

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

18th

day of

August 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request from the Prosecuting Attorney's Office for a contract adjustment to the 2016 VOCA grant award as specified in the attached.

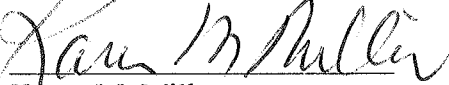
Done this 18th day of August, 2016.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner



DANIEL K. KNIGHT, Prosecutor  
Office of the Boone County Prosecuting Attorney  
705 E. Walnut Street – Courthouse  
Columbia, Missouri 65201-4485  
573-886-4100  
FAX: 573-886-4148

August 16, 2016

TO: Commissioner Atwill  
Commissioner Miller  
Commissioner Thompson

FROM: Boone County Prosecuting Attorney's Office

RE: 2016-VOCA-004-NC VOCA Contract Adjustment

We are requesting your approval to adjust our VOCA contract. We would like to purchase dual monitors, a color printer and a work station for our Case Specialist, Bill Haws and a work station for Amanda Douglass, our new Victim Specialist. Our new Victim Specialist position was budgeted beginning April 1, 2016. Amanda began working in our office on July 25, 2016 so we have savings in Class 1 that we can transfer to Class 9 to purchase these items and there will be no cost to Boone County. A copy of the contract adjustment is attached.

We respectfully request your approval to electronically sign this contract adjustment.

Thank you.

A handwritten signature in cursive script that reads "Bonnie Atkins".



## Subaward Adjustment

### ***2016-VOCA-004-NC-Victim Response Team***

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#### Victims of Crime Act (VOCA)

Subaward Adjustment ID:	01	Submitted By:
Subaward Adjustment Type:	Budget Revision	Submitted Date:
Status:	Editing	
Organization:	Boone County, Prosecutor's Office	

### ***Contract Adjustment Justification***

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#### Justification\*

*Please explain the reason for the requested adjustment and include the effective date. State the need for the change and how the requested revision will further the objectives of the project.*

We would like to purchase dual monitors and a color printer for William Haws, our Case Specialist. Bill is the only member of our Victim Response Team that does not have two monitors and a printer. Having two monitors will enable Bill to manage his workload more efficiently. With two monitors he will be able to have the case management system open on one screen with victim contact information and police reports and other documentation on his second monitor instead of having to switch back and forth to find the appropriate information. Bill currently has to walk to the other side of the office to print any documents, so having his own printer would be much more efficient. Having dual monitors and a printer would save Bill time that he could be spending with victims.

Our new Victim Specialist was budgeted starting on April 1, 2016. We posted, interviewed and decided on the right candidate for our position in early July, so the position was vacant from April 1 - July 24th. Amanda Douglass began working in our office on July 25, 2016. We would like to use this savings to purchase dual monitors, a printer and a work station for Bill Haws and a work station for Amanda Douglass.

**Salary** - April 1 - July 24, 2016 \$13,387.68. (81 days @8 hours per day = 648 hours X \$20.66 = \$13,387.68)

**FICA** - April, May, June \$1024.16 (\$13,387.68 X .0765)

**Health Insurance** - April, May, June \$1455.00 (\$485.00 per month)

**Dental Insurance** - April, May, June \$105.00 (\$35.00 per month)

**Life insurance** - April, May, June \$12.00 (\$4.00 per month)

Long Term Disability - April, May, June \$50.88 (\$13,387.68 X .0038)

Retirement/Pension - April, May, June \$162.51 (\$54.17 per month)

Workers Comp - April, May, June \$18.75 (\$13,387.68 X .0014)

Total Savings - \$16,215.98

Dual Monitors with video card = \$370.59

Color Printer cost = \$874.00

Total cost for monitors, video card & printer = \$1,244.59

The cost estimates for these items were provided by our Boone County I.T. Department.

We would also like to order a work station for our new Victim Specialist, Amanda Douglass and for Bill Haws, our current Case Specialist. We are short on space in our office and we had to use an interview room for Amanda's office. Her office is 8 ft x 6 ft 9" and a standard desk won't fit in this space. We have an old desk in there right now but her computer monitors are in view of anyone walking by her office and the space is really small and it is uncomfortable to close the door. With the new work station her monitors will be out of view and she will be able to close the door when necessary. Bill does not currently have a desk. He is using a small computer table and a couple of other small tables in his office. He is also in an interview room that is 9 ft 7" X 7 ft 3". He will need room to put both his monitors on his desk and have an area for his paperwork and printer. Cost estimates and drawings for the two work stations are attached, and are provided by Inside the Lines, the furniture vendor under bid for Boone County Government.

