

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 06

County of Boone

In the County Commission of said county, on the

28<sup>th</sup>

day of February

20 06

the following, among other proceedings, were had, viz:

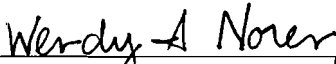
Now on this day the County Commission of the County of Boone does hereby approve the request by Michael and Rita Morrison to rezone from A-1 (Agriculture) to A-2P (Planned Agriculture) for 10 acres, more or less, located at 1771 S. Olivet Road, Columbia. The request by Michael and Rita Morrison to approve a Review Plan for 10 acres, more or less, located at 1771 S. Olivet Road, Columbia is approved with the following condition:

- That the sewer issue be resolved to the satisfaction of the Director of Planning, the County/City Health Department and the Boone County Regional Sewer District before any building permit is issued.

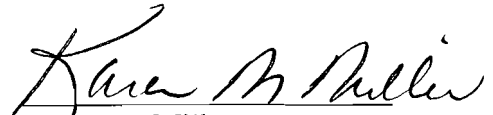
Done this 28<sup>th</sup> day of February, 2006.


Keith Schnarre  
Presiding Commissioner

ATTEST:



Wendy S. Joren  
Clerk of the County Commission



Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

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February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the

28<sup>th</sup>

day of February

20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request by Dennis and Nancy Palmer to approve a revised Review Plan for Coastal Electric (formerly Tarleton Square) on 3.82 acres located at 3660 S. Scott's Boulevard, Columbia is approved with the following conditions:

- That it is recognized that all uses not specifically individually listed will require revised review and revised final plans and that the uses designated with a single star will require revised plans if they can't conform to the site requirements of the graphic on the plan.
- All driveway, loading and parking areas are to be dust free (minimum chip and seal). This is already standard for the property.
- Lighting is oriented inward and downward so as to minimize light leaving the site.
- Comply with all site requirements of the Boone County Fire Protection District.
- Comply with all requirements of the building code.

Done this 28<sup>th</sup> day of February, 2006.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren by dks  
 Clerk of the County Commission

Keith Schnarre  
 Keith Schnarre  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Skip Elkin  
 Skip Elkin  
 District II Commissioner

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STATE OF MISSOURI }  
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February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the 28<sup>th</sup> day of February 20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby deny the petition submitted by Elias & Elias LLC to vacate and replat lot 18 and part of lot 17 of Country Farms subdivision (located on Arbor Way and Harvest Road) because of concerns regarding the adverse impact this property division would have on the character of the neighborhood and the increased demands on the onsite sewage system.

Done this 28<sup>th</sup> day of February, 2006.

Keith Scharre  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

ATTEST:

Wendy S. Noren  
Clerk of the County Commission

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day of February

20 06

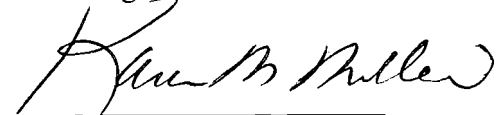
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following plat and authorize the Presiding Commissioner to sign said plat:

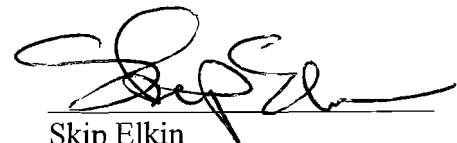
- Cunningham Quality Estates. S34-T48N-R13W. R-S. Greg and Dana Cunningham, owners. C. Stephen Heying, surveyor.

Done this 28<sup>th</sup> day of February, 2006.


Keith Schnarre  
 Presiding Commissioner

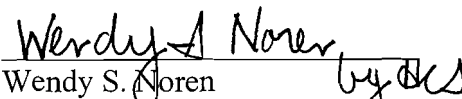


Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

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February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the

28<sup>th</sup>

day of February

20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following plat and authorize the Presiding Commissioner to sign said plat:

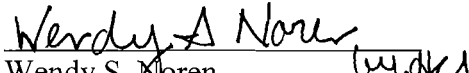
- Inscore Plat 3. S17-T50N-R12W. A-2. Jerry and Renee Swartz, owners. Matthew P. Thomas, surveyor.

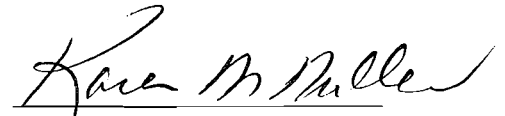
Done this 28<sup>th</sup> day of February, 2006.



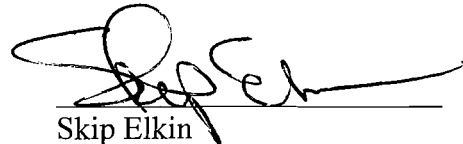
Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

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STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the 28<sup>th</sup> day of February 20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby receive and accept the following plats and authorize the Presiding Commissioner to sign said plats:

- Wheeler's Wind Plat 1. S27-T50N-R12W. A-2. Troy and Jodie Wheeler, owners.  
Ronald G. Lueck, surveyor.
- Missouri Star. S30-T47N-R12W. A-2. John and Susan Newstead, owners.  
Brian David Dollar, surveyor.
- Tobacco Ridge. S23-T48N-R14W. A-2. Henry and Lee Raye Lamm, owners.  
Brian David Dollar, surveyor.

Done this 28<sup>th</sup> day of February, 2006.

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Keith Schnarre

Keith Schnarre  
 Presiding Commissioner

Karen M. Miller

Karen M. Miller  
 District I Commissioner

Skip Elkin

Skip Elkin  
 District II Commissioner

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the

28<sup>th</sup>

day of February

20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request to use the State of Missouri Cooperative Agreement C106017002 Passenger Vans to purchase one 15 passenger van for the Corrections Department.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 28<sup>th</sup> day of February, 2006.

ATTEST:

Wendy S. Moren  
 Wendy S. Moren  
 Clerk of the County Commission

Keith Schnarre  
 Keith Schnarre  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Skip Elkin  
 Skip Elkin  
 District II Commissioner

**PURCHASE AGREEMENT  
FOR  
Passenger Vans**

**THIS AGREEMENT** dated the 28<sup>th</sup> day of February 2006 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Joe Machens Ford, herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Passenger Vans in compliance with all bid specifications and any addendum issued for the State of Missouri Contract C106017002. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the State of Missouri Contract C106017002 shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with the following:

- |   |             |
|---|-------------|
| • 2006 Ford E-350 Club Wagon XL-Extended Length | \$18,765.00 |
| • Line Item 017 Speed Control                   | \$192.00    |
| • Line Item 018 Power Windows/Locks             | \$396.00    |
| • Option 924 Privacy Glass                      | \$460.00    |
| • Option 585 AM/FM/CD Player                    | \$275.00    |
| • For a total purchase price of                 | \$20,088.00 |

3. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents and within 90 - 120 days after receipt of order.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the

28<sup>th</sup>

day of February

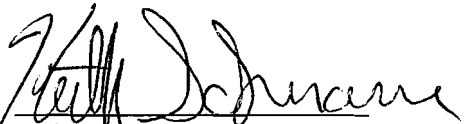
20 06

the following, among other proceedings, were had, viz:

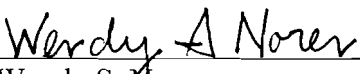
Now on this day the County Commission of the County of Boone does hereby approve the request to use the State of Missouri Cooperative Agreement C106046002 Light Duty Trucks and Sport Utility Vehicles to purchase one ¾ ton 4WD pickup truck for Maintenance Operations and to dispose of one 2001 ½ ton Chevrolet 4x4 pickup truck, VIN 1GCEK14V01Z301280.

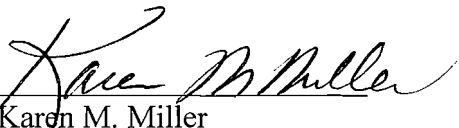
It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement and disposal form.

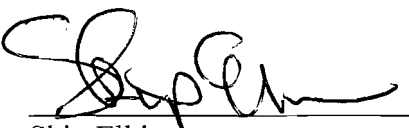
Done this 28<sup>th</sup> day of February, 2006.

  
 Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission *by dks*

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

**PURCHASE AGREEMENT  
FOR  
2006 Ford F-250 4x4 XL Supercab**

**THIS AGREEMENT** dated the 28th day of February 2006 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and Joe Machens Ford, herein "Vendor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Light Duty Trucks and Sport Utility Vehicles in compliance with all bid specifications and any addendum issued for the State of Missouri Contract C106046002. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the State of Missouri Contract C106046002 shall prevail and control over the vendor's bid response.

2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with the following:

- |   |             |
|---|-------------|
| • One (1) 2006 Ford F-250 4x4 XL Supercab | \$19,730.00 |
| • 40/20/40 Seats                          | \$212.00    |
| • Power Windows/Locks                     | \$530.00    |
| • Power Trailer Tow Mirrors               | \$220.00    |
| • Cab Steps                               | \$296.00    |
| • Speed Control/Tilt Steering             | \$385.00    |
| • AM/FM/CD                                | \$220.00    |
| • Trailer Hitch                           | \$175.00    |
| • For a total purchase price of           | \$21,768.00 |

3. **Delivery** - Vendor agrees to deliver equipment as set forth in the bid documents and within 90 - 120 days after receipt of order.

4. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the vendor's bid response. No additional fees for paper work processing, labor, or taxes shall be included as additional charges in excess of the charges in the Vendor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 06

County of Boone

In the County Commission of said county, on the

28<sup>th</sup>

day of February

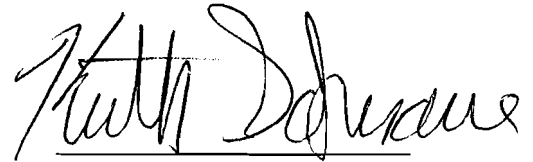
20 06

the following, among other proceedings, were had, viz:

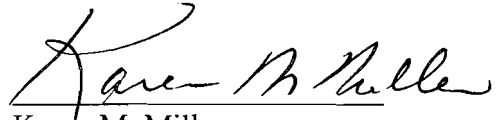
Now on this day the County Commission of the County of Boone does hereby approve the request to cancel Contract 52-17AUG05 Janitorial Supplies Term & Supply to Clayton Paper and Distributing and re-award the bid to HP Products.

It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

Done this 28<sup>th</sup> day of February, 2006.



Keith Schnarre  
Presiding Commissioner

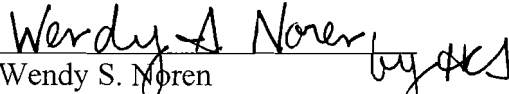


Karen M. Miller  
District I Commissioner



Skip Elkin  
District II Commissioner

ATTEST:

  
Wendy S. Moren  
Clerk of the County Commission

**PURCHASE AGREEMENT  
FOR  
JANITORIAL SUPPLIES TERM AND SUPPLY**

**THIS AGREEMENT** dated the 28th day of February 2006 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **HP Products**, herein "Contractor".

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Janitorial Supplies Term and Supply**, County of Boone Request for Bid, bid number **52-17AUG05**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated August 1, 2005 and executed by Leigh Mihalish, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

**2. Contract Duration** - This agreement shall commence on Date of Award and extend through June 30, 2006 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two (2) additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

**3. Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items per the bid specifications and responded to in section 4.7.1. through 4.7.18. and 4.7.20. through 4.8.1. and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

**4. Delivery** - Contractor agrees to deliver the items as specified and as requested by the County.

**5. Billing and Payment** - All billing shall be invoiced to the Boone County Facilities Maintenance Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**6. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**HP Products**

by Leyla Mikellio  
 title Bid Coordinator  
 address HP Products  
4220 Saguaro Trail  
Indianapolis, IN 46268

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
Keith Schmarre  
 Keith Schmarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
 County Counselor

ATTEST:

Wendy A. Noren  
 Wendy S. Noren, County Clerk by HCS

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

June E. Pitchford  
 Signature by efj

2/14/06  
 Date

6101-23050 Term/Supply

No encumbrance required  
 Appropriation Account

4. **Response Form**

- 4.1. Company Name: HP Products
- 4.2. Address: 4220 Saguaro Trail
- 4.3. City/Zip: Indianapolis, IN 46268
- 4.4. Phone Number: 800-382-5326 X1227
- 4.5. Fax Number: 317-216-3440
- 4.6. Federal Tax ID: 35-1116846
- 4.6.1.  Corporation  
 Partnership - Name \_\_\_\_\_  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

Pricing subject to manufacturer's increases. Documentation and a 30-day notice will given if an increase does occur. DELIVERY DAYS: Mon,Wed,Thurs and Fri.

