

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

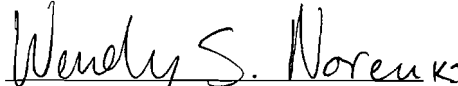
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the following budget revision to cover 2009 Class 1 shortages with savings in Classes 2-8:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1115	10100	Human Resources	Salaries & Wages		322.00
1115	23050	Human Resources	Other Supplies	367.00	
1118	10100	Purchasing	Salaries & Wages		434.00
1118	37200	Purchasing	Seminars/ Conference	434.00	
1126	10100	County Counselor	Salaries & Wages		347.00
1126	71105	County Counselor	Legal Services	347.00	
1140	10110	Treasurer	Overtime		215.00
1140	22500	Treasurer	Subscriptions / Public	215.00	
1176	10100	GIS-County	Salaries & Wages		148.00
1176	23017	GIS-County	Computer Paper	148.00	
1370	10100	BC Reg Sewer Dist	Salaries & Wages		19.00
1360	71100	Solid Waste Recycling	Outside Services	19.00	
1360	10100	Solid Waste Recycling	Salaries & Wages		53.00
1360	10200	Solid Waste Recycling	FICA		5.00
1360	10500	Solid Waste Recycling	401 (A) Match Plan		10.00
1360	71100	Solid Waste Recycling	Outside Services	68.00	
1221	10100	Circuit Clerk	Salaries & Wages		138.00
1221	37210	Circuit Clerk	Training/ Schools	138.00	
1115	10500	Human Resources	401 (A) Match Plan		45.00

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Kenneth M. Pearson  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

# REQUEST FOR BUDGET REVISION

2009

## BOONE COUNTY, MISSOURI

~~2/18/10~~

**EFFECTIVE DATE**

**FOR AUDITORS USE**

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 1 1 5	1 0 1 0 0	Human Resources	Salaries & Wages		322
1 1 1 5	2 3 0 5 0	Human Resources	<del>Other Supplies</del>	367	
1 1 1 8	1 0 1 0 0	Purchasing	Salaries & Wages		434
1 1 1 8	3 7 2 0 0	Purchasing	Seminars/Conferenc	434	
1 1 2 6	1 0 1 0 0	County Counselor	Salaries & Wages		347
1 1 2 6	7 1 1 0 5	County Counselor	Legal Services	347	
1 1 4 0	1 0 1 1 0	Treasurer	Overtime		215
1 1 4 0	2 2 5 0 0	Treasurer	Subscriptions/Public	215	
1 1 7 6	1 0 1 0 0	GIS-County	Salaries & Wages		148
1 1 7 6	2 3 0 1 7	GIS-County	Computer Paper	148	
1 3 7 0	1 0 1 0 0	BC Reg Sewer Dist	Salaries & Wages		19
1 3 6 0	7 1 1 0 0	Solid Waste Recyclin	Outside Services	19	

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To cover 2009 Class 1 shortages with savings in Classes 2-8.**

*See page 2*

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year?  YES  NO  
If not, please explain (use an attachment if necessary):

*[Signature]*

Requesting Official

-----  
**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

Auditor's Office

*[Signature]*  
PRESIDING COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

# REQUEST FOR BUDGET REVISION

2009

## BOONE COUNTY, MISSOURI

~~2/18/10~~

**EFFECTIVE DATE**

**FOR AUDITORS USE**

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Transfer From	Transfer To
				Decrease	Increase
1 3 6 0	1 0 1 0 0	Solid Waste Recyclin	Salaries & Wages		53
1 3 6 0	1 0 2 0 0	Solid Waste Recyclin	FICA		5
1 3 6 0	1 0 5 0 0	Solid Waste Recyclin	401(A) Match Plan		10
1 3 6 0	7 1 1 0 0	Solid Waste Recyclin	Outside Services	68	
1 2 2 1	1 0 1 0 0	Circuit Clerk	Salaries & Wages		138
1 2 2 1	3 7 2 1 0	Circuit Clerk	Training/Schools	138	
1 1 1 5	1 0 5 0 0	Human Resources	401(A) Match Plan		45

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary): **To cover 2009 Class 1 shortages with savings in Classes 2-8.**

Do you anticipate that this Budget Revision will provide sufficient funds to complete the year?  YES  NO  
 If not, please explain (use an attachment if necessary):

*RP*

\_\_\_\_\_  
**Requesting Official**

-----  
**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- Unencumbered funds are available for this budget revision.
- Comments:

\_\_\_\_\_  
**Auditor's Office**

\_\_\_\_\_  
**PRESIDING COMMISSIONER**

\_\_\_\_\_  
**DISTRICT I COMMISSIONER**

\_\_\_\_\_  
**DISTRICT II COMMISSIONER**

Payroll Accrual Notes:

— Dept 1115 Human Resources

Class 1 will be short \$366.37. Total hours paid to Betty were 2080 and Kara 2075.75. The department has 100% participation in the 401A match accounting for \$110 of the shortage. 2

— Dept 1118 Purchasing

Class 1 will be short \$433.05. Total hours paid to Dave Eagle were 1162.75 and the position was budgeted for 1040. Melinda was aware the overage would happen and plans to use class 3 savings to cover the shortage. The department has 100% participation in the 401A match accounting for \$165 of the shortage.

— Dept 1126 County Counselor CJ

Class 1 will be short \$346.83. Total hours paid to Deborah 1460.9 and the position was budgeted for 1454. The department has 100% participation in the 401A match accounting for \$110 of the shortage. class 7

Dept 1140 Treasurer

Class 1 will be short \$214.55. Overtime and Holiday Worked are the only accounts that have exceeded budget.

Dept 1262

OK Class 1 will be short \$465.79. This will be covered with a journal entry to reimburse FICA, Disability Ins, Life Ins and 401A Match for position #500. These costs are reimbursed from the PA Bad check fund.

Dept 1360

Class 1 will be short \$67.86. This seems to happen every year with a small amount of shortage. The 401A Match accounts for \$25.25 of the shortage.

Dept 1370

Class 1 will be short \$18.44. Revenue will exceed expenses. A budget amendment can be prepared to show the increased revenues and class 1 expense can be increased at the same time.

— Dept 2972 *Wanda is preparing budget revision*

Class 1 will be short ~~\$412.29~~ <sup>\$14.20</sup>. There were not enough funds budgeted to cover the health insurance in the department \$(427). There are other journal entries to be entered which will make the shortage greater. *money in class 3 4624.50*

Dept 1221

short 137.70

Dept 1176 - mostly due to participation in 401(A) match.

*grant-related  
will be  
handbook  
separate  
BR  
off*

## Kristen Pettit - Fwd: Re: Class 1 Budget Revision

---

**From:** Kara Coustry  
**To:** Kristen Pettit  
**Date:** 2/22/2010 10:59 AM  
**Subject:** Fwd: Re: Class 1 Budget Revision  
**CC:** Betty Dickneite

---

Hi Kristen,

Please process the budget adjustment for Human Resources as follows:

10100 Salaries and Wages \$322.00

10500 Matching Plan 401A \$45.00

23050 Other Supplies (\$367.00)

Thank you for taking care of us!

Kara

>>> Kristen Pettit 2/22/2010 10:44 AM >>>

Hi Kara,

Attached is my Budget Revision for all Class 1 2009 shortages. I only addressed the total Class 1 shortage and didn't divide between individual accounts. If you would prefer that I revise each account shortage in class 1, let me know and I will be glad to do so. For our purposes this is all that is needed.

Kristen

**Kristen Pettit - Re: Class 1**

---

**From:** Melinda Bobbitt  
**To:** Kristen Pettit  
**Date:** 2/17/2010 10:44 AM  
**Subject:** Re: Class 1

---

That would be great.  
Thanks,  
Melinda

>>> Kristen Pettit 2/17/2010 10:43 AM >>>  
Hi Melinda,

I just wanted to confirm that you wanted to use Class 3 savings to cover the shortage in Class 1 for the Budget Revision per your previous conversation with Caryn.

Thanks,  
Kristen

	<u>Increase</u>	<u>Decrease</u>
1118-10100	434	
1118-37200		434

**Kristen Pettit - Re: Class 1**

---

**From:** CJ Dykhouse  
**To:** Pettit, Kristen  
**Date:** 2/18/2010 11:11 AM  
**Subject:** Re: Class 1  
**CC:** Sprague, Deborah

---

Kristen,

Good morning.

I think I'd like to do a budget revision from class 7, particularly account 71105, to address the shortage that arose in the class 1 budget for FY2009.

Will you prepare a draft budget revision with that information for me to review?

Thanks for your help with this, Kristen.

CJ

CJ Dykhouse  
County Counselor  
Boone County, Missouri  
601 E. Walnut, Ste. 207  
Columbia, Missouri 65201  
573-886-4414

	<u>Increase</u>	<u>Decrease</u>
1126-10100	347	
1126-71105		347

PRIVILEGED AND CONFIDENTIAL

This e-mail contains CONFIDENTIAL INFORMATION which may also be LEGALLY PRIVILEGED and which is intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering it to the intended recipient, you are hereby on notice that you are in possession of confidential and privileged information. Any dissemination, distribution or copying of this e-mail is strictly prohibited and may be unlawful.

>>> Kristen Pettit 2/17/2010 11:19 AM >>>

Well I'm newer than you at this, I think. Yes, I am referring to the 2009 budget. The auditor's office will prepare the budget revision for all department's Class 1 shortages. And I just need to know which Class in your department that has savings you would like to use to cover Class 1. Even though we will prepare the Budget Revision, I still need you to tell me where to make the adjustment.

Does that explain it any better.  
Kristen

>>> CJ Dykhouse 2/17/2010 10:52 AM >>>  
Kristen,

Good morning.

**From:** Kay Murray  
**To:** Caryn Ginter  
**Date:** 2/16/2010 10:16 AM  
**Subject:** Re: Class 1 shortage

Caryn, In 2009 Department and class 1140-22500 (subscriptions etc) balance \$441.10. Will this work?  
 Thanks  
 K

Kay Murray  
 Boone County Treasurer  
 573-886-4367  
 573-886-4369  
 kmurray@boonecountymo.org

>>> Caryn Ginter 2/11/2010 4:46 PM >>>

Kay,  
 Your 2009 Class 1 will be short approximately \$215 after the 4th quarter unemployment has been paid. We are working on closing preparing the year end clean up budget revision and I need direction from you as to which account(s) you have savings in that could be used to cover the shortage.

I will use your email as authorization from you on the budget revision.

Thanks!  
 Caryn

	<u>Increase</u>	<u>Decrease</u>
1140 - 10110	215	
1140 - 22500		215



**From:** Jason Warzinik  
**To:** Caryn Ginter  
**Date:** 2/16/2010 8:05 AM  
**Subject:** Re: Class 1 budget revision

Caryn,

Please do the transfer from 1176-23017.

Thanks

Jason Warzinik, GISP, GIS Manager  
 Boone County  
 801 E. Walnut, Room 123  
 Columbia, MO 65201-4890  
 Phone: (573) 886-4325  
 Fax: (573) 886-4322  
 E-mail: jwarzinik@boonecountymo.org  
 www: www.showmeboone.com

>>> Caryn Ginter 2/11/2010 4:51 PM >>>

Hi Jason,

We are working on the budget revision to correct class 1 shortages for 2009. Currently dept 1176 has a shortage of \$147.45. There appear to be savings in several other categories that could be used to cover this shortage. Would you please let me know which account the funds can be taken from to cover class 1?

Your response to this email will be used as authorization to move the funds. Our office will present the budget revision in commission.

Thanks,  
Caryn

	<u>Increase</u>	<u>Decrease</u>
1176 - 10100	\$ 148	
1176 - 23017		\$ 148

**From:** Stan Shawver  
**To:** Caryn Ginter  
**Date:** 2/18/2010 6:55 AM  
**Subject:** Re: Dept 1370 Class 1 shortage

Caryn - that will be fine.

Stan Shawver

>>> Caryn Ginter 2/17/2010 4:49 PM >>>

Stan,

This department has a small class 1 shortage of \$19. Last year we covered that out of dept 1360 class 7. There are enough funds to cover it from that account last year. Is it okay with you if we do the same thing this year?

Thanks,  
Caryn

	Increase	Decrease
1370 - 10100	19	
1360 - 71100		19

**From:** Stan Shawver  
**To:** Caryn Ginter  
**Date:** 2/11/2010 5:43 PM  
**Subject:** Re: Class 1 shortage in 1360

that sounds good.

Stan Shawver

>>> Caryn Ginter 2/11/2010 5:11 PM >>>

Hi Stan,

We are working on the budget revision for shortages in class 1 for 2009. There will be a small shortage (\$67.86) in department 1360. This is partly due to the way the 401A match is budgeted. There are funds available in class 7 to cover the shortage. Do you agree with using those savings to cover class 1?

Your response to this e-mail will be used as authorization for the budget revision. Our office will present the budget revision in commission.

Thanks,  
Caryn

	<u>Increase</u>	<u>Decrease</u>
1360 - 10100	53	
1360 - 10200	5	
1360 - 10500	10	
1360 - 71100		68

**From:** <Rosa.Dietiker@courts.mo.gov>  
**To:** <kpettit@boonecountymmo.org>  
**CC:** <Christy.Blakemore@courts.mo.gov>  
**Date:** 2/22/2010 8:24 AM  
**Subject:** Fw: Class 1

Kristen,  
 It will be fine to take the \$137.70 out of Class 3 to coverage the shortage from Class 1. I believe everything else has been paid for so the balances remaining should be what is available.

Thank you.

Rosa Dietiker  
 Court Program Specialist III / State Payroll Designee  
 Boone County Circuit Clerks Office  
 13th Judicial Circuit  
 PH:573-886-4033 Fax: 573-886-4044  
 Rosa.Dietiker@courts.mo.gov

----- Forwarded by Rosa Dietiker/13/Courts/Judicial on 02/22/2010 08:19 AM  
 -----

Christy  
 Blakemore/13/Cour  
 ts/Judicial To  
 Rosa  
 02/21/2010 01:56 Dietiker/13/Courts/Judicial@Judicia  
 PM |  
 cc  
 Subject  
 Fw: Class 1

Rosa can you look at this and let me know what she is talking about?  
 Thanks.

Christy Blakemore  
 Boone County Circuit Clerk  
 Columbia, MO 65201  
 573.886.4041  
 573.886.4095 fax  
 ----- Forwarded by Christy Blakemore/13/Courts/Judicial on 02/21/2010 01:55  
 PM -----

"Kristen Pettit"  
<KPettit@boonecou  
ntymo.org> To  
"Christy Blakemore"  
02/19/2010 02:20 <christy.blakemore@courts.mo.gov>  
PM cc  
Subject  
Class 1

Hi Christy,

I am working on a budget revision for a clean up of all class 1 shortages. Class 1 in Department 1221 is short by 137.70. Your biggest savings are in classes 2 and 3. Please let me know how you would like to cover your class 1 shortage.

Thanks,  
Kristen

2/22/2010

FY 2009  
 Budget Amendments/Revisions  
 Human Resources (1115)

Index #	Date Recd	Dept	Account	Dept Name	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	2/27/2009	1115	83100	Human Resources	Awards			81	Cover 4th Qtr Employee award - Juliet Schultz
		1263	10100	IV-D	Salaries & Wages	75			
		1263	10200	IV-D	FICA	6			
2	3/27/2009	1115	23001	Human Resources	Printing			95	Repair fax machine
		1115	60200	Human Resources	Equipment Repairs/Maintenance	95			
3	5/1/2009	1115	83100	Human Resources	Awards			81	Cover 1st Qtr Employee award - Kelle Westcott
		2040	10100	Public Works	Salaries & Wages	75			
		2040	10200	Public Works	FICA	6			
4	10/14/2009	1115	83100	Human Resources	Awards			81	Cover 2nd Qtr Employee award - Andrew Collins
		1251	10100	Sheriff	Salaries & Wages	75			
		1251	10200	Sheriff	FICA	6			
5	11/27/2009	1115	83100	Human Resources	Awards			81	Cover 3rd Qtr Employee award - Jane Telander
		2045	10100	Public Works	Salaries & Wages	75			
		2045	10200	Public Works	FICA	6			
6	2/18/2010	1115	10100	Human Resources	Salaries & Wages	322		367	To cover 2009 Class 1 shortages with savings in Classes 2-8
		1115	23050	Human Resources	Other Supplies				
		1115	10500	Human Resources	401(A) Match Plan	45			

2/18/2010

FY 2009  
Budget Amendments/Revisions  
Purchasing (1118)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/18/2010	10100 37200	Salaries & Wages Seminars/Conferences	434	434	To cover 2009 Class 1 shortages with savings in Classes 2-8	

2/18/2010

FY 2009  
Budget Amendments/Revisions  
County Counselor Office (1126)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/18/2010	1126	10100	County Counselor	Salaries & Wages	347		To cover 2009 Class 1 shortages with savings in Classes 2-8	
		1126	71105	County Counselor	Legal Services		347		



2/18/2010

FY 2009  
Budget Amendments/Revisions  
Treasurer (1140)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
6	2/8/2010	1192	10600				
		1251	10600		6,400		
		1255	10600		3,520		
		1210	10600		152		
		1140	10600		320		
		1200	10600		2,488		
7	2/18/2010	10110	Overtime	215		To cover 2009 Class 1 shortages with savings in	
		22500	Subscriptions/Publications		215	Classes 2-8	
							12,880 2009 4th Qtr unemployment expense

2/18/2010

FY 2009  
Budget Amendments/Revisions  
GIS - County (1176)

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/18/2010	10100 23017	Salaries & Wages Computer Paper	148	148	To cover 2009 Class 1 shortages with savings in Classes 2-8	

2/18/2010

FY 2009  
 Budget Amendments/Revisions  
 Solid Waste Recycling (1360)

Index #	Date Recd	Dept	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	8/24/2009		<del>91300</del> 1123-86850	<del>Machinery &amp; Equipment Contingency</del>	<del>4,690</del>	<del>4,690</del>	<del>Move funds budgeted in contingency for the purchase of one roll-off recycling container</del>	Replaced
2	8/24/2009		<del>3451</del> 91300	<del>State Reimburse—Grant Machinery &amp; Equipment</del>	<del>24,640</del> <del>24,640</del>		<del>Establish budget for "Boone County Recycles Expansion 2009" grant. Purchase 5 roll-off containers.</del>	Replaced
3	10/27/2009	1360	91300	Machinery & Equipment	9,777		Purchase of two roll-off recycling containers and cover increased haul fees	
		1360	71100	Outside Services	7,200			
		1360	60200	Equipment Repair/Maintenance		3,600		
		1360	22500	Subscriptions		208		
		1360	26000	Pavement Repairs		320		
		1360	83160	Dump fees		100		
		1123	86850	Contingency		8,000		
		1123	86800	Emergency		4,749		
4	2/18/2010	1360	10100	Salaries & Wages	53		To cover 2009 Class 1 shortages with savings in Classes 2-8	
		1360	10200	FICA	5			
		1360	10500	401 (A) Match Plan	10			
		1360	71100	Outside Services		68		
		1370	10100	Salaries & Wages	19			
		1360	71100	Outside Services		19		

2/18/2010

FY 2009  
Budget Amendments/Revisions  
BC Reg Sewer Dist Mgmt Service (1370)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/18/2010	1370	10100	Salaries & Wages	19		To cover 2009 Class 1 shortages with savings in Classes 2-8	
		1360	71100	Outside Services		19		

2/22/2010

FY 2009  
Budget Amendments/Revisions  
Circuit Clerk (1221)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	12/14/2009	1221	23000	Circuit Clerk	Supplies		134	Need to purchase scanner for scanning judgments
			92301	Circuit Clerk	Replacement computer Hrwr		297	
			91301	Circuit Clerk	Computer Hardware	134		
			91301	Circuit Clerk	Computer Hardware	297		
2	12/31/2009	1221	60050	Circuit Clerk	Equipment Service Contracts		1,199	To cover Dec telephone bill
			48000	Circuit Clerk	Telephones	1,199		
3	2/22/2010	1221	10100	Circuit Clerk	Salaries & Wages	138		Cover 2009 class 1 shortage with savings in class 3
			37210	Circuit Clerk	Training /Schools		138	

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 10

County of Boone

In the County Commission of said county, on the

23<sup>rd</sup>

day of

February

20

10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the cooperative contract C207030001 Photocopiers with Ikon Office Solutions for a base copier and associated equipment in the total amount of \$5,996.91. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

*Wendy S. Noren*  
Wendy S. Noren  
Clerk of the County Commission

*Kenneth M. Pearson*  
Kenneth M. Pearson  
Presiding Commissioner

*Karen M. Miller*  
Karen M. Miller  
District I Commissioner

*Skip Elkin*  
Skip Elkin  
District II Commissioner

PKC

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

2/3/10

REQUEST  
DATE

o: County Clerk's Office

6931

Ikon Office Solutions

Comm Order # 90-2010

VENDOR  
NO.

VENDOR NAME

ADDRESS

CITY

Return to Auditor's Office

Please do not remove staple.

### BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) Attached (>\$750 to \$4,499)
- Purchase is <\$750 and is NOT covered by an existing bid or sole source

### Not Subject To Bidding (select appropriate response below):

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

#C207030001

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 1150

Bill to Department # 1150

Department				Account				Item Description	Qty	Unit Price	Amount
1	1	5	0	9	2	0	0	Copier: Ricoh MP 5001 (includes document feeder, 2 x 550 sheet paper trays, bypass tray (rated for 25,000 copies per month)	1	3500.00	3500.00
1	1	5	0	9	2	0	0	Network Card (Printing)	1	494.85	494.85
1	1	5	0	9	2	0	0	Cassette Feed Unit (2 additional 550 sheet drawers)	1	627.78	627.78
1	1	5	0	9	2	0	0	Large Capacity Tray (additional 1,200 sheet, side large capacity tray)	1	972.22	972.22
1	1	5	0	9	2	0	0	Scan to E-mail	1	402.06	402.06
								Note: Firm maintenance pricing of \$0.005 per copy, with no minimum, through 12/31/16.			
								TOTAL			5996.91

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Melinda Bobbitt

Prepared By

Requesting Official

*CAJ* 2/19/10

Auditor Approval

91 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

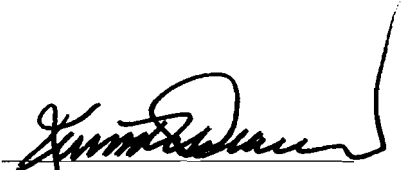
the following, among other proceedings, were had, viz:

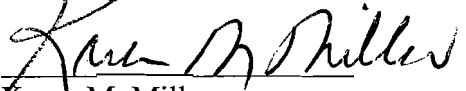
Now on this day the County Commission of the County of Boone does hereby approve the utilization of the cooperative term and supply contract C110083002 Patrol Vehicles with Don Brown Chevrolet of St. Louis, MO for 1 Patrol Vehicle totaling to \$24,869.48. It is further ordered the Presiding Commissioner is hereby authorized to sign said term and supply contract.

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



PURC

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

2/8/2010  
REQUEST  
DATE

9179  
VENDOR  
NO.

Don Brown Chevrolet, Inc  
VENDOR NAME  
2244 South Kings Highway  
ADDRESS  
St. Louis  
CITY

o: County Clerk's Office  
Comm Order # 91-2010  
Return to Auditor's Office  
Please do not remove staple.

**BID DOCUMENTATION**

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

<input checked="" type="checkbox"/> Bid /RFP (enter # below)	<input type="checkbox"/> Utility	<input type="checkbox"/> Mandatory Payment to Other Govt
<input type="checkbox"/> Sole Source (enter # below)	<input type="checkbox"/> Employee Travel/Meal Reimb	<input type="checkbox"/> Court Case Travel/Meal Reimb
<input type="checkbox"/> Emergency Procurement (enter # below)	<input type="checkbox"/> Training (registration/conf fees)	<input type="checkbox"/> Tool and Uniform Reimb
<input type="checkbox"/> Written Quotes (3) Attached (>\$2500 to \$4,499)	<input type="checkbox"/> Dues	<input type="checkbox"/> Inmate Housing
<input type="checkbox"/> Purchase is <\$2500 and is NOT covered by an existing bid or sole source	<input type="checkbox"/> Pub/Subscription/Transcript Copies	<input type="checkbox"/> Remit Payroll Withheld
	<input type="checkbox"/> Refund of Fees Previously Paid to County	<input type="checkbox"/> Agency Fund Dist (dept #s 7XXX)
	<input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable	
	<input type="checkbox"/> Intergovernmental Agreement	
	<input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain):	

**#C110083002**  
(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2901

Bill to Department # 2901

Department	Account	Item Description	Qty	Unit Price	Amount
2 9 0 1	9 2 4 0 0	2010 Chevrolet Tahoe <i>PPV</i>	1	23,394	23,394
		Line Item 020 – Dealer prep	1	495.00	495.00
		Delivery (256 miles round trip @ \$1.08 ea.)	1	276.48	276.48
		Add 6N6: door locks, inside rear doors inop.	1	66.00	66.00
		Add 6B2: inside rear door inoperative	1	66.00	66.00
		Add 6N5: rear windows inoperative	1	56.00	56.00
		Delete DRL/auto headlights for surveillance	1	1.00	1.00
		Add 6J7: Headlight/Tail light flasher	1	480.00	480.00
		Add 6J4: Horn/siren wiring inline	1	35.00	35.00
		Exterior Color = Black			
		Interior Color = Ebony			
		<b>TOTAL</b>			<b>24,869.48</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Chad Martin  
Prepared By  
*[Signature]*  
Requesting Official

*[Signature]*  
Auditor Approval

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

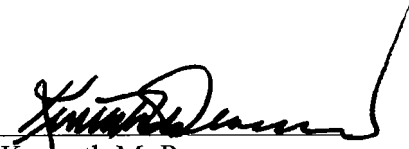
the following, among other proceedings, were had, viz:


Now on this day the County Commission of the County of Boone does hereby approve the utilization of the cooperative term and supply contract C110083003 Patrol Vehicles with West Brothers Chrysler of Sullivan, MO for 1 Patrol Vehicle totaling to \$22,856.00. It is further ordered the Presiding Commissioner is hereby authorized to sign said term and supply contract.


Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



93 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

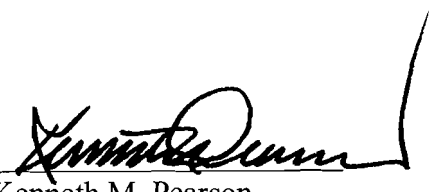
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the utilization of the cooperative term and supply contract C110083001 Patrol Vehicles – Model Year 2010 with Joe Machens Ford of Columbia MO for 7 Patrol Vehicles totaling to \$159,222.00. It is further ordered the Presiding Commissioner is hereby authorized to sign said term and supply contract.

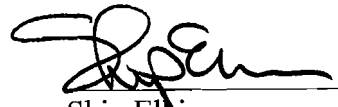
Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

2/8/10

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

*purc*

REQUEST  
DATE

507  
VENDOR  
NO.

Joe Machens Ford  
VENDOR NAME

ADDRESS

CITY

To: County Clerk's Office

Comm Order # 93-2010

Return to Auditor's Office

Please do not remove staple.

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) Attached (>\$2500 to \$4,499)
- Purchase is <\$2500 and is NOT covered by an existing bid or sole source

### Not Subject To Bidding (select appropriate response below):

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

**#C110083001**

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship to Department # 2901

Bill to Department # 2901

Department				Account				Item Description	Qty	Unit Price	Amount
2	9	0	1	9	2	4	0 0	2010 Ford Crown Victoria Police Interceptor	7	25,057	175,399
								Delete Fire Suppression	7	-2936	-20,552
								Add Fleet Keyed alike (1294X)	7	50	350
								Add Line Item 018 Dealer Prep	7	545	3,815
								Add Item 61K – Heated Mirrors	7	35	245
								Add Item 1 – cloth front / vinyl rear seats	7	65	455
								Add Item 175 – Horn, Siren, Wiring Prep	7	40	280
								Delete Trunk Pack	7	-160	-1,120
								Add Item 948 Pwr windows control by driver	7	25	175
								Add Item 67R – Rear door handles inop	7	25	175
								Colors: 2 – Medium Brown, 1 - Black			
								1 – Arizona Beige, 2 – Medium titanium			
								1 – Smokestone			
								<b>TOTAL</b>			<b>159,222</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Prepared By

*[Signature]*  
Requesting Official

Auditor Approval

94 -2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

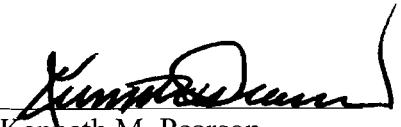
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Amendment Number One to contract 70-30Dec08 – Vehicle Preventative Maintenance Term and Supply with MFA Petroleum Company / D.B.A. Jiffy Lube on February 3, 2009. Contract 70-30Dec08 – Vehicle Preventative Maintenance was approved by Commission Order 43-2009. It is further ordered the Presiding Commissioner is hereby authorized to sign said amendment.

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

**CONTRACT AMENDMENT NUMBER ONE  
PURCHASE AGREEMENT FOR  
VEHICLE PREVENTATIVE MAINTENANCE**

The Agreement 70-30DEC08 dated February 3, 2009 made by and between Boone County, Missouri and MFA Petroleum Company / D.B.A. Jiffy Lube for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

**1. Pricing for the period January 1, 2010 through December 31, 2010 shall be:**

<u>Oil Pricing for 2010</u>		<u>Oil Pricing for 2011</u>	
<u>Quart</u>	<u>Price</u>	<u>Quart</u>	<u>Price</u>
<u>Quantity</u>		<u>Quantity</u>	
5	\$25.95	5	\$26.95
5.1	\$26.15	5.1	\$27.15
5.2	\$26.35	5.2	\$27.35
5.3	\$26.55	5.3	\$27.55
5.4	\$26.75	5.4	\$27.75
5.5	\$26.95	5.5	\$27.95
5.6	\$27.15	5.6	\$28.15
5.7	\$27.35	5.7	\$28.35
5.8	\$27.55	5.8	\$28.55
5.9	\$27.75	5.9	\$28.75
6	\$27.95	6	\$28.95
6.1	\$28.15	6.1	\$29.15
6.2	\$28.35	6.2	\$29.35
6.3	\$28.55	6.3	\$29.55
6.4	\$28.75	6.4	\$29.75
6.5	\$28.95	6.5	\$29.95
6.6	\$29.15	6.6	\$30.15
6.7	\$29.35	6.7	\$30.35
6.8	\$29.55	6.8	\$30.55
6.9	\$29.75	6.9	\$30.75
7	\$29.95	7	\$30.95
7.1	\$30.15	7.1	\$31.15
7.2	\$30.35	7.2	\$31.35
7.3	\$30.55	7.3	\$31.55
7.4	\$30.75	7.4	\$31.75
7.5	\$30.95	7.5	\$31.95
7.6	\$31.15	7.6	\$32.15
7.7	\$31.35	7.7	\$32.35
7.8	\$31.55	7.8	\$32.55
7.9	\$31.75	7.9	\$32.75

2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.





95-2010

**Boone County Purchasing**  
**David Eagle**  
 Office Specialist



601 E. Walnut, Room 205  
 Columbia, MO 65201  
 Phone: (573) 886-4394

---

**MEMORANDUM**

TO: Boone County Commission  
 FROM: David Eagle  
 RE: Surplus Disposal  
 DATE: February 4, 2010

The Purchasing Departments requests permission to dispose of the following list of surplus equipment.

	Asset #	Description	Make	Model	Condition of Asset	Serial #
1.	NO TAG	24 Wireless MDT modems	Sierra			Chad Martin requested these be donated to the Central MO Regional Justice info Sharing Group
2.	NO TAGS	31 Gun rack/lock				Chad Martin requested we donate one to the Randolph County Coroner, Gerald Luntsford and sell the other 30 on Gov/Deals
3.	11698	VHS camera	Kuston Signals		Destroyed	Remove from Inventory
4.	NO TAG	RF amplifier		PA3-1FD	Used	2846
5.	NO TAG	Box of outdated car kits fpr Kyocera & Nokia cell phones			Used	

6.	NO TAG	Digital Eye Witness VHS in-car video cameras (quantity 3)			Used	
7.	11943	Mobile Vision VHS patrol car camera system			Unknown	
8.	11944	Mobile Vision VHS patrol car camera system			Unknown	
9.	12386	Mobile Vision VHS patrol car camera system			Unknown	
10.	12387	Mobile Vision VHS patrol car camera system			Unknown	
11.	12909	Mobile Vision VHS patrol car camera system			Unknown	
12.	13389	Mobile Vision VHS patrol car camera system			Unknown	
13.	14093	Mobile Vision VHS patrol car camera system			Unknown	
14.	14094	Mobile Vision VHS patrol car camera system			Unknown	
15.	14095	Mobile Vision VHS patrol car camera system			Unknown	
16.	14096	Mobile Vision VHS patrol car camera system			Unknown	
17.	14097	Mobile Vision VHS patrol car camera system			Unknown	
18.	14098	Mobile Vision VHS patrol car camera system			Unknown	
19.	14099	Mobile Vision VHS patrol car camera system			Unknown	

20.	14100	Mobile Vision VHS patrol car camera system			Unknown	
21.	14101	Mobile Vision VHS patrol car camera system			Unknown	
22.	14102	Mobile Vision VHS patrol car camera system			Unknown	
23.	14103	Mobile Vision VHS patrol car camera system			Unknown	
24.	14104	Mobile Vision VHS patrol car camera system			Unknown	
25.	14105	Mobile Vision VHS patrol car camera system			Unknown	
26.	10898	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
27.	10619	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
28.	11308	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
29.	11305	Code 3 emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept.
30.	NO TAG	Federal Signal Vector emergency vehicle light bar			Used	Request to donate to Bevier Fire Dept
31.	10892	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
32.	10895	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
33.	10896	Code 3 light bar			Used	Request to donate to Bevier Fire Dept
34.	10897	Code 3 light bar			Used	Request to donate to Bevier Fire Dept

35.	15280	X26 Taser			Destroyed	Remove from Inventory
36.	14871	X26 Taser			Destroyed	Remove from Inventory
37.	14873	X26 Taser			Destroyed	Remove from Inventory
38.	14742	X26 Taser			Destroyed	Remove from Inventory
39.	14752	X26 Taser			Destroyed	Remove from Inventory
40.	14857	X26 Taser			Destroyed	Remove from Inventory
41.	337	10 drawer file card cabinet	Steelcase		Good	
42.	13311	2 drawer legal file cabinet			Good	
43.	NO TAG	Single drawer legal size file cabinet			Poor	
44.	NO TAG	Single drawer legal size file cabinet			Poor	
45.	NO TAG	4 drawer legal size file cabinet for 3x6	Haskell		Fair	
46.	2396	4 drawer letter size file cabinet			Fair	
47.	3174	Tan 5 drawer legal file cabinet	General Fireproof		Fair	
48.	NO TAG	Oak library table			Good	
49.	NO TAG	Oak desk			Old but ok	
50.	NO TAG	5 Under desk black expandable keyboard shelves			Fair	

51.	NO TAG	Large desk connector			Fair	
52.	NO TAG	Small table			Fair	
53.	NO TAG	Gray plastic chair			Fair	
54.	1984	Brown 5-Drawer file cabinet			Poor	
55.	3601	Gray 5-Drawer file cabinet			Poor	
56.	1957	Brown 3-Drawer file cabinet			Poor	

cc: Caryn Ginter, Auditor  
Surplus File

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

February Session of the January Adjourned

Term. 20 10

County of Boone

} ea.

In the County Commission of said county, on the

23<sup>rd</sup>

day of

February

20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue to 2009 actual, and increase expenditure to small cities to match 2009 actual:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2550	03320	Sheriff's Revolving Fnd	Permits		7,050.00
2550	71100	Sheriff's Revolving Fnd	Outside Services		4,480.00

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren KS  
 Wendy S. Noren  
 Clerk of the County Commission

Kenneth M. Pearson  
 Kenneth M. Pearson  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Skip Elkin  
 Skip Elkin  
 District II Commissioner

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

96-2010

2009

12-31-09

**EFFECTIVE DATE**

**FOR AUDITORS USE**

Department				Account				Department Name	Account Name	(Use whole \$ amounts)		
										Decrease	Increase	
2	5	5	0	0	3	3	2	0	Sheriff's Revolving Fnd	Permits		7050
2	5	5	0	7	1	1	0	0	Sheriff's Revolving Fnd	Outside services		4480

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): Increase revenue to 2009 actual, and increase expenditure to small cities to match 2009 actual.



**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

*Agenda*



**Auditor's Office**



**PRESIDING COMMISSIONER**



**DISTRICT I COMMISSIONER**



**DISTRICT II COMMISSIONER**

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

SUBLSCR BOONE

SUBSIDIARY LEDGER INQUIRY MAIN SCREEN

2/08/10 11:05:21

Year **2009**  
 Dept **2550 SHERIFF REVOLVING FND ACTIVITY**  
 Acct **3320 PERMITS**  
 Fund **255 SHERIFF REVOLVING FUND**

Estimated Revenue 50,872.00  
 Revisions \_\_\_\_\_  
 Original + Revisions 50,872.00  
 Revenues 57,920.00

Class/Account **A ACCOUNT**  
 Account Type **R REVENUE**  
 Normal Balance **C CREDIT**

Actual To Date 57,920.00  
 Remaining Balance 7,048.00-

Revenues by Period

January	<u>4,926.00</u>	July	<u>4,900.00</u>
February	<u>6,868.00</u>	August	<u>3,042.00</u>
March	<u>6,628.00</u>	September	<u>3,672.00</u>
April	<u>7,068.00</u>	October	<u>4,602.00</u>
May	<u>4,314.00</u>	November	<u>3,982.00</u>
June	<u>4,344.00</u>	December	<u>3,574.00</u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

*EXCESS  
 Revenue -  
 more than  
 Budget*



SUBLSCR BOONE      **SUBSIDIARY LEDGER INQUIRY MAIN SCREEN**      2/08/10 11:14:24

Year	<b>2009</b>	Original Appropriation	<u>15,140.00</u>
Dept	<b>2550 SHERIFF REVOLVING FND ACTIVITY</b>	Revisions	
Acct	<b>71100 OUTSIDE SERVICES</b>	Original + Revisions	<u>15,140.00</u>
Fund	<b>255 SHERIFF REVOLVING FUND</b>	Expenditures	<u>19,617.00</u>
		Encumbrances	
Class/Account	<b>A ACCOUNT</b>	Actual To Date	<u>19,617.00</u>
Account Type	<b>E EXPENSE</b>	Remaining Balance	<u>4,477.00</u>
Normal Balance	<b>D DEBIT</b>	Shadow Balance	<u>4,477.00</u>

Expenditures by Period

<b>January</b>	<u>                    </u>	<b>July</b>	<u>2,921.50</u>
<b>February</b>	<u>                    </u>	<b>August</b>	<u>                    </u>
<b>March</b>	<u>2,151.00</u>	<b>September</b>	<u>2,693.00</u>
<b>April</b>	<u>5,965.50</u>	<b>October</b>	<u>881.00</u>
<b>May</b>	<u>1,431.00</u>	<b>November</b>	<u>1,262.00</u>
<b>June</b>	<u>340.50</u>	<b>December</b>	<u>1,971.50</u>

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions

*Payments to City Police Dept. for processing Gun Permits.*

2/9/2010

FY 2009  
 Budget Amendments/Revisions  
 Sheriff Revolving Fund Activity (2550)

Index #	Date Recd	Account	Account Name	\$Increase	\$Decrease	Reason/Justification	Comments
1	2/26/2009	23850	Minor Equip & Tools	1,360		Purchase antennas, emergency equip, K9 & handler training	
		91300	Machinery & Equipment	8,700			
		92300	Replacement Mach & Equip	11,500			
2	5/4/2009	92300	Replacement Mach & Equip		11,500	Eliminate K9 handler & training (purchased with donations). Add meals & lodging, gasoline, and minor equip.	
		59000	Gasoline	650			
		37230	Meals & Lodging - Training	5,560			
		23850	Minor Equip & Tools <\$1000	1,000			
3	7/29/2009	23050	Other Supplies	863		Purchase recruitment display board	
4	12/7/2009	23850	Minor Equip & Tools <\$1000	2,430		Establish budget for the purchase of gym equipment for the new warehouse. Establish budget to purchase scanner and computer for scanning station.	
		91301	Computer Hardware	5,870			
		91302	Computer Software	677			
5	1/11/2010	91301	Computer Hardware	25		Reclassify funds to cover price increase of monitor.	
		91302	Computer Software		25		
6	2/9/2010	3220	Permits	7,050		increase revenue to 2009 actual	
		71100	Outside services	4,480		increase expenditure to small cities to match 2009 actual	

## Fund Statement - Sheriff Revolving Fund 255 (Nonmajor)

	2008 Actual	2009 Budget
<b>REVENUES:</b>		
Property Taxes	\$ -	\$ -
Assessments	-	-
Sales Taxes	-	-
Franchise Taxes	-	-
Licenses and Permits	51,428	57,922
Intergovernmental	-	-
Charges for Services	-	-
Fines and Forfeitures	-	-
Interest	1,147	725
Hospital Lease	-	-
Other	-	-
<b>Total Revenues</b>	<b>52,575</b>	<b>58,647</b>
<b>EXPENDITURES:</b>		
Personal Services	-	-
Materials & Supplies	1,559	5,653
Dues Travel & Training	-	5,560
Utilities	-	-
Vehicle Expense	-	650
Equip & Bldg Maintenance	-	-
Contractual Services	13,568	19,620
Debt Service (Principal and Interest)	-	-
Emergency	-	-
Other	500	-
Fixed Asset Additions	1,782	15,247
<b>Total Expenditures</b>	<b>17,409</b>	<b>46,730</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>35,166</b>	<b>11,917</b>
<b>OTHER FINANCING SOURCES (USES):</b>		
Transfer In	-	-
Transfer Out	-	-
Proceeds of Sale of Capital Assets/Insurance Claims/Capital Lease	-	-
Proceeds of Long-Term Debt	-	-
Retirement of Long-Term Debt	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>
<b>REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)</b>	<b>35,166</b>	<b>11,917</b>
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>18,865</b>	<b>54,031</b>
Less encumbrances, beginning of year	-	-
Add encumbrances, end of year	-	-
<b>FUND BALANCE (GAAP), end of year</b>	<b>\$ 54,031</b>	<b>\$ 65,948</b>
<b>FUND BALANCE RESERVES AND DESIGNATIONS, end of year</b>		
Reserved:		
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -
Prepaid Items/Security Deposits/Other Reserves	-	-
Debt Service/Restricted Assets	-	-
Prior Year Encumbrances	-	-
Designated:		
Capital Project and Other	-	-
<b>Total Fund Balance Reserves and Designations, end of year</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCE, end of year</b>	<b>54,031</b>	<b>65,948</b>
<b>FUND BALANCE RESERVES/DESIGNATIONS, end of year</b>	<b>-</b>	<b>-</b>
<b>UNRESERVED/UNDESIGNATED FUND BALANCE, end of year</b>	<b>\$ 54,031</b>	<b>\$ 65,948</b>

97-2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment to provide funds for the Fairgrounds which will be reimbursed to the County from the Convention & Visitors Bureau in the amount of \$40,000.00:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2120	91200	Fairgrounds Maint.	Bldg & Improvements		40,000.00

The contract between Boone County, Missouri and the Convention & Visitors Bureau was approved through Commission Order # 611-2009.

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

Wendy S. Noren KS  
Wendy S. Noren  
Clerk of the County Commission

Kenneth M. Pearson  
Kenneth M. Pearson  
Presiding Commissioner

Karen M. Miller  
Karen M. Miller  
District I Commissioner

Skip Elkin  
Skip Elkin  
District II Commissioner

97-2010

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

2/2/2010

EFFECTIVE DATE

FOR AUDITORS USE

Department					Account					Department Name	Account Name	(Use whole \$ amounts)	
												Decrease	Increase
2	1	2	0		9	1	2	0	0	Fairgrounds Maint.	Bldg & Improvements		<del>37,000</del>
													40,000

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary): **County was awarded \$49,416 in grant funding from the City of Columbia through the Convention & Visitors Bureau. This award is being given on a reimbursement basis.**



Requesting Official

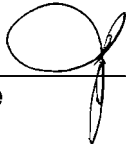
TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Agenda



Auditor's Office

  
PRESIDING COMMISSIONER  
DISTRICT I COMMISSIONER  
DISTRICT II COMMISSIONER

### BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

February 1, 2010

The following is our estimate of items needed to complete the Sapp building in order to meet building codes and have a fully functional equestrian arena. Boone County will be purchasing materials directly in lieu of contractors providing material in order to save on material mark-up and handling.

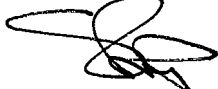
Electrical-

Lights	
Outlets	\$16,000.00
Exhaust Fans and Louvers	\$ 9,000.00
*Garage Doors and Openers	\$ 5,193.50
PVC Wall Panels	\$ 3,275.00
Pedestrian Door Concrete Pads	\$ 1,500.00
6 Loads of Sand	\$ <u>1,200.00</u>
Total Estimate For Competition	\$36,168.50

2/18/10 Per discussion with Skip: Additional  
supplies to be purchased for project unknown amount  
40,000.00

\*Boone County Fair Board had already contracted with Gary Pauley Construction to order garage door parts and have garage doors installed prior to us receiving Convention and Visitors Bureau grant. Boone County did receive 3 quotes on the garage door openers.

Thanks,



Skip Elkin

2/8/2010

FY 2010  
Budget Amendments/Revisions  
Fairground Maintenance Fund (2120)

<u>Index #</u>	<u>Date Recd</u>	<u>Dept</u>	<u>Account</u>	<u>Dept Name</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>	<u>Comments</u>
1	2/3/2010	2120	91200	Fairgrounds Maintenance	Building & Improvements	40,000		reimbursement grant expenditures for equestrian arena repairs	

## Fund Statement - Fairground Maintenance Fund 212 (Nonmajor)

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Assessments	-	-	-	-
Sales Taxes	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	57,000	19,005	19,005	-
Charges for Services	-	-	-	-
Fines and Forfeitures	-	-	-	-
Interest	9,261	-	1,147	-
Hospital Lease	-	-	-	-
Other	11,598	16,220	18,219	49,916
<b>Total Revenues</b>	<u>77,859</u>	<u>35,225</u>	<u>38,371</u>	<u>49,916</u>
<b>EXPENDITURES:</b>				
Personal Services	-	-	-	-
Materials & Supplies	599	-	182	-
Dues Travel & Training	-	-	-	-
Utilities	-	-	-	-
Vehicle Expense	-	-	-	-
Equip & Bldg Maintenance	-	-	-	-
Contractual Services	151,995	8,697	8,697	8,600
Debt Service (Principal and Interest)	-	-	-	-
Emergency	-	-	-	-
Other	57,000	19,005	19,005	-
Fixed Asset Additions	1,500	254,941	256,700	40,000
<b>Total Expenditures</b>	<u>211,094</u>	<u>282,643</u>	<u>284,584</u>	<u>48,600</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(133,235)</b>	<b>(247,418)</b>	<b>(246,213)</b>	<b>1,316</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfer In	-	-	-	-
Transfer Out	-	-	-	-
Proceeds of Sale of Capital Assets/Insurance Claims/Capital Lease	-	-	-	-
Proceeds of Long-Term Debt	-	-	-	-
Retirement of Long-Term Debt	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (BUDGET BASIS)</b>	<b>(133,235)</b>	<b>(247,418)</b>	<b>(246,213)</b>	<b>1,316</b>
<b>FUND BALANCE (GAAP), beginning of year</b>	<b>395,754</b>	<b>262,519</b>	<b>262,519</b>	<b>16,306</b>
Less encumbrances, beginning of year	-	-	-	-
Add encumbrances, end of year	-	-	-	-
<b>FUND BALANCE (GAAP), end of year</b>	<u><b>\$ 262,519</b></u>	<u><b>\$ 15,101</b></u>	<u><b>\$ 16,306</b></u>	<u><b>\$ 17,622</b></u>
<b>FUND BALANCE RESERVES AND DESIGNATIONS, end of year</b>				
Reserved:				
Loan Receivable (Street NIDS/Levy District)	\$ -	\$ -	\$ -	\$ -
Prepaid Items/Security Deposits/Other Reserves	-	-	-	-
Debt Service/Restricted Assets	-	-	-	-
Prior Year Encumbrances	-	-	-	-
Designated:				
Capital Project and Other	-	-	-	-
<b>Total Fund Balance Reserves and Designations, end of year</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE, end of year</b>	<u><b>262,519</b></u>	<u><b>15,101</b></u>	<u><b>16,306</b></u>	<u><b>17,622</b></u>
<b>FUND BALANCE RESERVES/DESIGNATIONS, end of year</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>UNRESERVED/UNDESIGNATED FUND BALANCE, end of year</b>	<u><b>\$ 262,519</b></u>	<u><b>\$ 15,101</b></u>	<u><b>\$ 16,306</b></u>	<u><b>\$ 17,622</b></u>



98-2010

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 10

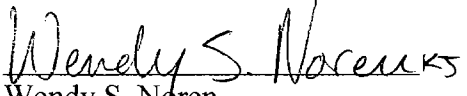
In the County Commission of said county, on the 23<sup>rd</sup> day of February 20 10

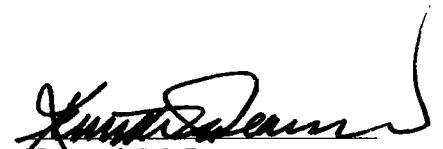
the following, among other proceedings, were had, viz:

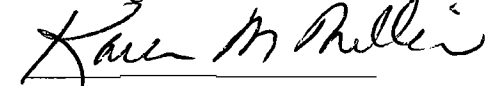
Now on this day the County Commission of the County of Boone does hereby approve the organizational use of the Boone County Commission Chambers by the University of Missouri College of Arts & Science on Tuesday April 20, 2010 from 5:00 pm to 10:00 pm.

Done this 23<sup>rd</sup> day of February, 2010.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



RECEIVED FEB 18 2010

# Boone County Commission

98-2010

## APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The undersigned organization hereby applies for a permit to use the Boone County Courthouse Grounds and/or Roger B Wilson Government Center or Centralia Satellite Office as follows:

Description of Use: The College of Arts & Science at MU would like to host a free reception and lecture featuring Wynna Faye Elbert

Date(s) of Use: Tuesday, April 20, 2010

Time of Use: From: 5:00 p.m. a.m./p.m. thru 10:00 p.m. a.m./p.m.

Facility requested: Courthouse Grounds  - Courtyard Square  - Chambers  - Rm220  - Rm208  - Rm139   
Centralia Office

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To notify the Columbia Police Department and Boone County Sheriff's Department of time and date of use and abide by all applicable laws, ordinances and county policies in using Courthouse grounds or designated rooms.
2. To remove all trash or other debris that may be deposited (by participants) on the courthouse grounds and/or in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including shrubs, flowers or other landscape caused by participants in the organizational use of courthouse grounds and/or carpet and furnishings in rooms.
4. To conduct its use of courthouse grounds and/or rooms in such a manner as to not unreasonably interfere with normal courthouse and/or Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use on the courthouse grounds and/or use of rooms as specified in this application.
6. Organizations and user groups must provide any and all equipment needed for their event or presentation (i.e.; TV, projector, microphones, etc.)
7. Boone County reserves the right to cancel or alter your meeting schedule due to an emergency or any conflicts in scheduling for governmental use. If this should occur we would make every effort to contact you in ample time.

Name of Organization/Person: Amanda Schlink, College of Arts & Science Dean's Office

Organization Representative/Title: Director of External Relations

Address/Phone Number: University of Missouri; 110 Lowry Hall; Columbia, MO 65211 884-4482

Date of Application: Thursday, February 18, 2010

## PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY FACILITIES

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

Wendy S. Noren  
County Clerk

BOONE COUNTY, MISSOURI

[Signature]  
County Commissioner

DATE: 2-23-10