

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 24th day of September 20 02
the following, among other proceedings, were had, viz:

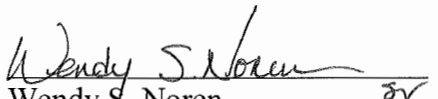
Now on this day, the County Commission of the County of Boone does hereby adopt the attached proclamation for Ataxia Awareness Day.

Done this 24th day of September, 2002.



Don Stamper
Presiding Commissioner

ATTEST:


Wendy S. Noren sv
Clerk of the County Commission

ABSENT

Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

Proclamation for Ataxia Awareness Day

Whereas, Ataxia is an often fatal degenerative neurological disorder that affects balance, coordination, and speech and;

Whereas, Ataxia can strike anyone at any time, without regard to age, gender, race, or creed and;

Whereas, an estimated 150,000 individuals are affected by hereditary and sporadic ataxia in the United States and;

Whereas, it is very important to achieve increased awareness of these neurological disorders and;

Whereas, there is NO known cure, the only defense is research and prevention through education.

Now therefore, the Boone County Commission does hereby proclaim September 25, 2002 as **Ataxia Awareness Day** in Boone County and urges all citizens to honor and support those individuals with ataxia and their caregivers, in hope that a cure will soon be found.

In witness of, we have caused the seal of the County of Boone to be hereunto affixed on this 24th day of September 2002.

Don Stamper, Presiding Commissioner

Karen M. Miller, District I Commissioner

Skip Elkin, District II Commissioner

Attest:

Wendy Noren, County Clerk

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September Session of the August Adjourned Term. 20 02

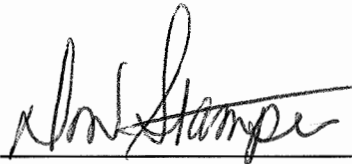
In the County Commission of said county, on the 24th day of September 20 02
 the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the following budget amendment:

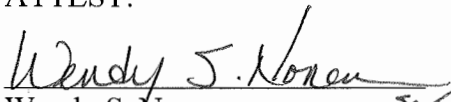
DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
1243-03411: Judicial Grants and Contracts – Federal Grant Reimbursement	\$11,588.00
1243-10100: Judicial Grants and Contracts – Salary and Wages	\$10,740.00
1243-10200: Judicial Grants and Contracts – FICA	\$822.00
1243-10325: Judicial Grants and Contracts – Disability Insurance	\$26.00

Said budget amendment is to establish a budget for the Juvenile Accountability Incentive Block Grant for October 1, 2002 to December 31, 2002.

Done this 24th day of September, 2002.


 Don Stamper
 Presiding Commissioner

ATTEST:


 Wendy S. Noren
 Clerk of the County Commission

ABSENT
 Karen M. Miller
 District I Commissioner


 Skip Elkin
 District II Commissioner

1st 9/10 | 2002
 2nd 9/24 | 2002

BOONE COUNTY, MISSOURI

409-2002

REQUEST FOR BUDGET AMENDMENT

9/5/02

DATE

FOR AUDITORS USE

Department				Account					Account Title	Decrease	Increase
1	2	4	3	0	3	4	1	1	Judicial Grants & Contracts: Federal Grant Reimb.		11,588
1	2	4	3	1	0	1	0	0	Judicial Grants & Contracts: Salary and Wages		10740.00
1	2	4	3	1	0	2	0	0	Judicial Grants & Contracts: FICA		822.00
1	2	4	3	1	0	3	2	5	Judicial Grants and Contracts: Disability Insurance		26

Explanation: **Juvenile Accountability Incentive Block Grant – Establish budget for Juvenile Accountability Incentive Block Grant for 2002-2003 Grant Year for 2002 Portion for the Grant.**

Est budget JAIBG 10/02 - 12/02

Grant Contribution only.

