

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the October Adjourned

Term. 20 11

In the County Commission of said county, on the 20th day of October 20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize Public Works to replace a 2000 Chevrolet crew cab 2WD pickup (fixed asset tag # 12401) and purchase a one ton 4WD crew cab flat bed.

Done this 20th day of October, 2011.

ATTEST:

Wendy S. Noren cc
Wendy S. Noren
Clerk of the County Commission

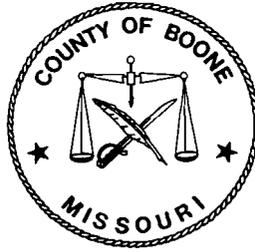
Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

Boone County Public Works

Gregory P. Edington
Fleet Operations Superintendent
Maintenance Operations Division



5551 Highway 63 South
Columbia, Missouri 65201-9711
(573) 449-8515 ext (226)
FAX (573) 875-1602
EMAIL: gregedington@boonecountymo.org

Date: September 28, 2011
To: Skip Elkin
From: Chet Dunn, Greg Edington
Subject: Request to purchase vehicle

Vehicle 1709 is a 2000 Chevrolet crew cab 2WD pickup. The vehicle was originally purchased for the Design and Construction division in lieu of a Suburban. In 2004 Design and Construction management endowed the vehicle to the Maintenance operations division because they could not use it. Since, the vehicle has been used to transport larger crews to job-sites and is a key vehicle to the Crack seal program.

Over the past few months, the vehicle has an internal engine noise that has become worse with time. The mechanics have tried heavier oil and additives to no avail. Any work to the vehicle may reveal major repair is needed, ranging from an in-frame rebuild, head replacement, or engine replacement. The vehicle is at 56% maintenance cost vs. capital expenditure ratio and any major repairs suggest that the vehicle should be replaced. The vehicle was not included in any part of the 2012 budget requests because it was believed that the vehicle was mechanically sound.

The Department requests that the vehicle be replaced with a One ton 4WD crew cab, cab chassis with a flat bed in the current years budget by utilizing cost savings in account 2040 class 9. There is approximately \$36,707.00 in cost savings in class 9. By authorizing the purchase we would have to adjust "carry-over" projections for the 2012 budget.

The cost for a new unit is expected to be approximately \$29,750. If the request is granted the Department would pursue purchasing from State Bid which is anticipated to be awarded by early November.

Public Works Proposed Class 9 Budget Item 2011 Purchase

Vehicle/Equipment Information:

Vehicle #: 1709	Fixed Asset Tag #: 12401	Dept. #: 2040
Year: 2000	Make: Chevrolet	Model: 3500 Crew Cab
Current Mileage/Hrs: 128309	Average Hrs. - Miles/Yr: 11,321	Hrs. - Mileage in 1 Yr: 139,630
Acquisition Date: 5/12/2000	Acquisition Cost: \$27,388.00	Estimated Resale: \$1,500
Parts Expenses to Date: \$11,681.74	Repair Labor Expense to Date: \$6,583.75	Total Repair Expenses: \$18,265.48
Maint\$/Cap\$ Ratio: 56%---	(excludes tire expenses)	

Description of vehicle use: Vehicle is utilized by a 3-4 person crew (Urban Service area). In addition to crew transport the vehicle also tows a crack seal machine and a variety of other equipment. The vehicle is a key component in yearly scheduled maintenance such as crack sealing, chip and seal, and brush cutting.

Vehicle Repair History: The vehicle has had no major repairs performed to date. All repair items have be standard replacement of common wear parts.

Vehicle Inspection Results:

Description of Repairs	Type	Recommendation	Cost
Possible engine or head replacement due to internal engine noise	Funtional	If repairs are needed it is suggested to park vehicle and sell	\$2,000- \$7,000

Department Comments: With the above repairs the Cap\$/Maint\$ will be above the threshold to reasonably retain the vehicle. A dependable mode of transportation/equipment hauling is desired to minimize downtime thereby increasing crew production.

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In the County Commission of said county, on the

20th

day of

October

20 11

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision for the unexpected replacement of a vehicle due to mechanical problems:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	91300	Public Works – Main	Mach & Equip New	25,000.00	
2040	92400	Public Works – Main	Repl Auto/Trucks		25,000.00

Done this 20th day of October, 2011.

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The Department requests that the vehicle be replaced with a One ton 4WD crew cab, cab chassis with a flat bed in the current years budget by utilizing cost savings in account 2040 class 9. There is approximately \$36,707.00 in cost savings in class 9. By authorizing the purchase we would have to adjust "carry-over" projections for the 2012 budget.

The cost for a new unit is expected to be approximately \$29,750. If the request is granted the Department would pursue purchasing from State Bid which is anticipated to be awarded by early November.

Public Works Proposed Class 9 Budget Item 2011 Purchase

Vehicle/Equipment Information:

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Current Mileage/Hrs: 128309	Average Hrs. - Miles/Yr: 11,321	Hrs. - Mileage in 1 Yr: 139,630
Acquisition Date: 5/12/2000	Acquisition Cost: \$27,388.00	Estimated Resale: \$1,500
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Maint\$/Cap\$ Ratio: 56%---	(excludes tire expenses)	

Description of vehicle use: Vehicle is utilized by a 3-4 person crew (Urban Service area). In addition to crew transport the vehicle also tows a crack seal machine and a variety of other equipment. The vehicle is a key component in yearly scheduled maintenance such as crack sealing, chip and seal, and brush cutting.

Vehicle Repair History: The vehicle has had no major repairs performed to date. All repair items have been standard replacement of common wear parts.

Vehicle Inspection Results:

Description of Repairs	Type	Recommendation	Cost
Possible engine or head replacement due to internal engine noise	Functional	If repairs are needed it is suggested to park vehicle and sell	\$2,000-\$7,000

Department Comments: With the above repairs the Cap\$/Maint\$ will be above the threshold to reasonably retain the vehicle. A dependable mode of transportation/equipment hauling is desired to minimize downtime thereby increasing crew production.

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/18/11 08:57:43

Year	<u>2011</u>	Original Appropriation	<u>144,200.00</u>
Dept	<u>2040 PW-MAINTENANCE OPERATIONS</u>	Revisions	
Acct	<u>91300 MACHINERY & EQUIPMENT</u>	Original + Revisions	<u>144,200.00</u>
Fund	<u>204 ROAD & BRIDGE FUND</u>	Expenditures	<u>119,107.00</u>
		Encumbrances	
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>119,107.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>25,093.00</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>25,093.00</u>

Expenditures by Period

January	_____	July	<u>49,373.00</u>
February	_____	August	<u>3,150.00</u>
March	<u>56,029.00</u>	September	_____
April	_____	October	<u>10,555.00</u>
May	_____	November	_____
June	_____	December	_____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN 10/18/11 08:58:22

Year	<u>2011</u>	Original Appropriation	<u>907,290.00</u>
Dept	<u>2040 PW-MAINTENANCE OPERATIONS</u>	Revisions	<u> </u>
Acct	<u>92400 REPLCMENT AUTO/TRUCKS</u>	Original + Revisions	<u>907,290.00</u>
Fund	<u>204 ROAD & BRIDGE FUND</u>	Expenditures	<u>51,756.00</u>
		Encumbrances	<u>849,592.00</u>
Class/Account	<u>A ACCOUNT</u>	Actual To Date	<u>901,348.00</u>
Account Type	<u>E EXPENSE</u>	Remaining Balance	<u>5,942.00</u>
Normal Balance	<u>D DEBIT</u>	Shadow Balance	<u>5,942.00</u>

Expenditures by Period

January	<u> </u>	July	<u> </u>
February	<u> </u>	August	<u> </u>
March	<u> </u>	September	<u> </u>
April	<u>21,765.00</u>	October	<u> </u>
May	<u> </u>	November	<u> </u>
June	<u>29,991.00</u>	December	<u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

10/18/2011

FY 2011
Budget Amendments/Revisions
Public Works - Maintenance (2040)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification
1	7/6/2011	2040	91301	PW - Maintenance	Computer Hardware			
		2040	71101	PW - Maintenance	Professional Services	2,000	2,000	Re-classify funds for training on the new sign shop equipment and software.
2	10/14/2011	2040	91300	PW-Maintenance	Mach & Equip			
		2040	92400	PW-Maintenance	Replc. Auto/Truck	25,000	25,000	Re-classify funds to cover purchase of 1T pickup

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In the County Commission of said county, on the

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the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover criminal investigations equipment:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	91301	Sheriff's	Computer Hardware		795.00
1251	91302	Sheriff's	Computer Software		275.00
1251	85400	Sheriff's	Criminal Invest	1070.00	

Done this 20th day of October, 2011.

ATTEST:

Wendy S. Noren
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Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Karen M. Miller
Karen M. Miller
District I Commissioner

Skip Elkin
Skip Elkin
District II Commissioner

REQUEST FOR BUDGET REVISION

BOONE COUNTY, MISSOURI

10-17-11

EFFECTIVE DATE

FOR AUDITORS USE

Department				Account				Department Name		Account Name		(Use whole \$ amounts)	
												Transfer From	Transfer To
										Decrease	Increase		
1	2	5	1	9	1	3	0	1	Sheriff's	Computer hardware		795.00	
1	2	5	1	9	1	3	0	2	Sheriff's	Computer Software		275.00	
1	2	5	1	8	5	4	0	0	Sheriff's	Criminal Invest	1070.00		

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): Transfer to cover criminal investigations equipment.

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year? YES NO
 If not, please explain (use an attachment if necessary):



Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Agenda

JMG

Auditor's Office



PRESIDING COMMISSIONER



DISTRICT I COMMISSIONER



DISTRICT II COMMISSIONER

10/17/2011

FY 2011
Budget Amendments/Revisions
Sheriff (1251)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	5/2/2011	1251	10100	Sheriff	Salaries & Wages		1,925	cover contract MSHP employees for data entry due to vacancies in the warrants division
		1251	71100	Sheriff	Outside Services	1,925		
2	8/17/2011	1192	10600	Employee Benefits	Unemployment		4,587	2nd Quarter 2011 Unemployment
		1132	10600	Election/VR	Unemployment	208		
		1140	10600	Treasurer	Unemployment	600		
		1150	10600	Collector	Unemployment	190		
		1242	10600	JJC	Unemployment	19		
		1251	10600	Sheriff	Unemployment	1,920		
		1255	10600	Corrections	Unemployment	1,650		
3	10/17/2011	1251	91301	Sheriff	Computer Hardware	795		Transfer to cover criminal investigations equipment
			91302	Sheriff	Computer Software	275		
			85400	Sheriff	Criminal Investigation		1,070	

Leasa Quick - Re: PC items for BR

From: Aron Gish
To: Chad Martin; Leasa Quick
Date: 10/17/2011 11:16 AM
Subject: Re: PC items for BR

I added the account numbers to the end of the equipment and software.
I added the MS Office Lic.

I think that was all that was needed?

PC Specs / Cost \$ 630.00 (Account - 91301)

630.00

HP Compaq 6200 Pro -
SFF - 1 x Core i3 2120 / 3.3 GHz -
RAM 4 GB -
HDD 1 x 500 GB -
DVD±RW (±R DL) / DVD-RAM -
HD Graphics 2000 - Dual Monitor out
Gigabit Ethernet -
Windows 7 Pro 64-bit -
Monitor : none

MS Office Standard \$275.00 (Account - 91302) - ~~*~~

External HD For video storage \$135.00 (Account - 91301)

135.00

<http://www.newegg.com/Product/Product.aspx?Item=N82E16822154480>

Wireless Keyboard and Mouse \$30.00 (Account - 91301)

30.00

<http://www.newegg.com/Product/Product.aspx?Item=N82E16823126197>

>>>

91301 = 795.00

From: Chad Martin
To: Aron Gish
Date: 10/17/2011 7:58 AM
Subject: PC items for BR

Aron,

We are trying to get on tomorrow mornings Commission Agenda. Can you send Leasa that info of what we need to do a BR for and what we don't?

Thanks,
Chad