

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned

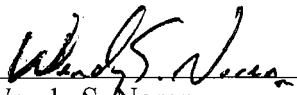
Term. 20 08

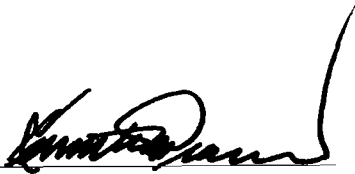
In the County Commission of said county, on the 20<sup>th</sup> day of May 20 08  
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby authorize the Boone County Sheriff to utilize "step up pay" for the Captain's position.

Done this 20<sup>th</sup> day of May, 2008.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

Absent  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

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STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned

Term. 20 08


In the County Commission of said county, on the 20<sup>th</sup> day of May 20 08

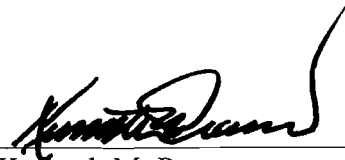
the following, among other proceedings, were had, viz:

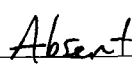
Now on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the Chemical Emergency Preparedness Fund grant application for the Local Emergency Planning Committee.


Done this 20<sup>th</sup> day of May, 2008.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

## Funding Packet Checklist

To ensure accurate documentation, please use this check list.

- Grant Application
- Anticipated Objectives and Projects for FY 2009
- Annual Report of LEPC Funds Usage FY 2008
- Estimated Budget for FY 2009
- Minutes of last LEPC Meeting
- Current list of of LEPC members with signature of Presiding Commisioner approval (include addresses, phone numbers & affiliation)
- Plan updates or Status
- Copy of current rules or by-laws
- Copy of signed contract/service agreement with regional planning council for current year
- ALL required signatures
- Receipts of Expenditures
- Contracts entered into by LEPC, if any
- Travel Log/Expense Report

# MISSOURI EMERGENCY RESPONSE COMMISSION

## CEPF FUNDING

### AGENCY INFORMATION

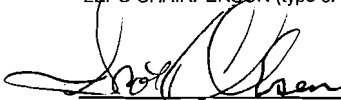
NAME Boone County Fire Protection District  
ADDRESS 2201 I-70 Dr. NW  
CITY Columbia  
EMAIL solsen@bcfdmo.com  
PHONE 573-447-5000

DATE 15-May-08  
LEPC CONTACT Assistant Chief Scott Olsen

### CERTIFICATIONS

*Signatures certify that the funds will be accepted and used in accordance with state law the attached guidelines*

Scott Olsen  
LEPC CHAIRPERSON (type or print)

  
LEPC CHAIRPERSON SIGNATURE

\_\_\_\_\_  
MERC DIRECTOR (type or print)

\_\_\_\_\_  
MERC DIRECTOR SIGNATURE


COUNTY (COUNTIES IF LEPD)

Boone  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME (TYPE OR PRINT)

Ken Pearson  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF COUNTY COMMISSIONER(S)  
(LEPD - COMMISSIONER FROM EACH COUNTY MUST SIGN)

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please read attached Guidelines before completing this packet of information.*

**MAIN OBJECTIVES OR PROJECTS TO BE FUNDED WITH THIS GRANT**

**CONTRACTS (Name, Address, Contact Person, Attach copy of contract)**

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**SERVICES (i.e. supplies, books, printing) Please list separately**

Printing and copying of supplies and materials are done in-house.

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**EMERGENCY RESPONSE EQUIPMENT (Please list separately)**

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**Training**

The Boone County LEPC will continue with Hazwoper Refresher and 40-hours courses. Both will be conducted in the fall of 2008. In addition, we plan to conduct six HazMat Operations and two Technicians class during the fiscal 2008-09 year. We are scheduling with the Marland Emergency Management Agency for two people to attend the MGT 320-1 Computer-Aided Management of Emergency Operations (CAMEO) Train the Trainer course at the MFR Southern Maryland Regional Training Center. Although the training and course materials are provided at no cost to the state or local organization there will be travel expenses associated with the training.

**Exercise**

The Boone County LEPC will conduct a full-day Full-Scale exercise in September 2008, in conjunction with the University of Missouri-Columbia Environmental Health and Safety, both HazMat teams, law (City, County and University), fire, EMS, and both major hospitals. There will also be two additional Table Top exercises that will be conducted with one each agency from both the public and private sector.

**Other (Be Specific)**

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ANNUAL REPORT OF LEPC FUND USAGE FROM *PREVIOUS YEAR*

SUMMARY OF EXPENDITURES CHARGED TO LEPC FUNDS - FISCAL YEAR 7/1/2007 - 6/30/2008

**RECEIPTS REQUIRED FOR EXPENDITURES**

Previous Year Balance (Unspent Funds)	17148.19
Interest on unspent funds ***	875.92
Grant Amount Received - FY 2008	<u>7170.16</u>
Total Beginning Balance	25194.27

**Expenditures - COPIES OF RECEIPTS MUST BE ATTACHED**

Postage & Printing	
Travel Expense (attach travel log)	
Office Furniture/Equipment	
Computer Equipment/Software	3887.61
Contractor Costs	
Administrative Costs	
Reference Materials	15.00
Training	376.43 food for training
Equipment	
Other Expenditures (explain)	144.65 advertising

Total Expenditures: 4423.69

Balance of FY 2008 Funds 20770.58

**Total Unspent funds on Hand** 20770.58

**Estimated Budget for LEPC Activities  
FY 2008-2009**

	<b>Amount</b>
Printing and Copying	700.00
Travel	2,400.00
Office Equipment & Supplies	
Computer Equipment & Software	
Contracts for Services (attach contract)	0.00

<u>Name of Contractor</u>	<u>Amount</u>
_____	
_____	
_____	
_____	
_____	
_____	

Resource Material	
Training Expenses	17500.00
Equipment	0.00

<u>Type of Equipment &amp; Destination</u>	<u>Amount</u>
_____	
_____	
_____	
_____	
_____	

Personnel (NO Full time employees)		
Other Costs (be specific)	150.00	150.00
<b>Total</b>		<b>20,750.00</b>

  
 \_\_\_\_\_  
 Signature of LEPC Chairperson

**Amended Budget for LEPC Activites Request  
FY 2008-2009**

Printing and Copying  
Travel  
Office Equipment & Supplies  
Computer Equipment & Software  
Contracts for Services (attach contract)

<u>Name of Contractor</u>	<u>Amount</u>
_____	
_____	
_____	
_____	
_____	
_____	

Resource Material  
Training Expenses  
Equipment

<u>Type of Equipment &amp; Destination</u>	<u>Amount</u>
_____	
_____	
_____	
_____	
_____	

Personnel (NO Full time employees)  
Other Costs (be specif advertising - Public Notice)

Total 0.00

\_\_\_\_\_  
Signature of LEPC Chairperson



Training Estimated Break Down

Hazardous Materials Operations Class	6	\$1,500.00	\$9,000.00
Hazardous Materials Technician Class	2	\$2,500.00	\$5,000.00
Table-Top Exercise	2	\$500.00	\$1,000.00
Full Day - Full Scale Exercise	1	\$2,500.00	\$2,500.00
CAMEO Training	2	\$1,200.00	\$2,400.00
			\$19,900.00



Maryland Emergency Management Agency  
DHS-Sponsored Training  
**COURSE ANNOUNCEMENT**



<b>COURSE CODE</b>	MGT 320-1
<b>COURSE TITLE</b>	Computer-Aided Management of Emergency Operations (CAMEO) Train the Trainer
<b>COURSE LOCATION</b>	MFRI Southern Maryland Regional Training Center, La Plata
<b>COURSE DATES</b>	August 12-14, 2008
<b>COURSE TIMES</b>	8:00 AM-4:30 PM
<b>COURSE DESCRIPTION</b>	<p>CAMEO is a system of software applications used to plan for and respond to chemical emergencies and WMD incidents. It is one of the tools developed by EPA's Chemical Emergency Preparedness and Prevention Office (CEPPO) and the National Oceanic and Atmospheric Administration (NOAA) to assist front-line emergency planners and responders. The CAMEO system integrates a chemical database and a method to manage the data, an air dispersion model, and a mapping capability sharing critical information in a timely fashion. Participants are expected to incorporate their knowledge of CAMEO into planning and responding to WMD scenarios and classroom exercises presented during the course. Topics include CAMEO as a WMD tool, MARPLOT applications for WMD, using LandView in WMD, data management considerations, data transfer applications, and scenarios involving chemical, biological, and explosive events. The course also includes a final comprehensive scenario the participants can demonstrate competencies related to the course goals and objectives.</p>
<b>COURSE OBJECTIVES</b>	<ul style="list-style-type: none"><li>• Review the basic elements for the CAMEO programs (CAMEO, ALOHA, and MARPLOT), and discuss how they can be used to enhance local WMD emergency planning and response plans.</li><li>• Develop recommendations for addressing anticipated problems and issues in the development and use of CAMEO as a tool in State and local WMD planning and response activities.</li><li>• Explain the value of using CAMEO as a decision support system.</li><li>• Describe four potential scenarios for terrorist attacks in communities within the United States.</li><li>• Examine the nature and characteristics of the Routes Module in CAMEO and discuss how this information can assist in a community hazards analysis of WMD threats.</li><li>• Review the nature and characteristics of the Special Locations, Contacts, and Resources Modules in CAMEO and explain how they could be used to enhance emergency planning, response, and recovery efforts associated with WMD threats.</li><li>• Create a community profile using MARPLOT; as a part of the community vulnerability assessment process, the profile must explain how the community is characterized by its property, geography, infrastructure, demographics, and resources.</li><li>• Explain the purpose, characteristics, and limitations of ALOHA and its uses in WMD emergency response, recovery, and planning activities.</li></ul>
<b>PREREQUISITES</b>	<ul style="list-style-type: none"><li>• Completion of an awareness-level WMD course.</li><li>• Instructor certification by the authority having jurisdiction.</li><li>• Working knowledge of the CAMEOm Suite, including CAMEOfm functions and Chemical Library, ALOHA, and MARPLOT.</li></ul>
<b>TARGET AUDIENCE/DISCIPLINE</b>	All disciplines
<b>CERTIFICATE</b>	LSU National Center for Biomedical Research and Training Certificate, 2.4 Continuing Education Units from LSU
<b>COST</b>	The training and course materials are provided at no cost to the state or local organization or responder.

If you wish to register for this class, please fill out the attached training application and mail or fax it to the address at the bottom. If you have any further questions, please contact Erin Valentine at (410) 517-3648.