Work Station - Amanda Douglass \$2,764.12

Work Station - Bill Haws \$2,840.10

Total cost estimate for work stations \$5,604.22

***Budget Adjustment***

Row	Current Budget	Revised Amount	Net Change
Personnel	\$162,980.51	\$149,592.83	(\$13,387.68)
Personnel Benefits	\$15,951.15	\$13,122.85	(\$2,828.30)
Personnel Overtime	\$0.00	\$0.00	\$0.00
Personnel Overtime Benefits	\$0.00	\$0.00	\$0.00
PRN Time	\$0.00	\$0.00	\$0.00
PRN Benefits	\$0.00	\$0.00	\$0.00
Volunteer Match	\$0.00	\$0.00	\$0.00
Travel/Training	\$14,807.64	\$14,807.64	\$0.00
Equipment	\$3,375.00	\$10,223.81	\$6,848.81
Supplies/Operations	\$1,244.00	\$1,244.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Renovation/Construction	\$0.00	\$0.00	\$0.00
Totals	\$198,358.30	\$188,991.13	(\$9,367.17)

**Federal/State and Local Match Share**

Row	Current Budget	Current Percent	Revised Amount	Revised Percent	Net Change
Total Federal/State Share	\$158,687.07	80.0%	\$151,192.91	80.0%	(\$7,494.16)
Total Local Match Share	\$39,671.23	20.0%	\$37,798.22	20.0%	(\$1,873.01)

**Confirmation**

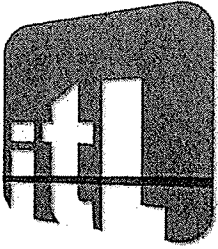
*Your typed name as the applicant authorized official, in lieu of signature, represents your legally binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. You must include your title, full legal name, and the current date.*

Authorized Official Name:\* Daniel Atwill  
 Title:\* Presiding Commissioner  
 Date:\* 08/16/2016

**Attachments**

Description	File Name	File Size
Estimate - Dual monitors & printer for Bill Haws	Dual Monitors with video card & printer for Bill Haws - Estimate.pdf	289 KB
Estimate - Work Station - Amanda Douglass	Work station for Amanda Douglass - Estimate.pdf	1.2 MB
Estimate - Work Station - Bill Haws	Work station for Bill Haws - Estimate.pdf	1.2 MB

**PROPOSAL**  
16238



inside the LINES  
100 E TEXAS AVE  
COLUMBIA, MO 65202  
PH: 573.234.0778  
FX: 573.234.0777

DATE 08/10/16  
PROJECT#: 107-4

**PROPOSE TO:**

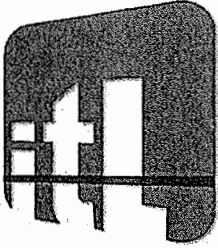
Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201

**INSTALLATION ADDRESS:**

Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201  
(573) 886-4112

CONTACT	REPRESENTATIVE	DESIGNER	TERMS		
	Lynn Garrington		NET 15		
#	QTY	MODEL	DESCRIPTION	SELL	EXTENDED
Pricing Based on NJPA contract 101012-KII					
1	1	7D/CU243 6-SE-P	700 Series Desk,Corner,Partial Modesty Panel,Self Edge,24x36"W Grommets - center Sand Sand Additional Laminates NEVAMAR - 2 week additional lead time STORM GRAY MATRIX - TEXTURED	560.28	560.28
2	1	7D/R2454 -SE-P	700 Series Desk,Return,Partial Modesty Panel,Self Edge,24x54"W No grommets Sand Additional Laminates NEVAMAR - 2 week additional lead time STORM GRAY MATRIX - TEXTURED	464.58	464.58
3	1	S7P/1524 WBBF	700 Series Files Supporting Ped-Box/Box/File-24" Nominal Depth Classic (inset pull) Sand Key standard	454.14	454.14
4	1	KOMG.23. M	Corner Keyboard Tray With Mouse Tray	239.54	239.54
5	1	CFS06.SL	Flat Screen System,12" Post,Dual Screen,Two Height-Adjustable Double Extension Arm,Silver	302.18	302.18
6	1	7D/D2460 -SE-P	700 Series Desk,Partial Modesty Panel,Self Edge,24x60"W No grommets Sand Additional Laminates NEVAMAR - 2 week additional lead time STORM GRAY CONTINUED...	499.38	499.38

**PROPOSAL**  
16238



inside the LINES  
100 E TEXAS AVE  
COLUMBIA, MO 65202  
PH: 573.234.0778  
FX: 573.234.0777

DATE 08/10/16  
PROJECT#: 107-4

**PROPOSE TO:**

Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201

**INSTALLATION ADDRESS:**

Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201  
(573) 886-4112

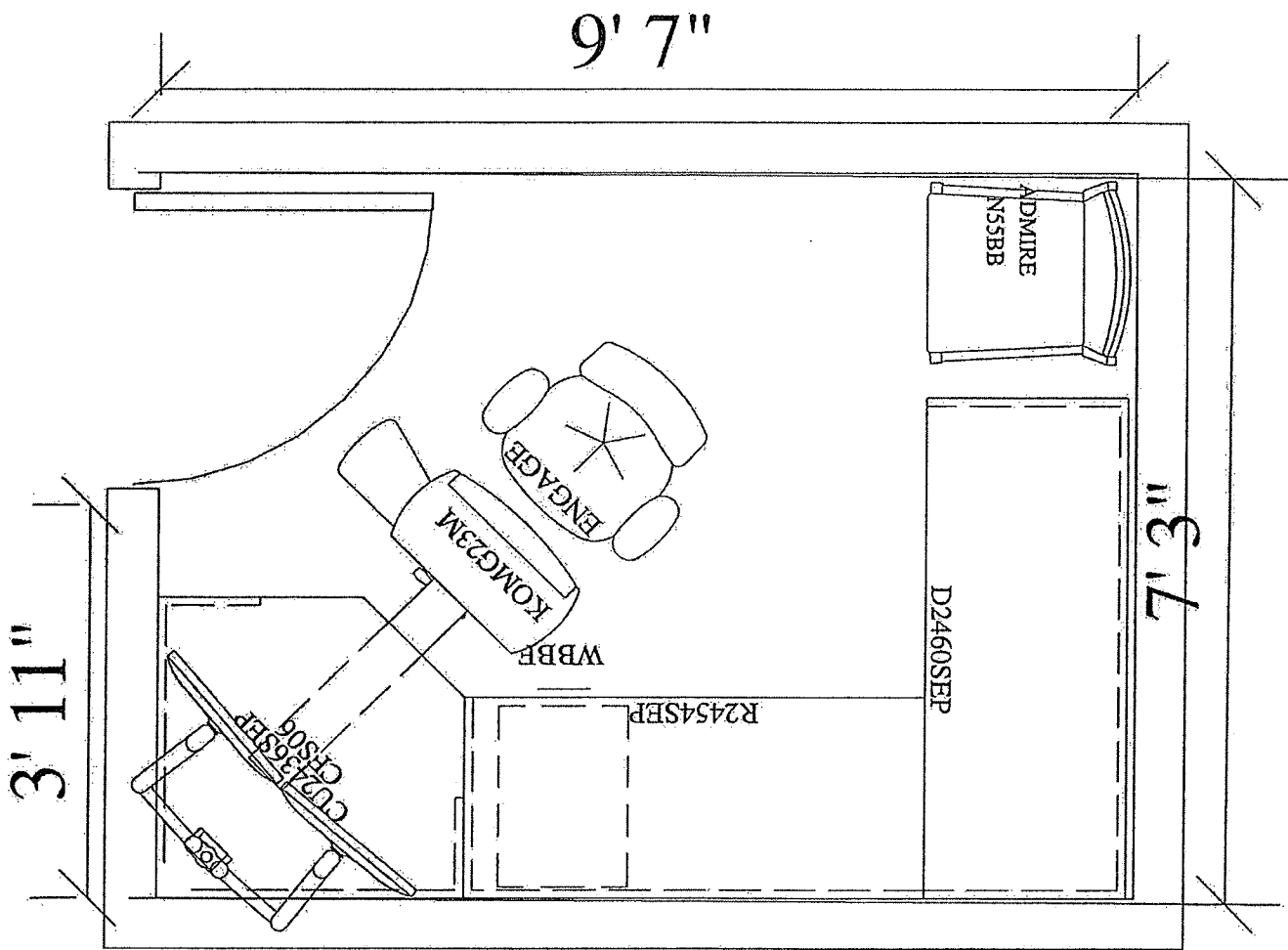
CONTACT	REPRESENTATIVE	DESIGNER	TERMS
	Lynn Carrington		NET 15

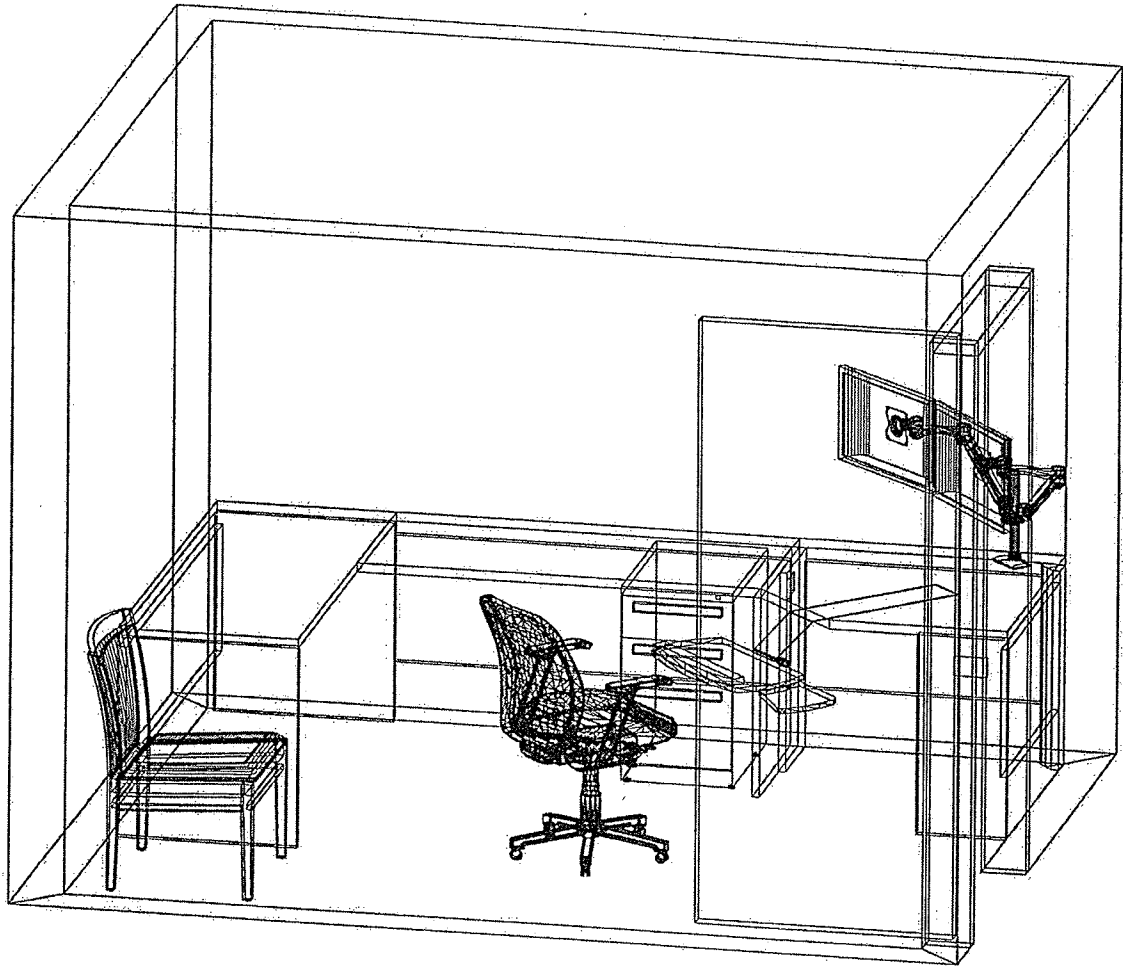
#	QTY	MODEL	DESCRIPTION	SELL	EXTENDED
			MATRIX - TEXTURED		
7	1		Delivery & Installation Pricing based of contract 101012-KII \$40 a man hour for a total of 8 manhours.	320.00	320.00