4.7. **PRICING**

**Janitorial Supplies Standard List**

Item #	Product Description	Unit Price	Case Price
4.7.1.	<b>Degreaser Cleaner</b> – 409 or Equivalent, Spray Bottle Manufacturer: <u>Spartan Tough Duty</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.96</u>	\$ <u>23.52</u>
4.7.2.	<b>Degreaser Refill</b> – 409 or Equivalent Manufacturer: <u>Spartan Tough Duty</u> Product Size: <u>Gallon</u> Units Per Case: <u>4</u>	\$ <u>6.11</u>	\$ <u>24.44</u>
4.7.3.	<b>All Purpose Cleaner</b> – 409 or Equivalent, Spray Bottle Manufacturer: <u>Spartan ASAP</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.73</u>	\$ <u>20.76</u>
4.7.4.	<b>All Purpose Cleaner Refill</b> – 409 or Equivalent Manufacturer: <u>Spartan ASAP</u> Product Size: <u>Gallon</u> Units Per Case: <u>4</u>	\$ <u>5.83</u>	\$ <u>23.32</u>
4.7.5.	<b>Disinfectant Cleaner</b> – PineSol or Equivalent, Spray Bottle Manufacturer: <u>Spartan DMQ</u> Product Size: <u>16oz</u> Units Per Case: <u>12</u>	\$ <u>2.00</u>	\$ <u>24.00</u>

Item #	Product Description	Unit Price	Case Price
4.7.6.	<b>Disinfectant Cleaner Refill</b> – PineSol or Equivalent Manufacturer: <u>Spartan DMQ</u> Product Size: <u>gallon</u> Units Per Case: <u>4</u>	\$ <u>6.08</u>	\$ <u>24.32</u>
4.7.7.	<b>Toilet Bowl Cleaner</b> – Acid Base, Squeeze Bottle Manufacturer: <u>Spartan Germicidal</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.11</u>	\$ <u>13.26</u>
4.7.8.	<b>Bathroom Cleaner</b> – Comet or Equivalent, Spray Bottle Manufacturer: <u>Hepacide II</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.32</u>	\$ <u>15.82</u>
4.7.9.	<b>Disinfectant Spray</b> – Lysol or Equivalent, Various Scents Manufacturer: <u>Lysol Fresh Scent</u> Product Size: <u>19oz</u> Units Per Case: <u>12</u>	\$ <u>5.75</u>	\$ <u>68.95</u> Crisp Linen, Original, Fresh Scent and Country
4.7.10.	<b>Aerosol Furniture Polish</b> – Pledge or Equivalent Manufacturer: <u>HP Lemon oil</u> Product Size: <u>19oz</u> Units Per Case: <u>12</u>	\$ <u>1.98</u>	\$ <u>23.75</u>
4.7.11.	<b>Aerosol Air Freshener</b> – Various Scents Manufacturer: <u>Airlift</u> Product Size: <u>16oz</u> Units Per Case: <u>12</u>	\$ <u>2.58</u>	\$ <u>30.90</u> Tropical, Smoke & Odor, Fresh Scent and Country
4.7.12.	<b>Glass Cleaner</b> – Trigger Spray Bottle Manufacturer: <u>Acclaim</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.16</u>	\$ <u>13.97</u>
4.7.13.	<b>Glass Cleaner Refill</b> Manufacturer: <u>Acclaim</u> Product Size: <u>gallon</u> Units Per Case: <u>4</u>	\$ <u>3.36</u>	\$ <u>13.42</u>
4.7.14.	<b>Aerosol Stainless Steel Cleaner</b> Manufacturer: <u>Hy-Power</u> Product Size: <u>16oz</u> Units Per Case: <u>12</u>	\$ <u>1.77</u>	\$ <u>21.29</u>
4.7.15.	<b>Bleach</b> Manufacturer: <u>Champion</u> Product Size: <u>gallon</u> Units Per Case: <u>6</u>	\$ <u>1.22</u>	\$ <u>7.30</u>

Item #	Product Description	Unit Price	Case Price
4.7.16.	<b>Carpet Stain Remover – Spray Bottle</b> Manufacturer: <u>Gone</u> Product Size: <u>quart</u> Units Per Case: <u>12</u>	\$ <u>1.30</u>	\$ <u>15.58</u>
4.7.17.	<b>Carpet Shampoo for Carpet Cleaning Machines</b> Manufacturer: <u>Spartan Xtraction</u> Product Size: <u>gallon</u> Units Per Case: <u>4</u>	\$ <u>5.62</u>	\$ <u>22.49</u>
4.7.18.	<b>Floor Wax</b> Manufacturer: <u>Hy Power Supergloss22</u> Product Size: <u>5 gallon pail</u> Units Per Case: <u>1</u>	\$ <u>42.73</u>	\$ <u>42.73</u>
4.7.19.	<b>Floor Stripper</b> Manufacturer: <u>Hy-Power</u> Product Size: <u>Quick Strip</u> Units Per Case: <u>5 gallon pail</u>	\$ <u>20.44</u>	\$ <u>20.44</u>
4.7.20.	<b>Gojo Foam Soap – Must fit Gojo Foam Soap Dispenser</b> Manufacturer: <u>Gojo FMX Provon</u> Product Size: <u>1250 ml</u> Units Per Case: <u>3</u>	\$ <u>10.91</u>	\$ <u>32.72</u>
4.7.21.	<b>Liquid Hand Soap Refill – Lotion and Anti-Bacterial</b> Manufacturer: <u>Hy-Power anti mic.</u> Product Size: <u>gallon</u> Units Per Case: <u>4</u>	\$ <u>5.00</u>	\$ <u>20.00</u>
4.7.22.	<b>Trash Bags – Roll, Clear, 7-10 Gallon, approximate size 24x24</b> Manufacturer: <u>Pitt</u> Product Size: <u>24x24 6mic</u> Units Per Case: <u>1000</u>	\$ <u>.01023</u>	\$ <u>10.23</u>
4.7.23.	<b>Trash Bags – Roll, Clear, Heavy Duty to Extra Heavy Duty 20-30 Gallon, approximate size 30x37</b> Manufacturer: <u>Pitt</u> Product Size: <u>30x37 13mic</u> Units Per Case: <u>500</u>	\$ <u>.03764</u>	\$ <u>18.82</u>
4.7.24.	<b>Trash Bags – Roll, Extra Heavy Duty, 50 Gallon or Larger, approximate size 43x48</b> Manufacturer: <u>Pitt</u> Product Size: <u>43x48 17mic</u> Units Per Case: <u>200</u>	\$ <u>.09155</u>	\$ <u>18.31</u>



Item #	Product Description	Unit Price	Case Price
4.7.25.	<b>Mop Heads</b> – Cut End and Loop End, All Sizes Manufacturer: <u>Rubbermaid</u> Product Size: _____ Units Per Case: <u>See attached sheet</u>	\$ _____	\$ <u>See attached</u>
4.7.26.	<b>Powder Free Latex Gloves</b> – All Sizes Manufacturer: <u>Liberty</u> Product Size: <u>S-XL</u> Units Per Case: _____	\$ <u>3.22</u>	\$ <u>32.20</u>

**ALTERNATES**

4.7.27.	<b>Electrolux Vacuum Bags</b> Manufacturer: _____ Product Size: _____ Units Per Case: _____	\$ <u>No Bid</u>	\$ <u>No Bid</u> <i>lm</i>
4.7.28.	<b>Windsor Vacuum Bags</b> Manufacturer: <u>M &amp; M Vacuum</u> Product Size: _____ Units Per Case: <u>10</u>	\$ <u>1.10</u>	\$ <u>11.00</u>
4.7.29.	<b>Filters for Windsor Back-Pack Vacuum</b> Manufacturer: <u>Pro Team</u> Product Size: _____ Units Per Case: <u>10</u>	\$ <u>.99</u>	\$ <u>9.90</u>

**4.8. DISCOUNT – CATALOG DISCOUNT FOR JANITORIAL SUPPLIES OFFERED BUT NOT INCLUDING THOSE ITEMS NOTED IN THE STANDARD SUPPLY LIST ABOVE**

4.8.1. Catalog Discount Offered 40 %

4.9. Maximum Percentage Increase on the STANDARD SUPPLY LIST ONLY for each potential renewal period:

5 % 1<sup>st</sup> Renewal Period

10 % 2<sup>nd</sup> Renewal Period *lm*

4.10. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.10.1. Authorized Representative (Sign By Hand):

Leigh Mihalis

4.10.2. Type or Print Signed Name:

Leigh Mihalis

4.10.3. Today's Date: 8/1/05

4.11. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

xxx Yes \_\_\_\_\_ No

**ITEM 4.7.25**

	<b>CUT END</b>		<b>LOOPED END</b>	
	<b>Unit Price</b>	<b>Case Price</b>	<b>Unit Price</b>	<b>Case Price</b>
<b>Small</b>	\$ 2.47	\$ 29.65	\$ 4.35	\$ 26.12
<b>Medium</b>	\$ 2.94	\$ 35.30	\$ 5.77	\$ 34.59
<b>Large</b>	\$ 4.00	\$ 48.00	\$ 7.18	\$ 43.06

**From:** "Debbie Rice" <drice@hproducts.com>  
**To:** "Heather Turner" <HTurner@boonecountymo.org>  
**Date:** 2/6/2006 10:52:24 AM  
**Subject:** RE: Janitorial Supplies Bid

Heather,

As per our phone conversation, we will hold firm on our janitorial supplies for everything except the floor stripper. We withdraw the statement from the pricing page. We will remain firm on our pricing for the original contract period and review the pricing at the renewal. If you have any other questions, please feel free to contact me. We look forward to working with you and thank you for the opportunity to do business with you!

Debbie Rice  
HP Products  
573-356-6600

-----Original Message-----

**From:** Heather Turner [mailto:HTurner@boonecountymo.org]  
**Sent:** Monday, February 06, 2006 8:45 AM  
**To:** drice@sales.hproducts.com  
**Subject:** Janitorial Supplies Bid

Debbie,

Thank you for calling on Friday and letting me know the prices would be held firm on our janitorial supplies bid for everything except floor stripper. I was wondering if you could send me a memo or letter stating this so we can put it with the contract? Also, I mentioned to Leigh when I talked to her that we couldn't accept HP's bid without the wording from the pricing page being removed about the pricing changing with a 30 day notice. The prices should remain firm for the original contract period and then allowed to change based on the renewal percentages within your bid. I would need a memo stating you are withdrawing that statement from the pricing page. Please let me know if you have any questions. Thanks for your help!!!

Heather Turner, CPPB  
Boone County Purchasing  
601 E. Walnut  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390  
Email: hturner@boonecountymo.org

**CC:** "John Land" <jland@hproducts.com>, "Leigh Mihalis" <lmihalis@hproducts.com>



H.7.1  
H.7.2

Spartan Chemical Company, Inc., 1110 Spartan Drive, Maumee, OH 43537  
 Toll Free: 1-800-537-8990, Fax: 419-536-8423, Fax-On-Demand: 888-383-4666  
 E-Mail: spartan@spartanchemical.com, Web Site: www.spartanchemical.com  
 ©SCC 2003



re:

## **TOUGH DUTY® INDUSTRIAL STRENGTH ALL PURPOSE CLEANER & DEGREASER**

### **PRODUCT DESCRIPTION:**

TOUGH DUTY is a butyl-base, ready-to-use cleaner/degreaser formulated and packaged for maximum user convenience. A non-viscous clear pink liquid, TOUGH DUTY is an industrial strength all-purpose cleaner.

Users will benefit from these product characteristics:

**SUPERIOR CLEANING PERFORMANCE:** The TOUGH DUTY formula is a combination of wetting and cleaning agents fortified with solvents. TOUGH DUTY's wetting action is immediate even on heavy build-ups. Spartan's unique solvent combination gives TOUGH DUTY its unusual ability to quickly penetrate and remove both food and industrial type grease-base soils.

**PACKAGED FOR MAXIMUM USER CONVENIENCE:** An RTU "Ready-To-Use" Handi Spray, TOUGH DUTY is packaged in easy to hold, handle, store, and distribute carafe style quart bottles. Three adjustable trigger sprayers which provide a variety of spray patterns, from a straight stream to a fine mist, are included in each case of 12 quarts.

**PLEASANT AND EASY TO USE:** TOUGH DUTY is ready to go -- simply spray and wipe. Users will appreciate its time saving benefits, the elimination of mixing and possible spillage. Although TOUGH DUTY includes a butyl in its base formula, no annoying odor is discernible.

**VERSATILE:** Safe for use on nearly every washable surface, use TOUGH DUTY on walls, partitions, floors, vinyl, chrome, stainless steel, formica, fiberglass, synthetic rubber, white wall tires, porcelain, and ceramic.

On painted surfaces, always test in a small, hidden area for like all industrial strength products, TOUGH DUTY may remove water-base paint from walls and other surfaces. Do not use TOUGH DUTY on soft vinyl or varnished surfaces.

TOUGH DUTY is authorized for use by USDA and carries a "C1" rating.

## Informative Bulletin

4.7.3  
4.7.4

### ASAP®

#### All Surface/All Purpose Cleaner

**PRODUCT DESCRIPTION:** ASAP, the ALL SURFACE/ALL PURPOSE CLEANER, is a non-butyl cleaner that is MILD and SAFE for everyday use. ASAP is a blend of powerful synthetic detergents formulated for all surfaces that water may be used on. ASAP is green in color and has a clean fresh fragrance.

ASAP contains Isopropanol to provide that extra boost of cleaning power when cleaning such surfaces as walls, plastic, floors, fiberglass, marble, painted metal and other washable surfaces.

1. ASAP is ready to use. There is no mixing with this product. Just hold the bottle eight to ten inches away from the surface to be cleaned, spray in an even pattern, and wipe with a clean damp sponge or cloth.
2. ASAP has a pH of 11.0 - 11.6, which allows the product to be used on many painted surfaces such as woodwork, baseboards porcelain, patio furniture, machinery, and other painted hardware.
3. ASAP's synthetic detergents allow the product to be completely rinsed with hot or cold water.
4. ASAP is authorized for use by the USDA and carries a "C1" rating. It also is Kosher & Pareve for Passover and the year round.

**PACKAGING:** ASAP is packaged in attractively silk-screened RTU Handi Spray quarts, 12 per case. Each case includes three trigger sprayers. Secondary labels are also available.