*Confirmations for training will be sent via email when possible.*



Maryland Emergency Management Agency  
DHS-Sponsored Training

## APPLICATION FORM

COURSE CODE	MGT 320-1
COURSE TITLE	Computer-Aided Management of Emergency Operations (CAMEO) Train the Trainer
COURSE LOCATION	La Plata, MD
COURSE DATES	August 12-14, 2008

<b>Name</b> (Last, First)	
<b>Current Position/Title:</b>	
<b>Agency:</b>	
<b>Jurisdiction</b> (Specify your city/county or choose from the following: State Agency, Federal Agency, or Private Organization):	
<b>Mailing Address:</b>	<b>Phone (Work):</b>
	<b>Phone (Home):</b>
	<b>Fax Number:</b>
<b>Email Address</b> (Seat confirmations are sent by email whenever possible):	
<b>Discipline</b> (Please check your PRIMARY job function):	
<input type="checkbox"/> Law Enforcement <input type="checkbox"/> Emergency Medical Services <input type="checkbox"/> Emergency Management <input type="checkbox"/> Hazardous Materials <input type="checkbox"/> Public Works <input type="checkbox"/> Fire Service	<input type="checkbox"/> Governmental Administrative <input type="checkbox"/> Public Safety Communications <input type="checkbox"/> Public Health <input type="checkbox"/> Health Care <input type="checkbox"/> Other (Please Specify): _____
<b>Do you have any disabilities (including special allergies or medical disabilities) which would require special assistance during your attendance at the training course? If so, please describe:</b>	
<b>Race (mark one or more):</b>	
<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	
<b>I certify that the information recorded on this application is correct.</b>	
Applicant Signature:	Date:

**TO APPLY, PLEASE MAIL OR FAX THIS APPLICATION TO:**

Maryland Emergency Management Agency  
 Attention: Erin Valentine  
 5401 Rue Saint Lo Drive  
 Reisterstown, MD 21236  
 Phone Number: (410) 517-3648  
 Fax Number: (410) 517-3610

<b>LEPC INVENTORY LOG COUNTY OF BOONE</b>
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<u>ITEM</u>	<u>DATE PLACE IN SERVICE</u>	<u>DATE SURPLUSED OR DISPOSED OF IN ACCORDANCE WITH YOUR COUNTY REQUIREMENTS</u>
RAELINK COMMUNICATION KIT, for M2K/PPBRAE/MulitRae, 900MHZ - SN:095-511162	6/16/2004	
PRORAE-REMOTE BASIC HOST PACKAGE, W/O PC (900MHZ) - SN: 293-000308	6/16/2004	
RAELINK COMMUNICATIONS KIT, for M3K/PPBRAE/MultiRAE, 900MHZ - SN: 095-511718	7/2/2004	
RAPDEP 716NGPIN backboard, w/pin 12 ea.	3/10/2005	
TRIAGE SYSTEMS Arizona 50 ea Columbia Fire Department - 17 Boone County Fire District - 19 Boone Hospital Center-EMS - 4 University Missouri Center-EMS - 6 Southern Boone County Fire District - 4	6/17/2005	
Dell Latitude D830 Laptop - SN:2GC3WD1 - (Columbia Fire Department)	11/10/2007	
Canon Pixma iP90v Printer - SN: HFKA64219 (Columbia Fire Department)		

**Boone County  
Local Emergency Planning Committee  
Meeting Minutes  
March 19, 2008**

The Boone County Local Emergency Planning Committee met at 1:00 p.m. on March 19, 2008 at the Boone County Commission Chambers. Those present included: Cameron House, Southern Boone County Fire District, Paul Heine, CERC & USGS, Roger Giles, MU Environmental Health & Safety, Chris Pearman, MU Environmental Health & Safety, Mike Jackson, Kraft Foods, John Wulff, Kraft Foods, Eric Mills, UHC Ambulance, Chris Pearman, MU EHS, Preston Bass, Columbia Public Schools, Randy Huck, General Public, John Hogg, Boone Hospital Center, Tom Reddin, Boone County Sheriffs Department, Jack Crawford, MU Environmental Health & Safety, Kurt Doolady, Boone County Fire District, Thad Yonke, Boone County Planning, Lynn Behrns, City of Centralia, David Boyle 7<sup>th</sup> WMD CST, Terry Cassil, Columbia Fire Department, Scott Olsen, Boone County Fire District, and Debby Lancaster, Boone County Fire District.

Chairman Olsen called the meeting to order. Introductions were made.

Chairman Olsen called for the approval of the January 9, 2008 minutes. Thad Yonke moved to accept as written. Tom Reddin seconded. With all in favor, the motion was passed.

Chairman Olsen discussed the treasurer's report. Thad Yonke moved to accept the treasurer's report. Tom Reddin seconded. With all in favor, the motion was passed.

### **Old Business**

Chairman Olsen stated that the Hazardous Materials Tracking Survey has arrived. There has not been a planning meeting since the survey arrived. The Planning Subcommittee will present information from the survey at the next LEPC meeting once they have reviewed the material.

### **New Business**

Chairman Olsen stated that the Planning Committee had not met since the last LEPC meeting. They were waiting for the Hazardous Materials Tracking Survey to arrive. No information to report.

Vice Chairman Cassil stated that the Training Subcommittee had not met since the last LEPC meeting however, they would be meeting after the regular LEPC meeting today.

Chairman Olsen stated that Ted Dyer has been very active with the Public Education committee. He's been working with the MERC on a PowerPoint presentation. Ted also took the Train the Trainer Tier Two class. He will give a presentation at the next quarterly meeting of the LEPC.

Chairman Olsen discussed information concerning the MERC. They have been very active with the Tier Two reporting, they have increased their income from Tier Two reporting by approximately \$300,000 over last year. Chairman Olsen explained the CEPF and HEMP grants that are awarded to the LEPC's and how the monies from each can be spent. The CEPF grant is due on May 15, 2008.

Chairman Olsen discussed a project that Ted Dyer and four University of Missouri Geography students are doing as a senior research project. It involves geo-coding Tier II data and creating buffer zone maps for each Extremely Hazardous Substance (EHS) that is stored at that particular site. They will also identify critical infrastructure/critical facilities within those buffer rings. The project will be completed in early May. The group will present their findings at the June 2008 Quarterly LEPC Meeting.

Chairman Olsen requested that if anyone had any additional training needs to contact Vice Chair Terry Cassil.

Member Spotlight: Presentation by Roger Giles and Chris Pearman, with MU Environmental Health and Safety and a special presentation by LTC David Boyle with the 7<sup>th</sup> Civil Support Team, MO National Guard. Next meeting John Hogg with Boone Hospital Center and Roxanne from Gates Corporation will be the presenters.

### **Announcements**

Next meeting will be June 18, 2008 at 1:00 p.m.

With no other business for the LEPC, Chairman Olsen called for a motion of adjournment. Thad Yonke moved to adjourn. Tom Reddin seconded. With all in favor, the meeting adjourned.

Respectfully Submitted

Debby Lancaster

DRAFT

# LEPC MEMBERSHIP

Last Name	First Name	Company	Telephone
Bass	Preston	Hickman High School 1104 N. Providence Columbia MO 65203	573-214-3013
Behrns	Lynn	City of Centralia 114 S. Rollins Street Centralia MO 65240	573-682-2139
Boehm	Randy	Columbia Police Department 6th and Walnut Columbia MO 65201	573-874-7404
Campbell	Janis	State Farm Insurance Company 4700 S. Providence Road Columbia MO 65217	573-499-2131
Carey	Dwayne	Boone County Sheriff Department 2121 County Dr. Columbia MO 65202	573-875-1111
Cassil	Terry	Columbia Fire Department 201 Orr St. Columbia MO 65201	573-874-7391
Claire	Rainey	Columbia/Boone County Health Department 1005 W. Worley Columbia MO 65201	573-817-6401
Crawford	Jack	UMC EH&S #8 Research Park Dev. Bldg Columbia MO 65211	573-882-3950

Last Name	First Name	Company	Telephone
Dyer	Ted	Square D Company 480C Paris Road Columbia MO 65202	573-874-8248
Giles	Roger	UMC EH&S # 8 Research Park Dev. Bldg Columbia MO 65211	573-882-3736
Gladney	Sherril	Boone County Fire Protection District 2001 I-70 Dr. NW Columbia MO 65202	573-447-5000
Heine	Paul	Columbia Environmental Research Center 420C New Haven Rd. Columbia MO 65201	573-876-1815
Herndon	Larry	ABC Labs 720C E. ABC Lane Columbia MO 65201	573-443-9000
Hogg	John	Boone Hospital Center Ambulance Service 160C E. Broadway Columbia MO 65201	573-815-8000
Howard	Brad	Panhandle Eastern  Centralia MO 65240	573-682-6222
Huck	Randy	General Public  Columbia MO 65202	
Jackson	Mike	Kraft Foods 460C Waco Rd Columbia MO 65202	573-474-9477



Last Name	First Name	Company	Telephone
Jaeger	Roger	Southern Boone County FPD PO Box 199 Ashland MO 65010	573-657-2370
Jennings	Jerry	Hubbell (AB Chance) 210 North Allen Street Centralia MO 65240	573-682-5521
Johanningmeier	Christian	Columbia Water & Light/Colt RR 310 E. Walnut Columbia MO 65205	573-874-7325
Lancaster	Debby	Boone County Fire Protection District 2201 I-70 Dr NW Columbia MO 65202	573-447-5000
Lewis	Brian	JCIC PO Box N Columbia MO 65205	573-874-7469
Magruder	Ray	Quaker Oats 4501 Paris Rd Columbia MO 65202	573-474-5309
Mahoney	Alan	MFA Agri Business 6510 Birch St. Hallsville MO 65255	573-449-0009
McNabb	Jim	Columbia/Boone County Emergency Manag PO Box N Columbia MO 65205	573-874-7469
Mills	Eric	University of Missouri Ambulance Service 1 Hospital Dr. Columbia MO 65211	573-884-9208

Last Name	First Name	Company	Telephone
Murray	Kay	Boone County Government 801 E. Walnut Columbia MO 65202	573-886-4365
Odneal	Mike	American Red Cross 1805 E Worley Columbia MO 65203	573-445-9411
Olsen	Scott	Boone County Fire Protection District 2201 I-70 Dr. NW Columbia MO 65202	573-447-5000
Rainy	Sarah	Columbia/Boone County Health Department 1005 W. Worley Columbia MO 65201	573-874-7346
Spain	Andrew	University Hospital & Clinic 1 Hospital Dr Columbia MO 65212	573-442-4141
Springer	Tim	Boone Electric Cooperative 1413 Rangeline Columbia MO 65201	573-449-4181
Watkins	Bill	701 E. Broadway- 5th Floor, Daniel Boone B PO Box 6015 Columbia MO 65205	573-442-8828
Westhoff	Doug	Boone County Fire Protection District 2201 I-70 Dr. NW Columbia MO 65202	573-447-5000
Wulff	John	Kraft Foods 4600 Waco Rd Columbia MO 65202	573-474-9477



**Last Name**      **First Name**      **Company**      **Telephone**

Yonke      Thad      Boone County Planning & Building Inspectio      573-886-4330

801 E. Walnut  
Columbia MO 65201



# **Boone County Local Emergency Planning Committee Bylaws**

## **Article I - Scope**

Section 1. NAME OF THE COMMITTEE: The name of the committee shall be the "Boone County Local Emergency Planning Committee".

Section 2. STATUS OF COMMITTEE: The Committee shall operate under the auspices of the Boone County Commission as a governmental entity pursuant to and in strict accordance with all applicable laws, regulations, guidelines and ordinances.

Section 3. MAILING ADDRESS AND TELEPHONE NUMBER: The official mailing address and telephone number of the committee for the planning effort shall be:

Boone County Local Emergency Planning Committee  
2201 I-70 Dr. NW  
Columbia, MO 65202  
Telephone: (573) 447-5000

## **Article II - Membership**

Section 1. MEMBERS: As required by SARA Title III, the members of the Committee shall consist of two (2) representatives from each of the following group(s) and six (6) at large:

- (a) Elected State and Local Officials
- (b) Law Enforcement
- (c) Emergency Management
- (d) Fire Service
- (e) Emergency Medical
- (f) Health
- (g) Local Environmental
- (h) Hospital
- (i) Transportation
- (j) Media
- (k) Community Groups
- (l) Owners and Operators of Facilities Subject to the Requirements of SARA Title III.

All members must be approved and appointed by the LEPC and approved by the State Emergency Response Commission (MERC).

Each organization represented shall have one vote to cast on any motions or actions before the committee.

Section 2. TERM OF MEMBERSHIP. All members shall serve a two (2) year term from the date of appointment by the LEPC and the MERC and may be reappointed for successive terms. Polling of the membership concerning tenure and review of appointments shall take place during the Annual Meeting.

Section 3. ATTENDANCE AT MEETINGS. All members are required to attend at least fifty percent (50%) of all meetings of the committee held in any twelve (12) month period unless excused for cause by the Chairperson. A Committee Member will be excused from a meeting for good cause upon notification to the Chairperson or Vice Chairperson.

Section 4. AT LARGE MEMBERS: At large members are required to attend at least fifty percent (50%) of all meetings of the committee held in any twelve (12) month period unless excused for cause by the Chairperson. A Committee Member will be excused from a meeting for good cause upon notification to the Chairperson or Vice chairperson. At large members will have all the same voting privileges as members.

Section 5. FILLING VACANCIES AND ADDING NEW MEMBERS. Should vacancies occur on the Committee, they may be filled by persons recommended to the LEPC for approval and then forwarded to the MERC. Vacancies, which occur on the Committee, do not have to be filled unless, because of the vacancy, the Committee will no longer meet any relevant local, state or federal requirements. Should it be deemed necessary to add new members to the Committee, the procedure shall be the same as for filling vacancies.

### **Article III - Officers**

Section 1. OFFICERS. The Officers of the Committee shall be the Chairperson and the Vice Chairperson. The Presiding Commissioner for Boone County shall appoint the Chairperson and Vice-Chairperson for an indefinite period of time as determined by the Commissioner. (Changed to reflect supervisory role of Presiding Commissioner and desire to appoint Chair & Vice Chair).

Section 2. CHAIRPERSON. The Chairperson shall preside at all meetings of the Committee, be responsible for preserving order and decorum, and submit recommendations and information as he or she may consider proper concerning the business, affairs and policies of the Committee. Except as otherwise authorized by these bylaws or by resolution of the Vice chairperson the authority to sign, all official documents of the Committee. The Chairperson shall establish or authorize the Vice Chairperson to establish, any fees collected by the Committee. The Chairperson shall also insure that an agenda if each Committee meeting is mailed or relevant to the Committee.

### **Article IV - Meetings**

Section 1. MEETINGS. Meetings shall be conducted quarterly in March, June, September and December. The June meeting shall discuss the next fiscal year funding cycle and LEPC funding needs.

Section 2. REGULAR MEETINGS. Regular meetings of the Committee shall be held at least twice per year and shall be scheduled by the Chairperson. A written notice of the meeting may also be mailed or delivered with the agenda for the meeting. The news media shall be informed of meeting date, times, and locations. An written notice of the meeting and an agenda shall be provided at least seven (7) days in advance of the meeting to all Committee Members by either email, mailing or delivering a written notice to the address provided by the member to the Committee.

Section 3. SPECIAL MEETINGS. The Chairperson of the Committee may, when it is deemed expedient, and shall, upon written request of at least two (2) members of the Committee call a special meeting of the Committee for the purpose of transacting any business of the Committee. The purpose of the meeting shall be set forth in the call of the meeting and the call of the meeting may be mailed or delivered to each Committee Member at least five (5) business days prior to such meeting. At the special meeting no business shall be considered other than as designated in the call, however, if a quorum of the members of the Committee are present at a special meeting, any item of business may be transacted if the members of the Committee present vote unanimously to transact said business. A special meeting shall be held within thirty (30) days following a Level III incident in Boone County, and the agenda shall include a review of said incident.

Section 4. AGENDA FOR COMMITTEE MEETINGS. An Agenda of each Committee Meeting shall be mailed or delivered to each Committee Member prior to each Committee Meeting, unless a vote is taken in accordance with Article V, Section 9 to eliminate this requirement. Should this requirement be eliminated, it can be reinstated by a vote of the Committee in accordance with Article V, Section 9. The Agenda for the next meeting shall be mailed or delivered to each person or entity whose name and address are found on the mailing list of Committee Members to whom notice is required. The mailing list to whom notice is required shall be maintained for the Committee and updated as needed by the Vice Chairperson.

Section 6. ORDER OF BUSINESS. At meetings of the Committee the following shall be the order of business:

1. Roll Call
2. Approval of minutes of the previous meeting
3. Communications and/or Treasurers Report
4. Reports of Subcommittees
5. Presentations by members of the public
6. New Business
7. Old Business
8. Announcements
9. Adjournment

Section 7. MANNER OF CONDUCTING MEETINGS. No standard rules of procedure shall be required unless adopted by the Committee in accordance with Article V, Section 9. The meeting shall be conducted with order and decorum. The Committee shall follow the procedure determined

appropriate by the Chairperson of the Committee which may include the following:

1. No person shall speak unless first recognized by the chairperson.
2. Debate on a matter shall be closed by a motion and second to bring the matter to a vote.
3. Any member of the Committee may make or second a motion.

Section 8. SUMMARIES OF COMMITTEE MEETINGS. Accurate summaries of all of the meetings of the Committee shall be taken and maintained by the Vice Chairman. Accurate summaries shall include, but not limited to, a record of all votes of the Committee, a record of attendance at Committee Meetings and a summary of Committee discussions. The summaries of each meeting shall be mailed to each Committee Member at least fifteen (15) days prior to the next meeting.

Section 9. QUORUM. The Powers of the Committee shall be vested in the Committee. Thirty percent (30%) of the total membership of the Committee shall constitute a quorum for the purpose of opening a Committee Meeting. At a meeting action may be taken pursuant to an affirmative vote of the majority of all those present, unless a majority of those present is less than the number required for a quorum. A minimum of thirty percent (30%) of all Committee Members must vote affirmative for action to be taken.

Section 10. MANNER OF VOTING. The voting on all questions coming before the Committee shall be a Ayea@ or Anay@, or by a show of hands, unless action is taken for a roll call vote on a particular matter. If a roll call is approved, the Ayeas@ and Anays@ shall be recorded in the minutes of such meeting.

Section 11. PARTICIPATION BY MEMBERS OF THE PUBLIC. Members of the public are encourage to attend all regular, special and annual meetings at the Committee. An opportunity will be provided at each meeting for members of the public to address the Committee on matters related to local hazardous material or other emergency preparedness. A member of the public who desired to address the Committee may mail a written notice of intent to appear to the chairperson at the address found in Article I, Section 3, and then sign in with the Vice Chairperson at the time and place of the meeting before the meeting begins. Members of the public who appear at the meeting and wish to address the Committee will be allowed to do so without prior written notice of intent to appear, however, they will be required to wait until after any members of the public who have provided written notice have spoken. Members of the public are also encouraged to provide written opinions and information to the Committee at the address found in Article I, Section 3. Members of the public include, but are not limited to, citizens, industry representatives, expert witnesses and government entity representatives.

## **Article V - Administration**

Section 1. ANNUAL BUDGET. An annual budget shall be adopted and approved by the Committee.



Section 2. MONIES AND APPROPRIATIONS. The Boone County Commission may receive and disburse public and private funds for the purpose of implementing the Emergency Planning and Community Right-To-Know Act of 1986, and other local, state or federal legislation pertaining to emergency planning, in the plan service area of Boone County. Such monies shall be deposited and managed in accordance with standard procedures of the Office of Emergency Preparedness of Boone County and the Office of the Treasurer of Boone County, established by ordinance by the Boone County Commission. All disbursements require prior authorization by the Presiding Commissioner or the Emergency Management Director by category or specific item. Periodic financial reports will be made to the Committee as required by law or requested by the Committee or Committee Chairperson.

Section 3. FEES. Reasonable fees may be collected for information provided or services rendered by the Committee. The fees collected shall be as established or recommended by local, state or federal law, regulation, guideline or ordinance. In the absence of a recommended or required fee, the fee shall be determined by the Emergency Management Director based on the cost of provided service or data.

**Article VI. - Amendments**

Section 1. AMENDMENTS TO BYLAWS. The bylaws of the Committee may be amended by an affirmative vote of three fourths (3/4) of voting members present if quorum is achieved. No vote shall be taken to amend the bylaws until the proposed amendment has been reduced to writing and distributed with the agenda for the meeting at which the amendment is to be voted on.

Section 2. FILING OF BYLAWS AND AMENDMENTS. A copy of the bylaws and any amendments to the bylaws shall be provided to the parent organization, the Boone County Commission, and are subject to the acceptance and approval of that body. The Boone County Commission may provide copies to any public entity or private citizen upon request and any required fee.

AMENDED BY-LAWS ADOPTED BY THE:

BOONE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

  
\_\_\_\_\_  
Presiding Commissioner, Ken Pearson

1

2

3

## PAYMENT REQUISITION BOONE COUNTY, MISSOURI

12/07/07  
REQUEST DATE

ASAP  
VENDOR DUE DATE

New  
VENDOR NO.

**Jack Crawford**  
VENDOR NAME

**UMC Enviromental Health & Safety**  
**8 Research Park Development**  
ADDRESS

**Columbia**  
CITY

PHONE #  
**MO 65211-3050**  
STATE ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- |   |  |
|---|--|
| <input type="checkbox"/> Bid /RFP (enter # below)<br><input type="checkbox"/> Sole Source (enter # below)<br><input type="checkbox"/> Emergency Procurement (enter # below)<br><input type="checkbox"/> Written Quotes (3) attached (>\$2500 to \$4,499)<br><input type="checkbox"/> Purchase is ≤\$2500 and is NOT covered by an existing bid or sole source | <p style="text-align: center;">Not Subject To Bidding (select appropriate response below):</p> <input type="checkbox"/> Utility<br><input type="checkbox"/> Employee Travel/Meal Reimb<br><input type="checkbox"/> Training (registration/conf fees)<br><input type="checkbox"/> Dues<br><input type="checkbox"/> Pub/Subscription/Transcript Copies<br><input type="checkbox"/> Refund of Fees Previously Paid to County<br><input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable<br><input type="checkbox"/> Intergovernmental Agreement<br><input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain): |
|---|--|

#  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	3 7 2 3 0	2007 Iowa Hazardous Materials Conference/meals & lodging	<del>309.96</del> 310.86
			<b>Total</b>	310.86 <del>309.96</del>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county and have been procured in accordance with statutory bidding requirements

*Glenda Ellis*  
Prepared By

*Glenda Ellis*  
Approving Official



Boone County Local Emergency

Planning Committee

2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

NO:

VENDOR #

SHIP TO

Jack Crawford  
UMC  
Environmental Health + Safety  
8 Research Park Development  
PHONE: Columbia, MO 65211-3050  
FAX: 882-7018  
ATTN: 882-7140

[Empty box for ship to address]

Requisition Date	Required by Date	Instructions	Budget Code
------------------	------------------	--------------	-------------

Item No	Quantity	Description	Unit Price	Amount
1		Hotel Charges (Quality Inn Seiler)		
		Fdw/Visa		\$158.90
		Gas turn + go		\$31.96
		Registration for Conference.		120. <sup>00</sup>

2100-  
37230

TOTAL AMOUNT ~~309.96~~  
310.86

[Signature] 11/5/2007  
LEPC Chair Date

[Signature] 12/7/07  
Presiding Commissioner Date

[Signature] 12-7-07  
LEPC Treasurer Date

OTHER INSTRUCTIONS

Pay Jack Crawford  
for reimbursement for  
HAZMET Conference  
approved by LEPC  
Committee

206-33-10-08-6225

Selling Agency 4186

Sold by sd

# Receipt

**FIRE SERVICE TRAINING BUREAU**

3100 Fire Service Rd  
Ames, Iowa 50011-3100

1-888-469-2374

Number: 000362

Date: 10/09/2007

Customer  
Code:

**SOLD TO:**

JACK CRAWFORD  
2413 HILLSHIRE DR  
COLUMBIA MO 65203

**PAYMENT TYPE**

Visa

CHECK #/CC APPROVAL #

02557A

PURCHASE ORDER NUMBER

<i>Description</i>		UNIT PRICE	EXTENDED
FEES FOR IOWA HAZARDOUS MATERIALS SYMPOSIUM, HELD IN AMES, IA ON OCTOBER 25-26, 2007. DIRECT QUESTIONS TO FIRE SERVICE TRAINING BUREAU 515-294-6817 OR 888-469-2374			
1	REG FEE: JACK CRAWFORD	100.00	100.00
1	CONFERENCE BANQUET	20.00	20.00

**Memo Cancellation Policy:** Registrations canceled in writing before October 8, 2007, will receive a full refund. After that date, a \$20.00 cancellation fee will be assessed. Substitutions may be made at any time.

MERCH SUBTOTAL	120.00
applicable discounts	
sales tax	
shipping charge	
<b>ORDER TOTAL</b>	<b>120.00</b>

This is an invoice for goods and/or services. The accounts receivable office at ISU will mail a monthly statement later. Please make your check payable to: TREASURER, IOWA STATE UNIVERSITY

Please put the invoice number (from the upper right hand corner of the invoice) on your check and mail with your monthly statement to:

TREASURER'S OFFICE  
122 BEARDSHEAR HALL  
IOWA STATE UNIVERSITY  
AMES, IOWA 50011

For all charges that are not paid within 30 days of the monthly Accounts Receivable Statement date, there will be a finance charge computed at a periodic rate of 1% per month on the balance computed from the statement date (ANNUAL PERCENTAGE RATE OF 12%)



QUALITY INN & SUITES (IA102)

2601 E 13TH STREET  
AMES, IA 50010 USA  
Phone: (515) 232-9260  
Fax: (515) 598-5293  
gm IA102@choicehotels.com

Account: IA102 - 157229

Date: 10/26/07

Page: 1 of 1

Room: 204 GROUP\*

Arrival Date: 10/24/07 16:48

Departure Date: 10/26/07 06:54

Frequent Traveler ID:

You were checked out by: RMA

You were checked in by: TND

CRAWFORD, JACK

2413 HILLSHIRE DRIVE  
COLUMBIA MO 65203 US

Date	Description	Comments	Amount
10/24/07	ROOM CHARGE	#204 CRAWFORD JACK	70.00
10/24/07	STATE TAX	STATE TAX	3.50
10/24/07	OCCUPANCY TAX	OCCUPANCY TAX	4.90
10/24/07	IN ROOM SAFE	IN ROOM SAFE	1.00
10/24/07	STATE TAX	STATE TAX	0.05
10/25/07	ROOM CHARGE	#204 CRAWFORD JACK	70.00
10/25/07	STATE TAX	STATE TAX	3.50
10/25/07	OCCUPANCY TAX	OCCUPANCY TAX	4.90
10/25/07	IN ROOM SAFE	IN ROOM SAFE	1.00
10/25/07	STATE TAX	STATE TAX	0.05
10/26/07	VISA PAYMENT	VISA PAYMENT Acct: *****1941	-158.90
Balance Due:			0.00

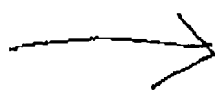
HOTEL

-158.90

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement

x \_\_\_\_\_

GAS



Num 00 50 0032  
 1825 E 1st St  
 Ankeny, IA 58021  
 SITE: 0092  
 DATE: 10-24-07  
 TIME: 16:16  
 TRACE: 5797  
 Visa  
 \*\*\*\*\*1941  
 Trace# (use last 4 f  
 SALE PUMP: 4  
 UNLEAD  
 PRICE/GAL: \$2.893  
 NET/GAL: \$2.893  
 QUANTITY: 11.866GAL  
 FUEL TOTAL: \$31.96  
 NET TOTAL: \$31.96



University of Missouri - Columbia  
Environmental Health and Safety  
Research Park Development Building  
Columbia, MO 65211-3050

Main Office 573-882-7018  
Main Office Fax 573-882-7940  
Resource Recovery Center 573-882-3736  
Resource Recovery Center Fax 573-884-5270  
http://ehs.missouri.edu ehs@missouri.edu

**TO:** Scott Olsen  
Chair of the Boone County LEPC, Assistant Fire Chief  
Boone County Fire Protection District  
2201 I-70 Drive Northwest  
Columbia, MO 65202

**FROM:** Jack Crawford  
Assistant Director EHS, RSO, LSO  
University of Missouri-Columbia  
Radiation Safety Office - EHS Department  
8 Research Park Development Building  
Columbia, Missouri 65211-3050

**DATE:** September 13th, 2007

**SUBJECT:** Request for Financial Support to Attend 2007 Iowa Hazardous Materials Symposium

To Asst. Fire Chief Olsen and members of the BCLEPC:

I would like to formally request financial assistance from the Boone County Local Emergency Planning Commission (BCLEPC) to attend a two day Hazardous Materials Symposium

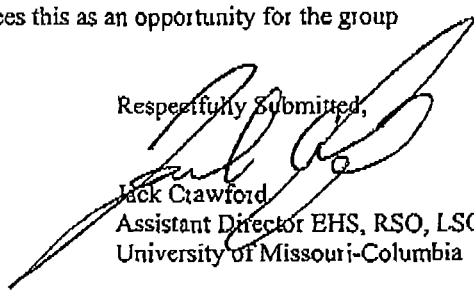
As an active member of the BCLEPC and a certified HazWoper responder for MU, I would value this training and would be willing to report on the key concepts presented at the symposium to the BCLEPC after I return.

Here is an itemized list of the fees involved:

Registration fee	\$100.00
Hotel	\$ 70.00+/night. (2 night stay at the Quality Inn-Ames, IA = \$140.00+)
Gas	\$ 50.00 (approx )
<b>Total Expenses</b>	<b>\$290.00+, plus hotel taxes</b>

I look forward to your reply and hope that everyone sees this as an opportunity for the group

Respectfully Submitted,

  
Jack Crawford  
Assistant Director EHS, RSO, LSO  
University of Missouri-Columbia

There's Only One Mizzou

# PAYMENT REQUISITION

## BOONE COUNTY, MISSOURI

<u>1/30/08</u>	<u>Upon Receipt</u>		
REQUEST DATE	VENDOR DUE DATE		
<u>104</u>	<u>Boone County Fire District</u>	PHONE #	
VENDOR NO.	VENDOR NAME	<u>MO</u>	<u>65202</u>
	<u>2201 I-70 Dr. NW</u>	Columbia	
	ADDRESS	CITY	STATE ZIP

**BID DOCUMENTATION**

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

<input type="checkbox"/> Bid /RFP (enter # below) <input type="checkbox"/> Sole Source (enter # below) <input type="checkbox"/> Emergency Procurement (enter # below) <input type="checkbox"/> Written Quotes (3) attached (>\$2500 to \$4,499) <input type="checkbox"/> Purchase is ≤\$2500 and is NOT covered by an existing bid or sole source	<p style="text-align: center;">Not Subject To Bidding (select appropriate response below):</p> <input type="checkbox"/> Utility <input type="checkbox"/> Employee Travel/Meal Reimb <input type="checkbox"/> Training (registration/conf fees) <input type="checkbox"/> Dues <input type="checkbox"/> Pub/Subscription/Transcript Copies <input type="checkbox"/> Refund of Fees Previously Paid to County <input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable <input type="checkbox"/> Intergovernmental Agreement <input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain):	<input type="checkbox"/> Mandatory Payment to Other Govt <input type="checkbox"/> Court Case Travel/Meal Reimb <input type="checkbox"/> Tool and Uniform Reimb <input type="checkbox"/> Inmate Housing <input type="checkbox"/> Remit Payroll Withheld <input type="checkbox"/> Agency Fund Dist (dept #s TXXX)
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# \_\_\_\_\_  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	2 8 0 8 8	Reimburse BC Fire District	\$259.00
		2 3 8 5 0	Office Depot Purchase/Printer	
	2 1 0 0	3 7 2 3 0	Reimburse BC Fire District	\$23.93
			HyVee Purchase/Refreshments	
			HAZWOPER Class	
<b>Total</b>				<b>\$282.93</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

_____ Prepared By	_____ Approving Official
_____ County Commission Approval	_____ Auditor Approval

*Sent to Auditor 1/30/08*





**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

**VENDOR #**

**Purchased from:**  
Office Depot  
101 S. Providence Rd  
Columbia, MO

*Pay: LEPC  
210-23050*

PHONE:  
FAX:  
ATTN:

**PAY TO**

Boone County Fire District  
2201 I-70 Dr. NW  
Columbia, MO 65202

*Vendor # 104*

Requisition Date	Required by Date	Instructions Pay to Boone County Fire District	Budget Code
------------------	------------------	---	-------------

Item No	Quantity	Description	Unit Price	Amount
	1	013803082128 Printer	259.00	259.00
<b>TOTAL AMOUNT*</b>				<b>259.00</b>

**NOTICE OF VENDOR**

1. PLEASE MAIL ALL INVOICE IN DUPLICATE.
2. P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
3. PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
4. ALL MATERIALS FOR BUSSES ARE SUBJECT TO INSPECTION AND TEST
5. MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
6. EACH ORDER MUST HAVE A SEPARATE INVOICE.
7. ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS**

This was approved by the LEPC committee and the County Commissioners. It was paid for on the Boone County Fire District credit card.

*[Signature]* \_\_\_\_\_ 1/9/2008  
LEPC Chair Date

\_\_\_\_\_  
~~Purchasing Officer~~ ~~Date~~  
*[Signature]* \_\_\_\_\_ 1-28-08  
LEPC Treasurer Date

This Purchase Order is not valid unless signed by the Purchasing Officer.

OFFICE DEPOT

BCFPD

OFFICE DEPOT  
101 S. PROVIDENCE RD

OFFICE DEPOT  
COLUMBIA, MO 65204  
PHONE 673-499-0663

FAX 673-499-0684

SALE ST0249 REG001 TRND720  
10/10/07 14:38 EMP 516001 POS 5.04

013803082128 PIR,PRTBI,IP90V 259.99

09263620252 PIR,SENLEA,IRE 49.99

092636110192 HUB,USB,MINI 29.99

023572434875

CA,COMP,WHLD,NYLON 149.99

SUBTOTAL 489.96

SALES TAX 0.00

OFFICE DEPOT  
TOTAL 489.96  
DU CHG (CCS) 4356 489.96

REMIT PAYMENT TO:

Office Depot Card Plan

P.O. Box 689020

Des Moines, IA 50368-9020

OFFICE DEPOT

For a chance to Win

One of 40-\$100 or 1-\$1000

Quarterly Shopping Sprees,

visit [www.od.bizrate.com](http://www.od.bizrate.com)

En Espanol

OFFICE DEPOT  
TAX-EXEMPT CUSTOMER # 12358311



Ink Depot. Always low priced. Never out of stock. Guaranteed.

OFFICE DEPOT

Restrictions apply. Not available in Alaska, or Hawaii. See store for details.



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

**PURCHASE ORDER**  
NO:

**VENDOR #**

Scott Olsen  
2201 I-70 Dr. NW  
Columbia, MO 65203

PHONE: 573-447-5000  
FAX:  
ATTN:

*Pay: LEPC  
2100-37230*

**SHIP TO**

Scott Olsen  
2201 I-70 Dr. NW  
Columbia, MO 65203

*Pay TO: Vendor # 104  
Boone Co Fire District  
2201 I-70 Dr. N.W  
Columbia 65202*

Requisition Date 10-Sept. 2007	Required by Date	Instructions: This is for the HAZWOPER Class	Budget Code
-----------------------------------	------------------	---	-------------

Item No	Quantity	Description	Unit Price	Amount
		Bakery -- Rolls, Donuts, Cookies	5.98 x2	11.96
			3.99	3.99
		Dairy -- Orange Julie	3.99 x2	7.98
		Tax	1.09	1.09
<b>TOTAL AMOUNT</b>				<b>23.02</b>

*Tax Exempt*

23.93

\*\*\*\* See attached receipt

**NOTICE OF VENDOR**

- PLEASE MAIL ALL INVOICE IN DUPLICATE.
- P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
- PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
- ALL MATERIALS FOR BUSSES ARE SUBJECT TO INSPECTION AND TEST
- MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
- EACH ORDER MUST HAVE A SEPARATE INVOICE.
- ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS:**

Please pay Assistant Chief Scott Olsen. He paid cash for this purchase.

*[Signature]* 10/11/07  
LEPC Chair Date

*[Signature]* 10/17/07  
Presiding Commissioner Date

*[Signature]* 10/17/07  
LEPC Treasurer Date



EMPLOYEE OWNED

3100 WEST BROADWAY  
COLUMBIA, MO  
573-447-0133

E-mail comments:

1076director@hy-vee.com

Today's gas discount is  
3 cents off with your receipt.

Bakery Scan

ASST ROLLS & DONU	5.98	1	F
CHOCOLATE CHIP CK	3.99	1	F

Bakery Serv Case

BAKERY ITEM	5.98	1	F
-------------	------	---	---

Dairy

HV 1 C DRANGE	3.99	1	F
HV 1 C DRANGE	3.99	1	F

BALANCE DUE \$25.02

Cash	30.00
CHANGE	4.98

Tax 5.56%	25.96	1.09
-----------	-------	------

Total number of items sold = 5

CASHIER NAME: Natl R.

