

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 25th day of April 20 13

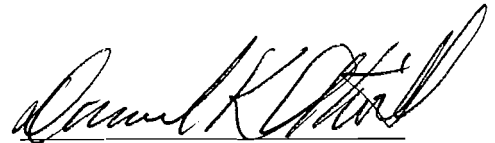
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 18-09APR13 – Deed Record and Index Books Term and Supply to Mid-Continent Micrographics, Inc. The terms of the agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

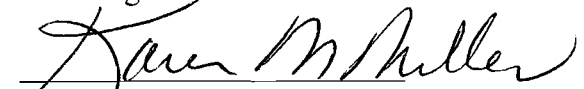
Done this 25th day of April, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren my  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Amy Robbins**  
Senior Buyer



613 E. Ash Street, Room 109  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

## MEMORANDUM

TO: Boone County Commission  
FROM: Amy Robbins, Senior Buyer  
DATE: April 22, 2013  
RE: RFB Award Recommendation: 18-09APR13 – Deed Record and Index Books Term and Supply

Request for Bid 18-09APR13 – Deed Record and Index Books Term and Supply closed on April 9, 2013. Two bid responses were received and the Recorder of Deeds Office recommends award to Mid-Continent Micrographics, Inc. for offering the lowest and best bid for Boone County.

Cost of the contract is \$6,513.36 and will be paid from department 2800 – Storage & Preservation, account 23000 – Office Supplies. \$7,000.00 was budgeted for this bid.

cc: Bid File  
Bettie Johnson, Recorder  
Karen Johnson, Chief Deputy Recorder

ATT: Bid Tabulation

**18-09APR13 - Deed Record and Index Books Term and Supply**

Bid Tabulation			Bear Graphics & Printing		Mid-Continent Micrographics, Inc.	
4.7	PRICING	Qty	Unit Price	Extended Price	Unit Price	Extended Price
4.7.1.	Indestructo Binders per Section 2. (Ordered 150- at a Time)	150	\$45.10	\$6,765.00	\$39.96	\$5,994.00
4.7.2.	Indestructo Index Books per Section 2	6	\$69.80	\$418.80	\$86.56	\$519.36
4.7.3.	<b>GRAND TOTAL (4.7.1. + 4.7.2.)</b>			<b>\$7,183.80</b>		<b>\$6,513.36</b>
4.8.	<b>Delivery ARO</b>		20-25 days		15 days	
4.9.	<b>Maximum Percentage Increase</b>					
	2nd Year:	3%	\$7,399.31		1%	\$6,578.49
	3rd Year:	5%	\$7,542.99		2%	\$6,710.06
	4th Year:	5%	\$7,542.99		3%	\$6,911.37
4.10.	<b>Cooperative Purchasing (Y/N)</b>		Y		Y	

No Bid:

Cott Systems, Inc.  
 Smart Business Products  
 St. Louis Print Group  
 Barnes & Noble  
 Laser Fix

**PURCHASE AGREEMENT  
FOR DEED RECORD AND INDEX BOOKS  
TERM AND SUPPLY**

THIS AGREEMENT dated the 25<sup>th</sup> day of April 2013 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Mid-Continent Micrographics, Inc.**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Deed Record and Index Books Term and Supply**, County of Boone Request for Bid, bid number **18-09APR13**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated **April 2, 2013** and executed by **Glenn Pataky**, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, this Purchasing Agreement, the Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. **Contract Duration** - This agreement shall commence on **June 1, 2013 and extend through May 31, 2014**, subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **three (3) additional one year periods** subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Deed Record and Index Books as specified and responded to in the bid specifications All products will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by the County. The County reserves the right to request quotes from all contracted suppliers and determine which contracted supplier to use based on price and proposed schedule.

4. **Delivery** - Contractor agrees to deliver items as stated above to the Boone County Recorder of Deeds Office within 15 days ARO. All deliveries should be made to the Boone County Recorder of Deeds, 801 E. Walnut, Room 132, Columbia, MO 65201. All deliveries are FOB destination, inside delivery.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Recorder of Deeds. Billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all correct monthly invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MID-CONTINENT MICROGRAPHICS, INC.**

by *Glenn Pateky*  
title *Pres./owner*

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
*Daniel K. Atwill*  
Daniel K. Atwill, Presiding Commissioner

APPROVED AS TO FORM:

*J. P. [Signature]*  
County Counselor

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren, County Clerk *my*

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

<u><i>Jane E. Pritchard</i></u>	<u><i>4/23/13</i></u>	<u><i>2800-23000 - Term and Supply</i></u>
Signature <i>by [initials]</i>	Date	<u><i>No Encumbrance Required</i></u>
		Appropriation Account

**STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI**

1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine or e-mail will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
14. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

15. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
16. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

4. Response Form

4.1. Company Name: MCM, inc  
 4.2. Address: 702 JULES  
 4.3. City/Zip: ST JOSEPH MO. 64501  
 4.4. Phone Number: 816-364-5200  
 4.5. Fax Number: 816-364-0889  
 4.6. Federal Tax ID: 43-1385441

- 4.6.1.  Corporation  
 Partnership - Name \_\_\_\_\_  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

4.7	PRICING	Unit Price	Qty	Extended Price
4.7.1.	Indestructo Binders per Section 2.	\$ <u>39<sup>96</sup></u>	150	\$ <u>5,994<sup>00</sup></u>
	(ordered 150 at a time)			
4.7.2.	Indestructo Index Books per Section 2	\$ <u>86<sup>56</sup></u>	6	\$ _____
4.7.3.	GRAND TOTAL (4.7.1. + 4.7.2.)			\$ _____

4.8. Delivery Arrival After Receipt of Order (days) 15 DAYS

4.9. Maximum Percentage Increase for 1 % 2nd Year 2 % 3rd Year 3 % 4th Year

4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?  
 Yes  No

4.11. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with all requirements contained in the Request for Bid which have been read and understood, and all of which are made part of this order. By submission of this bid, the vendor certifies that they are in compliance with Section 34.353 and, if applicable, Section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri.