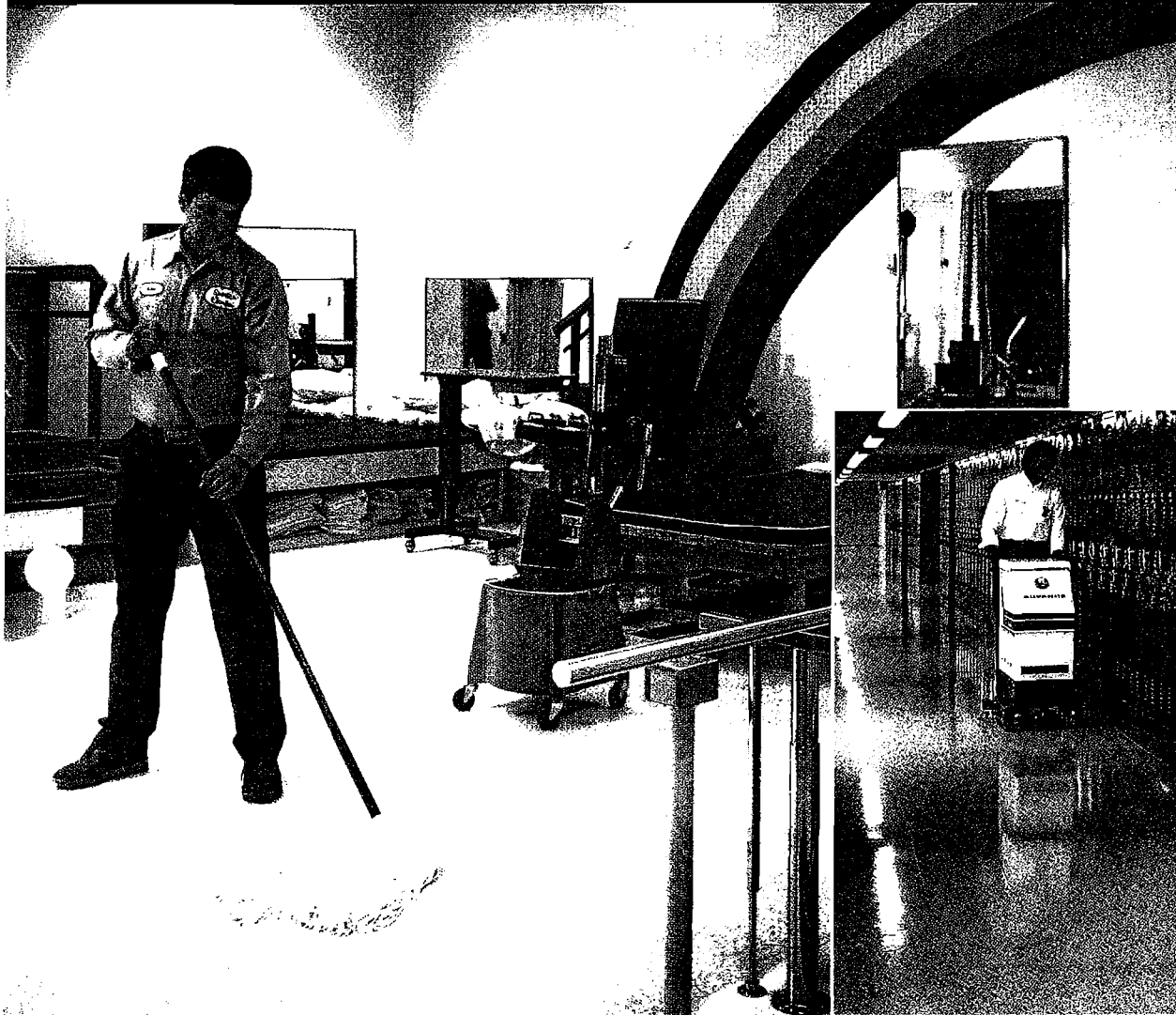
**GUARANTEE:** Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

Some materials may require special handling or application. Please refer to the appropriate material safety data sheet, literature and label.

©SCC9/92

# DMQ®

## Damp Mop Neutral Disinfectant Cleaner



### Retains the Beauty of High Gloss Floor Finishes!

DMQ kills the germs not the shine! DMQ's low pH and special non-alkaline ingredients will not attack or dull high gloss floor finishes.

### Aggressive Disinfectant Action

DMQ cleans without dulling and takes neutral cleaners one step further with the addition of aggressive disinfectant action for areas where a sanitary and odor free environment are important.

### Effective Against Antibiotic Resistant Bacteria\*\*\*

DMQ has been tested and shown effective against Methicillin-resistant Staphylococcus aureus (MRSA) and Vancomycin-resistant Enterococcus faecalis (VRE).

### Bactericidal, Fungicidal\* Virucidal\*\*

...DMQ kills the pathogenic viruses HIV-1 (AIDS Virus), Herpes simplex Type 2 and Influenza A<sub>3</sub>/Hong Kong on hard, nonporous inanimate surfaces.

### No Rinsing Required

DMQ eliminates the time and labor normally required for rinsing. Rinsing of floors is not necessary

except before application of a floor finish or polish.

### Economical

A concentrate, DMQ is economical enough for everyday use. Add just 2 oz. of DMQ to each gallon of water for efficient disinfection.

### Pleasant to Use

DMQ deodorizes as it cleans leaving an appealing light citrus fragrance.

**DMQ...an excellent addition to your high speed floor care program!**

EPA Reg. No. 5741-20  
EPA Est. No. 5741-OH-1

Authorized for use by the USDA.  
Kosher certification not required.

# DMQ

is a non-alkaline germicidal cleaner concentrate specially designed to clean and disinfect high gloss floors.

H. T. T.

### **Germicidal Bowl Cleanse**

**PH:** <1

**Product No. 7120**

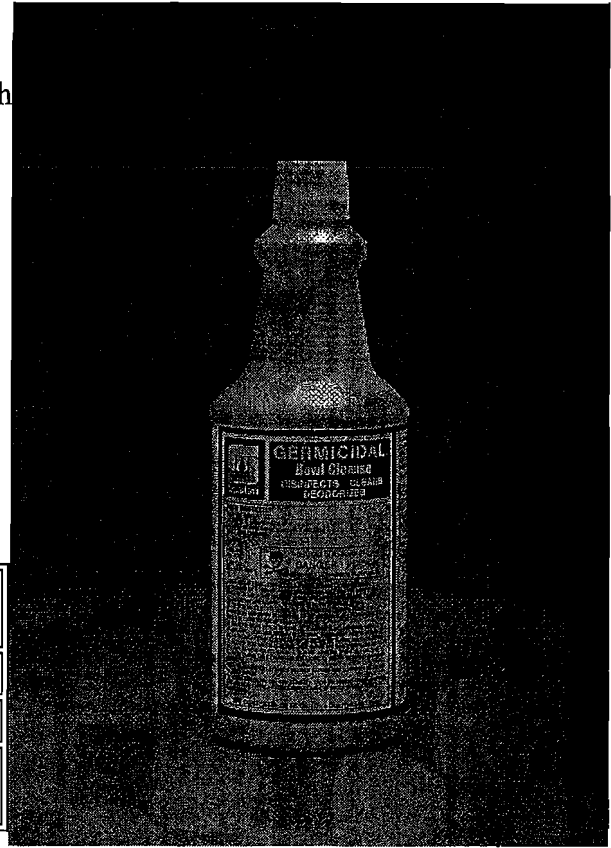
**Germicidal Bowl Cleanse** disinfects against many dangerous bacteria found in toilet bowls and urinals. **Germicidal Bowl Cleanse** removes tough stains, rust and scale. **Germicidal Bowl Cleanse** protects plumbing with metal corrosion inhibitors. **Germicidal Bowl Cleanse** contains special detergents for deep down cleaning action to leave surfaces sparkling clean. **Germicidal Bowl Cleanse** is safe for use on all vitreous china surfaces. EPA Reg. No. 5741-11

**[View MSDS for GERMICIDAL BOWL CLEANSE](#)**

**[View Informative Bulletin for GERMICIDAL BOWL CLEANSE](#)**

#### **PDF Documents available**

Document	USA English	USA Spanish	Canada English	Canada French
<b>MSDS</b>	<b><a href="#">Click Here</a></b>	<b><a href="#">Click Here</a></b>		
<b>Info. Bulletin</b>	<b><a href="#">Click Here</a></b>			
<b>Secondary Label</b>				



## Informative Bulletin

### GERMICIDAL BOWL CLEANSE

#### PRODUCT DESCRIPTION:

Germicidal Bowl Cleanse cleans, disinfects and deodorizes toilet bowls and urinals. The 23% hydrochloric acid formula quickly removes rust, scale and hard water deposits. The powerful detergent system lifts and emulsifies soils leaving the surface clean and disinfected.

#### PROTECT PIPES, TRAPS AND DRAINS FROM BUILD UP

Regular use of Germicidal Bowl Cleanse eliminates heavy build up of dirt and scale in addition to protecting plumbing.

#### SAFE FOR PLUMBING AND SEPTIC TANKS

Use on vitreous china, toilet bowls and urinals. A special metal inhibitor is included in Germicidal Bowl Cleanse; the formulation protects plumbing with 94.6% effectiveness and will not retard the bacterial action in septic tanks when used as directed.

#### EPA REGISTERED

Germicidal Bowl Cleanse is a registered disinfectant. It is fast acting and effective in eliminating the dangerous bacteria found in toilets and urinals.

EPA Reg. No. 5741-11

EPA Est. No. 5741-OH-1

#### HOW TO SELL:

One sure way of making a sale is to demonstrate Germicidal Bowl Cleanse by cleaning a toilet bowl. Show the bottle and briefly explain the product. Germicidal Bowl Cleanse cleans, disinfects, and deodorizes all in 1 operation. Direct the customer into the restroom to clean the commode or urinal.

#### SALES TIPS:

1. Always check under the rim of the commodes and urinals when demonstrating one of Spartan's bowl cleaners. Check the area where the seat is fastened and under the tank.
2. Restrooms are dirty so continue your inspection by checking under and on the side of the urinals. Dirty soap water runs off the sink and clings to the underside causing odors, so be sure to check this area.
3. Oftentimes the odors coming from floor urinals are obnoxious. To eliminate the odor, wearing rubber gloves, pour one pint or more of Germicidal Bowl Cleanse down the trap area. Take a clean, damp Turkish rag and place it over the trap to prevent the fumes from escaping. After the Germicidal Bowl Cleanse has been in the trap area for 30 minutes or so, flush the urinal several times and the odors coming from this area should be completely eliminated.

#### DIRECTIONS FOR USE:

It is a violation of Federal law to use this product in a manner inconsistent with its labeling.

#### CLEANING, DISINFECTING AND DEODORIZING TOILET BOWLS AND URINALS:

1. With swab mop applicator, remove water from bowl by forcing over trap.



2. Press swab mop against side of bowl to remove excessive water from applicator.
  3. Saturate swab mop with Bowl Cleanse (1-2 oz.) while holding applicator and bottle over bowl.
  4. Swab entire surface area especially under the rim where water outlets are located.
  5. Allow Germicidal Bowl Cleanse to remain wet on surface at least 10 minutes.
  6. Flush toilet several times and rinse swab mop applicator thoroughly.
- For heavily soiled surfaces, a preliminary cleaning is required.

### **WILL NOT HARM ACTION OF SEPTIC TANKS.**

**IMPORTANT--** Use only on vitreous toilets or urinals. Add material only to water.

### **Container Disposal**

Do not reuse empty container. Wrap container and put in trash.

### **SPECIFICATION DATA:**

#### **Active Ingredients:**

Hydrogen chloride.....23.00%

n-alkyl (C14 -50%, C12-40%, C16-10%)

dimethyl benzyl ammonium chloride..... 0.05%

**Inert Ingredients:** .....76.95%

Specific Gravity – 1.11 @ 24°C/75°F

pH – <1

Density – 9.21 lbs./gal. @ 24°C/75°F

Color – White emulsion

Stability –

a. Shelf @ 24°C/75°F – In excess of 1 year

b. Accelerated @ 49°C/120°F – Minimum of 60 days

c. Freeze/Thaw Cycle – Freezes and thaws with complete clarity

Biodegradable Detergent

Phosphate Free

Meets USDA former "C2" profile for "Compounds for use only in toilets and/or dressing rooms"

**PACKAGING:** Germicidal Bowl Cleanse is packaged in 15-gallon drums and quarts, 12 per case. Each drum is equipped with a drum pump and quarts are equipped with a flip-top child resistant dispensing closure. One swab mop and a pair of gloves are included with each case. Label copy is available in **English** and **Spanish**.

### **GUARANTEE:**

Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the manufacture. Use product as directed and read all precautionary statements.

Some materials may require special handling or application. Please refer to the appropriate Material Safety Data Sheet, literature and label.

©SCC 5/01

**Hepacide Quat® II**

**PH: 6.5**

**Product No. 3251**

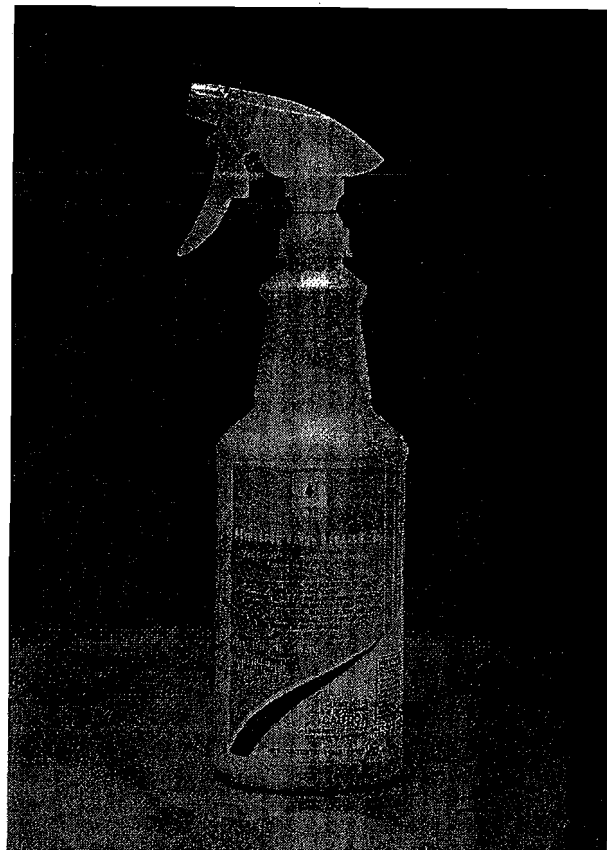
H. 7. 8

The First Quat-based All Purpose Virucidal Disinfectant Spray in Ready-to-Use form with EPA registered Hepatitis claims! Disinfects...Cleans...Deodorizes! Provides a clean fragrance...no unpleasant medicinal smell. Contains no dye to stain treated surfaces. Complies with the recommendations of the OSHA Bloodborne Pathogen Standard.

[View MSDS for HEPACIDE QUAT II](#)

**PDF Documents available**

Document	USA English	USA Spanish	Canada English	Canada French
<b>MSDS</b>	<a href="#">Click Here</a>	<a href="#">Click Here</a>		
<b>Info. Bulletin</b>				
<b>Secondary Label</b>				



H.7.10

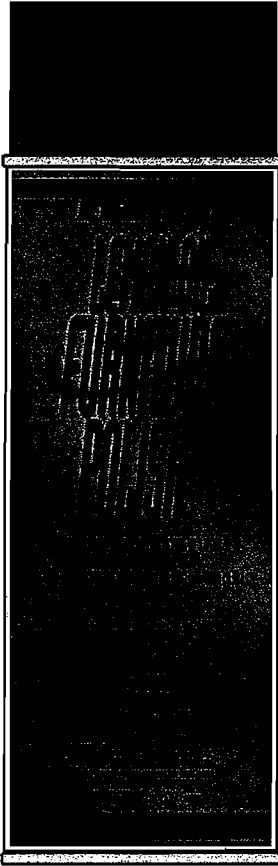
# HP HIGH PERFORMANCE

## Lemon Oil Furniture Polish

An emulsion polish formulation that dusts and cleans in one easy application. A rich blend of silicones, cleaners and lemon oil that cleans and polishes a wide variety of surfaces leaving behind a pleasant lemon fragrance and a hard, dust-free shine that lasts. Removes finger marks, smudges, grease marks and stains in one step. You may spray directly onto the surface to be cleaned or on a clean cloth for those hard to reach areas. Avoid over spray on flooring as surface become slippery

### AREAS OF USE

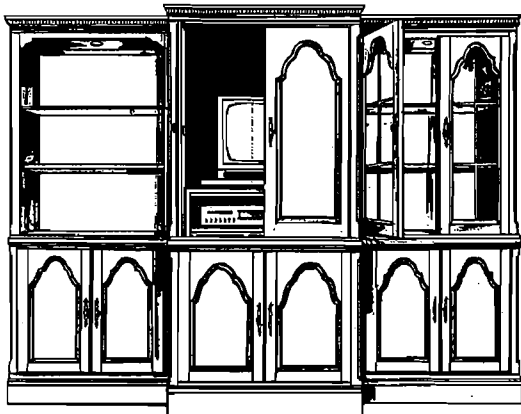
- Furniture (light & dark)
- Plastic Table Tops
- Stainless Steel
- Brass
- Enameled surfaces
- Formica
- Metal
- Chrome
- Leather
- Marble
- Vinyl



#36505

- Cleans and dusts
- Fresh lemon fragrance
- Removes finger marks, smudges
- Leaves behind a clean, bright shine
- Wide Variety of applications
- One-step process
- Easy to use

### PRODUCT SPECIFICATIONS



- |                |   |
|----------------|---|
| Can Size:      | 20 oz. Aerosol  |
| Net Weight:    | 19 oz.  |
| Color:         | Thin, White Emulsion  |
| Odor:          | Lemon   |
| pH:            | 10.5  |
| Propellant:    | Hydrocarbon   |
| Spray Pattern: | Hollow Cone   |
| Flammability:  | Non-Flammable as per CPSC Flame Extension Test as described in 16 CFR 1500.45 |

Sold Exclusively By:

# HP Products

4220 Saguaro Trail • Indianapolis, IN 46268

317-298-9950 • 800-382-5326

Servicing: Indiana, Illinois, Kentucky, Michigan, Missouri, Ohio

## Informative Bulletin

4.7.11

### AIRLIFT AIR FRESHENER & DEODORANT (AEROSOL)

# AIRLIFT®

## AIR FRESHENER & DEODORANT

### PRODUCT DESCRIPTION

AIRLIFT is a deodorant formulated to control and eliminate unpleasant odors whenever and wherever they occur.

AIRLIFT has four unique aerosol fragrances to bring outdoor freshness indoors. Choose **Lemon, Fresh Scent, Smoke & Odor, or new Tropical**. All fragrance packages offer the following features and benefits:

### FAST AND EFFECTIVE

Extensive market research indicates that an odor control compound must be immediately effective with long-lasting deodorizing capabilities. AIRLIFT's formulation incorporates raw material ingredients which function to eliminate odors. These special ingredients assist the initial control of offensive odors caused by stale smoke, mildew, urine, and vomit. **Consequently, treated areas remain fresh for extended periods of time.**

### V. ERSATILE

AIRLIFT may be sprayed on most surfaces not harmed by water. Air freshening may be accomplished by simply pushing the button on the aerosol can and spraying in the air or on surfaces requiring a deodorant. AIRLIFT may be sprayed on carpet when extra carpet freshness is desired.

### ECONOMICAL

The unique interaction of AIRLIFT's high-quality raw material ingredients permits over 1,000 one-second sprays per can. AIRLIFT provides hours of freshness at a minimal cost.

AIRLIFT conforms to USDA's former "C1" Authorization.

### SALES TIPS:

There are many instances where AIRLIFT may be helpful. AIRLIFT is an excellent deodorizer when sprayed in floor or sink drains. Incontinent patient areas in rest homes will benefit from the freshening and deodorizing characteristics of AIRLIFT. Many deluxe car washes will find AIRLIFT an excellent product for giving the auto interiors a lasting fresh, clean fragrance.

1. AIRLIFT containers have a narrow welded seam to prevent leakage
2. Directional caps for directional spray  
Attractive color-coding for easy product identification
4. Choice of fragrance
5. Conveniently packaged for ease of handling and storage
6. Informative literature
7. Push button deodorization

The AIRLIFT Aerosol's are handy for spraying sour smelling wet mops.

For a quick demonstration, spray a **clean yellow sponge with Lemon** fragrance a **blue sponge for Fresh Scent** or an **orange/pink sponge for Tropical**.

### **PACKAGING**

AIRLIFT Aerosols are packaged in 20 oz. aerosol cans (Net Weight 16 oz.), 12 per case. Label copy is provided in English and Spanish.

Spartan's aerosols are CFC free and, when completely emptied after normal use, the cans are recyclable.

### **GUARANTEE**

Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

Some materials may require special handling or application. Please refer to the appropriate Material Safety Data Sheet, literature and label.

©SCC 12/01

4-7-12

4-7-13

#37027

HIGH  
PERFORMANCE

# ACCLAIM GLASS CLEANER

**NON-STREAKING FORMULA  
EFFECTIVE ON GLASS OR THERMOPLASTIC**

**A bright blue, non-streaking, anti-static, hard surface cleaner** designed specifically for household and institutional use on windows, glass, mirrors, appliances, thermoplastic (acrylic), and other surfaces not harmed by water. Acclaim is a blend of

special detergents formulated for the easy removal of smears, smudges, fingerprints, oils, greases, and soils. Acclaim also contains our exclusive A-24 agent which acts as an anti-stat helping repel airborne dust particles.

**General directions for use:**

1. Use trigger sprayer holding 6-8 inches from surface. Always work from bottom up.
2. Wipe dry with towel or cloth.

**Specification Data:**

1. Foaming... Excellent
2. Wetting Ability... Excellent
3. Rinsing... Not required
4. Fragrance... Clean Fragrance
5. Color... Light Blue
6. Hard Water... Stable

7. Biodegradable... Yes/all surfactants
8. pH... 6.0-8.5
9. S.G. ... 0.985
10. Shelf Life... Stable indefinitely
11. Viscosity... Water thin

**SAFETY DATA:**

**CAUTION: Keep out of reach of children.**  
Contains Isopropanol.  
Use in a well-ventilated area. In case of accident, wash with soap and water. Call physician.

Sold Exclusively By:

**HP Products Corp.**

4220 Saguaro Trail • Indianapolis, IN 46268  
317-298-9950 • 800-382-5326

St. Louis, MO • Dayton, OH • South Bend, IN • Evansville, IN

4.7.14

# HIGH PERFORMANCE

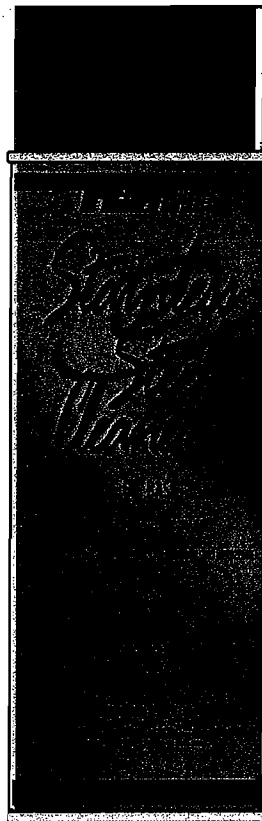
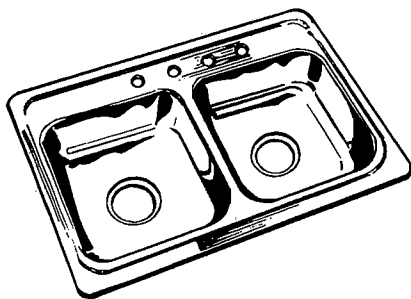
## STAINLESS STEEL CLEANER

A blend of cleaning solvents and fine oils for a superior cleaning job on your stainless steel. Cleans, polishes and protects the surface without hard rubbing and without an oily residue. With regular care, this product can help prolong the factory finish and will resist fingerprints, grease and water spatter. This product is ideal for other surfaces beside stainless steel. Use sparingly on a clean cloth—a little goes a long way.

### AREAS OF USE

Just because it says Stainless Steel Cleaner, let this product work on your other cleaning surfaces:

- Dishwashers
- Freezers
- Escalators
- Trims
- Formica
- Ceramics
- Chrome
- Refrigerators
- Elevators
- Doors
- Tile
- Porcelain



#OR080102

- Cleans
- Polishes
- Protects
- No greasy film
- Contains no acid or abrasives

### PRODUCT SPECIFICATIONS

Can Size:	20 oz. Aerosol
Net Weight:	15 oz.
Color:	Clear
Odor:	Lemon
pH:	N/A
Propellant:	Hydrocarbon
Spray Pattern:	Wet, Hollow Cone
Flammability:	Flammable as per CPSC Flame Extension Test as described in 16 CFR 1500 and 1500.45.

Sold Exclusively By:

# HP Products

4220 Saguaro Trail • Indianapolis, IN 46268

317-298-9950 • 800-382-5326

Servicing: Indiana, Illinois, Kentucky, Michigan, Missouri, Ohio

4, 7:16

# HY-POWER GONE

## Carpet Spotter & Bonnet Cleaner

### DESCRIPTION

Use this dual acting product for cleaning carpets, rugs, and even upholstery spotting. Formulated to remove a wide variety of both water and oil based soils. Fast acting, and low foaming, **Gone** excels as a bonnet cleaning solution for carpets and rugs. Special penetrating agents and surfactants also act as an effective pre-spray solution for traffic lanes and other heavily soiled areas prior to extracting or rotary shampooing. Periodic spotting of water and oil based soils can also be done with this versatile product. Use as a booster in extraction or rotary solutions for cleaning in industrial settings or other excessively soiled areas.

### APPLICATIONS

- |                         |                                 |
|-------------------------|---------------------------------|
| Carpet Bonnet Buffing   | Traffic Lane Pre-Spray          |
| Rugs / Upholstery       | Motel/Hotel                     |
| Restaurants             | Cafeterias                      |
| Spotting                | Linens & Laundry                |
| Schools                 | Residential                     |
| Industry                | Universities                    |
| Health Care             | Sports Arenas                   |
| Retail Shopping Centers | Boat/Marine/Recreation Vehicles |
| Automotive Detailing    | Transportation Centers          |

### DIRECTIONS

**Bonnet Buffing:** Dilute solution 1:16 with water (1:8 for heavy soils). Spray on carpet or dampen bonnet in solution. Buff carpet using rotary scrubber in overlapping patterns.

**Traffic Lane Cleaning/Pre-Spray:** Dilute solution 1:5 with water. Spray onto soiled areas, agitate with a clean carpet brush. Extract or shampoo carpet in normal manner.

**Spotting:** Dilute solution 1:8 (may be used undiluted if required). Spray or apply to spot/stain. Allow time to penetrate spot/stain. Blot spot/stain with clean white cloth until spot/stain is gone. Repeat procedures until spot/stain is removed.

### CHEMICAL & PHYSICAL PROPERTIES

- Color.....Clear liquid
- Scent.....Neutral, slight solvent
- pH.....11.0 (concentrate)
- Viscosity.....Water Thin
- Solubility in Water.....Complete
- Specific Gravity.....1.03



4220 Saguardo  
MATERIAL SAFETY DATA SHEET

Revision Date: 4/12/2004

MSDS No. N508

Emergency Phones: 317-715-9539

PLEASE NOTE: This MSDS is being provided to your company for the purpose of providing current health and safety information to your management and for your employees who work with the material. Please read the information on these sheets, and then provide this information to those people at your company whose responsibility it is to comply with FEDERAL and STATE RIGHT-TO-KNOW regulations. Also make this information available to any employee who requests it. It is your obligation to comply with these regulations.

SECTION I - PRODUCT IDENTITY

PRODUCT NAME: Gone Carpet Spotter and Bonnet Cleaner

Formula: Mixture, organic detergents and solvent in water

Chemical Type: As above

HMSIS RATINGS

Health = 1 (Minimal)	Flammability = 1 (Minimal)
Reactivity = 0 (Minimal)	Protection = B (Goggles & Gloves)

SECTION II - HAZARDOUS INGREDIENTS

CAS No.	Concentration	OSHA-PLHLC	Other
2-Butoxyethanol	7-10%	TLV 25 ppm	no
Isopropyl Alcohol	3-5%	NA	No
Can No. 76-83-0			

SECTION III - CHEMICAL AND PHYSICAL

Appearance: Clear liquid  
 Odor: Pleasant  
 pH: 10-11  
 Water Solubility: Complete  
 Viscosity, Cp. @ 25°C: A-5 (Gardner)  
 Boiling Point: 212°F  
 Melting Point: N/A  
 Spec. Gravity (760 = 1): 1.02  
 Vapor Pressure (mm Hg): N/A  
 VOC Content 5% (N.A.)

SECTION IV - FIRE AND EXPLOSION HAZARDS

Flash Point (Method): > 140°F. Cl.Cp.  
 Expiration Limits: Upper: N/A Lower: N/A  
 Extinguishing Media: Water fog, CO<sub>2</sub>, halon system, foam  
 Special Firefighting Procedures and Hazards: Minimize prolonged skin and eye contact. Wear eye protection if exposure is likely.

SECTION V - REACTIVITY INFORMATION

Stable:   
 Precautions: Incompatibility: None known  
 Hazardous Decomposition Products: If in a fire: CO, CO<sub>2</sub>, hydrocarbons.  
 Hazardous Polymerization: Occurs:  Does Not Occur:

SECTION VI - HEALTH HAZARDS - PROTECTIVE MEASURES - FIRST AID

Inhalation:

Breathing of mist may cause irritation. Remove to fresh air. Give artificial respiration or oxygen if needed.

Skin:

Extended contact may cause irritation. Prolonged contact with 2-butoxyethanol may result in the absorption of potentially harmful amounts leading to possible liver and kidney damage. Flush skin with water for 15 minutes. Wear protective gloves if needed. Get medical attention for any irritation.

Eyes:

Can cause irritation. Wear goggles as needed. Flush immediately with water for 15 minutes. Get prompt medical attention if needed.

Ingestion:

May cause a mild gastric disturbance. Drink lots of water or, preferably milk or juices. Do not induce vomiting. Get medical attention if effects persist.

Most likely routes of entry: Skin, Eyes.

Other Important Medical or Precautionary Information: None

SECTION VII - PRECAUTIONS FOR SAFE HANDLING AND USE

Spills and Leaks: Small spills can be flushed into normal drainage or into ground with copious amounts of water, or taken up with absorbent material. Larger spills should be contained by diking or other methods and held for disposal or reuse.

Storage and Handling: Check daily for any leaks from containers, vessels, pumps, and piping.

Waste Disposal: Product may be disposable in sewers if local regulations permit. Otherwise send to a licensed treatment facility.

Other Precautions: None

SECTION VIII - REGULATORY INFORMATION

Reportable for SARA Title III, S.313 (Form R): 2-Butoxyethanol

The information herein has been compiled from sources believed to be reliable and is accurate to the best of our knowledge. However, Hy-Power cannot give any guarantees regarding information from other sources, and expressly does not make any warranties, not assumes any liability, for its use.

## Informative Bulletin

4.7.17

### XTRACTION II®

#### HIGH DUTY SOIL EXTRACTION CARPET CLEANER

**PRODUCT DESCRIPTION:** Xtraction II features a power boosting dual surfactant system for fast, effective extraction cleaning. Low foaming, unique wetting agent combination leaves no residue to contribute to resoiling. Non-corrosive, Xtraction II is safe for use in all hot or cold water extractors. Xtraction II has an average pH of 10.5. It's Springtime fragrance leaves carpet smelling fresh and clean!

**FAST ACTING:** The principle behind the modern extraction or "steam" carpet cleaning method is to force cleaner into the carpet and quickly vacuum it back out; therefore, the exposure of soils to cleaner is brief. Xtraction II's low-foaming dual surfactants (anionic and nonionic wetting agents) and solvents rapidly penetrate and emulsify grease, oil, and ordinary soil, facilitating easy removal through the extractor vacuum pick-up process. The product leaves no sticky or oily residue which contributes to resoiling.

**SAFE:** Xtraction II is non-corrosive, will not harm metal or rubber, and is safe to use in all types of extraction equipment. Low foaming in character, the product does not create unnecessary suds which may clog equipment or inhibit the efficiency of vacuum pick up. Xtraction II may be used on all types of carpeting which are not harmed by water, without harming carpet fibers or dyes. Formulated with environmental needs in mind, Xtraction II is phosphate free and biodegradable. The formulation is non-flammable and does not require special storage.

**VERSATILE:** Xtraction II may be used with both hot and cold water soil extractors--direct hook-up and self-contained tank type or "steam" cleaning extraction units. Recommended for use on all types of quality carpet, Xtraction II is also an efficient upholstery cleaner.

#### HOW TO USE:

1. Remove furniture from area to be cleaned.
2. Thoroughly dry vacuum carpeting.
3. Pre-treat traffic lanes and other heavily soiled areas using Xtraction II at a 1:64 dilution (2 oz./gal. of water). Stubborn stains may be removed with SSE Carpet PreSpray & Spotter or Spartan Carpet Stain Remover.
4. Following machine manufacturer's instructions, use Xtraction II at a 1:64 dilution (2 oz./gal. of water). Avoid overwetting carpet. If carpeting has been previously shampooed, Spartan Defoamer should be added to the recovery tank.
5. After cleaning, brush carpet pile in one direction with carpet pile brush or shag rake. Avoid walking on carpet until thoroughly dry.
6. If furniture is replaced before carpet is dry, place protective pads under legs.
7. When carpet is completely dry, vacuum thoroughly.

**NOTE:** Due to the variety of carpet materials, it is recommended that carpet be tested with Xtraction II at a 1:64 dilution (2 oz. per gallon of water). Using sponge or clean cloth, apply diluted Xtraction II to inconspicuous area. Use of Xtraction II is not recommended if test area indicates color removal or bleeding, carpet shrinkage or adhesive deterioration.

Hot and cold water extractors are ideal dispensers for Xtraction II. The solution is sprayed into the carpet and is immediately drawn back into the recovery tank. Work small sections at a time and, after each pass, continue back over the area just extracted with the solution valve closed to remove excess moisture.

Where these rinsing machines vary by capacity and style, all regular maintenance programs with extractors require Xtraction II along with tremendous suction for more complete soil pick up.

Since the volume and temperature of water may have deleterious effects on certain fibers or backings, caution should be exercised not to overwet the carpet.

DEFOAMER is an ideal companion product to Xtraction II. DEFOAMER's fast-acting silicone emulsion works in both hot and cold water systems and eliminates the problem of excess foam in recovery tanks. DEFOAMER may be introduced through the corrugated return hose (a major cause of foam generation) or added directly to the recovery tank. There is no mixing with DEFOAMER -- it is used as it comes from the container.

**PACKAGING:** Xtraction II is packaged in attractive 55, 30, 15-gallon drums; 5-gallon pails and gallons, 4 per case. Label copy is provided in English and Spanish. Secondary labels are also available.

**GUARANTEE:** Spartan's modern manufacturing and laboratory control insure uniform quality. If dissatisfied with performance of product, any unused portion may be returned for credit within one year of the date of manufacture. Use product as directed and read all precautionary statements.

Some materials may require special handling or application. Please refer to the appropriate Material Safety Data Sheet, literature, and label. ©SCC7/00

4.7.19

# HY-POWER QUICK STRIP

## Non Ammoniated Stripper

### DESCRIPTION

High powered amine based floor finish remover. Non-ammoniated formulation penetrates floor coatings for easy and fast removal of metal interlocked floor finishes, sealers, and waxes. Powerful detergents and penetrating agents loosen the coatings and permit the synthetic amine blend to break loose the polymer metal interlocking for fast removal. This formulation is an excellent choice to use on all types of floors including older tile floors which may be damaged by high solvent strippers/emulsifiers. Excellent for use on floors with heavy build-ups. The low odor and controlled evaporation make this product the preferred choice in areas where indoor air quality (IAQ) is a concern.

### APPLICATION

- |                  |                            |
|------------------|----------------------------|
| Resilient Floors | Terrazzo Floors            |
| Tile Floors      | Concrete Floors            |
| Paving Bricks    | Quarry Tile                |
| Ceramic Tile     | Synthetic Gymnasium Floors |

### DIRECTIONS

- Normal Build-Up:** Dilute 1 part stripper to 5 parts water
- Heavy Build-Up:** Dilute 1 part stripper to 3-4 parts water

Apply to floor and let solution remain for 4-5 minutes, re-apply if floor begins to dry. Agitate with a machine and stripping pad or brush. Pick-up residue with wet 'n dry vacuum. Rinse floor with clean water.

### CHEMICAL & PHYSICAL PROPERTIES

- Color.....Clear fluorescent green liquid
- Scent.....Neutral
- pH.....12.5
- Solubility in Water.....Complete
- Viscosity.....Water Thin
- Specific Gravity.....1.03

PLEASE NOTE: This MSDS is being provided to your company for the purpose of providing current health and safety information to your management and for your employees who work with this material. Please read the information on these sheets, and then provide this information to those people at your company whose responsibility it is to comply with FEDERAL and STATE RIGHT-TO-KNOW regulations. Also make this information available to any employee who requests it. It is your obligation to comply with these regulations.

SECTION I - PRODUCT IDENTITY

PRODUCT NAME: Quick Strip Amine Wax Strip

Formula: Mixture, butyl cellosolve, alkaline builders and detergents in water

Chemical Type: As above

HMSIS RATINGS

Health = 2 (Moderate)	Flammability = 2 (Moderate)
Reactivity = 0 (Minimal)	Protection = C (Goggles, Gloves & Apron)

SECTION II - HAZARDOUS INGREDIENTS

2-Butoxyethanol	PERCENT	TLV	OSHA/TPJARC
CAS No. 111-76-2	<10%	25 ppm	no
Ethanolamine (mono)	>3%	3 ppm	no
CAS No. 141-43-5			

SECTION III - CHEMICAL AND PHYSICAL

Appearance: Fluorescent yellow-green liquid  
 Boiling Point: 212 ° F.  
 Melting Point: N/A  
 Sp. Gravity (40 = 1): 1.03  
 Vapor Pressure (mm Hg): N/A  
 VOC Content: 8% (N.A.)  
 pH: 12-13  
 Odor: solvent  
 Water Solubility: Complete  
 Viscosity, Cp. @ 25°C: A-5 (Gardner)

SECTION IV - FIRE AND EXPLOSION HAZARDS

Flash Point (Method): > 140 °F. Clcp.  
 Expiration Limits: Upper: N/A Lower: N/A  
 Extinguishing Media: Water fog, CO<sub>2</sub>, halon system, foam  
 Special Firefighting Procedures and Hazards: Avoid skin and eye contact, and breathing of vapors. Wear head and body protection and alkali respirator if exposure to liquid is likely.

SECTION V - REACTIVITY INFORMATION

Stable:  Unstable:   
 Precipitates: Incompatible: Strong acids and materials not resistant to alkalis.  
 Hazardous Decomposition Products: Ammonia and if a fire CO, CO<sub>2</sub> and hydrocarbons.  
 Hazardous Polymerization: Occurs:  Does Not Occur:

SECTION VI - HEALTH HAZARDS - PROTECTIVE MEASURES - FIRST AID

Inhalation: Breathing of mist causes respiratory irritation. Wear approved alkali mist respirator if exposure is likely. This is a suggestion in an area of no ventilation. Remove to fresh air. Get medical attention if needed.  
 Skin: Extended contact may cause irritation. Prolonged contact with 2-butoxyethanol may result in the absorption of potentially harmful amounts leading to possible liver and kidney damage. Flush skin with water for 15 minutes. Wear protective gloves if needed. Get medical attention for any irritation.  
 Eyes: Can cause irritation. Wear goggles as needed. Flush immediately with water for 15 minutes. Get prompt medical attention if needed.  
 Ingestion: May cause irritation in mouth and throat or a mild gastric disturbance. Also may result in the absorption of potentially harmful amounts leading to possible liver and kidney damage. Flush mouth. Drink lots of water or, preferably milk or juice. Do not induce vomiting. Get medical attention if effects persist.  
 Most likely routes of entry: Skin, Eyes.  
 Other Important Medical or Precautionary Information: None

SECTION VII - PRECAUTIONS FOR SAFE HANDLING AND USE

Spills and Leaks: Small spills can be flushed into normal drains or into ground with copious amounts of water, or taken up with absorbent material. Do not drain to sewer without dilution. Larger spills should be contained by diking or other methods and held for disposal or reuse.  
 Storage and Handling: Check daily for any leaks from containers, vessels, pumps, and piping. Have water hoses and acid convenient.  
 Waste Disposal: Product may be disposable in sewers if local regulations permit. Otherwise send to a licensed treatment facility.  
 Empty Containers: Rinse well before handling and disposal. Observe label precautions.  
 Other Precautions: In an enclosed area ventilate in any suitable manner.

SECTION VIII - REGULATORY INFORMATION

Reportable for SARA Title III, 319 (Form R): 2-Butoxyethanol

The information herein has been compiled from sources believed to be reliable and is accurate to the best of our knowledge. However, Hy-Power cannot give any guarantee regarding information from other sources, and expressly does not make any warranties, nor assumes any liability, for its use.

4.7.20

**PROVON® Foaming Hair & Body Wash with Moisturizers**



High-quality, luxurious foaming shampoo and body wash. Pre-lathered for gentle, total body cleansing. Quicker, easier to use than liquid shampoo. Provides a more pleasant bathing experience. In clear green, cucumber melon-scented formula.

SKU	Size	Case Pack	For Use With
5287-02	FMX-20™ 2000 mL	2	PROVON® FMX-20™ Dispenser
5187-03	FMX-12™ 1250 mL	3	PROVON® FMX-12™ Dispenser
5987-12	200 mL Pump Bottle	12	



ACCOUNT LOGIN

Username:  [Register...](#)  
 Password:  [I forgot...](#)

PRODUCT SEARCH

[GO](#)  
 (product name, SKU, or keyword)

You are browsing  
 our entire catalog!  
 Jump to a catalog for  
 your facility:

[General Catalog](#)

## Product Search Results

Your search term "v117" was found in 2 products.

*H. 7. 25*

### Cleaning > Wet Mops

#### Economy Cotton and Rayon Cut-End Wet Mops

Economical, cut-end mops.



No.	Description
V117	Economy Cotton Mop
V117-06	Economy Cotton Mop



**ACCOUNT LOGIN**

Username:  Register...

Password:  I forgot...

Customer Service  
**PRODUCT SEARCH**  
 Offices / Locations  GO  
 (product name, SKU, or keyword)

H.7.25

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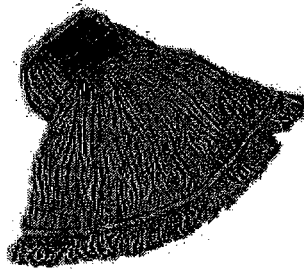
# Swinger Loop® Wet Mops

↓ Scroll down to see 8 more products in the Swinger Loop® Wet Mops group.

## Product Categories

- Agriculture
- Cleaning**
  - Brooms & Brushes
  - Carpet Care
  - Carts
  - Cleaning Tools
  - Dust Mops and Dusters
  - Ironing Organizers
  - Laundry Nets
  - Microfiber
  - Mopping Equipment
  - Odor Control
  - Pad Holders
  - Wash Bottle
  - Wash Room
  - Wet Mops
- Food Service
- Material Handling
- Safety
- Waste

## C113-06 Swinger Loop® Wet Mop



Looped-end, tailbanded mop for greater floor coverage.

- 4-ply, balanced blend of cotton and synthetic yarn for absorbency and strength.
- Launderable for long product life.

### Specifications

Compact Package	Yes
Headband Color	Red
Headband Size	1"
Mop Size	Large
Pack Quantity:	6
List Price:	\$13.80 *
Cartons Per Pallet:	112
Carton Cube:	0.45 ft3

### Available Colors

Color	Product UPC / Case UPC
WHT	086876058154 / 086876558159
GRN	086876058161 / 086876558166
BLUE	086876058178 / 086876558173



White  
WHT



Green  
GRN



Blue  
BLUE

### Additional Information:

Instructions: [RCP\\_TextileReclaimFormula.pdf](#)  
 Product Sell Sheets: [RCP\\_Mop Guide.pdf](#), [RCP\\_Mop Guide.pdf](#), [RCP\\_Compact Mops.pdf](#)  
 Selection Guides: [RCP\\_MopSelectGuide.pdf](#)  
 Chemical Resistance Guide: [chem.pdf](#)

## Swinger Loop® Wet Mops

Item #	Description	Price US
C111-06	Swinger Loop® Wet Mop	\$8.60
C112-06	Swinger Loop® Wet Mop	\$11.20
C113-06	Swinger Loop® Wet Mop	\$13.80
C114-06	Swinger Loop® Wet Mop	\$17.60
C151-06	Swinger Loop® Wet Mop	\$9.20
C152-06	Swinger Loop® Wet Mop	\$12.00
C153-06	Swinger Loop® Wet Mop	\$15.00
C154-06	Swinger Loop® Wet Mop	\$19.00

\* Pricing Notes



H.7.26



SKU 2810ML

ITEM NAME DISPOSABLE LATEX

Product Description LATEX EXAMINATION GLOVES, MEDICAL GRADE. 5 MIL, POWDER-FREE, TEXTURED FINGER TIPS, AMBIDEXTROUS, 100 GLOVES PER DISPENSER. SIZES: S - XL

Category DISPOSABLES

GLOVES

LATEX

POWDER-FREE

Also available In PRE-POWDERED INDUSTRIAL GRADE, PRE-POWDERED INDUSTRIAL GRADE

Master Packing 10 (Box)



## Request For Bid (RFB)

Boone County Purchasing  
601 E. Walnut, Room 208  
Columbia, MO 65201

**Melinda Bobbitt, CPPB, Director**  
(573) 886-4391 - FAX (573) 886-4402  
Email: mbobbitt@boonecountymo.org

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### **Bid Data**

Bid Number: 09-06FEB02  
Commodity Title: **Janitorial Paper Products Term and Supply**

### **DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

### **Bid Submission Address and Deadline**

Day / Date: WEDNESDAY – February 6, 2002  
Time: 1:25 P.M. (Bids received after this time will be returned unopened)  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Johnson Building  
601 E. Walnut, Room 208  
Columbia, MO 65201**  
Directions: The Johnson Building is located on the Northeast corner at 6<sup>th</sup> Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.

### **Bid Opening**

Day / Date: WEDNESDAY – February 6, 2002  
Time: 1:30 P.M. C.S.T.  
Location / Address: **Boone County Johnson Building Conference Room  
601 E. Walnut, Room 207  
Columbia, MO 65201**

### **Bid Contents**

- 1.0: **Introduction and General Terms and Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form  
Standard Terms and Conditions**

**1. Introduction and General Conditions of Bidding**

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:  
*Purchasing* - The Purchasing Department, including its Purchasing Director and staff.  
*Department/s or Office/s* - The County Department/s or Office/s for which this Bid is prepared, and which will be the end user/s of the goods and/or services sought.  
*Designee* - The County employee/s assigned as your primary contact/s for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.  
*Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.  
*Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.  
*Supplier* - All business/s entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. An "Invitation For Bid" is used when the need is well defined. An "Invitation For Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, preferably by fax or e-mail, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders. Note: Written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidders failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:  
1) the provisions of the Contract (as it may be amended);  
2) the provisions of the Bid;  
3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term of one (1) year, but may be automatically renewed for an additional four (4) years unless canceled by either party commencing with execution of Contract (or on another mutually agreeable start date.)
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

2. **Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** – Boone County, hereafter referred to as “County”, proposes to contract with an individual(s) or organization(s), hereinafter referred to as “Contractor” for a Term and Supply Contract for the Furnishing and Delivery of Toilet Tissue, Folded Towels and Paper Towels.
  - 2.1.1. **Quantity** - All orders will be placed by the Facilities Maintenance Department or the Sheriff’s Department on an “as needed” basis. The County guarantees a minimum per order of \$100.00. The expenditures specified herein are estimates only based on past usage and anticipated future requirements, and as such, do not constitute a guarantee on the part of the County.
  - 2.1.2. **Contract Period** - The Term and Supply Contract period shall be from date of award through December 31, 2002, but may be automatically renewed for up to an additional four (4) one-year periods unless canceled by either party. For each year thereafter, the contract will become effective on January 1.
  - 2.1.2.1 **Contract Extension** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of 6 months from the date of termination if it is deemed to be in the best interest of Boone County.
  - 2.1.2.2 **Contract Documents** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. The County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
  - 2.1.3. **Technical Requirements**
    - 2.1.3.1 **Toilet Tissue: Ecosoft #540 or equivalent:** Single Roll, Color: White, Double Ply, Facial Quality, 4 3/8”W x 4 ” L sheet size, and 500 sheets per roll.
    - 2.1.3.2 **Towel, Paper: Ecosoft #410 or equivalent:** Roll, Color: White, Double Ply, 11” W x 9”L sheet size, 90 sheets per roll.
    - 2.1.3.3 **Towel, Multi-fold: Ecosoft #480 or equivalent:** Color: Natural, 9 1/8”W x 9 1/2”L sheet size
- 2.2. **Samples:** Boone County reserves the right to request samples after bids are opened and before the award is made. When samples are called for, they must be furnished free of expense. Each individual sample must be labeled with the bidder’s name and manufacturer’s brand name and number.
- 2.3. **Bid Clarification** - Any questions or clarifications concerning bid documents should be addressed in writing, PRIOR TO BID OPENING, to Melinda Bobbitt, CPPB, Director of Purchasing, 601 E. Walnut, Room 208, Columbia, Missouri 65201. Phone: (573) 886-4391 Fax: (573) 886-4402 or Email: [mbobbitt@boonecountymo.org](mailto:mbobbitt@boonecountymo.org)
- 2.4. **Designee** - Ken Roberts, Manager of Boone County Facilities Maintenance, 601 E. Walnut, Room 206, Columbia, MO 65201-4460, Telephone: (573) 886-4400 or Leasa Quick, Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202, Telephone: (573) 875-1111.
  - 2.4.1. **Delivery Terms - FOB Destination – Inside Delivery:** All deliveries shall be made FOB Destination with freight charges fully included and prepaid. The seller pays and bears the freight charges.

2. *Primary Specifications, continued*

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- 2.4.2. **Delivery Locations in Columbia, Missouri:** All orders will be case lots, approximately once per month. Delivery shall be as follows: Majority of paper goods shall be delivered inside the storage shed at Boone County Johnson Building, 601 East Walnut. Occasional small orders will be delivered to other county buildings - office at Boone County Sheriff's Department, 2121 County Drive - office at Boone County Road and Bridge, 5551 Hwy. 63 South - shipping department at Boone County Courthouse, 701 E. Walnut, and to the 3rd floor (by elevator) of the Boone County Roger B. Wilson Government Center, 801 E. Walnut.
- 2.4.3. Delivery of all orders is required within seven (7) calendar days after receipt of order. This delivery schedule shall include any time for shipping.
- 2.5. **Invoicing:** Invoices should be submitted to the department which placed the order, either the Boone County Facilities Maintenance Department or the Sheriff's Department. Payment will be made 30 days after receipt of a correct and valid invoice. Billing addresses: Boone County Facilities Maintenance, 601 East Walnut, Room 205, Columbia, MO 65201; Boone County Sheriff Department, 2121 County Drive, Columbia, MO 65202.
- 2.5.1. Vendor invoices, packing slips, and delivery tickets must contain the County contract number.
- 2.6. **Pricing:** The contract shall be awarded on a firm price for the initial period ending on December 31, 2002. Prices are subject to adjustment thereafter, effective on the renewal date, and must remain firm through the end of the renewal period.
- 2.6.1. It shall be the responsibility of the Contractor to notify the County sixty (60) days prior to the end of the current contract period of any pending price increase which will take effect at the beginning of the ensuing renewal period.
- 2.7. **Award:** Award will be made on an "all or none" basis. Prices must be shown for each item listed. Bids submitted without individual item prices listed will be considered as non-responsive and rejected.
- 2.8. **Evaluation:** Paper products will be evaluated and award made on a lowest cost per square inch basis of acceptable product. The County will be the sole judge of acceptability of alternate products offered. Bidder shall include with his bid, published product literature to validate paper product size and specifications. Bids without literature may be considered non-responsive and rejected.
- 2.9. **Method of Ordering -** Orders will be requested via a faxed request. The successful vendor will be required to confirm receipt of each request. If on-line ordering is available, please describe on the response page.

**3. Response Presentation and Review**

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, Bidder must submit Response in strict conformity to the requirements stated herein. Failure to adhere to all requirements may result in Bidder's Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A." Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses MUST be received by the date and time noted on the title page under "Bid Submission Information and Deadline". NO EXCEPTIONS. The County is not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
  - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the **bid number and the due date and time**. (Bid # lower left corner of envelope).
  - 3.2.2. **Advice of Award** - If you wish to be advised of the outcome of this Bid, enclose with your Response a self-addressed stamped return envelope (size 10, first-class one-ounce postage) for our use in mailing a copy of the summary recap of the award. Notification will be by mail only, except to awarded Bidder. **Web Page:** Vendors may view Bids, Bid Tabulations, and Bid Awards on the Boone County Web Page at <http://www.showmeboone.com>.
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
  - 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** – The County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
  - 3.4.1. **Rejection or Correction of Responses** – The County reserves the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** – The County's sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
  - 3.5.1. **Method of Evaluation** – The County will evaluate submitted Responses in relation to all aspects of this Bid.
  - 3.5.2. **Acceptability** – The County reserve the sole right to determine whether goods and/or services offered are acceptable for our use.
  - 3.5.3. **Endurance of Pricing** – Bidder's pricing must be held until contract execution or 60 days, whichever comes first.

4. Response Form - Submit three (3) complete copies of your Response in a single sealed envelope, clearly marked on the outside, left corner with your company name and return address, the proposal number and the due date and time.

4.1. Company Name: \_\_\_\_\_

4.2. Address: \_\_\_\_\_

4.3. City/Zip: \_\_\_\_\_

4.4. Phone Number: \_\_\_\_\_

4.5. Fax Number: \_\_\_\_\_

4.6. Federal Tax ID: \_\_\_\_\_

- 4.6.1. ( ) Corporation
- ( ) Partnership - Name \_\_\_\_\_
- ( ) Individual/Proprietorship - Individual Name \_\_\_\_\_
- ( ) Other (Specify) \_\_\_\_\_

4.7. Pricing

Product Description	Unit Price Per Case	QTY	Extended Total
4.7.1. Toilet Tissue per section 2.1.3.1. Manufacturer: _____ Item #: _____ Sheet Size: _____ Sheets Per Roll: _____ Rolls Per Case: _____ Sheets Per Case: _____	\$ _____	70 Cases	\$ _____

4.7.2. Paper Towels per section 2.1.3.2. Manufacturer: _____ Item #: _____ Sheet Size: _____ Sheets Per Roll: _____ Rolls Per Case: _____	\$ _____	100 Cases	\$ _____
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4.7.3. Multi-fold Natural Towels per 2.1.3.3. Manufacturer: _____ Item #: _____ Sheet Size: _____ Towels Per Package: _____ Packages Per Case: _____	\$ _____	80 Cases	\$ _____
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4.8. Maximum Percentage Increase for \_\_\_\_\_ % 2nd Year \_\_\_\_\_ % 3rd Year.  
\_\_\_\_\_ % 4<sup>th</sup> Year \_\_\_\_\_ % 5<sup>th</sup> Year

4.9. Delivery Date ARO: \_\_\_\_\_

4.10. Cash Discount: \_\_\_\_\_ %; Net \_\_\_\_\_ Days

4.11. Describe on-line ordering, if available:

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4.12. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.12.1. Authorized Representative (Sign By Hand):

4.12.2. Type or Print Signed Name:

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4.12.3. Today's Date: \_\_\_\_\_





**Boone County Purchasing**  
601 E. Walnut, Room 208  
Columbia, MO 65201  
**Melinda Bobbitt, Director**

*Standard Terms and Conditions*

Phone: 573/886-4391 - FAX 573/886-4402

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1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the 28<sup>th</sup> day of February 20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request to cancel Contract 33-15NOV05 Term & Supply to Custom Muffler and Brakes and re-award the bid to MFA Petroleum Company (Jiffy Lube).

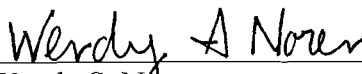
It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

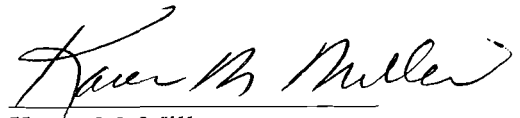
Done this 28<sup>th</sup> day of February, 2006.



Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

**PURCHASE AGREEMENT  
FOR  
VEHICLE PREVENTATIVE MAINTENANCE TERM AND SUPPLY**

THIS AGREEMENT dated the 28th day of February 2006 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **MFA Petroleum Company**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Vehicle Preventative Maintenance Term and Supply**, County of Boone Request for Bid, bid number **33-15NOV05**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated November 11, 2005 and executed by Edward J. Harper, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. **Contract Duration** - This agreement shall commence on Date of Award and extend through December 31, 2006 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two (2) additional one year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items per the bid specifications and responded to in section 4.7.1. through 4.7.3., and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. **Service Time** - Contractor agrees to provide the services as responded to by the Contractor and as requested by the County.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Sheriff's Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

**7. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**8. Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MFA PETROLEUM COMPANY**

by Edmund J. Wagner  
 title Director of Operations  
 address Pippy Lake  
One Ray Young Drive  
Colbert, MO 65201

**BOONE COUNTY, MISSOURI**

by Boone County Commission  
Keith Schnarre  
 Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
 County Counselor

ATTEST:

Wendy S. Noren  
 Wendy S. Noren, County Clerk [Signature]

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1251 & 1255-59100 Term/Supply

Term & Supply - No Encumbrance Required # 2/15/06  
 Signature \_\_\_\_\_ Date \_\_\_\_\_ Appropriation Account \_\_\_\_\_

**CONTRACT DOCUMENTS**  
**BOONE COUNTY, MISSOURI**  
**BID NO: 33-15NOV05 Vehicle Preventative Maintenance Term & Supply**

**ADDENDUM #1**  
**(Issued October 25, 2005)**

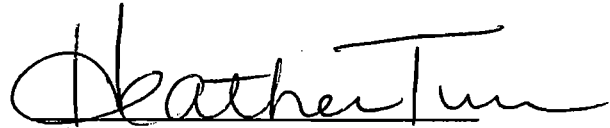
This addendum is issued in accordance with the Introduction and General Conditions of Bidding and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

**BID DOCUMENTS:**

1. **Section 2.6.1. has been revised as follows:** Change engine oil per manufacturer's suggested type and weight of oil. Typical weights used are 5W30, 10W30, and/or 5W20.
2. **Revise Section 4 as follows:** Section 4. Response Form has been replaced as attached. Please disregard the original Response Form.

By:



**Heather Turner, CPPB**  
**Buyer, Purchasing**

BIDDER has examined copy of Addendum #1 to Bid Number 33-15NOV05 *Vehicle Preventative Maintenance Term & Supply*, receipt of which is hereby acknowledged:

Company Name: Tiffy Luke

Address: 2107 W. Wadley, 18 N Providence,  
110B E Nifong, 3715 Sandman Lane

Phone Number: 573/442-0171 Fax Number: 573/876-0321

Authorized Representative Signature: Edmund J. Hays Date: 11/11/05

4. **Response Form**

Company Name:

4.1. MFA Petroleum Company

Address:

4.2. One Ray Young Drive Columbia 65201

City/Zip:

4.3. 573/442-0171

Phone Number:

4.4. \_\_\_\_\_

Fax Number:

4.5. 573/876-0321

Federal Tax ID:

4.6. 43-1818540

4.6.1.  Corporation

Partnership - Name \_\_\_\_\_

Individual/Proprietorship - Individual Name \_\_\_\_\_

Other (Specify) \_\_\_\_\_

4.7. **PRICING**

**DESCRIPTION**

Original Contract Period

1<sup>st</sup> Renewal Period

2<sup>nd</sup> Renewal Period

4.7.1. Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W30

\$ 18.95

\$ 18.95

\$ 18.95

4.7.2. Maintenance Cost Per Vehicle Per Visit using Oil Weight 10W30

\$ 18.95

\$ 18.95

\$ 18.95

4.7.3. Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W20

\$ 18.95

\$ 18.95

\$ 18.95

4.8. **MISCELLANEOUS INFORMATION**

4.8.1. List the address/addresses of all locations where service will be provided:

2107 W Wawley, 18 N Providence, 1103 E Nifong,  
3715 Sandman home

4.8.2. Are Appointments necessary? NO

4.8.3. If YES, how far in advance must an appointment be scheduled?

4.8.4. If NO, what is the average wait from time of delivery to the beginning of actual servicing? 15 minutes

4.8.5. What is the average amount of time to perform all service functions required? 10 minutes

4.8.6. Does your firm provide this type of service to other large customers on a term and supply type contract? yes

4.8.7. If YES, please provide the company name, address, telephone number and the name of the company representative who is familiar with the contract and the services you provide.

Coastal Electric Dennis Palmer 875-2200  
Henry Hill 445-9411  
814-6000

- 4.8.8. What are your business hours? 7:30 A.M - 6:00 p.m.
- 4.8.9. Are there circumstances that may cause your business to close early? NO
- 4.8.10. If yes, please provide a detailed description of the circumstances for which your business would close.
- 
- 

4.8.11. Supplies/products used in this contract shall be as follows, and if substituted, shall be approved by the department. Please list the products your firm will use under this contract.

- 4.8.12. 5W30 Oil - M.F.A. Oil
- 4.8.13. 10W30 Oil - M.F.A. Oil
- 4.8.14. 5W20 Oil - M.F.A. Oil
- 4.8.15. Transmission Fluid - M.F.A. Oil
- 4.8.16. Differential Fluid - M.F.A. Oil
- 4.8.17. Power Steering Fluid - O'Rourke
- 4.8.18. Master Cylinder Fluid - O'Rourke
- 4.8.19. Cooling System Fluid - M.F.A. Oil
- 4.8.20. Battery Fluid - Distilled Water

4.9. The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.

4.9.1. Authorized Representative (Sign By Hand): Edward J. Harper

4.9.2. Type or Print Signed Name: Edward J. Harper

4.9.3. Today's Date: 2/11/05

4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?  
X Yes \_\_\_\_\_ No

**CONTRACT DOCUMENTS  
BOONE COUNTY, MISSOURI  
BID NO: 33-15NOV05 Vehicle Preventative Maintenance Term & Supply**

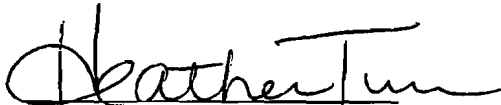
**ADDENDUM #1**  
**(Issued October 25, 2005)**

This addendum is issued in accordance with the Introduction and General Conditions of Bidding and is hereby incorporated into and made a part of the Contract Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with bidder's *Response Form*.

Specifications for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

**BID DOCUMENTS:**

1. **Section 2.6.1. has been revised as follows:** Change engine oil per manufacturer's suggested type and weight of oil. Typical weights used are 5W30, 10W30, and/or 5W20.
2. **Revise Section 4 as follows:** Section 4. Response Form has been replaced as attached. Please disregard the original Response Form.

By:   
**Heather Turner, CPPB**  
**Buyer, Purchasing**

BIDDER has examined copy of Addendum #1 to Bid Number 33-15NOV05 *Vehicle Preventative Maintenance Term & Supply*, receipt of which is hereby acknowledged:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_



4. **Response Form**

Company Name: \_\_\_\_\_

4.1. Address: \_\_\_\_\_

4.2. City/Zip: \_\_\_\_\_

4.3. Phone Number: \_\_\_\_\_

4.4. Fax Number: \_\_\_\_\_

4.5. Federal Tax ID: \_\_\_\_\_

- 4.6. \_\_\_\_\_  
4.6.1.  Corporation  
 Partnership - Name \_\_\_\_\_  
 Individual/Proprietorship - Individual Name \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

4.7. **PRICING**

	DESCRIPTION	Original Contract Period	1 <sup>st</sup> Renewal Period	2 <sup>nd</sup> Renewal Period
4.7.1.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W30	\$ _____	\$ _____	\$ _____
4.7.2.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 10W30	\$ _____	\$ _____	\$ _____
4.7.3.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W20	\$ _____	\$ _____	\$ _____

4.8. **MISCELLANEOUS INFORMATION**

4.8.1. List the address/addresses of all locations where service will be provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.8.2. Are Appointments necessary?

4.8.3. If YES, how far in advance must an appointment be scheduled?

4.8.4. If NO, what is the average wait from time of delivery to the beginning of actual servicing?

4.8.5. What is the average amount of time to perform all service functions required?

4.8.6. Does your firm provide this type of service to other large customers on a term and supply type contract?

4.8.7. If YES, please provide the company name, address, telephone number and the name of the company representative who is familiar with the contract and the services you provide.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.8.8. What are your business hours?

4.8.9. Are there circumstances that may cause your business to close early?

4.8.10. If yes, please provide a detailed description of the circumstances for which your business would close.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.8.11. Supplies/products used in this contract shall be as follows, and if substituted, shall be approved by the department. Please list the products your firm will use under this contract.

4.8.12. 5W30 Oil - \_\_\_\_\_

4.8.13. 10W30 Oil - \_\_\_\_\_

4.8.14. 5W20 Oil - \_\_\_\_\_

4.8.15. Transmission Fluid - \_\_\_\_\_

4.8.16. Differential Fluid - \_\_\_\_\_

4.8.17. Power Steering Fluid - \_\_\_\_\_

4.8.18. Master Cylinder Fluid - \_\_\_\_\_

4.8.19. Cooling System Fluid - \_\_\_\_\_

4.8.20. Battery Fluid - \_\_\_\_\_

4.9. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

4.9.1. Authorized Representative (Sign By Hand): \_\_\_\_\_

4.9.2. Type or Print Signed Name: \_\_\_\_\_

4.9.3. Today's Date: \_\_\_\_\_

4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?  
\_\_\_\_\_ Yes \_\_\_\_\_ No



**Boone County Purchasing**  
601 E. Walnut, Room 209  
Columbia, MO 65201

## ***Request for Bid (RFB)***

***Heather Turner, CPPB, Buyer***  
(573) 886-4392 – Fax: (573) 886-4390  
Email: hturner@boonecountymo.org

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### ***Bid Data***

Bid Number: **33-15NOV05**  
Commodity Title: **Vehicle Preventative Maintenance Term and Supply**

### **DIRECT BID FORMAT OR SUBMISSION QUESTIONS TO THE PURCHASING DEPARTMENT**

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### ***Bid Submission Address and Deadline***

Day / Date: **TUESDAY, NOVEMBER 15, 2005**  
Time: **10:30 A.M. (Bids received after this time will be returned unopened)**  
Location / Mail Address: **Boone County Purchasing Department  
Boone County Johnson Building  
601 E. Walnut, Room 208  
Columbia, MO 65201**  
Directions: **The Johnson Building is located on the Northeast corner at 6<sup>th</sup> Street and Walnut Street. Enter the building from the East Side. Wheel chair accessible entrance is available on the West side of the building.**

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### ***Bid Opening***

Day / Date: **TUESDAY, NOVEMBER 15, 2005**  
Time: **10:30 A.M. C.S.T.**  
Location / Address: **Boone County Johnson Building Conference Room  
601 E. Walnut, Room 213  
Columbia, MO 65201**

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### ***Bid Contents***

- 1.0: **Introduction and General Conditions of Bidding**
- 2.0: **Primary Specifications**
- 3.0: **Response Presentation and Review**
- 4.0: **Response Form  
Standard Terms and Conditions**

**1. Introduction and General Conditions of Bidding**

- 1.1. **INVITATION** - The County of Boone, through its Purchasing Department, invites responses, which offer to provide the goods and/or services identified on the title page, and described in greater detail in Section 2.
- 1.2. **DEFINITIONS**
- 1.2.1. **County** - This term refers to the County of Boone, a duly organized public entity. It may also be used as a pronoun for various subsets of the County organization, including, as the context will indicate:  
*Purchasing* - The Purchasing Department, including its Purchasing Director and staff.  
*Department(s) or Office(s)* - The County Department(s) or Office(s) for which this Bid is prepared, and which will be the end user(s) of the goods and/or services sought.  
*Designee* - The County employee(s) assigned as your primary contact(s) for interaction regarding Contract performance.
- 1.2.2. **Bidder / Contractor / Supplier** - These terms refer generally to businesses having some sort of relationship to or with us. The term may apply differently to different classes of entities, as the context will indicate.  
*Bidder* - Any business entity submitting a response to this Bid. Suppliers, which may be invited to respond, or which express interest in this bid, but which do not submit a response, have no obligations with respect to the bid requirements.  
*Contractor* - The Bidder whose response to this bid is found by Purchasing to meet the best interests of the County. The Contractor will be selected for award, and will enter into a Contract for provision of the goods and/or services described in the Bid.  
*Supplier* - All business(s) entities which may provide the subject goods and/or services.
- 1.2.3. **Bid** - This entire document, including attachments. A Bid may be used to solicit various kinds of information. The kind of information this Bid seeks is indicated by the title appearing at the top of the first page. A "Request for Bid" is used when the need is well defined. A "Request for Proposal" is used when the County will consider solutions, which may vary significantly from each other or from the County's initial expectations.
- 1.2.4. **Response** - The written, sealed document submitted according to the Bid instructions.
- 1.3. **BID CLARIFICATION** - Questions regarding this Bid should be directed in writing, by e-mail or fax, to the Purchasing Department. Answers, citing the question asked but not identifying the questioner, will be distributed simultaneously to all known prospective Bidders in the form of an addendum. We strongly suggest that you check for any addenda a minimum of [forty eight] hours in advance of the bid deadline. Bids, addendums, bid tabulations and bid awards are posted on our web site at: [www.showmeboone.com](http://www.showmeboone.com)  
Note: written requirements in the Bid or its Amendments are binding, but any oral communications between County and Bidder are not.
- 1.3.1. **Bidder Responsibility** - The Bidder is expected to be thoroughly familiar with all specifications and requirements of this Bid. Bidder's failure or omission to examine any relevant form, article, site or document will not relieve them from any obligation regarding this Bid. By submitting a Response, Bidder is presumed to concur with all terms, conditions and specifications of this Bid.
- 1.3.2. **Bid Amendment** - If it becomes evident that this Bid must be amended, the Purchasing Department will issue a formal written Amendment to all known prospective Bidders. If necessary, a new due date will be established.
- 1.4. **AWARD** - Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by Purchasing to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
- 1.5. **CONTRACT EXECUTION** - This Bid and the Contractor's Response will be made part of any resultant Contract and will be incorporated in the Contract as set forth, verbatim.
- 1.5.1. **Precedence** - In the event of contradictions or conflicts between the provisions of the documents comprising this Contract, they will be resolved by giving precedence in the following order:  
1) the provisions of the Contract (as it may be amended);  
2) the provisions of the Bid;  
3) the provisions of the Bidder's Response.
- 1.6. **CONTRACT PERIOD** - Any Term and Supply Contract resulting from this Bid will have an initial term from January 1, 2006 through December 31, 2006 and may be automatically renewed for up to an additional two (2) one-year periods unless canceled by the Purchasing Director in writing prior to a renewal term.
- 1.7. **COMPLIANCE WITH STANDARD TERMS AND CONDITIONS** - Bidder agrees to be bound by the County's standard "boilerplate" terms and conditions for Contracts, a sample of which is attached to this Bid.

**2. Primary Specifications**

- 2.1. **ITEMS TO BE PROVIDED** - Boone County, hereafter referred to as "County", proposes to contract with an individual(s) or organization(s), hereinafter referred to as "Contractor" for a Term and Supply contract for the furnishing of **Vehicle Preventative Maintenance** as specified herein.
  - 2.1.1. **Quantity** - All orders shall be placed on an "as needed basis". The County does not guarantee a minimum volume for purchases under a prospective contract. In addition, the County reserves the right to purchase vehicle preventative maintenance services from other vendors when the County deems the purchase necessary.
- 2.2. **CONTRACT DURATION** - The contract shall be effective from January 1, 2006 through December 31, 2006. This contract is subject to renew annually for two (2) additional one (1) year periods following expiration of the first contract period.
  - 2.2.1. The unit prices for the items identified on the Response Form shall remain fixed for the identified original contract period. If the County exercises the option for renewal, the contractor shall agree that the prices for the items listed on the Response Form shall not increase by more than the prices noted on the Response Form for the 1<sup>st</sup> and 2<sup>nd</sup> Renewal Periods.
  - 2.2.2. If renewal prices are not provided, then prices during any renewal period shall be the same as during the original contract period.
- 2.3. **CONTRACT EXTENSION** - The County Purchasing Director may exercise the option to extend the contract on a month-to-month basis for a maximum of six (6) months from the date of termination if it is deemed to be in the best interest of Boone County.
- 2.4. **CONTRACT DOCUMENTS** - The successful bidder(s) shall be obligated to enter into a written contract with the County within 30 days of award on contract forms provided by the County. If bidders desire to contract under their own written agreement, any such proposed agreement shall be submitted in blank with their bid. County reserves the right to modify any proposed form agreement or withdraw its award to a successful bidder if any proposed agreement contains terms and conditions inconsistent with its bid or are unacceptable to county legal counsel.
- 2.5. **PRICING** - All prices shall be as indicated on the Response Form. The County shall not pay nor be liable for any other additional costs including but not limited to: taxes, packing, handling, shipping and freight, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc. Additionally, the County shall not be subject to any minimum quantities or total prices.
  - 2.5.1. The contractor shall extend any and all special promotional sale prices or discounts immediately to the County during the term of the contract. These prices shall be honored for the duration of the specific sale or discount period.
- 2.6. **MINIMUM CONTRACT REQUIREMENTS** - The contractor shall perform all services listed below on an as needed, if needed basis. Costs for said services must include all parts, materials, tools, supplies, and labor.
  - 2.6.1. Change engine oil per manufacturer's suggested type and weight of oil. Typical weights used are 5W30 and/or 10W30.
  - 2.6.2. Change engine oil filter.
  - 2.6.3. Check condition of tires and inflation pressure. Correct any inflation deficiencies.
  - 2.6.4. Check fluid levels for transmission, differential, steering gear or power steering pump, master cylinder, battery and cooling system. Correct any deficiencies.
  - 2.6.5. Complete the attached service report (See Attachment 1).
  - 2.6.6. The contractor will be required to provide the products responded to in this bid and identified on the Response Form. The contractor must obtain prior approval from a Sheriff's Department authorized representative before using substitute products.
  - 2.6.7. Completion of the work described above shall be **fifteen minutes or less**. Time will begin when the vehicle arrives at the service provider's place of business.
- 2.7. **FLEET INFORMATION** - The Boone County Sheriff's Department has a fleet of vehicles that require preventative maintenance to be performed every 3,000 miles. These vehicles will average approximately 2,000 miles per month. The County reserves the right to add or delete to this list at any time. This list is only provided so bidders have an estimate of the number of vehicles to be

serviced and the potential frequency.

**Qty 47 Crown Victoria Ford '02-'06**

**Qty 4 Vans '94, '96, '01, '05**

**Qty 1 Bus '94**

**Qty 1 BAT Van Ford '94**

**Qty 3 Ford Explorers '02-'04**

**Qty 4 Chev Lumina '00-'01**

**Qty 7 Chev Impalas '02-'03**

**Qty 1 Mercury Sable 98**

**Qty 1 Truck Chevrolet 1500 '04**

- 2.8. **EVALUATION** - Evaluation of this bid will be based upon the ability of the vendor to perform these services in a timely fashion, the number of service locations available and the cost for said services.
- 2.9. **BILLING AND PAYMENTS** – Invoices shall be submitted to the Boone County Sheriff's Department at the following address: 2121 County Drive, Columbia, MO 65202. Payment shall be made within 30 days of receipt of a complete **MONTHLY** statement. Invoices shall be used as back-up documentation only. The Sheriff's Department shall not process payments from individual invoices.
- 2.10. **DESIGNEE** – Boone County Sheriff's Department, 2121 County Drive, Columbia, MO 65202.
- 2.11. **BID CLARIFICATION** - Any questions or clarifications concerning bid documents should be addressed to Heather Turner, CPPB, Buyer, 601 E. Walnut, Room 209, Columbia, Missouri 65201. Telephone (573) 886-4392 Fax (573) 886-4390, E-mail: hturner@boonecountymo.org.

**3. Response Presentation and Review**

- 3.1. **RESPONSE CONTENT** - In order to enable direct comparison of competing Responses, you must submit your Response in strict conformity to the requirements stated here. Failure to adhere to all requirements may result in your Response being disqualified as non-responsive. All Responses must be submitted using the provided Response Sheet. Every question must be answered and if not applicable, the section must contain "N/A" or "No Bid". Manufacturer's published specifications for the items requested shall be included with the response.
- 3.2. **SUBMITTAL OF RESPONSES** - Responses **MUST** be received by the date and time noted on the title page under "Bid Submission Information and Deadline". **NO EXCEPTIONS**. We are not responsible for late or incorrect deliveries from the US Postal Service or any other mail carrier.
  - 3.2.1. **Submittal Package** - Submit, to the location specified on the title page, **three (3) complete copies** of your Response in a single sealed envelope, clearly marked on the outside with your company name and return address, the proposal number and the due date and time.
  - 3.2.2. **Advice of Award** - A Bid Tabulation of responses received as well as Award status can be viewed at [www.showmeboone.com](http://www.showmeboone.com).
- 3.3. **BID OPENING** - On the date and time and at the location specified on the title page under "Bid Opening", all Responses will be opened in public. Brief summary information from each will be read aloud.
- 3.3.1. **Removal from Vendor Database** - If any prospective Bidder currently in our Vendor Database to whom the Bid was sent elects not to submit a Response and fails to reply in writing stating reasons for not bidding, that Bidder's name may be removed from our database. Other reasons for removal include unwillingness or inability to show financial responsibility, reported poor performance, unsatisfactory service, or repeated inability to meet delivery requirements.
- 3.4. **RESPONSE CLARIFICATION** - We reserve the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.
  - 3.4.1. **Rejection or Correction of Responses** - We reserve the right to reject any or all Responses. Minor irregularities or informalities in any Response which are immaterial or inconsequential in nature, and are neither affected by law nor at substantial variance with Bid conditions, may be waived at our discretion whenever it is determined to be in the County's best interest.
- 3.5. **EVALUATION PROCESS** - Our sole purpose in the evaluation process is to determine from among the Responses received which one is best suited to meet the County's needs at the lowest possible cost. Any final analysis or weighted point score does not imply that one Bidder is superior to another, but simply that in our judgment the Contractor selected appears to offer the best overall solution for our current and anticipated needs at the lowest possible cost.
  - 3.5.1. **Method of Evaluation** - We will evaluate submitted responses in relation to all aspects of this Bid.
  - 3.5.2. **Acceptability** - We reserve the sole right to determine whether goods and/or services offered are acceptable for our use. We also reserve the right to request samples of any and/or all equivalent products bid in order to ensure comparative quality between those items and the name brand items specified on Attachment A.
  - 3.5.3. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.
  - 3.5.4. **Endurance of Pricing** - Your pricing must be held until contract execution or 60 days, whichever comes first.

4. **Response Form**

4.1. Company Name: \_\_\_\_\_

4.2. Address: \_\_\_\_\_

4.3. City/Zip: \_\_\_\_\_

4.4. Phone Number: \_\_\_\_\_

4.5. Fax Number: \_\_\_\_\_

4.6. Federal Tax ID: \_\_\_\_\_

4.6.1. ( ) Corporation

( ) Partnership - Name \_\_\_\_\_

( ) Individual/Proprietorship - Individual Name \_\_\_\_\_

( ) Other (Specify) \_\_\_\_\_

4.7. **PRICING**

	<b>DESCRIPTION</b>	<b>Original Contract Period</b>	<b>1<sup>st</sup> Renewal Period</b>	<b>2<sup>nd</sup> Renewal Period</b>
4.7.1.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 5W30	\$ _____	\$ _____	\$ _____
4.7.2.	Maintenance Cost Per Vehicle Per Visit using Oil Weight 10W30	\$ _____	\$ _____	\$ _____

4.8. **MISCELLANEOUS INFORMATION**

4.8.1. List the address/addresses of all locations where service will be provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.8.2. Are Appointments necessary? \_\_\_\_\_

4.8.3. If YES, how far in advance must an appointment be scheduled? \_\_\_\_\_

4.8.4. If NO, what is the average wait from time of delivery to the beginning of actual servicing? \_\_\_\_\_

4.8.5. What is the average amount of time to perform all service functions required? \_\_\_\_\_

4.8.6. Does your firm provide this type of service to other large customers on a term and supply type contract? \_\_\_\_\_



4.8.7. If YES, please provide the company name, address, telephone number and the name of the company representative who is familiar with the contract and the services you provide.

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4.8.8. What are your business hours? \_\_\_\_\_

4.8.9. Are there circumstances that may cause your business to close early? \_\_\_\_\_

4.8.10. If yes, please provide a detailed description of the circumstances for which your business would close.

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4.8.11. Supplies/products used in this contract shall be as follows, and if substituted, shall be approved by the department. Please list the products your firm will use under this contract.

4.8.12. 5W30 Oil - \_\_\_\_\_

4.8.13. 10W30 Oil - \_\_\_\_\_

4.8.14. Transmission Fluid - \_\_\_\_\_

4.8.15. Differential Fluid - \_\_\_\_\_

4.8.16. Power Steering Fluid - \_\_\_\_\_

4.8.17. Master Cylinder Fluid - \_\_\_\_\_

4.8.18. Cooling System Fluid - \_\_\_\_\_

4.8.19. Battery Fluid - \_\_\_\_\_

4.9. **The undersigned offers to furnish and deliver the articles or services as specified at the prices and terms stated and in strict accordance with the specifications, instructions and general conditions of bidding which have been read and understood, and all of which are made part of this order.**

4.9.1. Authorized Representative (Sign By Hand):

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4.9.2. Type or Print Signed Name:

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4.9.3. Today's Date: \_\_\_\_\_

4.10. Will you honor the submitted prices for purchase by other entities in Boone County who participate in cooperative purchasing with Boone County, Missouri?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**ATTACHMENT 1**

**BOONE COUNTY SHERIFF'S DEPARTMENT  
VEHICLE SERVICE RECORD**

VIN: \_\_\_\_\_ Odometer Reading: \_\_\_\_\_

DATE: \_\_\_\_\_ ARRIVAL TIME: \_\_\_\_\_

SERVICE BEGINNING TIME: \_\_\_\_\_ SERVICE ENDING TIME: \_\_\_\_\_

SHOP LOCATION: \_\_\_\_\_

Car Washed Yes/No \_\_\_\_\_

Oil and Oil Filter Changed: \_\_\_\_\_

Condition of Tires	RF:	_____ Good	_____ Fair	_____ Poor
	LF:	_____ Good	_____ Fair	_____ Poor
	RR:	_____ Good	_____ Fair	_____ Poor
	RF:	_____ Good	_____ Fair	_____ Poor

Notation of Fluids Checked:

_____	_____ Good	_____ Fair	_____ Poor
_____	_____ Good	_____ Fair	_____ Poor
_____	_____ Good	_____ Fair	_____ Poor
_____	_____ Good	_____ Fair	_____ Poor
_____	_____ Good	_____ Fair	_____ Poor

Other Observations or Deficiencies Noted:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mechanic (Signature)

\_\_\_\_\_  
Officer (Signature)



## Standard Terms and Conditions

**Boone County Purchasing**

601 E. Walnut, Room 209

Columbia, MO 65201

**Heather Turner, Buyer**

Phone: (573) 886-4392 – Fax: (573) 886-4390

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1. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.
2. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item by item basis, or an "all or none" basis, whichever is in the best interest of the County.
3. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid.
4. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.
5. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.
6. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.
7. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.
8. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.
9. Failure to deliver as guaranteed shall disqualify Bidder from future bidding.
10. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.
11. No bid transmitted by fax machine will be accepted.
12. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.
13. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.



***“No Bid” Response Form***

**Boone County Purchasing**  
601 E. Walnut, Room 209  
Columbia, MO 65201

Heather Turner, CPPB, Buyer  
(573) 886-4392 – Fax: (573) 886-4390

**“NO BID RESPONSE FORM”**

**NOTE: COMPLETE AND RETURN THIS FORM ONLY IF YOU DO NOT WANT TO  
SUBMIT A BID**

If you do not wish to respond to this bid request, but would like to remain on the Boone County vendor list **for this service/commodity**, please remove form and return to the Purchasing Department by mail or fax.

If you would like to FAX this “No Bid” Response Form to our office, the FAX number is (573) 886-4390.

**Bid: 33-15NOV05**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for not bidding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 06

In the County Commission of said county, on the

28<sup>th</sup>

day of February

20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request from the Sheriff's Department for a Budget Revision cover the cost of a personal computer to install in the Sheriff's Training Room as part of the audio/visual system for in-house training at a cost of \$1,283.00

Done this 28<sup>th</sup> day of February, 2006.

ATTEST:

Wendy A. Noren  
 Wendy S. Noren  
 Clerk of the County Commission

Keith Schnarre  
 Keith Schnarre  
 Presiding Commissioner

Karen M. Miller  
 Karen M. Miller  
 District I Commissioner

Skip Elkin  
 Skip Elkin  
 District II Commissioner

# CERTIFIED COPY OF ORDER

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STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

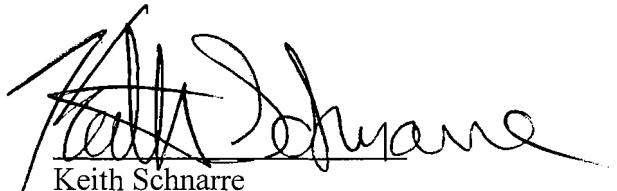
Term. 20 06

In the County Commission of said county, on the 28<sup>th</sup> day of February 20 06

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the request from Fairground Maintenance for a Budget Revision to pay Brunner Heating and Air Conditioning to assist in payment for repairs to the air conditioning at the fairgrounds coliseum in August 2005 at a cost of \$2,250.00

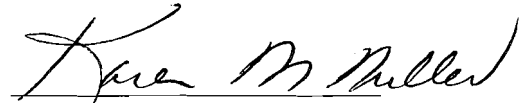
Done this 28<sup>th</sup> day of February, 2006.



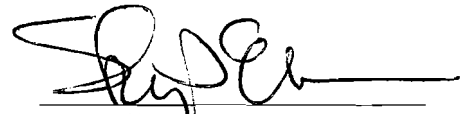
Keith Schnarre  
 Presiding Commissioner

ATTEST:

Wendy S. Noren  
 Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner