

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Environmental Health Manager Kala Gunier
Senior Environmental Health Specialist Kris Vellema
Director of Purchasing Melinda Bobbitt
Deputy County Clerk Cameron Clarke

The meeting was called to order at 9:33 a.m.

Health Department

1. Abatement of a property located at 501 N East Park Lane, parcel # 17-320-12-01-024.00 01 (first and second reading)

Environmental Health Manager Kala Gunier was present on behalf of this item. Ms. Gunier stated this is out in Sunrise Estates, and appears to be vacant. Ms. Gunier stated the owners live in Fulton, and she found a phone number, but it was disconnected. Ms. Gunier stated she gets a complaint a week about this property. Ms. Gunier there is no sign it is going through the foreclosure process. Ms. Gunier stated she thinks they used to rent this place out, because she has received trash complaints in the past. Ms. Gunier stated they used to clean it up, but nothing has been done now. Ms. Gunier stated the bid to mow it is \$100; it's pretty tall. Ms. Gunier stated it's probably a fire hazard.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 501 N East Park Lane (parcel # 17-320-12-01-024.00 01).

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 330-2012**

2. Abatement of a property located at 4850 E Leora Lane, parcel # 12-204-10-03-001.00 01 (first and second reading)

Environmental Health Manager Kala Gunier was present on behalf of this item. Ms. Gunier stated this is one we abate every year; the owner doesn't live here. Ms. Gunier stated the owner lives somewhere overseas.
Commissioner Atwill stated we're just the mowing service.

Commissioner Elkin stated they partially built the house, but never finished it. Commissioner Elkin stated the County Counselor is trying to work with the owner.

Commissioner Atwill asked if this is the guy that had an electronic business.

Commissioner Elkin stated yes.

Commissioner Atwill stated he sued him once.

Ms. Gunier stated the County mows his property every year; the bid for this year is \$150.

Commissioner Miller stated we've talked about trying to find a way to charge more for these chronic nuisances.

Ms. Gunier stated after we charge our \$150 administrative fee, it's only \$300. Ms. Gunier stated that's a pretty cheap mowing service for the year.

Commissioner Atwill asked if it goes on his lien.

Ms. Gunier stated it goes on their real estate taxes. Ms. Gunier stated she thinks the owner acquired the property off of a tax sale.

Commissioner Atwill confirmed we can't charge more than what it costs us to administer it. Commissioner Atwill asked what we need to do to ratchet the cost up.

Commissioner Miller stated we need to change the law.

Commissioner Elkin stated if we were a charter we could do it.

Commissioner Miller stated we need to speak with the County Counselor about civil fines on chronic nuisances.

Ms. Gunier stated there may be six in the County.

Commissioner Miller stated there would be fewer if there was a fine.

Ms. Gunier stated we've abated this every year we've abated nuisances, which started in 2006.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 4850 E Leora Lane (parcel # 12-204-10-03-001.00 01).

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 331-2012**

3. Abatement of a property located at 217 Sarazen, parcel # 17-313-11-01-037.00 01 (first and second reading)

Senior Environmental Health Specialist Kris Vellema was present on behalf of this item. Ms. Vellema stated we received a complaint from the neighbor; the photos were taken from the neighbor's property. Ms. Vellema stated the owner of record has contacted her, and said they no longer live there and have been foreclosed on. Ms. Vellema stated she can't find anything official, but there was a sign on the door with Bank of America contact information. Ms. Vellema stated she got a hold of them, and have had no success in getting them to take care of it.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 217 Sarazen (parcel # 17-313-11-01-037.00 01).

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 332-2012**

4. Abatement of a property located at 621 N. Broadview Court, parcel # 17-315-12-01-014.00 01 (first and second reading)

Senior Environmental Health Specialist Kris Vellema was present on behalf of this item. Ms. Vellema stated this is an above ground swimming pool we received a complaint about early this year. Ms. Vellema stated it is holding water, and creating a mosquito harborage. Ms. Vellema stated this is also being administered by Bank of America, and said she has been on the phone back and forth trying to get them to take care of it. Ms. Vellema stated they sent someone out with a sump pump and emptied out a lot of water, but there is still about 18 inches of water in the bottom. Ms. Vellema stated she can't get them to finish the job. Ms. Vellema stated we would like to just dismantle it in some fashion so it doesn't hold water anymore.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 621 N Broadview Court (parcel # 17-315-12-01-014.00 01).

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 333-2012**

Purchasing

5. Bid award to Neumayer Equipment Company for bid 25-02MAY12 – Fuel Dispensers Removal and Installation (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Bid for Fuel Dispensers Removal and Installation closed on March 17, 2012. Three bids were received. Purchasing and the Public Works Department recommend award to Neumayer Equipment Company, for offering the lowest and best bid for Boone County.

The Bid Amount of \$24,685.00 includes the mobilization, all work required, and the materials cost. After including a 10% contingency amount of \$2,468.50, this project has a Boone County Purchase Order total of \$27,153.50. Invoices from this contract will be paid from department 2040 – PW – Maintenance Operations, account 92300 – Replacement Machines and Equipment. \$134,697.94 is left in this account at this time.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

6. Amendment number one to bid 62-23NOV09 – Office Supplies Term and Supply (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Contract 62-23NOV09 – *Office Supplies Term and Supply* was approved in commission on December 15, 2009 on commission order 581-2009. The attached amendment clarifies that monthly statements (not invoices) will be paid within receipt of thirty days.

This is a County-wide term and supply contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

7. Cooperative Contract: 116/2011 - Bituminous Material (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the City of Columbia contract 116/2011 - Asphalt Term and Supply.

These contracts will allow Boone County to receive City of Columbia pricing for asphalt products from Christensen Asphalt and American Materials under Boone County's Terms and Conditions until July 31, 2013. There are three, one-year optional renewals.

Invoices from these Term and Supply contracts will be paid from Department 2040 – Public Works Maintenance Operations, account 26000 – Pavement Repair Materials. \$174,955 remains in the budget at this time.

Ms. Bobbitt stated we already approved the contract for APAC last year, but we're getting them all under one contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

8. Bid award to Midway Ford Truck Center for bid 22-20JUN 12 – Ford F550 Sign Truck (first reading)

Director of Purchasing Melinda Bobbitt was present on behalf of this item. Ms. Bobbitt read the following memo:

The Bid for 22-20JUN12 - Sign Truck opened on June 20, 2012. Three bids were received. The low bid of \$41,351.52 was offered by Midway Ford Truck Center, but they sold the truck before we awarded the bid. Recommendation for award is the next lowest and best bid which is also Midway Ford Truck Center of Kansas City, Missouri.

Cost of truck is \$43,472.00 and will be paid from department 2040 –account 92400 – Replacement Auto / Trucks. A Budget Amendment has been prepared by Public Works to cover the cost of this truck.

Public Works requests permission to dispose by auction on GovDeals a 2005 CHV4500 Cab/Chassis Truck with Service Body, fixed asset tag 15216, VIN number 1GBJK342X5E295571.

Ms. Bobbitt stated this truck that costs more has a bed on it that we don't need, and Greg said we can sell it on GovDeals.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available Commission meeting with an appropriate order for approval.

9. Cooperative Contract: SW035 – Dodge Charger (second reading, first read 7/5/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the utilization of Oklahoma State cooperative contract: SW035 – Dodge Charger with Bob Howard Chrysler Jeep Dodge. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the surplus disposal of a totaled 2011 Dodge Charger patrol car, fixed asset tag #17661 is approved by giving it to the insurance company.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 334-2012**

10. Cooperative Contract: 1101149 – CarQuest Auto Parts and Accessories (second reading, first read 7/5/2012)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the utilization of U.S. Communities cooperative contract: 1101149 – CarQuest Auto Parts and Accessories with CarQuest. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 335-2012**

11. RFP award to Mid America Coach for bid 33-31MAY12 – RFP for Breath Alcohol Testing Vehicle for the Boone County Sheriff’s Department (second reading, first read 7/5/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award RFP 33-31MAY12 – RFP for Breath Alcohol Testing Vehicle for the Boone County Sheriff’s Department to Mid America Coach. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract. In addition, the surplus disposal of a 1994 Ford Van, fixed asset tag # 11902 is approved by auction.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 336-2012**

Sheriff’s Department

12. Budget amendment to increase revenue for contributions to the K9 operation (second reading, first read 6/26/2012)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase revenue for contributions to the K9 program:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2570	37210	Sheriff K9 operation	Training/Schools		6,500.00
2570	03880	Sheriff K9 operation	Contributions		8,292.00

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 337-2012**

13. Budget amendment for BAT Van project (second reading, first read 6/26/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the BAT Van project:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1251	3451	Sheriff	State Reimb-Grant/Program/Othr	30,000.00	
1251	3835	Sheriff	Sale of County Fixed Asset	2,000.00	
1251	60250	Sheriff	Equip. Installation Charges	12,000.00	
1251	92300	Sheriff	Replacement Mach. & Equip.	20,000.00	
1251	3411	Sheriff	Federal Grant Reimbursement		40,000.00
1251	3835	Sheriff	Sale of County Fixed Asset		2,657.00
1251	23850	Sheriff	Minor Equipment & Tools		2,266.00
1251	60250	Sheriff	Equip. Installation Charges		2,933.00
1251	91301	Sheriff	Computer Hardware		367.00
1251	92400	Sheriff	Replacement Auto/Trucks		37,092.00

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 338-2012**

Information Technology

14. Budget revision to retain highly skilled professional staff members (second reading, first read 7/5/2012)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to retain highly skilled professional

staff members who are considering other employment:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1170	71101	IT	Professional Svcs	3,330.00	
1170	10100	IT	Salaries & Wages		3,078.00
1170	10200	IT	FICA		235.00
1170	10325	IT	Disability Insurance		9.00
1170	10400	IT	Worker's Comp		7.00
1123	86800	Emergency & Contingency	Emergency	3,724.00	
1176	10100	GIS – County	Salaries & Wages		3,442.00
1176	10200	GIS – County	FICA		263.00
1176	10325	GIS – County	Disability Insurance		10.00
1176	10400	GIS – County	Worker's Comp		8.00

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 339-2012**

Public Works

15. Budget revision for sign maintenance truck (second reading, first read 7/5/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the unexpected replacement of a sign maintenance truck:

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	26302	Public Works – Maint	Road Salt	59,500.00	
2040	92400	Public Works – Maint	Repl Auto Trucks		59,500.00

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 340-2012**

Resource Management

16. Letter of Credit extension agreement for St. Charles Road Improvements (second reading, first read 7/5/2012)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the contract between Columbia Public Schools and Boone County, Missouri for a letter of credit extension. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 341-2012**

17. Letter of Credit extension agreement for CPS High School Project (second reading, first read 7/5/2012)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between Columbia Public Schools and Boone County, Missouri for a letter of credit extension. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Elkin seconded the motion.

The motion carried 3 to 0. **Order # 342-2012**

Commission

18. Traffic Signal Maintenance Agreement with Columbia Public Schools (second reading, first read 7/5/2012)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the contract between Columbia Public Schools and Boone County, Missouri for traffic signal maintenance. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 343-3012**

19. Rost Letter (first and second reading)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached letter extending the deadline to enter into a full and complete agreement with Rost Inc. regarding the Courthouse Plaza renovations. It is

further ordered the Presiding Commissioner is hereby authorized to sign said letter.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 344-2012**

20. Public Comment

21. Commissioner Reports

The meeting adjourned at 9:56 a.m.

Attest:

Daniel K. Atwill
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner