-2012 50

CERTIFIED COPY OF ORDER

STATE OF MISSOURI	October Session of the October	Adjourned	Term. 20	12
County of Boone				
In the County Commission of said county, on	he 1st	day of November	20	12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the Office of State Courts Administrator funding through the Annie E Casey Foundation for Juvenile Detention Alternatives to fund the "Sites Visits Funds" and the Evening Reporting Center through the end of December 2012.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement		2,500.00
1243	23400	Judicial Grants	Food		615.00
1243	23050	Judicial Grants	Other Supplies		1,810.00
1243	71100	Judicial Grants	Outside Services		75.00
<u> </u>					<u></u>

Done this 1st of November, 2012.

ATTEST Wendy S. Noren

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner

RECEIVED

REQUEST FOR BUDGET AMENDMENT

OCT 1 0 2012

BOONE COUNTY AUDITOR

BOONE COUNTY, MISSOURI

9/28/12 EFFECTIVE DATE

FOR AUDITORS USE

		-		Γ					(Use whole \$ an		\$ amounts)	
D	epa	rtme	ent		A	CC01	unt	_	Department Name	Account Name	Decrease	Increase
1	2	4	3	0	3	4	5	1	Judicial Grants	State Reimb.		2,500.00
1	2	4	3	 2	3	4	0	0	Judicial Grants	Food		615.00
1	2	4	3	2	3	0	5	0	Judicial Grants	Other Supplies		1,810.00
1	2	4	3	7	1	1	0	0	Judicial Grants	Outside Services		75.00
							 		· · · · · · · · · · · · · · · · · · ·	 	·	
									<u></u>			

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary) OSCA funding through the Annie E. Casey Foundation for Juvenile Detention Alternatives to fund the "Sites Visits Funds" and the Evening Reporting Center through the end of December 2012.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE A schedule of previously processed Budget Revisions/Amendments is attached. A fund-solvency schedule is attached. Comments: Budget Nentral \square ommission uditor's Office CT II COMMISSIONER PRESIDING COMMISSIONER COMMISSIONER DIST DISTR

BUDGET AMENDMENT PROCEDURES

County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.

At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing, NOTE: The 10-day period may not be waived.

The Budget Amendment may not be approved prior to the Public Hearing.

Revised 04/02

	Office of S	te of Mi State Courts rative Servic	Contra Start Date 1/10/12	End Date	Award Amount \$2,500.00	
The Office of State Cou Alternatives. Up to \$2, available to develop pla meetings, Proposals m	its Administrator has r 500. is available to eac ns for the upcoming ye ay include expenses fo	eceived funding th h JDAI site for exp ear to address exp or personnel to visi	enses not covered by enses for site travel an t model sites and expe	sey Foundation Title II or county d meal expense	for Juvenile E funds, Fund s for collabor	ing is ation
Training expenses for J Contract OSCA 12	Number	Ven	dor Number 0003490-2		Original Cont	
<u></u>	and the second	Federal CFDA	# (if applicable):			
Honorable Gar	ial Circuit Inut Street		roject Director: Rick Gaines Juvenile Officer 705 E. Walnut umbia, MO 65201		CA Program Jay Rodi 573-522-2 SCA Fiscal Melissa Kan 573-522-6	eck 043 Sontact
Funding as submitted fo			Crig	o special conc inal RFP requi	rements only	
			d Return by Ma	-		
÷		Office of State Col Attn: Cont PO Box Jefferson City, M	racts Unit 104480			
Appointing Authority Signatu			w hereby execute thi DSCA Signature	s agreenoonts	7	
Printed Name	1	Date I	Printed Name Gary Waip	a some	n an	no-loonen i s
Presiding Judge Signature	<u></u>		Title Director, Court Busi		Division	<u></u>
rinted Name		Date I	Date [11-1	2		· · · · · · · · · · · · · · · · · · ·

Annie E. Casey Foundation - Juvenile Detention Alternatives Initiative

experies expenses for site travel and meal expenses for collaboration meetings. Proposals may include expenses for each JDAI site for expenses not covered by Title II or county funds. Funding is available to develop plans for the upcoming OSCA has tunding through the Annie E. Casey Foundation for Juvenile Detention Alternatives. Up to \$2,500 is available to

	1	s Section	tostinoO, iotettainimbA shuoD	Uffice of Stat	Return to:
~~~~~//	7 <i>7</i> 7		1700	Am	80-242-21
00 <b>%</b> 		Existing and the second s	UU Courtes	Division of Court	<u> </u>
11/27	1.2.) [2.1		O. ibuoui	enpre Duipisaud	γf£J jin
		(ອານຳຄາງອາ	print your name as well as your :	esselq) notissitori	ĵuA
					re there any special ter
			the OSCA requirements for uses billed to OSCA by September 30		
الله : المراجع : ******************************	- <u> </u>		Ide noisebruo - Vese Casey - Poindation app		
on	29Y		yinO əsU isnətni AD	20 to F	
		an an an an an an Suchara ann an an an Suchara ann an a	· · · · · · · · · · · · · · · · · · ·		
				56:	0 , ¹ 42 viately \$4, 0
		Picture and the end of December		isisse of 0022\$ lis e	s run out. We will utiliz
en our Title	9013 MPF	i not use the funds until October 1,	bluow avv hazu ad Iliw pribrud e	di wod je goligiose	b bris anilamit s abivo
		ν.			
		·· .	ی ۲۰۰۰ ۲۰۰۰ ۱۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰ ۲۰۰۰		
		w əw 'spuri Guijisixə ino juəwəldd			
non to muun	ignoo s g	Evening Reporting Center. Offerit	continue to cover the costs of our	ot eldelieve sbrut	pətəbbud <mark>əvər o</mark> t əqor
io gnisolo ei 2.,1 Yieune 22 Annio fi non	g a conùr ginning Ji binning Li	sion and programming. With holids unding, which comes to \$4,025. Be ' Evening Reporting Center. Offerit	udes their evening meal, supervi will need to cover 10 weeks of fu continue to cover the costs of our	the ERC. This indi is expected that we tunds available to c	o seven youth to atten C during these times, it hope to have budgeted
Asaw(02,50 To Britolia al 22, 1 Yisuna 22, 1 Yisuna 20, 100	42 801460 10 006 24 10 000 00 10 000 00 10 000 00 10 000 00	Currently with Title II funds we are sion and programming. With holids bind, which comes to \$4,025. Be Teening Reporting Center. Offerir	October 1-December 31, 2012.( udes their evening meal, supervi will need to cover 10 weeks of fu willine to cover the costs of our	toni 250 an ERC from the ERC. This incl sexpected that we that available to the tonic available to tonic available to the tonic available	strus in covening the c o seven youlh to atten C during these times, it cope to have budgeted
I stor funds 1 02,50/week 10 ginsola of 22 ,1 Yisuna 22 ,1 Yisuna 20 non	g a contin ginn gan dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinning dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinnin dinni	g alternatives that we provide. We Durrently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be ' Evening Reporting Center. Offerti	ve in addition to the other exisitin October 1-December 31, 2012.( will need to cover 10 weeks of fu will need to cover 10 weeks of fu	tovide this attemati sets of an ERC from the ERC. This ind is expected that we tunds available to o	unding to continue to t ist us in covering the c o seven youth to atten C duing these times, it C duing these times, it
of this ur 2012 bud ig for funds 1 02,50%eek ie dosing of e dosing 2, 20 nuum of non	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	A have Title II funding that will ove year of Title II funds and will be exi- g alternatives that we provide. We Durrently with Title II funds we are i sion and programming. With holids anding, which comes to \$4,025. Be inding, which comes to \$4,025. Be	ng Reporting Center, Currently w 011. We are in our 3rd and final y ve in addition to the other existin october 1-December 31, 2012. Udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	to provide our Eveni gh September 30, 2 provide this alternati provide this alternati is expected that we is expected that we thinds available to o	for-profit organization antion alternative throu bunding to continue to t ist us in covering the c seven youth to atten c seven youth to atten during these times, it during these budgeted
of this ur 2012 bud ur 2010 for 202,50% 202,50% 202,50% 202,1 200 2010 of non	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the courts of the courts of the court of the cour	-for-profit organization ention alternative throu funding to continue to t ist us in covering the c ist us in covering the c ist us in covering the c ist us in covering the cover to have budgeted
of this ur 2012 bud ur 2010 for 202,50% 202,50% 202,50% 202,1 200 2010 of non	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ng Reporting Center, Currently w 011. We are in our 3rd and final y ve in addition to the other existin october 1-December 31, 2012. Udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the courts of the courts of the court of the cour	for-profit organization antion alternative throu bunding to continue to t ist us in covering the c seven youth to atten c seven youth to atten during these times, it during these budgeted
of this ur SC1 Cruds ur for funds Segeng of to gaised S , f gaise nuum of nor	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the provide our Even of September 30, 2 storide this atternati stats of an ERC from the ERC. This incl is expected that we trunds available to o	-for-profit organization ention alternative throu funding to continue to t ist us in covering the c o seven youth to atten C during these times, it C during these times, it
of this ur 2012 bud ig for funds 1 02,50%eek ie dosing of e dosing 2, 20 nuum of non	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the provide our Even of September 30, 2 storide this atternati stats of an ERC from the ERC. This incl is expected that we trunds available to o	-for-profit organization ention alternative throu funding to continue to t ist us in covering the c ist us in covering the c ist us in covering the c ist us in covering the cover to have budgeted
of this ur 2012 bud 10 for funds t 202,500 of 10 gaing of 10 20 20 num 20 num 20 num 20 num	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the provide our Even of September 30, 2 storide this atternati stats of an ERC from the ERC. This incl is expected that we trunds available to o	for-profit organization antion alternative throu bunding to continue to t ist us in covering the c seven youth to atten c seven youth to atten during these times, it during these budgeted
of this ur 2012 bud 10 for funds t 202,500 of 10 gaing of 10 20 20 num 20 num 20 num 20 num	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	hance your courts in the provide our Even of September 30, 2 storide this atternati stats of an ERC from the ERC. This incl is expected that we trunds available to o	for-profit organization antion alternative throu bunding to continue to t ist us in covering the c seven youth to atten c seven youth to atten during these times, it during these budgeted
of this ur 2012 bud ur 2010 for 202,50% 202,50% 202,50% 202,1 200 2010 of non	1200 Solution on gonomic and as and the gonited the gonomic and as and the gonomic and as and the gonomic and as a gonomic and a gonomic an	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	ability to meet outcomes of juven ng Reporting Center. Currently w of 1. We are in our 3rd and final ve in addition to the other exisitin i October 1-December 31, 2012. ( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	Jus Control Jus Jus Jus Jus Jus Jus Jus Jus	-for-profit organization ention alternative throu funding to continue to t ist us in covering the c ist us in covering the c ist us in covering the c ist us in covering the cover to have budgeted
cts with a lo of this ur 2012 bud of this ur 2012 bud of for tunds i 02,50/week anuary 1, 20	ig a contin brind a	ile detention attenatives? Our Circ de have Title II funding that will ove year of Title II funds and will be exi g alternatives that we provide. We currently with Title II funds we are sion and programming. With holids anding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	Stiffcation (attach additional sh biffication (attach additional sh ability to meet outcomes of juven ng Reporting Center. Currently w 1011. We are in our 3rd and final ve in addition to the other existin October 1-December 31, 2012.( udes their evening meal, supervi will need to cover 10 weeks of fu will need to cover 10 weeks of fu	Item eporting Center Jus Dependent Stremstremstremstremstremstremstremstrems	Budget Line Eunding for Evening R How will this funding en for-profit organization antion alternative throu brition alternative throu brition at covering the c ist us in covering the c ist us the c ist us the covering the c ist us the c ist
cts with a loc of this ur 2012 bud ur 2012 bud ur 2012 bud ur 2012 bud ur 202	ig a contin brind a	Budget Line Item eets, it necessary) le detention attenatives? Our Circ year of Title II funding that will be exi g atternatives that we provide. We Currently with Title II funds we are i sion and programming. With holids unding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	Approximate Cost \$2,500.00 billity to meet outcomes of juven ability to meet outcomes of juven ng Reporting Center. Currently w ng Reporting Center. Currently w ng Reporting Center. Currently w ng Reporting Center. Currently ve in addition to the other existin of the station to the other existin of the station to the other existin of the station to the other existin will need to cover 10 weeks of fu will need to cover 10 weeks of fu	Item eporting Center Jus Dependent Stremstremstremstremstremstremstremstrems	Budget Line Eunding for Evening R How will this funding en for-profit organization antion alternative throu brition alternative throu brition at covering the c ist us in covering the c ist us the c ist us the covering the c ist us the c ist
of this ur 2012 bud 1 for funds t 02,500 of 102,50 20, 10 20 20 20 20 20 20 20 20 20 20 20 20 20	ig a contin brind a	Budget Line Item eets, it necessary) le detention attenatives? Our Circ year of Title II funding that will be exi g atternatives that we provide. We Currently with Title II funds we are i sion and programming. With holids unding, which comes to \$4,025. Be unding, which comes to \$4,025. Be	\$2,500.00 titification (altach additional sh ability to meet outcomes of juven ng Reporting Center. Currently w ng Reporting Center. Currently w 10,1. We are in our 3rd and final ve in addition to the other existitin of ober 1-December 31, 2012.( will need to cover 10 weeks of tu will need to cover 10 weeks of tu will need to cover 10 weeks of tu	Item eporting Center Jus Dependent Stremstremstremstremstremstremstremstrems	Budget Line Eunding for Evening R How will this funding en for-profit organization ention alternative throu unding to continue to the a in covering the c ist us to c i
cts with a lo of this ur 2012 bud of thres ur 2012 bud of for tunds 1 02,50/week anuan of non	ig a contin brind a	51 Budget Line Item Eets, It necessary) lie detention atternatives? Our Circ year of Title II funding that will be exi g atternatives that we provide. We Durrently with Title II funds we are i ston and programming. With holids currently with Title II funds we are i and programming. With holids ston and programming. With holids con and programming. With holids ston and programming. With holids atternation and programming. With holids con and programming. With holids ston and programming. With holids care in the store of content of the store of th	Approximate Cost \$2,500.00 billity to meet outcomes of juven ability to meet outcomes of juven ng Reporting Center. Currently w ng Reporting Center. Currently w ng Reporting Center. Currently w ng Reporting Center. Currently ve in addition to the other existin of the station to the other existin of the station to the other existin of the station to the other existin will need to cover 10 weeks of fu will need to cover 10 weeks of fu	Item Item seporting Center anarce your courts or September 30, 2 provide this alternati or September 30, 2 provide this alternati is expected this ind is expected that we is expected that we	Please break down yo Budget Line Eunding for Evening R How will this funding et for-profit organization ention alternative throu antion alternative throu funding to continue to fat us in covering the c seven youth to atten o seven youth to atten during these times, it hope to have budgeted

		CERTIFIE	COPY OF	ORD	ER			
STATE OF MISSOURI County of Boone	} ea.	December S	Session of the Octo	ber Adjou	rned	Term. 20	11	
County of Boone In the County Commissio	J n of said cou	inty, on the	29 th	day of	December	20	11	
the following, among other proceedings, were had, viz:								

Now on this day the County Commission of the County of Boone does hereby approve the grant application by Boone County, Missouri for the Annie E. Casey Foundation – Juvenile Detention Alternatives Initiative grant.



-2011

Done this 29th day of December, 2011.

ATTEST:

<u>Mendy S. Noren</u> Wendy S. Noren

Clerk of the County Commission

Daniel K. Atwill

Presiding Commissioner

Me

Karen M. Miller District I Commissioner

Škip Elkin District II Commissioner

#### Annie E. Casey Foundation Juvenile Detention Alternatives Initiative

OSCA has funding through the Annie E. Casey Foundation for Juvenile Detention Alternatives. Up to \$2,500 is available to each JDAI site for expenses not covered by Title II or county funds. Funding is available to develop plans for the upcoming year to address expenses for site travel and meal expenses for collaboration meetings. Proposals may include expenses for personnel to visit model sites and expenses for the Inter-Site conferences. Training expenses for JDAI core stategies may also be covered. This plan may also include anticipated expenses for supplies, minor equipment or contractual services. Please see the attached sheet for additional requirements according to the foundation grant.

#### BUGGERREGUEST

<ol> <li>Please break down your funding request:</li> </ol>	·			
Budget Line Item	Approximate Cost	Budget Line Item	Approximate Cost	
Funding for Evening Reporting Center	\$2,500.00			
	· · ·			
$\mathbf{J}_{i}$	stification attachading	nal sheets if necessary)		

1. How will this funding enhance your courts ability to meet outcomes of juvenile detention alternatives? Our Circuit contracts with a local not-for-profit organization to provide our Evening Reporting Center. Currently we have Title II funding that will over the cost of this detention alternative through September 30, 2011. We are in our 3rd and final year of Title II funds and will be examining our 2012 budget for funding to continue to provide this alternative in addition to the other exisiting alternatives that we provide. We are asking for funds to assist us in covering the costs of an ERC from October 1-December 31, 2012. Currently with Title II funds we are paying \$402.50/week for up to seven youth to attend the ERC. This includes their evening meal, supervision and programming. With holidays and the closing of the ERC during these times, it is expected that we will need to cover 10 weeks of funding, which comes to \$4,025. Beginning January 1, 2013, we hope to have budgeted funds available to continue to cover the costs of our Evening Reporting Center. Offering a continuum of non-secure detention alternatives is a core strategy of JDAI and by being able to supplement our exisiting funds, we will be able to continue to provide to provide the cost of pays and the pays of the costs of our Evening Reporting Center.

2. Provide a timeline and description of how the funding will be used. We would not use the funds until October 1, 2012 when our Title II funds run out. We will utilize all \$2500 to assist us in covering the costs of the ERC through the end of December 2012, which is expected to cost approximately \$4, 025.

	For OSCA Internal Use Only	Yes	No
1. Does this request fall w	ithin the scope of the Annie E. Casey Foundation approval?		
2. Does this request meet	the requirements of the OSCA requirements for uses of these grant funds?		
3. Is it clear that funding w	ill be expended and billed to OSCA by September 30, 2012?		
4. Are there any special te	rms or conditions attached to this award?		
Au	ttorization (clease pri/tyour name as well as your signature)		
Circuit (3th	Presiding Judge (Acting)	Date 12/2	3/11
DSCA	Division of Court Programs	Date	
Return to:	Office of State Courts Administrator, Contracts Section 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110	- <u> </u>	

#### Suggested List/Cost for Start-Up Items for ERC Casey Funds

Item	Approximate Price	Misc. Info
Snacks & Water	\$100.00	
MRT Books	\$1,750.00	70 books @ \$25.00 each
MRT DVD	\$60.00	
Meal Tickets	\$415.00	(this would be about 207 meals @ \$2.00 each)
Site Visits Funds	\$100.00	
Bus Tickets	\$75.00	109 @ .75 each
Total	\$2,500.00	

Any extra money from Microwave, snacks, supplies, etc. would go towards meal tickets.



-----

#### THIRTEENTH JUDICIAL CIRCUIT COURT ROBERT L. PERRY JUVENILE JUSTICE CENTER



Telephone 573-886-4450 Fax 573-886-4461

September 5, 2012

5665 N. Roger 1. Wilson Drive

Columbia MO 65202-9099

Jay Rodieck Delinquency Coordinator Court Business Services Section Office of State Courts Administrator P.O. Box 104480 Jefferson City, Missouri 65110

Rc: Casey Funding

As noted in our email correspondence from August 29, 2012, I indicated that we had previously requested and been awarded \$2,500 from the Annie E. Casey Foundation Funds that OSCA has available and in our proposal submitted on December 22, 2011, we requested to use the funding to cover our existing Evening Reporting Center costs from October 1-December 31, 2012, as our Title II funding for the Evening Reporting Center will end on September 30, 2012. At the time we applied, Toverlooked the fact that we had to spend this money by September 30, 2012, which is clearly not possible under our previous proposal. Also since I submitted our proposal in December 2011, we have decided to facilitate our own Evening Reporting Center which is scheduled to begin October 1, 2012. Our plan is to provide an Evening Reporting Center five nights per week, three of which will be staffed and facilitated by juvenile court personnel and two nights per week Evening Reporting Center participants will be at Missouri Boys and Girls Club for supervision and programming. Both sites will be providing a meal, snacks, etc. The programming we will provide at our Evening Reporting Center will primarily consist of Moral Reconation Therapy (MRT) but will also include other educational programming activities. I have attached our Evening Reporting Center schedule in addition to criteria for participation in the Evening Reporting Center.

We are now requesting to utilize the majority of the Casey funds to help pay for MRT programming books and DVD, transportation to/from the Evening Reporting Center, meals and snacks. All of these could be purchased prior to September 30, 2012 and utilized for several months following to assist us in covering the costs associated with our Evening Reporting Center, Lastly, I am requesting \$100 to help pay for costs associated with the JDAI.

#### THIRTEENTH JUDICIAL CIRCUIT COURT ROBERT L. PERRY JUVENILE JUSTICE CENTER

5665 N. Roger I. Wilson Drive Columbia MO 65202-9099



Telephone 573-886-4450 Fax 573-886-4461

Replication Site visit we are hosting on September 20-21, 2012. We did budget Title II funds, however we do not have enough funds to cover all of the meal, beverage and snack costs. If we do not utilize all of the \$100 we would ask that the remainder of those funds go towards additional bus passes for youth to go to and from the Evening Reporting Center. I have also attached these figures in the attached proposal for how the funding will be used.

Please let me know whether or not this new proposal is acceptable and when we are able to make these purchases.

Sincerely,

Marcia Hazelhorst JDAI Site Coordinator

ce: Rick Gaines, Juvenile Officer

Attachments

530 -2012

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI County of Boone	ea.	October Session	of the Octobe	er Adjourned	Term. 20	12
In the County Commission of	f said county, o	n the	lat	day of November	20	12
the following, among other p	roceedings, we	re had, viz:	lst	november		12

Now on this day the County Commission of the County of Boone does hereby approve the proposal for Consultant Services with Bartlett & West, Inc. The terms of this agreement are stipulated in the attached agreement.

It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 1st day of November, 2012.

ATTES Wendy S. Noren

Clerk of the County Commission

K. Atwill

Presiding Commissioner

'l ú

Karen M. Miller District I Commissioner

Skip Elkin District II Commissioner

#### APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the day of October, 2012, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") herby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: Bartlett & West, Inc.; P.O. Box 31; Topeka, KS 66601

**Project/Work Description**: To provide engineering services and expertise in regard to a bridge replacement on Rustic Road.

**Proposal Description:** Prepare engineered plans for removal and replacement of Bridge No. 3310004 located in Boone County Missouri. Work to include permit preparation, easement preparation and other tasks as outlined in the attached proposal.

Modifications to Proposal: Fees and expenses shall not exceed \$69,800 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement.

**BARTLETT & WEST, INC** B١ Title Vice Presider

Dated: 10-19-12

ED AS TO FORM:

Resource Management Director

BOONE ΌΟΗΝΤΥ

Presiding Commissioner

01-12 Dated:

ATTES County Clerk

#### Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

nd 10/25/12 2045-71102 Date

#### **BARTLETT & WEST, INC.**

#### PROPOSAL FOR PROFESSIONAL SERVICES FOR RUSTIC ROAD BRIDGE REPLACEMENT AND ROADWAY IMPROVEMENTS

The ENGINEER agrees to provide professional services for the preparation of construction documents and other related services as detailed in Section A "Scope of Services", below.

#### A. SCOPE OF SERVICES

#### GENERAL BACKGROUND

The project involves the replacement of a bridge on Rustic Road south of Route WW on what serves as a boundary between Columbia and unincorporated areas of Boone County. The replacement structure will consist of a pre-engineered Con-Struct superstructure system set on reinforced concrete beam caps that are each founded on Geosynthetic Reinforced Soil Integrated Bridge System (GRS-IBS) foundations. While several states have successfully utilized the GRS-IBS and Con-Struct technologies on bridges, Missouri has yet to implement either of these systems that can be constructed more quickly than conventional bridges. The Rustic Road bridge replacement project was identified as a site that would benefit significantly from GRS-IBS and Con-Struct. The new structure, approximately 60' in length, will be skewed approximately 30° to 35° to better align with the channel and is anticipated to improve the existing hydraulic performance.

The Con-Struct Prefabricated Bridge System is composed of galvanized steel tub girders which are made composite with a precast concrete deck. The trapezoidal shape requires no welding or lateral bracing which eliminates fabrication of cross frames and the construction time required to erect them. Once the beam and deck sections are placed, they can be tied together by transverse post-tensioning and/or a cast-in-place concrete tie pour.

GRS-IBS integrates the abutments with the approaches and provides a smooth transition to each end of the bridge while protecting and retaining the approach materials. GRS-IBS includes a reinforced soil foundation (RSF), a GRS abutment and a GRS integrated/jointless approach that alleviates the "bump at the bridge" problem caused by differential settlement between bridge abutments and approach roadways. The bump often creates a chronic maintenance issue but also induces a live load impact load on the superstructure.

The existing structure over the North Fork of the Grindstone Creek is a 12 foot wide (rail to rail), 30 foot long, single span bridge consisting of a concrete deck on a steel beam floor system with vertical wall abutments that aren't aligned well with the creek. The MoDOT Non-State Structure Inspection Report (SIR) identifies the bridge with a Bridge No. 3310004 and Federal ID No. 21932. The bridge's deck, superstructure and substructure are in satisfactory, poor and fair conditions (ratings of 6, 4 and 5, respectively, on a scale of 0 - 9) according to the SIR and

PN 16137.110

-1-

the bridge can't be repaired cost-effectively. The bridge is load-posted for a 15 ton weight limit. The SI&A sheet also indicates that the bridge is deficient, has a sufficiency rating of 26.4% and is eligible for federal funding. Either BRO or soft-match credit could have been pursued through MoDOT if the project hadn't been selected in August 2012 for federal discretionary funding through the Innovative Bridge Research and Deployment Program.

Rustic Road is on a tangent alignment, approximately 18 feet wide in the area of the creek crossing (from the SIR) and is paved north of the creek and graveled south of the creek. The low-volume, low-speed road dead-ends about half of a mile south of the creek but provides access from Route WW to residents living on both sides of the creek. Reports from property owners indicate that overtopping of the road has occurred every few years since 1993. The last of the six overtopping events in 2009 damaged about 100' of pavement north of the bridge. The SIR indicates an Approach Roadway alignment rating of '7' (Good Condition), a Waterway Adequacy Rating of '7' and an Scour Assessment Rating of '5', indicating that the bridge foundations are stable but that the scour is within the limits of the footings. There is a Flood Insurance Study (FIS) for the creek, but No-Rise certification will not be required because the upstream limit of the FIS is downstream of Rustic Road.

Public Water Supply District 9 of Boone County has indicated that they do not have any waterlines within the project limits. The City of Columbia has electric utilities in the area but their exact locations have not yet been determined.

The professional services will incorporate Boone County and City of Columbia mapping (aerials, parcel lines and one foot contours), detailed field surveys to supplement the one foot contours, data collection for existing plats and property ownerships, hydrologic and hydraulic studies, geotechnical investigations, foundation design and detailing, limited structural design and detailing, roadway design and detailing, legal descriptions, detour plans, job special provisions, and environmental permitting (assumes a Nationwide 404 Permit, Floodplain Development Permit, Section 106 and other clearances normally required for projects with federal funding).

#### TASK 1 – SURVEY AND FIELD INVESTIGATION

- 1.1 County Assessor records will be researched for existing plats, property lines and easements on the adjacent properties. Services of a title company will be secured for ownership and encumbrance reports (assumes 3 properties) that provide easement information.
- 1.2 Request, obtain and review available aerial mapping, property lines and contours from Boone County. Assumes mapping will be provided at no cost to the project.
- 1.3 Request, obtain and review utility information within the project corridor.
- 1.4 Establish project horizontal and vertical control utilizing the MoDOT GPS Reference Station Network. The survey data will be based on the Missouri State Plane coordinate system 1983 datum with NAVD 88 vertical control.

- 1.5 Field survey the existing structure, streambed profile, and valley sections in the vicinity of the structure. Because of the roadway overtopping, develop roadway profile elevations to raise the grade a significant distance from just south of the bridge to north of the bridge where the road climbs out of the floodplain.
- 1.6 Locate section corners and property corners within the project area to establish section lines, property lines and existing right-of-way.
- 1.7 Perform One-Call request for utility locates. Field locate utilities based on City of Columbia information, One-Call markings and/or physical evidence of said utility.
- 1.8 Perform topographic survey in the general area of the improvements.
- 1.9 Establish benchmarks and horizontal control points to allow construction staking of the project.
- 1.10 Process the field data and draw the base map for the project using all survey data, topography, property lines, existing utility and other permanent easements, and generated contours. Develop valley sections and streambed profile in a format that can be used during hydraulic studies.
- 1.11 Prepare permanent easement/right-of-way and temporary easement documents (legal descriptions and exhibits only) to acquire necessary easements or right-of-way. The County will insert the legal descriptions and exhibits into their standard easement forms.

#### TASK 2 – PRELIMINARY DESIGN

- 2.1 Conduct a site visit for field measurements of the existing structure and field reconnaissance of "n" values and other project features.
- 2.2 Determine the 2-year, 5-year, 10-year, 25-year, 50-year, 100-year and 500-year runoff for the North Fork of the Grindstone Creek using the USGS Regression equations for Missouri as prescribed by MoDOT Engineering Policy Guide (EPG). Compare these values to the applicable runoffs from the Flood Insurance Study and the USGS Urban Regression equations for Missouri.
- 2.3 Develop the natural and existing conditions hydraulic models using HEC-RAS, existing stream channel and floodplain cross sections developed from provided contours and survey data, field measurement data for the existing structure and the existing roadway profile.
- 2.4 Develop proposed conditions hydraulic model using existing conditions model as basis for comparison, including an assessment of scour effects to be used to help determine any required protection of the GRS-IBS system at this location. An assessment will be made for raising the north approach to provide better access to

the portion of Rustic Road south of the creek during flood events. Work on the proposed conditions model and proposed roadway grade will also assess how a future trail along the creek could be accommodated.

- 2.5 Prepare Type, Size and Location drawings showing the bridge improvements and associated roadway details, including but not limited to utilities, right-of-way and easements, cross sections, typical section, etc. Update the base map to show any utility impacts and right-of-way and easement needs. Submit plans and cost estimates to County for review and comment.
- 2.6 Prepare a Bridge Memorandum that summarizes the type, size and location of the proposed bridge and roadway geometry, the cost estimate, and any design exceptions that may be needed.
- 2.7 Coordinate a subsurface investigation of geotechnical conditions via a qualified geotechnical subconsultant to obtain the applicable foundation and slope recommendations. Stake boring locations for geotechnical subconsultant. Scope of geotechnical services will also include determining design parameters for GRS-IBS.
- 2.8 Prepare a Design Layout document that summarizes the preliminary design of the proposed bridge improvements, including the substructure type(s) that will be used and a cost estimate.
- 2.9 Prepare the final Hydraulics and Scour Report that compares the natural and existing models to the final proposed model.
- 2.10 Develop and provide Floodplain Development Permit Application.
- 2.11 Prepare and submit permit applications to Boone County for 404 Permit (Nationwide) and land disturbance permit (if applicable). Boone County will be the applicant on the permits and will pay all applicable permit application fees. As this is a linear transportation project on the same alignment, no significant environmental or cultural resource screening or field investigations are envisioned beyond those identified in Section A "Scope of Services". Coordinate services provided by subconsultant for Section 106 certification.
- 2.12 Identify concerns and considerations regarding the design for discussion with Boone County and City of Columbia staff. Discuss any utility conflicts and relocation plans, the technical specifications, pay items, traffic control, erosion control, and specific construction notes to be incorporated into the final design submittals.

#### TASK 3 – FINAL DESIGN

3.1 Address comments from Boone County, City of Columbia and other entities providing review comments.

- 3.2 Perform structural design for the concrete beam cap on which the Con-Struct superstructure will set.
- 3.3 Perform design and design-check for the GRS-IBS abutment foundations. A subconsultant may be used for a portion of this task. That cost is included in the line item expense for geotechnical subconsultant.
- 3.4 Prepare and submit final plans and supporting information including but not limited to:
  - 3.4.1 Title sheet
  - 3.4.2 General notes and quantities
  - 3.4.3 Traffic control plan that includes details for any required temporary crossing needed for local residents during construction.
  - 3.4.4 Erosion control plan
  - 3.4.5 Typical section sheet
  - 3.4.6 Roadway plan sheet(s) with right-of-way, easements and utilities defined.
  - 3.4.7 Roadway plan sheets with profile grade change details, cross sections, drainage improvements along the north approach and any required guardrail and/or end treatments to the bridge.
  - 3.4.8 General bridge elevation, quantities and notes sheets
  - 3.4.9 Bridge substructure and GRS-IBS sheets
  - 3.4.10 Bridge superstructure sheets: typical section, geometry and rail details
  - 3.4.11 Bill of reinforcing
  - 3.4.12 Cost estimate

•

- 3.4.13 Technical specifications and job special provisions, including but not limited to the requirements of the pre-engineered superstructure (load rating requirements, etc.).
- 3.4.14 Working day study
- 3.5 Perform follow-up communications with permitting agencies (Corps of Engineers and DNR).
- 3.6 Address comments from Boone County, City of Columbia and other entities providing review comments.
- 3.7 Develop the project bid manual, develop and insert special provisions and reference the plans. Submit Microsoft WORD files for the job special provisions upon the completion of incorporating the County's review comments.
- 3.8 Submit a final set of signed and sealed plans and specifications for use in reproducing the documents. The submittal will be in PDF and WORD forms as needed. Boone County will handle coordination of plans and specifications with American Document Solutions.

3.9 Submit to Boone County the AutoCAD files for the plans.

#### **TASK 4 – BIDDING PHASE SERVICES**

- 4.1 Participate in the Pre-Bid meeting. County to conduct meeting and prepare necessary minutes.
- 4.2 Address bidder questions regarding the plans and contract documents during bidding phase. Notify contractors of the project's advertisement as may be needed.
- 4.3 Prior to the opening of the bid, the ENGINEER shall prepare and submit an opinion of probable construction costs to the CLIENT.

#### TASK 5 - PROJECT MANAGEMENT AND COORDINATION

- 5.1 Perform periodic reviews of project information from different engineering disciplines for quality assurance purposes. Perform a quality control review of the project deliverables at each submittal stage.
- 5.2 Perform a field check of the proposed improvements.
- 5.3 Perform duties necessary for administration of project contract. Prepare and administer project expenses and invoicing to County.
- 5.4 General communication with County. This includes email updates, phone conversations, and general correspondence on approximately a bi-weekly basis during the course of the project.
- 5.5 General communication and meetings with the City of Columbia, MoDOT, FHWA, the University of Missouri-Columbia and other organizations involved with the funding, implementation, construction and evaluation of the innovative bridge products and methods to be used on this project.

#### **B. ADDITIONAL SERVICES (NOT INCLUDED)**

If authorized by the CLIENT, the ENGINEER will provide services in addition to those previously stated. This work will only proceed upon written authorization from the CLIENT.

Design and construction phase services that would be available in a supplemental contract are as follows:

- 1. Attend an agreed-upon number of meetings, conducted and directed by the County, with individual property owners or groups of owners during the course of the project.
- 2. Attend bid opening meeting. Review bids and make recommendation of acceptance or rejection to County.

- 3. Attend the Pre-Construction Conference. County to conduct meeting and prepare necessary minutes.
- 4. Address limited questions that arise during construction regarding clarity of the plans, intent of the design and available information used in the design of the project.
- 5. Perform an agreed-upon number of field visits during construction to address contractor or County inquiry.

#### C. CLIENT'S RESPONSIBILITY

- 1. Make available to the ENGINEER all records, reports, maps, financial information and other data pertinent to provisions for the services required under this contract including one foot contour information. Assist ENGINEER in obtaining documents from the County assessor, as necessary.
- 2. Examine all plans, specifications and other documents submitted by the ENGINEER and render decisions promptly to prevent delay to the ENGINEER.
- 3. Designate one employee as the CLIENT's representative with respect to all services to be rendered under this agreement. This individual shall have the authority to transmit instructions, receive information and to interpret and define the CLIENT's policies and decisions pertinent to ENGINEER's services.
- 4. Obtain permission to access properties for surveys and field visit(s).
- 5. Negotiate with property owners, obtain executed easements and record easements with County Recorder of Deeds for the project.
- 6. Advertise the project for bids, prepare bid tabulations and award the contract.
- 7. Administer construction and perform construction oversight and observation.
- 8. Keep record drawings for future use. ENGINEER is not responsible for record drawings at conclusion of project.

#### D. TIME FOR COMPLETION

- 1. Notice to Proceed: October 5, 2012 (Anticipated)
- 2. Type, Size and Location Drawings: January 7, 2013
- 3. 100% Complete, Unsigned Easement Documents and Exhibits: February 4, 2013
- 4. 100% Complete, Unsigned Final Plans and Specifications: April 2, 2013
- 5. Signed & Sealed Easement Documents and Exhibits: April 2, 2013
- 6. Signed & Sealed Final Plans: May 6, 2013
- 7. Advertise for Bid: May 9, 2013
- 8. Open Bids: June 13, 2013

-7-

9. Begin Construction: August 12, 2013

Assumes: 2-week review periods for County staff, easements will be granted without delay to the project schedule, permits will be granted in 60 days, and utilities can be avoided or relocated without delay to the project.

#### E. PAYMENTS TO THE ENGINEER

- CLIENT agrees to compensate the ENGINEER for services in Section A as rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses as set forth in *General Consulting Services Agreement*, effective January 15th, 2012, to a not to exceed amount of \$69,800.
- 2. Fees and all other charges will be billed monthly on a lump sum basis for work performed as the work progresses. Invoices shall be submitted no more frequently than monthly. Partial payments shall not exceed the cumulative schedule:
  - 35% of Total Fee upon submittal of Type, Size and Location Drawings
  - 90% of Total Fee upon submittal of Unsigned Final Plans and Specifications
  - 100% of Total Fee upon the County's decision to award or not award the contract

Submitted By:

**BARTLETT & WEST, INC.** Βv Chris J. Criswell, P.E.

Title _	Project Manager
	91
Dated_	9/20/12

.

Bv

Robert A. Gilbert, P.E.

Title <u>Vice President</u>

					ounty Clerk's Office
10/22/12				Comr	n Order # <u>530-2012</u>
REQUEST DATE	-	PURCHASE REC BOONE COUNTY	QUISITIO , MISSC RECE		Nowugilonsoffice
12345		Bartlett & West, Inc	OCT 2	6 2012	Professional Services
VENDOR NO.	-	VENDOR NAME	<del></del>	4 2012	BID NUMBER
Ship to Departme	ent #	2045	BOONE COUN Bill to Dep		
Department	Account	Itom Departmention	Otr	Unit Price	Amount
2045	71102	Item Description	Qty	THE	
2045		Engineering Design Services	Not to	Exceed	\$69,800.00
		on Rustic Road Bridge # 3310004			
		Non to rective - Samira			
		Okaiz to issue - Sanner frem other Class Taccork			
		Just cover this possit.			
		10			
· .					
·					
	1				
			GRAND TOT	L AL:	69,800.00

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

A NN Approving Official

**Prepared By** 

Auditor Approval

#### APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the day of October, 2012, Boone County, Missouri, a political subdivision of the State of Missouri through its County Commission (herein "Owner") herby approves and authorizes professional services by the Consultant referred to below for the services specified herein.

Consultant Name: Bartlett & West, Inc.; P.O. Box 31; Topeka, KS 66601

Project/Work Description: To provide engineering services and expertise in regard to a bridge replacement on Rustic Road.

**Proposal Description:** Prepare engineered plans for removal and replacement of Bridge No. 3310004 located in Boone County Missouri. Work to include permit preparation, easement preparation and other tasks as outlined in the attached proposal.

Modifications to Proposal: Fees and expenses shall not exceed \$69,800 without prior written approval of Owner.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Resource Management Department, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement, or the inclusion of additional terms in the Consultant's proposal not found in the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement with a specific term or terms of Consultant's proposal not found in the General Consultant Services Agreement that shall not be applicable or this Approval of Proposal indicates agreement.

**BARTLETT & WEST, INC** 

Title Vice President

Dated: 10-19-12

VED AS TO FORM:

APPROVED:

Resource Management Director

BOONE COUNTY, MISSO

Presiding Commissioner

11-01-12 Dated:

ATTEST: County Clerk

Certification:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriations sufficient to pay the costs arising from this contract.

<u>10/25/12</u> 2045-71102 Date

-2012

# **CERTIFIED COPY OF ORDER**

STATE OF MISSOURI		sion of the Octo	ber Adjourned	Term. 20	12
County of Boone					
In the County Commission of sai	d county, on the	1 st	day of November	20	12

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revisions to increase class 2 funds for Facilities Maintenance.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
6100	37210	Facilities Maintenance	Training	500	
6100	23850	Facilities Maintenance	Minor Equip & Tools		1,500
6100	71526	Facilities Maintenance	Disposal Services	1,000	
6100	86800	Facilities Maintenance	Emergency	7,500	
6100	23035	Facilities Maintenance	Maintenance Supplies		4,500
6100	23050	Facilities Maintenance	Other Supplies		3,000

Done this 1st day of November, 2012.

ATTEST: Wendy S. Noren

Clerk of the County Commission

Daniel 🖌 Átwill

Presiding Commissioner

C11_

Karen M. Miller District I Commissioner

S Skip Elkin

District II Commissioner

10: COUNTY CIDING CHICK

Return to Auditor's Office

Please do not remove staple.

Comm Order # 53/-20

## **BOONE COUNTY, MISSOURI REQUEST FOR BUDGET REVISIO!** RECEIVED

10/22/12 EFFECTIVE DATE

# OCT 2 3 2012

# FOR AUDITORS USE

(Use whole \$ amounts) BOONE COUNTY AUDITOR Transfer From Transfer To Fund/Dept Name Increase Dept Account Decrease 37210 500 6100 Facilities Maint Training 6100 23850 Facilities Maint 1,500 Minor equip & tools 6100 71526 **Facilities Maint Disposal Services** 1,000 6100 86800 7,500 **Facilities Maint** Emergency 6100 23035 Facilities Maint Maintenance Supplies 4,500 6100 23050 **Facilities Maint** Other Supplies 3,000

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Numerous factors have lead to the depletion of class 2 funds for Facilities Maintenance. Please see attached for explanation.

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO If not, please explain (use an attachment if necessary):

**Requesting Official** 

TO BE COMPLETED BY AUDITOR'S OFFICE

A schedule of previously processed Budget Revisions/Amendments is attached Unencumbered funds are available for this budget revision. □ Comments: Auditor's Office

PRESIDING COMMISSIONE

DISTRICT II OOMMISSIONER DISTRICT I COMMISSIONER

9,000 9,000

#### Description of circumstances requiring this Budget Revision:

Tools: Facilities Maintenance replaced numerous tools that were given to the Sheriff's Department maintenance staff when maintenance of that department's buildings separated from Facilities. The hire a newly budgeted employee required purchase of tools necessary for the employee to perform maintenance duties.

Lighting: In order to meet the requirements of the energy grant obtained by the County, Facilities purchased numerous energy efficient bulbs and ballasts for various County building sites. Also, there are 2 outstanding charges for p-card purchases that are for rope lighting and new bulbs for the plaza area. These charges total approximately \$1100.

Supplies: The addition of a new employee has allowed Facilities to complete more work orders at the various county sites than in previous years. Facilities now has 4 maintenance employees to perform work on all County buildings with the exception of the Public Works and Sheriff's Department sites. In order to complete these various projects and repairs, supplies must be purchased. Facilities painted the office of Commissioner Sara Miller, as well as purchased, stained and installed crown molding in that office. Also, Facilities purchased numerous supplies to get various areas in the Courthouse ready for the install of art lighting and an art display system. These represent some of the "out of ordinary" projects Facilities completed or will complete this year.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? Unknown. There are still 2 ¹/₂ months remaining in the year. The dollar amounts requested will cover the deficit and give us approximately \$4,000 for all class 2 purchases for the remainder of the year.



# **Boone County Resource Management**

 ROGER B. WILSON GOVERNMENT CENTER

 801 E. WALNUT ROOM 315 COLUMBIA, MO 65201-7730

 (573) 886-4330

 FAX (573) 886-4340

____PLANNING - INSPECTIONS -__ENGINEERING

CHIEF ENGINEER DERIN CAMPBELL

TO: BOONE COUNTY COMMISSION

FROM: STAN SHAWVER

DATE: NOVEMBER 1, 2012

RE: PROPOSED FEE INCREASE

In conjunction with preparation of the 2013 Annual Budget, a review of user fees collected by the Resource Management Department was conducted.

The last major review and adjustment to these fees occurred in 2002, with an adjustment to the building permit fees in 2005.

**Sheet 1** includes a history of basic department fees back to 1973. Sheet 1 also shows the 2013 proposed fees for land use applications and includes a detail for similar fees collected by the city of Columbia.

Sheet 2 details just the land use fees that are included in Department 1710 (Planning & Zoning).

Sheet 3 details the proposed building permit fees for Department 1720 (Building Codes).

**Sheet 4** provides examples of how building permit fees are calculated. Calculations have been provided for an average sized house; a pole barn; a modular or manufactured home; a modular home on a basement; and a mercantile building. The left side of Sheet 4 uses the current fees. The right side of Sheet 4 incorporates the proposed fees.

Sheet 5 provides the cost for a building permit in the city of Columbia using the same house footprint used on Sheet 4.

#### FEES

	1973 Fees	1980 Adjustment	1991 Fees	2002	Proposed	Columbia
Rezone *	50	60	100*	150*		\$200 - \$1000
CUP *	10	45	60*	100*	\$200.00	\$250.00
BOA *	15	45	60*	100*	\$ 150.00	\$250.00
Preliminary Plat					\$150.00-	\$400:00
Plat **	15/2	15/2	50/2	100/4	\$200 + \$4/lot	\$200 + \$5/lot
Admin Survey				\$10.00	\$10.00	
M H P License	25	10(1976)	10	20	\$ 30.00	
Review Plan (PRD)	0		0	100	\$ 250.00	\$200 - \$1000
Final Plan (PRD)	0		0	75	\$ 100.00	