CO849 80043 8:19:17 10SEP2007  
501076 8005

Thanks for shopping at  
HyVee  
Visit us on the Web  
www.hy-vee.com

# PAYMENT REQUISITION

## BOONE COUNTY, MISSOURI

<u>1/30/08</u>	<u>Upon Receipt</u>				
REQUEST DATE	VENDOR DUE DATE			PHONE #	
<u>10664</u>	<u>City of Columbia Fire Department</u>			<u>MO</u>	<u>65201</u>
VENDOR NO.	VENDOR NAME		<u>Columbia</u>	STATE	ZIP
	<u>201 Orr St.</u>		<u>CITY</u>		

BID DOCUMENTATION	
This field MUST be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3	
<input type="checkbox"/> Bid /RFP (enter # below) <input type="checkbox"/> Sole Source (enter # below) <input type="checkbox"/> Emergency Procurement (enter # below) <input type="checkbox"/> Written Quotes (3) attached (>\$2500 to \$4,499) <input type="checkbox"/> Purchase is <=\$2500 and is NOT covered by an existing bid or sole source	<b>Not Subject To Bidding (select appropriate response below):</b> <input type="checkbox"/> Utility <input type="checkbox"/> Employee Travel/Meal Reimb <input type="checkbox"/> Training (registration/conf fees) <input type="checkbox"/> Dues <input type="checkbox"/> Pub/Subscription/Transcript Copies <input type="checkbox"/> Refund of Fees Previously Paid to County <input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable <input type="checkbox"/> Intergovernmental Agreement <input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain):
<input type="checkbox"/> Mandatory Payment to Other Govt <input type="checkbox"/> Court Case Travel/Meal Reimb <input type="checkbox"/> Tool and Uniform Reimb <input type="checkbox"/> Inmate Housing <input type="checkbox"/> Remit Payroll Withheld <input type="checkbox"/> Agency Fund Dist (dept #s 7XXX)	
# (Enter Applicable Bid / Sole Source / Emergency Number)	

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	2 8 8 5 0	Reimburse City of Columbia Fire Dept	<del>\$200.87</del>
		2 3 8 5 0	Office Depot Purchase	
			Printer/Cartridges	249.99
	2 1 0 0	2 3 0 5 0	Cartridges	30.88
			<b>Total</b>	<b>\$280.87</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

\_\_\_\_\_  
 Prepared By

\_\_\_\_\_  
 Approving Official

\_\_\_\_\_  
 County Commission Approval

\_\_\_\_\_  
 Auditor Approval

Revised 05/05

Sent to Auditor 1/30/08



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

NO:

**VENDOR #**

**Purchased from:** Office Depot  
101 S. Providence Rd  
Columbia, MO

PHONE:  
FAX:  
ATTN:

*Pay: LEPC  
2100-23050*

**SHIP TO & PAY TO**

City of Columbia Fire Department  
201 Orr St.  
Columbia, MO 65202

*Vendor # 10664*

Requisition Date	Required by Date	Instructions Pay to City of Columbia Fire Department	Budget Code
------------------	------------------	---	-------------

Item No	Quantity	Description	Unit Price	Amount
	1	013803082128 Printer	249.00	249.00
	1	013803044409 Print Cartridge	20.29	20.29
	1	013803020885 Ink Cartridge	10.59	10.59
<b>TOTAL AMOUNT</b>				<b>280.87</b>

**NOTICE OF VENDOR**

1. PLEASE MAIL ALL INVOICE IN DUPLICATE.
2. P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
3. PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
4. ALL MATERIALS BY BUS/GAR ARE SUBJECT TO INSPECTION AND TEST
5. MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
6. EACH ORDER MUST HAVE A SEPARATE INVOICE.
7. ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS**

This was approved by the LEPC committee and the County Commissioners. It was paid for on the City of Columbia Fire Department credit card.

*[Signature]*  
LEPC Chair

*1/9/2008*  
Date

~~Planning Committee~~  
*[Signature]*  
LEPC Treasurer

~~Date~~  
*1-28-08*  
Date

This Purchase Order is not valid unless signed by the Purchasing Officer.

CFD

Office DEPOT

COLUMBIA MO 65203  
PHONE 573-499-0663  
FAX 573-499-0684

SALE 5160.49 REG001 TRN0117  
10/12/07 08:19 EMP 460222 POS 5 04

Office DEPOT

013803082128 PIR, PRTBL, 11/90V 249 99  
013803044409 CRTDG, CIR, BCI 16 09  
013803020825 CP6, INK, BCI 16 01 16 00  
SUBTOTAL 280 87  
SALES TAX 0 00

Office DEPOT

TOTAL 280 87  
\*\*\*\*\*XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

For a chance to win  
One of 40 \$100 or 1 \$1000  
Quarterly Shopping Spree,  
visit [www.od.hizrate.com](http://www.od.hizrate.com)

Office DEPOT

TAX-EXEMPT CUSTOMER # 33011251



Ink DEPOT **Office DEPOT** of  
STOCK ON HAND

Restrictions apply. Not available in Alaska  
or Hawaii. See store for details.

# PAYMENT REQUISITION

## BOONE COUNTY, MISSOURI

PAST DUE  
 1/30/08  
 REQUEST DATE

VENDOR DUE DATE  
 Dell Marketing L.P. c/o Dell USA L.P.

VENDOR NO. PO Box 802816 Chicago IL 60680-2816  
 ADDRESS CITY STATE ZIP

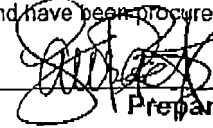
### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
 Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bid /RFP (enter # below)<br><input type="checkbox"/> Sole Source (enter # below)<br><input type="checkbox"/> Emergency Procurement (enter # below)<br><input type="checkbox"/> Written Quotes (3) attached (>\$750 to \$4,499)<br><input type="checkbox"/> Purchase is <\$750 and is NOT covered by an existing bid or sole source | Not Subject To Bidding (select appropriate response below):<br><input type="checkbox"/> Utility<br><input type="checkbox"/> Employee Travel/M meal Reimb<br><input type="checkbox"/> Training (registration/conf fees)<br><input type="checkbox"/> Dues<br><input type="checkbox"/> Pub/Subscription/Transcript Copies<br><input type="checkbox"/> Refund of Fees Previously Paid to County<br><input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable<br><input type="checkbox"/> Intergovernmental Agreement<br><input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain): | <input type="checkbox"/> Mandatory Payment to Other Govt<br><input type="checkbox"/> Court Case Travel/M meal Reimb<br><input type="checkbox"/> Tool and Uniform Reimb<br><input type="checkbox"/> Inmate Housing<br><input type="checkbox"/> Remit Payroll Withheld<br><input type="checkbox"/> Agency Fund Dist (dept #s 7XXX) |
|---|--|--|
- # (Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	9 1 3 0 1	Invoice # XC73T2873	\$7,053.50
			Customer # 035171732	
			<b>Total</b>	<b>\$7,053.50</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
 Prepared By

\_\_\_\_\_  
 Approving Official

\_\_\_\_\_  
 County Commission Approval

\_\_\_\_\_  
 Auditor Approval

*sent to Auditor 1/30/08*



This is your INVOICE

Page: 1 of 2



FID Number: 74-2616305  
 Sales Rep: JULIE UNDERWOOD  
 For Sales: (800)981-3355  
 Sales Fax: (800)433-9527  
 For Customer Service: (800)981-3355  
 For Technical Support: (800)981-3355  
 Dell Online: <http://www.dell.com>

Customer Number: 035171732  
 Purchase Order: 4630  
 Order Number: 863652940  
 Order Date: 10/02/07

Invoice Number: **XC73T2873**

Invoice Date: 10/07/07  
 Payment Terms: NET DUE 30 DAYS  
 Due Date: 11/06/07  
 Shipped Via: DHL EXPRESS GROUND  
 Waybill Number: 14933269680

84 01 0 01 01 N

*pay: LEPC*  
*2100-91301*

SOLD TO:  
 #BVVNHKPV  
 #0351 7173 276

SCOTT OLSEN

SHIP TO:  
 SCOTT OLSEN  
 MISSOURI STATE STORE  
 2201 I-70 DR NORTHWEST  
 COLUMBIA, MO 65202

BOONE COUNTY FIRE DISTRICT  
 2201 I-70 DR NORTHWEST  
 COLUMBIA, MO 65202



PLEASE REVIEW IMPORTANT TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE

Order	Shipped	Item Number	Description	Unit	Unit Price	Amount
2	2	223-2270	Latitude D830, Intel Core 2 Duo T7800, 2.80GHz, 800MHz, 4M L2 Cache, Dual Core	EA	3,275.24	6,550.48
2	2	320-5301	15.4 inch Wide Screen WUXGA LCD for Latitude D830	EA	0.00	0.00
2	2	311-5688	2.0GB, DDR2-667 SDRAM, 1 DIMM for Dell Latitude Notebooks	EA	0.00	0.00
2	2	310-8713	Internal English Keyboard for Latitude Notebooks	EA	0.00	0.00
2	2	320-5303	256MB NVIDIA Quadro NVS 140M Latitude D830	EA	0.00	0.00
2	2	341-4603	120GB Hard Drive 9.5MM 7200RPM for Latitude DX30	EA	0.00	0.00
2	2	310-8796	Standard Touchpad for Latitude D830	EA	0.00	0.00
2	2	340-8854	No Floppy Drive for Latitude D-Family Notebooks	EA	0.00	0.00
2	2	420-4790	Windows XP Professional, SP2 with media, for Latitude English, Factory Installed	EA	0.00	0.00
2	2	310-9182	Dell Bluetooth travel mouse for Latitude Notebooks	EA	0.00	0.00
2	2	430-2274	Dell Wireless 360 Bluetooth Module for XP, Latitude	EA	0.00	0.00
2	2	310-7956	90W AC Adapter for Latitude D-Family, Factory Tied	EA	0.00	0.00
2	2	313-5044	8X DVD+-RW w/ Roxio Creator and Cyberlink for Vista Basic/Business, Latitude DX20	EA	0.00	0.00
2	2	430-2395	Dell Wireless 1605 Draft 802.11n WLAN Mini Card Latitude	EA	0.00	0.00
2	2	310-8798	Resource CD w/ Diagnostics and Drivers for Latitude D830 Notebook	EA	0.00	0.00
2	2	312-0536	9-Cell/85 WHr Primary Battery for Latitude D830	EA	0.00	0.00
2	2	310-7688	Large Nylon Carrying Case for Dell Latitude D-Family Notebooks	EA	0.00	0.00
2	2	410-0840	Norton Internet Security 2006 15 Month, Dell Optiplex /Precision/Latitude	EA	0.00	0.00
2	2	310-9147	US - System Documentation Power Cord, Latitude D830	EA	0.00	0.00

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$10 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCH ES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE, ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT [WWW.DELL.COM/PUBLIC-ECARE](http://WWW.DELL.COM/PUBLIC-ECARE) TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Ship. &/or Handling	\$	0.00
Subtotal	\$	7,053.50
Taxable:	Tax:	
\$ 0.00	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	7,053.50



DETACH AT PERF AND RETURN WITH PAYMENT

MAKE CHECK PAYABLE/REMIT TO:

DELL MARKETING L.P.  
 C/O DELL USA L.P.  
 PO BOX 992616  
 CHICAGO, IL 60680-2616

Invoice Number: XC73T2873  
 Customer Name: BOONE COUNTY FIRE DISTRICT  
 Customer Number: 035171732  
 Purchase Order: 4630  
 Order Number: 863652940



Ship. &/or Handling	\$	0.00
Subtotal	\$	7,053.50
Taxable:	Tax:	
\$ 0.00	\$	0.00
ENVIRO FEE	\$	0.00
Invoice Total	\$	7,053.50
	\$	
	\$	
Balance Due	\$	7,053.50
Amt. Enclosed	\$	

MAR. 13. 2008

1:19PM Mail BOONE CO. TREASURER

Dec 31 2007 15: NO. 2161 P. 22/29

This is your INVOICE

Page: 2 of 2



FID Number: 74-2616805  
Sales Rep: JULIE UNDERWOOD  
For Sales: (800)981-3355  
Sales Fax: (300)433-9527  
For Customer Service: (800)881-3355  
For Technical Support: (800)981-3355  
Dell Online: http://www.dell.com

Customer Number: 035171732  
Purchase Order: 4830  
Order Number: 803652940  
Order Date: 10/02/07  
84 01 0 01 01 N

Invoice Number: XC73T2873

Invoice Date: 10/07/07  
Payment Terms: NET DUE 30 DAYS  
Due Date: 11/06/07  
Shipped Via: DHL EXPRESS GROUND  
Waybill Number: 14933269680

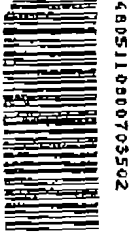
SOLD TO:

SCOTT OLSEN

BOONE COUNTY FIRE DISTRICT  
2201 I-70 DR NORTHWEST  
COLUMBIA, MO 65202

SHIP TO:

SCOTT OLSEN  
MISSOURI STATE STORE  
2201 I-70 DR NORTHWEST  
COLUMBIA, MO 65202



PLEASE REVIEW IMPORTANT TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE

Order	Shipped	Item Number	Description	Unit	Unit Price	Amount
2	2	410-1099	Software, Adobe Acrobat 9.1 English, Dell OptiPlex Precision and Latitude	EA	0.00	0.00
2	2	420-6712	Microsoft Office Professional for Latitude, OptiPlex Precision	EA	0.00	0.00
2	2	983-6668	*PUB, Lat Stand 3YR	EA	0.00	0.00
2	2	980-1499	*CompleteCare Accidental Damage Svc, Lat, 3Yr, 1-800-624-9896	EA	0.00	0.00
2	2	986-7847	*Dell Hardware Warranty, Initial Year	EA	0.00	0.00
2	2	982-7280	*Contract - Next Business Day Parts and Labor On-Site Response, Initial Year	EA	0.00	0.00
2	2	986-7838	*Dell Hardware Warranty, Extended Year(s)	EA	0.00	0.00
2	2	982-3762	*Contract - Next Business Day Parts and Labor On-Site Response, 2YR Extended	EA	0.00	0.00
2	2	987-1169	*GOLD TECH Support, LAT, INIT (REL), Dial 1-866-876-3355 for Support	EA	0.00	0.00
2	2	987-1277	*GOLD TECH Support, LAT, 2YR EXT (REL), Dial 1-866-876-3355 for Support	EA	0.00	0.00
2	2	310-3978	Mouse Pad for Dell Latitude, Factory Tied	EA	2.69	5.38
2	2	430-2279	Dell Wireless 5520 Mobile Broadband (HSDPA) Mini-Card for AT and T, Latitude	EA	178.11	356.22
2	2	310-8813	Dell Additional Slim Auto/Air/AC Adapter for Latitude D Series	EA	70.71	141.42
2	2	466-2909	WINDOWS XP STICKER, OPTI/PWS/LAT/INSP/DIM System Service Tags DFC3WD1, 2GC3WD1	EA	0.00	0.00

# PAYMENT REQUISITION BOONE COUNTY, MISSOURI

2/13/08  
 REQUEST DATE

104  
 VENDOR NO.

Upon Receipt  
 VENDOR DUE DATE

Boone County Fire District  
 VENDOR NAME

2201 I-70 Dr. NW  
 ADDRESS

Columbia  
 CITY

MO 65202  
 STATE ZIP

**BID DOCUMENTATION**

This field MUST be completed to demonstrate compliance with statutory bidding requirements.  
 Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

Bid /RFP (enter # below)       Utility

Sole Source (enter # below)       Employee Travel/Meal Reimb

Emergency Procurement (enter # below)       Training (registration/conf fees)

Written Quotes (3) attached (>\$2500 to \$4,499)

Purchase is <=\$2500 and is NOT covered by an existing bid or sole source       Dues

Not Subject To Bidding (select appropriate response below):

Pub/Subscription/Transcript Copies       Mandatory Payment to Other Govt

Refund of Fees Previously Paid to County       Court Case Travel/Meal Reimb

Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable       Tool and Uniform Reimb

Intergovernmental Agreement       Inmate Housing

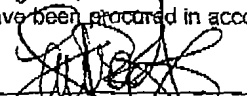
Not Susceptible to Bidding for Other Reasons (Explain):       Remit Payroll Withheld

Agency Fund Dist (dept #s 7XXX)


# (Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	2 3 8 5 0	Reimburse BC Fire District	\$79.99
	2 1 0 0	2 3 8 5 0	Canon eStore Purchase	\$79.99
			2 Bluetooth Adapters (\$79.99 each)	
			Reimburse BC Fire District	
	2 1 0 0	8 4 3 0 0	Columbia Daily Tribune Classified Ad	\$26.70
	2 1 0 0	8 4 3 0 0	Columbia Daily Tribune Display Ad	\$117.95
			<b>Total</b>	<b>\$304.63</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.



Prepared By



Approving Official

County Commission Approval

Auditor Approval



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

**PURCHASE ORDER**

**VENDOR #**

**Purchased from:**  
Canon eStore

PHONE:  
FAX:  
ATTN:

**PAY TO**

Boone County Fire District  
2201 I-70 Dr. NW  
Columbia, MO 65202

Requisition Date	Required by Date	Instructions Pay to Boone County Fire District	Budget Code
------------------	------------------	---	-------------

Item No	Quantity	Description	Unit Price	Amount
	2	BU-10 Bluetooth Adapter	79.99	159.98
<p><i>pay out 210</i></p> <p><i>8</i> <del>238.50</del> <i>238.50</i> <i>LEPC BCFD</i> <i>182</i></p> <p><i>Minor Equip etc</i></p> <p><i>1 invoice copy w/ pay req</i></p> <p><i>1- " " w/copy</i></p> <p><i>1- " " goes w/check</i></p> <p><i>* Return to Tr office for Debbie Lancaster to pick up</i></p> <p><i>call 447-5000</i></p>				
<b>TOTAL</b>				<b>159.98</b>

**NOTICE OF VENDOR**

- PLEASE MAIL ALL INVOICE IN DUPLICATE.
- P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
- PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
- ALL MATERIALS FOR BUSSES ARE SUBJECT TO INSPECTION AND TEST
- MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
- EACH ORDER MUST HAVE A SEPARATE INVOICE.
- ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS**

This was approved by the LEPC committee. It was paid for on the Boone County Fire District credit card.

*[Signature]* 2/8/2008  
LEPC Chair Date

*[Signature]* 2/8/08  
Presiding Commissioner Date

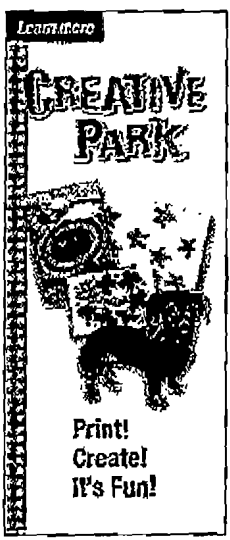
*[Signature]* 2-11-08  
LEPC Treasurer Date



My Account My Shopping List Help View Cart Canon Product Info

Shop online or call 1-800-386-2155 SEARCH

Printers & All-In-Ones | Scanners | Copiers & Fax | Camcorders | Projectors | Calculators | Ink, Paper & Toner | Camera Accessories | Additional Accessories



THANK YOU FOR YOUR ORDER. Please SAVE or PRINT this page for your records.

Today's Date: 12/29/2007

Order# 995329

BILL TO: Scott A Olsen, 2201 I-70 Drive Northwest, Columbia MO 65202, US, 573-447-5000

SHIP TO: Scott A Olsen, 2201 I-70 Drive Northwest, Columbia MO 65202, US

Qty.	Product	Price	Total
2	BU-10 Bluetooth Adapter	\$79.99	\$159.98
Subtotal:			\$159.98
Tax:			\$6.76
Shipping- FedEx Ground Service:			FREE
TOTAL:			\$166.74

Handwritten: EXEMPT

Payment Information :

Payment Method : Visa, Name on Credit Card : Scott Olsen, Card Number : XXXXXXXXXXXX-0270, Expiration Date : 10/2009

\*Note: your credit card will not be billed until the product ships

To continue shopping, please click here. To Logout, please click here.

\*\$2 contribution offer available for new valid Upromise members only. To get your \$2 contribution, you must enroll through this page and register a credit, debit, grocery or drugstore card when you join. Offer expires 12/31/2008. Your \$2 contribution will be deposited in your Upromise account within 60 days of enrolling with at least one registered and validated credit, debit, grocery or drugstore card. One reward per member.

Privacy Statement | Terms of Use | Terms of Sale | Help | My Account | Recycle Terms & Conditions | Online Security | Shipping & Handling | Return Policy | Site Map

Handwritten: 1/17/08, 800 729 5030, Attn: James, tax exempt ltr

Handwritten: Approved 1/19/08 by JEP

MAR. 13. 2008 1:19PM Mail BOONE CO. TREASURER



Boone County Local Emergency Planning Committee  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

VENDOR #

Purchased from:  
Columbia Daily Tribune  
101 N 4<sup>th</sup> St.  
Columbia, MO 65201  
  
PHONE: 573-815-1800  
FAX: 573-815-1801

PAY TO

Boone County Fire District  
2201 I-70 Dr NW  
Columbia, MO 65202

Requisition Date	Required by Date	Instructions Pay to Boone County Fire District	Budget Code
------------------	------------------	---	-------------

Item No	Quantity	Description	Unit Price	Amount
	1 ea	Ad in the classifieds	26.70	26.70
	1 ea	Display Ad	117.95	117.95
<p><i>Pay out of - LEPC 2100-84300 adv \$92</i></p> <p><i>1- invoice Pay Reg</i></p> <p><i>1- " Copy "</i></p> <p><i>1- " " BCFDw/check</i></p> <p><i>call Rebbe Lancaster 447-5000 BCFD</i></p>				
			UNIT	144.65

NOTICE OF VENDOR

- PLEASE MAIL ALL INVOICE IN DUPLICATE.
- P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
- PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
- ALL MATERIALS SUBJECT TO INSPECTION AND TEST
- MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
- EACH ORDER MUST HAVE A SEPARATE INVOICE.
- ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

OTHER INSTRUCTIONS

This was approved by the LEPC committee. It was paid for on the Boone County Fire District credit card.

*[Signature]*  
LEPC Chair  
Date 2/8/2008

*[Signature]*  
Presiding Commissioner  
Date 2/9/08

*[Signature]*  
LEPC Treasurer  
Date 2/11/08

MAR. 13. 2008 1:19PM Mail BOONE CO. TREASURER



**ADVERTISING  
INVOICE and STATEMENT**

BILLING PERIOD 01/01/08 - 01/31/08		ADVERTISER/CLIENT NAME BC FIRE DISTRICT	
TOTAL AMOUNT DUE 144.65	UNAPPLIED AMOUNTS .	TERMS OF PAYMENT Due 30 Days	
CURRENT NET AMOUNT DUE 144.65	30 DAYS .00	60 DAYS .00	OVER 90 DAYS .00

INVOICE NUMBER 1119893	PAGE # 1	BILLING DATE 01/31/08	BILLED ACCOUNT NUMBER 215	ADVERTISER/CLIENT NUMBER
---------------------------	-------------	--------------------------	------------------------------	--------------------------

BILLED ACCOUNT  
NAME & ADDRESS

\*\*\*  
BC FIRE DISTRICT  
2201 I 70 DRIVE NW  
COLUMBIA MO 65201

CREDIT CARD PAYMENTS

**VISA** Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Amt. to pay: \_\_\_\_\_

Signature: \_\_\_\_\_

Name on Card: \_\_\_\_\_

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

DATE	REFERENCE	DESCRIPTION / OTHER COMMENTS / CHARGES	SALE SIZE / BILLED UNITS	TIMES / RATES	BALANCE
12/31		BALANCE FORWARD			115.70
01/16	69696	Payment on Account			-115.70
01/16	AD CLASS: 699030 01/16	Classified Line LEPC-response plans LEPC 1000 841116 Debby	1x30L 30L	1	26.70
	AD CLASS: 700057	Ad Class Totals: Display Advertising pub. notice	\$26.70 2x3.5I 7I	30.000 line 1 16.85	117.95
01/30		Ad Class Totals:	\$117.95	7.000 inch	

STATEMENT OF ACCOUNT AGING OF PAST DUE AMOUNTS

CURRENT NET AMOUNT DUE 144.65	30 DAYS .00	60 DAYS .00	OVER 90 DAYS .00	UNAPPLIED AMOUNTS .	TOTAL AMOUNT DUE 144.65
----------------------------------	----------------	----------------	---------------------	------------------------	----------------------------



101 North 4th Street • P.O. Box 798  
Columbia, MO 65205 • (573) 815-1500

\*UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

INVOICE NUMBER 1119893	BILLING PERIOD 01/01/08 - 01/31/08	BILLED ACCOUNT NUMBER 215	ADVERTISER/CLIENT NUMBER	ADVERTISER/CLIENT NAME BC FIRE DISTRICT
---------------------------	---------------------------------------	------------------------------	--------------------------	--

**AFFIDAVIT OF PUBLICATION**

STATE OF MISSOURI ) ss.  
County of Boone )

I, SASHA MCMILLIN, being duly sworn according to law, state that I am one of the publishers of the Columbia Daily Tribune, a daily newspaper of general circulation in the County of Boone, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Columbia, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such, who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper on the following consecutive issues:

- 1st Insertion January 16, 2008
- 2nd Insertion \_\_\_\_\_
- 3rd Insertion \_\_\_\_\_
- 4th Insertion \_\_\_\_\_
- 5th Insertion \_\_\_\_\_
- 6th Insertion \_\_\_\_\_
- 7th Insertion \_\_\_\_\_
- 8th Insertion \_\_\_\_\_
- 9th Insertion \_\_\_\_\_
- 10th Insertion \_\_\_\_\_
- 11th Insertion \_\_\_\_\_
- 12th Insertion \_\_\_\_\_
- 13th Insertion \_\_\_\_\_
- 14th Insertion \_\_\_\_\_
- 15th Insertion \_\_\_\_\_
- 16th Insertion \_\_\_\_\_
- 17th Insertion \_\_\_\_\_
- 18th Insertion \_\_\_\_\_
- 19th Insertion \_\_\_\_\_
- 20th Insertion: \_\_\_\_\_
- 21st Insertion: \_\_\_\_\_
- 22nd Insertion: \_\_\_\_\_

\$26.70  
Printer's Fee

By: [Signature]  
Sasha McMillin

Subscribed & sworn to before me this 16 day of January, 2008

[Signature]  
Notary Public



RUBY WHEELER  
My Commission Expires  
July 18, 2010  
Boone County  
Commission #02915807

**PUBLIC NOTICE**

The Emergency Planning and Community Right-to-Know Act of 1986 requires the Local Emergency Planning Committee (LEPC) to publish information annually to inform the public of the availability of information concerning emergency response plans, chemical lists, inventory forms, toxic release forms and follow-up emergency notices with regard to hazardous chemicals in the community.

Citizens residing in Boone County can request information pertaining to hazardous materials at the office of the Boone County Fire District, located at 2201 I-70 Drive Northwest, Columbia, Missouri between the hours of 8 a.m. and 5 p.m., Monday through Friday. Please contact Assistant Fire Chief Scott Olsen, LEPC Chairperson at 573-447-5000 for further information.

INSERTION DATE: January 16, 2008.



MAR. 13. 2008

1:19PM a Mailiv BOONE CO. TREASURER inted reports that large num-  
of al-Qaida foot soldiers had  
a major attack to begin as soon as all migrated to Mosul after heavy pres-  
units are in place. sure from U.S. forces in central Iraq.

NO. 2161 P. 29/29

## PUBLIC NOTICE

The Emergency Planning and Community Right-to-Know Act of 1986 requires the Local Emergency Planning Committee (LEPC) to publish information annually to inform the public of the availability of information concerning emergency response plans, chemical lists, inventory forms, toxic release forms and follow-up emergency notices with regard to hazardous chemicals in the community.

Citizens residing in Boone County can request information pertaining to hazardous materials at the office of the Boone County Fire District, located at 2201 I-70 Drive Northwest, Columbia, Missouri between the hours of 8 a.m. and 5 p.m., Monday through Friday. Please contact Assistant Fire Chief Scott Olsen, LEPC Chairperson at 573-447-5000 for further information.

095840



For Your Col

SHOP MON



# PAYMENT REQUISITION

## BOONE COUNTY, MISSOURI

MAR 07 2008

<u>03/07/08</u> REQUEST DATE	<u>PAST DUE</u> VENDOR DUE DATE	
<u>NEW</u> VENDOR NO.	<u>MT Graphics</u> VENDOR NAME	<u>573-474-0420</u> PHONE #
	<u>1659 Doultan Dr. N</u> ADDRESS	<u>Columbia</u> CITY
		<u>MO 65202</u> STATE ZIP

**BID DOCUMENTATION**

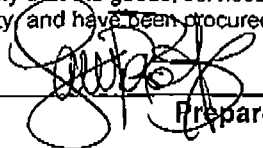
This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

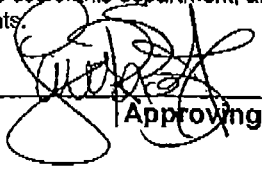
<input type="checkbox"/> Bid /RFP (enter # below) <input type="checkbox"/> Sole Source (enter # below) <input type="checkbox"/> Emergency Procurement (enter # below) <input type="checkbox"/> Written Quotes (3) attached (>\$2500 to \$4,499) <input type="checkbox"/> Purchase is ≤\$2500 and is NOT covered by an existing bid or sole source	<p style="text-align: center;">Not Subject To Bidding (select appropriate response below):</p> <input type="checkbox"/> Utility <input type="checkbox"/> Employee Travel/Meal Reimb <input type="checkbox"/> Training (registration/conf fees) <input type="checkbox"/> Dues <input type="checkbox"/> Pub/Subscription/Transcript Copies <input type="checkbox"/> Refund of Fees Previously Paid to County <input type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable <input type="checkbox"/> Intergovernmental Agreement <input type="checkbox"/> Not Susceptible to Bidding for Other Reasons (Explain):	<input type="checkbox"/> Mandatory Payment to Other Govt <input type="checkbox"/> Court Case Travel/Meal Reimb <input type="checkbox"/> Tool and Uniform Reimb <input type="checkbox"/> Inmate Housing <input type="checkbox"/> Remit Payroll Withheld <input type="checkbox"/> Agency Fund Dist (dept #s 7XXX)
---	--	--

**#**  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	2 3 0 5 0	Invoice # 8	\$15.00
			DVD Duplication for LEPC	
			<b>Total</b>	<b>\$15.00</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county and have been procured in accordance with statutory bidding requirements.

  
Prepared By

  
Approving Official

County Commission Approval

Auditor Approval



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

**PURCHASE ORDER**

**VENDOR #**

**Purchased from:**  
MT Graphics  
1659 Doulton Drive N  
Columbia, MO 65202  
  
PHONE: 573-474-0420  
FAX:

**PAY TO**

MT Graphics  
1659 Doulton Drive N  
Columbia, MO 65202

<b>Requisition Date</b> 2/28/08	<b>Required by Date</b>	<b>Instructions</b>	<b>Budget Code</b> HMEP
------------------------------------	-------------------------	---------------------	----------------------------

Item No	Quantity	Description	Unit Price	Amount
	5 ea	DVD -- "Responding to Ethanol Incidents"	3.00	15.00
		<i>LEPC</i>		
		<i>Pay out of</i>		
		<i>2100 - 23050</i>		
		<i>Other Supplies</i>		
<b>TOTAL AMOUNT</b>				15.00

**NOTICE OF VENDOR**

1. PLEASE MAIL ALL INVOICE IN DUPLICATE.
2. P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
3. PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
4. ALL MATERIALS SUBJECT TO INSPECTION AND TEST
5. MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE.
6. EACH ORDER MUST HAVE A SEPARATE INVOICE.
7. ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS**

*[Signature]*  
LEPC Chair 2/28/2008  
Date

*Kay R Murray* 3-6-08  
Treasurer Date

*KRM* 3-6-08  
LEPC Treasurer Date

This Purchase Order is not valid unless signed by the Purchasing Officer.

MT Graphics  
1659 Doulton Drive N  
Columbia, MO 65202

*Inv*

Date 1/10/2008  
Invoice # 8

**Bill To:**

LEPC  
Attn. Scott Olson  
2201 I-70 DR. NW  
Columbia, MO 65202

**Ship To:**

P.O. #  
Terms

Ship Date 1/10/2008  
Due Date 1/10/2008

Item	Description	Qty	Price	Amount
DVD Duplicati...	DVD Duplication	5	3.00	15.00
<b>Total</b>				<b>\$15.00</b>

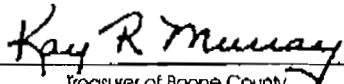
**MT Graphics**  
glturner@mac.com

573-474-0420  
Fax 573-474-0420

BOONE COUNTY TREASURER

Receipt Number: 2008 1362 Receipt Date: 4/08/2008 Employee Initials: TRGLEND  
Received From: BOONE COUNTY FIRE PROTECT DIST Amount: \$\*\*\*\*\*3,865.74  
Remarks: LEPC-COMPUTER/PRINTER REFUND  
DEPOSIT

TREASURER COPY

  
\_\_\_\_\_  
Treasurer of Boone County

BOONE COUNTY FIRE PROTECTION DISTRICT

70341

REFERENCE NO.	DESCRIPTION	INVOICE DATE	INVOICE AMOUNT	DISCOUNT TAKEN	AMOUNT PAID
Invoice 4/4/2008	Invoice Date 4/1/2008	Due Date 5/1/2008	Description Reimburse Laptop	Discount Amount \$0.00	Amount to Pay \$3,865.74

\$ 338.99 = 2100-23850  
 \$ 3526.75 = 2100-91301

\*Reimbursement from BCFD  
 for Computer/Printer Purchase

CHECK DATE	CHECK NO.	PAYEE	DISCOUNTS TAKEN	CHECK AMOUNT
4/4/2008		Boone County Treasurer		\$3,865.74



**BOONE COUNTY**  
 FIRE PROTECTION DISTRICT  
 2201 I-70 DRIVE NW  
 COLUMBIA, MO 65202  
 PH.(573) 447-5000

COMMERCE BANK  
 COLUMBIA, MISSOURI 65203  
 80-91/815

70341

\*\*\*Three Thousand Eight Hundred Sixty Five and  
 74/100 Dollars

CHECK NO.

DATE

AMOUNT

4/4/2008

\$3,865.74

PAY TO THE ORDER OF:  
 Boone County Treasurer  
 801 E. Walnut  
 Room 112  
 Columbia, MO 65201-7798

BOONE COUNTY FIRE PROTECTION DISTRICT



*Joe M. [Signature]*  
 AUTHORIZED SIGNATURE

⑈07034⑈ ⑈0815009⑈ 400348228⑈

## PAYMENT REQUISITION

### BOONE COUNTY, MISSOURI

04/07/08 REQUEST DATE	04/21/08 VENDOR DUE DATE		
N/A VENDOR NO.	<b>Global Insight (USA), Inc.</b> VENDOR NAME	Boston CITY	781-863-5105 PHONE #
	PO Box 845730 ADDRESS	MA STATE	02284-5730 ZIP

#### BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$2500 to \$4,499)
- Purchase is ≤\$2500 and is NOT covered by an existing bid or sole source

#### Not Subject To Bidding (select appropriate response below):

- Utility
- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscripton/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

**#**  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	2 3 0 5 0	Invoice # INVPA001940 Account # BOONE335  LEPC Contract Code N3006	\$5,500.00
			<b>Total</b>	<b>\$5,500.00</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county and have been procured in accordance with statutory bidding requirements.

Prepared By \_\_\_\_\_

Approving Official \_\_\_\_\_

County Commission Approval  
*sent to Auditor 4/7/08*

Auditor Approval



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

NO:

2100-23050  
Other Supplier

VENDOR #

Global Insight (USA), Inc.  
A Delaware Corporation  
24 Hartwell Ave.  
Lexington MA 02421-3158

PHONE:

SHIP TO

Requisition Date 10/02/2007	Required by Date	Instructions: Contract Code N3006	Budget Code Hm&P
--------------------------------	------------------	--------------------------------------	---------------------

Item No	Quantity	Description	Unit Price	Amount
1		Custom Transearch® Database of estimated Origin-Destination hazardous materials flows into, out from, And moving through Boone County, Missouri, provided exclusively for work on behalf of the Boone County Commission. Base Year 2006, Modes, Commodities, Geography		
2		Selected tabular summaries of data		
3		GIS Map of hazardous materials movements on primary highway and rail routes		
4		Output: One copy in Microsoft Access and Excel format provided on CD One output of Summary tables, chart and map provided on CD		
		** See attached contract and Statement of Work		
<b>TOTAL AMOUNT</b>				<b>5,500.00</b>

**NOTICE OF VENDOR**

1. PLEASE MAIL ALL INVOICE IN DUPLICATE.
2. P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
3. PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
4. ALL MATERIALS BY BUYER ARE SUBJECT TO INSPECTION AND TEST
5. MATERIALS BACK ORDERED OR CANCELLED MUST SHOW ON INVOICE.
6. EACH ORDER MUST HAVE A SEPARATE INVOICE.
7. ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS:**

Consulting agreement - Payment shall be US \$5,500.00 to be paid thirty (30) days following delivery of services

*[Signature]*  
LEPC Chair 10/16/2007  
Date

*[Signature]*  
Presiding Commissioner 10/17/07  
Date

*[Signature]*  
LEPC Treasurer 10-18-07  
Date

This Purchase Order is not valid unless signed by the Purchasing Officer.



**Global Insight (USA), Inc.**  
P.O. Box 845730  
Boston, MA 02284-5730  
Federal Employer ID #51-0265127  
Canada GST #821003274RT0001

Invoice Number: INVPA001940  
Date: 03/07/2008  
PO Number  
Page  
Agreement #:  
Contract #:

**Bill To:**  
BOONE COUNTY  
SCOTT OLSEN  
LOCAL EMERGENCY PLAN COMMITTEE  
2201 I-70 DR NW  
COLUMBIA, MO 65202  
UNITED STATES

**Ship To:**  
BOONE COUNTY  
SCOTT OLSEN  
LOCAL EMERGENCY PLAN COMMITTEE  
2201 I-70 DR NW  
COLUMBIA, MO 65202  
UNITED STATES

Description of Services:	Amount
CONSULTING - GLOBAL TRANSPORTATION	\$5,500.00
	Subtotal \$5,500.00 Sales Tax 0.00 Total \$5,500.00

To Ensure Proper Credit, Detach Here and Return This Portion With Your Remittance

**Global Insight (USA), Inc.**

For Payment via Wire:  
Citizens Bank  
Acct No: 1136359580  
ABA No: 011500120

For Payment via ACH:  
Citizens Bank  
Acct No: 1136359580  
ABA No: 211070175

**BOONE COUNTY  
SCOTT OLSEN  
LOCAL EMERGENCY PLAN  
COMMITTEE  
2201 I-70 DR NW  
COLUMBIA, MO 65202  
UNITED STATES**

Invoice No: INVPA001940  
Date: 3/7/08  
Acct No: BOONE335

Remit To:

Global Insight (USA), Inc.  
PO Box 845730  
Boston, MA 02284-5730

**Total Amount Due: \$5,500.00**

Subject to interest charges if not paid within 45 days of invoice date  
For questions on this invoice, please call 781-861-5105 or FAX 781-860-6416  
Invoices Due and Payable 30 Days After Receipt

## PAYMENT REQUISITION BOONE COUNTY, MISSOURI

05/07/08  
REQUEST  
DATE

*ASAP*  
VENDOR  
DUE DATE

11187  
VENDOR  
NO.

**Copper Kettle, Inc**  
VENDOR NAME  
**508 E. Liberty Lane**  
ADDRESS

**Ashland**  
CITY

PHONE #  
**MO 65010**  
STATE ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
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**Not Subject To Bidding (select appropriate response below):**

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- Employee Travel/Meal Reimb
- Training (registration/conf fees)
- Dues
- Pub/Subscription/Transcript Copies
- Refund of Fees Previously Paid to County
- Professional Services (see Purchasing Policy Section 3-103); enter RFP if applicable
- Intergovernmental Agreement
- Not Susceptible to Bidding for Other Reasons (Explain):
- Mandatory Payment to Other Govt
- Court Case Travel/Meal Reimb
- Tool and Uniform Reimb
- Inmate Housing
- Remit Payroll Withheld
- Agency Fund Dist (dept #s 7XXX)

**#**  
(Enter Applicable Bid / Sole Source / Emergency Number)

Fund	Department	Account	Invoice Number and Customer Account Number	Amount
	2 1 0 0	3 7 2 3 0	Food for Training Exercise-LEPC	352.50
			<b>Total</b>	<b>352.50</b>

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*Glenda Ellis*  
Prepared By

*Glenda Ellis*  
Approving Official

County Commission Approval

Auditor Approval



**Boone County Local Emergency  
Planning Committee**  
2201 I-70 Drive NW  
Columbia, MO 65202  
(573) 447-5000

PURCHASE ORDER

*CEPF - 2100 - 37230*

**VENDOR #**

**Purchased from:**  
Copper Kettle, Inc  
508 E. Liberty Lane  
Ashland, MO 65010  
  
PHONE: 573-657-2722  
FAX:

**PAY TO**

Copper Kettle, Inc  
508 E. Liberty Lane  
Ashland, MO 65010  
  
PHONE: 573-657-2722

Requisition Date 05/02/08	Required by Date	Instructions	Budget Code CEPF
------------------------------	------------------	--------------	---------------------

Item No	Quantity	Description	Unit Price	Amount
1	30 people	Food for Table Top Training Exercise conducted in Ashland, MO - Training was conducted on April 29, 2008	11.75	352.50
<b>TOTAL AMOUNT</b>				<b>\$352.50</b>

**NOTICE OF VENDOR**

1. PLEASE MAIL ALL INVOICE IN DUPLICATE.
2. P.O. NUMBER MUST APPEAR ON ALL INVOICE, PACKING SLIPS, ETC
3. PLEASE ENCLOSE ITEMIZED PACKING LIST WITH EACH SHIPMENT.
4. ALL MATERIALS BY BUS OR TRUCK ARE SUBJECT TO INSPECTION AND TEST
5. MATERIALS BACK-ORDERED OR CANCELLED MUST SHOW ON INVOICE
6. EACH ORDER MUST HAVE A SEPARATE INVOICE.
7. ADVISE PROMPTLY IF UNABLE TO SUPPLY GOODS ORDERED.

**OTHER INSTRUCTIONS**

*[Signature]* \_\_\_\_\_ 5/2/2008 \_\_\_\_\_  
LEPC Chair Date

\_\_\_\_\_  
Presiding Commissioner Date

\_\_\_\_\_  
LEPC Treasurer Date

LEPC Table top Exercise in Ashland  
4/29/2008



Family Dining  
Meeting Room  
Antiques & Collectibles

508 E. Liberty, Ln.  
Ashland, MO 65010  
(573) 657 - 2722

Billing Date: 4/29/08

Invoice to: LEPC for Emergency Planning Committee Dinner on 4/29/08  
Attn: Cameron House

30 people @ \$11.75 = \$352.50

Includes - meat, potato, vegetable, salad, roll,  
dessert, drink, dining/serving utensils

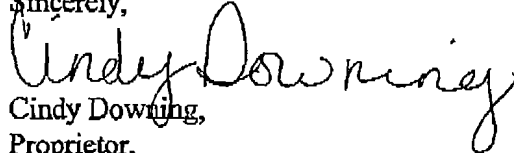
Delivered to the Ashland Firehouse 6:00 p.m.

Please make your check payable to: The Copper Kettle

If your organization is taxable, the tax will be \$24.85 for a total of \$377.35

Thank you. We look forward to serving you in the future.

Sincerely,



Cindy Downing,  
Proprietor,  
The Copper Kettle

**"THERE'S ALWAYS SOMETHING COOKIN  
AT THE KETTLE"!!!**

**Travel Log**

**Date                      From                      To                      Purpose                      Miles                      Mileage allowance                      LEPC Expenses**

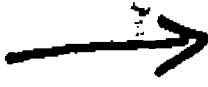
*John Crawford*  
*Draw 0003002*  
IOWA STATE U - FIRE SERVS  
3100 FIRE SERVICE RD  
AMES IA 50011

DATE: 13-09-07 TIME: 14:25  
SERV: 352555922410 YEAR: 0001  
S-A-I-E-S D-S-A-F-I

REF: 0031 BCH: 158  
CD TYPE: VI  
TR TYPE: NP  
AMOUNT: \$125.00

ALC: \*\*\*\*\*236 EXP: \*\*\*\*  
AF: 225574 AVS: NO MATCH

REGISTRATION  
RECEIPT



CARDMEMBER ACKNOWLEDGES RECEIPT OF  
GOODS AND/OR SERVICES IN THE AMOUNT OF  
THE TOTAL SHOWN HEREON AND AGREES TO  
PERFORM THE OBLIGATIONS SET FORTH BY THE  
CARDMEMBER'S AGREEMENT WITH THE ISSUER  
THANK YOU FOR USING VISA

*[Signature]*  
TOP COPY-MERCHANT BOTTOM COPY-CUSTOMER

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned

Term. 20 08

In the County Commission of said county, on the 20<sup>th</sup> day of May 20 08

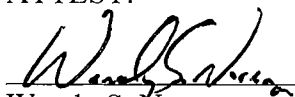
the following, among other proceedings, were had, viz:

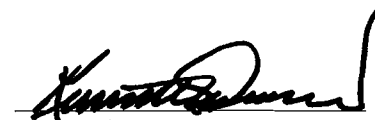
Now on this day the County Commission of the County of Boone does hereby receive and accept the following plat and authorize the Presiding Commissioner to sign it:

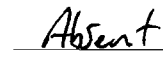
Spencer Hills Plat 3-A. S24-T49N-R13W. R-M. Double D Development, Inc, owner. Jay Gebhardt, surveyor.

Done this 20<sup>th</sup> day of May, 2008.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

May Session of the April Adjourned

Term. 20 08

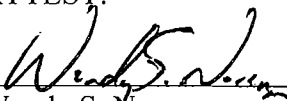
In the County Commission of said county, on the 20<sup>th</sup> day of May 20 08

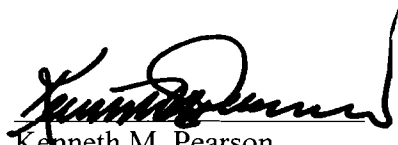
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 13-17APR08 – Roof Replacement Project to Watkins Roofing of Columbia, Missouri. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Done this 20<sup>th</sup> day of May, 2008.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Kenneth M. Pearson  
Presiding Commissioner

Absent  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

May Session of the April Adjourned

Term. 20 08

In the County Commission of said county, on the 20<sup>th</sup> day of May 20 08

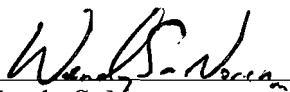
the following, among other proceedings, were had, viz:

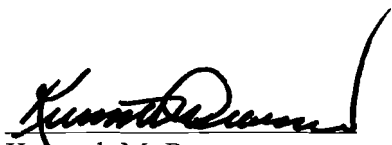
Now on this day the County Commission of the County of Boone does hereby authorize the replacement of two leased photocopiers in the Recorder's Office with two photocopiers from the University of Missouri cooperative contract G031407. It is further ordered the County Commissioner does hereby approve the following budget revision:

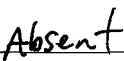
Department	Account	Department Name	Account Name	Decrease	Increase
1123	86800	Emergency Fund	Emergency	\$15,544.00	
1160	60050	Recorder of Deeds	Service Contract	\$7,679.00	
1160	71600	Recorder of Deeds	Equipment Lease	\$11,177.00	
1160	92000	Recorder of Deeds	Replacement Office Equip.		\$34,400.00

Done this 20<sup>th</sup> day of May, 2008.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Kenneth M. Pearson  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner