 - Parent level asset records
 - Asset location (spatial x/y) attributes
 - Parent level resource (Labor, Equipment Material, Vendor) records
 - Resource Rate (Labor, Equipment, Material) records
 - Standard system libraries
- Cartegraph will provide one test and one production Standard Data Conversion service to assist with your migration from the latest version of Cartegraph Navigator to Cartegraph OMS. The Standard Data Conversion service includes the following:
 - Assets
 - Parent records and associated parent-level attributes
 - Child records and associated child-level attributes
 - Inspection history, including:
 - Date
 - OCI
 - Condition Category and Index records
 - Note: Cartegraph OMS does not support Bridge NBI or Storm/Sewer NASSCO inspection methodology. This data is not included in the Standard Data Conversion service.
 - Open work events in Navigator's Asset Event table
 - Prediction Group (Curves)
 - Asset Events
 - Resources (Labor, Equipment, Material)
 - Parent record and associated parent-level attributes
 - Note: Cartegraph OMS will not support Material Location functionality until the 2016 release.
 - Current Default Rate record
 - Note: Customer is responsible for creating additional rate records to account for overtime, overhead, and/or FEMA rates, if applicable
 - Equipment
 - Fleet Events, if applicable
 - Material
 - Current Quantity-on-Hand
 - Vendor Price Quotes
 - Vendor
 - Parent record and associated parent-level attributes
 - Contacts

- Libraries
 - Standard and custom library data – not specifically excluded below
- Attachment Paths
 - The file paths for Attachments will be updated to refer to the OMS project home. Your internal staff will be responsible for physically relocating files to the project home folder structure required for OMS. Cartegraph will transfer attachment files to the project home folder structure for hosted customers. However, files must be provided in the previously mentioned OMS project home folder structure.
- **Standard Conversion Exclusions**
 - Labor, Equipment, Material Logs from Work Orders
 - Worksheets
 - Requests
 - Citizen data
 - Assets:
 - Bridge: NBI inspection data
 - Storm/Sewer: NASSCO inspection data
 - Pavement: Detailed Distress inspection data
 - PAVEMENTview Plus: Budgets, Scenarios, Models, and associated settings
 - Libraries:
 - Overall Ratings
 - Condition Category Ratings
 - Attachment Files
 - Custom attachment fields or tables

Assets

Asset implementation includes the following professional services:

- Cartegraph will provide installation and training on the following two (2) asset types:
 - Transportation (1)
 - Pavement;
 - Storm (1)
 - Storm Culvert;
- Cartegraph will provide up to five (5) field configurations for each asset type listed above.

Cartegraph will provide all services remotely via audio, video, and web conferences unless otherwise noted.

Customer Responsibility

For the project, you will be responsible for appointing a dedicated project manager that will be responsible for:

- Reviewing the implementation scope of work
- All internal aspects of the project including, but not limited to, internal change management, internal documentation, staff coordination, task completion, and schedule commitment

- Ensuring all scheduled meetings are attended by invited staff
- Partnering with the Cartegraph Project Manager to ensure project success
- Providing leadership and insight on all relevant internal issues such as policy/procedure, organizational structure, project stakeholders, technical architecture, data, and current systems

Exclusions

The following service items are not included in the scope of this project:

- Implementation of any custom modification or integration developed by Cartegraph, your internal staff, or any third-party is not included in the scope of this project unless specifically listed above.
- Data conversion services from other software system(s) or sources (including Cartegraph Navigator databases) are not included in the scope of this project unless specifically listed above.
- Any service items discussed during demonstrations, conference calls, or other events are not included in the scope of this project unless specifically listed above.

Customer/Cartegraph Responsibilities

Project representatives from Customer and Cartegraph accepts responsibility for all aspects of project planning, management, and execution not specifically identified as the responsibility of Cartegraph in the Master Agreement or in this Purchase Agreement. Ongoing management of the day-to-day allocation of Customer and Cartegraph resources and management of project tasks is the responsibility of the Customer and Cartegraph project representatives. Customer and Cartegraph project representatives will provide overall guidance and direction for the project and will direct the project accordingly. Further, and with regard to the Cartegraph obligations listed in this Purchase Agreement, Customer understands that it is vital to the success of the project that Customer provides assistance in the following matters:

1. For those services listed under Field Services, Cartegraph personnel will conduct information gathering and evaluation sessions with various Customer users and management. While Cartegraph respects the time and workload of Customer staff, dedicated time on the part of the appropriate Customer resources is necessary to complete these exercises.
2. The installation process requires the assistance of Customer personnel and suitable access to hardware and systems (e.g., security clearance). Customer is required to supervise the installation process while systems are accessible to Cartegraph. All hardware and software, for both Personal Computers and servers, is expected to be available, installed, and operating as specified in Cartegraph's System Requirements documentation such that delivery and execution of Cartegraph Field Services will not be impeded.
3. Customer and Cartegraph understand that the successful performance of Field Services depends upon Customer fulfilling its responsibilities. The Project assumes that Customer will provide all personnel required to achieve a successful implementation.
4. Customer will provide Internet access and IT staff support as required. For those services that are web-based, Cartegraph utilizes WebEx Meeting (or similar) technology.

Customer shall ensure that their workstation platform and database meet Cartegraph system requirements as specified in the Cartegraph System Requirements documentation. Cartegraph Software will be supported within new versions of these workstation platforms and databases within a reasonable period of time from their release from their manufacturer. Cartegraph will discontinue support of its Software within older versions of these workstation platforms and databases as their support is discontinued by their manufacturers.

5. Customer agrees to work with Cartegraph to schedule Field Services in a timely manner. All undelivered Field Services shall expire 365 days from the execution of this Purchase Agreement, unless noted differently in Services Scope listed above. Upon expiration of services, the project may be cancelled at Cartegraph's discretion.

Not-to-Exceed Proposal

Cartegraph will not exceed the total included in this Purchase Agreement without written approval from Customer. In the event it becomes apparent to Cartegraph that additional service efforts will be needed due to any changes in the scope of this Purchase Agreement, Cartegraph will notify Customer prior to exceeding the approved efforts and obtain written approval if additional Software or services are required.

BY EXECUTING THIS PURCHASE AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS, CONDITIONS, FEES AND CHARGES PROVIDED HEREIN AND IN THE MASTER AGREEMENT, AS WELL AS ANY OTHER EXHIBITS TO THE MASTER AGREEMENT, AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By *Randy L. Skemp*
(Signature)

Randy L. Skemp
(Type or print name)

Title Vice President of Sales

Date 12-21-2016

Boone County, Missouri

By *Janet M. Thomason*
(Signature)

JANET M. THOMASON
(Type or print name)

Title ACTING PRESIDING COMMISSIONER

Date 1-5-17

APPROVED AS
TO LEGAL FORM
[Signature]
DATE: 12-27-16

COUNTY OF BOONE - MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)

County of DUBUQUE)
State of IOWA)ss
)

My name is MARNIE ROBBINS. I am an authorized agent of CARTEGRAPH SYSTEMS, INC.
(Bidder). This business is enrolled and participates in a federal work authorization program for all employees
working in connection with services provided to the County. This business does not knowingly employ any person
that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a
federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts
that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit
under penalty of perjury that all employees are lawfully present in the United States.

Marnie Robbins 12.21.2016
Affiant Date

MARNIE ROBBINS
Printed Name

Subscribed and sworn to before me this 21 day of December, 2016.

Mary Jo Smock
Notary Public Commission # 717753
Mary Jo Smock



Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.



Company ID Number: 295847

THE E-VERIFY PROGRAM FOR EMPLOYMENT VERIFICATION MEMORANDUM OF UNDERSTANDING

ARTICLE I

PURPOSE AND AUTHORITY

This Memorandum of Understanding (MOU) sets forth the points of agreement between the Department of Homeland Security (DHS) and **CARTEGRAPH SYSTEMS, INC.** (Employer) regarding the Employer's participation in the Employment Eligibility Verification Program (E-Verify). This MOU explains certain features of the E-Verify program and enumerates specific responsibilities of DHS, the Social Security Administration (SSA), and the Employer. E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (Form I-9). For covered government contractors, E-Verify is used to verify the employment eligibility of all newly hired employees and all existing employees assigned to Federal contracts.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). Authority for use of the E-Verify program by Federal contractors and subcontractors covered by the terms of Subpart 22.18, "Employment Eligibility Verification", of the Federal Acquisition Regulation (FAR) (hereinafter referred to in this MOU as a "Federal contractor") to verify the employment eligibility of certain employees working on Federal contracts is also found in Subpart 22.18 and in Executive Order 12989, as amended.

ARTICLE II

FUNCTIONS TO BE PERFORMED

A. RESPONSIBILITIES OF SSA

1. SSA agrees to provide the Employer with available information that allows the Employer to confirm the accuracy of Social Security Numbers provided by all employees verified under this MOU and the employment authorization of U.S. citizens.
2. SSA agrees to provide to the Employer appropriate assistance with operational problems that may arise during the Employer's participation in the E-Verify program. SSA agrees to provide the Employer with names, titles, addresses, and telephone numbers of SSA representatives to be contacted during the E-Verify process.
3. SSA agrees to safeguard the information provided by the Employer through the E-Verify program procedures, and to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security Numbers and for evaluation of the E-Verify program or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).



Company ID Number: 295847

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name:	ANN M KNEPPER		
Telephone Number:	(563) 556 - 8120 ext. 61256125	Fax Number:	(563) 556 - 8149
E-mail Address:	ANNMKNEPPER@CARTEGRAPH.COM		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Friedman Insurance, Inc. PO Box 759 Dubuque IA 52004-0759	CONTACT NAME: Pam Buchholtz	
	PHONE (A/C No, Ext): 563-556-0272	FAX (A/C No): 563-556-4425
E-MAIL ADDRESS: buchholtzp@friedman-group.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Travelers Property Casualty Ins Com		36161
INSURER B : Continental Casualty Company		20443
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 1413426303 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	ZLP-14T1793A	11/1/2016	11/1/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA-4C272345	11/1/2016	11/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			ZUP-14T17941	11/1/2016	11/1/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	HJUB-4C27710-7-15	11/1/2016	11/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Professional E&O			B2087285333	11/1/2016	11/1/2017	Each Claim \$1,000,000 General Aggregate \$2,000,000 Retention \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Professional Errors & Omission Policy - B2087285333
 Includes Information Risk Network Security & Privacy Injury Liability Sublimits \$1,000,000 with a \$25,000 deductible
 Certificate holder is included as additional insured on the general liability and waiver of subrogation as provided by endorsement CGD417. Additional insured and waiver of subrogation are included on the business auto by endorsement CAT353 Umbrella is form following.
 30 day notice of cancellation is included.

CERTIFICATE HOLDER **CANCELLATION**

County of Boone, Missouri C/O Purchasing Department 613 E. Ash Street Columbia MO 65201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

5th

day of January

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Contract 3-161115TV with Joe Machens Ford Lincoln of Columbia, MO to purchase two (2) F150 4x4 Crew Cab Pickup Trucks.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Acting Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Done this 5th day of January, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry
Fred J. Parry
District I Commissioner

Janet M. Thompson
Janet M. Thompson
Acting Presiding Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 28, 2016
RE: Cooperative Contract: 3-161115TV – F150 4x4 Crew Cab Pickup Trucks
for the Boone County Sheriff

The Boone County Sheriff Department requests permission to utilize the Missouri Department of Transportation cooperative contract 3-161115TV – *Light Duty Vehicles* with Joe Machens Ford Lincoln of Columbia, Missouri to purchase two (2) F150 4x4 Crew Cab Pickup Trucks.

Total cost of contract is \$61,226 and will be paid from department 2901 – Sheriff Operations – LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$60,000 was budgeted for the two trucks. The Sheriff Department plans to use savings from elsewhere in the account from savings from the fleet purchases (over all the vehicles).

cc: Gary German, David Alexander, Leasa Quick, Sheriff
Contract File

PURCHASE AGREEMENT
(2) New 2017 Ford F150 4x4 Crew Cab Pickup Truck(s)
for the Boone County Sheriff

THIS AGREEMENT dated the 5th day of January 2017 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **McLarty CMFO, LLC, d/b/a Joe Machens Ford Lincoln**, herein "Vendor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for two (2) new 2017 Ford F150 4x4 Crew Cab Pickup Trucks in compliance with all bid specifications and any addendum issued for the Missouri Department of Transportation Contract 3-161115TV, Joe Machens quote dated December 15, 2016, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Missouri Department of Transportation Contract 3-161115TV and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.

2. **Contract Duration** - This agreement shall commence on **January 1, 2017 and extend until the end of the 2017 model year** subject to the provisions for termination specified below. Other orders may be placed throughout the model 2017 year.

3. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with two pickup trucks, Item #5 – Light Duty Half Ton 4x4 Crew Cab Pickup Trucks with the following specifications:

	Unit Price
2017 or newer Ford F150 4x4 Crew Cab Pickup Truck (W1C)	\$24,903

Delete Standard Equipment (Price – Dealer/Item Code – Option):

-\$265 – (-5G) – 5.5' Short Bed (145) to replace 6.5' Long Bed
-\$200 – (-T7C) – P265/70R17 OWL Tires to replace LT245/70R17E BSW Tires

Add Optional Equipment from Contract 3-161115TV (5% discount from list)

W1E – 4WD in lieu of 2WD	\$2,190
XLT/300A – XLT Trim 300A package in lieu of XL	\$2,091
99F – 5.0L V8 Engine (99F) to replace 2.7L V6 EcoBoost	\$736
XL3 – 3.31 Electronic Locking Rear Axle	\$420
53B – Class IV Hitch & Wiring Only	\$88
57Q – Rear Window Defogger	\$203
54R – Heated Mirrors	\$175
UC/UG – Camel Cloth 40/Console/40 Seat or Grey Cloth 40/Console/40 Seat	\$272
H5/TB – Exterior Color: Caribou or Bronze Fire	\$0.00

Delivery	\$0.00
TOTAL PER TRUCK	\$30,613
GRAND TOTAL FOR TWO (2) TRUCKS	\$61,226

Equipment Included with Base Price: Crew Cab (W1C), Automatic Transmission 6 Speed, Air Conditioning, LH & RH Manual Mirrors, Standard GVWR, 4 wheels brakes-ABS, Cruise Control and Tilt (50S), Vinyl Flooring, Power Windows and Lock (85A), Daytime Running Lights, 2 Sets of Keys/FOBs.

4. **Purchase Order** – The County will issue a Purchase Order for any order placed from this contract.

5. **Delivery** - Vendor agrees to deliver vehicle(s) as set forth in the bid documents and within 70-100 days after receipt of order. Delivery shall be to Boone County Sheriff Department, Attn: David Alexander, 2121 County Drive, Columbia, MO 65202.

6. **Title** – Title in the name of: Boone County Sheriff. Address: 613 E. Ash Street, Room 110, Columbia, MO 65201.

7. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff, Attn: Leasa Quick, 2121 County Drive, Columbia, MO 65202 and billings may only include the prices listed herein. No additional fees for paper work processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

9. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

MCLARTY CMFO, LLC
JOE MACHENS FORD LINCOLN

by [Signature]
title Fleet Mgr.

BOONE COUNTY, MISSOURI

by: Boone County Commission

[Signature]
JANET M. THOMPSON, ACTING PRESIDING COMMISSIONER

APPROVED AS TO FORM:

[Signature]
County Counselor

ATTEST:

[Signature]
Wendy S. Noren, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

[Signature] by jj 12/28/2016 Term & Supply 2901 - 92400
Signature Date Appropriation Account

STANDARD CONTRACT TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.
2. Prices shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department.
3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.
4. When products or materials of any particular producer or manufacturer are mentioned in our contracts, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in billing, as law exempts the County from them.
6. The delivery date shall be stated in definite terms.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Contractor from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm.
11. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
12. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase advertising from other vendors.

13. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.
14. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
15. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.
16. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County** on all transfer documents including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.
17. **Equipment and serial and model numbers** - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

JOE MACHENS FORD LINCOLN

1911 W. Worley • Columbia, MO 65203 • (573) 445-4411 • (800) 745-4454 • www.machens.com

December 15, 2016

Contract # 3-161115TV

Boone County Sheriff's Department

Subject: Joe Machens Proposal on a 2017 Ford F150 Crew Cab 4x4, Item 5

To: Whom it May Concern;

As per the requested quote on a 2017 Ford F150, Joe Machens Ford proposes the following. This Ford F150 includes the factory standard options. This proposed unit also has the standard options from the state contract and others as noted below.

Item #5, Included Equipment

\$24,903 – W1C – 2017 Ford F150, XL Trim
Crew Cab (W1C)
2 Wheel Drive
2.7L EcoBoost V6 Engine (99P)
Standard Rear Axle
Automatic Transmission 6 speed
Air Conditioning
LH & RH Manual Mirrors
10 ply all terrain tires plus spare (T7C)

Standard GVWR
4 wheels brakes – ABS
Cruise control and Tilt (50S)
Vinyl Flooring
Vinyl Seats 40/20/40 (AG)
Long Bed, 6.5' (157)
Power Windows & Locks (85A)
Daytime Running Lights
2 Sets of Keys

Delete Standard Equipment (Price – Dealer/Item Code – Option):

-\$265 – (-157/5G) – 5.5' Short Bed (145) to replace 6.5' Long Bed
-\$200 – (-T7C/STD) – P265/70R17 OWL Tires to replace LT245/70R17E BSW Tires (\$295 MSRP)

Add Optional Equipment (Price – Dealer/Item Code – Option):

\$2,190 – W1E/5M – 4WD in lieu of 2WD
\$2,091– XLT/300A – XLT Trim 300A package in lieu of XL (\$4,085 MSRP)
\$736 – 99F/5E – 5.0L V8 Engine (99F) to replace 2.7L V6 EcoBoost
\$420 – XL3/5I – 3.31 Electronic Locking Rear Axle
\$88 – 53B – Class IV Hitch & Wiring Only (\$95 MSRP)
\$203 – 57Q – Rear Window Defogger (\$220 MSRP)
\$175 – 54R – Heated Mirrors (\$190 MSRP)
\$272 – UC/UG – Camel Cloth 40/Console/40 Seat...or...Grey Cloth 40/Console/40 Seat (\$295 MSRP)
\$0 – H5/TB – Exterior Color: Caribou...or...Bronze Fire
\$0 – DEL – Delivery/Fees

Total

\$30,613 (5.0L V8 Engine)

Joe Machens Ford appreciates your business and we look forward to servicing your needs in the future. Any questions should be directed to Kelly Sells, Fleet Department Manager.

Thanks,



Kelly Sells, Fleet Manager, Joe Machens Ford, 573-445-4411, ksells@machens.com



**Missouri Department of Transportation
3-161115TV Light Duty Vehicles**

ITEM # 5 - New standard equipped 2017 Half-Ton 4 x 2 Crew Cab Pickup Truck

	CAPACITIES & PRICES	ADDITIONAL INFORMATION
MAKE/MODEL	Ford F-150 Crew Cab 2wd	incl. 10 ply tires
GVWR	6,350	
GAS MPG CITY / HWY	19 / 24	
E-85 Compatible (Y/N)	N	
Engine Size/HP	2.7L V6 EcoBoost (Turbo) 325 HP / 375 Torque	
Tire Size	LT245/70R17E BSW A/T	10 Ply
Bed Length	6.5'	
BASE PRICE	\$24,903.00	
OPTION 5A Tow Pkg.	\$330.00	
OPTION 5B Trailer Type Mirrors (ILO Std)	\$525.00	Must add option 'A.' N/A w/ engine option 'D.B.'
OPTION 5C Ext. Color Highway Yellow	\$827.00	
OPTION 5D Alternate larger V6 gasoline engine	A) \$1,656 (3.5L V6 EcoBoost) B) (-\$578) (3.5L V6)	B) N/A w/ Long Bed, add opt 'G.' E-85 Compatible: A) N B) Y A) 375 B) 282 HP:
OPTION 5E Alternate larger V8 gasoline engine	\$736 (5.0L V8)	E-85 Compatible: Y HP: 385
OPTION 5F Cab Steps / Run Boards	\$231.00	
OPTION 5G Short Bed in lieu of 8' bed	(\$265.00)	Length: 5.5'
OPTION 5H Opt. Rear Axle Ratio	N/A	Axle Ratio:
OPTION 5I Limited Slip Rear Axle	\$525.00	Axle Ratio: Varies, depending on engine...please call
OPTION 5J Auxiliary Upfitter Switches	N/A	
OPTION 5K Bluetooth Capability	\$387.00	
OPTION 5L Additional Key Set	\$150.00	
OPTION 5M 4WD in lieu of 2WD	\$2,190.00	N/A w/ std engine w/ Long Bed. Add Option 'G' and/or Option 'D' or 'E.'
OPTION 5N 10 Ply tires ILO of 6 ply tires	STD	Std equip
% of Discount Off MSRP	5	
STD ARO (DAYS)	70-100*	*Subject to Mfr and Transportation Delays

Missouri Department of Transportation
RFB 3-16115TV Light Duty Vehicles
Multiple Award

ITEM # 5 - New standard equipped 2017 or Newer Half-Ton 4 x 2 Crew Cab Pickup Truck