**Pricing valid for 30 days.**  
**A 50% deposit of all project costs is due upon order approval.**  
**The remaining balance will be due 15 (fifteen) days after scheduled install date.**  
**All credit card purchases will have a 3% fee added.**  
**Pricing quoted does not include storage beyond scheduled install date, storage fees may apply.**  
**Lead times are approximate and refer to shipping dates.**  
**inside the LINES is not liable for any delays during shipping.**

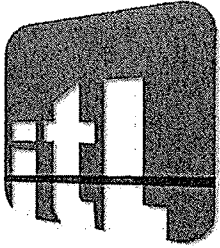
DEPOSIT REQUIRED	1,420.00	PRODUCT	2,520.10
Approval Date: _____		INS/DEL	320.00
Approved By: _____		TOTAL	2,840.10
Install Date: _____			
Completion Date: _____			







PROPOSAL  
16218



inside the LINES  
100 E TEXAS AVE  
COLUMBIA, MO 65202  
PH: 573.234.0778  
FX: 573.234.0777

DATE 08/02/16  
PROJECT#: 107-4

PROPOSE TO:

Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201

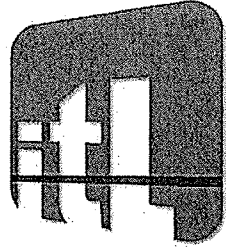
INSTALLATION ADDRESS:

Boone County Prosecutor  
Attn: Bonnie Adkins  
705 East Walnut  
Columbia, MO 65201  
(573) 886-4112

CONTACT	REPRESENTATIVE	DESIGNER	TERMS
Bonnie Adkins	Lynn Carrington	Lynn Carrington	NET 15

#	QTY	MODEL	DESCRIPTION	SELL	EXTENDED
Pricing Based on NJPA Contract 101012-KI					
1	1	7D/CU243 6-SE-P	700 Series Desk,Corner,Partial Modesty Panel,Self Edge,24x36"W Grommets - center Sand Sand KI Laminates DESERT ZEPHYR 4841-60	560.28	560.28
2	1	7D/B2436 -SE-P	700 Series Desk,Bridge,Partial Modesty Panel,Self Edge,24x36"W No grommets Sand KI Laminates DESERT ZEPHYR 4841-60	388.60	388.60
3	1	KOMG.23. M	Corner Keyboard Tray With Mouse Tray	239.54	239.54
4	1	CFS06.SL	Flat Screen System,12" Post,Dual Screen,Two Height-Adjustable Double Extension Arm,Silver	302.18	302.18
5	1	7D/D2454 -SE-P	700 Series Desk,Partial Modesty Panel,Self Edge,24x54"W No grommets Sand KI Laminates DESERT ZEPHYR 4841-60	499.38	499.38
6	1	S7P/1524 WBBF	700 Series Files Supporting Ped-Box/Box/File-24" Nominal Depth Classic (inset pull) Sand Key standard	454.14	454.14



inside the LINES  
 100 E TEXAS AVE  
 COLUMBIA, MO 65202  
 PH: 573.234.0778  
 FX: 573.234.0777

**PROPOSAL**  
 16218

DATE 08/02/16  
 PROJECT#: 107-4

**PROPOSE TO:**

Boone County Prosecutor  
 Attn: Bonnie Adkins  
 705 East Walnut  
 Columbia, MO 65201

**INSTALLATION ADDRESS:**

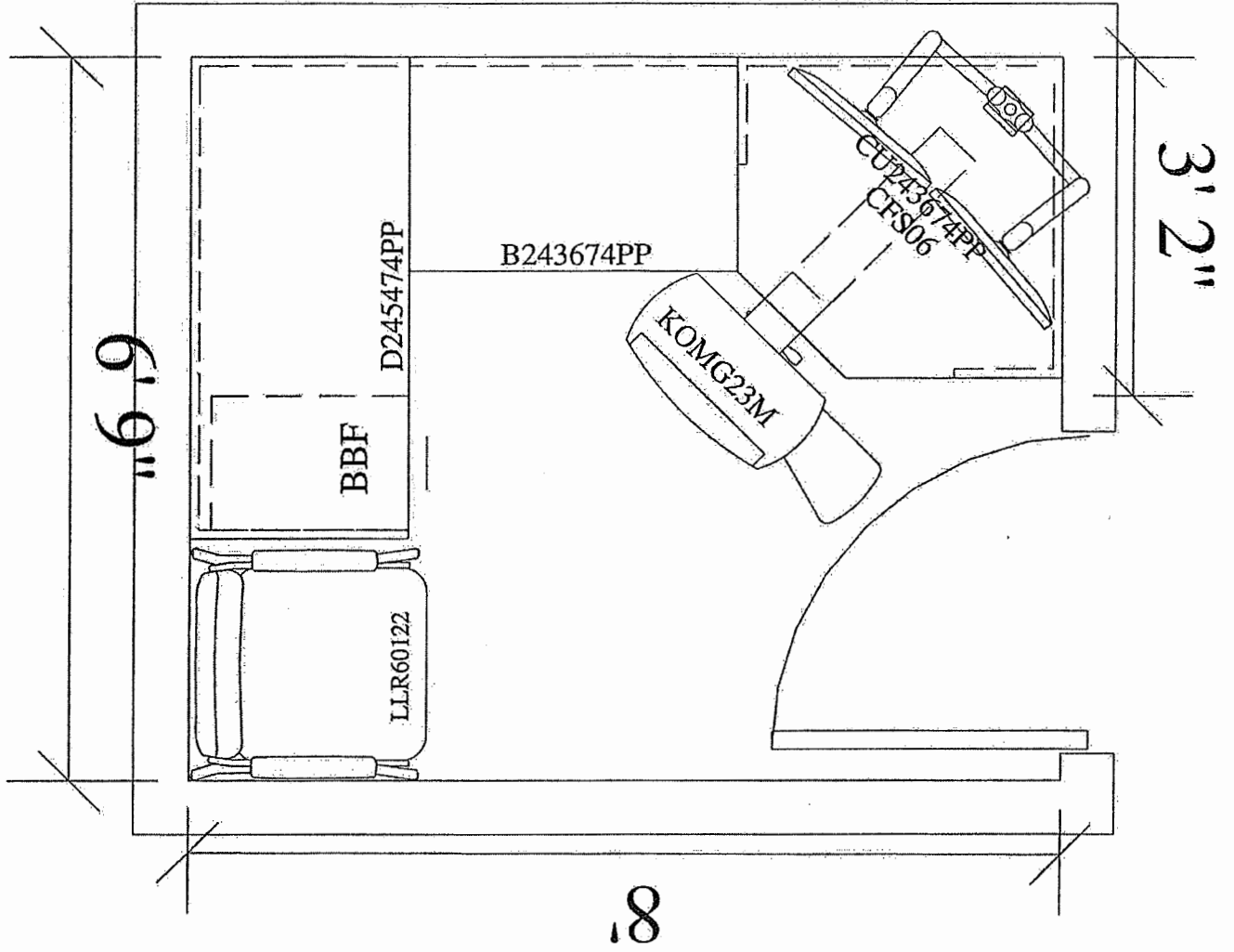
Boone County Prosecutor  
 Attn: Bonnie Adkins  
 705 East Walnut  
 Columbia, MO 65201  
 (573) 886-4112

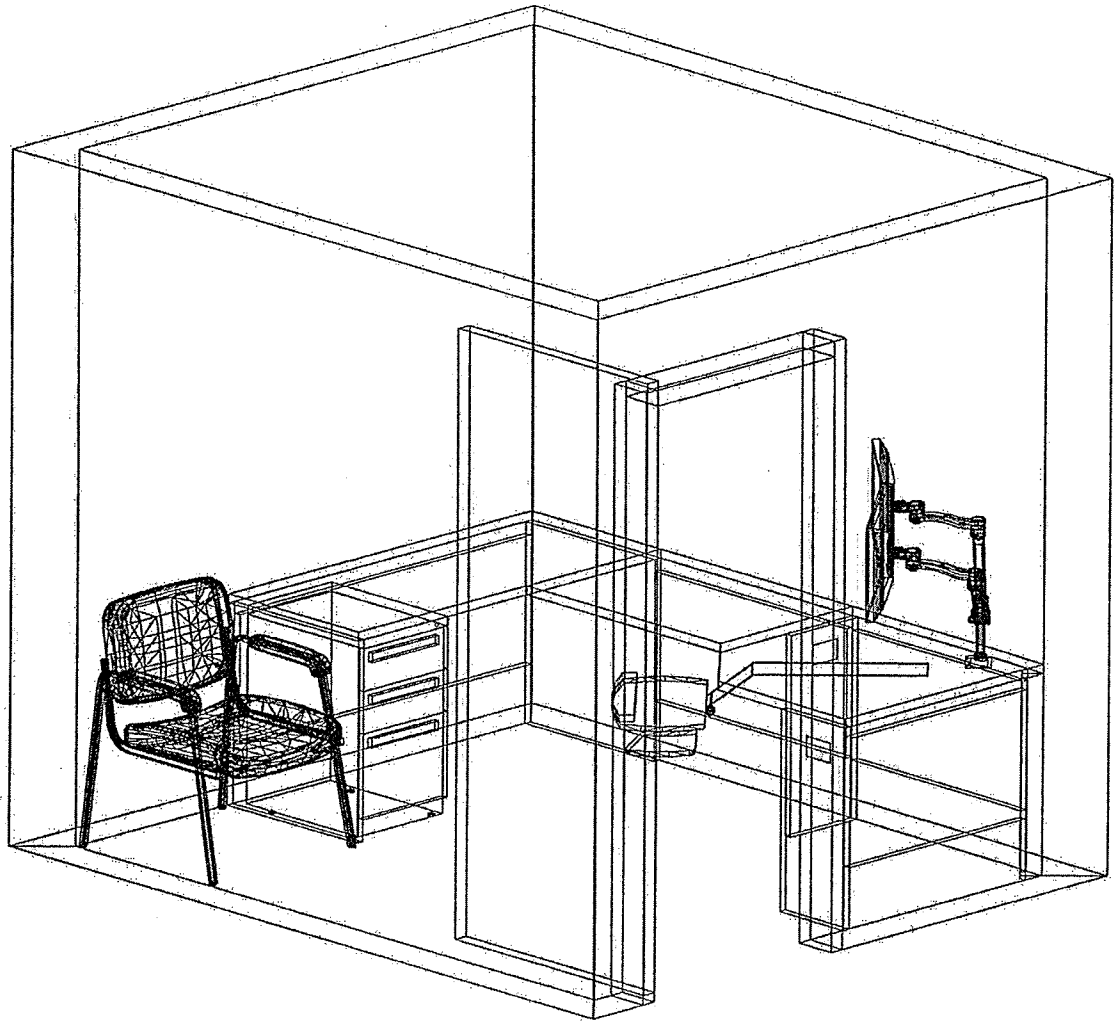
CONTACT	REPRESENTATIVE	DESIGNER	TERMS
Bonnie Adkins	Lynn Carrington	Lynn Carrington	NET 15

#	QTY	MODEL	DESCRIPTION	SELL	EXTENDED
7	1		Installation & Delivery Pricing based of 101012-KII 8 manhours at \$40 an hour	320.00	320.00

**Pricing valid for 30 days.**  
**A 50% deposit of all project costs is due upon order approval.**  
**The remaining balance will be due 15 (fifteen) days after scheduled install date.**  
**All credit card purchases will have a 3% fee added.**  
**Pricing quoted does not include storage beyond scheduled install date, storage fees may apply.**  
**Lead times are approximate and refer to shipping dates.**  
**inside the LINES is not liable for any delays during shipping.**

DEPOSIT REQUIRED	1,382.00	PRODUCT	2,444.12
Approval Date: _____		INS/DEL	320.00
Approved By: _____		TOTAL	2,764.12
Install Date: _____			
Completion Date: _____			





**From:** Ryan Irish  
**To:** BAdkins@boonecountymo.org  
**Date:** 8/1/2016 9:05 AM  
**Subject:** WO # 87592 - Needing equipment costs

Costs are below. Please let me know if you need anything else.

Kyocera P6130CDN color printer: \$874.00  
Dual 21.5" monitors w/ video card: \$370.59

**Summary:** Needing equipment costs

**Requestor:** Bonnie Adkins  
**Call Back Number:** 886-4112  
**Location:** Courthouse  
**Department:** Prosecuting Attny

**Type:** HW - PC  
**Subtype:**  
**Category:**  
**Priority:** HELPDESK - NON-EMERGENCY  
**Status:** Open

**Assigned Technician:** Ryan Irish  
**Date Assigned:** Monday, July 11, 2016 3:46:37 PM  
**Due Date:**

**Description:**  
Monday, July 11, 2016 3:52:14 PM by Ryan Irish  
Bonnie is needing the costs for the following items for Bill Haws.

- 1 - Monitor (may need to have 2 monitors, need to be same size)
- 1 - Color Printer (not ink jet)

# CERTIFIED COPY OF ORDER

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STATE OF MISSOURI

August Session of the July Adjourned

Term. 20 16

County of Boone

} ea.

In the County Commission of said county, on the

18th

day of

August 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby accept the attached certification of election from the County Clerk and Election Authority for Boone County, Missouri for the election held on the 2<sup>nd</sup> day of August, 2016 to allow Boone County, Missouri, pursuant to RSMo Sec. 32.087, to continue to apply and collect the local sales tax on the titling of motor vehicles, trailers, boats and outboard motors that were purchased from a source other than a licensed Missouri dealer. The authorization to continue collecting such taxes shall not expire.

Done this 18th day of August, 2016.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Daniel K. Atwill  
 Daniel K. Atwill  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Janet M. Thompson  
 Janet M. Thompson  
 District II Commissioner

State of Missouri)  
)ss.  
County of Boone)

I, Wendy S. Noren, Clerk of the County Commission and Election Authority in and for the County of Boone, State of Missouri, do hereby certify that at the election held in the County of Boone, State of Missouri, on Tuesday, August 2, 2016 there were cast by the qualified voters of said County the following votes:


**Proposition F**

Shall Boone County, Missouri continue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer? Rejection of this measure will result in a reduction of local revenue to provide vital services for the County of Boone and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

YES	20,781
NO	8,042

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the County of Boone, done at office in Columbia, Missouri, this 11th day of August, 2016

(seal)



\_\_\_\_\_  
Wendy S. Noren  
Clerk of the County Commission  
and Election Authority in and for  
the County of Boone, State of Missouri



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

18th

day of

August 20 16

the following, among other proceedings, were had, viz:

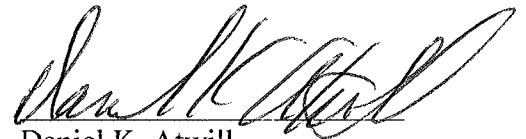
Now on this day the County Commission of the County of Boone does hereby approve the attached proposal for consultant services with PWA Architects, Inc. for renovations to the Boone County Auxiliary 911 at 609 E. Walnut.

It is furthered ordered the Presiding Commissioner is hereby authorized to sign said proposal for consultant services.

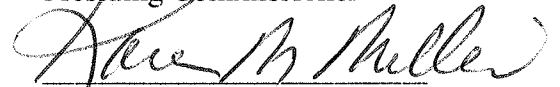
Done this 18th day of August, 2016.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

**APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES**

Effective the \_\_\_ day of \_\_\_\_\_, 2016, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

**Consultant Name:** PWA Architects, Inc., 2120 Forum Blvd., Ste. 101, Columbia, MO 65203

**Project/Work Description:** Boone County Auxiliary 911 – 609 E. Walnut renovations

**Proposal Description:** PWA will perform the services outlined in their proposal directed to Commissioner Karen Miller, dated August 11, 2016. County point of contact will be Chad Martin, Director, Boone County Joint Communications.

**Modifications to Proposal:** Fees and expenses shall not exceed \$4,200.00 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement.

**PWA Architects, Inc.**

By [Signature]

Title Principal

Dated: 8/18/16

**BOONE COUNTY, MISSOURI**

By [Signature]  
Presiding Commissioner

Dated: 8-18-16

**APPROVED AS TO FORM:**

[Signature]  
County Attorney

**ATTEST:**

[Signature]  
County Clerk

**Certification:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

Jane Pitchford by HA 8-18-16 4102-71211  
Auditor Date

\*This contract obligation will be paid from voter authorized 911 sales tax proceeds, the specific appropriation numbers to be assigned.



August 11, 2016

Ms. Karen Miller  
Boone County Commission  
801 East Walnut, Room 333  
Columbia, MO 65201

Via e-mail: [kmiller@boonecountymo.org](mailto:kmiller@boonecountymo.org)

Re: Architectural and Engineering Services Proposal  
Boone County Auxilliary 911-609 Walnut Renovations

Dear Karen:

Thank you for the opportunity to submit this proposal for Professional Design Services for the Renovations of the County Owned Property at 609 Walnut Street. The scope of work has been summarized based in a meeting with Chad Martin, Doug Coley and Wayne Strope on 7-25-16. CM Engineering will be providing Engineering for Mechanical Electrical Design directly with the County. PWA will coordinate with those designs and drawings. We have summarized the scope of work and related information for the projects as follows:

1. Miscellaneous renovations to the main level of the building at 609 Walnut Street including removal of existing office space and replacement with a server room and new corridor.
2. Design work will need to coordinate required patching and replacement to all finishes including patching carpet and ceiling tile due to the renovations.

Included is a detailed description of our proposed services along with a fee proposal for the project as you have requested.

If you have any questions, please call.

Sincerely,  
PECKHAM & WRIGHT ARCHITECTS, INC.

Erik Miller, AIA, CDT  
Principal

EM:em  
Enclosure

**Detail of Services**, Design Services to develop conceptual plans, Construction Documents, and Construction Administration, needed to complete the project as detailed above for.

**Schedule:** PWA is prepared to begin work immediately following official approval of the stipulated sum proposal. We plan to have the architectural documents completed within **2 weeks of acceptance of the proposal** ready for bidding. Full completion depends on receipt of drawings from CM Engineering. The estimated schedule assumes time following the approval of each phase by Boone County. Schedules presented are exclusive of any required County Building Department reviews and approvals.

#### **Design Phase**

- Investigate building code and life safety issues as related to the proposed project.
- Prepare drawings consisting of computer-generated fully dimensioned floor plans, interior elevations, sections and details drawn to scale.
- Presentation of the final design plan to you.
- Coordinate Architectural and all Engineering disciplines.
- Review Design with you and make necessary revisions to approved plans.
- Submit and Review design with the County Building Department to confirm conformance with the building code prior to beginning the Construction Documents Phase.

#### **Construction Documents Phase**

- Finalize Design Drawings based on our review meeting and prepare Construction Documents including detailed, fully dimensioned floor plan, appropriate interior elevations and details, section details of assemblies, finish schedule, door schedule, door details, window schedule and details. HVAC, plumbing and electrical drawings and specifications are prepared by CM Engineering and will be coordinated into a final set of documents.
- Prepare proprietary specifications describing all materials and finishes to be incorporated in the project.
- Coordinate selection of all material finishes and colors with the Owner.
- Coordinate with you prior to submitting to the County Building Code Department.
- Submit construction documents to County Building Department for plan review.
- Make revisions to drawings and specifications related to County Building Department review.

#### **Bidding Phase**

- Provide answers to all bidder questions of a technical nature related to the Architecture or Engineering during the bid period and prepare any drawings or explanations necessary to be inserted into addenda that will be prepared by County Staff. County staff will answer all bid procedure or contract related questions.

#### **Construction Administration Phase**

- Administer a Pre-Construction Conference with the selected Contractor.
- Review product substitution requests.
- Conduct Site inspections once per week during the construction of the project.
- Review shop drawings and submittals.
- Prepare Change Order Requests.
- Approve Contractor Pay Applications.

**Fee Proposal**

For the above scope of work, the services listed above for the detail of services listed above can be performed for a stipulated sum fee plus reimbursable expenses as listed below:

**Architectural Design Services:** **\$ 4,200.00**

**Services not included in the stipulated sum proposal:**

- MEP Engineering.
- Coordination with the Owner for physical placement of Owner provided systems including technology and furniture.
- Costs for printing of bid documents and postage/shipping/delivery of bid documents.
- Structural design.
- Special Inspections as deemed to be required by the Building Department.
- Work for exterior renovation of the building.
- Prepare and distribute any Addenda as a result of County review, Owner-Directed or Value Engineering Changes as well as any required correction of bid documents.
- Administer Pre-bid Conferences.
- Coordinate plan distribution to bidding contractors with the County's selected printing company.
- Review of Contractor bids
- Assist you in selecting a Contractor
- Prepare Contracts for Construction.

Work above and beyond the scope of services and Owner Initiated Changes following phase approvals will be billed at the hourly rates plus expenses as shown below.

Peckham & Wright Architects, Inc.

PRINCIPAL	\$168.00
PROJECT MANAGER	\$128.00
ARCHITECT IV	\$118.00
ARCHITECT III	\$103.00
ARCHITECT II	\$88.00
INTERIOR DESIGNER	\$83.00
ARCHITECT I	\$78.00
TECHNICIAN	\$73.00
SR. ADMINISTRATIVE	\$68.00
ADMINISTRATIVE	\$53.00

*Reimbursable Expenses:* Project related such as: (Sub) Consultants, reproduction, out-of-town travel, renderings and postage/shipping/delivery will be billed at our cost x 1.2.

Your signature below indicates acceptance of the fees for the proposed work to be followed by a formal agreement with this document as an attachment for your review and signature.

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 16

County of Boone

In the County Commission of said county, on the

18th

day of

August 20 16

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Active Shooter & EID Kits expenses for July, 2016 as submitted by the Boone County Fire Protection District in the amount of \$5,799.06.

Done this 18th day of August, 2016.

ATTEST:

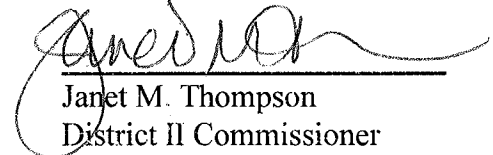
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner



Boone County Fire Protection District  
 2201 Interstate 70 Drive NW  
 Columbia, MO 65202  
 573-447-5000

# Invoice

Date	Invoice #
8/1/2016	84

<b>Bill To</b>
Boone County Commission 801 E Walnut, Room 333 Columbia, MO 65201

P.O. No.

Quantity	Description	Rate	Class	Project	Amount
1	Active Shooter & EID Kits expenses from July	5,799.06	700 - Office of ...		5,799.06

<b>Total</b>		\$5,799.06
<b>Payments/Credits</b>		\$0.00
<b>Balance Due</b>		\$5,799.06

# July Expenses for OEM

<u>Company</u>	<u>Category</u>	<u>Expense Notes</u>	<u>County</u>
Commerce Bank	Active Shooter & EID kits	Vacuum sealer & bags, UPS to return incorrect triage tags to Bound Tree, Dupont Chem Suits, Bleach wipes, bleach cleaner spray, C-A-T cases with covers, Rigid Gen 7 C-A-T case, combat tourniquets	5799.06 \$75,865 approved by Comm
<hr/>			5799.06



<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>1100 - CASH</b>							<b>-60,438.54</b>
							<b>-60,438.54</b>
Bill Pmt -Check	07/21/2016	auto	VVisa Chuck Leake	Amazon		417.28	-60,855.82
Bill Pmt -Check	07/21/2016	AUTO	VVisa BCFD4	UPS		8.88	-60,864.70
Bill Pmt -Check	07/21/2016	AUTO	VVisa BCFD2	MDS Solutions		4,035.00	-64,899.70
Bill Pmt -Check	07/21/2016	auto	VVisa BCFD3	Amazon		243.27	-65,142.97
Bill Pmt -Check	07/21/2016	auto	VVisa Scott Olsen	North American Rescue		1,094.63	-66,237.60
Payment	07/26/2016		CBoone County Commission		60,438.54		-5,799.06
					<u>60,438.54</u>	<u>5,799.06</u>	<u>-5,799.06</u>