

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 05

In the County Commission of said county, on the

8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 77-23DEC04 for Router Maintenance Term and Supply to Integrated Solutions Group. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 8<sup>th</sup> day of February, 2005.

Keith Schnarre  
Presiding Commissioner

ATTEST:

Wendy S. Noren  
Clerk of the County Commission

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

# Boone County Purchasing

Heather Turner, CPPB  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

48-2005

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## MEMORANDUM

TO: Boone County Commission  
FROM: Heather Turner, CPPB  
DATE: February 1, 2005  
RE: 77-23DEC04 Router Maintenance Term & Supply

The Bid for Router Maintenance for the Information Technology Department closed on December 23, 2004. One bid was received. A vendor who submitted a "no bid" on this bid indicated they were unable to provide router maintenance for the County because they are not a BayNetworks reseller. Therefore, Purchasing and Information Technology recommend award to the only bidder, Integrated Solutions Group.

This Term & Supply contract will be paid out of department 1170 Information Technology, Account Number 60050 Equipment Service Contract. The budgeted amount for FY 2005 for router maintenance is \$2,200.00.

Please find attached a copy of the bid tabulation for your review.

ATT: Bid Tabulation

cc: Michael Mallicoat, Information Technology  
Bid File

# BID TABULATION

## 77-23DEC04 - ROUTER MAINTENANCE

4.7.	PRICING	Integrated Solutions Group
4.7.1.	One (1) BayNetworks ASN Model 30002 Serial Number: ASN14195 Located at Boone County Government Center, 801 E. Walnut Columbia, MO	\$850.00
4.7.2.	One (1) BayNetworks AN Model AE100107 Serial Number: BEX0154835 Located at Boone County Family Support Division, 22 N. 8 <sup>th</sup> Street Columbia, MO	\$350.00
4.7.3.	One (1) BayNetworks AN Model AE100107 Serial Number: BEX10154835 Located at Boone County Johnson Bldg, 601 E. Walnut Columbia, MO	\$350.00
4.7.4.	One (1) BayNetworks AN Model AE1001005 Serial Number: BE0107203 Located at Boone County Sheriff's Department, 2121 County Dr. Columbia, MO	\$350.00
4.7.5.	One (1) BayNetworks AN Model AE1001007 Serial Number: BEX0154834 Located at Boone County Public Works, 5551 S. Hwy 63 Columbia, MO	\$350.00
4.7.6.	One (1) Cisco 1605-R Dual Ethernet/Wan Router Serial Number: JMX0513F3LF Located at the Boone County Prosecuting Attorney's Office, 705 E. Walnut, 2 <sup>nd</sup> Floor, Columbia, MO	\$350.00
	% Increase for 2nd year	5
	% Increase for 3rd year	5

No Bid  
Personalized Computers

**PURCHASE AGREEMENT  
FOR  
ROUTER MAINTENANCE – TERM & SUPPLY**

**THIS AGREEMENT** dated the 8 day of FEB 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Integrated Solutions Group**, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

**1. Contract Documents** - This agreement shall consist of this Purchase Agreement for **Router Maintenance Term & Supply**, County of Boone Request for Bid for Router Maintenance Term & Supply, bid number **77-23DEC04**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, any applicable addenda, the unexecuted Response Form, Exhibit A Prior Experience, Standard Terms and Conditions, the Contractor's bid response executed by Ken Brownfield on behalf of the Contractor, as well as the letter and corrected response form dated January 18, 2005. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the corrected response form, Exhibit A Prior Experience, Standard Terms and Conditions, and applicable Addenda shall prevail and control over the Contractor's bid response.

**2. Contract Duration** - This agreement shall commence on February 1, 2005 through April 30, 2005 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for eleven (11) additional three (3) month periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis for a maximum of six (6) months in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

**3. Basic Services** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Router Maintenance Services. Items will be provided as required in the bid specifications and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County. A corrected Response Form is attached to this document and incorporated herein. The County hereby understands and agrees that in the event one or more routers are removed from the contract during a quarter, the County shall not be issued a refund for the remainder of the quarter.

**4. Delivery** - Contractor agrees to provide the items and service as specified and as agreed to in the bid specifications.

**5. Billing and Payment** - All billing shall be invoiced to Boone County Information Technology and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.
- d. If router maintenance is no longer needed on one or any of the routers listed in the bid document.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Integrated Solutions Group**

by [Signature]  
title General Manager  
address 1101 Hutchins Dr.  
Columbia Mo 65203

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
[Signature]  
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
County Counselor

ATTEST:

[Signature]  
Wendy S. Nofen, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

1170/60050 Term & Supply

no encumbrance required 1/25/05  
Signature [Signature] Date

Appropriation Account

# Boone County Purchasing

Kerry Patton  
Office Specialist



601 E. Walnut, Room 205  
Columbia, MO 65201  
Phone: (573) 886-4394  
Fax: (573) 886-4390  
kpatton@boonecountymmo.org

April 14, 2005

Integrated Solutions Group  
Attn: Ken Brownfield  
1101 Hutchens Drive, Suite A  
Columbia, Missouri 65203

RE: 77-23DEC04 Router Maintenance – Term and Supply

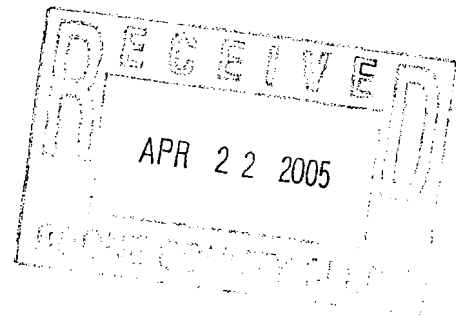
Dear Brownfield:

The County of Boone wishes to renew Bid # 77-23DEC04 Router Maintenance – Term and Supply. Confirming our letter dated April 7, 2005, you agree to renew the contract under the same terms and conditions as set in the original bid. The contract renewal period is May 1, 2005 through July 31, 2005.

Sincerely,

Kerry Patton  
Office Specialist

cc Michael Mallicoat, Information Technology  
Shawna Victor, County Clerk  
Bid File



# Boone County Purchasing

Kerry Patton  
Office Specialist



601 E. Walnut St., Room 205  
Columbia, MO 65201  
Phone: (573) 886-4394  
Fax: (573) 886-4390

April 7, 2005

Integrated Solutions Group  
Attn: Ken Brownfield  
1101 Hutchens Drive, Suite A  
Columbia, Missouri 65203

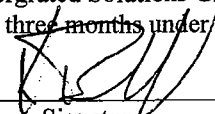
RE: 77-23DEC04 Router Maintenance –Term and Supply

Dear Mr. Brownfield:

The County of Boone is interested in renewing the above referenced contract through **July 31, 2005**. Please return this renewal no later than April 25, 2005.

Please sign and date below if you agree to renew the contract under the same terms and conditions as set in the original bid for an additional (3) three months.

I, Ken Brownfield of Intergrated Solutions Group, agree to renew contract # 77-23DEC04 Router Maintenance –Term and Supply for an additional (3) ~~three months~~ under the same terms and conditions as set in the original bid.

  
\_\_\_\_\_  
Signature

4/8/05  
\_\_\_\_\_  
Date

Please sign and date below if you do not wish to renew # 77-23DEC04 Router Maintenance –Term and Supply


I, \_\_\_\_\_ of Integrated Solutions Group do not wish to renew the above referenced contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please sign and return by fax @ (573) 886-9390. Once received, we will send you a confirmed contract renewal letter.

Should you have any questions or need additional information, I may be reached at (573) 886-4394 or by e-mail to: [kpatton@boonecountrymo.org](mailto:kpatton@boonecountrymo.org).

Sincerely,  
  
Kerry Patton  
Office Specialist

cc: Bid File

Note: The contractor's failure to complete and return this renewal shall not stop the action specified herein. If the contractor fails to complete and return this renewal prior to the return date specified or the effective date of the contract period stated above, the County may renew the contract at the same price(s) as the previous contract period or at the price(s) allowed by the contract, whichever is lower.

An Affirmative Action/Equal Opportunity Institution

# Boone County Purchasing

Melinda Bobbitt, CPPB  
Director



601 E. Walnut, Room 208  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

49-2005

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPB  
DATE: January 27, 2005  
RE: Maximus Inc. Agreement

COPY

Attached is an agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office. The plan will be based on actual costs for the year ended December 31, 2004.

The Auditor's office requests to extend the contract for one more year and to continue to purchase this service from Maximus Inc. Attached is the professional consulting services agreement for approval and signature.

Total cost of contract is \$6,990 from department 1190 – non-departmental, account 71101 – professional services. There is a remaining balance of \$101,600 in the account.

ATTACHMENT: Professional Services Agreement

cc: June Pitchford, Auditor



1/26/05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

OR

DATE

289

Maximus, Inc.

VENDOR NO.

VENDOR NAME

PHONE #

ADDRESS

CITY

STATE ZIP

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

### Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Training
- Travel
- Pub/Subscriptions
- Dues
- Required Gov Payment
- Refund
- Agency Fund Distribution
- Cooperative Ag To: County Clerk's Office
- Other (Explain)

#

(Enter Applicable Bid / Sole Source / Emergency Number)

Comm Order # 49-2005

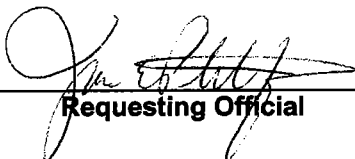
Return to Auditor's Office

Bill To Department #

Ship To Department #

Department				Account					Item Description	Qty	Unit Price	Amount
1	9	0		7	1	1	0	1	Cost Allocation Plan for 2004	1		\$6,990

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
Requesting Official

  
Auditor Approval

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

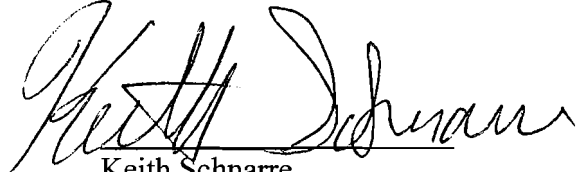
February Session of the January Adjourned Term. 20 05

In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

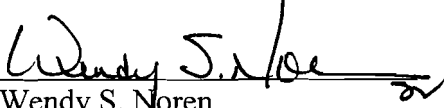
the following, among other proceedings, were had, viz:

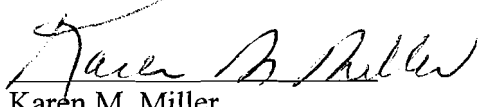
Now on this day the County Commission of the County of Boone does hereby approve the agreement with Maximus Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.


Done this 8<sup>th</sup> day of February, 2005.

  
Keith Schnarre  
Presiding Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

**AGREEMENT TO PROVIDE  
PROFESSIONAL CONSULTING SERVICES TO  
THE COUNTY OF BOONE, MISSOURI**

**THIS AGREEMENT**, entered into this 8 day of FEB, 2005, and effective immediately by and between MAXIMUS, INC. (hereinafter called the "Consultant") and the County of Boone, Missouri (hereinafter called the "County"),  
**WITNESSETH THAT:**

**WHEREAS**, the County is interested in obtaining professional services for the preparation of a central service cost allocation plan and indirect cost rate proposal as defined in US Office of Management & Budget Circular A-87, and

**WHEREAS**, the Consultant is staffed with personnel knowledgeable and experienced in the requirements of developing such governmental cost determination studies, and

**WHEREAS**, the County desires to engage the Consultant to assist in preparing such a study.

**NOW THEREFORE**, the parties hereto mutually agree as follows:

1. **Employment of Consultant.** The County agrees to engage the Consultant and the Consultant hereby agrees to perform the following services.

2. **Scope of Services.** The scope of services is a central service cost allocation plan and indirect cost rate proposal as defined in Consultant's proposal dated January 20, 2005, which is attached hereto and incorporated by reference.

3. **Time of Performance.** The services to be performed hereunder by the Consultant shall be undertaken and completed in such sequence so as to assure their expeditious completion and best carry out the purposes of the agreement. A final report shall be submitted to the County within six weeks after commencement of on-site work, unless the time for performance is extended at the request of County.

4. **Compensation.** Compensation for all tasks outlined in the proposal shall be a fixed fee of \$6,990.

5. **Method of Payment.** The consultant shall be entitled to payment in accordance with the provisions of this paragraph. Consultant shall invoice for \$6,990 upon completion of the cost allocation plan and indirect cost rate proposal and acceptance by the County.

6. **Changes.** The County may, from time to time, require changes in the scope of the services of the Consultant to be performed hereunder. Such changes, which are

mutually agreed upon by and between the County and the Consultant, shall be incorporated in written amendment to this agreement.

**7. Services and Materials to be Furnished by County.** The County shall furnish the Consultant with all available necessary information pertinent to the execution of this agreement. The County shall cooperate with the Consultant in carrying out the work herein, and shall provide adequate liaison between the Consultant and other agencies of the County. The County is responsible for providing accurate and timely information necessary to prepare the central services cost allocation plan.

**8. Rights to Terminate Contract.** If, through any cause, the Consultant shall fail to fulfill in timely and proper manner his obligation under this agreement, the County shall thereupon have the right to terminate this agreement with or without cause, by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination.

**9. Information and Reports.** The Consultant shall, at such time and in such form as the County may require, furnish such periodic reports concerning the status of the project as may be requested by the County. The Consultant shall furnish the County, upon request, subject to reasonable prior notice, with copies of all documents and other materials prepared or developed in relation with or as part of the project. Consultant shall not be obligated to deliver copies in person.

**10. Records and Inspections.** The Consultant shall maintain full and accurate records with respect to all matters covered under this agreement. The County shall have free access at all proper times to such records and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Consultant shall maintain interview notes, working papers and other documentation of findings for a period of five years after delivery of the final report.

**11. Accomplishment of Project.** The Consultant shall commence, carry on, and complete the project with all practicable dispatch, in a sound economical and efficient manner, in accordance with the provisions thereof and all applicable laws. In accomplishing the project, the Consultant shall take such steps as are appropriate to insure that the work involved is properly coordinated with related work being carried on within the County.

**12. Provisions Concerning Certain Waivers.** Subject to applicable law, any right or remedy which the County may have under this contract may be waived in writing by the County by a formal waiver, if, in the judgment of the County, this contract, as so modified, will still conform to the terms and requirements of pertinent laws.

**13. Matters to be Disregarded.** The titles of the several sections, subsections, and paragraphs set forth in this contract are inserted for convenience of reference only

and shall be disregarded in construing or interpreting any of the provisions of this contract.

**14. Completeness of Contract.** This contract and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto.

**15. County not Obligated to Third Parties.** The County shall not be obligated or liable hereunder to any party other than the Consultant.

**16. When Rights and Remedies Not Waived.** In no event shall the making by the County of any payment to the Consultant constitute or be construed as a waiver by the County of any breach of covenant, or any default which may then exist, on the part of the Consultant, and the making of any such payment by the County while any such breach or default exists shall in no wise impair or prejudice any right or remedy available to the County in respect to such breach or default.

**17. Personnel.** The Consultant represents that he has, or will secure at his own expense, all personnel required in performing the services under this agreement. Such personnel shall not be employees of or have any contractual relationship with the County. All of the services required hereunder will be performed by the Consultant or under his supervision and all personnel engaged in the work shall be fully qualified to perform such services.

**18. Consultant Certification.** The Consultant certifies that the Consultant has not been convicted of bribery or attempting to bribe an officer or employee of the County, nor has the Consultant made an admission of guilt of such conduct, which is a matter of record.

**19. Indemnification.** Each party shall be responsible for its own acts and will be responsible for all damages, costs, fees and expenses that arise out of that party's own negligence, tortious acts and other unlawful conduct and the negligence, tortious acts and other unlawful conduct of its respective agents, officers and employees.

**20. Assumption of Risk:** In the absence of negligent or willful acts or omissions in Consultant's performance hereunder, County shall assume the risk from and against any claims, demands, actions, damages, expenses, fees and liabilities arising by virtue of any and all claims, demands or actions brought by third parties which are related in any way to County's implementations of Consultant's recommendation and findings.

**21. Notices.** Any notices, bills, invoices, or reports required by this agreement shall be sufficient if sent by the parties hereto in the United States mail, postage paid, to the addresses noted below. Notice shall be effective upon receipt.

Agreement for Cost Allocation Services between County of Boone County, Missouri and MAXIMUS, INC.

Melinda Bobbitt  
Director of Purchasing  
Boone County  
601 E. Walnut, 2<sup>nd</sup> floor  
Columbia, Missouri 65201

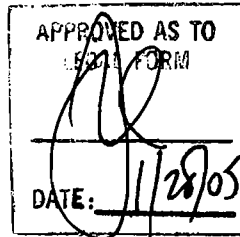
Bruce Cowans  
Senior Vice President  
MAXIMUS, INC.  
60 Revere Drive - Suite 200  
Northbrook, Illinois 60062

**IN WITNESS WHEREOF**, the County and the Consultant have executed this agreement as of the date first written above.

**COUNTY OF BOONE, MISSOURI**

By: \_\_\_\_\_

County Official



MAXIMUS, INC., a Virginia Corporation

By: \_\_\_\_\_

Robert H. Antrim, Director

**CERTIFICATION:**

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.

*Jane Pitchford by KF* 1/31/05  
Auditor Date

1190-71101 \$ 6990.00

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned Term. 20 05

In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby award bid 01-04JAN05 for a 125 Gallon Asphalt Sealant Melter Applicator to Vance Bothers, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 8<sup>th</sup> day of February, 2005.

Keith Schnarre  
Presiding Commissioner

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner

ATTEST:

Wendy S. Noren  
Clerk of the County Commission

# Boone County Purchasing

Heather Turner, CPPB  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

50-2005

## MEMORANDUM

TO: Boone County Commission  
FROM: Heather Turner, CPPB  
DATE: January 27, 2005  
RE: 01-04JAN05-125 Gallon Asphalt Sealant Melter Applicator

The Bid for a 125 Gallon Asphalt Sealant Melter Applicator closed on January 4, 2005. Five bids were received. Purchasing and the Public Work's department recommend award to Vance Brothers, Inc. for submitting the low bid. As noted in the attached memo from Public Works, three different brands of Applicators were bid. Public Works inspected the 2 lowest priced machines for adherence to the specifications, and determined the low bid met the specifications.

Total cost of the contract is \$33,741.00 to be paid out of department 2040 - PW Maintenance Operations, account number 92300 - Replacement Machinery and Equipment. The budgeted amount for this purchase is \$35,000.00.

Please find attached a memo from the Public Works Department, a recommendation for award memo from the Purchasing Department, and a copy of the bid tabulation for your review.

ATT: Public Works Memo  
Purchasing Memo  
Bid Tabulation

cc: Greg Edington, Public Works  
Bid File



# BID TABULATION

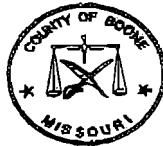
01-04JAN05 - 125 GALLON ASPHALT SEALANT MELTER APPLICATOR

4.7.	Pricing	Sasco Pavement Coating	PMSI	Woody's Municipal Supply	Vance Brothers	CMW
4.7.1.	Sealant Melter Applicator as per specifications	\$42,900	\$38,400	\$39,224	\$33,741	\$37,149
4.7.2.	Cash Discount	0	0	0	0	0
4.8.	Grand Total	\$42,900	\$38,400	\$39,224	\$33,741	\$37,149
4.9.	% Discount off List Price of OEM parts	5%	10%	0%	0%	0%
4.10.	Warranty Restrictons	None Listed	None Listed	See Exceptions from Stepp Manufacturing Yes for 60 days from Bid Opening	None Listed	See Attached
4.12.	Honor Co-op ?	Yes	Yes	No	Yes	Yes
4.15.	Delivery ARO	6 Weeks	35 Days	90 Days	30 Days	30 Days

No Bid

# Boone County Purchasing

**Heather Turner, CPPB**  
**Buyer**



601 E. Walnut, Rm. 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

Email: [hturner@boonecountymo.org](mailto:hturner@boonecountymo.org)

**TO:** Greg Edington  
Public Works

**FROM:** Heather Turner, CPPB  
Buyer, Purchasing

**DATE:** January 12, 2005

**RE:** BID AWARD RECOMMENDATION - BID #01-04JAN05 125 Gallon Asphalt Sealant  
Melter Applicator

Attached is the tabulation and bid responses received for the above referenced bid. Please return this cover sheet with your recommendation after you have completed the evaluation of this bid. If you have any questions, please call 886-4392 or e-mail: [hturner@boonecountymo.org](mailto:hturner@boonecountymo.org).

**DEPARTMENT REPLY:**

Department Number: 2040  
Account Number: 92300  
Budgeted: \$ 35,000

*see bid 1-26-05*

Award bid as outlined on the attached page.

Recommend rejecting the bids for reasons detailed on attached page. (Attach department recommendation).

Department Head Signature:

*David Mink*  
David Mink

Date: 1/26/05

# Boone County Public Works

**Gregory P. Edington**  
Fleet Operations Superintendent  
Maintenance Operations Division



5551 Highway 63 South  
Columbia, Missouri 65201-9711  
(573) 449-8515 ext (226)  
FAX (573) 875-1602  
EMAIL: [gregedington@booncountymd.org](mailto:gregedington@booncountymd.org)

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Date: January 19, 2005  
To: Chip Estabrooks  
From: Greg Edington   
Subject: Bid #01-04JAN05 125 Gallon Asphalt Sealant Melter Applicator Recommendation

---

The Department is recommending the purchase of a Cimline, 110 gallon Magma model sealer applicator. Vance Brothers submitted the lowest bid for the above unit. There were several exceptions to specifications noted in the bids from both vendors proposing Cimline units. The main exceptions were involving material capacity and material pump/plumbing design. Material capacity for the Crafcoc model is listed as 125 gallons, but when figuring in material displacement due to the pump and plumbing, the unit only utilizes 107 gallons of usable material capacity. The other main variance from the specifications is the placement of the pump itself. The pump on the Cimline unit is located outside the material tank and may take a few minutes more to initially heat up the material.

There is quite a disparity in the prices of the two models. The Department is willing to award to the low bidder despite the slight variation from the bid specifications. Department personnel have had the opportunity to review the two models recently and stated preference for the Cimline machine. The Cimline unit will be easier to service and repair. The heated hose on the Crafcoc model is very susceptible to breakage while the heated hose for the Cimline model is designed for rugged use. The cost for heated replacement hoses for each brand is approximately \$1700.

Bids were received from five different vendors representing three different manufacturers. The bid from Woody's Municipal supply included a product from Stepp Manufacturing and was significantly different from the specified equipment. Additionally they were one of the highest bids received. Sasco Pavement and PMSI submitted bids for a Crafcoc unit while Vance Brothers and CMW submitted bids for a Cimline unit. There is a \$4,659 difference in the low bidders (Vance and PMSI) for the different units.

1/27/05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

10308

Vance Brothers, Inc.

VENDOR NO.

VENDOR NAME

PHONE #

To: County Clerk's Office

ADDRESS

CITY

Comm Order # 50-2005

Return to Auditor's Office

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statute. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (>\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

### Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

RECEIVED

JAN 31 2005

BOONE COUNTY AUDITOR

#01-04JAN05

(Enter Applicable Bid / Sole Source / Emergency Number)

Bill To Department # 2040

Ship To Department # 2040

Department				Account				Item Description	Qty	Unit Price	Amount
2	0	4	0	9	/	3	0 0	125 Gallon Asphalt Sealant Melter Applicator	1	33741.00	33741.00
								Total			33741.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*[Signature]*  
Requesting Official

*[Signature]*  
Auditor Approval

**PURCHASE AGREEMENT FOR  
125 GALLON ASPHALT SEALANT MELTER APPLICATOR**

**THIS AGREEMENT** dated the 8 day of FEB 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Vance Brothers, Inc.**, herein "Contractor."

**IN CONSIDERATION** of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a 125 Gallon Asphalt Sealant Melter Applicator, bid number **01-04JAN05** including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, any applicable addenda, as well as the Contractor's bid response dated December 22, 2004 executed by David Keener, on behalf of the Contractor. All such documents shall constitute the contract documents which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions and requirements contained in the bid specifications including Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the unexecuted Response Form, Standard Terms & Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the items identified and responded to in sections 4.7.1. through 4.8. of the bid for a total cost of Thirty Three Thousand Seven Hundred Forty One Dollars (\$33,741.00).
3. **Delivery** - Contractor agrees to deliver the equipment per the bid specifications and within thirty (30) days after receipt of order.
4. **Billing and Payment** - All billing shall be invoiced to Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
5. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.
6. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or

contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Vance Brothers, Inc.**

by David L. Keener  
DAVID L. Keener  
title Sales Representative

**BOONE COUNTY, MISSOURI**

by: Boone County Commission  
Keith Schnarre  
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

[Signature]  
County Counselor

ATTEST:

Wendy S. Noren  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 55.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create in a measurable county obligation at this time.)

Jane C Pitchford  
Signature Chyse

1/31/05  
Date

2040/91300 -  
\$33,741.00  
Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI

} ea.

February Session of the January Adjourned

Term. 20 05

County of Boone

In the County Commission of said county, on the

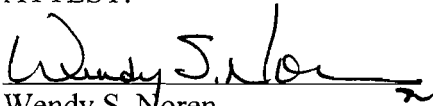
8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

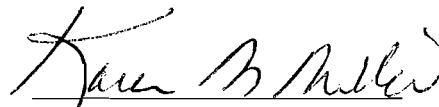
Now on this day the County Commission of the County of Boone does hereby award bid 02-04JAN05 for Solid Block Asphalt Sealant Term and Supply to Paving Maintenance Supply, Inc. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 8<sup>th</sup> day of February, 2005.

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

  
Keith Schnarre  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

# Boone County Purchasing

Heather Turner, CPPB  
Buyer



601 E. Walnut, Room 209  
Columbia, MO 65201  
Phone: (573) 886-4392  
Fax: (573) 886-4390

51-2005

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Heather Turner, CPPB  
DATE: January 27, 2005  
RE: 02-04JAN05 Solid Block Asphalt Sealant Term & Supply

The Bid for Solid Block Asphalt Sealant for the Public Works Department closed on January 4, 2005. Three bids were received. Purchasing and Public Works recommend award to the low bidder, Paving Maintenance Supply, Inc.

This Term & Supply contract will be paid out of department 2040 Public Works Maintenance Operations, Account Number 26000 Pavement Repairs Material. There is a total of \$120,000.00 in the Pavement Repairs Material budget for FY 05.

Please find attached a copy of the bid tabulation for your review.

ATT: Bid Tabulation

cc: Greg Edington, Public Works  
Bid File



# EXHIBIT TABULATION

## 02-04JAN05 - Solid Block Asphalt Sealant Term & Supply

4.7.	Pricing	Description	Sasco Pavement		PMSI		Vance Brothers	
	EST. Yearly QTY		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
4.7.1.	1008	Solid Blk. Asphalt #40 lb. box	\$20.00	\$20,160.00	\$11.80	\$11,894.40	\$17.60	\$17,740.80
4.7.2.	Grand Total		<del> </del>	\$20,160.00	<del> </del>	\$11,894.40	<del> </del>	\$17,740.80
4.7.3.	MAX. % Increase for							
	2nd Year		5%		10%		5%	
	3rd Year		5%		10%		5%	
4.7.4.	Delivery After Receipt of order Days		7 Days		7-10 Days		20 Days	
4.7.5.	Vendor Return Policy		Returns are accepted if returned in same condition as delivered.		20% Restocking Fee/Freight Non-refundable		Any unopened boxes	
4.9.	Honor Co-op ?		Yes		Yes		No	

No Bid

Carter Waters

**PURCHASE AGREEMENT  
FOR  
SOLID BLOCK ASPHALT SEALANT TERM AND SUPPLY**

THIS AGREEMENT dated the 8 day of FEB 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Paving Maintenance Supply, Inc.**, herein "Contractor".

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for **Solid Block Asphalt Sealant Term and Supply**, County of Boone Request for Bid, bid number **02-04JAN05**, Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, any applicable addenda, as well as the Contractor's bid response dated January 4, 2005 and executed by Greg Dostal, on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specification and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, the Introduction and General Conditions of Bidding, Primary Specifications, Response Presentation and Review, the un-executed Response Form, Standard Terms and Conditions, and any applicable addenda shall prevail and control over the Contractor's bid response.

2. **Contract Duration** - This agreement shall commence on Date of Award and extend through December 31, 2005 subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for two additional one-year periods subject to the pricing clauses in the Contractor's bid response and thereafter on a month to month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date after exercising diligent efforts to do so or not.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County all items per the bid specifications and responded to in section 4.7.1., and in conformity with the contract documents for the prices set forth in the Contractor's bid response, as needed and as ordered by County.

4. **Delivery** - Contractor agrees to deliver the items as specified and as requested by the County.

5. **Billing and Payment** - All billing shall be invoiced to the Boone County Public Works Department and billings may only include the prices listed in the Contractor's bid response. No additional fees for delivery or extra services not included in the bid response or taxes shall be included as additional charges in excess of the charges in the Contractor's bid response to the specifications. The County agrees to pay all invoices within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Paving Maintenance Supply, Inc.**

by *[Signature]*  
 title, Branch Manager  
 address 1808 SW Market  
Lee's Summit, Mo 64082

**BOONE COUNTY, MISSOURI**

by, Boone County Commission  
*[Signature]*  
 Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:

*[Signature]*  
 County Counselor

ATTEST:

*[Signature]*  
 Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

no encumbrance required      1/31/05      2040-26000 Term/Supply  
 Signature *[Signature]*      Date      Appropriation Account

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

Term. 20 05

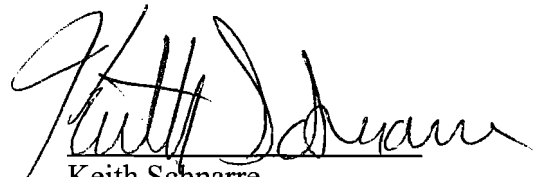
In the County Commission of said county, on the

8<sup>th</sup> day of February 20 05

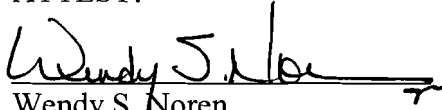
the following, among other proceedings, were had, viz:

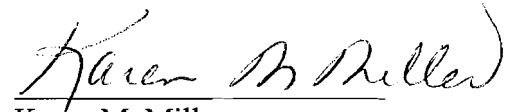
Now on this day the County Commission of the County of Boone does hereby approve the Network Security Update Agreement with Integrated Solutions Group. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.


Done this 8<sup>th</sup> day of February, 2005.

  
 Keith Schnarre  
 Presiding Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

**NETWORK SECURITY UPDATE AGREEMENT**

**THIS AGREEMENT** dated the 8 day of FEB 2005 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Integrated Solutions Group**, herein "ISG."

**IN CONSIDERATION** of the parties performance of the mutual obligations set forth in this agreement, the parties agree to the following:

**SCOPE OF WORK:**

1. **Service** – The County agrees to purchase the following labor and services from ISG. ISG will schedule and perform all work under the direction of the designated County Coordinator.
  - 1.1 Update four (4) Cisco 4210 IDS systems to the latest code.
  - 1.2 Install memory upgrades in four (4) Cisco 4210 IDS systems.
  - 1.3 Update two (2) PIX515E firewalls to the latest code.
  - 1.4 Install latest version of VMS on new server.
  - 1.5 Configure four (4) Cisco IDS systems to work in conjunction with the PIX515E for Intrusion Prevention.
  - 1.6 Configure CSA on two (2) designated devices.
  - 1.7 Test operation of security equipment.
  
2. **Key Personnel**
  - 2.1 ISG Account Manager: Matt Jost
  - 2.2 ISG Systems Engineer: John Maier
  - 2.3 County Coordinator: Ryan Irish
  
3. **Contract Duration** – This agreement shall commence upon execution of contract and end when all labor and services stated above have been completed to the satisfaction of the County Coordinator. The target completion date is the end of February, 2005.
  
4. **Purchase, Billing and Payment** – The County agrees to purchase these services from ISG at the rate of \$95/hour, not to exceed 47 hours. Actual time required is estimated at 40 hours, and only actual time worked shall be billed and broken down in detail for each item stated above.
  - 4.1 All billing shall be invoiced to the Boone County Information Technology Department, Michael Mallicoat, Director, 801 E. Walnut, Room 221, Columbia, MO 65201, following the completion of the project. A one-time payment will be made upon receipt and approval of the County Coordinator and the Information Technology Director.
  - 4.2 No additional fees for extra services or taxes shall be included as additional charges in excess of the charges stated in this agreement. The County agrees to pay all invoices within thirty days of receipt.
  
5. **Binding Effect** – This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

6. **Entire Agreement** – This agreement constitutes the entire agreement between the parties and supercedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**Integrated Solutions Group**  
By: [Signature]  
Title: GM

**BOONE COUNTY, MISSOURI**  
By, Boone County Commission  
[Signature]  
Keith Schnarre, Presiding Commissioner

APPROVED AS TO FORM:  
[Signature]  
County Counselor

ATTEST:  
[Signature]  
Wendy S. Noren, County Clerk

**AUDITOR CERTIFICATION**  
In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required for a term and supply contract or where the terms of the contract do not result in a measurable county obligation.)

[Signature] 1/26/05 1170-71101 - \$4,465  
Signature Date Appropriation Account

1-25-05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

*FY2005*

DATE

8258

Integrated Solutions Group, Inc.

446-8881

VENDOR NO.

VENDOR NAME

PHONE #

1101 Hutchens Drive, Suite A  
ADDRESS

Columbia  
CITY

MO 65203  
STATE ZIP

*52-2005*

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

### Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

**RECEIVED**

**JAN 25 2005**

*Jessie*

#

(Enter Applicable Bid / Sole Source / Emergency Number)

BOONE COUNTY AUDITOR

Ship To Department # 1170

Bill To Department # 1170

Department	Account	Item Description	Qty	Unit Price	Amount
1 7 0	7 1 1 0 1	ISG rate of \$95.00/hour not to exceed 47 hours.			\$4465.00
		Actual time required is estimated at 40 hours			
		SERVICE -			
		1.1 Update four (4)Cicso 4210 IDS systems to the latest code.			
		1.2 Install memory upgrades in four (4) Cisco 4210 IDS systems.			
		1.3 Update two (2) PIX515E firewalls to the latest code.			
		1.4 Install latest version of VMS on new server.			
		1.5 Configure four (4) Cisco IDS systems to work in conjunction with the PIX515E for Intrusion Prevention.			
		1.6 Configure CSA on two (2) designated devices.			
		1.7 Test operation of security equipment.			

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

*Mike Mallard*

Requesting Official

*up*

*se*

Auditor Approval

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.


February Session of the January Adjourned Term. 20 05

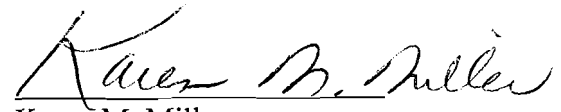
In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

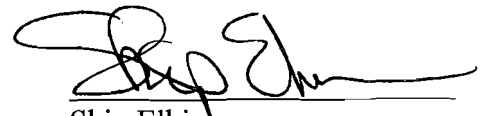
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the agreement with Missouri River Communities Network to provide personnel to assist in performing education services and tasks required by the EPA Clean Water Act- Phase II Storm Water Regulations. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

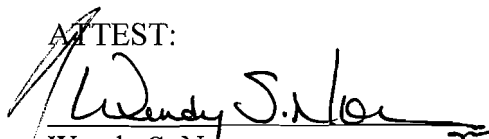
Done this 8<sup>th</sup> day of February, 2005.

  
 Keith Schmarre  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission



AGREEMENT

03-2005  
MAR - 7 2005  
MISSOURI RIVER COMMUNITIES NETWORK

THIS AGREEMENT, dated the 8<sup>TH</sup> of FEBRUARY 2005 by and between the **County of Boone**, a political subdivision of the state of Missouri, (hereinafter "County") and the **Missouri River Communities Network**, a not-for-profit corporation organized pursuant to the laws of Missouri, with offices at 200 Old Business 63 South, Columbia, Missouri, whose registered agent at that address is Steve Johnson – Executive Director of the Missouri River AmeriCorps Project (hereinafter "MRCN").


County and MRCN agree as follows:

1. **Services** –MRCN agrees to provide AmeriCorps Member service time to assist the City/ County Environmental Educator in completing tasks identified by the County as requirements of the EPA Clean Water Act Phase II Storm Water Regulations and/ or MDNR NPDES Permit. MRCN AmeriCorps Members will provide services equal to 40 man-hours per week - averaged over the duration of the agreement.
2. **Agreement Duration** – Services under this agreement shall begin upon execution of this agreement, and the agreement shall terminate November 30, 2005. However, this agreement may be terminated at any time upon 30 days written notice from one party to the other, or by mutual agreement by both parties to terminate this agreement.
3. **Budget and Compensation** – County agrees to pay MRCN the sum of eight thousand dollars (\$8,000) for the above services. Payment shall be made according to the following schedule: \$3,500 will be paid upon execution of this agreement; the remaining amount will be paid at the rate of \$500.00/ month beginning March 1, 2005.
4. **Other Mutual Agreements:**
  - A. To meet periodically and communicate regarding goals and objectives.
  - B. During hours when they are performing service hours as an AmeriCorps Member the AmeriCorps Member will wear clothing (or an identification badge provided by MRCN) which has the AmeriCorps logo prominently displayed and identifies them as an AmeriCorps Member.
  - C. In any written material, brochures, flyers, press releases or posters produced as a part of this agreement, Missouri River Communities Network will be listed as partners. In addition, the written material shall contain the AmeriCorps logo, with the following statement, "This material is based upon work supported by the Corporation for National Service under AmeriCorps Grant No. 03AFHMO0020017. Opinions or points of view expressed in this document do not necessarily reflect the official position of the Corporation of the AmeriCorps Program".
  - D. MRCN and the staff of the Missouri Community Service Commission may have access to the AmeriCorps Member and any material produced as a part of this project.


RECEIVED  
MAR - 7 2005  
MISSOURI RIVER COMMUNITIES NETWORK

**IN WITNESS WHEREOF**, County and MRCN have been duly authorized to enter into this Agreement as of the above referenced date.

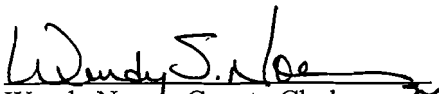
**BOONE COUNTY, MISSOURI**

By:   
Keith Schnarre, Presiding Commissioner

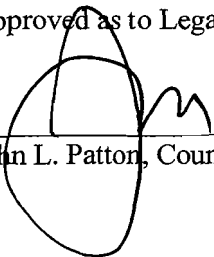
**MISSOURI RIVER COMMUNITIES NETWORK**

By:   
Steve Johnson, Registered Agent - Executive Director

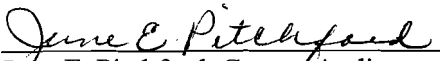
**ATTEST:**

  
Wendy Noren, County Clerk

Approved as to Legal Form:

  
John L. Patton, County Counselor

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance to the credit of such appropriation sufficient to pay therefore.

  
June E. Pitchford, County Auditor  
*hysse*

1/31/05  
Date

1/31/05

# PURCHASE REQUISITION BOONE COUNTY, MISSOURI

DATE

new vendor

Missouri River Communities Network

VENDOR NO.

VENDOR NAME

PHONE #

200 Old Bus. 63 South

Columbia

MO 65201

ADDRESS

CITY

STATE ZIP

53-2005

### BID DOCUMENTATION

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements.  
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

### Transaction Not Subject To Bidding For The Following Reason:

- Utility
- Travel
- Dues
- Refund
- Cooperative Agreement
- Other (Explain):
- Training
- Pub/Subscriptions
- Required Gov Payment
- Agency Fund Distribution

RECEIVED

JAN 31 2005

#

(Enter Applicable Bid / Sole Source / Emergency Number)

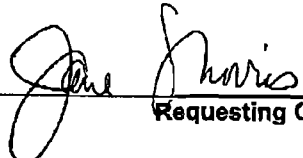
BOONE COUNTY AUDITOR

Ship To Department # 2045

Bill To Department # 2045

Department				Account				Item Description	Qty	Unit Price	Amount
2	0	4	5	7	1	1	0	AmeriCorps Member			8000.00
<b>8000.00</b>											

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

  
 Requesting Official

Auditor Approval

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned

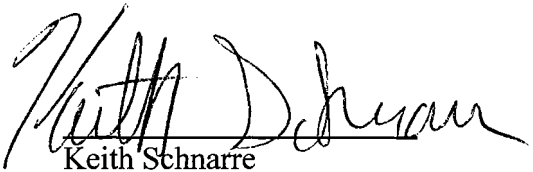
Term. 20 05

In the County Commission of said county, on the

8<sup>th</sup> day of February 20 05

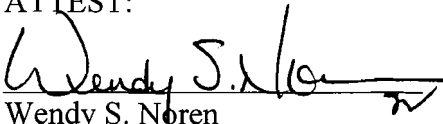
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the agreement with the City of Columbia to provide a Storm Water Education Coordinator and provide education services required by the EPA Clean Water Act- Phase II Storm Water Regulations. It is further ordered that the Presiding Commissioner be hereby authorized to sign said agreement.

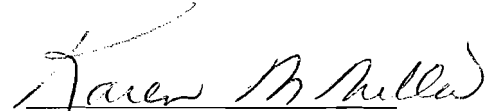
Done this 8<sup>th</sup> day of February, 2005.


Keith Schnarre  
 Presiding Commissioner

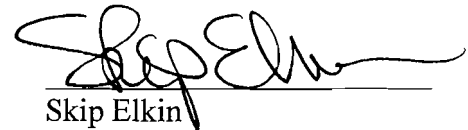
ATTEST:



Wendy S. Noren  
 Clerk of the County Commission



Karen M. Miller  
 District I Commissioner



Skip Elkin  
 District II Commissioner

## AGREEMENT

THIS AGREEMENT, dated the 8TH of FEBRUARY 20 05 by and between the County of Boone, a political subdivision of the state of Missouri, (hereinafter "County") and the City of Columbia (hereinafter "City").

County and City agree as follows:

1. **Services** – City agrees to provide an environmental educator, and related services to the County for its implementation of EPA Clean Water Act Phase II Storm water Regulations. City agrees to provide an environmental educator who is employed full-time by the City to perform the following duties:

**Information and Education Materials**

Identify or create additional information and education material (i.e., brochures, flyers, posters, booklets, and slide shows) that explain the importance of water quality, identify storm water related sources of water pollution; and outline actions that the general public, local businesses, contractors, and county employees can take to protect water quality. Distribute the information and education materials to the general public, contractors, local businesses (e.g., restaurants, auto repair shops), county employees, and the media.

**Watershed Partnership Activities**

Provide staff support for Watershed Partnerships activities (i.e., Bear, Hominy, Grindstone, Clear, Gans, Mill, Flat Branch, County House Branch, Meridith, Harmony, Hinkson, Rocky Fork, and University of Missouri Campus). Activities will include expanding the number of partnership members, organizing and advertising for at least two public meetings with each watershed, providing information and education materials for citizens who attend the meetings, and providing support for partnership community activities reducing storm water pollution (e.g., storm drain stenciling).

**Citizen's Watershed Committee**

Provide staff support for the Citizen's Watershed Committee comprised of representatives from the 13 Watershed Partnerships in Boone County. Work with Committee members to coordinate activities with Boone County. Facilitate access to the media for Committee public information activities.

**Community Events**

Coordinate and/or staff at least 10 community events (e.g., Earth Day, Home Show, Twilight Festival) that provide information to the public on storm water problems and opportunities for preventing storm water pollution.

**Presentations**

Coordinate and/or deliver at least twelve presentations to community and business groups (i.e., neighborhood associations, stream teams, homebuilders, realtors, P&Z Commissions, and others) on storm water problems and opportunities for preventing storm water pollution.

**Community Storm Water Project Web Page**

Maintain the Community Storm Water Project web page (integrated with the City of Columbia's web page) that provides information on Community Storm Water Project events and activities; guidance for home owners, builders, and local business' on how to prevent storm water related pollution; up-dated information on progress toward development of the city/county storm water ordinances, and links to other sources of information on storm water.

**Quarterly Reports**

Provide written quarterly reports to Boone County on progress toward accomplishing project education and partnership formation activities.

**Other Goods and Services**

Provide necessary office and communication equipment, supplies, and services as necessary to carry out the services provided herein subject to the budget set forth below.

2. **Agreement Duration** – Services under this agreement shall begin February 1, 2005, and the agreement shall terminate January 31, 2006.

3. **Budget and Compensation** – County agrees to pay City the sum of Thirteen thousand seven-hundred dollars (\$13,700) for the above services. Payment shall be made within 30 days after execution of this agreement. County and City hereby approve the following budget for services under this agreement:

<b>Personnel</b>		<b>\$12,000</b>
Environmental Educator	total of salary & benefit's	\$12,000
<b>Other Costs</b>		<b>\$ 1,700</b>
Misc. Office Supplies	\$200	
Educational Materials	\$400	
Educational Events	\$275	
Telephone	\$275	
Copying	\$275	
Postage	\$275	
<b>Total</b>		<b>\$13,700</b>

4. **In-Kind Personnel Match** – County agrees to provide personnel to assist the Environmental Educator. Said personnel will be contracted through the AmeriCorps program. The County will pay all fees to secure AmeriCorps personnel who will provide services equal to 40 man-hours per week.

**IN WITNESS WHEREOF**, County and City have been duly authorized to enter into this Agreement as of the above referenced date.

**CITY OF COLUMBIA, MISSOURI**

**BOONE COUNTY, MISSOURI**

By: Raymond A. Beck  
Raymond A. Beck, City Manager

By: Keith Schnarre  
Keith Schnarre, Presiding Commissioner

**ATTEST:**

**ATTEST:**

Sheela Amin 2/23/05  
Sheela Amin, City Clerk

Wendy Noren  
Wendy Noren, County Clerk

Approved as to Legal Form:

Approved as to Legal Form:

Fred Boeckman  
Fred Boeckman, City Legal Counselor

John L. Patton  
John L. Patton, County Counselor

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance to the credit of such appropriation sufficient to pay therefore.

June E. Pitchford  
June E. Pitchford, County Auditor  
jyse

1/31/05  
Date

1/31/05

## PURCHASE REQUISITION BOONE COUNTY, MISSOURI

<b>DATE</b>	5638	City of Columbia	573-874-7373
<b>VENDOR NO.</b>	<b>VENDOR NAME</b>	<b>PHONE #</b>	
	P. O. Box 6912	Columbia	MO 65205
	<b>ADDRESS</b>	<b>CITY</b>	<b>STATE ZIP</b>
			54-2005

**BID DOCUMENTATION**

This field **MUST** be completed to demonstrate compliance with statutory bidding requirements. Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

<ul style="list-style-type: none"> <li><input type="checkbox"/> Bid /RFP (enter # below)</li> <li><input type="checkbox"/> Sole Source (enter # below)</li> <li><input type="checkbox"/> Emergency Procurement (enter # below)</li> <li><input type="checkbox"/> Written Quotes (3) attached (&lt;\$750 to \$4,449)</li> <li><input type="checkbox"/> &lt;\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is &lt;\$750)</li> <li><input checked="" type="checkbox"/> Professional Services (see Purchasing Policy Section 3-103)</li> </ul>	<p style="text-align: center; font-weight: bold;">Transaction Not Subject To Bidding For The Following Reason:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Utility</td> <td><input type="checkbox"/> Training</td> </tr> <tr> <td><input type="checkbox"/> Travel</td> <td><input type="checkbox"/> Pub/Subscriptions</td> </tr> <tr> <td><input type="checkbox"/> Dues</td> <td><input type="checkbox"/> Required Gov Payment</td> </tr> <tr> <td><input type="checkbox"/> Refund</td> <td><input type="checkbox"/> Agency Fund Distribution</td> </tr> <tr> <td><input type="checkbox"/> Cooperative Agreement</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other (Explain):</td> <td></td> </tr> </table>	<input type="checkbox"/> Utility	<input type="checkbox"/> Training	<input type="checkbox"/> Travel	<input type="checkbox"/> Pub/Subscriptions	<input type="checkbox"/> Dues	<input type="checkbox"/> Required Gov Payment	<input type="checkbox"/> Refund	<input type="checkbox"/> Agency Fund Distribution	<input type="checkbox"/> Cooperative Agreement		<input type="checkbox"/> Other (Explain):	
<input type="checkbox"/> Utility	<input type="checkbox"/> Training												
<input type="checkbox"/> Travel	<input type="checkbox"/> Pub/Subscriptions												
<input type="checkbox"/> Dues	<input type="checkbox"/> Required Gov Payment												
<input type="checkbox"/> Refund	<input type="checkbox"/> Agency Fund Distribution												
<input type="checkbox"/> Cooperative Agreement													
<input type="checkbox"/> Other (Explain):													

RECEIVED

JAN 31 2005

BOONE COUNTY AUDITOR

# \_\_\_\_\_

(Enter Applicable Bid / Sole Source / Emergency Number)

Ship To Department # 2045

Bill To Department # 2045

Department	Account	Item Description	Qty	Unit Price	Amount
2 0 4 5	7 1 1 0 0	Environmental Educator - EPA Clean Water Act Phase II			13700.00
					13700.00

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Jan Shoris

Requesting Official

\_\_\_\_\_  
Auditor Approval

# CERTIFIED COPY OF ORDER



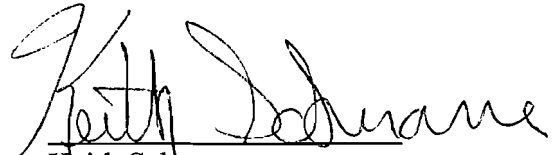
STATE OF MISSOURI }  
County of Boone } ea.

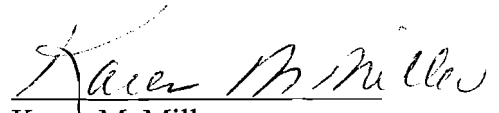
February Session of the January Adjourned Term. 20 05

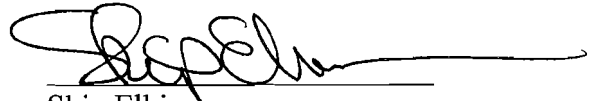
In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05  
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby acknowledge and accept the Final Development Plans for Tyger Hills PID. The zoning for said development takes effect with this acknowledgement.

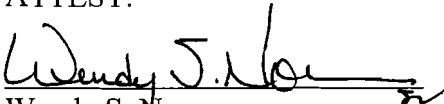
Done this 8<sup>th</sup> day of February, 2005.

  
Keith Schnarre  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned Term. 20 05

In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

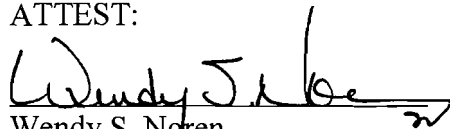
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2540-91100: Sheriff Civil Process Fund – Furniture	\$3,000.00

Said budget amendment is for additional furniture for work stations.

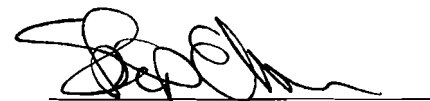
Done this 8<sup>th</sup> day of February, 2005.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Keith Schnarre  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

101 1/25  
2nd 2/8

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

RECEIVED

1-7-05  
EFFECTIVE DATE

JAN 11 2005

2005

FOR AUDITORS USE

56-7005

BOONE COUNTY AUDITOR

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2540	91100	Civil Process	Furniture		3,000 <sup>00</sup>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact the remainder of this year and subsequent years. (Use attachment if necessary):

*Budget to provide dividers & small desk & Conference area for add'l. Work Stations,*

*Suevely Bauer*  
Requesting Official

### TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

*Commission agenda*

Auditor's Office

*[Signature]*  
PRESIDING COMMISSIONER

*[Signature]*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT II COMMISSIONER

### BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

1/24/2005

FY 2005  
Budget Amendments/Revisions  
**Sheriff Civil Charges (2540)**

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	1/11/2005	91100	Furniture & Fixtures	3,000		additional workstation in conference area

**Fund 254: Sheriff Civil Charges Fund**  
**Solvency Analysis**  
**Prepared by Auditor's Office**  
**1-24-2005**

Fund Balance (Unreserved) 1-1-2004 (Account 2913) 22,937.68  
 Plus: Account 86910 PY Encumbrances Not Used 4,876.00

Plus: Actual Revenues 2004  
 Charges for Services 50,000.00  
 Interest (57.69)  
 49,942.31

Less: Budgeted Expenditures 2004

	Current Budget	Budget Revision/ Amendment	Total	Actual YTD Expenditures + Encumbrances	Remaining Budget	
Class 1	0.00	0.00	0.00	0.00	0.00	
Class 2	0.00	0.00	0.00	0.00	0.00	
Class 3	0.00	0.00	0.00	0.00	0.00	
Class 4	0.00	0.00	0.00	277.53	(277.53)	
Class 5	0.00	0.00	0.00	0.00	0.00	
Class 6	0.00	0.00	0.00	0.00	0.00	
Class 7	2,371.00	0.00	2,371.00	2,370.00	1.00	
Class 8	0.00	0.00	0.00	(4,876.00)	4,876.00	
Class 9	71,661.00	0.00	71,661.00	59,030.89	12,630.11	
	<u>74,032.00</u>	<u>0.00</u>		<u>(74,032.00)</u>	<u>56,802.42</u>	<u>17,229.58</u>

Anticipated Fund Balance 12-31-2004 3,723.99

Plus: Budgeted Revenues 2005 50,000.00

Less: Budgeted Expenditures 2005

Class 1	0.00	0.00	0.00		
Class 2	400.00	0.00	400.00		
Class 3	0.00	0.00	0.00		
Class 4	7,170.00	0.00	7,170.00		
Class 5	0.00	0.00	0.00		
Class 6	0.00	0.00	0.00		
Class 7	1,000.00	0.00	1,000.00		
Class 8	0.00	0.00	0.00		
Class 9	0.00	3,000.00	3,000.00		
	<u>8,570.00</u>	<u>3,000.00</u>		<u>(11,570.00)</u>	

Anticipated Fund Balance 12-31-2005 42,153.99

**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned Term. 20 05

In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05  
 the following, among other proceedings, were had, viz:

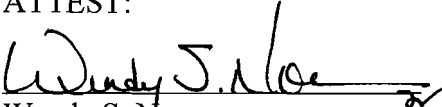
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

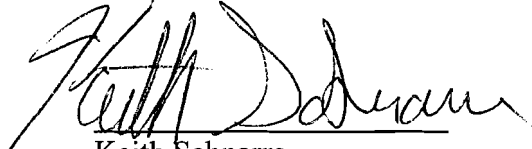
DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2533-91100: Local Law Enforcement Block Grant – Furniture	\$10,299.00

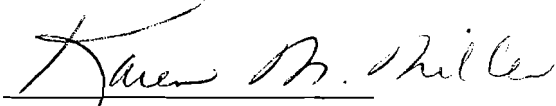
Said budget amendment is for furnishings for the North Substation.

Done this 8<sup>th</sup> day of February, 2005.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Keith Schnarre  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

RECEIVED

JAN 07 2005

# REQUEST FOR BUDGET AMENDMENT

## BOONE COUNTY, MISSOURI

BOONE COUNTY AUDITOR

1-7-05  
EFFECTIVE DATE

2005

FOR AUDITORS USE  
57-2005

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2533	91100	Block Grant	Furniture		10,299.

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

*Establish budget for North Substation furnishings. Establish expenditure budget.*

Beverly Bauer  
Requesting Official

*North substation furnishings  
Re-appropriate FY2004 budget not used  
2003-2005 Local Law Enforcement Block Grant*

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

*Commission agenda*

[Signature]  
Auditor's Office

[Signature]  
PRESIDING COMMISSIONER

[Signature]  
DISTRICT I COMMISSIONER

[Signature]  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

**Fund 253: Local Law Enforcement Grant**  
**Solvency Analysis**  
**Prepared by Auditor's Office**  
**1-24-2005**

Fund Balance 1-1-2004 (Account 253-2913) \$90.21

Plus: Actual Revenues 2004

Dept 2530			
Interest	0.00		
Grant Revenue	0.00		
Local Match	4,441.00		
Dept 2533			
Interest (through Nov)	344.90		
Grant Revenue	0.00		
Local Match	3,676.00		
Dept 2534			
Interest	0.00		
Grant Revenue	0.00		
Local Match	0.00		
			8,461.90

Plus: Grant Receipts Classified as Deferred Revenue (acct 2460)

FY2003-2005 grant	33,083.00		
FY2004-2006 grant	9,337.00		
		42,420.00	
			50,972.11

Less: Budgeted Expenditures 2004

	Current Budget	Budget Revision/ Amendment	Total		Actual YTD Expenditures & Encumbrances	Remaining Budget	Remaining Budget by Dept
Dept 2530							
Class 2	641.00	0.00	641.00		241.00	400.00	
Class 9	3,800.00	0.00	3,800.00		3,800.00	0.00	
							<u>400.00</u>
Dept 2533							
Class 2	3,441.00	0.00	3,441.00		0.00	3,441.00	
Class 9	33,318.00	0.00	33,318.00		26,459.52	6,858.48	
	<u>41,200.00</u>	<u>0.00</u>		(41,200.00)	<u>30,500.52</u>		<u>10,299.48 (a)</u>

Plus: FY2004 Budgeted Expenditures that will not be spent 10,299.48

Anticipated Fund Balance 12-31-2004 20,071.59

Plus: Budgeted Revenues 2005 1,037.00

Less: Budgeted Expenditures 2005

Dept 2533				
Class 2	0.00	0.00	0.00	
Class 9	0.00	10,299.00	10,299.00 (a)	
Dept 2534				
Class 2	0.00	0.00	0.00	
Class 9	0.00	10,374.00	10,374.00 (b)	
	<u>0.00</u>	<u>20,673.00</u>		(20,673.00)

Anticipated Fund Balance 12-31-2005 435.59

(a) Re-appropriate FY2004 budget not used

(b) FY2004-2006 Grant = \$9337 grant award + \$1037 local match = \$10,374

1/24/2005

FY 2005  
Budget Amendments/Revisions  
**Local Law Enforcement Block Grant FYX3 (2533)**

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	1/7/2005	91100	Furniture & Fixtures	10,299		North substation furnishings. Re-appropriate FY2004 budget not used



**CERTIFIED COPY OF ORDER**

STATE OF MISSOURI }  
 County of Boone } ea.

February Session of the January Adjourned Term. 20 05

In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

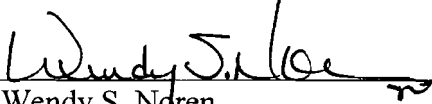
Now on this day the County Commission of the County of Boone does hereby approve the following budget amendment:

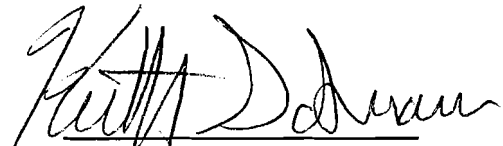
DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2534-91301: Local Law Enforcement Block Grant – Computer Hardware	\$5,600.00
2534-91302: Local Law Enforcement Block Grant – Computer Software	\$3,470.00
2534-91300: Local Law Enforcement Block Grant – Machinery and Equipment	\$1,304.00

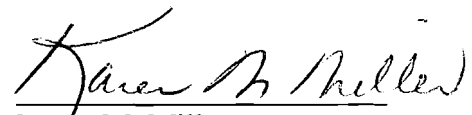
Said budget amendment is to establish a budget for the 2004-2006 Local Law Enforcement Block Grant.

Done this 8<sup>th</sup> day of February, 2005.

ATTEST:

  
 Wendy S. Noren  
 Clerk of the County Commission

  
 Keith Schnarre  
 Presiding Commissioner

  
 Karen M. Miller  
 District I Commissioner

  
 Skip Elkin  
 District II Commissioner

# REQUEST FOR BUDGET AMENDMENT

RECEIVED

JAN 07 2005

## BOONE COUNTY, MISSOURI

BOONE COUNTY AUDITOR

1-7-05

2005

EFFECTIVE DATE

FOR AUDITORS USE

58-2005

Department	Account	Department Name	Account Name	(Use whole \$ amounts)	
				Decrease	Increase
2534	91301	LLEBG	Computer Hardware		5600. <sup>00</sup> ✓
		Block Grant			
2534	91302	"	Computer Software		3,470. <sup>00</sup> ✓
2534	91300	"	Mach & Eq.		1304. <sup>00</sup> ✓
				Total	10,374

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use attachment if necessary):

Establish budget for 2004-2006 LLEBG

(Local Law Enforcement Block Grant)

*Suevely Danner*  
Requesting Official

### TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached.
- A fund-solvency schedule is attached.
- Comments:

Commission agenda

Auditor's Office

*Keith Schreane*  
PRESIDING COMMISSIONER

*Karen B. Miller*  
DISTRICT I COMMISSIONER

*[Signature]*  
DISTRICT VI COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



**U.S. Department of Justice**  
**Local Law Enforcement Block Grant 2004/2005**  
Items requested by the **BOONE COUNTY SHERIFF'S DEPARTMENT**

The Boone County Sheriff's Department in partnership with the Columbia Police Department has received a block grant from the U.S. Department of Justice, Office of Justice Programs.

The grant award for the Boone County Sheriff's Department will be \$10,374.00 including the match that we have to provide.

With these grant monies the Boone County Sheriff's Department is requesting to purchase the following items. The items that we need will be for the purpose of conducting forensic examinations on computers seized during investigations.

**Hardware**

Forensic Computer	\$2,300.00
FireChief Duel IDE Bay Drives	500.00
Color Printer	800.00

**Software**

Encase	\$2,000.00
Encase Pro package	720.00
Wipe drive software	50.00
Microsoft Office	500.00
Password Breaker	0.00

The following equipment will be used for covert investigations

**Hardware**

Tower Computer w/flat monitor, 565 Ram memory 3.5 floppy drive, CD burner and DVD burner	\$2,000.00
---	------------

**Software**

On line investigation software	200.00
--------------------------------	--------

The following equipment will be used for PowerPoint presentations for training and DARE graduations.

**Hardware**

InFocus Projector	\$1,304.00
-------------------	------------

**Total** **\$10,374.00**

Application was submitted on July 19, 2004 04:59:16 PM EDT.

LLEBG FY 2004 Application			
Date Certified : 19-JUL-04		Date Submitted : 19-JUL-04	
<b>Jurisdiction Information (Disparate)</b>			
Jurisdiction: Boone County	County: BOONE	State: MISSOURI	CDFA Number: 16.592
DUNS Number: 18-273-9177			
<b>Budget Information</b>			
Eligible Award Amount: \$0	Final Award Amount: \$9,337	Match Amount: \$1,037	Matching Funds Description: Equitable Sharing Program (Asset Forfeiture)
<b>CEO Information</b>			
Title: Presiding County Commissioner	Name Prefix: Mr.	Last Name : Schnarre	First Name : Keith
Address: 801 E. Walnut Street, Room 245 Columbia, MO 65201-7732	Telephone: (573) 886-4305	Fax: (573) 886-4311	Email: kschnarre@BooneCountyMo.org
<b>Program Contact Information</b>			
Title: Captain	Name Prefix: Ms.	Last Name : Braun	First Name : Beverly
Address: Boone County Sheriff's Department 2121 County Drive Columbia, MO 65202-9051	Telephone: (573) 876-6101	Fax: (573) 874-8953	Email: bbraun@BooneCountyMo.org
<b>Application Details</b>			
Date Agreed to Trust Fund Requirement: 15-JUL-04		Applicant is PSOHB Compliant: No	
Date Agreed to SPOC Requirement: 15-JUL-04		Date Agreed to SAA Review Requirement: 15-JUL-04	
Date Agreed to Certifications: 19-JUL-04		Date Agreed to Assurances: 19-JUL-04	

Close Window

10/5/04  
Karen, we should be getting these funds thru the electronic banking system.

Per.

0.0  
9,337.00  
1,037.00  
10,374.00

RECEIVED  
OCT 06 2004  
BOONE COUNTY AUDITOR

BOONE COUNTY SHERIFF'S DEPARTMENT  
DEPOSIT FORM

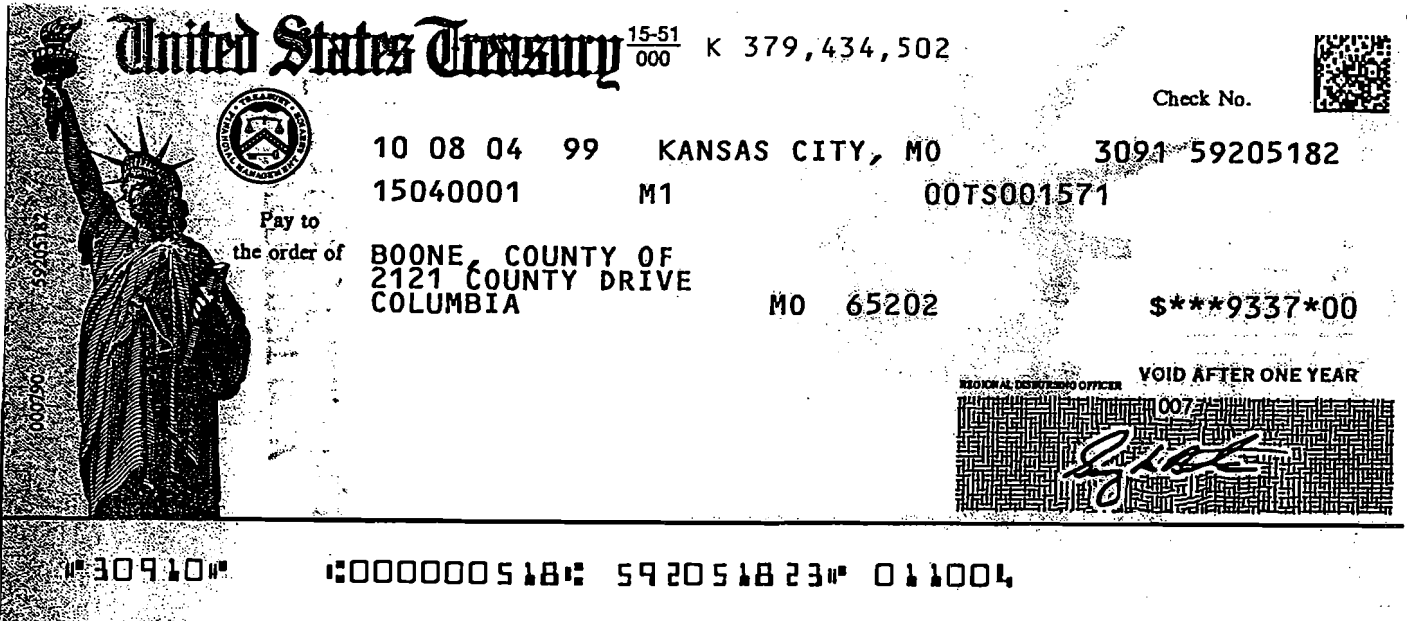
RECEIVED  
OCT 21 2004  
BOONE COUNTY AUDITOR

GRANT REIMBURSEMENT

DATE: 10/21/04 BY: B. Brown

Account Numbers:

Community Traffic Safety 1251-03411 \$ \_\_\_\_\_  
Officer salary



Domestic Violence Grant 1251-03411 \$ \_\_\_\_\_

Football Game Overtime 1251-03528 \$ \_\_\_\_\_

Law Enforcement Block Grant ~~2534-03411~~ \$ 9,337.

253-2460

Currency (change) \$ \_\_\_\_\_

Cash (bills) \$ \_\_\_\_\_

Checks \$ 9337.

TOTAL CASH & CHECKS \$ 9337.

**Fund 253: Local Law Enforcement Grant**  
**Solvency Analysis**  
**Prepared by Auditor's Office**  
**1-24-2005**

Fund Balance 1-1-2004 (Account 253-2913) \$90.21

Plus: Actual Revenues 2004

Dept 2530			
Interest	0.00		
Grant Revenue	0.00		
Local Match	4,441.00		
Dept 2533			
Interest (through Nov)	344.90		
Grant Revenue	0.00		
Local Match	3,676.00		
Dept 2534			
Interest	0.00		
Grant Revenue	0.00		
Local Match	0.00		
			8,461.90

Plus: Grant Receipts Classified as Deferred Revenue (acct 2460)

FY2003-2005 grant	33,083.00		
FY2004-2006 grant	9,337.00		
		42,420.00	
			50,972.11

Less: Budgeted Expenditures 2004

	Current Budget	Budget Revision/ Amendment	Total		Actual YTD Expenditures & Encumbrances	Remaining Budget	Remaining Budget by Dept
Dept 2530							
Class 2	641.00	0.00	641.00		241.00	400.00	
Class 9	3,800.00	0.00	3,800.00		3,800.00	0.00	
							400.00
Dept 2533							
Class 2	3,441.00	0.00	3,441.00		0.00	3,441.00	
Class 9	33,318.00	0.00	33,318.00		26,459.52	6,858.48	
	41,200.00	0.00		(41,200.00)	30,500.52		10,299.48 (a)

Plus: FY2004 Budgeted Expenditures that will not be spent 10,299.48

Anticipated Fund Balance 12-31-2004 20,071.59

Plus: Budgeted Revenues 2005 1,037.00

Less: Budgeted Expenditures 2005

Dept 2533				
Class 2	0.00	0.00	0.00	
Class 9	0.00	10,299.00	10,299.00 (a)	
Dept 2534				
Class 2	0.00	0.00	0.00	
Class 9	0.00	10,374.00	10,374.00 (b)	
	0.00	20,673.00		(20,673.00)

Anticipated Fund Balance 12-31-2005 435.59

(a) Re-appropriate FY2004 budget not used

(b) FY2004-2006 Grant = \$9337 grant award + \$1037 local match = \$10,374

1/24/2005

FY 2005

Budget Amendments/Revisions

**Local Law Enforcement Block Grant FYX4 (2534)**

<u>Index #</u>	<u>Date Recd</u>	<u>Account</u>	<u>Account Name</u>	<u>\$Increase</u>	<u>\$Decrease</u>	<u>Reason/Justification</u>
1	1/7/2005	91301	Computer Hardware	5,600		Establish budget for 2004-2006 LLEBG
		91302	Computer Software	3,470		
		91300	Machinery & Equipment	1,304		

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.

February Session of the January Adjourned

Term. 20 05

In the County Commission of said county, on the

8<sup>th</sup> day of February 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the following:

- Appoint Michael C. Morrison to the Road and Bridge Advisory Committee for an interim term to expire on May 26, 2006.
- Appoint Jean M. Sax to the Board of Health for an interim term to expire on August 31, 2007.

Done this 8<sup>th</sup> day of February, 2005.

Keith Schnarre  
Presiding Commissioner

ATTEST:

Wendy S. Noren  
Clerk of the County Commission

Karen M. Miller  
District I Commissioner

Skip Elkin  
District II Commissioner



Keith Schnarre, Presiding Commissioner  
Karen, M. Miller, District I Commissioner  
Skip Elkin, District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

# Boone County Commission

*app*  
*INTERIM TERM Exp 5/26/2006 - Road & Bridge Advisory Committee*

## BOONE COUNTY BOARD OR COMMISSION

### *Road & Bridge* APPLICATION FORM

Board or Commission: Health Trust Committee Term: 1/12/2005

Current Township: Columbia Today's Date: 1/12/2005

Name: Michael C. Morrison

Home Address: 1771 S. Olivet Rd Zip Code: 65201

Business Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: 573-443-1771 Work Phone: 573-874-6558  
Fax: \_\_\_\_\_ E-mail: mcmathome@aol.com

Qualifications: Graduate Degree in Public Administration, with a concentration in Organizational Analysis and Change from the Harry S Truman School of Public Affairs.  
Advanced course work in the fields of public policy and health care.

Past Community Service: Boone County Energy and Environmental Commission  
National Association of Letter Carriers Annual Food Drive  
Missouri Association of Public Administrators  
Missouri Association of Public Administration Students  
Phi Alpha Alpha and Alpha Chi

References: Dan Pierce, MD  
8711 E. Hwy WW  
Columbia, MO  
65201  
573-874-1958  
Joel Jeffries, MD  
1415 E. Purdy Ln  
Columbia, MO  
65201  
573-258-1545

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

\_\_\_\_\_  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

*Int: Mon - Jan 31*  
*1:30 KS*  
*1:45 SE*  
*2:00 KMM*



app

# Boone County Commission

Interim TERM Exp 8/31/2007 - Board of Health

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

Board or Commission: Boone County Board Health Term: Interim 7/24/07 - 8/31/2007

Current Township: \_\_\_\_\_ Today's Date: 01-26-07

Name: JEAN M SAX

Home Address: 1904 W, FENTON RD Zip Code: 65202

Business Address: MID MISSOURI MENTAL HEALTH CTR  
3 HOSPITAL DR COL MO Zip Code: 65205

Home Phone: 445 3079 Work Phone: 884-0961  
Fax: 446 8062 E-mail: saxj@medscape.com

Qualifications: - 30 YEARS NURSING MANAGEMENT { UMMC  
- BACHELOR DEGREE HEALTH SERVICE MANAGEMENT MID MO.  
- OWNER/MANAGE CHEZ LA FEMME BIRTH SERVICES - 10 yrs.

Past Community Service: E + E COMMISSION CURRENT, MRC  
CURRENT, LEAGUE OF WOMEN VOTERS, TREE KEEPERS,  
SKY WAIN

References: SHARON L. LEE FNP 874 7361, LINDA COOPER 817-6493  
BOB WHITLOCK KIDNEY FOUNDATION 882-2506,  
LINDA ANDERSON IS ANALYST BJC. 815-6388, EDWARD ADELSTEIN M.D. 882-4441

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

J. M. Sax RN BS HSM.  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311

INT 1-31  
2:00 - Skip  
2:15 - Keith

# CERTIFIED COPY OF ORDER



STATE OF MISSOURI }  
County of Boone } ea.


February Session of the January Adjourned Term. 20 05

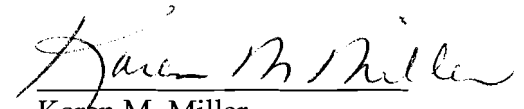
In the County Commission of said county, on the 8<sup>th</sup> day of February 20 05

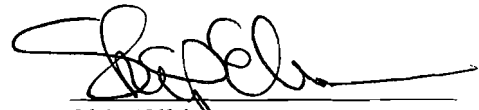
the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby amend Commission Order 298-2003 to amend the township of Matthew Uhrig, who was appointed to the Building Code Board of Appeals, to Three Creeks Township.

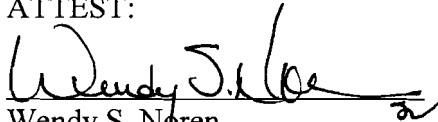
Done this 8<sup>th</sup> day of February, 2005.

  
Keith Schnarre  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Skip Elkin  
District II Commissioner

ATTEST:

  
Wendy S. Noren  
Clerk of the County Commission

...arre, Presiding Commissioner  
... Miller, District I Commissioner  
...kin, District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 245  
Columbia, MO 65201  
573-886-4305 • FAX 573-886-4311  
E-mail: commission@boonecountymo.org

OK

# Boone County Commission

me 4 @ 8:30

Amend to THREE CREEKS 298-2003  
TOWNSHIP

Starr

point for  
ix term to  
pire 6/10/08

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

I vote  
yes  
Kun

Board or Commission: Building Code Board of Appeals

Term: 5 years

Current Township: Cedar Township

Today's Date: April 29, 2003

Name: Matthew Uhrig

Home Address: 301 W. Oaks, Ashland MO

Zip Code: 65010

Business Address: 3405 W. Truman Blvd., Suite 210  
Jefferson City MO

Zip Code: 65109

Home Phone: (573) 268-3201

Work Phone: (573) 636-8394

Fax: \_\_\_\_\_

E-mail: muhrig@armstrongteasdale.com

Qualifications: As an attorney, I have experience interpreting and applying  
rules and regulations. I have handled cases dealing with construction  
related issues, such as construction contracts, liability and disputes  
between county government and an excavation company.

Past Community Service: Assistant Jackson County Prosecutor, September 2000 to  
October 2002; Metropolitan Community Crime Commission, Member, April  
2002 to October 2002; Main Street Corridor, Member, April 2002 to  
October 2002.

References: Tim Rost, 2450 Trails West Ave., Columbia MO (573) 445-4465  
G. Bernard Esser, 2308 Highland Dr., Columbia MO (573) 445-1400  
Carl Freiling, 12 S. Henry Clay, Ashland MO (573) 657-2700

I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.

Matthew Uhrig  
Applicant Signature

Return Application To: Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 245  
Columbia, MO 65201  
Fax: 573-886-4311