	VENDORS									
	Blue Springs Ford Sales	Bommarito Ford	Broadway Ford Truck Sales	Dave Sinclair Ford	Joe Machens Ford Lincoln	Lou Fusz Ford	Midway Ford Truck Center	Republic Ford Lincoln		Shawnee Mission Ford
MAKE/MODEL	Ford F-150 XL	Ford F-150	Ford F150	Ford F-150	Ford F-150	Ford F150	Ford F-150	F-150 XL	F-150 XLT	Ford F-150 Crew Cab 4X2
GVWR	6350	6500	6350	6350	6350	6350	6350	6350	6350	6350
GAS MPG CITY / HWY	19/24	19/24	19/26	19/24	19/24	19/26	19/26	19/26	19/26	19/24
E-85 Compatible (Y/N)	N	N	N	N	N	N	Y	N	N	N
Engine Size/HP	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325	2.7 / 325
Tire Size	LT245/70R17E	245/70/17E	245/70R17	LT245/70R/17E	LT245/70R17E	245/70R17	LT245/70R17E	LT245/70R17E	LT245/70R17E	LT245/70R17E
Bed Length	6.5	8	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5'
BASE PRICE	\$ 24,991.00	\$ 25,209.00	\$ 25,780.00	\$ 25,167.00	\$ 24,903.00	\$ 25,178.00	\$ 28,574.00	\$ 25,441.00	\$ 27,892.00	\$ 24,842.00
OPTION 5A Tow Pkg.	\$ 732.00	\$ 495.00	\$ 709.00	\$ 230.00	\$ 330.00	\$ 490.00	\$ 495.00	\$ 495.00	\$ 495.00	\$ 709.00
OPTION 5B Trailer Type Mirrors (ILO Std)	\$ 1,012.00	\$ 395.00	\$ 364.00	\$ 525.00	\$ 525.00	\$ 565.00	\$ 90.00	\$ 525.00	\$ 525.00	\$ 525.00
OPTION 5C Ext. Color Highway Yellow	\$ 786.00	\$ 895.00	\$ 681.00	\$ 681.00	\$ 827.00	\$ 822.00	\$ 827.00	\$ 895.00	\$ -	\$ 727.00
OPTION 5D Alternate larger V6 gasoline engine	\$ 1,710.00	\$ 1,800.00	\$ 1,196.00			\$ 1,795.00	\$ 1,300.00	\$ 1,800.00	\$ 1,800.00	\$ -
OPTION 5E Alternate larger V8 gasoline engine	\$ 760.00	\$ 1,000.00	\$ 736.00	\$ 682.00	\$ 736.00	\$ 795.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ -
OPTION 5F Cab Steps / Run Boards	\$ 238.00	\$ 250.00	\$ 231.00	\$ 213.00	\$ 231.00	\$ 245.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 231.00
OPTION 5G Short Bed in lieu of 8' bed	\$ (302.00)	\$ (870.00)	\$ (1,054.00)	\$ (766.00)	\$ (265.00)	\$ (300.00)	\$ (1,000.00)	\$ (310.00)	\$ (310.00)	\$ (900.00)
OPTION 5H Opt. Rear Axle Ratio			\$ -				\$ -	\$ -	\$ -	\$ -
OPTION 5I Limited Slip Rear Axle	\$ 399.00	\$ 420.00	\$ 387.00	\$ 486.00	\$ 525.00	\$ 565.00	\$ 570.00	\$ 570.00	\$ 570.00	\$ -
OPTION 5J Auxiliary Upfitter Switches			\$ -				\$ 350.00	\$ -	\$ -	
OPTION 5K Bluetooth Capability	\$ 399.00	\$ 420.00	\$ 387.00	\$ 358.00	\$ 387.00	\$ 100.00	\$ 1,150.00	\$ 387.00	\$ -	\$ 387.00
OPTION 5L Additional Key Set	\$ 175.00	\$ 295.00	\$ 165.00	\$ 60.00	\$ 150.00	\$ 250.00	\$ 300.00	\$ 150.00	\$ 150.00	
OPTION 5M 4WD in lieu of 2WD	\$ 2,872.00	\$ 3,360.00	\$ 3,952.00		\$ 2,190.00	\$ 2,490.00	\$ 4,000.00	\$ 3,072.00	\$ 3,000.00	
OPTION 5N 10 Ply tires ILO of 6 ply tires	\$ -	\$ -	\$ 272.00	\$ -	\$ -	\$ 700.00	\$ 295.00	\$ -	\$ -	\$ -
% of Discount Off MSRP	5%	3%	12%	10%	5%	2%	5%	0%	0%	10%
STD ARO (DAYS)	90-120	90-120	120	90	70-100	90	90	90-120	90-120	90-120

Missouri Department of Transportation
RFB 3-161115TV Light Duty Vehicles
2017 Model Year Renewal Pricing

VENDORS	Blue Springs Ford Sales	Bommarito Ford	Broadway Ford Truck Sales	Capitol Chrysler Dodge Jeep Ram	Carthage Chrysler Dodge Jeep Ram	Dave Sinclair	Don Brown Chevrolet	Joe Machens Ford Lincoln	Lou Fusz Chevrolet	Lou Fusz CJD	Lou Fusz Ford	Lou Fusz GMC	Midway Ford Truck Center	Putnam Chevrolet	Republic Ford Lincoln	Shawnee Mission Ford	WK Chevrolet
What MAKE(S) of vehicles are you bidding?	Ford	Ford	Ford	Ram/Dodge/Jeep/Chrysler	Chrysler/Dodge/Jeep	Ford	Chevrolet	Ford	Chevrolet	Ram/Dodge/Jeep/Chrysler	Ford	GMC	Ford	Chevrolet	Ford	Ford	Chevrolet
What is the Basic Warranty on the MAKE(S) that you are bidding?	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000 Bumper/Bumper 5 Yr/100,000 Powertrain	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000	3 Yr/36,000
What is the Powertrain Warranty?	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	5 Yr/100,000	5 Yr/100,000	5 Yr/60,000	5 Yr/100,000	5 Yr/60,000	5 Yr/100,000	5 Yr/100,000	5 Yr/60,000	5 Yr/100,000	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	5 Yr/100,000
What is the Corrosion Protection Warranty?	5 Yr/Unlimited	5 Yr/Unlimited	5 Yr/Unlimited	60 months	5 Yr/100,000	5 Yr/Unlimited	3 Yr/36,000	5 Yr/Unlimited	3 Yr/36,000	5 Yr/100,000	5 Yr/Unlimited	3 Yr/36,000	5 Yr/Unlimited	3 Yr/36,000	5 Yr/60,000	5 Yr/Unlimited	3 Yr/36,000
What is the Roadside Assistance Warranty?	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	3 Yr/36,000	5 Yr/100,000	5 Yr/60,000	5 Yr/100,000	5 Yr/60,000	5 Yr/100,000	3 Yr/36,000	5 Yr/60,000	5 Yr/100,000	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	5 Yr/60,000	5 Yr/100,000

Missouri Department of Transportation
RFB 3-161115TV Light Duty Vehicles
Multiple Award
2017 Model Year

Item Description

ITEM # 1 - New standard equipped 2017 or Newer Compact 4x2 Extended Cab

ITEM # 2 - New standard equipped 2017 or Newer Compact 4x2 Crew Cab

ITEM # 3 - New standard equipped 2017 or Newer Half-Ton 4x2 Regular Cab Pickup Truck

ITEM # 4 - New standard equipped 2017 or Newer Half-Ton 4x2 Extended Cab Pickup Truck

ITEM # 5 - New standard equipped 2017 or Newer Half-Ton 4x2 Crew Cab Pickup Truck

ITEM # 6 - New standard equipped 2017 or Newer (Compact) Sport Utility Vehicle 2WD

ITEM # 7 - New standard equipped 2017 or Newer (Mid-Size) Sport Utility Vehicle 4WD or AWD

ITEM # 8 - New standard equipped 2017 or Newer AWD or 4WD Carryalls

ITEM # 9 - New standard equipped 2017 or Newer 7-Passenger Extended Mini-Van, Alternative Fuel

ITEM # 10 - New standard equipped 2017 or Newer Cargo Mini-Van

ITEM # 11 - New standard equipped 2017 or Newer Mid-Size 4-Door Sedan, Alternative Fuel

ITEM # 12 - New standard equipped 2017 or Newer Mid-Size 4-Door Sedan, Gas Engine

ITEM # 13 - New standard equipped 2017 or Newer Mid-Size 4-Door Sedan, Hybrid Engine

ITEM # 14 - New standard equipped 2017 or Newer Full Size 4-Door Sedan, Alternative Fuel

ITEM # 15 - New standard equipped 2017 or Newer Full Size 4-Door Sedan, Gas Engine



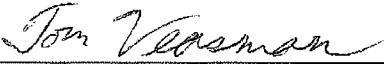
105 West Capitol Avenue
 P.O. Box 270
 Jefferson City, Missouri 65102

Missouri Department of Transportation
 Patrick K McKenna, Director

573.751.2551
 Fax: 573.751.6555
 1.888.ASK MODOT (275.6636)

**ADDENDUM 001
 LIGHT DUTY VEHICLES
 Request for Bid 3-1601115TV**

Bidders should acknowledge receipt of Addendum 001 (ONE) by **signing** and **including it** with the original bid. The due date for receipt of bids remains **unchanged** by this Addendum. Accordingly, the following clarifications are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Name: Tom Veasman Title: Sr. General Services Specialist
Contractor/Bidder Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: October 31, 2016

Clarification to Specifications for Items #3, #4 and #5:

Remove this language from the Specifications for Items #3, #4 and #5:

Tires: (4) 6-ply all season, plus full size spare and wheel (Size) _____

Add this language to the Specifications for Items #3, #4 and #5:

Tires: (4) **6-ply light truck**, plus full size spare and wheel (Size) _____



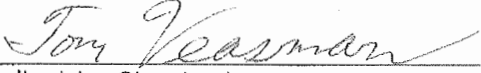
105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K McKenna, Director

573.751.2551
Fax: 573.751.6555
1.888.ASK.MO.DOT (275.6636)

ADDENDUM 002
LIGHT DUTY VEHICLES
Request for Bid 3-1601115TV

Bidders should acknowledge receipt of Addendum 002 (TWO) by **signing** and **including** it with the original bid. The due date for receipt of bids remains **unchanged** by this Addendum. Accordingly, the following clarifications are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Name: Tom Veasman Title: Sr. General Services Specialist
Contractor/Bidder Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: November 1, 2016

Clarification to RFB/Specifications:

Remove any language from the RFB/Specifications that requires vendors to provide a 2016 model year vehicle:

REMOVE: New standard equipped 2016

Insert language in the RFB/Specifications to require vendors to provide a 2017 or newer model year vehicle:

ADD: New standard equipped 2017 or Newer



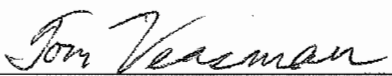
105 West Capitol Avenue
 P.O. Box 270
 Jefferson City, Missouri 65102

Missouri Department of Transportation
 Patrick K McKenna, Director

573.751.2551
 Fax: 573.751.6555
 1.888.ASK MODOT (275.6636)

**ADDENDUM 003
 LIGHT DUTY VEHICLES
 Request for Bid 3-161115TV**

Bidders should acknowledge receipt of Addendum 003 (THREE) by **signing and including it** with the original bid. The due date for receipt of bids remains **unchanged** by this Addendum. Accordingly, the following clarifications are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Name: Tom Veasman Title: Sr. General Services Specialist
Contractor/Bidder Signature	Department of Transportation 
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: November 7, 2016

Clarification to Addendum 001 for Items #3, #4 and #5:

Remove language from the Specifications (as originally clarified in Addendum 001) for Items #3, #4 and #5 as follows:

Tires: (4) **6-ply light truck**, plus full size spare and wheel (Size) _____

Insert language in the Specifications for Items #3, #4 and #5 as follows:

Tires: (4) *Minimum* 6-ply light truck (Load range C), plus full size spare and wheel (Size) _____ Tire Plies _____

(If a 6 ply tire is not offered by the vehicle manufacturer as a standard tire, dealers may bid the base vehicle with either a higher ply tire offered by the vehicle manufacturer or bid to remove the standard 4 ply tires at the dealership and replace with good quality 6 ply tires. Specify as a comment in your bid what ply tires you are bidding.)

ADDENDUM 003 CONTINUED:

Clarification to ITEM # 6 - 2017 (Compact) Sport Utility Vehicle 2WD Specifications:

Remove language from the Specifications for Item #6 as follows:

Wheelbase minimum 103”

Insert language in the Specifications for Item #6 as follows:

Wheelbase minimum 101”

Clarification to ITEM # 13 - 2017 Mid-Size 4-Door Sedans, Hybrid Engine Specifications:

Remove language from the Specifications for Item #13 as follows:

Tires: (4) Manufacturer’s all-season tires plus manufacturer’s standard size spare tire and wheel (Size) _____

Insert language in the Specifications for Item #13 as follows:

Tires: (4) Manufacturer’s all-season tires plus emergency inflator kit

BID FORM

MAILING ADDRESS:
MISSOURI DEPARTMENT OF TRANSPORTATION
GENERAL SERVICES, P.O. BOX 270
JEFFERSON CITY, MO 65102

REQUEST NO. 3-161115TV
DATE October 25, 2016

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL BE RECEIVED AT THIS OFFICE UNTIL

1:00 pm., Local Time, November 15, 2016

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING THE FOLLOWING EQUIPMENT.

BIDS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF TRANSPORTATION

Submit net bid as cash discount stipulations will not be considered
Various End User Delivery Locations

DEFINITE DELIVERY DATE SHOULD BE SHOWN. THE BIDDER MUST SIGN AND RETURN BEFORE DATE AND TIME SET FOR OPENING.

BUYER: Tom Veasman
BUYER EMAIL:
tom.veasman@modot.mo.gov

BUYER TELEPHONE: 573-522-4404

LIGHT DUTY VEHICLES

This Request For Bid seeks bids from qualified organizations to provide vehicles in accordance with the following pages. MoDOT will receive bids at the following mailing address: P.O. Box 270, Jefferson City, MO 65102-0270, or hand-delivered in a sealed envelope to the following **physical address: General Services Procurement at 830 MoDOT Drive, Jefferson City, MO 65109** until 1:00 p.m., November 15, 2016. Bid forms and information may be obtained by contacting Tom Veasman at 573-522-4404, tom.veasman@modot.mo.gov, or electronically download them at: <http://www.modot.org/business/surplus/Fleet%20Buyers%20Web%20Page/LightDutyVehicles.htm>

Components of Agreement: The Agreement between MHTC and the successful Bidder(s) shall consist of: the RFB and any written amendments thereto, the "Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions" that are attached to this RFB and the bid submitted by the Bidder in response to the RFB. However, MHTC reserves the right to clarify any relationship in writing and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFB or the Bidder's bid. The Bidder is cautioned that its bid shall be subject to acceptance by MHTC without further clarification.

Return sealed bids to the address shown at the top of this page to the attention of the buyer. Submission of bids to the above mailing address must go through MoDOT's mail room and will require additional time to arrive at 830 MoDOT Drive.

(SEE ATTACHED FOR TERMS, CONDITIONS, AND INSTRUCTIONS)

In compliance with the above Request For Bid, and subject to all conditions thereof, the undersigned bidder agrees to furnish and deliver any or all the items on which prices were bid within the timeframe specified herein, after receipt of formal purchase order.

Date: _____
Telephone No.: _____
Fax No.: _____
Federal I.D. No. _____
Email Address: _____

Firm Name: _____
Address: _____
By (Signature): _____
Type/Print Name _____

Is your firm MBE certified? Yes No

Title: _____
Is your firm WBE certified? Yes No

1. INTRODUCTION AND GENERAL INFORMATION

1.1 Introduction:

- 1.1.1 This Request for Bid (RFB) seeks bids from qualified organizations to provide **Light Duty Vehicles** to the Missouri Highways and Transportation Commission (MHTC), acting by and through its operating arm, the Missouri Department of Transportation (MoDOT). Each bid must be in a sealed envelope, be mailed or delivered by courier to the RFB Coordinator at the below listed address, on or before the date and time listed herein for receipt of bids/proposals. All questions regarding the RFB shall be submitted to the RFB Coordinator. **Bids must be returned to the office of the RFB Coordinator no later than 1:00 p.m. Local Time, November 15, 2016.**

RFB COORDINATOR:

Tom Veasman, Senior General Services Specialist

MAILING ADDRESS:
Missouri Department of Transportation
P. O. Box 270
Jefferson City, MO 65102
Attn: Tom Veasman

PHYSICAL ADDRESS:
Missouri Department of Transportation
General Services Division
830 MoDOT Drive
Jefferson City, MO 65109

Note that submission of bids to the above **mailing address** must go through MoDOT's mail room and will require additional time to arrive at 830 MoDOT Drive.

PHONE: 573-522-4404

FAX: 573-526-6948

1.2 General Information:

- 1.2.1 This document constitutes an invitation for competitive, sealed bids for the procurement of **Light Duty Vehicles** as set forth herein.
- 1.2.2 Organization: This RFB is divided into the following parts:
- 1) Introduction and General Information
 - 2) Scope of Work
 - 3) Bid Submission
 - 4) Vehicle Class Description
 - 5) Pricing Pages
 - 6) Vendor Information and Preference Certification Form
 - 7) Notice Of Cooperative Purchasing
 - 8) Terms and Conditions
 - 9) Pricing Entry Sheets (EXCEL Spreadsheet – Separate attachment)

2. SCOPE OF WORK

2.1 General Requirements:

- 2.1.1 The bidder shall provide **Light Duty Vehicles** on an as needed, if needed basis for MoDOT, in accordance with the provisions and requirements stated herein.
- 2.1.2 The bidder shall provide all deliverables to the sole satisfaction of MoDOT.
- 2.1.3 MoDOT does not guarantee that any unit(s) will be ordered.
- 2.1.4 Unless otherwise specified herein, the bidder shall furnish all material, labor, facilities, equipment, and supplies necessary to provide the deliverables required herein.
- 2.1.5 MoDOT reserves the right to reject any or all bids, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid, unit prices will govern.

2.2 Required Specifications: All vehicle bids must comply with the attached MoDOT Specifications, and any other provisions outlined in the solicitation documents. Any deviation from these specifications must be indicated for review, or else bid may be considered non-responsive.

2.3 Delivery Requirements:

- 2.3.1 The following delivery requirements shall apply:
 - a. Unless otherwise specified on the solicitation documents or purchase order, suppliers shall give at least 24 hours advance notice of each delivery. Delivery will only be received between the hours of 8:00 a.m. to 3:00 p.m., Monday through Friday. No vehicles will be received on Saturday, Sunday or state holidays.
 - b. The prices bid herein include the delivery cost of the unit. The bidder agrees to pay all transportation charges on the material as FOB - Destination. Freight costs must be included in the unit price bid and not listed as a separate line item.
 - c. Any demurrage is to be paid by the Contractor direct to the railroad or carrier.
- 2.3.2 The contractor shall deliver the products specified herein to the following MoDOT locations:
 - a. St. Joseph, Missouri 64502
 - b. Macon, Missouri 63552
 - c. Hannibal, Missouri 63401
 - d. Lee's Summit, Missouri 64064-8002
 - e. Jefferson City, Missouri 65102
 - f. Chesterfield, Missouri 63017-5712
 - g. Joplin, Missouri 64802
 - h. Springfield, Missouri 65801
 - i. Willow Springs, Missouri 65793
 - j. Sikeston, Missouri 63801
 - k. Other district locations as may be required

2.4 Invoicing and Payment Requirements:

- 2.4.1 Contractor – A bidder for which MoDOT has accepted their response leading to the award of a contract to them.
- 2.4.2 The contractor shall submit an itemized invoice to the applicable requesting address for the completion of deliverables, as specified herein.
- 2.4.3 Each invoice should be itemized in accordance with items listed on the purchase order. The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted must reference the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- 2.4.4 The contractor shall be paid in accordance with the prices stated on the pricing pages of this document after completion of deliverables specified herein and acceptance by MoDOT.
- 2.4.5 Other than the payment specified above, no other payments or reimbursements shall be made to the contractor for any reason whatsoever.
- 2.4.6 Unless otherwise provided for in the solicitation documents, payment for all equipment, supplies, and/or services required herein shall be made in arrears. MoDOT shall not make any advance deposits.
- 2.4.7 MoDOT assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any unauthorized quantity is subject to MoDOT's rejection and shall be returned at the contractor's expense.
- 2.4.8 MoDOT reserves the right to purchase goods and services using the state-purchasing card.

2.5 Other Award Requirements:

- 2.5.1 Original Contract Period – The award period shall commence from the date of award until the end of the 2017 model year.
- 2.5.2 Renewal Periods – MoDOT has the right, at its sole option and in its sole discretion, to extend the contract period for up to two (2) additional one-year periods, or any portion therein. If the option for renewal is exercised by MoDOT, the bidder shall agree to all terms and conditions of the RFB and all subsequent amendments.
- 2.5.3 Escalation Clause - In the event the contractor requests a price increase during the original contract period or any contract renewal period, the contractor must provide a written request and documentation justifying the need for a price increase, and the amount of such price increase. MoDOT will review the contractor's written request and documentation, and decide if a price increase is to be granted at that particular time. The contractor shall understand and agree that MoDOT's decision shall be final and without recourse.
 - a. No price increase shall be granted during the first 3 months of the original contract period, or if applicable, the first 3 months of a contract renewal period.
 - b. In the event a price increase is granted due to an approved escalation, the renewal percentage shall be based upon the current award value.
- 2.5.4 Inspection and Acceptance: MoDOT reserves the right to inspect the unit at the point of manufacture, intermediate storage point, or at a destination which shall be at the discretion of MoDOT.

- a. No equipment, supplies, and/or services received by MoDOT pursuant to an award shall be deemed accepted until MoDOT has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. MoDOT reserves the right to return any such rejected shipment at the contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. MoDOT's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal or equitable remedies that MoDOT may have.

2.5.5 Net Delivered Price - the unit(s) shall be delivered complete and ready for use to the delivery destinations.

2.6 Diesel Fuel Requirements: In accordance with RSMo 414.365, MoDOT must use fuel with at least the biodiesel content of B-20. (<http://www.moga.mo.gov/statutes/C400-499/4140000365.htm>) By submitting a response to this bid, you agree to comply with all the terms of your company's standard equipment warranties, except to the extent the equipment problems are determined to be attributed to MoDOT's use of B-20 fuel.

3. BID SUBMISSION

3.1 Bid Submission Information:

3.1.1 All bids must be received in a sealed envelope/packaging clearly marked "**3-161115TV Light Duty Vehicles**". All bids must be received at the office of the RFB Coordinator as outlined in Section 1. "INTRODUCTION AND GENERAL INFORMATION".

3.1.2 **In addition to a hard copy of the Pricing Sheets, bid pricing should be submitted electronically on a flash drive or CD using the EXCEL spreadsheet (Pricing Entry Sheets) provided on the website for this bid. A copy of the Pricing Entry Sheets will suffice as a hardcopy.**

3.1.3 The bidder may withdraw, modify or correct his/her bid after it has been deposited with MoDOT provided such request is submitted in writing and received at the location designated for the bid opening prior to the date and time specified for opening bids. Such a request received as specified will be attached to the bid and the bid will be considered to have been modified accordingly. No bid may be modified after the date and time specified for the opening of bids.

3.1.4 Open Competition / Request For Bid Document:

- a. It shall be the bidder's responsibility to ask questions, request changes or clarification, or otherwise advise MoDOT if any language, specifications or requirements of an RFB appear to be ambiguous, contradictory, and/or arbitrary, or appears to inadvertently restrict or limit the requirements stated in the RFB to a single source. Any and all communication from bidders regarding specifications, requirements, competitive bid process, etc., must be directed to the buyer from MoDOT, unless the RFB specifically refers the bidder to another contact. Such communication should be received at least three (3) working days prior to the official bid opening date.
- b. Every attempt shall be made to ensure that the bidder receives an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all bidders will be advised, via the issuance of an amendment to the RFB, of any relevant or pertinent information related to the

procurement. Therefore, bidders are advised that unless specified elsewhere in the RFB, any questions received less than three (3) working days prior to the RFB opening date may not be answered.

- c. Bidders are cautioned that the only official position of the MoDOT is that which is issued by MoDOT in the RFB or an amendment thereto. No other means of communication, whether oral or written, shall be construed as a formal or official response or statement.
- d. MoDOT monitors all procurement activities to detect any possibility of deliberate restraint of competition, collusion among bidders, price-fixing by bidders, or any other anticompetitive conduct by bidders which appears to violate state and federal antitrust laws. Any suspected violation shall be referred to the Missouri Attorney General's Office for appropriate action.

3.1.5 Award:

This is a Multiple Award bid and there will be no 'one' bidder awarded each item within this bid. Each individual delivery destination will have sole responsibility and discretion for all purchasing decisions. After award, Districts shall use the following evaluation criteria to determine the awarded contract that would provide the "lowest and best" equipment purchase option:

- a. Base and Options Costs 50 Points
- b. Warranty Coverage/Unit Features that Improve Performance, Strength, Reliability & Longevity 20 Points
- c. Location of Parts and Servicing Dealers and their Past Performance 20 Points
- d. Delivery Timeline 5 Points
- e. Other response information 5 Points

3.1.6 Cost Evaluation:

The evaluation of base and options costs will be conducted using a scale of fifty (50) possible points based upon the following formula:

$$\frac{\text{Lowest Responsive Price}}{\text{Price of Bidder Being Evaluated}} \times 50 = \text{Points Awarded to Bidder Being Evaluated}$$

3.1.7 Bidder Compliance: The bidder must be in compliance with the laws regarding conducting business with MoDOT and as indicated in the Terms and Conditions.

3.1.8 Bidder Notification: Notification of award shall be at the time the tabulation is posted to the Internet. It is the sole responsibility for all bidders to check the website for bid results.

4. VEHICLE CLASS DESCRIPTION

MoDOT Request for Bid 3-161115TV

Class Description:

- ITEM # 1 - New standard equipped 2017 Compact 4x2 Extended Cab
- ITEM # 2 - New standard equipped 2017 Compact 4x2 Crew Cab
- ITEM # 3 - New standard equipped 2017 Half-Ton 4x2 Regular Cab Pickup Truck
- ITEM # 4 - New standard equipped 2017 Half-Ton 4x2 Extended Cab Pickup Truck
- ITEM # 5 - New standard equipped 2017 Half-Ton 4x2 Crew Cab Pickup Truck
- ITEM # 6 - New standard equipped 2017 (Compact) Sport Utility Vehicle 2WD
- ITEM # 7 - New standard equipped 2017 (Mid-Size) Sport Utility Vehicle AWD or 4WD
- ITEM # 8 - New standard equipped 2017 AWD or 4WD Carryalls
- ITEM # 9 - New standard equipped 2017 7-Passenger Extended Mini-Van, Alternative Fuel
- ITEM # 10 - New standard equipped 2017 Cargo Mini-Van
- ITEM # 11 - New standard equipped 2017 Mid-Size 4-Door Sedan, Alternative Fuel
- ITEM # 12 - New standard equipped 2017 Mid-Size 4-Door Sedan, Gas Engine
- ITEM # 13 - New standard equipped 2017 Mid-Size 4-Door Sedan, Hybrid Engine
- ITEM # 14 - New standard equipped 2017 Full Size 4-Door Sedan, Alternative Fuel
- ITEM # 15 - New standard equipped 2017 Full Size 4-Door Sedan, Gas Engine

5. PRICING PAGES
MODOT LIGHT DUTY VEHICLES
REQUEST FOR BID 3-161115TV

What MAKE(S) of vehicles are you bidding? _____

What is the Basic Warranty on the Make(s) that you are bidding?

What is the Powertrain Warranty on the Make(s) that you are bidding?

What is the Corrosion Protection Warranty on the MAKE(S) that you are bidding?

What is the Roadside Assistance Warranty on the MAKE(S) that you are bidding?

ITEM # 1 - New standard equipped 2016 Compact 4 X 2 Extended Cab

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Chevrolet Colorado / GMC Canyon

All units must contain the following options:

1. Standard minimum gasoline engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus compact spare wheel and tire (Size) _____
7. Vinyl/Rubber flooring
8. Bed: Bed Length _____
9. 4 wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Cloth seats
14. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 1

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- Option 1A. Exterior color to be Federal Standard #595C "DOT Highway Yellow" EACH \$ _____
- Option 1B. Alternate Larger Gas Engine (state size and horsepower) EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____
- Option 1C. 2 Full-length factory cab steps or running boards SET \$ _____
(One on Drivers Side, one on Passenger side)
- Option 1D. Limited Slip Rear Axle Axle Ratio _____ EACH \$ _____
- Option 1E. Bluetooth Capability EACH \$ _____
- Option 1F. Additional set of Keys (Ignition and door locks) EACH \$ _____
- Option 1G. 4WD in lieu of 2WD EACH \$ _____
- Option 1H. Rear seat delete EACH \$ _____ (Deduct)

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 2 - New standard equipped 2016 Compact 4 X 2 Crew Cab

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Chevrolet Colorado / GMC Canyon

All units must contain the following options:

1. Standard minimum gasoline engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires: (4) manufacturer's standard all season, plus compact spare wheel and tire (Size) _____
7. Vinyl/Rubber flooring
8. Bed: Bed Length _____
9. 4 wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Cloth seats
14. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 2

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 2A. Exterior color to be Federal Standard #595C "DOT Highway Yellow" EACH \$ _____

Option 2B. Alternate Larger Gas Engine (state size and horsepower) EACH \$ _____

SIZE _____ HORSEPOWER _____ E-85 compatible? _____

Option 2C. 2 Full-length factory cab steps or running boards (One on Drivers side, one on Passenger side) SET \$ _____

Option 2D. Limited Slip Rear Axle Axle Ratio _____ EACH \$ _____

Option 2E. Bluetooth Capability EACH \$ _____

Option 2F. Additional set of Keys (Ignition and door locks) EACH \$ _____

Option 2G. 4WD in lieu of 2WD EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 3 - New standard equipped 2016 Half-Ton 4 X 2 Regular Cab Pickup Truck

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Ford F-150
Standard Chevrolet 1500 Silverado/GMC 1500 Sierra
Standard Dodge Ram 1500

All units must contain the following options:

1. Standard minimum V6 gas engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) **6-ply** all season, plus full size spare and wheel (Size) _____
7. Vinyl/Rubber flooring
8. 8' Bed
9. 4-wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Vinyl seats
14. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 3

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- Option 3A. Towing Package: Manufacturer's Standard to include: RECEIVER hitch, 4/7 pin trailer wiring connection and electric trailer brake controller** EACH \$ _____
- Option 3B. Trailer type exterior mirrors in lieu of standard** EACH \$ _____
- Option 3C. Exterior color to be Federal Standard #595C "DOT Highway Yellow"** EACH \$ _____
- Option 3D. Alternate larger V6 gasoline engine (state size and horsepower)** EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____
- Option 3E. Alternate V8 gasoline engine (state size and horsepower)** EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____
- Option 3F. 2 Full-length cab steps or running boards. (One on Drivers Side, one on Passenger side.)** SET \$ _____

OPTIONAL EQUIPMENT PRICES, Item #3 continued

Option 3G.	Short Bed in lieu of 8' Bed	State bed length _____	EACH \$ _____
Option 3H.	Optional Rear Axle Ratio	Axle Ratio _____	EACH \$ _____
Option 3I.	Limited Slip Rear Axle	Axle Ratio _____	EACH \$ _____
Option 3J.	Auxiliary Upfitter Switches		EACH \$ _____
Option 3K.	Bluetooth Capability		EACH \$ _____
Option 3L.	Additional Set of Keys (Ignition and door locks)		EACH \$ _____
Option 3M.	4WD in lieu of 2WD		EACH \$ _____
Option 3N.	10 ply tires in lieu of 6 ply tires		EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 4 - New standard equipped 2016 Half-Ton 4 X 2 Extended Cab Pickup Truck

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Ford F-150
Standard Chevrolet 1500 Silverado/GMC 1500 Sierra
Standard Dodge Ram 1500

All units must contain the following options:

1. Standard minimum V6 gas engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) **6-ply** all season, plus full size spare and wheel (Size)_____
7. Vinyl/Rubber flooring
8. Long Bed Bed length_____
9. 4-wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Vinyl seats
14. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item #4

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 4A. Towing Package: Manufacturer's Standard to include: RECEIVER hitch, 4/7 pin trailer wiring connection and electric trailer brake controller EACH \$ _____

Option 4B. Trailer type exterior mirrors in lieu of standard EACH \$ _____

Option 4C. Exterior color to be Federal Standard #595C "DOT Highway Yellow" EACH \$ _____

Option 4D. Alternate larger V6 gasoline engine (state size and horsepower) EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____

Option 4E. Alternate larger V8 gasoline engine (state size and horsepower) EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____

Option 4F. 2 Full-length cab steps or running boards. (One on Drivers Side, one on Passenger side.) SET \$ _____

OPTIONAL EQUIPMENT PRICES, Item #4 continued

Option 4G.	Short Bed in lieu of Long Bed	State Length _____	EACH \$ _____
Option 4H.	Optional Rear Axle Ratio	Axle Ratio _____	EACH \$ _____
Option 4I.	Limited Slip Rear Axle	Axle Ratio _____	EACH \$ _____
Option 4J.	Auxiliary Upfitter Switches		EACH \$ _____
Option 4K.	Bluetooth Capability		EACH \$ _____
Option 4L.	Additional set of Keys (Ignition and door locks)		EACH \$ _____
Option 4M.	4WD in lieu of 2WD		EACH \$ _____
Option 4N.	10 ply tires in lieu of 6 ply tires		EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 5 - New standard equipped 2016 Half-Ton 4 X 2 Crew Cab Pickup Truck

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet 1500 Silverado/GMC Sierra
Standard Dodge Ram 1500
Standard Ford F-150

All units must contain the following options:

1. Standard minimum V6 gas engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air conditioning
5. LH & RH exterior mirrors
6. Tires:(4) **6 ply** all season, plus full size spare and wheel (Size) _____
7. Vinyl/Rubber flooring
8. Long Bed Bed Length _____
9. 4-wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Vinyl seats
14. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 5

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 5A. Towing Package: Manufacturer's Standard to include: RECEIVER hitch, 4/7 pin trailer wiring connection and electric trailer brake controller EACH \$ _____

Option 5B. Trailer type exterior mirrors in lieu of standard EACH \$ _____

Option 5C. Exterior color to be Federal Standard #595C "DOT Highway Yellow" EACH \$ _____

Option 5D. Alternate larger V6 gasoline engine (state size and horsepower) EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____

Option 5E. Alternate larger V8 gasoline engine (state size and horsepower) EACH \$ _____
SIZE _____ HORSEPOWER _____ E-85 compatible? _____

Option 5F. 2 Full-length cab steps or running boards. (One on Drivers Side, one on Passenger side.) SET \$ _____

OPTIONAL EQUIPMENT PRICES, Item #5 continued

- Option 5G.** **Short Bed in lieu of the Long Bed** **State length** _____ **EACH \$** _____
- Option 5H.** **Optional Rear Axle Ratio** **Axle Ratio** _____ **EACH \$** _____
- Option 5I.** **Limited Slip Rear Axle** **Axle Ratio** _____ **EACH \$** _____
- Option 5J.** **Auxiliary Upfitter Switches** _____ **EACH \$** _____
- Option 5K.** **Bluetooth Capability** _____ **EACH \$** _____
- Option 5L.** **Additional set of Keys (Ignition and door locks)** _____ **EACH \$** _____
- Option 5M.** **4WD in lieu of 2WD** _____ **EACH \$** _____
- Option 5N.** **10 ply tires in lieu of 6 ply tires** _____ **EACH \$** _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 6 - New standard equipped 2016 (Compact) Sport Utility Vehicle 2WD

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Equinox / GMC Terrain
Standard Ford Escape
Standard Jeep Renegade and Jeep Cherokee

All units must contain the following options:

1. Standard minimum gas engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size) _____
6. Vinyl/Rubber flooring (Carpet will be accepted if rubber flooring not an option)
7. 4-wheel anti-lock braking system (ABS)
8. Speed control and tilt wheel
9. Power windows/door locks
10. Daytime running lights
11. Wheelbase minimum 103"
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 6

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 6A. Bluetooth Capability EACH \$ _____

Option 6B. Additional set of Keys (Ignition and door locks) EACH \$ _____

Option 6C. 4WD/AWD in lieu of 2WD EACH \$ _____

Option 6D. Alternate Larger Gas Engine (State Size/HP below) EACH \$ _____

(Size) _____ (Horsepower) _____ E-85 compatible? _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 7 - New standard equipped 2016 (Mid Size) AWD/4WD Sport Utility Vehicles

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Traverse Standard Dodge Durango
Standard Ford Explorer Standard Jeep Grand Cherokee

All units must contain the following options:

1. Standard minimum gasoline engine (**Specify**) (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic transmission
4. Air Conditioning
5. LH & RH exterior mirrors
6. Tires:(4) Manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size _____)
7. Vinyl/Rubber flooring (Carpet will be accepted if rubber flooring not an option)
8. 4-wheel anti-lock braking system (ABS)
9. Speed control and tilt wheel
10. Power windows/door locks
11. Daytime running lights
12. Wheelbase 113" Minimum
13. 2 sets of keys
13. **Standard seating with second and third row bench seat**
14. AWD/4WD

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 7

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 7A. Bluetooth Capability EACH \$ _____

Option 7B. Delete 3rd row rear bench seat EACH \$ _____ (Deduct)

Option 7C. Additional set of Keys (Ignition and door locks) EACH \$ _____

Option 7D. 2WD in lieu of 4WD EACH \$ _____ (Deduct)

Option 7E. Alternate Larger Gas Engine (State Size/HP below) EACH \$ _____
(Size) _____ (Horsepower) _____ E-85 compatible? _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 8 - New standard equipped 2017 or Newer AWD/4WD Model Carryalls

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Suburban with 130.0" Wheelbase
Standard Ford Expedition EL with 131.0" Wheelbase
Standard GMC Yukon XL with 130.0" Wheelbase

All units bid must contain the following options:

1. Standard minimum gasoline engine (Size _____ Horsepower _____)
2. Manufacturer's standard rear end axle ratio
3. Minimum 4 Speed Automatic Transmission
4. Front and rear heat/air conditioning
5. LH & RH manual mirrors
6. Tires:(4) Manufacturer's standard all season, plus full size spare and wheel (Size _____)
7. Vinyl/Rubber flooring (Carpet will be accepted if rubber flooring not an option)
- 8. Standard seating with second and third row bench seat**
9. 4-wheel anti-lock braking system (ABS)
10. Speed control and tilt wheel
11. Power windows/door locks
12. Daytime running lights
13. Cloth seats
14. 2 sets of keys
15. AWD/4WD

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 8

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- | | | |
|------------|---|------------------------|
| Option 8A. | Exterior color to be Federal Standard #595C "DOT Highway Yellow" | EACH \$ _____ |
| Option 8B. | Delete 3 rd row rear bench seat | EACH \$ _____ (Deduct) |
| Option 8C. | 2 Full length cab steps or running boards.
(One on Drivers Side, one on Passenger side) | SET \$ _____ |
| Option 8D. | Towing Package: Manufacturer's Standard to include:
Receiver hitch, 4/7 pin trailer wiring connection and electric
trailer brake controller | EACH \$ _____ |
| Option 8E. | Vinyl seats in lieu of cloth. | EACH \$ _____ |
| Option 8F. | Bluetooth Capability | EACH \$ _____ |
| Option 8G. | Additional set of Keys (Ignition and door locks) | EACH \$ _____ |
| Option 8H. | 2WD in lieu of 4WD | EACH \$ _____ (Deduct) |

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM #9– New standard equipped 2017 7- Passenger Extended Mini-Vans, Alternative Fuel

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Dodge Grand Caravan

All units must contain the following options:

1. Standard minimum Flex Fuel E-85 engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic transmission
3. Factory installed front and rear heat/air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer’s all-season tires plus manufacturer’s standard size spare tire and wheel (Size) _____
6. 4 wheel anti-lock braking system (ABS)
7. Speed control and tilt wheel
8. Power windows/door locks
9. Daytime running lights
10. Wheelbase 119” Minimum
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 9

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 9A. Bluetooth Capability EACH \$ _____

Option 9B. Additional set of Keys (Ignition and door locks) EACH \$ _____

Option 9C. Back-up camera EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers’ Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM #10– New standard equipped **2016 Cargo Mini-Vans**

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet City Express Standard Dodge RAM ProMaster CITY
Standard Dodge ProMaster Cargo Van Standard Ford Transit Connect

All units must contain the following options:

1. Standard minimum gas engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic transmission
3. Factory installed front heat/air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer’s all-season tires plus manufacturer’s standard size spare tire and wheel (Size) _____
6. 4 wheel anti-lock braking system (ABS)
7. Speed control and tilt wheel (unless not available)
8. Power windows/door locks
9. Daytime running lights
10. Vinyl/Rubber flooring
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ GVWR _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 10

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- Option 10A. Privacy Glass EACH \$ _____
- Option 10B. Defroster Rear Window, Electric EACH \$ _____
- Option 10C. Rear Windshield Wiper EACH \$ _____
- Option 10D. Bluetooth Capability EACH \$ _____
- Option 10E. Additional set of Keys (Ignition and door locks) EACH \$ _____
- Option 10F. Back-up camera EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers’ Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 11 - New standard equipped **2016 Mid-Size 4-Door Sedans, Alternative Fuel**

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Malibu
Standard Ford Fusion

All units must contain the following options:

1. Standard, minimum flex fuel 4 cylinder engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size) _____
6. 4 wheel anti-lock braking system (ABS)
7. Speed control and tilt wheel
8. Power windows/door locks
9. Daytime running lights
10. Rear window defroster, electric
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 11

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- Option 11A. Alternate V6 or larger engine in lieu of 4 cylinder EACH \$ _____
(Specify Size) _____ (Horsepower) _____ E-85 Compatible? _____
- Option 11B. Bluetooth Capability EACH \$ _____
- Option 11C. Additional set of Keys (Ignition and door locks) EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 12 - New standard equipped 2016 Mid-Size 4-Door Sedans, Gas Engine

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Malibu
Standard Ford Fusion

All units must contain the following options:

1. Standard, minimum 4 cylinder engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size) _____
6. ABS Brakes 4 Wheel
7. Speed control and tilt wheel
8. Power windows/door locks
9. Daytime running lights
10. Rear window defroster, electric
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 12

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

- Option 12A. Alternate V6 or larger engine in lieu of 4 cylinder (Size) _____ EACH \$ _____
(Specify Size) _____ (Horsepower) _____ E-85 Compatible? _____
- Option 12B. Bluetooth Capability EACH \$ _____
- Option 12C. Additional set of Keys (Ignition and door locks) EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 13 - New standard equipped 2016 Mid-Size 4-Door Sedans, Hybrid Engine

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Malibu Hybrid
Standard Ford Fusion Hybrid

All units must contain the following options:

1. Hybrid engine (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic Transmission
3. Air conditioning
4. LH & RH mirrors
5. Tires:(4) Manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size)_____
6. ABS Brakes 4 Wheel
7. Speed control and tilt wheel
8. Power windows/door locks
9. Daytime running lights
10. Rear window defroster, electric
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____ IS THIS ENGINE E-85 COMPATIBLE? _____

OPTIONAL EQUIPMENT PRICES, Item # 13

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 13A. Bluetooth Capability EACH \$ _____

Option 13B. Additional set of Keys (Ignition and door locks) EACH \$ _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

ITEM # 15 - New standard equipped 2016 Full Size 4-Door Sedans, Gas Engine

EXAMPLES OF ACCEPTABLE MAKES AND MODELS:

Standard Chevrolet Impala Standard Ford Taurus
Standard Chrysler 300 Standard Dodge Charger

All units must contain the following options:

1. Standard, minimum 6 cylinder gas engine. (Size _____ Horsepower _____)
2. Minimum 4 Speed Automatic Transmission
3. Air conditioning
4. Four manufacturer's all-season tires plus manufacturer's standard size spare tire and wheel (Size) _____
5. 4 wheel anti-lock braking system (ABS)
6. Speed control and tilt wheel
7. Power windows and door locks
8. Daytime running lights
9. Rear window defroster, electric
10. Head curtain side air bags front and rear
11. Vinyl/Rubber floor mats that are deep tread with an upright outer ridge that keeps the mud and water on the mat
12. 2 sets of keys

DEALER COMPLETE IN DETAIL:

MAKE _____ MODEL _____ EACH \$ _____

GAS MPG: CITY _____ HWY _____

OPTIONAL EQUIPMENT PRICES, Item # 15

Indicate the cost or deduction for the below listed options. Price should include all required options and special equipment.

Option 15A. Bluetooth Capability EACH \$ _____

Option 15B. Additional set of Keys (Ignition and door locks) EACH \$ _____

Option 15C. All-Wheel Drive (AWD) EACH \$ _____

Option 15D. Optional 4 cylinder engine in lieu of standard 6 cylinder engine EACH \$ _____

(Specify Size) _____ (Horsepower) _____ E-85 Compatible? _____

Please indicate below the percent (%) discount off Manufacturers' Suggested Retail Prices (MSRP) for all vehicle options available in your data book or pricing guides (not applicable to those options priced in the preceding OPTIONS section as those options shall be priced with the discount included).

Discount off MSRP for all Data Book or List Pricing Guide Options: - % Discount _____

Delivery will be made approximately _____ days after receipt of order.

6. VENDOR INFORMATION & PREFERENCE CERTIFICATION FORM

Vendor Information

All bidders must furnish **ALL** applicable information requested below

Vendor Name/Mailing Address: Email Address:	Vendor Contact Information (including area codes): Phone #: Cellular #: Fax #:									
Printed Name of Responsible Officer or Employee:	Signature:									
For Corporations - State in which incorporated:	For Others - State of domicile:									
If the address listed in the Vendor Name/Mailing Address block above is not located in the State of Missouri, list the address of Missouri offices or places of business: If additional space is required, please attach an additional sheet and identify it as <u>Addresses of Missouri Offices or Places of Business.</u>										
M/WBE INFORMATION: List all certified Minority or Women Business Enterprises (M/WBE) utilized in the fulfillment of this bid. Include <u>percentages</u> for subcontractors and identify the M/WBE certifying agency: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 33%;"><u>M/WBE Name</u></th> <th style="text-align: center; width: 33%;"><u>Percentage of Contract</u></th> <th style="text-align: center; width: 33%;"><u>M/WBE Certifying Agency</u></th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </tbody> </table> If additional space is required, please attach an additional sheet and identify it as <u>M/WBE Information</u>		<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>	_____	_____	_____	_____	_____	_____
<u>M/WBE Name</u>	<u>Percentage of Contract</u>	<u>M/WBE Certifying Agency</u>								
_____	_____	_____								
_____	_____	_____								

Preference Certification

All bidders must furnish **ALL** applicable information requested below

GOODS/PRODUCTS MANUFACTURED OR PRODUCED IN USA: If any or all of the goods or products offered in the attached bid which the bidder proposes to supply to the MHTC are not manufactured or produced in the "United States", or imported in accordance with a qualifying treaty, law, agreement, or regulation, list below, by item or item number, the country other than the United States where each good or product is manufactured or produced.	
<u>Item (or item number)</u>	<u>Location Where Item is Manufactured or Produced</u>
If additional space is required, please attach an additional sheet and identify it as <u>Location Products are Manufactured or Produced.</u>	
MISSOURI SERVICE-DISABLED VETERAN BUSINESS: Please complete the following if applicable. Additional information may be requested if preference is applicable. See below definitions for qualification criteria: Service-Disabled Veteran is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs. Service-Disabled Veteran Business is defined as a business concern: <ol style="list-style-type: none"> a. Not less than fifty-one (51) percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans; and b. The management and daily business operations of which are controlled by one or more service-disabled veterans. 	
<u>Veteran Information</u>	<u>Business Information</u>
_____	_____
Service-Disabled Veteran's Name (Please Print)	Service-Disabled Veteran Business Name
_____	_____
Service-Disabled Veteran's Signature	Missouri Address of Service Disabled Veteran Business
_____	_____

7. NOTICE OF COOPERATIVE PURCHASING

MODOT IS INTERESTED IN ASSISTING MISSOURI GOVERNMENTAL ENTITIES, ETC. IN PURCHASING EQUIPMENT, VARIOUS MATERIALS, AND SUPPLIES THAT MEET THE MISSOURI DEPARTMENT OF TRANSPORTATION SPECIFICATIONS.

Each bidder is asked to indicate below whether they would be willing to offer **light duty vehicles** listed in the attached "Request for Bid" for sale to these local political entities at the same bid price offered to MoDOT.

It is understood MoDOT will not issue purchase orders, accept delivery nor make payment for these items ordered by any of these agencies. It is further understood the price is based on the **light duty vehicle** meeting MoDOT specifications. Any added options, deletions, or extra freight costs would be negotiated between the local agency and the successful vendor.

Indicate below whether your company is willing to offer such cooperative purchasing for Missouri counties, cities or other political entities.

YES _____ NO _____

If the price varies throughout the state on MoDOT bids because of different delivery destinations, please indicate the price F.O.B. your location that would be offered as described.

F.O.B. Location _____

Indicate the deadline date that orders will be accepted. _____

COMPANY NAME _____

ADDRESS _____

E-MAIL _____

PHONE NUMBER _____

SIGNATURE _____

TITLE _____

DATE _____

Missouri Highways and Transportation Commission
Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions

STANDARD SOLICITATION PROVISIONS

- a. The solicitation for the procurement of the supplies referenced therein, to which these "Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions" are attached, is being issued under, and governed by, the provisions of Title 7 – Missouri Department of Transportation, Division 10 – Missouri Highways and Transportation Commission, Chapter 11 – Procurement of Supplies, of the Code of State Regulations. The Missouri Highways and Transportation Commission (**MHTC**), acting by and through its operating arm, the Missouri Department of Transportation (**MoDOT**), draws the Bidder's attention to said 7 CSR 10-11 for all the provisions governing solicitation and receipt of bids/quotes and the award of the contract pursuant to this solicitation.
- b. All bids/quotes must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.

GENERAL TERMS AND CONDITIONS

Definitions

Capitalized terms as well as other terms used but not defined herein shall have the meaning assigned to them in section 7 CSR 10-11.010 Definition of Terms.

Nondiscrimination

- a. The Contractor shall comply with all state and federal statutes applicable to the Contractor relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).
- b. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, MHTC shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - i. withholding of payments to the Contractor under the contract until the Contractor complies, and/or,
 - ii. cancellation, termination or suspension of the contract, in whole or in part.

Contract/Purchase Order

- a. By submitting a bid/quote, the Bidder agrees to furnish any and all equipment, supplies and/or services specified in the solicitation documents, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the solicitation documents, amendments thereto, and/or Best and Final Offer (BAFO) request(s) with any changes/additions, (2) the Contractor's bid response, and (3) the MHTC's acceptance of the bid by post-award contract or purchase order.
- c. A notice of award does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services, the Contractor must receive a properly authorized notice to proceed and/or purchase order.

Applicable Laws and Regulations

- a. The contract shall be construed according to the laws of the State of Missouri. The Contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract. The exclusive venue for any legal proceeding relating to or arising, out of the contract shall be in the Circuit Court of Cole County, Missouri.
- b. The Contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri, Missouri Department of Revenue, and other regulatory agencies, as may be required by law or regulations. Prior to the issuance of a purchase order and/or notice to proceed, the Contractor may be required to submit to MHTC a copy of their current Authority Certificate from the Secretary of State of the State of Missouri and/or a copy of their Certificate of No Tax Due from the Missouri Department of Revenue.
- c. Prior to the issuance of a purchase order and/or notice to proceed, all **out-of-state** Contractors **providing services** within the state of Missouri must submit to MHTC a copy of their current Transient Employer Certificate from the Missouri Department of Revenue, in addition to a copy of their current Authority Certificate from the Secretary of State of the State of Missouri.

Executive Order:

The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6th) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.

- 1) "By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law."
- 2) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.
- 3) The Contractor shall include the provisions of this paragraph in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Preferences

- a. In the evaluation of bids/quotes, preferences shall be applied in accordance with 7 CSR 10-11.020(7). Contractors should apply the same preferences in selecting subcontractors. The attached document entitled "**VENDOR INFORMATION AND PREFERENCE CERTIFICATION FORM**" must be completed and returned with the solicitation documents.
- b. Bidders are encouraged to obtain minority business enterprise (MBE) and women business enterprise (WBE) participation in this work through the use of subcontractors, suppliers, joint ventures, or other arrangements that afford meaningful participation for M/WBEs. Bidders are encouraged to obtain 10% MBE and 5% WBE participation.

Missouri Highways and Transportation Commission
Standard Bid Provisions, General Terms and Conditions and Special Terms and Conditions

Cancellation of Contract

The MHTC may cancel the Contract at any time for a material breach of contractual obligations or for convenience by providing Contractor with written notice of cancellation. Should the MHTC exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.

Bankruptcy or Insolvency

Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntarily, or upon the appointment of a receiver, trustee, or assignee, for the benefit of creditors, the Commission reserves the right and sole discretion to either cancel the Agreement or affirm the Agreement and hold the Contractor responsible for damages.

Warranty

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by the MHTC, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.

Status of Independent Contractor

The Contractor represents itself to be an independent Contractor offering such services to the general public and shall not represent itself or its employees to be an employee of the MHTC. Therefore, the Contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save and hold the MHTC, its officers, agents and employees harmless from and against any and all losses (including attorney fees) and damage of any kind related to such matters.

Non-Waiver

If one of the parties agrees to waive its right to enforce any term of this Contract, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Contract.

Indemnification

The Contractor shall defend, indemnify and hold harmless MHTC, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Contractor's performance of its obligations under the contract awarded pursuant to this solicitation.

Missouri Highways and Transportation Commission
Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions

SPECIAL TERMS AND CONDITIONS

Tax Exempt Status:

MHTC is exempt from paying Missouri Sales Tax, Missouri Use Tax and Federal Excise Tax. However, the Contractor may themselves be responsible for the payment of taxes on materials they purchase to fulfill the contract. A Project Tax Exemption Certificate will be furnished to the successful Bidder upon request if applicable.

Liquidated Damages

- a. In the event the successful Contractor fails to deliver the material within the time specified, the Department and the public will sustain damages because of such delay in delivery, the exact extent of which would be difficult to ascertain, and in order to liquidate such damage in advance it is agreed that the **sum of \$100 per day, per item**, for each assessable calendar day on which the delivery has not been completed, is reasonable and the best estimate which the parties can arrive at as liquidated damages, and it is therefore agreed that said amount will be withheld from payments due the Contractor or otherwise collected from the Contractor as liquidated damages.
- b. **Saturdays, Sundays, holidays and days whereas the Department has suspended work** shall not be assessable days.

**Missouri Department of Transportation
RFB 3-16115TV Light Duty Vehicles
Multiple Award
2017 Model Year**

VENDORS

NAME: Blue Springs Ford Sales
CONTACT NAME: Mike Hilker
ADDRESS LINE: 3200 S. Outer Road
ADDRESS LINE: Blue Springs, MO 64015
TELEPHONE: 816-220-4608
CELLULAR PHONE: 816-896-1474
EMAIL ADDRESS: mhilker@bluespringsford.com
COOPERATIVE: YES

NAME: Bommarito Ford
CONTACT NAME: Andy Eldridge
ADDRESS LINE: 675 Dunn Rd
ADDRESS LINE: Hazelwood, MO 63042
TELEPHONE: 314-731-0911
CELLULAR PHONE: 314-561-0022
EMAIL ADDRESS: aeldridge@bommarito.net
COOPERATIVE: YES

NAME: Broadway Ford Truck Sales
CONTACT NAME: Terry Wojtowicz
ADDRESS LINE: 1506 S. 7th Street
ADDRESS LINE: St. Louis, MO 63104
TELEPHONE: 314-206-3330
CELLULAR PHONE: 314-412-9140
EMAIL ADDRESS: twojowicz@broadwaytruck.com
COOPERATIVE: YES

NAME: Capitol Chrysler Dodge Jeep Ram
CONTACT NAME: Jeff Smith/Jerry Dunn
ADDRESS LINE: 3201 Miesouri Boulevard
ADDRESS LINE: Jefferson City, MO 65109
TELEPHONE: 573-893-5000
CELLULAR PHONE: 573-673-2080
EMAIL ADDRESS: jsmith@capitolcitycars.com jdunn@capitolcars.com
COOPERATIVE: YES

NAME: Carthage Chrysler Dodge Jeep Ram
CONTACT NAME: Steve Forrester
ADDRESS LINE: 2920 Grand Street
ADDRESS LINE: Carthage, MO 64836
TELEPHONE: 417-732-2626
CELLULAR PHONE: 417-350-5083
EMAIL ADDRESS: sforrester@republicford.com
COOPERATIVE: YES

NAME: Dave Sinclair Ford
CONTACT NAME: Les Williams
ADDRESS LINE: 7466 S. Lindbergh
ADDRESS LINE: St. Louis, MO 63125
TELEPHONE: 314-892-2600
CELLULAR PHONE: 314-540-5266
EMAIL ADDRESS: lwilliams@davesinclair.com
COOPERATIVE: YES

NAME: Don Brown Chevrolet
CONTACT NAME: David Helterbrand
ADDRESS LINE: 2244 S. Kings
ADDRESS LINE: St. Louis, MO 62110
TELEPHONE: 314-333-6155
CELLULAR PHONE:
EMAIL ADDRESS: dave@donbrownchevrolet.com
COOPERATIVE: YES

NAME: Joe Machens Ford Lincoln
CONTACT NAME: Kelly Sells
ADDRESS LINE: 1911 W. Worley
ADDRESS LINE: Columbia, MO 65203
TELEPHONE: 573-445-4411
CELLULAR PHONE:
EMAIL ADDRESS: ksells@machens.com
COOPERATIVE: YES

NAME: Lou Fusz Chevrolet
CONTACT NAME: Brad Matheney
ADDRESS LINE: 5120 N Service Road
ADDRESS LINE: St. Peters, MO 63376
TELEPHONE: 314-595-2780
CELLULAR PHONE: 314-565-0112
EMAIL ADDRESS: brad.matheney@fusz.com
COOPERATIVE: YES

NAME: Lou Fusz CJD
CONTACT NAME: Michael Benz
ADDRESS LINE: 3480 Highway K
ADDRESS LINE: O'Fallon, MO 63368
TELEPHONE: 636-442-8129
CELLULAR PHONE: 636-322-8059
EMAIL ADDRESS: mike.bonz@fuez.com
COOPERATIVE: YES

NAME: Lou Fusz Ford
CONTACT NAME: Tom Biehle
ADDRESS LINE: #2 Caprice Drive
ADDRESS LINE: Chesterfield, MO 63005
TELEPHONE: 636-532-9955
CELLULAR PHONE: 314-581-9711
EMAIL ADDRESS: tom.biehle@fuez.com
COOPERATIVE: YES

NAME: Lou Fusz GMC
CONTACT NAME: Brad Matheney
ADDRESS LINE: 10950 Page Avenue
ADDRESS LINE: St. Louis, MO 63132
TELEPHONE: 314-595-2780
CELLULAR PHONE: 314-565-2780
EMAIL ADDRESS: brad.matheney@fusz.com
COOPERATIVE: YES

NAME: Midway Ford Truck Center
CONTACT NAME: Kyle Mead
ADDRESS LINE: 7601 NE 38th Street
ADDRESS LINE: Kansas City, MO 64161
TELEPHONE: 816-413-3034
CELLULAR PHONE:
EMAIL ADDRESS: kyle.mead@midwaytrucks.com
COOPERATIVE: YES

NAME: Putnam Chevrolet
CONTACT NAME: Bill Campbell/Beth Tuttle
ADDRESS LINE: PO Box 168
ADDRESS LINE: California, MO 65018
TELEPHONE: 573-796-1908
CELLULAR PHONE: 573-353-3854
EMAIL ADDRESS: bill@putnamchevrolet.com; both@putnamchevrolet.com
COOPERATIVE: YES

NAME: Republic Ford Inc.
CONTACT NAME: Steve Forrester
ADDRESS LINE: PO Box 700
ADDRESS LINE: Republic, MO 65738
TELEPHONE: 417-732-2626
CELLULAR PHONE: 417-350-5083
EMAIL ADDRESS: sforrester@republicford.com
COOPERATIVE: YES

NAME: Roberts Chevrolet Buick
CONTACT NAME: Dean J. Meier
ADDRESS LINE: 1600 E Prairie View Road
ADDRESS LINE: Platte City, MO 64079
TELEPHONE: 816-858-3200
CELLULAR PHONE: 816-564-9678
EMAIL ADDRESS: fleet@robertscb.com
COOPERATIVE: YES

NAME: Shawnee Mission Ford
CONTACT NAME: Jay Cooper
ADDRESS LINE: 11501 SMPKY
ADDRESS LINE: Shawnee, KS 66203
TELEPHONE: 913-248-2287
CELLULAR PHONE:
EMAIL ADDRESS: jay.cooper@shawneemissionford.com
COOPERATIVE: YES

NAME: W-K Chevrolet
CONTACT NAME: Kyle Weymuth
ADDRESS LINE: 3310 W. Broadway Blvd.
ADDRESS LINE: Sedalia, MO 65301
TELEPHONE: 660-826-8320
CELLULAR PHONE: 660-221-3502
EMAIL ADDRESS: kyle.weymuth@wkchevy.com
COOPERATIVE: YES

[REDACTED]

**Missouri Department of Transportation
RFB 3-161115TV Light Duty Vehicles
Multiple Award
2017 Model Year**

VENDORS

NAME: Blue Springs Ford Sales
CONTACT NAME: Mike Hiller
ADDRESS LINE: 3200 S. Outer Road
ADDRESS LINE: Blue Springs, MO 64015
TELEPHONE: 816-220-4608
CELLULAR PHONE: 816-896-1474
EMAIL ADDRESS: mhiller@bluespringsford.com
COOPERATIVE: YES

NAME: Bommarito Ford
CONTACT NAME: Andy Eldridge
ADDRESS LINE: 675 Dunn Rd
ADDRESS LINE: Hazelwood, MO 63042
TELEPHONE: 314-731-0911
CELLULAR PHONE: 314-561-0022
EMAIL ADDRESS: aeldridge@bommarito.net
COOPERATIVE: YES

NAME: Broadway Ford Truck Sales
CONTACT NAME: Terry Wojtowicz
ADDRESS LINE: 1506 S. 7th Street
ADDRESS LINE: St. Louis, MO 63104
TELEPHONE: 314-206-3330
CELLULAR PHONE: 314-412-9140
EMAIL ADDRESS: twojowicz@broadwaytruck.com
COOPERATIVE: YES

NAME: Capitol Chrysler Dodge Jeep Ram
CONTACT NAME: Jeff Smith/Jerry Dunn
ADDRESS LINE: 3201 Missouri Boulevard
ADDRESS LINE: Jefferson City, MO 65109
TELEPHONE: 573-893-5000
CELLULAR PHONE: 573-673-2080
EMAIL ADDRESS: jsmith@capitolcitycars.com jdunn@capitolcars.com
COOPERATIVE: YES

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CONTACT NAME: Steve Forrester
ADDRESS LINE: 2920 Grand Street
ADDRESS LINE: Carthage, MO 64836
TELEPHONE: 417-732-2626
CELLULAR PHONE: 417-350-5083
EMAIL ADDRESS: sforrester@republcford.com
COOPERATIVE: YES

NAME: Dave Sinclair Ford
CONTACT NAME: Les Williams
ADDRESS LINE: 7466 S. Lindbergh
ADDRESS LINE: St. Louis, MO 63125
TELEPHONE: 314-892-2600
CELLULAR PHONE: 314-540-5266
EMAIL ADDRESS: lwilliams@davesinclair.com
COOPERATIVE: YES

NAME: Don Brown Chevrolet
CONTACT NAME: David Halterbrand
ADDRESS LINE: 2244 S. Kings
ADDRESS LINE: St. Louis, MO 62110
TELEPHONE: 314-333-6155
CELLULAR PHONE:
EMAIL ADDRESS: dave@donbrownchevrolet.com
COOPERATIVE: YES

NAME: Joe Machens Ford Lincoln
CONTACT NAME: Kelly Sells
ADDRESS LINE: 1911 W. Worley
ADDRESS LINE: Columbia, MO 65203
TELEPHONE: 573-445-4411
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EMAIL ADDRESS: ksells@machens.com
COOPERATIVE: YES

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ADDRESS LINE: 5120 N Service Road
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COOPERATIVE: YES

NAME: Lou Fusz CJD
CONTACT NAME: Michael Benz
ADDRESS LINE: 3480 Highway K
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TELEPHONE: 636-442-8129
CELLULAR PHONE: 636-322-8059
EMAIL ADDRESS: mike.benz@fusz.com
COOPERATIVE: YES

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CONTACT NAME: Tom Biehle
ADDRESS LINE: #2 Caprice Drive
ADDRESS LINE: Chasterfield, MO 63005
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COOPERATIVE: YES

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CELLULAR PHONE: 816-564-9678
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COOPERATIVE: YES

NAME: Shawnee Mission Ford
CONTACT NAME: Jay Cooper
ADDRESS LINE: 11501 SMPKY
ADDRESS LINE: Shawnee, KS 66203
TELEPHONE: 913-248-2287
CELLULAR PHONE:
EMAIL ADDRESS: jay.cooper@shawneemissionford.com
COOPERATIVE: YES

NAME: W-K Chevrolet
CONTACT NAME: Kyle Weymuth
ADDRESS LINE: 3310 W. Broadway Blvd.
ADDRESS LINE: Sedalia, MO 65301
TELEPHONE: 660-826-8320
CELLULAR PHONE: 660-221-3502
EMAIL ADDRESS: kyle.weymuth@wkchevy.com
COOPERATIVE: YES



**Missouri Department of Transportation
RFB 3-161115TV Light Duty Vehicles
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2017 Model Year**

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COOPERATIVE: YES

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TELEPHONE: 816-858-3200
CELLULAR PHONE: 816-564-9678
EMAIL ADDRESS: fleet@robertscb.com
COOPERATIVE: YES

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CONTACT NAME: Jay Cooper
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ADDRESS LINE: Shawnee, KS 66203
TELEPHONE: 913-248-2287
CELLULAR PHONE:
EMAIL ADDRESS: jay.cooper@shawneemissionford.com
COOPERATIVE: YES

NAME: W-K Chevrolet
CONTACT NAME: Kyle Weymuth
ADDRESS LINE: 3310 W. Broadway Blvd.
ADDRESS LINE: Sedalia, MO 65301
TELEPHONE: 660-826-8320
CELLULAR PHONE: 660-221-3502
EMAIL ADDRESS: kyle.weymuth@wkchevy.com
COOPERATIVE: YES



CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 17

County of Boone

In the County Commission of said county, on the

5th

day of January

20 17

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Baha'i Faith Community for February 26, 2017 from 4:00 p.m. to 8:30 p.m.

Done this 5th day of January, 2017.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Absent

Daniel K. Atwill
Presiding Commissioner

Fred J. Parry

Fred J. Parry
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Baha'i Faith Community

Address: 205 Blue Sky Ct

City: Columbia State: MO ZIP Code 65203

Phone: 573 445 6853 Website: www.columbiabohai.org

Individual Requesting Use: Farah Nieuwenhuizen and Rachel Willenberg Position in Organization: Secretary, and assistant

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: celebrating a Baha'i holiday

Description of Use (ex. Speaker, meeting, reception): reception

Date(s) of Use: Sunday February 26, 2017

Start Time of Setup: 4 pm AM/PM Start Time of Event: 4:30 pm AM/PM

End Time of Event: 8:00 pm AM/PM End Time of Cleanup: 8:30pm AM/PM

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Rachel Willenberg, Secretary

Phone Number: 573-445-6853 cell 573-673-1626 Date of Application: 1/3/17

Email Address: rachelwillenberg@hotmail.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:
Wendy S. Norew my
County Clerk

BOONE COUNTY, MISSOURI
Janet M. Thompson
County Commissioner

DATE: 1-5-17