

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

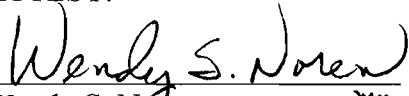
In the County Commission of said county, on the 6th day of August 20 13

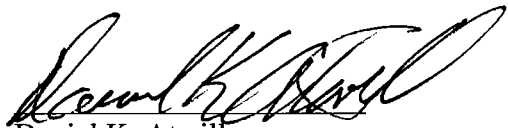
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby honor John B. Wulff for his years of service to the Boone County Local Emergency Planning Committee. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Done this 6th day of August, 2013.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

PROCLAMATION HONORING JOHN B. WULFF

Whereas, John B. Wulff has retired after serving Oscar Mayer/Kraft Foods Global Inc. for 27 years as Senior Plant Engineer;

Whereas, in his role as Senior Plant Engineer, John was responsible for infrastructure maintenance, utility operations and maintenance, ammonia refrigeration, Kraft environmental programs, emergency response, blanket level infrastructure and utility projects, Factory Mutual property protection, infrastructure & energy assessments and ISO14001;

Whereas, John dedicated many years to Boone County in his service on the Boone County Local Emergency Planning Committee (LEPC);

Whereas, John's knowledge and experience contributed to the development of protocol to aid his fellow Boone Countians in the event of an emergency;

Whereas, John's participation as a member of the Boone County LEPC contributed to the improvements recognized by the Missouri Emergency Response Commission in the form of the Large LEPC Award presented on July 27, 2013;

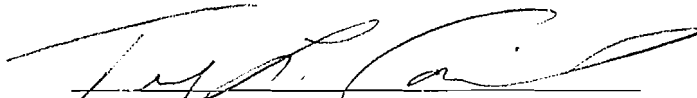
Therefore, in honor of John's years of service to the Boone County LEPC and Boone County as a whole, the Boone County Commission, Boone County LEPC Coordinator Terry Cassil and Interim Director of Emergency Management Scott Olsen extend their appreciation.

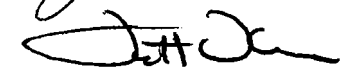
IN TESTIMONY WHEREOF, this 6th day of August, 2013.

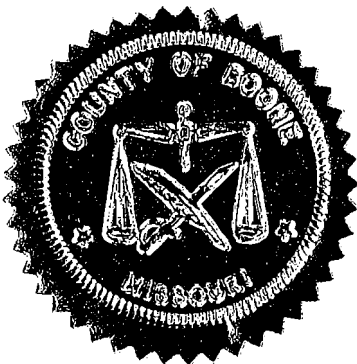

Daniel K. Atwill, Presiding Commissioner


Karen M. Miller, District I Commissioner

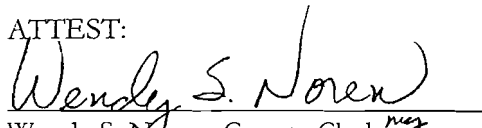

Janet M. Thompson, District II Commissioner


Terry Cassil, Boone County LEPC Coordinator


Scott Olsen, Emergency Management Interim Director



ATTEST:


Wendy S. Noren, County Clerk ^{neg}

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
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August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby honor Roger Giles for his years of service to the Boone County Local Emergency Planning Committee. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
 Wendy S. Noren
 Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller

Karen M. Miller
 District I Commissioner

Janet M. Thompson

Janet M. Thompson
 District II Commissioner

PROCLAMATION HONORING ROGER GILES

Whereas, Roger Giles has retired after serving the University of Missouri for 29 years, 27 of which were spent as the Manager of Hazardous Material Services (HMS) for the Department of Environmental Health and Safety (EHS);

Whereas, in his role as Manager of HMS, Roger oversaw all aspects of hazardous material management at the EHS Resource Recovery Center and other MU facilities (campus and state-wide) that use chemical, radiological and/or biological materials;

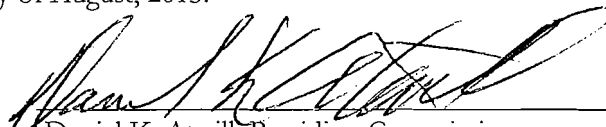
Whereas, Roger dedicated many years to Boone County in his service on the Boone County Local Emergency Planning Committee (LEPC);

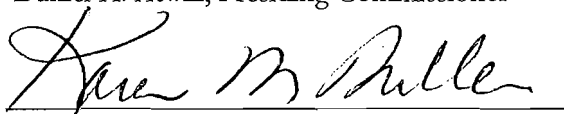
Whereas, Roger's knowledge and experience contributed to the development of protocol to aid his fellow Boone Countians in the event of an emergency;

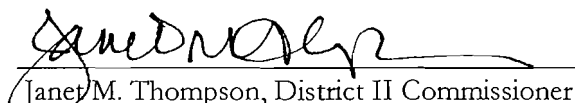
Whereas, Roger's participation as a member of the Boone County LEPC contributed to the improvements recognized by the Missouri Emergency Response Commission in the form of the Large LEPC Award presented on July 27, 2013;


Therefore, in honor of Roger's years of service to the Boone County LEPC and Boone County as a whole, the Boone County Commission, Boone County LEPC Coordinator Terry Cassil and Interim Director of Emergency Management Scott Olsen extend their appreciation.

IN TESTIMONY WHEREOF, this 6th day of August, 2013.