[Signature]

[Signature]

Originating Office

Approved - Auditor

[Signature]

ABSENT

[Signature]

PRESIDING COMMISSIONER

DISTRICT I COMMISSIONER

DISTRICT II COMMISSIONER

2002-2003 JAIBG GRANT BUDGET FOR 2002 BUDGET

Line Item Number	Line Item Name		Grant Contribution
Legal Assistant <i>Position # 616</i>			
1243-10100	Salaries	✓	\$5,449.60
1243-10200	FICA	✓	\$416.89
1243-10300	Health Ins.		\$741.24
1243-10325	Disability Ins.	26	\$30.10
1243-10350	Life Ins.		\$8.10
1243-10375	Dental Ins.		\$65.01
Sub-Total			\$6,710.94
Art Instructor <i>position # 602</i>			
1243-10100	Salaries	✓	\$3,877.48
1243-10200	FICA	✓	\$296.63
Sub-Total			\$4,174.11
Counsel <i>Family Counselor Pool, position # 634</i>			
1243-10100	Salaries	✓	\$1,413.30
1243-10200	FICA	✓	\$108.12
Sub-Total			\$1,521.42
Total			\$12,406.47

✓ ✓

Based on 416 hours X \$13.10/hr.

Don't need (already in original budget)
 $5449.60 \times .0046 = 25.06$

Don't need (already in original budget)
Don't need (already in original budget)

✓

Based on 236 hours X \$16.43/hr

✓

Based on 105 hours X \$13.46/hr

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September Session of the August Adjourned Term. 20 02

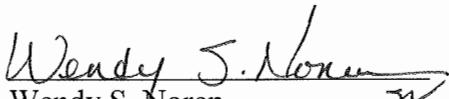
In the County Commission of said county, on the 24th day of September 20 02
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Professional Services Contract – Consulting Services for Affirmative Action Plan. It is further ordered that the Presiding Commissioner be hereby authorized to sign said contract.

Done this 24th day of September, 2002.


Don Stamper
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

ABSENT
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPB
Director



601 E. Walnut, Rm. 208
Columbia, MO 65201
(573) 886-4391
(573) 886-4390

410-2002

MEMORANDUM

TO: Boone County Commission

FROM: Melinda Bobbitt, CPPB
Director of Purchasing

DATE: September 12, 2002

RE: Professional Service Contract – Consulting Services for an Affirmative Action Plan

The Purchasing Department received notification from Betty Dickneite, Human Resources Director, that a contract is needed to obtain an affirmative action plan for Boone County. The bid process is not necessary for this contract as this is a professional service.

Attached is a Purchase Agreement for Consulting Services for an Affirmative Action Plan with Julien Carter Consulting of Woodbury, Minnesota. Total cost of contract is \$3,000 from department 1115 – Human Resources, account 71110 – Outside Services.

ATTACHMENT: Purchase Agreement

Cc: Betty Dickneite, Human Resources
Contract File

9/12/02

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

ORIGINAL

DATE

New Vendor

Julien Carter Consulting

(651) 734-1266

VENDOR NO.

VENDOR NAME

PHONE #

7132 Montrose Road
ADDRESS

Woodbury
CITY

MN 55125
STATE ZIP

410-2002

BID DOCUMENTATION

This field MUST be completed to demonstrate compliance with statutory bidding requirements.
Refer to RSMo 50.660, 50.753-50.790, and the Purchasing Manual—Section 3

- Bid /RFP (enter # below)
- Sole Source (enter # below)
- Emergency Procurement (enter # below)
- Written Quotes (3) attached (<\$750 to \$4,449)
- <\$750 No Bids Required (enter bid # below if you are purchasing from a bid, even if this purchase is <\$750)
- Professional Services (see Purchasing Policy Section 3-103)

- Transaction Not Subject To Bidding For The Following Reason:
- Utility
 - Travel
 - Dues
 - Refund
 - Cooperative Agreement
 - Other (Explain):
 - Training
 - Pub/Subscriptions
 - Required Gov Payment
 - Agency Fund Distribution

(Enter Applicable Bid / Sole Source / Emergency Number)

SEP 13 2002

Ship To Department # 1115

Bill To Department # 1115

Department				Account				Item Description	Qty	Unit Price	Amount
1	1	1	5	7	1	1	0 0	Consulting Services for an Affirmative Action Plan	1	\$3,000	\$3,000
CLERK'S OFFICE *DO NOT UNSTAPLE THESE PAGES *THE ONLY ACTION NEEDED IS TO WRITE THE COMM ORDER # ON THE FORM AND RETURN TO AUDITOR'S OFFICE.											

I certify that the goods, services or charges specified above are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Betty Dickmeite
Requesting Official

Auditor Approval

[Signature]

**PURCHASE AGREEMENT
FOR
CONSULTING SERVICES FOR AFFIRMATIVE ACTION PLAN**

THIS AGREEMENT dated the 24th day of September, 2002 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Julien Carter Consulting**, herein "Contractor."

IN CONSIDERATION of the parties performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for Consulting Services for an Affirmative Action Plan
2. **Contract Duration** - This agreement shall commence upon execution of contract and end when the draft Affirmative Action Plan has been submitted to Boone County and an exit conference to discuss the plan has been completed. The target completion date is December 31, 2002.
3. **Service** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County consulting services for an Affirmative Action Plan as described in the Scope of Project section below and in accordance with the terms and conditions set forth in this agreement.
4. **Scope of Project** – Consultant shall prepare an affirmative action plan that contains the following:
 - a. An Availability Analysis;
 - b. A Utilization Analysis;
 - c. A Job Group Analysis;
 - d. A Workforce Profile;
 - e. A narrative describing Boone County's Good Faith Affirmative Action and EEO efforts;
 - f. A narrative identifying problem areas with respect to disparities of women and minorities in Boone County's workforce compared to relevant recruiting areas;
 - g. A statement of affirmative action goals for the next hiring year.
5. **Contractor Responsibilities** –
 - 5.1. Consultant should perform most services in accordance with this contract at consultant's offices. Consultant shall be present on Boone County's premises in order to conduct the exit conference and to install and configure affirmative action software.
 - 5.2. Plan Format: Consultant shall provide Boone County with the affirmative action plan in electronic format in order to facilitate dissemination as well as future updating and archiving.
 - 5.3. The affirmative action plan prepared by Consultant is to assist Boone County with its affirmative action efforts and with the understanding that Consultant is not rendering legal advice to Boone County. The material is presented to Boone County as research

information to be used by its attorneys, in conjunction with other research deemed necessary, in the exercise of their independent professional duties to Boone County.

5.4. Software – Consultant agrees to order on behalf of Boone County affirmative action upgrade software. Consultant agrees to install and configure said software to allow Boone County to update its own affirmative action plan after completion of this contract.

5.5. Independent Contractor – Consultant shall act as an independent contractor in the performance of its duties under this contract. Accordingly, Consultant shall be responsible for payment of all taxes including federal, state, and local taxes arising out of the consultant's activities in accordance with this contract.

5.6. Confidential Information – Consultant agrees that any information received by Consultant during any furtherance of consultant's obligation in accordance with this contract which concerns the personal, financial, or other affairs of Boone County shall be treated by Consultant in full confidence and shall not be revealed to any other persons, firms, or organizations other than consultant's employees and/or subcontractors.

5.7. Employment of Others – Consultant may from time to time enlist the assistance of subcontractors in order to perform the terms of this contract. Consultant shall pay all costs associated with subcontractors. Provisions of this agreement with respect to Independent Contractor status and Confidential Information will be included in any subcontracts.

6. Boone County Responsibilities –

6.1. Boone County agrees to provide the necessary information for Consultant to prepare the affirmative action plan.

6.2. Boone County agrees to transmit data relevant to contract performance via the Internet to consultant's Internet account, US Postal Service, or other mail delivery service provided to the County.

6.3. Boone County will be responsible for all printing, copying and dissemination of the affirmative action plan prepared and provided to County by Consultant.

6.4. Software – The payment for affirmative action upgrade software will be the responsibility of Boone County.

7. Purchase, Billing and Payment – The County agrees to purchase from the Contractor and the Contractor agrees to furnish the County consulting services for an affirmative action plan for a firm, fixed price of \$3,000. Consultant will coordinate with Boone County to schedule exit conference during last week of December 2002. Costs for this trip shall be included in the fixed, fixed price. Should delay in completion of project by December 31, 2002 occur as a result of Boone County's modifications to the scope of work, then trip costs for exit conference may be re-negotiated and this agreement may be amended by a signed writing executed in the same formality as this original agreement.

7.1. All billing shall be invoiced to the Boone County Human Resource department following completion of project. A one time payment will be made to Julien Carter

Consulting upon receipt, approval and acceptance of the final report following the exit conference.

7.2. No additional fees for extra services or taxes shall be included as additional charges in excess of the charges stated in this agreement. The County agrees to pay all invoices within forty-five days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount.

8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

9. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

10. **Termination** - Either party may cancel this agreement by written notice to the other party by certified mail or personal delivery.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

JULIEN CARTER CONSULTING

BOONE COUNTY, MISSOURI

by _____

by: Boone County Commission

title _____

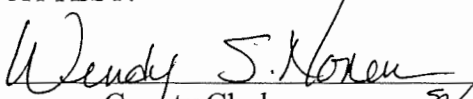

Don Stamper, Presiding Commissioner

address _____

APPROVED AS TO FORM:

ATTEST:


County Counselor

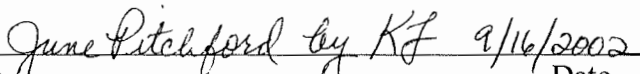

County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) incurred by this contract. (Note: Certification is not required where the terms of the contract do not result in a measurable county obligation.)

1115-71100 - \$3,000

Signature


June Pitchford by KF 9/16/2002

Date

Appropriation Account

CERTIFIED COPY OF ORDER



STATE OF MISSOURI }
County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 24th day of September 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the private pay chip and seal for Quarter Mile Road at an estimated cost of \$2,500 to be paid by Mr. Mike Teel.

Done this 24th day of September, 2002.

Don Stamper
Presiding Commissioner

ATTEST:

Wendy S. Noren
Clerk of the County Commission

ABSENT

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner

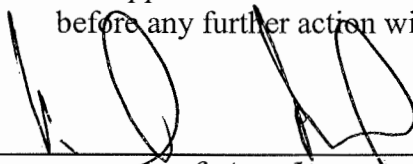
Application for Private Purchase Chip and Seal

Road Name Quarter Mile Drive
 Total Linear Feet (min. 1000') 1000'
 Start Point of Application Barnes School Rd
 Stop Point of Application Cul-de-Sac
 Width of Roadway 24'

Contact Information of Applicant

Name Mike Teel
 Mailing Address 2105 Paris Rd
 City Columbia State Mo. Zip 65202
 Daytime Phone Number 573 474 9533
 E-mail Address _____

All applications must follow the Policy for Private Pay Chip/Seal as adopted by the Boone County Commission on October 7, 1997. All applications must be approved by the County Commission before any further action will be taken.



 Signature of Applicant

9/12/02

 Date

For Department Use Only

County Commission Approval Date _____
 Estimated Cost \$ 2500.00 Check Received _____
 Work Completed on _____
 Final Cost _____ Check Received _____

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STATE OF MISSOURI }
County of Boone } ea.

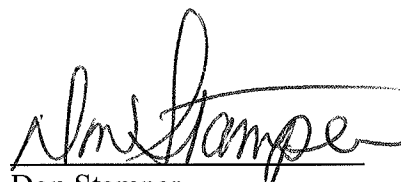
September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 24th day of September 20 02

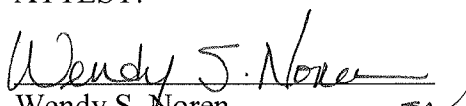
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Computer Programmer/Analyst Agreement between Patricia S. Lensmeyer, Boone County Collector, and the Boone County Commission

Done this 24th day of September, 2002.


Don Stamper
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

ABSENT
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

COMPUTER PROGRAMMER/ANALYST AGREEMENT

This agreement, made and entered into this 24th day of September, 2002, by and between Patricia S. Lensmeyer, Boone County Collector of Revenue, hereinafter called the "Collector" and Boone County, Missouri through the Boone County Commission, hereinafter called the "County";

WHEREAS, Senate Committee Substitute For House Bill Number 1634 as Truly Agreed To And Finally Passed by the 91st General Assembly, and signed by the governor with an effective date of August 28, 2002, provides for the establishment of a fund to be known as the "Tax Maintenance Fund" to be used solely as a depository for funds received or collected for the purpose of funding additional costs and expenses incurred in the office of Collector and provides that the Collector has sole responsibility for all expenditures from the fund and further provides that the Collector may reimburse county general revenue for the salary of an employee; and

WHEREAS, the parties hereto believe it to be mutually advantageous for the County to provide computer technology and support for the Collector to perform the legally required duties of the office; and

WHEREAS, the parties agree the Collector requires additional computer programming and analysis support to accomplish the requirements of the office; and

WHEREAS, the Collector intends to hire an additional computer programmer/analyst to aid in fulfilling the needed programming and analysis requirements;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is hereby agreed by and between the parties hereto as follows:

I

The County, by and through the Department of Information Technology, hereinafter called IT Department or IT Director, agrees to provide adequate equipment, furnishings, working space, telephone, technical training, supplies and ongoing support for a computer programmer/analyst.

II

The County agrees to pay the salary from county general revenue and provide all the benefits of county employment for a computer programmer/analyst and further agrees the salary to be paid will be determined by the Collector.

III

The Collector agrees to set the salary of the computer programmer/analyst in conjunction with the IT director and within the salary scale of the County for the appropriate classification.

IV

The Collector agrees to reimburse county general revenue for the salary expense of a computer programmer/analyst from the tax maintenance fund as funds are available.

V

The Collector agrees to follow as much as practical the normal county processes and procedures regarding the selection and hiring of the computer programmer/analyst including job posting. The Collector further agrees to involve the IT Department in the interviewing and selection process.

VI

All parties agree the Collector will identify and prioritize programming and analysis tasks and projects to be completed by the computer programmer/analyst. All parties agree that immediate redirection by the Collector may be necessary due to a previously unidentified problem regarding a tax bill or other concern with the collection and distribution process.

VII

The Collector agrees to communicate tasks, projects, and changes to priorities assigned or redirected to the programmer/analyst to the IT Director in the most practical way.

VIII

The Collector agrees that the computer programmer/analyst will use reporting procedures according to the IT Department's policies for tracking the status and time worked on assigned tasks and projects.

IX

All parties agree the computer programmer/analyst will attend the IT Department's programming staff meetings and technical training when required to learn new programming procedures, techniques and/or tools that are adopted as standard for the county. Furthermore, all parties agree the computer programmer/analyst may train other programming staff so that ample programming knowledge and backup is provided for the Collector's computer applications and that such training will be scheduled jointly by the Collector and the IT Director.

X

The Collector agrees that the computer programmer/analyst will use only programming languages, coding techniques, software tools and hardware platforms that are standard and approved for use by the county.

XI

The Collector agrees that any programming projects or tasks assigned by the Collector resulting in the need for additional programming and analysis in other county applications which may interface with the Collector's systems, may be handled by the computer programmer/analyst.

XII

The Collector agrees that the day to day supervision of the computer programmer/analyst will be handled by the IT Department and the Collector further agrees to make a good faith effort to concur with the IT Director, on behalf of the County, on performance evaluations and pay increases for the computer programmer/analyst, except that all parties agree the Collector will make the final decisions.

XIII

All parties agree that the IT Department will use reporting procedures in use for the entire programming/analysis staff to report the progress and status of projects being worked on by the computer programmer/analyst.

XIV

The Collector agrees that the computer programmer/analyst may perform programming/analysis requirements for other applications used by the County subject to the approval of the Collector except in an emergency situation at which time the IT Director, on behalf of the County, will advise the Collector after the emergency is resolved.

XV

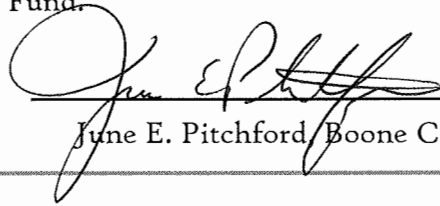
The County, by and through, the IT Department, agrees to continue to provide ongoing technological support for the office and functions of the Collector which may include programming and analysis from time to time.

XVI

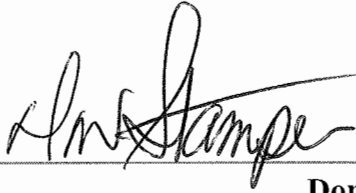
All parties mutually agree that the term of this agreement is non-expiring but may be reviewed and reconsidered at the request of either the County or the Collector.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and executed by their duly authorized officers as of the day and year first above written.

I certify that this contract is within the purpose of the general revenue appropriation to which it is to be charged and that there is an unencumbered balance to the credit of such appropriation sufficient to pay the obligations arising from this contract with the understanding that by this contract the County General Revenue Fund will be reimbursed from the Tax Maintenance Fund.



June E. Pitchford, Boone County Auditor




Don Stamper
Presiding Commission



Patricia S. Lensmeyer
Collector of Revenue

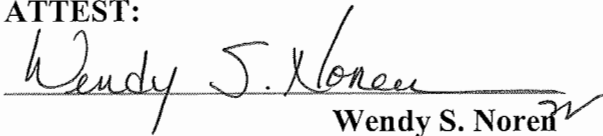
ABSENT

Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

ATTEST:



Wendy S. Noren
Clerk of the County Commission

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 24th day of September 20 02

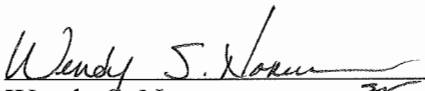
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby request the suggestion for a Short-term Disability Plan be forwarded to the Self Health Trust Committee with a request the County implement a Short-term Disability Policy Plan for Boone County.

Done this 24th day of September, 2002.


Don Stamper
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission

ABSENT
Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

**Personnel Advisory Committee Meeting
September 12, 2002
Short-term Disability Plan**

Kay Murray reported that the Self Health Trust Committee is supportive of adding a **Short-term Disability Plan for our employees to our benefits package. The Self Health Trust Committee** recommends that the County pay for this coverage rather than have the employee buy it for themselves. The overall estimate of cost for the County is approximately \$10,000 per year.

The Personnel Advisory Committee unanimously supported a Short-term Disability Plan for employees, to be paid for the County.

Members Present:

**Presiding Commissioner Don Stamper
Bettie Johnson
Betty Dickneite
Connie Hendren
David Mink
June Pitchford
Kay Murray
Kevin Crane
Melinda Bobbitt
Michael Mallicoat
Pat Lensmeyer
Stan Shawver
Ted Boehm
Tom Schauwecker**

Member Absent:

Wendy Noren (no proxy designated)

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County of Boone } ea.

September Session of the August Adjourned Term. 20 02

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the following, among other proceedings, were had, viz:

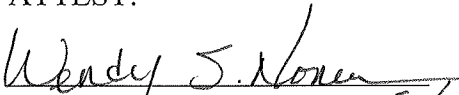
Now on this day, the County Commission of the County of Boone does hereby accept the resignation of Mr. Stephen Kuhler from the Road and Bridge Advisory Committee.

Done this 24th day of September, 2002.



Don Stamper
Presiding Commissioner


ATTEST:



Wendy S. Noren
Clerk of the County Commission

ABSENT

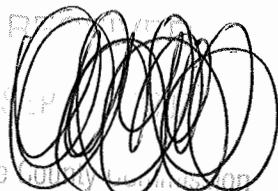
Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

September 10, 2002

RECEIVED
 SEP 13 2002
 Boone County Commission



Road and Bridge Advisory Committee
 Attn: President Mike Hight
 801 E. Walnut Street
 Columbia, MO 65201

414-2002

Dear Mr. President;

It is with great regret that I tender my resignation as a representative of my township on this committee, as I no longer reside in that township.

Since my appointment several years ago, we have had many interesting variances brought before the committee, some of which I concurred with and some of which I did not. I would encourage the committee to continue to be critical of those requests which are submitted with or without concurrence of the Public Works Department but are submitted simply as a means for a developer or landowner to 'cut corners', particularly when there is little logic behind such requests. The committee has done an excellent job and I am sure will continue to do so.

Thanks for the opportunity to serve the citizens of Boone County, I look forward to serving in some other capacity in the future.

Sincerely,



Stephen Kuhler

Commission agenda
 accept resignation

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
 County of Boone } ea.

September Session of the August Adjourned Term. 20 02

In the County Commission of said county, on the 24th day of September 20 02

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby authorize the County Clerk and Truman School of Public Affairs to proceed with the project outlined in the following with a maximum cost of \$3,000 to General Revenue:

1. Complete a detailed survey of the 65 polling places used in the County. The survey will measure physical characteristics of the polling places including parking lot materials, accessible parking facilities, pathways, curbs and curb cuts, entrances, interior doorways, lighting and many other features. This information is critical to disabled voters in determining whether or not to attempt to vote at the polling place. This survey data is a required element to receive exemption from the polling places accessibility requirements under federal law.
2. Identify what needs to be done to improve the accessibility of any polling place including paving parking long, installation of permanent or temporary ramps, electronic door openers, curb cuts, improved lighting, threshold mats, and signage. Identify other rooms within public building that may be more accessible than the room we are currently allowed to utilize.
3. Provide digital photos of parking lots, accessible parking spaces, pathways to entrance, entrance doors, interior doors and pathways and polling area.
4. Prepare a database of the survey data and utilize digitized photographs to create a web pages for each polling place. Voters would be able to link to the web site for their polling place directly from our web site that provides them polling place information. Disabled voters could utilize the information to determine if the poll was accessible for them. They could also provide feedback on specific polling places.
5. The Truman School will have access to all data and they will utilize the data in additional studies and GIS projects including overlaying public transportation routes to polls, and determining priority areas for improvement.
6. The County will own all data and the system will eventually be updateable from our polling place database and then link directly to our polling place files. It does not appear that they will need access to anything on our computer system, we will merely pass the polling place to the appropriate place on their web site.
7. They will start the project as soon and possible and attempt to complete the initial survey and web site in time for use in the November election.
8. We estimate the survey costs will be about 45.00 per polling place. The photos, database and web development will bring the total project costs to 4,500.00. In my 2002 general revenue, I budgeted 3000 for the survey. The balance of the funding would come from my election services fund.

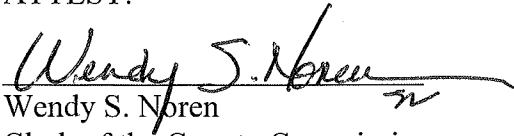
A finalized agreement shall be drafted and presented to the Commission for approval.

Done this 24th day of September, 2002.



Don Stamper
Presiding Commissioner

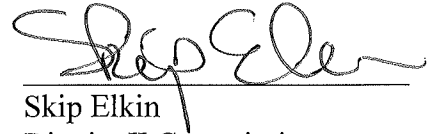
ATTEST:



Wendy S. Noren
Clerk of the County Commission

ABSENT

Karen M. Miller
District I Commissioner



Skip Elkin
District II Commissioner

I am requesting an authorization to proceed with preparation and execution of an agreement with the Truman School of Public Affairs at the University to provide the following services:

1. Complete a detailed survey of the 65 polling places used in the County. The survey will measure physical characteristics of the polling places including parking lot materials, accessible parking facilities, pathways, curbs and curb cuts, entrances, interior doorways, lighting and many other features. This information is critical to disabled voters in determining whether or not to attempt to vote at the polling place. This survey data is a required element to receive exemption from the polling places accessibility requirements under federal law.
2. Identify what needs to be done to improve the accessibility of any polling place including paving parking long, installation of permanent or temporary ramps, electronic door openers, curb cuts, improved lighting, threshold mats, and signage. Identify other rooms within public building that may be more accessible than the room we are currently allowed to utilize.
3. Provide digital photos of parking lots, accessible parking spaces, pathways to entrance, entrance doors, interior doors and pathways and polling area.
4. Prepare a database of the survey data and utilize digitized photographs to create a web pages for each polling place. Voters would be able to link to the web site for their polling place directly from our web site that provides them polling place information. Disabled voters could utilize the information to determine if the poll was accessible for them. They could also provide feedback on specific polling places.
5. The Truman School will have access to all data and they will utilize the data in additional studies and GIS projects including overlaying public transportation routes to polls, and determining priority areas for improvement.
6. The County will own all data and the system will eventually be updateable from our polling place database and then link directly to our polling place files. It does not appear that they will need access to anything on our computer system, we will merely pass the polling place to the appropriate place on their web site.
7. They will start the project as soon and possible and attempt to complete the initial survey and web site in time for use in the November election.
8. We estimate the survey costs will be about 45.00 per polling place. The photos, database and web development will bring the total project costs to 4,500.00. In my 2002 general revenue, I budgeted 3000 for the survey. The balance of the funding would come from my election services fund.

BACKGROUND:

This survey will need to be done and money was budgeted to do it this year. In the past month I learned that the Truman School was doing some research on polling places accessibility and GIS integration. I asked to meet with them to discuss combining my legal needs with their research goals. Out of this came the concept of the photo identification on each polling place and development of web pages for use by disabled voters along with a direct link from our web page.

We both would like to make as much as this information available before the November election and would therefore like to proceed.

Additionally, it now appears that Federal Election reform will now probably pass before Congress adjourns. My most recent information is that an agreement has been reached on all major questions and it should be

brought to a vote before October 1st. This bill will contain approximately 100 million dollars for use on improving accessibility of polling places. The money will be in the form of grants and will most likely go to those jurisdictions that have prepared for it. The version of the bill that both sides had agreed to contained provisions that jurisdictions could utilize grant funds to reclaim expenditures made since January 2001. I do not know if they will allow reimbursement for the survey data but I believe the balance of the project could be reimbursable. I will advocate that because the particular survey we are using is currently voluntary (although a survey is mandatory) that the expenditure is subject to the grant provisions.

Finally, I would like to announce this project at a press conference that is being held tomorrow. The press conference is being held by the Missouri Disability Vote Project to push for getting the disability community involved in the election process.

The proposed order would be to authorize the County Clerk and Truman School of Public Affairs to proceed with the project outlined in items 1 through 8 with a maximum cost of 3,000 to General Revenue. A finalized agreement shall be drafted and presented to the Commission for approval.

From: Wendy Noren
To: Shawna Victor
Date: 9/21/02 2:28PM
Subject: Fwd: Addition to commission agenda

>>> Wendy Noren 09/21/02 02:26PM >>>
Commissioners -

I added an item to the agenda today(Saturday) and sent an amended notice. I would like to seek a go ahead from the commission to prepare an intergovernmental services agreement with the Truman School at the University to complete the polling place accessibility survey required by federal law. Although I will not have the agreement finalized by then, there is a press conference on Wednesday for the Missouri Disability Vote Project and I would really like to announce the County's commitment to this at that conference. In addition to the survey, the Truman School will take digital photos of each polling place and the accessibility of its parking lot, entrances etc. These will be linked with our web site so a disabled voter can view the parking, ramps etc. and determine if it is accessible for them. This would be the first in the country to do this. They will also be identifying what needs to be purchased/constructed at each poll to make it more accessible.

The federal election reform bill will have 100 million dollars available to make polling places accessible. Although I thought this bill was dead two weeks ago, the House voted Thursday night to direct the conferees to return the bill for passage no later than October 1. The money is going to go to those jurisdictions that are ready.

The project costs are approximately 4500.00. Three thousand of this was budgeted in Elections(acct 1132) to do the disability survey. The balance for the pictures and web site development will come from my election services fund. I believe that we may possibly be able to recoup some of this money as part of the grant - the last version of the bill I saw covered expenditures incurred since January 2001. I can't guarantee that though. Thanks Wendy

Sorry this is added late but I didn't get the info from Truman School until Friday and realized that the press conference was Wednesday. The agreement will not be ready by Tuesday but I would like an order authorizing I proceed so we can accomplish this in time for the November election and announce it on Wednesday. Thanks Wendy