Building permit	0.01		0.05	TOC Method	TOC Method	
Basement	0.0025		0.05	TOC Method	TOC Method	
Remodel	0.01		10/5k-2/1k	20/5k-5/2k	\$30 - 1st \$5k / \$5 per \$2k	
open structure	0.01		** 0.05	0.02	\$ 0.04/ sq. Ft.	
Elec/HVAC	0		10	20	\$ 40.00	
Modular hm-fnd	0.01		0.05	0.05	\$ 0.08/sq.ft.	
Modular hm-bsmt	0.01		0.05	.05 + TOC	0.08/sq. ft. + TOC for bsmt	
Mobile home	0.01		0.05	0.05	\$ 0.08/sq.ft.	
MH/Park/elec.	0		5	20	\$ 30.00	
MH/Park/gas	0			20	\$ 30.00	
Minimum permit	0		0	20	\$ 30.00	
re-inspection	0		0	10	\$25 (MHP-\$15.00)	\$35.00 - \$75.00
Building Plan Review	0		0	100		50% of permit fe
constr. w/out permit	0.01		0.05	double fee	double fee	

* Applicants also pay for postage and advertising if required. ** Requires amendment to Subdivision Regulation.

TOC - Type of Construction method uses the gross area of a structure, the gross area modifier, the type of construction and a permit fee modifier to determine the permit fee for a particular building.

L:\FEES\2012 review\All fees

Sheet 1

a series to the second state of the second state of

#### ZONING FEES

	1973 Fees	1980 Adjustment	1991	2002	Proposed	Columbia
Rezone *	50	60	100*	150*	\$ 300.00	\$200 - \$1000
CUP *	10	45	60*	100*	\$ 200.00	\$250.00
BOA *	15	45	60*	100*	\$ 150.00	\$250.00
Preliminary Plat	2017. <b>1.</b>	CTRANSFORMENT CONTRACTOR OF STREET, CONTRACTOR OF ST			\$ 150.00	 \$400:00
Plat **	15/2	15/2	50/2	100/4	\$200 + \$4/lot	\$200 + \$5/lot
Admin Survey				\$10.00	\$10.00	
M H P License	25	10(1976)	10	20	\$ 30.00	
Review Plan (PRD)	0		0	100	\$ 250.00	\$200 - \$1000
Final Plan (PRD)	0		0	75	\$ 100.00	

L:\FEES\2012 review\All fees

Sheet 2

- The Alexandra and the second s

#### BUILDING PERMIT FEES

]	Pre- 2002	2005 Fees	Recommendation
Building permit	\$ 0.05 / sq. ft. floor space	TOC Method *	TOC Method *
Basement	\$ 0.05 / sq. ft. floor space	TOC Method	TOC Method *
Remodel	\$10 for 1st \$5000/construction; \$2 / \$1000 after that.	\$20 for 1st \$5000 / \$5 per \$2000 above	\$30 for 1st \$5000 / \$5 / \$2000 above
Commercial remodel		\$30 for 1st \$5000 / \$5 / \$2000 above	\$50 for 1st \$5000 / \$7 per \$2000 above
Large open structure (pole barn)	\$ 0.05 / sg. ft. floor space	\$0.02 per sq. ft. floor space	\$0.04 per sq. ft. floor space
Elec/HVAC/Gas (change or upgrade)	\$10.00	\$20.00	\$40.00
Modular home on foundation	\$ 0.05 / sq. ft. floor space	\$ 0.05 / sq. ft. floor space	\$ 0.08 / sq. ft. floor space
Modular home on basement	\$ 0.05 / sq. ft. floor space	\$ 0.05 / sq. ft. floor space; TOC for basement	\$ 0.08/ sq. ft. floor space; TOC for basement
Mobile home	\$ 0.05 / sq. ft. floor space	\$ 0.05 / sq. ft. floor space	\$ 0.08 / sq. ft. floor space
MH/Park/electric permit	\$5.00	\$20.00	\$30.00
MH/Park/gas permit	\$5.00	\$20.00	\$30.00
Minimum permit	0	\$20.00	\$30.00
Minimum commercial permit		\$20.00	\$50.00
Re-inspection	0	\$10.00	\$25.00 (MHP - \$15.00)
Building Plan Review	0	\$100.00	\$300.00
Reactivate permit 1-89 days **		\$20.00	\$20.00
Reactivate permit 90-179 days **		\$50.00	\$50.00
Reactivate permit 180-364 days **		\$100.00	\$100.00
Reactivate permit 365 days **		1/2 current fee	1/2 current fee
Constr. w/out permit	\$ 0.05 / sq. ft. floor space	double fee	double fee

* TOC - Type of Construction method uses the gross area of a structure, the gross area modifier, the type of construction and a permit fee modifier to determine the permit fee for a particular building. Permit fee = Gross Area X Gross Area Modifier X Type of Construction Factor X Permit Fee Modifier Gross Area Modifier = 72 Permit Fee Modifier (for 2005) = 0.0042 Permit Fee Modifier (for 2013) = 0.0061

** Permits expire after 180 days of inactivity.

L:\FEES\2012 review\2012 BP fee explanation

Sheet 3

# PERMIT CALCULATION

	garage	basement (fin)	basement (unfin)	<b>Residence 2nd floor</b>	Residence	
3050	300	500	200	450	1600	sq.ft.
	72	72	72	72	72	GAM
	0.2	0.4	0.2	0.69	0.69	Con. Fact.
	0.0042	0.0042	0.0042	0.0042	0.0042	Permit Fee Multiplier
↔	\$	\$	69	69	÷	
518.46	18.14	60.48	12.10	93.90	333.85	Fee

Dolo harn	SQ. II.	-	n naie	
Pole barn	2000		0.02	

Manufac. Home	Modular Home or	
1440	sq. ft.	
0.05	rate	
\$ 7	Fee	
2.00		

	basement (fin) 10	basement (unfin) 440	Modular home 14	sq	
	1000	40	1440	sq. ft.	
	72	72		GAM	
	0.4	0.2		Con. Fact.	
	0.0042	0.0042	0.05	Permit Fee Multiplier	
÷	↔	÷	÷		
219.57	120.96	26.61	72.00	Fee	

G A MCon. Fact.Permit Fee MultiplierFee720.640.0042\$ 774.	(Mercantile use)	Other 4000	sq. ft.	
act. Permit Fee Multiplier 0.0042 \$		72	GAM	
ultiplier \$		0.64	Con. Fact.	
Fee \$ 774		0.0042	Permit Fee Multiplier	
		\$ 77	Fee	

* TOC - Type of Construction method uses the gross area of a structure, the gross area modifier, the type of construction and a permit fee modifier to determine the permit fee for a particular building. Permit fee = Gross Area X Gross Area Modifier X Type of Construction Factor X Permit Fee Modifier G A M: Gross Area Modifier: the average cost per square foot adjusted regionally Con. Fact. - Type of Construction Factor: based on the construction material Permit Fee Multiplier = 75% Dept. Budget / Total Annual cosntruction Value

	garage	basement (fin)	basement (unfin)	Residence 2nd floor	Residence	
3050	300	500	200	450	1600	sq.ft.
	72	72	72	72	72	GAM
	0.2	0.4	0.2	0.69	0.69	Con. Fact.
	1.000.0	0.0061	0.0061	0.0061	0.0061	PFM
4		• ←	*	• •		ľ
/53.01	40.00	01.04	10.71	130.37	484.88	Fee
	44	300 72 0.2 0.0001 3 3050 \$	ent (fin)         500         72         0.4         0.0061         3           300         72         0.2         0.0061         \$         \$           3050         72         0.2         0.0061         \$         \$	ent (unfin)         200         72         0.2         0.0061         \$           ent (fin)         500         72         0.4         0.0061         \$           300         72         0.2         0.0061         \$         \$	nce 2nd floor         450         72         0.69         0.0061         \$           ent (unfin)         200         72         0.2         0.0061         \$           ent (fin)         500         72         0.2         0.0061         \$           and (fin)         300         72         0.2         0.0061         \$           300         72         0.2         0.0061         \$         \$	nce         1600         72         0.69         0.0061         \$         \$           nce 2nd floor         450         72         0.69         0.0061         \$         \$           ent (unfin)         200         72         0.2         0.0061         \$         \$         \$           ent (fin)         500         72         0.4         0.0061         \$         \$           ent (fin)         300         72         0.2         0.0061         \$         \$

sq. ft. 2000	sq. ft.	sq. ft. rate 0.04
		rate
		rate 0.04

Γ	Manufac. Home 1440	Modular Home or So. ft		
F	_			
	0.08	rale		
	\$ 112.20	 1 00		

	basement (fin)	basement (unfin)	Modular home		
	1000	440	1440	sq. ft.	
	72	72		GAM	
	0.4	0.2		Con. Fact.	
	0.0061	0.0061	0.08	PFM	
÷	69	-	•	1	1
466.56	175.68	1/5.68	115.20	Fee	

Other	
4000	sq. ft.
72	GAM
0.64	Con. Fact.
0.0061	PFM
\$ 1,124.35	Fee

C:\Documents and Settings\Administrator\Desktop\New fees

Sheet 4

# COLUMBIA BUILDING PERMIT

	garage	basement (fin)	basement (unfin)	<b>Residence 2nd floor</b>	Residence		
3050	300	500	200	450	1600	sq.ft.	
	39.83	105.93	15	105.93	105.93	Con. Cost	
\$285,070.50 \$	\$ 11,949.00	\$ 52,965.00	\$ 3,000.00	\$ 47,668.50	\$ 169,488.00	Con. Cost Value of con.	
\$	⇔	\$	↔	\$	↔		
641.41	26.89	-779.77-	6.75	107.25	381.35		
					381.35 (\$2.25 per thousand dollars value)		

Stormwater Dev. Chrg. \$.09 / sq. ft.	Development Chrg. \$.50/sq.ft.		HVAC		Plumbing \$3.78/fixture \$		15 circuits @ \$1.35 ea. \$	Electric Service Panel
↔	\$ 1,1		÷		↔		÷	↔
\$ 274.50	\$ 1,525.00		21.60		45.36		20.25	20.00
					45.36 12 fixtures			
(used for stormwater mgmt.)	(used for road construction)							
		Total	Strm. Chg.	Dev. Chg.	HVAC	Pimb.	Elec.	Base
		\$2,	*	\$ 1,	↔	∽	€	€7
		\$ 2,548.12	\$ 274.50	\$ 1,525.00	21.60	45.36	40.25	641.41

C:\Documents and Settings\Administrator\Desktop\New fees