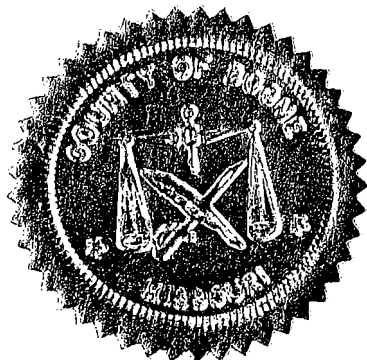

Daniel K. Atwill, Presiding Commissioner


Karen M. Miller, District I Commissioner

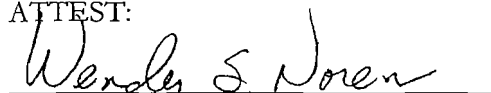

Janet M. Thompson, District II Commissioner


Terry Cassil, Boone County LEPC Coordinator


Scott Olsen, Emergency Management Interim Director



ATTEST:


Wendy S. Noren, County Clerk *mg*

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby recognize and honor the commitment of the Boone County Local Emergency Planning Committee to the citizens of Boone County. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

PROCLAMATION RECOGNIZING BOONE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Whereas, Local Emergency Planning Committees (LEPC) are responsible for developing an emergency response plan, reviewing it at least annually, and providing information about chemicals in the community to citizens;

Whereas, LEPCs are comprised of a wide range of individuals, including elected state and local officials; police, fire, civil defense and public health professionals; environment, transportation and hospital officials; private industry representatives; and representatives from community groups and the media;

Whereas, members of the Boone County LEPC are dedicated to establishing emergency response practices based on research and training for the safety of those in Boone County;

Whereas, the Missouri Emergency Response Commission (MERC) reviews LEPCs based on performance measures and processes that have been implemented through the hazardous materials planning and training process;

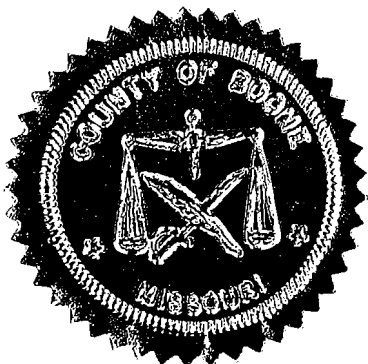
Whereas, the MERC uses these reviews to recommend the recognition of outstanding achievement in planning, prevention and risk reduction in the community to Region 7 Environmental Protection Agency (EPA);

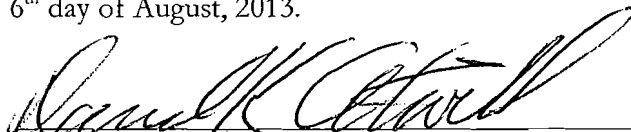
Whereas, the Boone County LEPC has worked diligently to implement and change processes and procedures, undoubtedly making much progress over the last few years under the direction of the current committee;

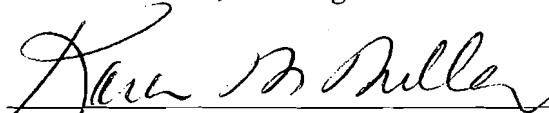
Whereas, the Region 7 EPA recognized this excellence by presenting the Boone County LEPC with the Large LEPC Award on Saturday, July 27, 2013;


Therefore, in honor of the commitment of the Boone County LEPC to the citizens of Boone County, the Boone County Commission extends its appreciation.

IN TESTIMONY WHEREOF, this 6th day of August, 2013.

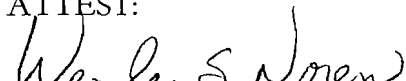



Daniel K. Atwill, Presiding Commissioner


Karen M. Miller, District I Commissioner


Janet M. Thompson, District II Commissioner

ATTEST:


Wendy S. Noren, County Clerk

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 13

County of Boone

In the County Commission of said county, on the

6th

day of August

20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Cooperative Agreement between the County of Boone and the Town of Harrisburg. The terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Road & Bridge Improvement/Repair Cooperative Agreement.

Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill

Presiding Commissioner

Karen M. Miller
Karen M. Miller

District I Commissioner

Janet M. Thompson
Janet M. Thompson

District II Commissioner

**BOONE COUNTY ROAD & BRIDGE IMPROVEMENT/REPAIR
COOPERATIVE AGREEMENT
APPLICATION ENTITIES¹**

THIS AGREEMENT, dated this 6th day of August, 2013, is made and entered into by and between **Boone County**, a first class non-charter county and political subdivision of the State of Missouri by and through its County Commission, herein "County" and the **Town of Harrisburg**, a municipal corporation, herein "City".

WHEREAS, County has, in Commission Order 249-2011, adopted updated policies regarding the distribution of certain road sales tax and property tax revenues, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, City is an "Application Entity" as described in the aforementioned Commission Order; and

WHEREAS, City has been classified as an Application Entity that will receive an annual amount as described in Commission Order 609-2012, the terms and conditions of which are incorporated herein by reference; and

WHEREAS, County is willing to enter into a cooperative agreement with the City for the improvement and/or repair of City's road system under certain terms and conditions; and

WHEREAS, the parties are empowered to enter into cooperative agreement(s) for the purposes herein stated pursuant to section 70.220 and section 229.040 RSMo.

NOW, THEREFORE, IN CONSIDERATION of the mutual undertakings and agreements herein contained, the parties agree as follows:

1. **PURPOSE.** The purpose of this Agreement is to effectuate the Application-Based Funding from the County to the City as contemplated in County's policies on distributing road sales tax revenue and road property tax revenues. The terms and conditions of Commission Order 249-2011 & 609-2012 are incorporated into this agreement by reference.
2. **COUNTY AGREEMENTS:**
 - a. County will pay to the City the sum of **Eleven Thousand Sixty Seven Dollars and Thirty-Three Cents (\$11,067.33)** as determined by the formula for Year 1 of

¹ Application entities are: Harrisburg, Hartsburg, Huntsdale, McBaine, Pierpont, Rocheport and Sturgeon.

the 6-year cycle as described in the aforementioned Commission Order 609-2012, for use solely in the completion of road improvement and/or repair projects.

3. CITY AGREEMENTS.

- a. City agrees to use the funds that it receives from County pursuant to this Agreement solely for improving and maintaining its roads and bridges in accordance with its Boone County Road & Bridge Improvement/Repair Cooperative Agreement General Agreement for funding, certified by Commission Order 463-2011 which is incorporated herein by reference.
- b. City agrees that it shall submit to an audit by the County or its designated auditor upon request for purposes of determining whether the funds received by the City from the County under this agreement have been expended in compliance with this agreement.
- c. City agrees that it shall reimburse the County for any funds paid to it under this agreement which are expended in violation of this agreement or applicable law, rule or regulation, within ninety (90) days of notification of such a finding by County.
- d. City agrees to timely provide any documentation or information reasonably requested by County which relates in any way to this Agreement.
- e. City agrees that it will be liable for, and agrees to be liable for, and shall indemnify, defend and hold the County of Boone harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this agreement. Notwithstanding the foregoing, nothing herein is intended to waive either the City's or the County's sovereign immunity as to any third party.
- f. City agrees that, for any work not performed by the City's own employees, City will comply with any and all applicable competitive bidding statutes or ordinances, the state Prevailing Wage law, domestic products purchase laws and such other laws, rules and regulations which are applicable to the City in letting and carrying out contracts for "public works" as that term is defined in applicable statutes, rules, regulations, and ordinances.

4. **PAYMENTS IN EXCESS OF LEGAL OBLIGATIONS.** City represents that the payments from County to City contemplated herein are in excess of any legal obligations imposed on County by virtue of applicable Missouri law, including RSMo §137.556 and the ballot language presented to voters authorizing the current Road & Bridge Sales Tax Levy under RSMo §67.547.
5. **TIMING OF PAYMENTS.** The payments from County to City contemplated herein will occur one time per year, near the beginning of the fourth quarter of the calendar year, and after receipt of the fully executed annual agreement.
6. **REPORTING.** City shall file a written report with County, at least annually, detailing the road and bridge improvement projects funded in whole or in part with the funding received herein, as well as provide a summary of any planned, future projects that are anticipated to be funded with current or future funding from the County. Said reports shall be in sufficient detail so as to allow County to document what specific portions of any City project were funded or are contemplated to be funded with funds received from the County.
7. **ASSIGNMENT.** Neither party may assign or transfer any of its rights or obligations under this Agreement to any other person or entity without the prior, written consent of the other party.
8. **SOLE BENEFIT OF PARTIES.** This Agreement is for the sole benefit of City and County. Nothing in this Agreement is intended to confer any rights or remedies on any third party.
9. **RELATIONSHIP OF PARTIES.** Nothing herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, or of partnership, or of joint venture, between the parties hereto.
10. **TERM.** This Agreement shall be in effect from its execution until January 1 of the following calendar year.
11. **TERMINATION.** Either party may terminate this Agreement upon thirty (30) days written notice directed to the other party.
12. **NONAPPROPRIATION.** The payments from County contemplated herein are conditioned upon there being a sufficient, unencumbered fund balance budgeted for that purpose. The County's obligations hereunder shall not in anyway be construed to be a

debt of the County in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the County, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the County beyond that which is specifically required by state law. Notwithstanding any provision of this Agreement, the decision whether or not to budget or appropriate funds, or to extend this Agreement for any subsequent fiscal year, is solely within the discretion of the then-current governing body of the County, it being understood that adjustments to an appropriation may be made by the County in accordance with its Economic Development Adjustment policies adopted as part of its policies relating to the distribution of road sales taxes and road property taxes.

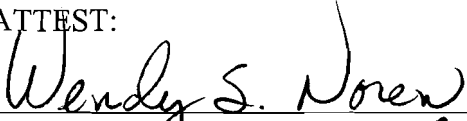
13. **GOVERNING LAW AND VENUE.** This Agreement shall be governed by the laws of the State of Missouri, and any action relating to the same shall be brought in the Circuit Court of Boone County, Missouri.
14. **BINDING ON SUCCESSORS.** The covenants, agreements, and obligations herein contained shall extend to, bind, and inure to the benefit of the parties hereto and their respective successors and approved assigns.
15. **COUNTERPARTS.** This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.
16. **COMPLETE AGREEMENT.** All negotiations, considerations, representations, and understandings between the parties are incorporated herein, shall supersede any prior agreements, and may be modified or altered only in writing signed by the parties hereto.
17. **AUTHORITY OF SIGNATORIES.** Each of the persons signing this Agreement on behalf of either party represent that he/she has been duly authorized and empowered, by order, ordinance or otherwise, to execute this Agreement and that all necessary action on behalf of said party to effectuate said authorization has been taken and done.


IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly-authorized officers on day and year indicated by their signature below.

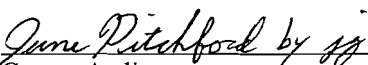
BOONE COUNTY

By: 
Presiding Commissioner

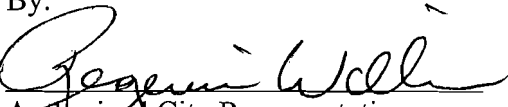
Date: 8-6-13

ATTEST:

County Clerk *my*


APPROVED AS TO FORM:

County Attorney

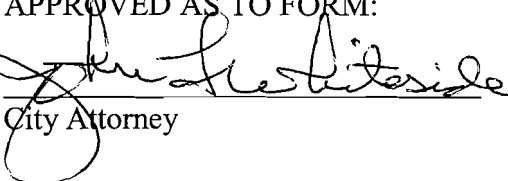
Boone County Auditor Certification:
I hereby certify that a sufficient, unencumbered appropriation balance exists and is available to satisfy the obligation arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)
 by *jj* 07/22/13
County Auditor Date
Acct# 2049-71451

TOWN OF HARRISBURG

By: 
Authorized City Representative

Date: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

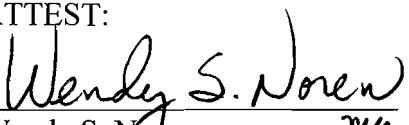
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the Auditor's Office to increase revenue from projected sales tax collection from October to December for the new 3/8 cent sales tax for 911 and Emergency Management Operations and to increase salary & certification/training expenditures for five (5) Emergency Call Takers and one (1) Training/Quality Assurance Coordinator.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2700	3110	JC Sales Tax Revenue	Sales Tax (4 th Quarter)		2,325,000
2701	10100	911 Operations	Salaries & Wages		87,900
2701	10115	911 Operations	Shift Differential		1,056
2701	10200	911 Operations	FICA		6,720
2701	10300	911 Operations	Health Insurance		11,880
2701	10325	911 Operations	Disability Insurance		260
2701	10350	911 Operations	Life Insurance		120
2701	10375	911 Operations	Dental Insurance		1,190
2701	10400	911 Operations	Workers Comp		210
2701	10500	911 Operations	401A Match		980
2701	37000	911 Operations	Dues & Prof Certs/License		5,590
2701	23850	911 Operations	Minor Equip & Tools <\$1000		325
			Total		2,441,231


Done this 6th of August, 2013.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

Cost Compilation for April 2013 Ballot: Joint Communications/911 & Office of Emergency Management (OEM)

Initial Capital Costs to be Financed: Facility Construction and Equipment/Software Acquisition

Description	Source	Cost Estimate
Facility Construction (including design and owner's costs)	Architect	11,350,000
Facility Radio Equipment	PSJC Consultant	2,830,000
IT Hardware/Software - Joint Communications/911	County IT	5,280,000
IT Hardware/Software - OEM	County IT	130,000
Other Equipment - Joint Com/911	PSJC	170,000
Other Equipment- OEM	BCFPD	240,000
Estimated Initial Capital Costs to be Financed		\$ 20,000,000

Annual Recurring Costs

Joint Communications/911 Annual Operating Costs:

Description	Source	Cost Estimate
Personnel	PSJC & County Auditor	4,100,000
IT Equipment Maint/Support; Licenses - Joint Communications/911	County IT	655,000
Radio Site Support Costs	PSJC Consultant	170,000
Radio System Repairs/Maint Costs	PSJC Consultant	90,000
Other Operating Costs Joint Communications/911	PSJC	700,000
Utilities, Facility Maintenance, Housekeeping, Liability & Property Insurance	County Auditor	230,000
Estimated Annual Operating Costs- Joint Comm/911		\$ 5,945,000

OEM Annual Operating Costs:

Description	Source	Cost Estimate
Personnel	BCFPD & County Auditor	340,000
Other Operating Costs	BCFPD	170,000
IT Equipment Maint/Support; Licenses - OEM	County IT	5,000
Estimated Annual Operating Costs- OEM		\$ 515,000

Debt Retirement and Future New/Replacement Capital:

Debt Service on initial capital costs above and Future New/Replacement Capital	County Treasurer and Auditor	\$ 2,200,000
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Total Annual Recurring Costs: \$ **8,660,000**

3/8th- cent sales tax (2013 estimate)	\$	9,300,000
1/4th- cent sales tax (2013 estimate)	\$	6,200,000

9,300,000 • ×
 4th Quarter 0.25 =
 2,325,000 • 00 *
 Revenue for Budget +

August 1st
 thru
 Dec 31st
 ↓

5 Emergency Telecommunicators - Range 30 @ Midpoint

Account	Budget Hours	Rate	Total Cost	# of Positions	Budget Input Amount	Annualized Cost
10100 Salary & Wages	880	16.42	14,449.60	5	72,248	170,768
10115 Shift Differential	2640	0.40	1,056.00		1,056	2,534
10200 FICA		0.0765	1,105.39	5	5,527	13,064
10300 Health Ins		4,750.00	1,979.17	5	9,896	23,750
10325 Disability Ins		0.0029	41.90	5	210	495
10350 Life Ins		47.00	19.58	5	98	235
10375 Dental Ins		474.00	197.50	5	988	2,370
10400 Workers Comp		0.0023	33.23	5	167	393
10500 401A Match		390.00	162.50	5	813	1,950
Total			19,044.88		91,003	215,559

pay periods remaining 11 Beginning August 1st
 @80 per pay period 80
 budget hours 880

Months benefits 5
 3 possible at Shift Differential 2,640 hours

8/1 → 12/31



1 Training -QA Coordinator - Range 33 @ Midpoint

Account	Budget Hours	Rate	Total Cost	# of Positions	Budget Input Amount	Annualized Cost
10100 Salary & Wages	880	17.69	15,567.20	1	15,568	36,795
10200 FICA		0.0765	1,190.89	1	1,191	2,815
10300 Health Ins		4,750.00	1,979.17	1	1,980	4,750
10325 Disability Ins		0.0029	45.14	1	46	107
10350 Life Ins		47.00	19.58	1	20	47
10375 Dental Ins		474.00	197.50	1	198	474
10400 Workers Comp		0.0023	35.80	1	36	85
10500 401A Match		390.00	162.50	1	163	390
Total			19,197.79		19,202	45,462

pay periods remaining 11 Beginning August 1st
 @80 per pay period 80
 budget hours 880

Months benefits 5

Combined Amounts for Budget Amendment

	Budget Input Amount	Total Annualized
10100 Salary & Wages	87,900	207,563
10115 Shift Differential	1,056	2,534
10200 FICA	6,720	15,879
10300 Health Ins	11,880	28,500
10325 Disability Ins	260	602
10350 Life Ins	120	282
10375 Dental Ins	1,190	2,844
10400 Workers Comp	210	477
10500 401A Match	980	2,340
Total	110,316	261,022

Training & Equipment Costs Budget
 911 Operations
 Prepared by Auditors Office
 7/19/2013

Account	Description	Amount Each	# Positions	Total Cost
23850	Headsets	65	5	325
37000	Emergency Medical Dispatch (EMD) Certification	320	5	1,600
37000	Emergency Fire Dispatch (EFD) Certification	320	5	1,600
37000	Emergency Police Dispatch (EPD) Certification	320	5	1,600
37000	Emergency Telecommunicator (ETC) Basic Course	45	5	225
37000	ETC Course Training Book	68	5	340
37000	CPR Certification	45	5	225
				<u>5,590</u>
	Total Equipment & Training Costs for new positions			5,915
	Amount Per position			1,183

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STATE OF MISSOURI }
 County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the County Clerk to increase Election Supplies and County Election Expense.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	27,971	
1133	23005	Election Activities	Election Supplies		1,388
1133	85900	Election Activities	County Election Expense		26,583

Done this 6th of August, 2013.