4.12. Authorized Representative (Sign By Hand): Glenn Pataky  
GLENN PATAKY Date: 4-2-13  
 Print Name and Title of Authorized Representative



(Please complete and return with Contract)

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions

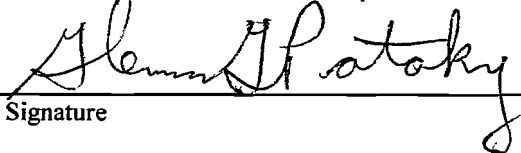
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

GLENN PATAKY PRES -

Name and Title of Authorized Representative



Signature

4-2-2013

Date

## STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

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2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
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8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed may disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
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12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms.
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*No Bid Response Form*

**Boone County Purchasing**  
613 E. Ash Street, Room 109  
Columbia, MO 65201

**Amy Robbins, Senior Buyer**  
Phone: (573) 886-4394 – Fax: (573) 886-4390

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list for this service/commodity, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: 18-09APR13 - Deed Record and Index Books**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for Not Bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

①

①

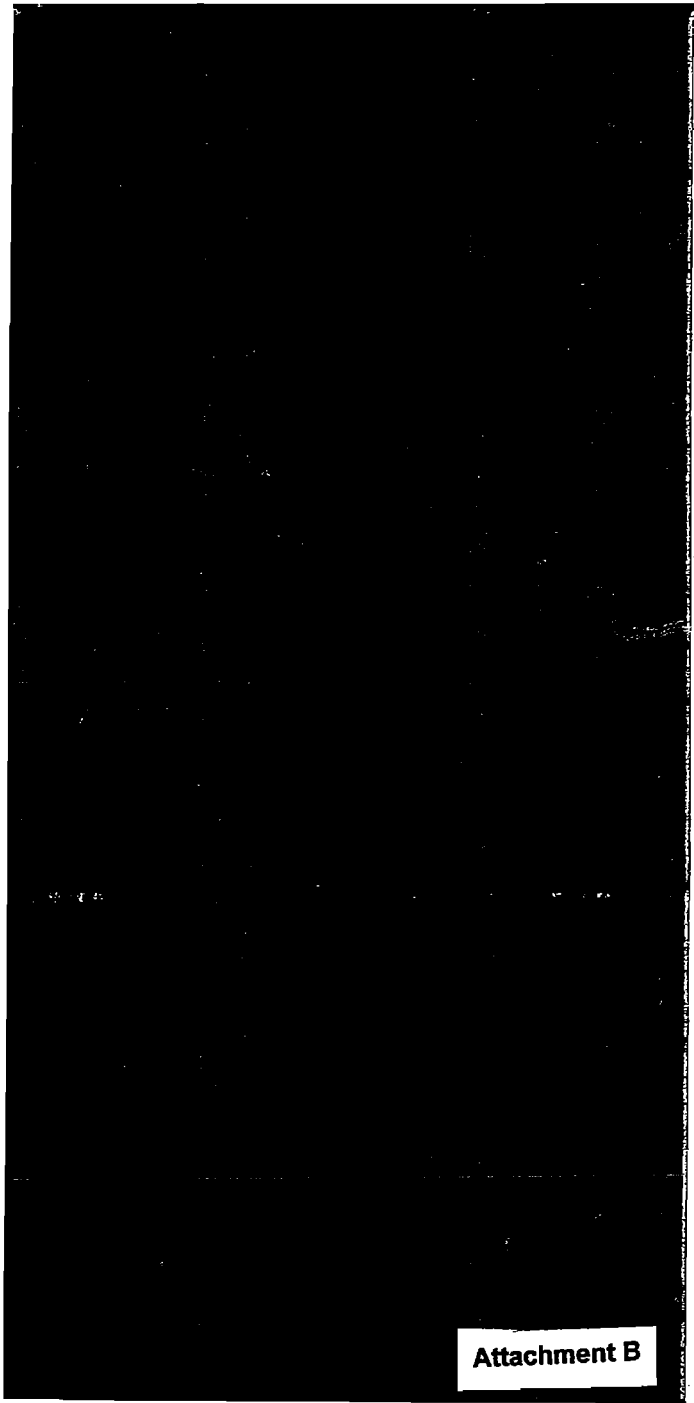
# RECORD BOOK

# 1888

①

①

Attachment A



Attachment B

①

**RECORD  
BOOK**

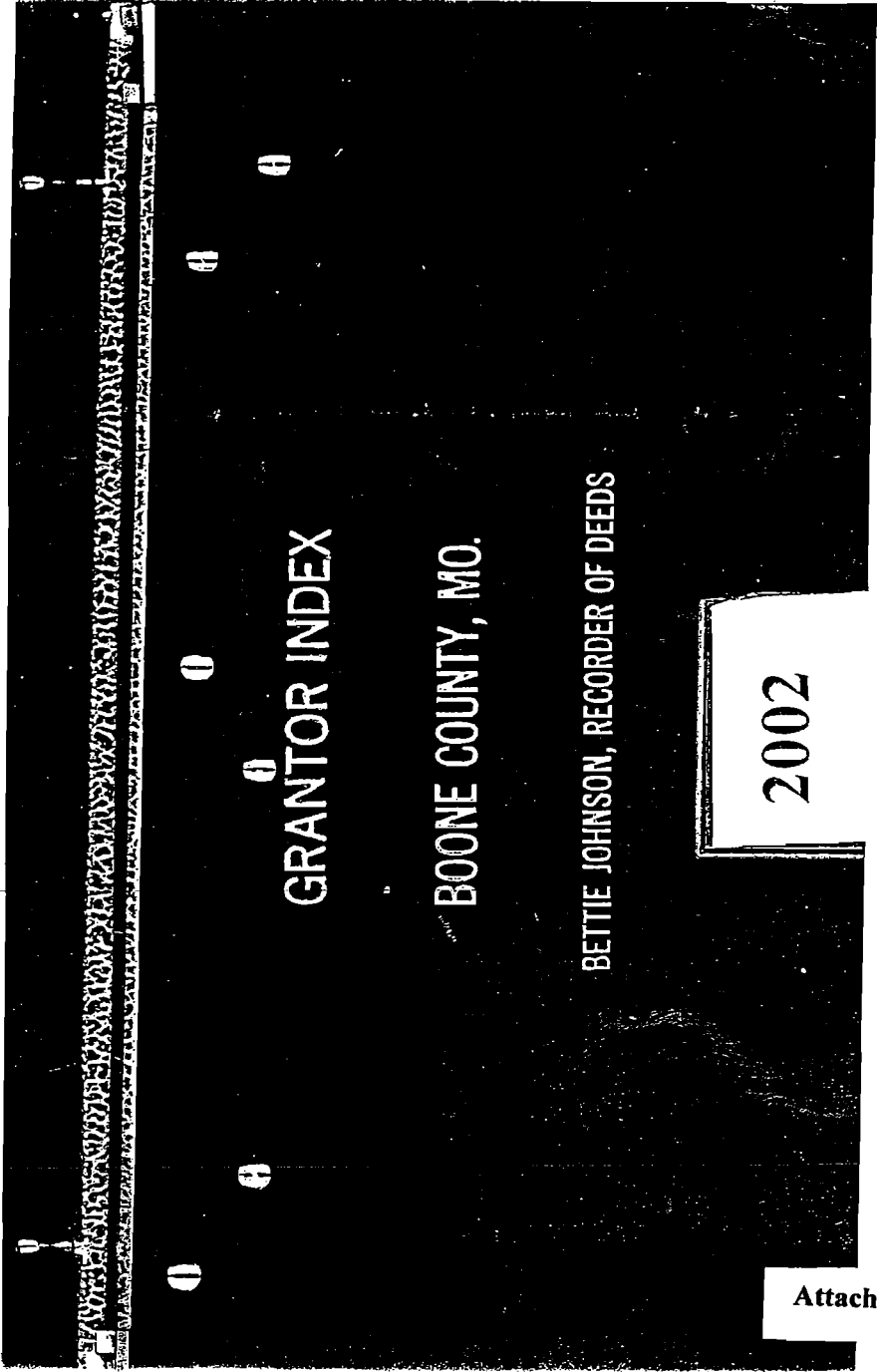
①

**1888**

①

**BOONE  
COUNTY**

①



GRANTOR INDEX

BOONE COUNTY, MO.

BETTIE JOHNSON, RECORDER OF DEEDS

2002

Attachment C

GRANTEE INDEX

BOONE COUNTY, MO.

BETTIE JOHNSON, RECORDER OF DEEDS

2002

Attachment D



**GRANTOR INDEX  
RELEASE DEEDS  
& ASSIGNMENTS**

**BOONE COUNTY, MO.**

**BETTIE JOHNSON, RECORDER OF DEEDS**

**2002**

**Attachment E**

**GRANTEE INDEX**

**RELEASE DEEDS**

**& ASSIGNMENTS**

**BOONE COUNTY, MO.**

**BETTIE JOHNSON, RECORDER OF DEEDS**

**2002**

**Attachment F**

**REQUEST FOR  
NOTICE OF SALE  
BOONE COUNTY, MO.  
1990-2000**

**BETHEL JOHNSON  
RECORDER OF DEEDS**

**Attachment G**

From:



**MID-CONTINENT  
MICROGRAPHICS, INC**

702 Jules St.  
St. Joseph, MO 64501  
(816) 364-5200

**Boone County Purchasing**  
613 E. Ash Street, Room 109  
Columbia, MO 65201

***Request for Bid (RFB)***

***Amy Robbins, Senior Buyer***  
Phone: (573) 886-4392 – Fax: (573) 886-4390  
Email: arobbins@boonecountymo.org

***Bid Data***

Bid Number: **18-09APR13**  
Commodity Title: **DEED RECORD AND INDEX BOOKS**

**DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

***Bid Submission Address and Deadline***

Day / Date: **Tuesday, April 9, 2013**  
Time: **1:30 P.M. (Bids received after this time will be returned unopened)**  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Annex  
613 E. Ash Street, Room 109  
Columbia, MO 65201**

Directions: The Purchasing office is located on the Southeast corner at 7<sup>th</sup> Street and Ash Street. Enter the building from the south Side. Wheel chair accessible entrance is available.

***Bid Opening***

Day / Date: **Tuesday, April 9, 2013**  
Time: **1:30 P.M.**  
Location / Address: **Boone County Annex  
613 E. Ash Street, Room 109  
Columbia, MO 65201**

***Bid Contents***

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form  
Debarment Form  
Attachments A, B, C, D, E, F, G  
Standard Terms and Conditions  
"No Bid" Response Form**

## 1. Introduction and General Conditions of Bidding

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:  
*Purchasing* - The Purchasing Department, including its Purchasing Director and staff.  
*Department/s or Office/s* - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.  
*Designee* - The County employee/s assigned as primary contact/s regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.  
*Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.  
*Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.  
*Supplier* - All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder/s whose offer/s provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:  
 1) the provisions of the Contract (as it may be amended);  
 2) the provisions of the Bid;  
 3) the provisions of the Bidder's Response.
- 1.6. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound

by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

**2. Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – A Term and Supply contract for the Furnishing and Delivery of **Deed Record and Index Books** for the Recorder of Deeds of Boone County, Missouri.
- 2.2. **CONTRACT TERMS** – The first contract period shall be from **June 1, 2013 through May 31, 2014**. This contract is subject to renewal annually, for **three (3) additional one-year periods** following expiration of the first contract period.
  - 2.2.1. **Contract Extension** – The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
  - 2.2.2. **Contract Documents** – The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.3. **TECHNICAL REQUIREMENTS FOR DEED BOOKS**
  - 2.3.1. **DEED BOOKS:** Book brand shall be **Indestructo Binders** with swing-away hinge that fits standard size 8 ½” x 11”, 3-hole punch paper.
  - 2.3.2. **Quantity** – Approximately 300 books per year. Orders will be placed periodically throughout the year – 150 books at a time.
  - 2.3.3. **Book Size:** 9 ½” width x 11 ½” height
  - 2.3.4. **Capacity:** 1 ¾” to 3 ¼” thick
  - 2.3.5. **Posts:** Shall have 3 posts with 4 1/8” spacing between each post. Post size: 7/32” width x 2 15/16” height x 1/8 “ post diameter.
  - 2.3.6. **Lettering:** Binders shall have lettering on front cover and on end binder. Lettering shall be Black.
  - 2.3.7. **On Front Cover:** Lettering shall be centered and include the information on Attachment A.
  - 2.3.8. **On End Binder:** Lettering shall be center and include the information as shown on Attachment B.
  - 2.3.9. **Numbering:** binders shall start with the current book and increase by one thereafter for each book. Contact the Recorder of Deeds office for the starting book number.
- 2.4. **TECHNICAL REQUIREMENTS FOR INDEX BOOKS**
  - 2.4.1. **INDEX BOOK: End Lock Binder**
  - 2.4.2. **Quantity** – Approximately five to ten (5-10) books per year.
  - 2.4.3. **Posts:** Should have two posts with 5/16 inches adjustable posts up to five (5) inches tall for hole punch paper. Inside Measurement: approximately 10 ¼ inches apart.
  - 2.4.4. **Color:** Black Grantor; Red Grantee; White Release Grantor; White Release Grantee; Black Request
  - 2.4.5. **Material:** Indestructo
  - 2.4.6. **Size:** 14 ½” W x 9 ½” H
  - 2.4.7. **Adhesive Label Holder** shall be centered on each book to enable the date to be added at a later time.

---

**2. Primary Specifications (cont.)**


---

2.4.8. **Lettering:** Centered ½ inch letters (upper & lower case) landscape (14 inch side at the top) as follows:

- Black Book with Gold Letters: Grantor Index  
Boone County, MO  
Bettie Johnson, Recorder of Deeds (Attachment C)
- Red Book with Gold Letters: Grantee Index  
Boone County, MO  
Bettie Johnson, Recorder of Deeds (Attachment D)
- White Book with Black Letters: Grantor Index  
Release Deeds & Assignments  
Boone County, MO  
Bettie Johnson, Recorder of Deeds (Attachment E)
- White Book with Black Letters: Grantee Index  
Release Deeds & Assignments  
Boone County, MO  
Bettie Johnson, Recorder of Deeds (Attachment F)
- Black Book with Gold Letters:  
Request for Notice of Sale  
Boone County, MO  
Bettie Johnson, Recorder of Deeds (Attachment G)

**2.5. OTHER REQUIREMENTS**

- 2.5.1. **Inspection:** All items delivered shall be subject to inspection after delivery. If deficient in any respect, the items shall be rejected and returned at bidder's expense for full credit or replacement at no additional cost to the County.
- 2.5.2. **Samples:** Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense and if not destroyed in testing will, upon request, be returned at the bidder's expense. A request for the return of samples must be made within ten days following bid opening. Each individual sample must be labeled with the bidder's name and manufacturer's brand name and number.
- 2.5.3. Bidder should include descriptive product information along with their bid response.
- 2.6. **BILLING AND PAYMENT** – Payments will be made within 30 days of receipt of a correct monthly invoice and correct material delivery. Invoices shall be submitted to the Boone County Recorder of Deeds Office, 801 E. Walnut, Columbia, MO 65201.
- 2.7. **DESIGNEE** – Boone County Recorder of Deeds Office, 801 E. Walnut, Room 132, Columbia, MO 65201.
- 2.7.1. **Bid Content Contact** – Amy Robbins, Senior Buyer, Purchasing – 613 E. Ash Street, Room 109, Columbia, MO 65201. Telephone (573) 886-4392, Fax Number (573) 886-4390, email [arobbins@boonecountymo.org](mailto:arobbins@boonecountymo.org).
- 2.8. **Delivery Terms** - FOB Destination Inside Delivery – Boone County Recorder of Deeds Office, 801 E. Walnut, Room 132, Columbia, MO 65201. Delivery shall be made FOB Destination with freight charges fully included and prepaid. The sellers pay and bear the freight charges.
- 2.9. **Quantity:** Quantities are estimated based on past usage for a 12-month period. Boone County does not guarantee minimum order quantities. The County reserves the right to increase or decrease quantities as requirements dictate.



**3. Response Presentation and Review**

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline." NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
- 3.2.1. **Advice of Award** - If you wish to be advised of the outcome of this Bid, the results may be viewed on our web page [www.showmeboone.com](http://www.showmeboone.com). Bids, Bid Tabulations and Bid Awards are available on our web page.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page, all Responses will be opened in public. Brief summary information from each will be read aloud, and any person present will be allowed, under supervision, to scan any Response.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
- 3.4.1. **Rejection or Correction of Responses** - The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
- 3.5.1. **Method of Evaluation** - The County will evaluate submitted Responses in relation to all aspects of this Bid.
- 3.5.2. **Acceptability** - The County reserves the sole right to determine whether goods and/or services offered are acceptable for County use.
- 3.5.3. **Endurance of Pricing** - Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

## Search Results

**Current Search Terms: Mid-Continent micrographics\* Inc.\***

Records found for current search.

SAM | System for Award Management 1.0

IBM v1.863.20130412-1616

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

April Session of the April Adjourned

Term. 20 13

County of Boone

In the County Commission of said county, on the

25<sup>th</sup>

day of April

20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the Adopt-A-Road application from Wettershaw Manor for East St. Charles Road between Route Z and the County Line.

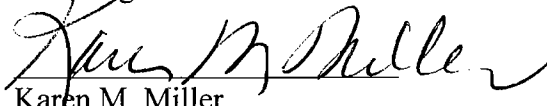
Done this 25th day of April, 2013

ATTEST:

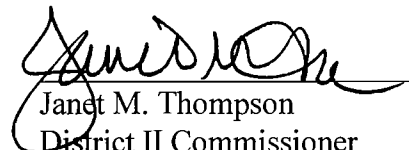
Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

Boone County Resource Management  
Adopt-A-Road Information Sheet

Road Name: East St. Charles Road

Agreement Renewal Date: \_\_\_\_\_

Starting Point: Township of Shaw east

Ending Point: to county line

Organization Name: Wettershaw Manor  
(As it appears on the Adopt-A-Road Sign, if requested)

Contact Person: Hans Andrew Wetter Title: owner

Address: 10001 E. St. Charles Road City: Columbia Zip: 65202

Phone # 1: 881-1655  
573 881 1655

Phone # 2: 573 881 1654 FAX: \_\_\_\_\_

Email Address: Wettershaw Manor@yahoo.com

Please Indicate Preferred Method of Contact:  Email  Telephone  FAX  U.S. Postal

Alternate Contact Person: Paulette Wetter Title: owner

Address: 10001 E. St. Charles Road City: Columbia Zip: 65202

Phone # 1: 573 881 1654

Phone # 2: 573 881 1655 FAX: \_\_\_\_\_

Email Address: Wettershaw Manor@yahoo.com

Please Indicate Preferred Method of Contact:  Email  Telephone  FAX  U.S. Postal

Please follow these guidelines at all times:

**DO**

- Wear a safety vest
- Be aware of oncoming traffic
- Be cautious when crossing roadways
- Stay clear of construction projects, mowing operations and maintenance activities
- Work only during daylight hours
- Have at least one adult supervisor for every 5 participants age 13 to 17 and one adult supervisor for every 4 participants age 6 to 12. Children under age 6 may not participate.

**DO NOT**

- Work during bad weather, extreme temperatures and peak travel times
- Participate in horseplay or activity that might distract drivers
- Pick up, remove the lid from, shake or even touch any hazardous substances, like syringes or drug-making equipment, or any other suspicious litter. Instead, mark the area in some way and call the Department of Resource Management, Public Works, or Boone County Sheriff.
- Trespass on private property.

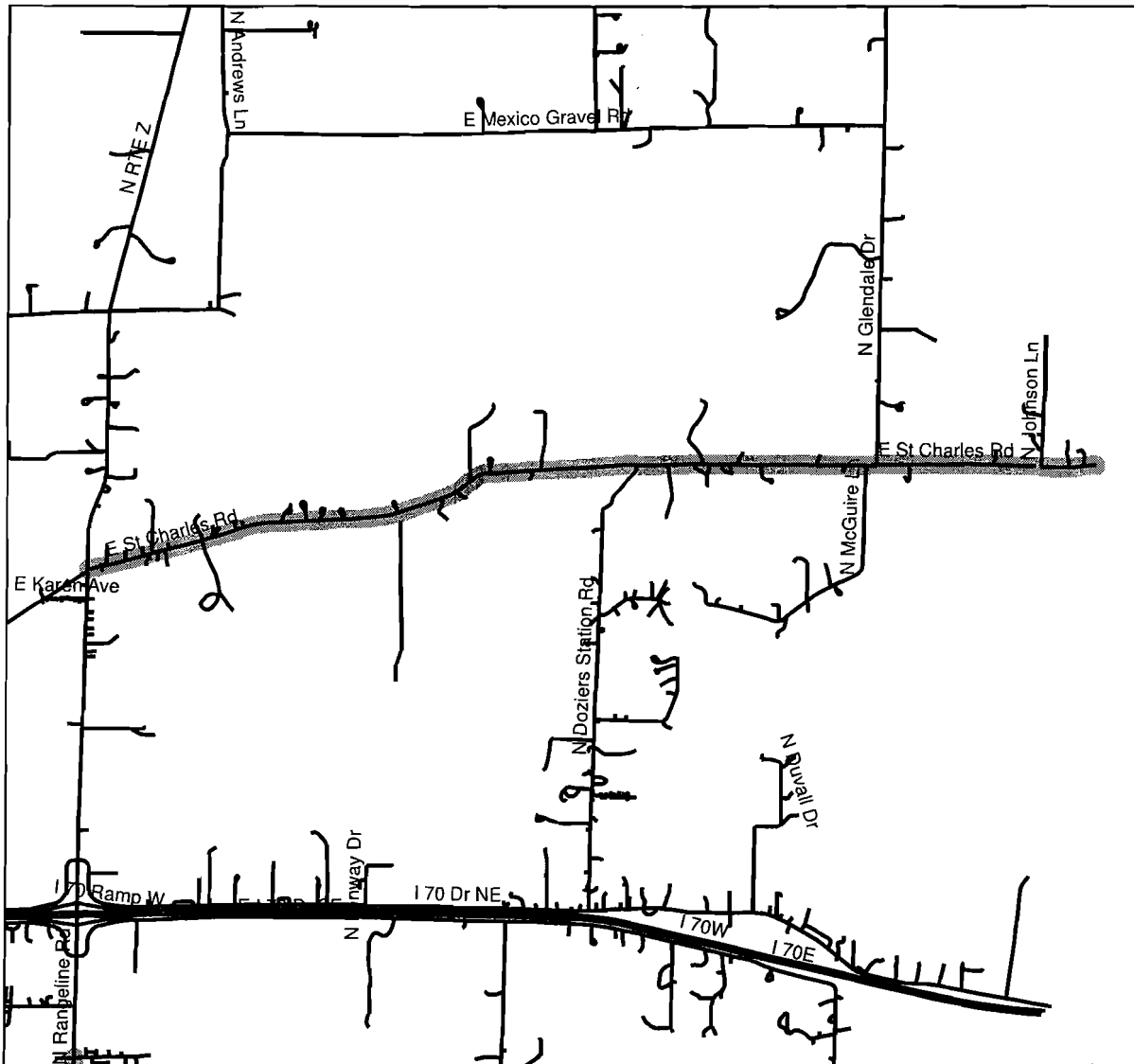
Hans Andrew Wetter  
Signature (Contact Person)

April 5, 2013  
Date

# Wettershaw Manor Adopt-a-Road Request

## St. Charles Road

### Intersection with State Route Z east to County Line



# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 25th day of April 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the purchase of one (1) laser printer with scanning capability and a three year manufacturer's warranty for the Human Resource Department.

Done this 25th day of April, 2013.

ATTEST:

Wendy S. Noren  
Wendy S. Noren *my*  
Clerk of the County Commission

Daniel K. Atwill  
Daniel K. Atwill  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Janet M. Thompson  
Janet M. Thompson  
District II Commissioner



**BOONE COUNTY**  
**Department of Information Technology**  
ROGER B. WILSON GOVERNMENT CENTER  
801 E. Walnut, Room 221  
Columbia, MO 65201-4890  
573-886-4319

**Aron Gish**

**Director**

**DATE:** April 23<sup>rd</sup>, 2013

**TO:** Dan Atwill, Presiding Commissioner  
Karen Miller, District I Commissioner  
Janet Thompson, District II Commissioner

**FROM:** Aron Gish

**SUBJECT:** Fixed Asset Request – Additional Hardware – Printer/Scanner

**cc:** June Pitchford, County Auditor  
Caryn Ginter, Budget Analyst  
Shannon Leigers, Human Resources  
Jennifer Feltner, Human Resources

This request is to add a Printer / Scanner multipurpose network device to the Human Resource Department. See request as stated from Kara Coustry below.

"Commissioners, when Shannon moved over from Wendy's office, she was not permitted to move her printer. We have a new HR Assistant starting and will need to purchase this equipment for her.

Due to the changed nature of this position, we are requesting a printer with scanning capability. This position spends a large amount of time scanning in supplemental documents received from applicants so they can be uploaded to the applicant profiles and viewed immediately by departments. To give you an idea, in just the past 8 work days, we've scanned and uploaded 70+ documents to applicant's profiles: typing test results, transcripts, supplemental Prosecuting Attorney and Sheriff's Department documents, references, resumes, etc."

I am requesting to move forward using savings form FY2013 1170 Class 9 PC purchases. The device cost is \$707.48. This price includes 1 laser printer with scanning capability and with 3 years manufacturer's warranty, includes shipping.

Thank you for your consideration on this matter.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 25th day of April 20 13

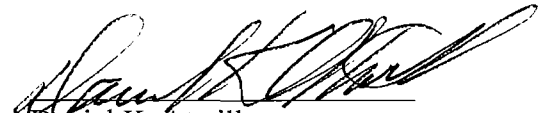
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the purchase of one (1) video card and monitor for the Treasurer's Office.

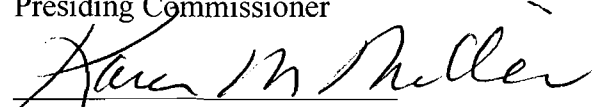
Done this 25th day of April, 2013.

ATTEST:

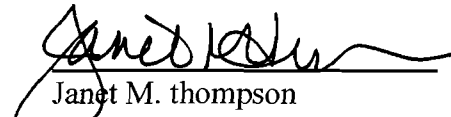
Wendy S. Noren  
Wendy S. Noren *mg*  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner





**BOONE COUNTY**  
**Department of Information Technology**  
ROGER B. WILSON GOVERNMENT CENTER  
801 E. Walnut, Room 221  
Columbia, MO 65201-4890  
573-886-4319

**Aron Gish**

**Director**

**DATE:** April 23<sup>rd</sup>, 2013

**TO:** Dan Atwill, Presiding Commissioner  
Karen Miller, District I Commissioner  
Janet Thompson, District II Commissioner

**FROM:** Aron Gish

**SUBJECT:** Fixed Asset Request – Additional Hardware – Dual Monitor

**cc:** June Pitchford, County Auditor  
Caryn Ginter, Budget Analyst  
Nicole Galloway, Treasurer

This request is to add a second monitor to the Senior Account Specialist workstation. See request as stated from Nicole Galloway below.

"A dual monitor for the Senior Account Specialist workstation would allow for research of receipts, GL codes, and ledger transactions in the AS400 while entering a new receipt, helping with consistency and accuracy of receipts entered. Currently, two AS400 screens are always used in the receipt process, but only one can be viewed at a time. It would also allow for bank activity and supporting spreadsheets to be reviewed at the same time as entering receipts. If possible, I would like this request to be processed this year.

Thank you so much for your help."

I am requesting to move forward using savings from FY2013 1170 Class 9 PC purchases. The video card and monitor to meet the needs of the request have a cost of about \$200.00.

Thank you for your consideration on this matter.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

April Session of the April Adjourned

Term. 20 13

In the County Commission of said county, on the 25th day of April 20 13

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Sherry S. Vaughn in the amount of \$12,923.08 via check payable to Sherry S. Vaughn and Boone Central Title, Escrow Agent, in that amount as recommended by the County Treasurer.

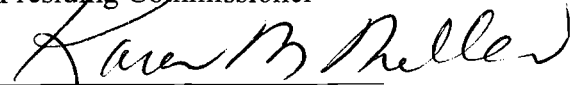
Done this 25th day of April, 2013.

ATTEST:

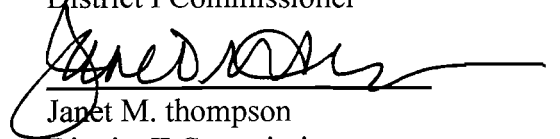
Wendy S. Noren  
Wendy S. Noren *mg*  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

### **Sherry S. Vaughn Summary Order**

Now on this day the County Commission of the County of Boone does hereby take up the matter of the disposition of the 2012 tax sale surplus relating to parcel 17-207-00-04-096.00

Pursuant to the provisions of RSMo §140.230, as revised, the Commission has the authority to approve claims for any tax sale surplus that is being held by the County Treasurer associated with the County Collector's annual tax sale. The owner or owners of the subject real property have a period of three (3) years to make a claim for said surplus. In this instance, the owner of record at the time the subject property went to tax sale was Sherry S. Vaughn, a single person. Sherry S. Vaughn has filed a verified surplus claim with the Boone County Treasurer claiming the tax surplus proceeds. The verified surplus claim dated April 12, 2013, a copy of the Deed recorded at Book 3623, Page 164, Boone County Records, and other supporting documentation filed by Sherry S. Vaughn are made a part of this record. The application to the County Treasurer for the surplus funds is timely.

The County Treasurer, based upon the documents presented to her office and made a part of the record before the Commission, is satisfied that Sherry S. Vaughn is the owner of the subject property and as such is entitled to the total surplus of \$12,923.08 and recommends the Commission approve the same.



Nicole Galloway, CPA  
Boone County Government Center  
801 E. Walnut RM 205  
Columbia, MO 65201-7798  
Telephone 573-886-4365 Fax 573-886-4369

**SURPLUS CLAIM**

**NOTE: FORM MUST BE SIGNED BY ALL PARTIES AND NOTARIZED**

I, Sherry S Vaughn, shown in the Boone County Collector's tax records as owner of the property listed below, hereby claim the surplus amount of \$ 12,923.08 resulting from the tax certificate sale conducted by the Boone County Collector on August 27, 2012. I affirm that I am/was the legal owner of the below described property at the time the property was sold at the tax delinquency sale and further affirm I am entitled to the surplus amount. By signing below, I acknowledge the following:

- Claiming surplus does not waive legal right of property redemption within statutory limits
- The Boone County Treasurer processes surplus claims without charge
- Claimants may be called to testify directly to the Boone County Commission before surplus claim is approved
- The claim may not be approved as submitted, and additional information might be requested

Property: Parcel # 17-207-00-04-096.00  
Section 3 Township 48 Range 12  
4913-4915 Rice Rd  
L96 Meadowlands SD Plat 9 as shown in Plat Book/Page 29/30

Current mailing address:

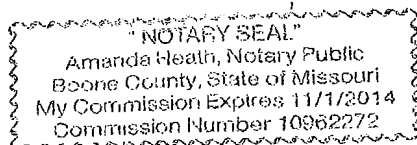
4913 Rice Rd  
Street  
Columbia MO 65202-2986  
City State Zip

Social Security Number \_\_\_\_\_  
Driver's License/State ID Number \_\_\_\_\_  
Daytime Telephone Number(s) \_\_\_\_\_

Sherry Vaughn 4-12-13  
Signature Date

State of MO  
County of Boone

On this 12<sup>th</sup> day of April, in the year 2013, before me, the undersigned notary public, personally appeared Sherry Vaughn, known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged that he/she/they executed the named for the purposes therein contained. In witness whereof, I hereunto set my hand and official seal.



Amanda Heath  
Notary Public

Return form to Boone County Treasurer's Office, 801 E. Walnut Rm. 205, Columbia, MO 65201.

**YOU MUST INCLUDE A PHOTO COPY OF DRIVER'S LICENSE(S) OR STATE ID(S).**

Once paperwork is received and verified a check will be issued and mailed to address above.

April 5, 2013

Boone County Collector  
801 E. Walnut, Room 118  
Columbia, MO 65201

RE: 4913-4915 Rice Rd., Columbia, MO 65202

To Whom It May Concern:

I, Sherry S. Vaughn, wish to redeem the above-described property that was sold to Michael C. Hill on August 28, 2012, as described by Tax Sale Certificate of Purchase recorded in Book 4019, Page 48, records of Boone County, Missouri.

I authorize Boone-Central Title Company to assist with my redemption of the above property.

I authorize surplus funds to be held by Boone-Central Title Company for my benefit in connection with my sale of this property.

I wish to finalize the redemption effective May 15, 2013.

Sherry S. Vaughn  
Sherry S. Vaughn

April 5-13  
Date

EXACT NAME(S) ON TAX STATEMENT: Vaughn Sherry S  
(LAST) (FIRST) (MIDDLE)

PARCEL NUMBER 17-207-00-04-096.00

Situs Address: 4913-4915 Rice Rd, Columbia, MO 65202  
Legal Description: THE MEADOWLANDS PLAT 9 LOT 96

Name, Address, Phone Number of Lien Search Company:

Searcher (print): Carrie Bellinghausen

Signature of Searcher

Date Searched 06/03/2012

EP Initial if legal description matches description on delinquent statements. If not, explain discrepancies on back

NAME OF OWNER(S) Sherry S Vaughn, a single person  
ADDRESS 4913 Rice Rd, Columbia, MO 65202  
TITLE TAKEN BY Warranty Deed  
DATE OF DEED 04/06/2010 DATE RECORDED 04/07/2010  
BOOK/PAGE 3623/164  
ADDRESS CORRECTION

ADDITIONAL INFORMATION/COMMENTS:

FIRST DEED OF TRUST  
LENDER'S ADDRESS  
DEED OF TRUST DATE DATE RECORDED  
BOOK/PAGE LOAN AMOUNT  
ASSIGNED TO DATE ASSIGNED

SECOND DEED OF TRUST  
LENDER'S ADDRESS  
DEED OF TRUST DATE DATE RECORDED  
BOOK/PAGE LOAN AMOUNT  
ASSIGNED TO DATE ASSIGNED

CHECK BOX IF ADDITIONAL DEED(S) OF TRUST SHOWN ON BACK OF THIS SHEET

SPECIAL ASSESSMENTS DATE  
ADDRESS  
FEDERAL/STATE TAX LIENS DATE  
ADDRESS  
MECHANICS LIENS DATE  
ADDRESS  
JUDGMENTS DATE  
ADDRESS CASE #  
OTHER RECORDS DATE  
(Lis Pendens, Bankruptcy, etc) CASE #

RECEIVED

JUN 06 2012

BOONE COUNTY COLLECTOR

17-207-00-04-096.00

ADDITIONAL DEEDS AND COMMENTS

PARCEL NUMBER

DEED OF TRUST \_\_\_\_\_  
 LENDER'S ADDRESS \_\_\_\_\_  
 DEED OF TRUST DATE \_\_\_\_\_ DATE RECORDED \_\_\_\_\_  
 BOOK/PAGE \_\_\_\_\_ LOAN AMOUNT \_\_\_\_\_  
 ASSIGNED TO \_\_\_\_\_  
 \_\_\_\_\_ DATE ASSIGNED \_\_\_\_\_

DEED OF TRUST \_\_\_\_\_  
 LENDER'S ADDRESS \_\_\_\_\_  
 DEED OF TRUST DATE \_\_\_\_\_ DATE RECORDED \_\_\_\_\_  
 BOOK/PAGE \_\_\_\_\_ LOAN AMOUNT \_\_\_\_\_  
 ASSIGNED TO \_\_\_\_\_  
 \_\_\_\_\_ DATE ASSIGNED \_\_\_\_\_

DEED OF TRUST \_\_\_\_\_  
 LENDER'S ADDRESS \_\_\_\_\_  
 DEED OF TRUST DATE \_\_\_\_\_ DATE RECORDED \_\_\_\_\_  
 BOOK/PAGE \_\_\_\_\_ LOAN AMOUNT \_\_\_\_\_  
 ASSIGNED TO \_\_\_\_\_  
 \_\_\_\_\_ DATE ASSIGNED \_\_\_\_\_

NOTES

Boone County, Missouri  
Unofficial Document



Recorded in Boone County, Missouri  
Date and Time 04/07/2010 at 08:48:46 AM  
Instrument #: 2010005979 Book 3623 Page 164

Grantor IMHOFF, JONATHAN W  
Grantee VAUGHN, SHERRY S

Instrument Type WD  
Recording Fee \$27.00 S  
No of Pages 2

*Bette Johnson*  
Bette Johnson, Recorder of Deeds



Boone-Central Title Company  
File No. 1010909

## Missouri General Warranty Deed

This Indenture, Made on 6th day of April, 2010, by and between

Jonathan W. Imhoff and Rebecca J. Imhoff, husband and wife,  
as GRANTOR, and

Sherry S. Vaughn,

as GRANTEE, whose mailing address is:

*A Single person*  
*4800 Moniteau*  
*Columbia, MO 65202*

Property Address: 4913-4915 Rice Rd., Columbia, MO 65201

WITNESSETH: THAT THE GRANTOR, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby Grant, Bargain, Sell, Convey and Confirm unto GRANTEE, GRANTEE'S heirs and assigns, the following described lots, tracts and parcels of land situated in the County of Boone and State of Missouri, to wit:

**LOT NINETY-SIX (96) OF MEADOWLANDS SUBDIVISION PLAT NO. 9 AS SHOWN BY THE PLAT RECORDED IN PLAT BOOK 29, PAGE 30, RECORDS OF BOONE COUNTY, MISSOURI.**

Subject to easements, restrictions, reservations, and covenants of record, if any.

TO HAVE AND TO HOLD The premises aforesaid with all singular, the rights, privileges, appurtenances and immunities thereto belonging or in any wise appertaining unto GRANTEE and unto GRANTEE'S heirs and assigns forever; the GRANTOR hereby covenanting that GRANTOR is lawfully seized of an indefeasible estate in fee of the premises herein conveyed; that GRANTOR has good right to convey the same; that the said premises are free and clear from any encumbrance done or suffered by GRANTOR or those under whom GRANTOR claims, except as stated above and except for all taxes assessments, general and special, not now due and payable, and that GRANTOR will warrant and defend the title to the said premises unto GRANTEE and unto GRANTEE'S heirs and assigns forever, against the lawful claims and demands of all persons whomsoever. If two or more persons constitute the GRANTOR or GRANTEE, the words GRANTOR and GRANTEE will be construed to read GRANTORS and GRANTEES whenever the sense of this Deed requires.



Boone County, Missouri  
Unofficial Document

BOONE COUNTY MO APR 7 2010

IN WITNESS WHEREOF, The GRANTOR has hereunto executed this instrument on the day and year above written.

Jonathan W. Imhoff  
Jonathan W. Imhoff

Rebecca J. Imhoff  
Rebecca J. Imhoff

State of Missouri    }  
  }  
County of Boone    } ss:

On this 6th day of April, 2010, before me, the undersigned, a Notary Public in and for said County and State, personally appeared  
**Jonathan W. Imhoff and Rebecca J. Imhoff, husband and wife**  
to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

Witness my hand and Notary Seal subscribed and affixed in said County and State, the day and year in this certificate above written.

Mary Jo Edmiston

Notary Public

My Term Expires \_\_\_\_\_