ATTEST:

Wendy S. Noren
 Wendy S. Noren *my*
 Clerk of the County Commission

Daniel K. Atwill
 Daniel K. Atwill
 Presiding Commissioner

Karen M. Miller
 Karen M. Miller
 District I Commissioner

Jane M. Thompson
 Jane M. Thompson
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI

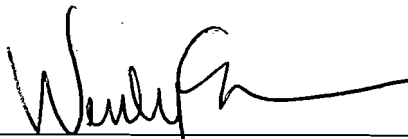
7/17/2013

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account					Department Name	Account Name	(Use whole \$ amounts)	
											Decrease	Increase
1	1	2	3	8	6	8	0	0	Emergency & Contingency	Emergency	27,971.00	
1	1	3	3	2	3	0	0	5	Election Activities	Election Supplies		1,388.00
1	1	3	3	8	5	9	0	0	Election Activities	County Election Expense		26,583.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):



 Requesting Official

Columbia School did not have election so County costs are higher

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Agenda



 Auditor's Office



 PRESIDING COMMISSIONER



 DISTRICT I COMMISSIONER



 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Year	<u>2013</u>	Original Appropriation	_____
Dept	<u>1133 ELECTION ACTIVITIES</u>	Revisions	_____
Acct	<u>23005 ELECTION SUPPLIES</u>	Original + Revisions	_____
Fund	<u>100 GENERAL FUND</u>	Expenditures	<u>1,387.77</u>
		Encumbrances	_____
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>1,387.77</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>1,387.77-</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>1,387.77-</u>

Expenditures by Period

January	_____	July	_____
February	_____	August	_____
March	<u>746.55</u>	September	_____
April	<u>154.35</u>	October	_____
May	<u>486.87</u>	November	_____
June	_____	December	_____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Year	2013	Original Appropriation	70,000.00
Dept	1133 ELECTION ACTIVITIES	Revisions	
Acct	85900 COUNTY ELECTION EXPENSE	Original + Revisions	70,000.00
Fund	100 GENERAL FUND	Expenditures	96,582.25
		Encumbrances	
Class/Account	A ACCOUNT	Actual To Date	96,582.25
Account Type	E EXPENSE	Remaining Balance	26,582.25-
Normal Balance	D DEBIT	Shadow Balance	26,582.25-

Expenditures by Period

January		July	
February	94,643.34	August	
March		September	
April		October	
May		November	
June	1,938.91	December	

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the

6th

day of August

20 13


the following, among other proceedings, were had, viz:

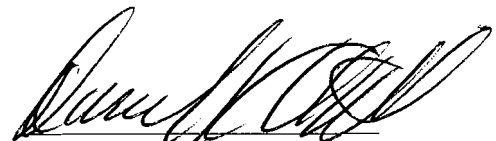
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the 13th Judicial Circuit, Juvenile Division to increase revenue and expenditures for the Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant. This is for 7/1/13 – 12/31/13 expenditures and revenue.


Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement Grant		5,000
1243	71101	Judicial Grants	Professional Services		5,000

Done this 6th of August, 2013.

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission


 Daniel K. Atwill
 Presiding Commissioner


 Karen M. Miller
 District I Commissioner


 Janet M. Thompson
 District II Commissioner

REQUEST FOR BUDGET AMENDMENT

BOONE COUNTY, MISSOURI RECEIVED

7/16/13

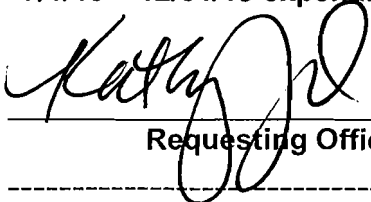
EFFECTIVE DATE

JUL 19 2013

FOR AUDITORS USE

Department				Account					BOONE COUNTY AUDITOR		(Use whole \$ amounts)	
									Department Name	Account Name	Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	State Reimb. - Grant		\$5,000.00
1	2	4	3	7	1	1	0	1	Judicial Grants	Professional Services		\$5,000.00

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **To increase revenue and expenditures for the Domestic Relations Resolution Fund-Contact for Kids: A Safe Way Grant. This is for 7/1/13 – 12/31/13 expenditures and revenue.**



 Requesting Official

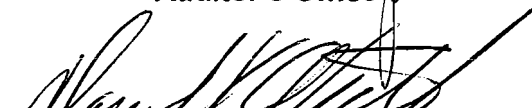
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments: *Budget Neutral. Provides Funding for the Supervised Visitation Program.*



 Auditor's Office

Agenda



 PRESIDING COMMISSIONER



 DISTRICT I COMMISSIONER



 DISTRICT II COMMISSIONER

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

1243 Judicial Grants & Contracts
 Domestic Relations Resolution Fund-Contact for Kids
 Calculations for Budget Amendment
 July 1, 2013 - December 31, 2013

	71101- Professional Services	Total
July - December 2013	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>
2013 Budget Amendment Expenditure Amounts:	\$ 5,000.00	\$ 5,000.00
2013 Budget Amendment Revenue Amounts:	\$ 5,000.00	\$ 5,000.00

Grant Award:	
July - December 2013	\$5,000.00
Jan. - June 2014	<u>\$5,000.00</u>
Total Grant Award:	<u><u>\$10,000.00</u></u>

1243 Judicial Grants & Contracts
 Domestic Relations Resolution Fund-Contact for Kids
 Calculations for Budget Amendment
 January 1, 2014 - June 30, 2014

	71101- Professional Services	Total
January-June 2014	<u>\$ 5,000.00</u>	<u>\$ 5,000.00</u>
2014 Budget Amendment Expenditure Amounts:	\$ 5,000.00	\$ 5,000.00
2014 Budget Amendment Revenue Amounts:	\$ 5,000.00	\$ 5,000.00

Grant Award:	
July - December 2013	\$5,000.00
Jan. - June 2014	<u>\$5,000.00</u>
Total Grant Award:	<u><u>\$10,000.00</u></u>



**STATE OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR
REQUEST FOR PROPOSAL**

RFP NO. OSCA 14-002
TITLE: Domestic Relations Programs for Parents and Children
ISSUE DATE: January 3, 2013

CONTACT: Herb Conner
PHONE NO.: (573) 522-2617
E-MAIL: osca.contracts@courts.mo.gov

RETURN PROPOSAL NO LATER THAN: February 25, 2013, AT 3:00 PM

RETURN PROPOSAL TO:

(U.S. Mail)
Office of State Courts Administrator
PO Box 104480
Jefferson City, Mo 65110 - 4480

(Courier Service)
Office of State Courts Administrator
2112 Industrial Dr
Jefferson City, Mo 65109

CONTRACT PERIOD: July 1, 2013, THROUGH June 30, 2014

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE <i>Leslie Schneider</i>		DATE 2-11-13
PRINTED NAME Honorable Leslie Schneider		TITLE Family Court Judge
AGENCY NAME 13 th Judicial Circuit, Juvenile Division		
MAILING ADDRESS 705 East Walnut		
CITY, STATE, ZIP Columbia, MO 65201		
CONTACT PERSON Cindy Garrett		TITLE Chief Juvenile Officer
PHONE NO. 573-886-4200	FAX NO. 573-886-4030	E-MAIL ADDRESS Cindy.L.Garrett@courts.mo.gov

NOTICE OF AWARD (OSCA USE ONLY)

ACCEPTED BY OFFICE OF STATE COURTS ADMINISTRATOR AS FOLLOWS: Requested \$15,000 Awarded \$10,000.		
CONTRACT NO. OSCA 14-002-05		CONTRACT PERIOD July 1, 2013 - June 30, 2014
CONTRACT COORDINATOR <i>Herb Conner</i>	DATE 5-23-2013	STATE COURTS ADMINISTRATOR <i>Gregory J. Lindner</i>



State of Missouri

Office of State Courts Administrator
Division of Administration and Budget

Contract Period		Award Amount
Start Date	End Date	
07/01/13	06/30/14	\$10,000.00

Domestic Relations Resolution Fund Award

Program Description:

The Family Court Committee of the Supreme Court of Missouri, through the Office of State Courts Administrator (OSCA), is awarding funding to Missouri Circuit Courts for the **creation and implementation** of domestic relations programs.

Contract Number	Vendor Number	
OSCA 14-002-05		<input type="checkbox"/> Original Contract
		<input type="checkbox"/> Contract Amendment

Federal CFDA # (if applicable):

Court/Recipient Information:	Project Director:	OSCA Program Contact
Honorable Jodie Capshaw Presiding Judge 13th Judicial Circuit 705 E. Walnut Street Columbia, MO 65201	Cindy Garrett Chief Juvenile Officer cindy.l.garrett@courts.mo.gov 573-886-4200	Samantha Suthoff 573-522-6265
		OSCA Fiscal Contact
		Brian Dowden 573-526-8879

Special Conditions of this award are attached.

There are no special conditions of this award.
Original RFP requirements only.

Contact for Kids: A Safe Way

Requested Funding: \$15,000.00

Awarded Funding: \$10,000.00

Please Sign, Date and Return by Mail to:

Office of State Courts Administrator
Attn: Contracts Unit
PO Box 104480
Jefferson City, MO 65110

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature
Printed Name	Date	Printed Name Gregory J. Linhares
Presiding Judge Signature		Title State Courts Administrator
Printed Name	Date	Date

**Domestic Relations Program for Parents and Children
Request for Proposal
Supervised Access and Exchange Program, "Contact for Kids: A Safe Way"
Budget Spending Plan & Narrative**

2.1 Continuation of Approved Program:

For fiscal year 2013, the 13th Judicial Circuit, Family Court received \$8,000.00 in funding to continue our Supervised Visitation program, through contracting with Great Circle.

In 2013 the amount of grant funds awarded were reduced as we began requiring the non-custodial parent to pay a per diem based off his/her income. During this current grant year from July 1, 2012 through January 2013, 12 families have been referred to the program as a result of their involvement in domestic relations cases. Of those 12 cases, to date five have received supervised visitation program services; two cases are very new, therefore visitation has not been set up with one case and additional paperwork is needed for the other case. Of the five remaining cases referred but not yet active, there continues to be paperwork missing in order to process the referral.

Of the five families who have received services, two of the families utilized all 12 hours of the supervised visitation program; one family received 6 hours of the program and; it is anticipated the two active cases will use all 12 hours as they are continuing to participate in the program with a recommendation from the therapist that supervised visitation continue.

It should be noted in fiscal year 2013; we requested \$20,000 but were only awarded \$8,000.00. Therefore attorneys involved in making referrals were informed that cases being referred should be well screened due to the decrease in funds, despite the fact that the non-custodial parent would be required to pay a per diem. Through December, 2012, \$1,614.00 has been billed for supervised visitation. Of the five families who have participated in the program, one parent's fee was waived based on the Court's finding the parent had no financial means to pay; two parents paid the minimum fee of \$8.00 hourly and the remaining two parents paid \$11 and \$13 hourly.

Budget Spending Plan

Should our Court be awarded the full amount of \$15,000, we are confident referrals will continue to be made and believe those referrals made are more likely to follow through with all the paperwork due to the referring attorneys now having a better understanding of the referral process and paperwork needed. We also plan to amend our eligibility slightly, in that if a party falls below poverty level, the Court could have the ability to waive an hourly per diem being paid by the non-custodial party.

The following chart shows the expected budget spending plan for FY14, based on predictions of families served to date. This budget plan would include continuing to contract with Great Circle to provide the supervision by a licensed therapist at \$58.00 per hour.

# of Families Predicted to be Served	# of Available Visitation hours per family	Cost per Visitation Hour	Total Funds needed to provide services	Requested funds through DRRF	Additional Funds needed outside of Grant to cover expenditures
24	12	\$58	\$16,704.00	\$15,000.00	\$1,704.00

In an effort to continue assuming some of the responsibilities of the cost of this program, the Court will continue to work with Great Circle in having the non-custodial parent pay an hour per diem based on their income level. For those non-custodian parents who fall below poverty level, the Court would be allowed to waive a per diem fee, therefore allowing the grant to pay the full hourly rate.

Our Court, in collaboration with Great Circle, previously developed a sliding scale worksheet to determine the hourly rate the non-custodial parent would be required to pay. This scale will be amended to provide for the fee to be waived if the parent's income is below poverty guidelines as provided by the U.S. Department of Health and Human Services. For those families who would be required to pay an hourly per diem, the family will continue to sign an agreement to pay determined amount before each supervised visitation and should they not be able to pay their amount, the visitation would not occur. It will continue to be up to the contract agency to collect the amount from the family based on the sliding scale fee and the Court will then agree to pay the contract agency the remaining balance of the \$58.00 per hour through contractual services through the DRRF grant. Based on the previous seven months of following this policy, it is estimated that a very low percentage of families will have an income above poverty level and be required to pay a per diem.

Benefit of Funds for FY13

As previously noted five families have received the benefit of the Supervised Visitation program from July 1, 2012 through January, 2013. The children and visiting parents have been given an opportunity to build a lasting relationship that often might not have occurred without this program. The visiting parent has learned valuable information such as how to better communicate and/or interact with their child/children through the assistance of the licensed therapist. The custodial parent has been provided the assurance their child/children are safe and well supervised with the therapist being present.

Family Court Commissioner Sara Miller stated "the visitation program leads to many cases being resolved without a contested trial because the parties can have an opportunity to work out their visitation issues while the case is pending." Commissioner Miller

believes approximately 90% of the cases end up settled, or at least have the visitation issues resolved, if the family participated in the Supervised Visitation program. She further stated "The greatest value from the program is the benefit to the children. With the program they are able to meet the visiting parent in a safe, fun environment without witnessing inappropriate, angry or even violent behaviors by their parents. There is no way to put a number on that."³



SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

PHONE (573) 751-4377
FAX (573) 751-5540

GREGORY LINHARES
ADMINISTRATOR

May 22, 2013

The Honorable Leslie Schneider
Thirteenth Judicial Circuit – Juvenile Division
705 East Walnut
Columbia, MO 65201

Dear Judge Schneider:

I am pleased to inform you that the Family Court Committee has approved additional funding for continuation of your existing **Contact for Kids – A Safe Way Program** through the Domestic Relations Resolution Fund. The amount awarded for your program is **\$10,000.00**. The funding year will be July 1, 2013 through June 30, 2014.

The Office of State Courts Administrator (OSCA) will be monitoring the expenditure of funds. If it appears you are not spending the awarded funds as proposed, the award may be reduced and made available to another court. However, if you are spending and find that you are in need of additional funds as the year ends, you may submit a request at that time. Included with this letter is an award data sheet outlining the terms of the award. Please review the terms to insure that you understand any restrictions concerning your award.

Included in your packet of forms in this email is an electronic copy of a Certification of Compliance form. This form **must** be used for reimbursement of program or project expenses. Please remember all invoices must first be paid by the county and then submitted to OSCA for reimbursement to the county. Reimbursement is for funds expended between July 1, 2013, and June 30, 2014, only.

The program or project contact person(s) will receive an email from Samantha Suthoff with an electronic copy of a Quarterly Report. The form must be completed and returned **within 30 business days of the close of each of the third quarter**. Instructions for completing the form will be included. A Final Report, with evaluation results, will be due **within 30 days of the conclusion of the project** (the conclusion of the fourth quarter).

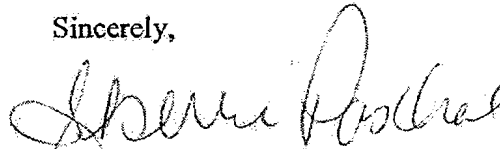
The Honorable Leslie Schneider
May 22, 2013
Page 2

The following OSCA staff has been designated to assist you and your court staff with any additional information you may need related to this program:

- Samantha Suthoff Program Administration/Quarterly & Final Report Forms
- Tara Smith Fiscal Matters (invoicing/reimbursement)
- Herb Conner Contractual Matters

Congratulations on your award. Please feel free to contact Samantha at 573-522-6265 if we can assist you in any way with your program or project.

Sincerely,



Sherri Paschal, Director
Court Business Services Division

Attachment: Award Data sheet

cc: Cindy Garrett
Herb Conner

SP:SS

13th Judicial Circuit Award Data

1. Services can be provided only to family members where there is a domestic relations case filed in the court.
2. The amount of funding for your program or project for the fiscal year is \$10,000.00.

The breakdown of funding expenditure is as follows:

Funding Period	July 1, 2013 – June 30, 2014
Contractual Services	\$10,000.00
Total	\$10,000.00

3. If it appears that your court will not use all the funds awarded, the Family Court Committee may, in its discretion, reduce the amount of reimbursement funds to the court. OSCA shall manage funds for this program on a semi-annual basis. During each 6-month period, the award amount must be reduced either by expenditure or by OSCA retracting a percentage of the funding. The court must notify OSCA of any extenuating circumstances that would justify the retaining of funds prior to the end of the six-month period. This is necessary in order to track the fund balance so as to allow additional awards in the future.
4. If at any time the court is aware that a portion of the funds are not needed for the project or program, OSCA should be notified so that the excess funds can be made available for additional awards.

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the Appleman Cemetery Association for September 15, 2013 from 5:30 p.m. to 7:00 p.m.

Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

[Signature]

Daniel K. Atwill
Presiding Commissioner

[Signature]

Karen M. Miller
District I Commissioner

[Signature]

Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use the Roger B. Wilson Boone County Government Center conference rooms or Centralia Satellite Office as follows:

Organization: Appleman Cemetary Assn.

Address: _____

City: Centralia State: MO ZIP Code 65240

Phone: 573-682-4326 Website: _____

Individual Requesting Use: Monika Courton Position in Organization: Sec-Treas

Facility requested: Chambers Room 301 Room 311 Room 332 Centralia Clinic

Event: Sem. Annual Meeting

Description of Use (ex. Speaker, meeting, reception): meeting

Date(s) of Use: Sept 15, 2013

Start Time of Setup: 5:30 AM/PM PM Start Time of Event: 6:00 PM AM/PM PM

End Time of Event: 7:00 AM/PM PM End Time of Cleanup: 7:00 AM/PM PM

- The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:
1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
 2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
 3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
 4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
 5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Monika Courton Sec-Treas

Phone Number: 573-682-4326 Date of Application: 7-27-13

Email Address: _____

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:
Wendy S. Norey
County Clerk

BOONE COUNTY, MISSOURI
[Signature]
County Commissioner

DATE: 8-6-13

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Conference Room 301 by the Missouri Department of Mental Health for August 27, 2013 from 9:00 a.m. to 2:00 p.m.

Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Grounds and/or Roger B. Wilson Government Center or Centralia Satellite Office as follows:

Description of Use: Meeting of the Dept of Mental Health Dietitians

Date(s) of Use: August 27, 2013

Time of Use: From: 9:00 AM AM/PM thru 2:00 PM AM/PM

Facility requested: Courthouse Grounds Courthouse Plaza Chambers **Rm301** Rm306 Rm311 Rm332
 Centralia Clinic

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Name of Organization/Person: Mo Department of Mental Health

Organization Representative/Title: Ann Terry/Dietetic Services Coordinator

Address: Fulton State Hospital, 600 E. Fifth Street, Fulton, MO 65251

Phone Number: 573-592-2051 Date of Application: 7/29/2013

Email Address: ann.terry@dmh.mo.gov

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 8-6-13

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 13

In the County Commission of said county, on the 6th day of August 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by Mid Missouri Peaceworks for September 11, 2013 from 5:15 p.m. to 7:30 p.m.

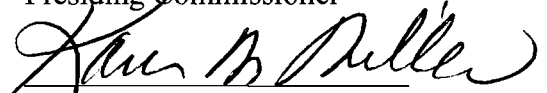
Done this 6th day of August, 2013.

ATTEST:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission



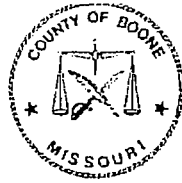
Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY COURTHOUSE PLAZA

The undersigned organization hereby applies for a use permit to use the Boone County Courthouse Plaza as follows:

Organization: Mid Missouri Peaceworks

Address: 804-C E. Broadway

City: Columbia State: MO ZIP Code 65201

Phone: 573-875-0539 Website: www.midmopeaceworks.org

Individual Requesting Use: Mark Haim

Position in Organization: Director

Address: 1402 Richardson

City: Columbia State: MO ZIP Code 65201

Phone: 573-442-2360 Email: mail@midmopeaceworks.org

Event: No More Victims—9/11 Commemoration

Description of Use (ex. Concert, speaker, 5K): Memorial, w/speakers, time for silent reflection & acoustic music

Date(s) of Use: 9/11/13

Start Time of Setup: 5:15 PM

Start Time of Event: 5:45 PM (If start times vary for multiple day events, please specify)

End Time of Event: 7 PM (If end times vary for multiple day events, please specify)

End Time of Cleanup: 7:30 PM

Emergency Contact During Event: Mark Haim or Laura Wacker Phone: 314-825-4444

Will this event be open to the public? Yes

If yes, please explain the publicity that will be used to promote the event, including names and contact information of any promoters: _____ e-mail, Facebook event, flyers, inclusion in mailing to members
_____ No outside promoters involved

How many attendees (including volunteers) do you anticipate being at your event? _____ 30-70

If you anticipate more than 50 attendees (including volunteers) at your event, please attach a Fire Safety, Public Safety and Evacuation Plan to application.

If you anticipate more than 1000 attendees (including volunteers), please provide the names and contact information of your crowd managers (1 per every 250 attendees): _____

While an outdoor fire in Courthouse Plaza seems highly unlikely, in the event that there was such a fire we would endeavor to have a prompt, orderly evacuation of the Plaza. Which direction we would have participants leave in, would, of course, depend on the location of this hypothetical fire. There will be, however, so few people attending, compared to the size of the space we will be in, that it seems that evacuation would not present a problem. If there are suggestions that the Boone County Government would like to offer in terms of evacuation, we would be happy to comply with whatever suggestions are shared. Likewise, if there are any other safety concerns, we will be happy to address these as needed.

Will the majority of attendees be under the age of 18? No

If yes, please note the number of adult supervisors in attendance: _____ # adults per _____ # minors

Will you need access to electricity? Yes

Will you be using amplifiers? Yes, but only for spoken word and acoustic music, nothing loud or electric.

Will you be selling food and/or non-alcoholic drinks? No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will you be selling alcoholic beverages? No

If yes, please provide the following with copies of licenses attached to application:

State Liquor License Number: _____

County Liquor License Number: _____

City Liquor License Number: _____

Will you be selling non-food items? No

If yes, please provide the following with copies of licenses attached to application:

Missouri Department of Revenue Sales Tax Number: _____

County Merchant's License Number: _____

City Temporary Business License Number: _____

Will outside vendors be selling food, beverages or non-food items at this event? No

If yes, please provide the following information (use separate sheet if necessary):

Vendor	Type of Sales	Contact Information	License Number(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be requesting a road and/or sidewalk closure? No

If yes, what road(s) and/or sidewalk(s)? _____

Please attach to application a copy of the order showing City of Columbia City Council approval.

Does your event include cooking or use of open flames? No

If yes, please provide the Columbia Fire Department Special Events Permit Number: _____

Please attach to application a copy of the approved Columbia Fire Department Special Events Permit

Events that may pose increased responsibilities to the local law enforcement may be required to enlist the services of a professional security company. This will be determined by the Boone County Sheriff's Department and Boone County Commission. If necessary, have you hired a security company to handle security arrangements for this event? No No expectation of any need for security assistance based upon many, many past events.

If yes, please provide the following:

Security Company: _____

Contact Person Name and Position: _____

Phone: _____ Email: _____

Will you be using portable toilets for your event? No

**Please note: portable toilets are not permitted on the Boone County Courthouse Plaza grounds. Please contact the City of Columbia for options.

If your event is such that requires insurance per the Boone County Courthouse Plaza Rules and Regulations, please provide a copy of acquired insurance plan.

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse Plaza grounds.
2. To abide by all rules and regulations as set forth in the Boone County Courthouse Plaza Rules and Regulations document updated _____ and attached to this document.
3. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
4. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
5. To conduct its use of Courthouse Plaza grounds in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
6. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.

Organization Representative/Title: Mark Haim, Director

Address: 804-C E. Broadway, Columbia, MO 65201

Phone Number: 573-875-0539 Date of Application: 7/17/13

Email Address: mail@midmopeaceworks.org

Signature: _____

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren
County Clerk

BOONE COUNTY, MISSOURI

[Signature]
County Commissioner

DATE: 8-6-13